

# DRAFT MINUTES

## Ordinary Meeting of Council



*We're with you*

Wednesday 11 December 2024

Council Chambers, Wingecarribee Shire Council Civic Centre  
68 Elizabeth Street, Moss Vale

The meeting commenced at 3.30PM

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 11 DECEMBER 2024**

---

<b>1</b>	<b>OPENING OF THE MEETING.....</b>	<b>4</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>4</b>
<b>3</b>	<b>STATEMENT OF ETHICAL OBLIGATIONS .....</b>	<b>5</b>
<b>4</b>	<b>APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE.....</b>	<b>5</b>
<b>5</b>	<b>ADOPTION OF MINUTES OF PREVIOUS MEETING.....</b>	<b>5</b>
<b>6</b>	<b>DECLARATIONS OF INTEREST .....</b>	<b>5</b>
<b>7</b>	<b>MAYORAL MINUTE.....</b>	<b>6</b>
<b>7.1</b>	<b>ITEMS BY EXCEPTION.....</b>	<b>9</b>
<b>8</b>	<b>REPORTS .....</b>	<b>10</b>
8.1	Privacy Management Plan - Draft For Public Exhibition .....	10
8.2	Hampden Park Concept Masterplan - Draft Public Exhibition .....	11
8.3	Local Orders Policy (Order 21) - Draft For Adoption.....	12
8.4	Drinking Water Quality Policy - Draft For Adoption.....	13
8.5	Pesticide Use Notification Plan - Draft For Adoption .....	14
8.6	Voluntary Planning Agreements Policy - Draft For Adoption .....	15
8.7	Community Engagement Strategy - Draft For Adoption .....	16
8.8	Planning Agreement For Land At Yarrowa Road Moss Vale - Post Exhibition.....	18
8.9	Planning Proposal To Amend Schedule 2 Of WLEP 2010 To Enable Events On Bush Fire Prone Land As Exempt Development – Post Exhibition.....	19
8.10	Access Control And Surveillance Program - Tender Evaluation Report.....	20
8.11	T-2024-21 Water And Wastewater Mains Renewal – Railway Street, Moss Vale.....	21
8.12	T-2024-14 Water Main Renewal - Parkes Road, Moss Vale .....	22
8.13	Code Of Conduct Complaints Statistics.....	23
8.14	Disclosure Of Interest Returns 2024 - Tabling Of First Disclosures By Councillors ....	24
8.15	Monthly Financial Report - November 2024 .....	25
8.16	Development Assessment Progress - November 2024.....	26
8.17	Country Mayors Association Minutes - 15 November 2024.....	28

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 11 DECEMBER 2024**

---

8.18 Canberra Region Joint Organisation Minutes - 25 October 2024 .....29

**9 NOTICES OF MOTION .....30**

**10 QUESTIONS WITH NOTICE.....32**

**11 RESPONSES TO QUESTIONS .....32**

**12 MEETING CLOSURE.....33**

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 11 DECEMBER 2024**

---

**MINUTES OF THE ORDINARY MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN COUNCIL  
CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON WEDNESDAY 11 DECEMBER 2024  
COMMENCING AT 3:30 PM**

**Present:** Cr Jesse Fitzpatrick (Mayor)  
Cr Erin Foley (Deputy Mayor)  
Cr Heather Champion  
Cr Therese Duffy  
Cr James Farrell  
Cr David Kent  
Cr Sara Moylan  
Cr Rachel Russell  
Cr Nicole Smith

<b>In Attendance:</b> General Manager	Ms Lisa Miscamble
Director Corporate Strategy and Resourcing	Ms Shelley Jones
Director Communities and Place	Mr Michael McCabe
Director Service and Project Delivery	Mr Clinton McAlister
Executive Manager Strategic Outcomes	Mr Deniz Killic
Chief Financial Officer	Mr Pav Kuzmanovski
Manager Governance and Corporate Performance	Ms Danielle Lidgard
Manager Community Life and Libraries	Ms Kathryn Baget-Juleff
Coordinator ICT Operations	Mr Ayhan Biyik
ICT Support Officer	Marcellino Derby
Coordinator Governance	Ms Paige Zelunzuk

## **1 OPENING OF THE MEETING**

The Mayor opened the meeting.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor acknowledged country:

"Wingecarribee Shire Council acknowledges the Gundungurra and Dharawal people as the Traditional Custodians of this land. I pay my respect to the Traditional Custodians, their Ancestors who cared for this Country for many thousands of years, and their Elders and descendants who continue to care for Country. I would also like to extend that respect to all Aboriginal and Torres Strait Islander peoples, including those here today."

