



## AUSTRALIA DAY STREET PARADE – APPLICATION FORM

Council is currently seeking entrants for the Australia Day Street Parade at Berrima – 26 January 2020

<b>APPLICANT DETAILS:</b>			
<b>Name:</b>			
<b>Business/Organisation:</b>			
<b>Mailing Address:</b>		<b>Post Code:</b>	
<b>Phone:</b>		<b>Mobile:</b>	
<b>Fax:</b>		<b>Email:</b>	
<b>Parade Day Contact Name:</b>			
<b>Parade Day Mobile Number:</b>			
<b>ENTRY / GROUP TYPE:</b> (Please tick <input checked="" type="checkbox"/> to indicate the type of entry)			
<b>Walking</b> <input type="checkbox"/>	<b>Vehicle / Tractor</b> <input type="checkbox"/>	<b>Official Car Club</b> <input type="checkbox"/>	
<b>Float</b> <input type="checkbox"/>	<b>Animal</b> <input type="checkbox"/>	<b>Community / School / Hobby / Social / Sports</b> <input type="checkbox"/>	
<b>Band / Musicians</b> <input type="checkbox"/>	<b>Commercial/business</b> <input type="checkbox"/>		
<input type="checkbox"/> <b>Combination of above</b> (Please provide details)			

**COMMENTATOR NOTES:** (Please provide details about your entry)

---



---

**PUBLIC LIABILITY INSURANCE:**

I have a \$20m Public Liability insurance policy (Please provide a copy of the Certificate of Currency)

I am part of a Group that has \$20m Public Liability      **Group Name:** \_\_\_\_\_

*NOTE: If you are having any difficulties organising insurance please contact parade organisers for additional information*

**MOTOR VEHICLES / CAR CLUBS / FLOATS**

I have Green Slip (Third Party Insurance) for my motor vehicle

I have Comprehensive Motor Vehicle insurance that has \$20m Public Liability cover (Please provide copy)

**PROMOTIONAL MATERIALS:** Will you be handing out any promotional material?

**YES** (Please attach a copy or photograph of the item)     **NO**

<b>VEHICLE DETAILS:</b> (Please provide additional information about your entry)					
<b>Type of Vehicle:</b>				<b>No. of vehicles:</b>	
<b>Make/Model of Vehicle:</b>				<b>Rego No:</b>	
<b>Float Dimensions:</b>		<b>Height:</b>		<b>Length:</b>	
		<b>Width:</b>			
<b>Animal/s:</b>		<b>Type/s:</b>	(Entered animals are subject to Terms and Conditions)		<b>No. of animals:</b>

*NOTE: For Car (or tractor) Clubs please provide all required vehicle details on a separate page.*

<b>Please send completed forms to:</b>		<b>For more information regarding parade applications please contact:</b>	
<b>Wingecarribee Shire Council</b> PO Box 141 MOSS VALE NSW 2577		<b>Jane Garnam</b> Ph (02) 4871 2888 jane.garnam@wsc.nsw.gov.au	
		<b>Leesa Stratford</b> Ph (02) 4868 0719 leesa.stratford@wsc.nsw.gov.au	

**PLEASE READ AND SIGN THE STREET PARADE – TERMS AND CONDITIONS ON THE NEXT PAGE**



# STREET PARADE – TERMS AND CONDITIONS

## WINGECARRIBEE SHIRE COUNCIL TERMS AND CONDITIONS

- a. All participants must have \$20 million Public Liability insurance and must identify Wingecarribee Shire Council (WSC) as an interested party. A copy of your Certificate of Currency must be submitted with your Application Form together with completed Risk Assessment.
- b. All participants must agree to indemnify WSC against all claims, suits, actions or demands which may result in any injury or other loss sustained by you/anyone participating in these events.
- c. WSC does not accept any responsibility for any damage or loss for your business/property or participants.
- d. Additional information will be sent to you prior to the parade/s.

