

10 February 2021

Dear Councillors and Committee Members,

You are kindly requested to attend the **Finance Committee Meeting** of Wingecarribee Shire Council to be held in **held remotely using audio visual link and open to members of the community via webcast, Civic Centre, Elizabeth Street, Moss Vale** on **Wednesday 17 February 2021** commencing at 9.00am.

Yours faithfully

Richard Mooney
Acting Deputy General Manager Operations, Finance and Risk

Business

1. OPENING OF THE MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

3. APOLOGIES

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

Finance Committee Meeting held on 18 November 2020

5. DECLARATIONS OF INTEREST

6. AGENDA REPORTS

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7. CLOSED COUNCIL

Nil

9. DATE OF NEXT MEETING

10. MEETING CLOSURE

Our Mission, Our Vision, Our Values

OUR MISSION

To create and nurture a vibrant and diverse community growing and working in harmony with our urban, agricultural and natural environments

OUR VISION

Leadership: *'An innovative and effective organisation with strong leadership'*

People: *'A vibrant and diverse community living harmoniously, supported by innovative services and effective communication with Council'*

Places: *'Places that are safe, maintained, accessible, sympathetic to the built and natural environment, that supports the needs of the community'*

Environment: *'A community that values and protects the natural environment enhancing its health and diversity'*

Economy: *'A strong local economy that encourages and provides employment, business opportunities and tourism'*

OUR VALUES

Integrity, trust and respect

Responsibility and accountability

Communication and teamwork

Service quality

Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.

Apologies

Adoption of Minutes of Previous Meeting

Declarations of Interest

The provisions of Chapter 14 of the *Local Government Act 1993* regulate the way in which Councillors, Committee Members and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest and the reasons for declaring such interest must be disclosed as soon as practicable after the start of the meeting.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions or voting on that matter and further require that the member vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

Where necessary any Councillor, Committee Member and nominated staff of Council should disclose any interest and the reason for declaring such interest in the matters under consideration at this meeting.

Councillors and Committee Members are requested to complete the appropriate form to be handed up at the Meeting.

6 AGENDA REPORTS

6.1 Budget Review to 31 December 2020

Reference:	2120/20
Report Author:	Management Accountant
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to inform Council of the results of the budget review undertaken for the period ending 31 December 2020 and to seek approval to make the necessary adjustments to the 2020/21 Budget.

The Quarterly Review of the Budget is reported to Council at the end of each quarter in accordance with Section 203 of the *Local Government (General) Regulation 2005*.

RECOMMENDATION

1. **THAT Council approve the budget variations reported at the December Quarterly Review as listed in Attachment 1 to the report.**
2. **THAT Council note the projected budget position for the 2020/21 Financial Year is a deficit of \$55,266**
3. **THAT the deficit of \$55,266 at the December Quarterly Review be funded from the Capital Projects Reserve.**

REPORT

BACKGROUND

At its meeting of 8 July 2020 Council adopted the 2020/21 Operational Plan, Budget and Revenue Policy (MN 253/20). The 2020/21 Original Budget was adopted by Council as a balanced budget.

This report presents the recommended adjustments which have been submitted by Council Officers for the second quarter of the 2020/21 financial year.

MAIN REPORT

Taking into consideration all adjustments requested as part of the December Quarterly Review, the projected budget result for the 2020/21 financial year is a deficit of \$55,266. This relates to the General Managers recruitment expenses and Councillor expenses.

PROPOSED BUDGET VARIATIONS

Proposed budget variations (Greater than \$15,000) which have been submitted as part of the December Quarterly Review are shown in the table below:

December Review - Proposed Variations	2020/21
2020/21 September Budget Review	Balanced
Income Adjustments	
Civic Centre Refurbishment Loan – increase in income	\$850,000
Election Postponement – decrease in reserve income	(\$375,000)
Water Augmentation Reserve – increase in income	\$350,000
Employee Leave Entitlements Reserve – increase in income	\$241,153
Land Rental Reserve – increase in income	\$155,000
Development Services income – increase in income	\$150,000
Business Transformation Reserve – increase in income	\$175,000
Contribution from Water and Sewer Funds – increase in income	\$75,000
Total Budget Variations – Income	\$1,621,153
Expenditure Adjustments	
Civic Centre Refurbishment Project – increase in expense	\$850,000
Development Services Contractors – increase in expense	\$400,000
Development Services employment costs – decrease in expense	(\$400,000)
Election Postponement – decrease in expense (timing adjustment)	(\$375,000)
Water main renewal program – increase in expense	\$350,000
General Manager Separation Payment – increase in expense	\$241,153
Lackey Park Regional Sporting Hub Design – increase in expense	\$155,000
Development Services Legal expenses – increase in expense	\$150,000
Microwave Network Upgrade – increase in expense	\$250,000
General Managers recruitment expenses – increase in expense	\$43,000
Other minor adjustments less than \$15,000 – increase in expense	\$12,266
Total Budget Variations - Expenditure	\$1,676,419
Projected 2020/21 Budget deficit as at 31 December 2020	\$55,266

Further commentary on variations to the budget is provided in **Attachment 1**.

There are a number of proposed adjustments to Council's adopted Capital Works Program. These adjustments have been included in Council's Quarterly Budget Review Statement and comments have been provided.

AGENDA FOR THE FINANCE COMMITTEE MEETING

Wednesday 17 February 2021

AGENDA REPORTS



PROPOSED EXPENDITURE REVOTES

As part of the December Review of the 2020/21 Budget, Managers have identified those projects which will not be completed (or not yet commenced) by 30 June 2021. This is to ensure Council is able to frame a realistic Budget for the 2021/22 financial year and to ensure sufficient resources are available to deliver works.

The following table provides details of the proposed expenditure revotes identified as part of the December Review

Proposed Expenditure Revotes	2020/21
Culvert installation and renewal program (SRV Funded)	\$351,129
Cavendish Street Mittagong drainage (SRV Funded)	\$402,000
Prince Street Mittagong drainage (SMC Funded)	\$70,000
Berrima Road / Lytton Road Moss Vale drainage (SRV Funded)	\$400,000
Eridge Park Road Bowral improvements (Grant Funded)	\$300,000
Total Proposed Expenditure Revotes	\$1,523,129

COUNCILLOR CONTINGENCY FUND

The uncommitted balance of the contingency fund for the 2020/21 financial year as at 31 December 2020 is \$49,041. Funds have been allocated to the following groups during 2020/21:

Contingency Fund	2020/21
2020/21 Approved Budget	\$25,000
2019/20 Expenditure Revote	\$28,508
Total – 2020/21 Budget Available	\$53,508
MN 27/20 – Refund DA Fees Bowral RSL Sub Branch	\$98
MN 71/20 – Donation of Fees Water Polo NSW Country Championships	\$3664
FC 20/20 – Berrima District Aero Club rates refund	\$705
Total Funds Allocated 2020/21	\$4,467
Uncommitted Balance – Contingency Fund	\$49,041

COMMUNICATION AND CONSULTATION

Community Engagement

There was no Community Engagement undertaken.

Internal Communication and Consultation

Council's Executive and Managers



External Communication and Consultation

There was no External Consultation undertaken.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

Council is required to approve the Quarterly Review of the budget within eight weeks of the end of the quarter in accordance with section 203 of the Local Government (General) Regulation 2005.

COUNCIL BUDGET IMPLICATIONS

The budget adjustments listed in **Attachment 1** presents a \$55,266 deficit for the December Quarterly Review. Subject to Council confirming resolution 3, the deficit will be funded from the Capital Projects Reserve.

RELATED COUNCIL POLICY

2020/21 Operational Plan and Budget

CONCLUSION

The December Review of the 2020/21 Budget has recognised significant adjustments to the Civic Centre Refurbishment Project, Development Services Contractors, and the Water main renewal program.

Subject to Council formally adopting the resolution to fund the deficit at the December Quarterly Review from the Capital Projects Reserve, the projected budget result for the 2020/21 financial year remains a balanced budget.