### **3 STATEMENT OF ETHICAL OBLIGATIONS**

Councillors were reminded of the Oath or Affirmation of Office made by them under Section 233A of the Local Government Act and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interests.

### **4 APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

### **5 ADOPTION OF MINUTES OF PREVIOUS MEETING**

*MN 2024/350*

**MOTION** *moved by Cr Fitzpatrick, seconded by Cr Foley*

**THAT** *the minutes of the Ordinary Meeting of Council held on Wednesday 20 November 2024 (MN 2024/317 to MN 2024/349) inclusive, be confirmed as a correct record of the proceedings of the meeting.*

**CARRIED UNANIMOUSLY**

### **6 DECLARATIONS OF INTEREST**

Nil.

## **7 MAYORAL MINUTE**

---

### **7.1 Mayoral Minute 1**

---

#### **Congratulations to our Council Team**

Council has been successful with a number of Awards over the past month, and I would like to acknowledge Council's hard-working staff. We have won the Tidy Town Resource Recovery Award – Landfill to Circular Hub for Moss Vale Resource Recovery Centre.

Our Customer Service Team have taken out Customer Service Team of the Year for 2024 at the National Local Government Customer Service Network for their amazing work and in particular their development and implementation of the Customer Experience Charter and Standards.

Council has also won the 2024 IXOM Best Tasting Tap Water title for NSW and the ACT 2024. The award, presented by the Water Industry Operations Association of Australia (WIOA), recognises the exceptional quality of our drinking water. Water samples from across the state were blind-tasted and judged on factors such as taste, clarity, and odour.

In addition, Council has won the LGNSW Excellence in the Environment Awards in the category of Natural Environment Protection and Enhancement: On-Ground Works for Future-Proofing Southern Highlands Koalas.

#### **Establishment of a Youth Council**

For far too long the youth in our community have been spoken for by adults in positions of authority, assuming we know what they want. Moving forward, I am committed to hearing from them directly and giving their voices the platform they deserve.

I consider the establishment of a Youth Council to be a powerful way to engage young people in civic life, foster leadership, and ensure that youth perspectives are considered in decision-making processes.

The Council can play an important role in creating a way for young people to have a say in decisions about their community. Piloting a Youth Council gives us a chance to connect with young people, shows them that their ideas matter, and helps them get involved in community life.

A Youth Council would represent the views of young people on local issues, advise on youth programs, or advocate for policies that affect youth. It aims to foster civic engagement, build leadership skills and create a more inclusive and youth-friendly community.

Attached is the proposed Terms of Reference (ToR) for the Youth Council. Once the Youth Council is set up, it will be important to gather more input from young people to make sure their voices are heard.

The plan is to launch the Youth Council in April 2025. This gives enough time for staff to consult with schools and make sure that young people are fully involved in the process.

The administrative support and help from the Community Development team during meetings and the Youth Forum will be provided using the current staff and resources.

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 11 DECEMBER 2024**

---

**RECOMMENDATION**

---

**THAT Council:**

1. Note the recent successes of the Council Team in the Tidy Town Resource Recovery Award, National Local Government Customer Service Network, IXOM Best Tasting Tap Water Award and LGNSW Excellence in the Environment Awards.
2. Pilot a Youth Council for a 12-month period launching in Youth Week in April 2025.
3. Adopt the proposed Terms of Reference (ToR) as included in Attachment 1 to this Minute.
4. Note the Mayor is a non-voting member of the Youth Council.
5. Appoint Councillor Champion as a non-voting member to the Youth Council for the period April 2025 - April 2026.
6. Request the General Manager undertake review of the Youth Council following conclusion of the pilot in April 2026 and report outcomes back to Council by June 2026.

