



Any information that you choose to provide will be used by Council or its agents to process this application. Once lodged with Council the information you provide can be accessed by you and may also be available to third parties including other members of the public

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 Ph: 4868 0888

Email: wscmail@wsc.nsw.gov.au
 Website: www.wsc.nsw.gov.au

Retail Goods on Footpath Application – 2020-2021

A Certificate of Currency for Public Liability must be lodged with this application

Please lodge this form with payment of \$130.50 Application Fee only

(You will be invoiced for licence fees separately once your approval is granted)

(For approval under Section 68, Local Government Act, 1993 and Division 1 Footway Restaurants Roads Act, 1993.)

<p><u>ADDRESS OF BUSINESS</u></p> <p>Shop / Business Name: _____</p> <p>Street Number: _____ Street: _____</p> <p>Town: _____ ABN: _____</p> <p>Business Phone : _____ Lot: _____ Sec: _____ DP No: _____</p>	<p>Property No: _____</p> <p>LUA No: _____</p>
<p>Location of Article(s)</p> <p><input type="checkbox"/> Council Footpath</p> <p><input type="checkbox"/> Other Council Land (specify) _____</p>	

LOCATION OF ACTIVITY
 Location Sketch (Example over page)

Retail Goods on Footpath Floor area to be occupied: _____ square metres (sqm area = length x width)

<u>PROPERTY OWNER</u>	<u>APPLICANT</u> (please print)	<u>BUSINESS TRADING HOURS</u>
Name: _____	Name: _____	Monday – Friday _____
Address: _____	Address: _____	_____
_____	_____	Saturday _____
Town: _____	Town: _____	Sunday _____
Phone: _____	Phone: _____	

APPLICANTS DECLARATION

I agree to indemnify, and keep indemnified for the term of approval, Wingecarribee Shire Council in accordance with Council's approval requirements.
 I have read the relevant Development Control Plan. (Details of Councils insurance requirements are outlined on the second page of this form.)
 I have the authority of the owner to submit and seek approval for activities covered in this application. I hereby seek approval and authorise inspection by Council Officers.

APPLICANT'S SIGNATURE: _____ DATE: _____

APPLICATION REQUIREMENTS

A WELL PREPARED AND COMPLETE APPLICATION WILL USUALLY ASSIST IN PROMPT PROCESSING

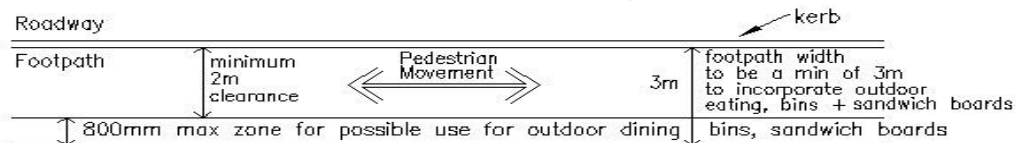
WHAT NEEDS TO BE LODGED WITH THE APPLICATION:

1. The Application Fee.
2. A plan (1:100min. Scale) showing the precise location of the proposed articles(s)/retail goods on footpath in relation to the business premises, street furniture and the dimension of the area maintained for public access.
3. The applicant must maintain a Public Liability Insurance Policy for a minimum of twenty million dollars (\$20,000,000.00) with the interests of Wingecarribee Shire Council noted on the policy against accident, injury or damage resulting from or incidental to the conduct of the applicant's activity on Council's land and the subject of this application. Proof of this insurance (Certificate of Currency) must be provided to Council with the lodgement of this application and annually if approved.
4. Details of trading hours.

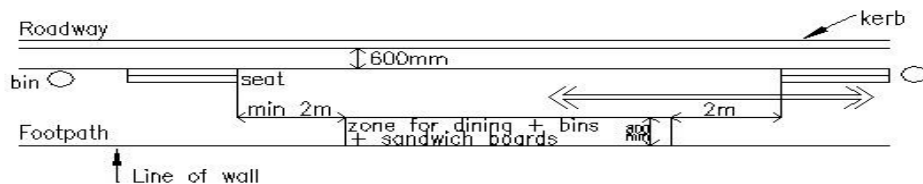
Applicants should refer to Council's Development Control Plan (DCP) (for the location of the business) for Retail Goods on Footpath displays to ascertain the design requirements and standards for advertising structures. DCP's are available at customer service or via council's website www.wsc.nsw.gov.au

- Note 1:** Sandwich boards are not permitted in instances where approval to display goods on footpath has been issued.
Note 2: Council accepts no liability for interruption to outdoor dining or goods on footpath operations during periods of construction, repair or other work carried out by Council, its employees and contractors. Council will not consider reimbursement of part of or all of fees for any period of interruption to outdoor dining/goods on footpath activities during such periods.
Note 3: Bowral Town DCP **does not permit** the display of sandwich board sign structures on public or private land.

SKETCH OF DIMENSIONAL REQUIREMENTS



Standard Footpath



Relationship with fixed street furniture

FEE SCHEDULE: Current for 2020/2021 financial year.

NOTE: Operational Licence fees are payable 1 year in advance and will be invoiced separately. All Licence fees are GST inclusive.

Operational Licence fees:		
Outdoor Dining	Primary Areas Bowral CBD (plaza, blister, arcade areas)	\$178.90/sq metre per annum
Outdoor Dining	Secondary Areas Mittagong, Moss Vale CBD (plaza, blister, arcade areas)	\$143.40/sq metre per annum
Outdoor Dining	Other Areas Outlying Villages (plaza, blister, arcade areas)	\$ 89.50/sq metre per annum
Outdoor Dining	Other areas (all footpath outdoor dining areas)	\$ 52.90/sq metre per annum
Display of Goods	All areas	\$ 52.90/sq metre per annum
Sandwich Board	All areas (excluding Bowral)	\$ 94.90 per annum

OFFICE USE ONLY – CUSTOMER SERVICES PLEASE:

CHECKLIST – Tick all boxes before submitting

- | | | |
|--|--|--|
| <input type="checkbox"/> \$20,000,000 Public Liability Insurance cover | <input type="checkbox"/> Detailed Drawings | <input type="checkbox"/> Forms fully completed |
| <input type="checkbox"/> Application Fee | <input type="checkbox"/> Forms signed | |

PAY APPLICATION FEE ONLY

Date: _____ Receipt No: _____ Amount: \$130.50

FOR MORE INFORMATION PLEASE CONTACT COUNCIL ON 02 4868 0888