ATTACHMENTS

1. Quarterly Budget Review Statement 2020/21



Quarterly Budget Review Statement 2020/21

December Quarter

Working with you

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WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

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This document forms part of Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

Introduction

Clause 203(1) of the Local Government (General) Regulation 2005 (the Regulation) requires Council's Responsible Accounting Officer to prepare and submit a Quarterly Budget Review Statement (QBRs) to Council. The QBRs must show, by reference to the estimated income and expenditure that is set out in the Operational Plan, a revised estimate of income and expenditure for the year.

Council's Operational Plan sets out the achievements, goals and revenue policy, including estimates of income and expenditure. The QBRs plays an important role in monitoring Council's progress against the plan and ongoing management of the annual budget.

The QBRs is the mechanism whereby Councillors and the community are informed of Council's progress against the Operational Plan (original budget) and the recommended changes and reasons for major variances.

The QBRs is composed of the following Statements:

- 1 Responsible Accounting Officer Statement
- 2 Income and Expenses Budget Review Statement
- 3 Capital Budget Review Statement
- 4 Cash and Investments Budget Review Statement
- 5 Net Cost of Services Statement
- 6 Budget Review Contracts and Other Expenses

A standard set of budget review statements will assist Council in meeting its charter with regard to its finances and related responsibilities in respect of its Operational Plan. Further information on these statements are set out below.

1. Responsible Accounting Officer Statement

The Regulation requires that a budget review statement must include or be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the QBRs indicates that Council's financial position is satisfactory, having regard to the original estimate of income and expenditure. If Council's financial position is considered by the Responsible Accounting Officer to be unsatisfactory, then recommendations for remedial action must be included.

2. Income and Expenses Budget Review Statement

This statement sets out the details of variations between Council's revised operating budget and the proposed budget as part of the December Quarterly Budget Review.

3. Capital Budget Review Statement

This statement sets out the details of variations between Council's revised capital budget and the December Quarterly Budget Review.

4. Cash and Investments Budget Review Statement

This statement shows the original budgeted cash and investment position and projected year-end position. This statement also includes detail on the transfers to and from Council's reserves.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

5. Net Cost of Services Statement

This statement sets out the details of variations between Council's revised budget and the proposed budget as part of the December Quarterly Budget Review, by Activity of Council.

6. Budget Review Contracts and Other Expenses

Councillors are provided with information regarding tenders in the Annual Report. However, Councillors should be made aware of other material contracts entered into by Council and details of other expenses that are of particular interest. To this end a contract listing and details of legal fees and consultancy expenses are included in the QBRs.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

1. Responsible Accounting Officer Statement

Budget review for the quarter ended 31 December 2020

The following statement is made in accordance with clause 203(2) of the Local Government (General) Regulation 2005.

It is my opinion that the Quarterly Budget Review Statement for Wingecarribee Shire Council for the quarter ending 31 December 2020 indicates that Council's projected financial position at 30 June 2021 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Name: Richard Mooney
Responsible Accounting Officer, Wingecarribee Shire Council

6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

2. Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020
Income & Expenses - Council Consolidated

	Original Budget 2020/21 ¹	Approved Changes			Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³
		Budget Carryovers	Sept Review	Revised Budget ²		
Income						
Rates and Annual Charges	82,152,959	-	38,000	82,190,959	-	82,190,959
User Charges and Fees	21,337,682	-	-	21,337,682	150,000	21,487,682
Interest and Investment Revenues	2,400,292	-	-	2,400,292	-	2,400,292
Other Revenue from Ordinary Activities	3,143,530	-	(374,000)	2,769,530	-	2,769,530
Grants & Contributions - Operating	8,317,684	-	279,656	8,597,340	94,344	8,691,684
Grants & Contributions - Capital	15,388,980	3,725,822	3,570,809	22,685,611	323,041	23,008,652
Rental Income	668,591	-	-	668,591	-	668,591
Gain on disposal of assets	-	-	-	-	-	-
Total Income	133,409,718	3,725,822	3,514,465	140,650,005	567,385	141,217,390
Expenses						
Employee Costs	40,783,939	-	(82,186)	40,701,753	(242,847)	40,458,906
Borrowing Costs	832,802	-	-	832,802	-	832,802
Materials & Contracts	25,646,107	1,816,649	401,781	27,864,537	746,136	28,610,673
Depreciation	29,276,000	-	-	29,276,000	-	29,276,000
Other Expenses	18,539,500	112,305	392,217	19,044,022	(364,135)	18,679,887
Total Expenses	115,078,348	1,928,954	711,812	117,719,114	139,154	117,858,268
Net Operating Result	18,331,370	1,796,868	2,802,653	22,930,891	428,231	23,359,122
Net Operating Result before Capital Items	2,942,390	(1,928,954)	(768,156)	245,280	105,190	350,470
Reconciliation to Budget						
Net Operating Result for the year (as above)	18,331,370	1,796,868	2,802,653	22,930,891	428,231	23,359,122
Less:						
Capital Purchases	68,810,869	31,127,850	6,896,709	106,835,428	1,169,332	108,004,760
Loan Principal Repayments	3,757,671	-	-	3,757,671	-	3,757,671
Transfer to Reserve	39,164,456	523,172	(513,454)	39,174,174	170,000	39,344,174
Add:						
Proceeds from sale of assets	4,316,846	-	(1,000,000)	3,316,846	-	3,316,846
New Borrowings	8,260,000	3,690,000	-	11,950,000	850,000	12,800,000
Transfer from Reserve	51,548,780	26,164,154	4,580,602	82,293,536	5,835	82,299,371
Depreciation Expense	29,276,000	-	-	29,276,000	-	29,276,000
Budget Surplus/Deficit Result	-	-	-	-	(55,266)	(55,266)

Notes:

1. Original Budget was adopted by Council on 8 July 2020

2. Revised Budget = Original Budget +/- approved budget changes in previous Quarterly Budget Reviews

3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget Review.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

2. Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2020

Income & Expenses - Council Consolidated

This statement sets out the details of variations between Council's Revised Budget and the Projected Year End Result as part of the Quarterly Budget Review.

Note that for budgetary changes: **F** = favourable budget change, **U** = unfavourable budget change.

	Budget Change	F/U
Income		
User Charges and Fees	150,000	F
This increase is due to additional Development Services income received compared to original budget.		
Grants & Contributions - Operating	94,344	F
The increase in Operating Grants and Contributions is due to the establishment of a budget allocation for the Non Contestable Waste grant \$86,844, and bringing to account the grant for the Mittagong War Memorial Clock \$7,500.		
Grants & Contributions - Capital	323,041	F
This increase is due to grants being brought to account for the following projects; Local Roads Resealing under the Local Roads and Community Infrastructure Program \$321,041, Old South Road Rehabilitation under the Fixing Local Roads Program \$250,000, and the Library Special Projects \$52,000. There has also been a budget adjustment for Eridge Park Road (\$300,000) under the Safer Roads Program.		
Expenses		
Employee Costs	(242,847)	F
The decrease in employee costs is due to a reduction in budget allocations for Development Services (\$400,000) and Infrastructure capitalised salaries (\$80,000), and other minor adjustments (\$4,000). There has been a budget increase for the former General Manager's separation payment \$241,153.		
Materials & Contracts	746,136	U
There have been numerous changes to budget allocations for Materials and Contracts across Council's budget. The variation of \$746,136 is predominantly due to the following adjustments; Development Services Contractors \$400,000, Non Contestable Waste Grant \$166,634, Development Services Legal expenses \$150,000, General Manager Recruitment expenses \$43,000, Corporate expenses \$24,000, Bushfire grant economic assessment \$22,600. Offsetting this is a reduction in Wombeyan Caves Road maintenance budget (\$33,000), Records archiving (\$16,000), Councillor expenses (\$6,600), and other minor expenses (4,498).		
Other Expenses	(364,135)	F
The decrease in other expenses is predominantly due to the reduction in the Election budget (\$375,000). There has also been a reduction in Corporate expenses (\$20,000). There has been an increase in Councillor expenses of \$18,866, and Water Fund expenses of \$12,000.		