The Director Communities and Place addressed the meeting.

*MN 2024/351*

**MOTION** moved by Cr Fitzpatrick

**THAT Council:**

1. *Note the recent successes of the Council Team in the Tidy Town Resource Recovery Award, National Local Government Customer Service Network, IXOM Best Tasting Tap Water award and LGNSW Excellence in the Environment Awards.*
2. *Pilot a Youth Council for a 12-month period launching in Youth Week in April 2025.*
3. *Adopt the proposed Terms of Reference (ToR) as included in Attachment 1 to this Minute.*
4. *Note the Mayor is a non-voting member of the Youth Council.*
5. *Appoint Councillor Champion as a non-voting member to the Youth Council for the period April 2025 - April 2026.*
6. *Request the General Manager undertake a review of the Youth Council following conclusion of the pilot in April 2026 and report outcomes back to Council by June 2026.*

**CARRIED UNANIMOUSLY**

## **7.2 Mayoral Minute 2**

---

I have recently received representation from concerned families and the Parent's and Citizen's Association (P&C) that the Avoca Public School is being considered for closure. A prospect that has left the school community deeply distressed about the future of their children's education and the reduction in educational resources of our Shire.

With a long tradition of educational excellence and involvement in the community since 1876, Avoca Public School offers all students a happy and safe place to grow, play and learn.

The NSW Department of Education (the DoE) have confirmed that Avoca Public School will be in recess from Term 2, 2025 with students being transitioned to other schools during Term 1 2025. Once a school goes into recess the DoE review enrolments around the school to determine the outcome which will likely take approximately two years.

The recess and proposed closure of Avoca Public School would have significant repercussions on the local community. The school is a central hub for families in the area, offering not just education but a safe and supportive environment for students. The recess and proposed closure would disrupt the sense of community that has developed over decades, leaving families without a key support system.

Avoca Public School students will face longer travel times, and the schools they are transferred to will also experience added strain as they accommodate the increased number of students. The longer commutes to other schools that students will face will reduce the amount of quality time they have in the mornings and afternoons.

Berrima Bus Lines will also be affected, as they currently provide essential transportation to and from Avoca Public School. This is just one example of many suppliers, local businesses, and community members who will be directly impacted by the DoE's proposed actions.

While I acknowledge that difficult decisions sometimes need to be made, I believe that we, as a Council and as a community, must take every possible step to ensure that we are prioritising the well-being and future of our children. I ran for Council because I am deeply committed to building a community that supports families and empowers children to achieve their fullest potential, and this decision directly contradicts those goals.

I propose that Council write to the Minister for Education and Early Learning and ask that she take into account the wider ramifications for our community, the students, and the families who depend on Avoca Public School.

### **RECOMMENDATION**

---

**THAT Council write to the Minister for Education and Early Learning to seek a review of this decision and to keep Avoca Public School open.**

*MN 2024/352*

**MOTION** moved by Cr Fitzpatrick

**THAT Council write to the Minister for Education and Early Learning to seek a review of this decision and to keep Avoca Public School open.**

**CARRIED UNANIMOUSLY**



## **7.1 ITEMS BY EXCEPTION**

*MN 2024/353*

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Duffy

**THAT** the order of business be changed to bring forward the following items for consideration by exception and the recommendations be adopted:

***8.1 Privacy Management Plan - Draft for Public Exhibition***

***8.4 Drinking Water Quality Policy - Draft for Adoption***

***8.5 Pesticide Use Notification Plan - Draft for Adoption***

***8.13 Code Of Conduct Complaints Statistics***

***8.15 Monthly Financial Report - November 2024***

***8.17 Country Mayors Association Minutes - 15 November 2024***

***8.18 Canberra Region Joint Organisation Minutes - 25 October 2024***

***11.1 Response to Question - Currockbilly Street, Welby - Lease to Highlands Community Theatre Group - End of Term Provisions***