## TERMS AND CONDITIONS – GENERAL PARADE REQUIREMENTS

- e. All vehicles must be roadworthy and registered with third party (Greenslip) and comprehensive motor vehicle insurance. Every care must be taken to ensure the safety of the public and every person travelling on, in or near the vehicle.
- f. All vehicles involved in the parade should be decorated in the spirit of the parade theme. (Australia Day)
- g. All participants must be in marshalling areas by agreed timeframes. No late entrants to marshalling areas will be accepted.
- h. All entries must continue in a forward motion through the parade route. Entries must not stop or cause delay. The instructions of Traffic Control Contractors, Events management staff, Council staff and NSW Police must be obeyed.
- i. Parade participants must adhere to the parade route and keep within parade time frames.
- j. Entries must proceed in the order designated by the Parade organiser.
- k. Alcohol is not permitted to be consumed in the parade marshalling area or during the parade. Any persons found to be under the influence of alcohol or other prohibited substances will be removed from the parade.
- l. Children participating in parade must be accompanied by adults at all times. It is recommended for each 7 children there is 1 adult.
- m. Photographs/film may be taken and used by event organisers, the media and others to publicly promote the events.
- n. Suitably experienced adults must accompany animals at all times and will be deemed responsible for the animal and crowd safety during the parade and marshalling. Entrants are responsible for collecting animal waste before, during and after the parade. Parade organisers reserve the right to assess and/or refuse the involvement of animals on a case by case basis.
- o. Horses must be controlled by a suitably experienced adult capable of controlling the horse.
- p. Political propaganda must not be displayed, distributed or disseminated throughout the parade route.
- q. Parade entrants must not throw anything to the crowd during the parade. However, entrants may hand out small giveaways while walking.
- r. No fireworks, crackers, sparklers or other pyrotechnics, sirens or water pistols are to be used at any time during marshalling or the parade.
- s. All applications will be assessed, and no application is automatically accepted. Parade organisers reserve the right to exclude any group, individual or organisation from participating in these events.
- t. Failure to comply with terms and conditions may result in removal from the parade and exclusion in future years.

## TERMS AND CONDITIONS – FLOATS

- u. Due to road limitations floats must not exceed the following dimensions – 12.5m long, 4.3m high and 2.5m wide. If you wish to enter a float that exceeds these dimensions, please contact parade organisers for additional instructions.
- v. All floats must be roadworthy, registered and have Third Party (Greenslip) and Comprehensive Motor Vehicle Insurance if a vehicle is used.
- w. If participants will be standing on a float at any time during the parade, a safety rail, not less than 900mm at its lowest point must be installed.
- x. All items (eg. chairs) placed on floats must be appropriately secured to ensure they can not move while the float is in motion.
- y. No person is to sit or travel near the edge of the float and three points of contact must be maintained by persons at all times.
- z. No child under the age of 12 is permitted to travel on a float.
- aa. All floats travelling to the parade must have clear vision at all times and obey all road rules.
- bb. All blinkers, number plates and brake lights must be clearly visible at all times (eg. While travelling on public roads and during the parade).
- cc. The following can be used as floats – Trucks (eg. Rigid vehicle), trailers or utes. Cars can not be used as floats.
- dd. All floats involved in the parade should be decorated in the spirit of the parade theme. (Australia Day)
- ee. All floats must be ready to parade before entering the designated marshalling area. The entry of undecorated or commercial vehicles used primarily for the purpose of business promotion is not encouraged and entry to the parade will be at the discretion of parade organisers.
- ff. Each float will provide 2 marshals (walking) to assist with crowd control and positioned to warn the driver if any problems eventuate.

## TERMS AND CONDITIONS – AGREEMENT *(Please tick and sign to indicate that you agree with the Terms and Conditions)*

- I am authorised to supply the details provided and have all the necessary approvals from the business/organisation.
- I have read, understand & agree with these Terms & Conditions, including the need to develop a Risk Assessment.
- I have included a copy of my or my group's current Public Liability insurance with \$20 million cover.

<b>Name:</b>			
<b>Signature:</b>		<b>Date:</b>	