This document forms part of Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

3. Capital Budget Review Statement

Budget review for the quarter ended 31 December 2020

Capital Budget - Council Consolidated

	Original Budget 2020/21 ¹	Approved Changes			Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³
		Budget Carryovers	Sept Review	Revised Budget ²		
Capital Expenditure						
<i>New Assets</i>						
Plant & Equipment	5,410		95,631	101,041	-	101,041
Furniture & Fittings	5,000		55,000	60,000	-	60,000
Office Equipment	4,319		160,000	164,319	266,000	430,319
Land - Operational Land	-	2,588,217	130,000	2,718,217	-	2,718,217
Buildings - Specialised	7,918,764	3,816,660	1,603,597	13,339,021	139,421	13,478,442
Other Structures	3,990,524	1,572,414	260,000	5,822,938	155,000	5,977,938
Infrastructure - Roads	7,547,997	2,928,779	3,612,809	14,089,585	524,416	14,614,001
Infrastructure - Bridges	87,097	191,406		278,503		278,503
Infrastructure - Footpaths	366,109	173,414		539,523	12,531	552,054
Infrastructure - Stormwater Drainage	3,144,980	1,741,100	100,000	4,986,080	(1,107,130)	3,878,950
Infrastructure - Water Supply Network	9,150,000	5,695,178	145,215	14,990,393	150,000	15,140,393
Infrastructure - Sewerage Network	4,979,340	3,702,197	1,143,492	9,825,029	72,000	9,897,029
Other Assets - Library Books	-	-	-	-	-	-
<i>Renewal Assets</i>						
Plant & Equipment	2,676,370		796,065	3,472,435	-	3,472,435
Office Equipment	95,193			95,193	-	95,193
Land - Operational Land	-	92,237		92,237	-	92,237
Buildings - Specialised	5,138,419	549,651	(200,000)	5,488,070	850,000	6,338,070
Other Structures	233,450	13,385	(20,000)	226,835	-	226,835
Infrastructure - Roads	15,888,897	2,334,945	(1,081,000)	17,142,842	(242,906)	16,899,936
Infrastructure - Bridges	-	1,739,545		1,739,545	-	1,739,545
Infrastructure - Footpaths	-			-	-	-
Infrastructure - Stormwater Drainage	-			-	-	-
Infrastructure - Water Supply Network	1,800,000	265,095		2,065,095	350,000	2,415,095
Infrastructure - Sewerage Network	5,595,000	3,723,627	95,900	9,414,527	-	9,414,527
Other Assets - Library Books	184,000	-		184,000	-	184,000
Total Capital Expenditure	68,810,869	31,127,850	6,896,709	106,835,428	1,169,332	108,004,760
Capital Funding						
General Revenue	(2,155,004)	-	(1,008,500)	(3,163,504)	-	(3,163,504)
Sale of Assets	(4,316,846)	-	1,000,000	(3,316,846)	-	(3,316,846)
Grants & Contributions	(11,337,944)	(3,756,724)	(3,829,650)	(18,924,318)	(323,041)	(19,247,359)
Special rate Variation (SRV)	(9,482,579)	(3,183,802)	(145,000)	(12,811,381)	1,020,129	(11,791,252)
Other Reserves	(9,238,248)	(4,563,546)	(1,130,285)	(14,932,079)	(588,420)	(15,520,499)
Developer Contributions	(10,273,131)	(8,166,922)	(378,248)	(18,818,301)	-	(18,818,301)
Stormwater Management Charge	(270,000)	(46,593)		(316,593)	144,000	(172,593)
Borrowings	(8,260,000)	(3,690,000)		(11,950,000)	(850,000)	(12,800,000)
Water Fund	(6,575,011)	(3,367,963)	(227,970)	(10,170,944)	(500,000)	(10,670,944)
Sewer Fund	(6,902,106)	(4,352,300)	(1,177,056)	(12,431,462)	(72,000)	(12,503,462)
Total Capital Funding	(68,810,869)	(31,127,850)	(6,896,709)	(106,835,428)	(1,169,332)	(108,004,760)
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-

Notes:

1. Original Budget was adopted by Council on 8 July 2020

2. Revised Budget = Original Budget +/- approved budget changes in previous Quarterly Budget Reviews

3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

3. Capital Budget Review Statement

Budget review for the quarter ended 31 December 2020

Capital Budget - Council Consolidated

This statement sets out the details of variations between Council's Revised Budget and the Projected Year End Result as part of the Quarterly Budget Review.

Note that for budgetary changes: **F** = favourable budget change, **U** = unfavourable budget change.

	Budget Change	
	\$	F/U
Office Equipment	266,000	U
Budget allocation for Microwave Network Upgrade \$250,000 and minor allocation for Technology renewal \$16,000.		
Buildings	989,421	U
The increase is due to an additional budget allocation for the Civic Centre refurbishment project \$850,000, Civic Centre solar installation \$87,421, and Moss Vale Library Refurbishment \$52,000.		
Other Structures	155,000	U
This increase is due to an additional budget allocation for the Lackey Park Regional Sporting Hub design.		
Roads, Bridges and Footpaths	294,041	U
The increase is due to budget allocations for Local Roads resealing grant \$321,041, Old South Road Fixing Local Roads grant \$250,000, Bendooley Street Roundabout \$120,000, Argyle Street to Robertson Road Moss Vale Footpath \$90,531, and Regional Roads gravel resheeting \$33,000. There has been decreased budget allocations for Eridge Park Road (\$300,000), Exeter Road Rehabilitation (\$120,000), Old Hume Highway Yerrinbool footpath (\$78,000), Armarina Kerb and Gutter renewal (\$12,531), and Culvert design (\$10,000).		
Stormwater Drainage	(1,107,130)	F
This decrease is due to a reduction in the following Drainage Projects; Cavendish Street (\$402,000), Berrima Road Lytton Road (\$400,000), Local Drainage construction program (\$371,129), and Prince St (\$70,000). There have been budget increases for Erith Street \$40,000, Armstrong Crescent \$30,000, Lake Alexandra Outlet \$26,000, Rose Street \$20,000, Ovington Road culvert \$10,000, Design Wattle Street culvert \$8,463, and Design Nowra Road culvert \$1,537.		
Water Supply Network	500,000	U
The increase is due to budget allocations for the urgent renewal of 6 watermain \$350,000, Medway Dam power supply modifications \$70,000, Safety Buoys at Bundanoon and Medway Dams \$50,000, and Chlorination upgrades at Bundanoon Water Treatment Plant and Burrawang Reservoir \$30,000.		
Sewerage Network	72,000	U
The increased budget allocation is for the Douglas Road Sewer Pumping Station access road and services project.		