**CARRIED UNANIMOUSLY**

## 8 REPORTS

---

### 8.1 Privacy Management Plan - Draft for Public Exhibition

---

**Report of:** Warwick Lawrence  
Governance Advisor

**Authorised by:** Shelley Jones  
Director Corporate Strategy and Resourcing

#### OFFICER'S RECOMMENDATION

---

**THAT:**

1. Council endorse the draft Privacy Management Plan as included at Attachment 1 to this report to be placed on public exhibition for an extended period of 42 days.
2. A further report be submitted to the 19 February 2025 Ordinary Council Meeting following conclusion of the public exhibition period.

*MN 2024/354*

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Duffy

**THAT:**

1. Council endorse the draft Privacy Management Plan as included at Attachment 1 to this report to be placed on public exhibition for an extended period of 42 days.
2. A further report be submitted to the 19 February 2025 Ordinary Council Meeting following conclusion of the public exhibition period.

**CARRIED BY EXCEPTION**

---

## **8.2 Hampden Park Concept Masterplan - Draft Public Exhibition**

---

**Report of:** Sara McGufficke  
Recreational Planner

**Authorised by:** Clinton McAlister  
Director Service and Project Delivery

### **OFFICER'S RECOMMENDATION**

---

**THAT:**

1. Council endorse the Hampden Park Concept Masterplan as included at Attachment 1 to this report to be placed on public exhibition for a period of twenty-eight (28) days.
2. A further report be submitted to the 19 March 2025 Ordinary Council Meeting following the conclusion of the public exhibition period.

*MN 2024/362*

**MOTION** moved by Cr Kent, seconded by Cr Champion

**THAT:**

1. Council endorse the Hampden Park Concept Masterplan as included at Attachment 1 to this report to be placed on public exhibition for a period of twenty-eight (28) days.
2. A further report be submitted to the 19 March 2025 Ordinary Council Meeting following the conclusion of the public exhibition period.

**CARRIED UNANIMOUSLY**

---

### 8.3 Local Orders Policy (Order 21) - Draft for Adoption

---

**Report of:** Barry Arthur  
Manager Environment and Sustainability

**Authorised by:** Michael McCabe  
Director Communities and Place

---

#### OFFICER'S RECOMMENDATION

---

**THAT Council:**

1. Adopt the Local Orders Policy (Order 21) as included in Attachment 1 to this report.
2. Advise the people who made a submission of the outcome and thank them for their contribution.

**MOTION** moved by Cr Moylan

**THAT Council:**

1. *Adopt the Local Orders Policy (Order 21) as included in Attachment 1 to this report, subject to the following change being made to the Local Orders Policy (Order 21):*  
*Section 2.10 - Hearing and Consideration of Representations*  
*Delete the words "or Officer of Council".*
2. *Advise the people who made a submission of the outcome and thank them for their contribution.*

THE MOTION LAPSED FOR WANT OF A SECONDER

*MN 2024/363*

**MOTION** moved by Cr Foley, seconded by Cr Smith

**THAT Council:**

1. *Adopt the Local Orders Policy (Order 21) as included in Attachment 1 to this report.*
2. *Advise the people who made a submission of the outcome and thank them for their contribution.*

