

Gifts and Benefits Register 2019/20



Date of gift	Position of receiving Council official	Branch/Division	Description of gift	Estimated value of gift (AUD)	Gifter	Reason for gift (if known)	Decision	Reasons for decision	Position of Authorising Officer
19-Dec-19	Customer Service Officer	Corporate and Community	Lee Lee's Cupcakes	\$ 46.00	Crossroads Group	Thank you to Customer Service for opening during the all-staff Christmas party	Accept and retain	To be shared with Customer Service staff	Group Manager Corporate and Community
19-Dec-19	Customer Service Officer	Corporate and Community	Box of Cadbury chocolates	\$ 20.00	Waterbrook Retirement	Thank you to Customer Service team for their assistance	Accept and retain	To be shared with Customer Service staff	Group Manager Corporate and Community
18-Dec-19	Coordinator Media and Communications	Media and Communications	Luncheon	\$ 45.00	Radio 2ST	Christmas acknowledgement	Accept and retain	Public liaison duties	Deputy General Manager Corporate Strategy and Development Services
18-Dec-19	Tree and Vegetation Management Officer	Infrastructure Services	Biscuits and wine	\$ 30.00	Member of the public	Working relationship	Accept and retain	To be shared with colleagues	Group Manager Infrastructure Services
18-Dec-19	Supervisor Out of School Hours and Vacation Care, on behalf of WOOSH	Corporate and Community	Prosecco	\$ 20.00	Member of the public	Thank you	Accept and retain	Shared with team	Group Manager Corporate and Community
18-Dec-19	Supervisor Out of School Hours and Vacation Care, on behalf of WOOSH	Corporate and Community	Chocolates	\$ 15.00	Member of the public	Thank you	Accept and retain	Shared with team	Group Manager Corporate and Community
18-Dec-19	Supervisor Out of School Hours and Vacation Care, on behalf of WOOSH	Corporate and Community	Chocolates	\$ 15.00	Member of the public	Thank you	Accept and retain	Shared with team	Group Manager Corporate and Community
18-Dec-19	Supervisor Out of School Hours and Vacation Care, on behalf of WOOSH	Corporate and Community	Freddos	\$ 7.50	Member of the public	Thank you	Accept and retain	Shared with team	Group Manager Corporate and Community
17-Dec-19	Supervisor Out of School Hours and Vacation Care, on behalf of WOOSH	Corporate and Community	Chocolates and Christmas decorations	\$ 10.00	Member of the public	Thank you	Accept and retain	Shared with team	Group Manager Corporate and Community
17-Dec-19	Supervisor Out of School Hours and Vacation Care, on behalf of WOOSH	Corporate and Community	Chocolates	\$ 10.00	Member of the public	Thank you	Accept and retain	Shared with team	Group Manager Corporate and Community
17-Dec-19	Supervisor Out of School Hours and Vacation Care, on behalf of WOOSH	Corporate and Community	Chocolates	\$ 10.00	Member of the public	Thank you	Accept and retain	Shared with team	Group Manager Corporate and Community
17-Dec-19	Supervisor Out of School Hours and Vacation Care, on behalf of WOOSH	Corporate and Community	Chocolates and Christmas decorations	\$ 10.00	Member of the public	Thank you	Accept and retain	Shared with team	Group Manager Corporate and Community
16-Dec-19	Supervisor Out of School Hours and Vacation Care, on behalf of WOOSH	Corporate and Community	Box of Quality Street chocolates	\$ 13.50	Member of the public	Child has left the service and school	Accept and retain	Insulting to refuse gift, shared with team	Group Manager Corporate and Community
12-Dec-19	HR Business Partner	Organisational Development	Box of chocolates	\$ 20.00	Kairros	Christmas thank you	Accept and retain	To be shared with Organisational Development staff	Group Manager Organisational Development
11-Dec-19	Business Support Officer (Development)	Planning, Development and Regulatory Services	Bunch of flowers	\$ 25.00	Member of the public	Thanks for helps with documentation required for a building information certificate	Accept and retain	Low value of item and receiving Council official not in a position able to influence any decision	Group Manager Planning, Development and Regulatory Services
06-Dec-19	Cultural Development Officer	Corporate and Community	Self-portrait	Unknown	Member of the public	Demonstration at Art Trail opening and example for Foyer Gallery Project	Other	Using for art project	Group Manager Corporate and Community
28-Nov-19	Team Leader Customer Service Front Counter	Corporate and Community	Strawberry tart	\$ 4.00	Member of the public	Appreciation of customer service	Accept and retain	Gift was accepted and given to another staff member	Group Manager Corporate and Community
21-Nov-19	Bush Regenerator	Infrastructure Services	Knitted koala toy	\$ 40.00	Mount Gibraltar Bushcare Group	Congratulatory gift	Accept and retain	Congratulatory gift	Manager Open Space, Recreation and Building Maintenance
12-Nov-19	Deputy General Manager Corporate Strategy and Development Services	Executive	Lunch	\$ 90.00	Southern Highlands Food and Wine	Invitation as Deputy General Manager and member of the Southern Highlands Key Stakeholders Group	Accept and retain	Member of the Southern Highlands Key Stakeholder Group and representative of Council	General Manager
25-Oct-19	Team Leader Open Spaces (Bushcare)	Infrastructure Services	Punnet of vegetable seedlings	\$ 5.00	Land for Wildlife	Gifter had surplus vegetable seedlings and wished to give them away	Accept and retain	Small value of item	Group Manager Infrastructure Services
14-Oct-19	Environment Officer - Private Land Conservation	Environment and Sustainability	Jar of homemade honey	\$ 10.00	Land for Wildlife	Thank you for organising Land for Wildlife event	Accept and retain	Token value	Manager Environment and Sustainability
10-Oct-19	Aboriginal Community Development Officer	Corporate and Community	Complimentary ticket to attend a book launch as a special guest	\$ 60.00	The Bookshop Bowral	Receiving Council official was asked to attend as a special guest	Accept and retain		Group Manager Corporate and Community

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10-Oct-19	Aboriginal Community Development Officer	Corporate and Community	Book titled <i>Finding the Nation of the Nation</i>	\$ 39.99	The Bookshop Bowral	Receiving Council official provided guidance around cultural protocols when engaging a custodian for a Welcome to Country, liaising with the Bookshop staff and Elders	Accept and retain		Group Manager Corporate and Community
08-Oct-19	Senior Assets Officer (Parks and Buildings)	Assets	Four pens	\$ 20.00	Clearsafe Environmental Solutions	Unknown	Accept and retain	Small value of item	Manager Assets
26-Sep-19	Information Services Officer	Information Services	Bottle of Andrew Garrett sparkling red	\$ 13.00	Berrima District Historical and Family History Society	Receiving Council official was a guest speaker at the Berrima District Historical and Family Society's September speaking event	Accept and retain		Chief Information Officer
05-Sep-19	Coordinator Library Services	Information Services	Centennial Vineyards Reserve Single Vineyard Barbara Vintage 2017 bottle of wine	\$ 33.00	CWA Southern Highlands Evening Branch Mittagong	Receiving Council official gave a talk about the Wingecarribee Public Libraries to promote the library service	Accept and retain	Accepted the gift as a token of appreciation	Chief Information Officer
25-Jul-19	Team Leader Shelter Operations	Planning, Development and Regulatory Services	Bottle of Moët and Chandon	\$ 50.00	Members of the public	Congratulatory gift	Accept and retain		Group Manager Planning, Development and Regulatory Services