This document forms part of Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

4. Cash & Investment Budget Review Statement

Budget review for the quarter ended 31 December 2020

	Original Budget 2020/21 ¹	Approved Changes			Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³
		Budget Carryovers	Sept Review	Revised Budget ²		
External Restrictions						
s7.11 Developer Contributions	16,445,326	(1,031,973)	(166,756)	15,246,597	-	15,246,597
s64 Developer Contributions	33,368,542	(7,134,949)	(221,492)	26,012,101	-	26,012,101
Domestic Waste Management	6,259,121			6,259,121	-	6,259,121
Environment Levy	550,730	(282,567)		268,163	-	268,163
Unexpended Grants	1,353,697	(490,490)	(669,027)	194,180	(79,790)	114,390
Stormwater Management	188,683	(96,696)		91,987	144,000	235,987
Water Sales Fluctuation Reserve	12,974,629			12,974,629	-	12,974,629
Augmentation - Water	25,622,794	(3,367,963)	(227,970)	22,026,861	(537,500)	21,489,361
Augmentation - Sewer	33,585,226	(4,352,300)	(1,177,056)	28,055,870	(109,500)	27,946,370
Total External Restrictions	130,348,748	(16,756,938)	(2,462,301)	111,129,509	(582,790)	110,546,719
Internal Restrictions						
Alexandra Square	3,869			3,869	-	3,869
Animal Shelter	1,160			1,160	-	1,160
Animal Shelter Building Reserve	6,202,410		(1,000,000)	5,202,410	-	5,202,410
Bong Bong Common	50,000	(50,000)		-	-	-
Bowral Memorial Hall	-			-	-	-
Bridges	192,217	(184,475)		7,742	-	7,742
Budget Equalisation Reserve	427,800			427,800	-	427,800
Business Transformation	1,058,561		(51,500)	1,007,061	(175,000)	832,061
Capital Projects	1,026,146	(252,226)	(414,673)	359,247	(22,600)	336,647
Cemeteries	211,818	(95,730)		116,088	-	116,088
Civic Centre Refurbishment Reserve	575,681	(549,651)		26,030	-	26,030
Contribution to Works	44,224	(4,025)		40,199	-	40,199
Emergency Assistance Fund	5,000			5,000	-	5,000
Employee Leave Entitlements	1,842,205			1,842,205	(241,153)	1,601,052
Election Reserve	-			-	375,000	375,000
Family Day Care	357,494			357,494	-	357,494
Financial Assistance Grant	2,717,330			2,717,330	-	2,717,330
Investing in our future (SRV)	3,505,044	(3,377,452)	(100,000)	27,592	1,053,129	1,080,721
Land Rental Charge	2,789,088	(1,216,373)		1,572,715	(155,000)	1,417,715
Mittagong Pool	48,989	(48,989)		-	-	-
MVWMAC Reserve	100,000			100,000	-	100,000
MVWMAC Loan Reserve	172,218			172,218	-	172,218
Plant	4,344,353		(759,785)	3,584,568	-	3,584,568
Property Development Reserve	2,482,600	(19,984)	265,000	2,727,616	-	2,727,616
Quarry Road Maintenance Reserve	1,131,477			1,131,477	-	1,131,477
Regional Art Gallery	96,500			96,500	-	96,500
Renwick Asset Management	133,362		(55,000)	78,362	-	78,362
Revolving Energy Fund	299,054	(23,000)		276,054	(87,421)	188,633
Risk Management Reserve	459,698		(175,300)	284,398	-	284,398
Roadside Spoil	112,250			112,250	-	112,250
Saleyards (SRLX) Reserve	210,535		(40,000)	170,535	-	170,535
SRLX Capital Improvement Fund	326,769			326,769	-	326,769
Southern Phone Share Sales Reserve	-			-	-	-
Tourism	221,796		(114,670)	107,126	-	107,126
Waste Facilities (General Fund) Reserve	1,538,756	(92,237)		1,446,519	-	1,446,519
Welby Hockey Field Reserve	185,827		(185,827)	-	-	-
Works in Progress	2,969,902	(2,969,902)		-	-	-
Total Internal Restrictions	35,844,133	(8,884,044)	(2,631,755)	24,328,334	746,955	25,075,289
Total Cash & Investments	166,192,881	(25,640,982)	(5,094,056)	135,457,843	164,165	135,622,008

Notes:

External restrictions are funds that must be spent for a specific purpose and cannot be used by Council for general operations.
Internal restrictions are funds that council has determined will be used for a specific future purpose.

1. Original Budget was adopted by Council on 8 July 2020

2. Revised Budget = Original Budget +/- approved budget changes in previous Quarterly Budget Reviews

3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget Review.



WINGECARRIBEE SHIRE COUNCIL
 QUARTERLY BUDGET REVIEW STATEMENT
 for the 2020/21 financial year

4. Cash & Investment Budget Review Statement

Budget review for the quarter ended 31 December 2020

Statements

Investments

Investments have been made in accordance with Council's Investment Policy.

Cash

This cash at bank amount has been reconciled to Council's physical bank statements.

The date of completion of this bank reconciliation is 31/12/2020.

Reconciliation Status

The year to date cash & investment figure reconciles to the actual balances held as follows:

		\$
Cash at Bank (as per bank statements)		1,405,415
Investments on Hand		182,778,740
less: Unpresented Cheques	(Timing Difference)	(41,385)
add: Undeposited Funds	(Timing Difference)	8,787
Reconciled Cash at Bank & Investments		184,151,557

6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
02 - Corporate, Strategy & Development Services							
02 - Corporate & Community							
005 - Corp & Community Admin							
Income	(8,340)	0	0	(8,340)	0	(8,340)	
Expenses	656,559	0	0	656,559	0	656,559	
Sub-Total Corp & Community Admin	648,219	0	0	648,219	0	648,219	
020 - Family Day Care							
Income	(875,696)	0	0	(875,696)	0	(875,696)	
Expenses	1,024,006	28,542	0	1,052,548	0	1,052,548	
Reserves	(92,310)	(28,542)	0	(120,852)	0	(120,852)	
Sub-Total Family Day Care	56,000	0	0	56,000	0	56,000	
023 - Community Development							
Income	(109,944)	0	0	(109,944)	0	(109,944)	
Expenses	1,257,456	72,610	0	1,330,066	0	1,330,066	
Reserves	(103,500)	(72,610)	0	(176,110)	0	(176,110)	
Sub-Total Community Development	1,044,012	0	0	1,044,012	0	1,044,012	
026 - Community Engagement							
Expenses	153,194	55,000	0	208,194	0	208,194	
Reserves	0	(55,000)	0	(55,000)	0	(55,000)	
Sub-Total Community Engagement	153,194	0	0	153,194	0	153,194	
032 - Corporate Strategy & Governance							
Expenses	382,802	83,041	0	465,843	0	465,843	
Reserves	0	(83,041)	0	(83,041)	0	(83,041)	
Sub-Total Corporate Strategy & Governance	382,802	0	0	382,802	0	382,802	
058 - Donations & Civic Events							
Expenses	252,425	0	0	252,425	0	252,425	
Sub-Total Donations & Civic Events	252,425	0	0	252,425	0	252,425	
062 - Legal							
Expenses	241,634	0	0	241,634	0	241,634	
Sub-Total Legal	241,634	0	0	241,634	0	241,634	
179 - Internal Audit							
Expenses	99,555	0	0	99,555	0	99,555	
Sub-Total Internal Audit	99,555	0	0	99,555	0	99,555	
187 - Out of School Hours Care							
Income	(295,078)	0	0	(295,078)	0	(295,078)	
Expenses	295,078	0	0	295,078	0	295,078	
Reserves	0	0	0	0	0	0	

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Sub-Total Out of School Hours Care	0	0	0	0	0	0	
Sub-Total Corporate & Community	2,877,841	0	0	2,877,841	0	2,877,841	
03 - Information Services							
006 - Corporate Information							
Expenses	716,591	0	0	716,591	(16,000)	700,591	Contra activity 034
Sub-Total Corporate Information	716,591	0	0	716,591	(16,000)	700,591	
033 - Corporate Systems							
Income	(26,331)	0	(26,000)	(52,331)	0	(52,331)	
Expenses	679,766	0	26,000	705,766	0	705,766	
Sub-Total Corporate Systems	653,435	0	0	653,435	0	653,435	
034 - Information Services							
Expenses	230,911	0	0	230,911	0	230,911	
Capital Purchases	95,193	0	100,000	195,193	16,000	211,193	Contra activity 006
Reserves	0	0	(100,000)	(100,000)	0	(100,000)	
Sub-Total Information Services	326,104	0	0	326,104	16,000	342,104	
055 - Customer Service							
Income	(1,595)	0	0	(1,595)	0	(1,595)	
Expenses	1,184,233	0	0	1,184,233	(20,000)	1,164,233	Contra activity 061
Sub-Total Customer Service	1,182,638	0	0	1,182,638	(20,000)	1,162,638	
061 - ICT Operations							
Income	(88,198)	0	0	(88,198)	0	(88,198)	
Expenses	1,370,796	0	0	1,370,796	20,000	1,390,796	Contra activity 055
Sub-Total ICT Operations	1,282,598	0	0	1,282,598	20,000	1,302,598	
064 - Library Services							
Income	(142,178)	0		(142,178)	(52,000)	(194,178)	Library Special Projects Grant
Expenses	1,631,033	0		1,631,033	0	1,631,033	
Capital Purchases	189,000	0	108,841	297,841	52,000	349,841	Library Special Projects Grant expenditure Moss Vale Library Refurbishment
Reserves	0	0	(108,841)	(108,841)	0	(108,841)	
Sub-Total Library Services	1,677,855	0	0	1,677,855	0	1,677,855	
183 - Website Development							
Expenses	49,099	0	(8,500)	40,599	0	40,599	
Sub-Total Website Development	49,099	0	(8,500)	40,599	0	40,599	
189 - Business Transformation							
Income	0			0	(75,000)	(75,000)	Contribution from Water and Sewer Funds
Expenses	243,054	0		243,054	0	243,054	
Capital Purchases	0	0	60,000	60,000	250,000	310,000	Microwave Network Upgrade