**CARRIED UNANIMOUSLY**

---

**8.4 Drinking Water Quality Policy – Draft for Adoption**

---

**Report of:** Graeme Mellor  
Manager Water Services

**Authorised by:** Clinton McAlister  
Director Service and Project Delivery

**OFFICER'S RECOMMENDATION**

---

**THAT Council adopt the updated Drinking Water Quality Policy.**

*MN 2024/355*

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Duffy

**THAT Council adopt the updated Drinking Water Quality Policy.**

**CARRIED BY EXCEPTION**

---

**8.5 Pesticide Use Notification Plan - Draft for Adoption**

---

**Report of:** Barry Arthur  
Manager Environment and Sustainability

**Authorised by:** Michael McCabe  
Director Communities and Place

**OFFICER'S RECOMMENDATION**

---

**THAT Council adopt the Pesticide Use Notification Plan as included in Attachment 1 to this report.**

*MN 2024/356*

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Duffy

**THAT Council adopt the Pesticide Use Notification Plan as included in Attachment 1 to this report.**

**CARRIED BY EXCEPTION**

---

## 8.6 Draft Voluntary Planning Agreements Policy for Adoption

---

**Report of:** Jacob Hatch  
Contributions Advisor

**Authorised by:** Deniz Kilic  
Executive Manager Strategic Outcomes

---

### OFFICER'S RECOMMENDATION

---

**THAT Council:**

1. Note the results of the community consultation of the draft Voluntary Planning Agreements Policy.
2. Adopt the amended Voluntary Planning Agreements Policy with the recommended changes.

The Executive Manager Strategic Outcomes addressed the meeting.

*MN 2024/364*

**MOTION** moved by Cr Kent, seconded by Cr Foley

**THAT Council:**

1. *Note the results of the community consultation of the draft Voluntary Planning Agreements Policy.*
2. *Adopt the amended Voluntary Planning Agreements Policy with the recommended changes.*

**CARRIED UNANIMOUSLY**

---

## 8.7 Community Engagement Strategy - Draft for Adoption

---

**Report of:** Kathryn Baget-Juleff  
Manager Community Life and Libraries

**Authorised by:** Michael McCabe  
Director Communities and Place

### OFFICER'S RECOMMENDATION

---

**THAT** Council adopt the Community Engagement Strategy.

The Director Communities and Place addressed the meeting.

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Russell

**THAT** Council adopt the Community Engagement Strategy.

**AMENDMENT** moved by Cr Russell, seconded by Cr Smith

**THAT:**

1. Council defer the adoption of the Community Engagement Strategy for further community consultation and for a strategic session to be held with Councillors in relation to communication and engagement.
2. Following further community consultation and the strategic session the General Manager present a draft combined Communications and Engagement Strategy to Council by April 2025.

**THE AMENDMENT WAS CARRIED UNANIMOUSLY**



**THE AMENDMENT BECAME THE MOTION**

*MN 2024/365*

**MOTION** moved by Cr Russell, seconded by Cr Smith

- 1. Council defer the adoption of the Community Engagement Strategy for further community consultation and for a strategic session to be held with Councillors in relation to communication and engagement.*
- 2. Following further community consultation and the strategic session the General Manager present a draft combined Communications and Engagement Strategy to Council by April 2025.*

**CARRIED UNANIMOUSLY**

---

## **8.8 Planning Agreement for land at Yarrowa Road Moss Vale - Post Exhibition**

---

**Report of:** Susan Stannard  
Coordinator Strategic Policy

**Authorised by:** Deniz Kilic  
Executive Manager Strategic Outcomes

### **OFFICER'S RECOMMENDATION**

---

**THAT** Council endorse the draft Planning Agreement for execution and registration on Lot 4 DP706194 (121 Yarrowa Road Moss Vale), Lot 5 DP706194 (131 Yarrowa Road Moss Vale) and Lot 2 DP610352 (153 Yarrowa Road Moss Vale).

The Executive Manager Strategic Outcomes addressed the meeting.

*MN 2024/366*

**MOTION** moved by Cr Moylan, seconded by Cr Farrell

**THAT** Council endorse the draft Planning Agreement for execution and registration on Lot 4 DP706194 (121 Yarrowa Road Moss Vale), Lot 5 DP706194 (131 Yarrowa Road Moss Vale) and Lot 2 DP610352 (153 Yarrowa Road Moss Vale).

**CARRIED UNANIMOUSLY**

---

**8.9 Planning Proposal to amend Schedule 2 of WLEP 2010 to enable events on bush fire prone land as exempt development – Post Exhibition**

---

**Report of:** Susan Stannard  
Coordinator Strategic Policy

**Authorised by:** Deniz Kilic  
Executive Manager Strategic Outcomes

**OFFICER'S RECOMMENDATION**

---

**THAT** the Planning Proposal to amend Schedule 2 of Wingecarribee Local Environmental Plan 2010 to remove the exclusion of bush fire prone land from the provisions of exempt development for events on public land be finalised under s.3.36 of the *Environmental Planning & Assessment Act 1979*.

*MN 2024/367*

**MOTION** moved by Cr Duffy, seconded by Cr Smith

***THAT*** the Planning Proposal to amend Schedule 2 of Wingecarribee Local Environmental Plan 2010 to remove the exclusion of bush fire prone land from the provisions of exempt development for events on public land be finalised under s.3.36 of the *Environmental Planning & Assessment Act 1979*.

**CARRIED UNANIMOUSLY**

---

## **8.10 Access Control and Surveillance Program - Tender Evaluation Report**

---

**Report of:** George Harb  
Chief Information Officer

**Authorised by:** Shelley Jones  
Director Corporate Strategy and Resourcing

### **OFFICER'S RECOMMENDATION**

---

**THAT Council:**

1. Accept the Tender for Access Control and Surveillance Program from Red Handed Security Pty Limited.
2. Delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.

The Director Corporate Strategy and Resourcing addressed the meeting.

*MN 2024/368*

**MOTION** moved by Cr Champion, seconded by Cr Foley

**THAT Council:**

1. Accept the Tender for Access Control and Surveillance Program from Red Handed Security Pty Limited.
2. Delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.

**CARRIED UNANIMOUSLY**

**8.11 T-2024-21 Water and Wastewater Mains Renewal – Railway Street, Moss Vale**

---

**Report of:** Graeme Mellor  
Manager Water Services

**Authorised by:** Clinton McAlister  
Director Service and Project Delivery

**OFFICER'S RECOMMENDATION**

---

**THAT Council:**

1. Accept the Tender for the Water and Wastewater Mains Renewal – Railway Street, Moss Vale from Infrastructure Renewal Services at a lump sum price of \$906,513.40 (inclusive of GST).
2. Note the tenders received ranged from \$906,513 to \$1,019,545.
3. Delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.

The Director Service and Project Delivery addressed the meeting.

*MN 2024/369*

**MOTION** moved by Cr Moylan, seconded by Cr Duffy

**THAT Council:**

1. *Accept the Tender for the Water and Wastewater Mains Renewal – Railway Street, Moss Vale from Infrastructure Renewal Services at a lump sum price of \$906,513.40 (inclusive of GST).*
2. *Note the tenders received ranged from \$906,513 to \$1,019,545.*
3. *Delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.*

**CARRIED UNANIMOUSLY**

---

## 8.12 T-2024-14 Water Main Renewal - Parkes Road, Moss Vale

---

Report of: **Graeme Mellor**  
**Manager Water Services**

Authorised by: **Clinton McAlister**  
**Director Service and Project Delivery**

### OFFICER'S RECOMMENDATION

---

**THAT** Council:

1. Decline to accept tender submissions for the water main renewal in Parkes Road, Moss Vale, in accordance with Section 178 (1) (a) of the Local Government (General) Regulations 2021.
2. Postpone the proposal for the contract in accordance with Section 178 (3) (a) of the Local Government (General) Regulations 2021.
3. Note that the work will be retendered once there is certainty about access to the required water main alignment.

The Director Service and Project Delivery addressed the meeting.

*MN 2024/370*

**MOTION** moved by Cr Moylan, seconded by Cr Farrell

**THAT** Council:

1. *Decline to accept tender submissions for the water main renewal in Parkes Road, Moss Vale, in accordance with Section 178 (1) (a) of the Local Government (General) Regulations 2021.*
2. *Postpone the proposal for the contract in accordance with Section 178 (3) (a) of the Local Government (General) Regulations 2021.*
3. *Note that the work will be retendered once there is certainty about access to the required water main alignment.*