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Approved Changes Budget Carryovers	Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Reserves	(243,054)	0	(51,500)	(294,554)	(175,000)	(469,554)	Transfer from Business Transformation Reserve
Sub-Total Business Transformation	0	0	8,500	8,500	0	8,500	
Sub-Total Information Services	5,888,320	0	0	5,888,320	0	5,888,320	
04 - Environment & Sustainability							
038 - Environment & Sustainability Admin							
Income	(46,139)	0	0	(46,139)	0	(46,139)	
Expenses	611,763		0	611,763		611,763	
Capital Purchases	2,186	23,000	0	25,186	87,421	112,607	Civic Centre Solar installation
Reserves	0	(23,000)	0	(23,000)	(87,421)	(110,421)	Transfer from Revolving Energy Fund Reserve
Sub-Total Environment & Sustainability Admin	567,810	0	0	567,810	0	567,810	
071 - Biodiversity Conservation (EL)							
Income	(150,000)	0	0	(150,000)	0	(150,000)	
Expenses	910,166	346,732	5,000	1,261,898	0	1,261,898	
Reserves	(760,166)	(346,732)	(5,000)	(1,111,898)	0	(1,111,898)	
Sub-Total Biodiversity Conservation (EL)	0	0	0	0	0	0	
072 - Community Capacity & Commitment (EL)							
Expenses	255,756	101,987	0	357,743	0	357,743	
Reserves	(255,756)	(101,987)	0	(357,743)	0	(357,743)	
Sub-Total Community Capacity & Commitment (EL)	0	0	0	0	0	0	
073 - Environment Levy Management (EL)							
Income	(8,000)	0	0	(8,000)	0	(8,000)	
Expenses	238,243	0	0	238,243	0	238,243	
Reserves	(230,243)	0	0	(230,243)	0	(230,243)	
Sub-Total Environment Levy Management (EL)	0	0	0	0	0	0	
074 - Environmental Systems (EL)							
Income	(165,080)	0	0	(165,080)	0	(165,080)	
Expenses	294,075	18,779	0	312,854	0	312,854	
Reserves	(7,000)	(18,779)	0	(25,779)	0	(25,779)	
Sub-Total Environmental Systems (EL)	121,995	0	0	121,995	0	121,995	
076 - River Health & Wetlands (EL)							
Income	0	0	0	0	0	0	
Expenses	66,284		0	66,284	0	66,284	
Reserves	(66,284)		0	(66,284)	0	(66,284)	
Sub-Total River Health & Wetlands (EL)	0	0	0	0	0	0	
077 - Sustainable Living (EL)							
Expenses	52,991	0	0	52,991	0	52,991	
Reserves	(52,991)	0	0	(52,991)	0	(52,991)	

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Sub-Total Sustainable Living (EL)	0	0	0	0	0	0	
Sub-Total Environment & Sustainability	689,805	0	0	689,805	0	689,805	
08 - Tourism and Economic Development							
037 - Economic Development							
Expenses	203,253	107,928	0	311,181		311,181	
Reserves	0	(107,928)	0	(107,928)		(107,928)	
Sub-Total Economic Development	203,253	0	0	203,253	0	203,253	
040 - Events							
Income	(374,000)	0	374,000	0	0	0	
Expenses	404,087	0	(259,330)	144,757	0	144,757	
Reserves	(30,087)	0	(114,670)	(144,757)	0	(144,757)	
Sub-Total Events	0	0	0	0	0	0	
144 - Tourism							
Income	(443,310)	0	0	(443,310)	0	(443,310)	
Expenses	1,379,111	43,640		1,422,751		1,422,751	
Capital Purchases	2,133			2,133	0	2,133	
Reserves	0	(43,640)		(43,640)		(43,640)	
Sub-Total Tourism	937,934	0	0	937,934	0	937,934	
Sub-Total Tourism and Economic Development	1,141,187	0	0	1,141,187	0	1,141,187	
09 - Plan/Develop/Reg Service							
036 - Development Services							
Income	(5,359)	0	0	(5,359)	0	(5,359)	
Expenses	767,070			767,070	150,000	917,070	Increase in Legal expenses
Capital Purchases	0			0	0	0	
Reserves	0			0	0	0	
Sub-Total Development Services	761,711	0	0	761,711	150,000	911,711	
095 - Rangers							
Income	(431,382)	0	0	(431,382)	0	(431,382)	
Expenses	1,265,630	68,500	0	1,334,130		1,334,130	
Reserves	0	(68,500)	0	(68,500)	0	(68,500)	
Sub-Total Rangers	834,248	0	0	834,248	0	834,248	
096 - Weeds							
Income	(62,462)	0	0	(62,462)	0	(62,462)	
Expenses	196,302	0	0	196,302	0	196,302	
Reserves	(21,502)	0	0	(21,502)	0	(21,502)	
Sub-Total Weeds	112,338	0	0	112,338	0	112,338	

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
098 - Regulatory Services							
Income	(17,500)	0	0	(17,500)		(17,500)	
Expenses	232,707	0	0	232,707	0	232,707	
Sub-Total Regulatory Services	215,207	0	0	215,207	0	215,207	
142 - Development Contrib. (S94,94A,VPA & WIK)							
Income	(3,357,400)	0	0	(3,357,400)	0	(3,357,400)	
Reserves	3,357,400	0	0	3,357,400	0	3,357,400	
Sub-Total Development Contrib. (S94,94A,VPA & WIK)	0	0	0	0	0	0	
143 - Strategic Planning							
Income	(31,176)	0	0	(31,176)	0	(31,176)	
Expenses	779,325	0	0	779,325		779,325	
Reserves	(61,000)	0	0	(61,000)	0	(61,000)	
Sub-Total Strategic Planning	687,149	0	0	687,149	0	687,149	
145 - Town Planning							
Income	(2,465,100)	0	0	(2,465,100)	(150,000)	(2,615,100)	Increase in Development Services income
Expenses	3,603,309	0	0	3,603,309		3,603,309	
Reserves	(44,000)	0	0	(44,000)	0	(44,000)	
Sub-Total Town Planning	1,094,209	0	0	1,094,209	(150,000)	944,209	
171 - RID							
Expenses	0	0	0	0	0	0	
Reserves	0	0	0	0	0	0	
Sub-Total RID	0	0	0	0	0	0	
Sub-Total Plan/Develop/Reg Service	3,704,862	0	0	3,704,862	0	3,704,862	
16 - Media & Communication							
069 - Media & Communications							
Expenses	295,014	0	0	295,014	0	295,014	
Reserves	0	0	0	0	0	0	
Sub-Total Media & Communications	295,014	0	0	295,014	0	295,014	
Total Corporate, Strategy & Development Services	14,597,029	0	0	14,597,029	0	14,597,029	
03 - Operations, Finance & Risk							
05 - Finance Procurement & Fleet Services							
014 - Bushfire Services							
Income	(288,000)	0	0	(288,000)		(288,000)	
Expenses	1,008,500	0	281,656	1,290,156	0	1,290,156	
Sub-Total Bushfire Services	720,500	0	281,656	1,002,156	0	1,002,156	
042 - Accounting Services							