**CARRIED UNANIMOUSLY**

---

### **8.13 Code of Conduct Complaints Statistics**

---

**Report of:** Danielle Lidgard  
Manager Governance and Corporate Performance

**Authorised by:** Shelley Jones  
Director Corporate Strategy and Resourcing

#### **OFFICER'S RECOMMENDATION**

---

**THAT the information in relation to the Code of Conduct Complaints for 1 September 2023 to 31 August 2024 be submitted to the Office of Local Government by 31 December 2024.**

*MN 2024/357*

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Duffy

**THAT the information in relation to the Code of Conduct Complaints for 1 September 2023 to 31 August 2024 be submitted to the Office of Local Government by 31 December 2024.**

**CARRIED BY EXCEPTION**

**8.14 Disclosure of Interest Returns 2024 - Tabling of First Disclosures by Councillors**

---

**Report of:** Warwick Lawrence  
Governance Advisor

**Authorised by:** Shelley Jones  
Director Corporate Strategy and Resourcing

**OFFICER'S RECOMMENDATION**

---

**THAT** Council note the tabling of the first returns of Disclosure of Pecuniary Interests and other matters for Councillors elected to Wingecarribee Shire Council at the September 2024 Local Government elections.

The General Manager addressed the meeting and tabled the Councillors' Disclosure of Interests First Returns.

*MN 2024/371*

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Smith

***THAT*** Council note the tabling of the first returns of Disclosure of Pecuniary Interests and other matters for Councillors elected to Wingecarribee Shire Council at the September 2024 Local Government elections.

**CARRIED UNANIMOUSLY**



---

**8.15 Monthly Financial Report - November 2024**

---

**Report of:** Stephen Joss  
Deputy Chief Financial Officer

**Authorised by:** Pav Kuzmanovski  
Chief Financial Officer

**OFFICER'S RECOMMENDATION**

---

**THAT** Council receive and note the monthly financial report for November 2024.

*MN 2024/358*

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Duffy

**THAT** Council receive and note the monthly financial report for November 2024.

**CARRIED BY EXCEPTION**

---

## 8.16 Development Assessment Progress - November 2024

---

**Report of:** Michael McCabe  
Director Communities and Place

**Authorised by:** Michael McCabe  
Director Communities and Place

### OFFICER'S RECOMMENDATION

---

**THAT** Council rescind Resolution 3 of Council Report 10.21 dated 7 August 2024, as the Wingecarribee Local Planning Panel is:

- (a) An independent committee appointed by Council to determine certain development applications only.
- (b) Not subject to the direction or control of Council, except on matters relating to panel procedures or the time within which the panel is to deal with a matter that is not inconsistent with the Minister's directions.

***MOTION*** moved by Cr Russell, seconded by Cr Moylan

***THAT*** Council rescind Resolution 3 of Council Report 10.21 dated 7 August 2024, as the Wingecarribee Local Planning Panel is:

- (a) *An independent committee appointed by Council to determine certain development applications only.*
- (b) *Not subject to the direction or control of Council, except on matters relating to panel procedures or the time within which the panel is to deal with a matter that is not inconsistent with the Minister's directions.*

***AMENDMENT*** moved by Cr Moylan

***THAT*** Council seek advice from the Minister for Planning and Public Spaces on the interpretation of Resolution 3, and subject to advice, Council make a decision to either rescind or keep Resolution 3.

THE AMENDMENT LAPSED FOR WANT OF A SECONDER

---

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 11 DECEMBER 2024**

---

*MN 2024/372*

**MOTION** moved by Cr Russell, seconded by Cr Moylan

**THAT** Council rescind Resolution 3 of Council Report 10.21 dated 7 August 2024, as the Wingecarribee Local Planning Panel is:

- (a) An independent committee appointed by Council to determine certain development applications only.*
- (b) Not subject to the direction or control of Council, except on matters relating to panel procedures or the time within which the panel is to deal with a matter that is not inconsistent with the Minister's directions.*

**CARRIED UNANIMOUSLY**

---

**8.17 Country Mayors Association Minutes - 15 November 2024**

---

**Report of:** Lisa Miscamble  
General Manager

**Authorised by:** Lisa Miscamble  
General Manager

**OFFICER'S RECOMMENDATION**

---

That Council receive and note the minutes from the Country Mayors Association Meeting held on 15 November 2024.