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Income	(6,426)	0	0	(6,426)	0	(6,426)	
Expenses	1,127,501	0		1,127,501		1,127,501	
Sub-Total Accounting Services	1,121,075	0	0	1,121,075	0	1,121,075	
044 - Financial Services							
Income	(381,839)	0	0	(381,839)	0	(381,839)	
Expenses	370,524	11,000		381,524	0	381,524	
Reserves	0	(11,000)		(11,000)	0	(11,000)	
Sub-Total Financial Services	(11,315)	0	0	(11,315)	0	(11,315)	
045 - Corporate Finance							
Income	(9,900,700)	0	(279,656)	(10,180,356)	0	(10,180,356)	
Expenses	(274,858)	0		(274,858)		(274,858)	
Loan Repayment	127,504	0		127,504		127,504	
Reserves	968,579	0		968,579		968,579	
Sub-Total Corporate Finance	(9,079,475)	0	(279,656)	(9,359,131)	0	(9,359,131)	
046 - Fleet and Supply Admin (Sewer Fund)							
Income	(446,156)	0	0	(446,156)	0	(446,156)	
Expenses	312,421	0		312,421	0	312,421	
Capital Purchases	161,972		79,937	241,909	0	241,909	
Reserves	(28,238)		(79,937)	(108,175)	0	(108,175)	
Sub-Total Fleet and Supply Admin (Sewer Fund)	0	0	0	0	0	0	
047 - Fleet and Supply Admin (Water Fund)							
Income	(447,104)	0	0	(447,104)	0	(447,104)	
Expenses	340,743	0	0	340,743	0	340,743	
Capital Purchases	154,978		130,653	285,631	0	285,631	
Reserves	(48,617)		(130,653)	(179,270)	0	(179,270)	
Sub-Total Fleet and Supply Admin (Water Fund)	0	0	0	0	0	0	
048 - Leased Vehicles							
Income	(957,330)	0	0	(957,330)	0	(957,330)	
Expenses	557,330	0	0	557,330	0	557,330	
Capital Purchases	800,000		0	800,000	0	800,000	
Reserves	(400,000)		0	(400,000)	0	(400,000)	
Sub-Total Leased Vehicles	0	0	0	0	0	0	
049 - Plant							
Income	(3,327,894)	0	0	(3,327,894)	0	(3,327,894)	
Expenses	2,219,722	0	0	2,219,722	0	2,219,722	
Capital Purchases	1,559,420		681,106	2,240,526	0	2,240,526	
Reserves	(451,248)		(681,106)	(1,132,354)	0	(1,132,354)	
Sub-Total Plant	0	0	0	0	0	0	

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
050 - Supply							
Expenses	5,000	0		5,000	0	5,000	
Sub-Total Supply	5,000	0	0	5,000	0	5,000	
051 - Workshops							
Income	(382,567)	0	0	(382,567)	0	(382,567)	
Expenses	377,157	0	0	377,157	(0)	377,157	
Capital Purchases	5,410	0	0	5,410	0	5,410	
Sub-Total Workshops	0	0	0	0	(0)	(0)	
092 - Property Services							
Income	(3,628,800)		1,000,000	(2,628,800)	0	(2,628,800)	
Expenses	448,767	14,000		462,767	0	462,767	
Capital Purchases	0	2,588,217	130,000	2,718,217	0	2,718,217	
Loan Repayment	0	(1,500,000)		(1,500,000)	0	(1,500,000)	
Reserves	3,200,000	(1,102,217)	(1,130,000)	967,783	0	967,783	
Sub-Total Property Services	19,967	0	0	19,967	0	19,967	
100 - Revenue Accounting							
Income	(53,343,073)		(38,000)	(53,381,073)	0	(53,381,073)	
Expenses	1,317,069	30,000		1,347,069	0	1,347,069	
Reserves	13,047,100	(30,000)		13,017,100	0	13,017,100	
Sub-Total Revenue Accounting	(38,978,904)	0	(38,000)	(39,016,904)	0	(39,016,904)	
177 - State Emergency Services							
Expenses	77,000	0	21,000	98,000	0	98,000	
Sub-Total State Emergency Services	77,000	0	21,000	98,000	0	98,000	
178 - Fire & Rescue NSW							
Expenses	134,300	0	15,000	149,300	0	149,300	
Sub-Total Fire & Rescue NSW	134,300	0	15,000	149,300	0	149,300	
181 - Procurement							
Expenses	289,484	0		289,484	0	289,484	
Sub-Total Procurement	289,484	0	0	289,484	0	289,484	
184 - Lease of Land (Water Fund)							
Income	(121,278)	0		(121,278)	0	(121,278)	
Reserves	121,278	0		121,278	0	121,278	
Sub-Total Lease of Land (Water Fund)	0	0	0	0	0	0	
Sub-Total Finance Procurement & Fleet Services	(45,702,368)	0	0	(45,702,368)	(0)	(45,702,368)	
06 - Organisational Development							

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
060 - Human Resources							
Income	(1,525,000)	0	0	(1,525,000)	0	(1,525,000)	
Expenses	2,912,475	0	0	2,912,475	0	2,912,475	
Reserves	0	0	0	0	0	0	
Sub-Total Human Resources	1,387,475	0	0	1,387,475	0	1,387,475	
101 - Risk Management							
Income	0	0	0	0	0	0	
Expenses	1,390,125	0	175,300	1,565,425	0	1,565,425	
Reserves	0	0	(175,300)	(175,300)	0	(175,300)	
Sub-Total Risk Management	1,390,125	0	0	1,390,125	0	1,390,125	
170 - WHS							
Income	(192,000)	0	0	(192,000)	0	(192,000)	
Expenses	444,197	0	0	444,197	0	444,197	
Sub-Total WHS	252,197	0	0	252,197	0	252,197	
Sub-Total Organisational Development	3,029,797	0	0	3,029,797	0	3,029,797	
07 - Assets							
013 - Built Assets							
Income	(15,336)	0	0	(15,336)	(7,500)	(22,836)	Grant income for Mittagong War Memorial Clock
Expenses	389,886	7,401	0	397,287	7,500	404,787	Grant expenditure for Mittagong War Memorial Clock
Capital Purchases	203,000	0	(148,000)	55,000	0	55,000	
Reserves	(293,000)	(7,401)	148,000	(152,401)	0	(152,401)	
Sub-Total Built Assets	284,550	0	0	284,550	0	284,550	
025 - Management Committees							
Income	(1,648)	0	0	(1,648)	0	(1,648)	
Expenses	61,786	66,305	0	128,091	0	128,091	
Reserves	0	(66,305)	0	(66,305)	0	(66,305)	
Sub-Total Management Committees	60,138	0	0	60,138	0	60,138	
054 - Floodplain & Stormwater Engineering							
Income	(5,000)	0	0	(5,000)	0	(5,000)	
Expenses	224,780	63,950	0	288,730	0	288,730	
Reserves	(93,173)	(63,950)	0	(157,123)	0	(157,123)	
Sub-Total Floodplain & Stormwater Engineering	126,607	0	0	126,607	0	126,607	
084 - Parks Assets							
Income	(25,000)	0	(80,000)	(105,000)	0	(105,000)	
Expenses	424,539	119,510	3,400	547,449	22,600	570,049	Bushfire economic grant assessments
Capital Purchases	458,827	55,094	80,000	593,921	0	593,921	
Reserves	(433,826)	(174,604)	7,000	(601,430)	(22,600)	(624,030)	Transfer from Capital Projects Reserve

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Sub-Total Parks Assets	424,540	0	10,400	434,940	0	434,940	
094 - Public Cemeteries							
Income	(226,709)	0	0	(226,709)	0	(226,709)	
Expenses	312,297	0	0	312,297	0	312,297	
Capital Purchases	26,780	0	0	26,780	0	26,780	
Reserves	0	0	0	0	0	0	
Sub-Total Public Cemeteries	112,368	0	0	112,368	0	112,368	
106 - Roads & Drainage Engineering							
Income	(30,358)	0	0	(30,358)	0	(30,358)	
Expenses	1,136,467	112,224	4,600	1,253,291	0	1,253,291	
Capital Purchases	0	157,300	237,000	394,300	0	394,300	
Reserves	0	(269,524)	(247,000)	(516,524)	0	(516,524)	
Sub-Total Roads & Drainage Engineering	1,106,109	0	(5,400)	1,100,709	0	1,100,709	
146 - Traffic							
Income	(6,099)	0	0	(6,099)	0	(6,099)	
Expenses	140,432	0	0	140,432	0	140,432	
Sub-Total Traffic	134,333	0	0	134,333	0	134,333	
147 - Road Safety Officer							
Income	(56,389)	0	0	(56,389)	0	(56,389)	
Expenses	131,867	0	0	131,867	0	131,867	
Sub-Total Road Safety Officer	75,478	0	0	75,478	0	75,478	
150 - Street Lighting							
Income	(107,707)	0	0	(107,707)	0	(107,707)	
Expenses	852,082	0	0	852,082	0	852,082	
Sub-Total Street Lighting	744,375	0	0	744,375	0	744,375	
155 - Section 64 Contributions (Sewer)							
Income	(1,529,157)	0	0	(1,529,157)	0	(1,529,157)	
Reserves	1,529,157	0	0	1,529,157	0	1,529,157	
Sub-Total Section 64 Contributions (Sewer)	0	0	0	0	0	0	
156 - Section 64 Contributions (Water)							
Income	(1,339,090)	0	0	(1,339,090)	0	(1,339,090)	
Reserves	1,339,090	0	0	1,339,090	0	1,339,090	
Sub-Total Section 64 Contributions (Water)	0	0	0	0	0	0	
157 - Sewer Engineering Admin							
Income	(18,781,158)	0	0	(18,781,158)	0	(18,781,158)	
Expenses	2,855,780	150,745	0	3,006,525	37,500	3,044,025	Contribution to Microwave Network Upgrade
Loan Repayment	2,177,473	0	0	2,177,473	0	2,177,473	

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Approved Changes Budget Carryovers	Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Reserves	6,079,321	(150,745)	0	5,928,576	(37,500)	5,891,076	Fund from Augmentation Reserve
Sub-Total Sewer Engineering Admin	(7,668,584)	0	0	(7,668,584)	0	(7,668,584)	
158 - Water Engineering Admin							
Income	(14,208,040)	0	0	(14,208,040)	0	(14,208,040)	
Expenses	2,945,876			2,945,876	37,500	2,983,376	Contribution to Microwave Network Upgrade
Capital Purchases	0	200,000		200,000	0	200,000	
Reserves	4,039,780	(200,000)		3,839,780	(37,500)	3,802,280	Fund from Augmentation Reserve
Sub-Total Water Engineering Admin	(7,222,384)	0	0	(7,222,384)	0	(7,222,384)	
174 - Asset Support							
Expenses	0	0	0	0	0	0	
Sub-Total Asset Support	0	0	0	0	0	0	
Sub-Total Assets	(11,822,470)	0	5,000	(11,817,470)	0	(11,817,470)	
10 - Business Services							
107 - Commercial Waste Management							
Income	(419,600)	0	0	(419,600)	0	(419,600)	
Expenses	394,397	0	0	394,397	0	394,397	
Sub-Total Commercial Waste Management	(25,203)	0	0	(25,203)	0	(25,203)	
108 - Domestic Waste Management							
Income	(8,426,203)	0	0	(8,426,203)	0	(8,426,203)	
Expenses	7,572,482	0		7,572,482	0	7,572,482	
Capital Purchases	0	0		0	0	0	
Reserves	853,721	0	0	853,721	0	853,721	
Sub-Total Domestic Waste Management	0	0	0	0	0	0	
109 - Hazardous Waste							
Income	(43,738)	0	0	(43,738)	0	(43,738)	
Expenses	45,612	0	0	45,612	0	45,612	
Sub-Total Hazardous Waste	1,874	0	0	1,874	0	1,874	
111 - Inert Waste							
Income	(1,518,407)	0	0	(1,518,407)	0	(1,518,407)	
Expenses	1,487,082	0	0	1,487,082	0	1,487,082	
Sub-Total Inert Waste	(31,325)	0	0	(31,325)	0	(31,325)	
111 - Better Waste & Recycling Fund							
Income	0			0	(86,844)	(86,844)	Grant income Non Contestable Waste Grant
Expenses	0			0	166,634	166,634	Grant expenditure Non Contestable Waste Grant
Reserves	0			0	(79,790)	(79,790)	Transfer from unexpended grants reserve
Sub-Total Better Waste & Recycling Fund	0	0	0	0	0	0	

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
113 - Organic Product & Waste							
Income	(1,958,364)	0		(1,958,364)	0	(1,958,364)	
Expenses	1,891,376	0		1,891,376	0	1,891,376	
Sub-Total Organic Product & Waste	(66,988)	0	0	(66,988)	0	(66,988)	
114 - Putrescible Waste							
Income	(3,554,160)	0	0	(3,554,160)	0	(3,554,160)	
Expenses	3,494,763	0	0	3,494,763	0	3,494,763	
Sub-Total Putrescible Waste	(59,397)	0	0	(59,397)	0	(59,397)	
115 - Recycling							
Income	(1,256,713)	0	0	(1,256,713)	0	(1,256,713)	
Expenses	1,278,406	0	0	1,278,406	0	1,278,406	
Sub-Total Recycling	21,693	0	0	21,693	0	21,693	
116 - RRC Operations							
Income	(3,068,962)	0	0	(3,068,962)	0	(3,068,962)	
Expenses	2,793,046	0		2,793,046	0	2,793,046	
Capital Purchases	184,500	130,306		314,806	0	314,806	
Loan Repayment	301,762	0		301,762	0	301,762	
Reserves	(51,000)	(130,306)		(181,306)	0	(181,306)	
Sub-Total RRC Operations	159,346	0	0	159,346	0	159,346	
117 - Welby Rehabilitation							
Expenses	0	0	0	0	0	0	
Capital Purchases	0	123,139	0	123,139	0	123,139	
Reserves	0	(123,139)	0	(123,139)	0	(123,139)	
Sub-Total Welby Rehabilitation	0	0	0	0	0	0	
141 - Operations SRLX							
Income	(1,098,402)	0	80,000	(1,018,402)	0	(1,018,402)	
Expenses	877,093	0	(40,000)	837,093	0	837,093	
Capital Purchases	138,000	0		138,000	0	138,000	
Reserves	83,309	0	(40,000)	43,309	0	43,309	
Sub-Total Operations SRLX	0	0	0	0	0	0	
Sub-Total Business Services	0	0	0	0	0	0	
11 - Infrastructure Services							
002 - Cyclepaths							
Expenses	140,766	0	0	140,766		140,766	
Sub-Total Cyclepaths	140,766	0	0	140,766	0	140,766	
003 - Footpaths							
Expenses	272,605	0	0	272,605		272,605	