*MN 2024/359*

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Duffy

**THAT** Council receive and note the minutes from the Country Mayors Association Meeting held on 15 November 2024.

**CARRIED BY EXCEPTION**

---

**8.18 Canberra Region Joint Organisation Minutes - 25 October 2024**

---

**Report of:** Lisa Miscamble  
General Manager

**Authorised by:** Lisa Miscamble  
General Manager

**OFFICER'S RECOMMENDATION**

---

That Council receive and note the Minutes of the Canberra Region Joint Organisation Extraordinary Board Meeting held on 25 October 2024.

*MN 2024/360*

**MOTION** moved by Cr Fitzpatrick, seconded by Cr Duffy

**THAT** Council receive and note the Minutes of the Canberra Region Joint Organisation Extraordinary Board Meeting held on 25 October 2024.

**CARRIED BY EXCEPTION**

## 9 NOTICES OF MOTION

---

### 9.1 Notice of Motion 1/2024 - Canteen Renovation - Southern Regional Livestock Exchange

---

COUNCILLOR RUSSELL SUBMITTED THE FOLLOWING MOTION:

#### MOTION

---

**THAT** Council staff prepare a timeline for Delivery on the renovation of the Canteen at the Southern Regional Livestock (SRLX) Exchange.

*MN 2024/373*

**MOTION** moved by Cr Russell, seconded by Cr Kent

**THAT** Council staff prepare a timeline for Delivery on the renovation of the Canteen at the Southern Regional Livestock (SRLX) Exchange.

**CARRIED UNANIMOUSLY**

---

## **9.2 Notice of Motion 2/2024 – Disaster Relief Grant Funding**

---

COUNCILLOR FOLEY SUBMITTED THE FOLLOWING MOTION:

### **MOTION**

---

**THAT** the General Manager provide a short report to Council in the first quarter of 2025 providing details on the:

- a. Status of disaster relief grant funding, and the cause of any delays associated in securing this funding, and the impacts of the delay of payments.
- b. Estimated value of damage from the declared natural disasters (three) since April 2024.
- c. Total cumulative value of natural disaster damage for Wingecarribee since 2022.

*MN 2024/374*

**MOTION** moved by Cr Foley, seconded by Cr Duffy

***THAT*** the General Manager provide a short report to Council in the first quarter of 2025 providing details on the:

- a. *Status of disaster relief grant funding, and the cause of any delays associated in securing this funding, and the impacts of the delay of payments.*
- b. *Estimated value of damage from the declared natural disasters (three) since April 2024.*
- c. *Total cumulative value of natural disaster damage for Wingecarribee since 2022.*

**CARRIED UNANIMOUSLY**

## 10 QUESTIONS WITH NOTICE

## 11 RESPONSES TO QUESTIONS

---

### 11.1 14 Currockbilly Street, Welby - Lease to Highlands Community Theatre Group - End of Term Provisions

---

**Report Author:** Amanda McCullagh  
Coordinator Property Services

**Authoriser:** Shelley Jones  
Director Corporate Strategy and Resourcing

*MN 2024/361*

**MOTION** moved by the Cr Fitzpatrick, seconded by Cr Duffy

**THAT** Council receive and note this response to the Question Taken on Notice.

**CARRIED BY EXCEPTION**

**NOTE:**

The General Manager thanked all staff at Council for their work and commitment and made special mention of the Water Services Crews' efforts over the past few days, working late into the night undertaking emergency repairs. The General Manager also expressed thanks to the teams that will continue to work over the Christmas/New Period including at the pools, Resource Recovery Centre and the on-call teams. She wished the Mayor and Councillors a wonderful Christmas break and thanked them for their commitment, collegiate approach, positivity and optimism and the way they are working with the Executive Management Team, representing Council and supporting the broader staff.

The Mayor wished everyone a very merry Christmas.



## **12 MEETING CLOSURE**

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 5.16PM