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Approved Changes Budget Carryovers	Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Sub-Total Footpaths	272,605	0	0	272,605	0	272,605	
007 - Bridge Construction							
Income	0	0		0	0	0	
Capital Purchases	87,098	0		87,098	0	87,098	
Reserves	(79,424)	0		(79,424)	0	(79,424)	
Sub-Total Bridge Construction	7,674	0	0	7,674	0	7,674	
022 - Civil Design & Projects							
Income	(40,000)	0		(40,000)	0	(40,000)	
Expenses	271,834			271,834		271,834	
Capital Purchases	155,191			155,191		155,191	
Reserves	(86,000)			(86,000)		(86,000)	
Sub-Total Civil Design & Projects	301,025	0	0	301,025	0	301,025	
027 - Concrete							
Capital Purchases	366,109	173,414	0	539,523	12,531	552,054	Contra activity 068
Reserves	(213,766)	(173,414)	0	(387,180)	0	(387,180)	
Sub-Total Concrete	152,343	0	0	152,343	12,531	164,874	
028 - Construction							
Expenses	200,283			200,283	(80,000)	120,283	Budget transferred to Armstrong Cres Drainage (\$30,000), Erith Street Drainage (\$40,000), and Ovington Road Culvert (\$10,000).
Capital Purchases	15,759	691,415		707,174	120,000	827,174	Budget allocation for Bundaroo Street Roundabout
Reserves	0	(691,415)		(691,415)	(120,000)	(811,415)	Transfer from SRV Reserve
Sub-Total Construction	216,042	0	0	216,042	(80,000)	136,042	
035 - Design and Construction Admin							
Expenses	1,186,769	0	0	1,186,769	0	1,186,769	
Sub-Total Design and Construction Admin	1,186,769	0	0	1,186,769	0	1,186,769	
052 - Operations Support Admin							
Income	0	0	0	0	0	0	
Expenses	537,694	0	0	537,694	0	537,694	
Capital Purchases	0	0	0	0	0	0	
Reserves	0	0	0	0	0	0	
Sub-Total Operations Support Admin	537,694	0	0	537,694	0	537,694	
053 - Floodplain & Stormwater Construction							
Income	0			0	0	0	
Capital Purchases	3,108,980	1,545,466		4,654,446	(1,143,130)	3,511,316	Reduce budget allocation for Cavendish Street Drainage (\$402,000), Berrima Road Lytton Road Drainage (\$400,000), Culvert Renewal Program (\$371,129), Prince Street Drainage (\$70,000). Budget allocation for Erith Street Drainage \$40,000, Armstrong Crescent Drainage \$30,000, Rose Street Drainage \$20,000, and Ovington Road Culvert \$10,000.
Reserves	(3,108,980)	(1,545,466)		(4,654,446)	1,223,130	(3,431,316)	Reserve movements in line with above variations.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Approved Changes Budget Carryovers	Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Sub-Total Floodplain & Stormwater Construction	0	0	0	0	80,000	80,000	
065 - Bridge M&R							
Expenses	30,243	0	0	30,243	0	30,243	
Sub-Total Bridge M&R	30,243	0	0	30,243	0	30,243	
066 - Drainage							
Expenses	400,399	0	0	400,399		400,399	
Capital Purchases	0	0	0	0		0	
Reserves	(256,020)	0	0	(256,020)	0	(256,020)	
Sub-Total Drainage	144,379	0	0	144,379	0	144,379	
067 - Floodplain & Stormwater Maintenance							
Expenses	335,160	0	0	335,160	0	335,160	
Reserves	(159,827)	0	0	(159,827)	0	(159,827)	
Sub-Total Floodplain & Stormwater Maintenance	175,333	0	0	175,333	0	175,333	
068 - Kerb & Guttering							
Expenses	187,375	0	0	187,375	0	187,375	
Capital Purchases	68,291	0	0	68,291	(12,531)	55,760	Contra activity 027
Sub-Total Kerb & Guttering	255,666	0	0	255,666	(12,531)	243,135	
079 - Operations Management Admin							
Income	(48,000)	0	0	(48,000)	0	(48,000)	
Expenses	1,113,062	0	0	1,113,062	0	1,113,062	
Sub-Total Operations Management Admin	1,065,062	0	0	1,065,062	0	1,065,062	
102 - Local Roads Construction							
Income	(1,012,077)	0	(1,407,809)	(2,419,886)	(21,041)	(2,440,927)	Grant income for Local Roads Resealing (\$321,041). Revote grant income for Eridge Park Road Project \$300,000.
Expenses	87,564	0	0	87,564	0	87,564	
Capital Purchases	5,718,802	245,374	1,291,000	7,255,176	21,041	7,276,217	Establish Budget for Local Roads Resealing grant expenditure \$321,041. Revote grant expenditure Eridge Park Road (\$300,000).
Loan Repayment	405,656		0	405,656	0	405,656	
Reserves	(1,621,515)	(245,374)	116,809	(1,750,080)	0	(1,750,080)	
Sub-Total Local Roads Construction	3,578,430	0	0	3,578,430	0	3,578,430	
103 - Regional Roads Construction							
Income	(3,030,620)		(342,000)	(3,372,620)	0	(3,372,620)	
Capital Purchases	4,424,697	25,000	346,809	4,796,506	(87,000)	4,709,506	Transfer budget allocation from Exeter Rd Rehabilitation (\$120,000) to Bundaroo Street Roundabout. Budget transferred to Regional Roads Resheeting \$33,000 from Wombeyan Caves Road maintenance.
Reserves	(1,275,140)	(25,000)	(4,809)	(1,304,949)	87,000	(1,217,949)	Reserve movements in line with above variations.
Sub-Total Regional Roads Construction	118,937	0	0	118,937	0	118,937	
104 - Local Roads Maintenance							

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Income	0	0	0	0	0	0	
Expenses	4,523,361	0	(5,000)	4,518,361	0	4,518,361	
Reserves	(1,421,880)	0		(1,421,880)	0	(1,421,880)	
Sub-Total Local Roads Maintenance	3,101,481	0	(5,000)	3,096,481	0	3,096,481	
105 - Regional Roads Maintenance							
Expenses	475,550	0	0	475,550	(33,000)	442,550	Transfer budget allocation from Wombeyan Caves Road maintenance (\$33,000) to Regional Roads Gravel Resheeting.
Reserves	(475,550)	0	0	(475,550)	33,000	(442,550)	Reserve movement in line with above variations.
Sub-Total Regional Roads Maintenance	0	0	0	0	0	0	
148 - Shire Signs & Markings							
Expenses	63,285	0	0	63,285	0	63,285	
Capital Purchases	0	0	0	0	0	0	
Sub-Total Shire Signs & Markings	63,285	0	0	63,285	0	63,285	
149 - Street Furniture							
Expenses	20,534	0	0	20,534	0	20,534	
Sub-Total Street Furniture	20,534	0	0	20,534	0	20,534	
151 - Traffic Facilities							
Income	(206,000)	0	0	(206,000)	0	(206,000)	
Expenses	417,303	45,000		462,303	0	462,303	
Reserves	0	(45,000)		(45,000)	0	(45,000)	
Sub-Total Traffic Facilities	211,303	0	0	211,303	0	211,303	
188 - Storm Damage Events							
Income	0	0	0	0	0	0	
Expenses	0	0	0	0	0	0	
Reserves	0	0	0	0	0	0	
Sub-Total Storm Damage Events	0	0	0	0	0	0	
190 - Infrastructure Services Roads Water							
Capital Purchases	0	0		0	0	0	
Reserves	0	0		0	0	0	
Sub-Total Infrastructure Services Roads Water	0	0	0	0	0	0	
191 - Infrastructure Services Roads Sewer							
Capital Purchases	0	0	0	0		0	
Reserves	0	0	0	0		0	
Sub-Total Infrastructure Services Roads Sewer	0	0	0	0	0	0	
Sub-Total Infrastructure Services	11,579,571	0	(5,000)	11,574,571	0	11,574,571	
12 - Projects & Contracts							

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Approved Changes Budget Carryovers	Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
091 - Projects & Contracts (General Fund)							
Income	(7,168,568)	(3,725,822)	(1,199,000)	(12,093,390)	(250,000)	(12,343,390)	Grant income for Old South Road Fixing Local Roads.
Expenses	158,040	171,885		329,925		329,925	
Capital Purchases	28,718,065	11,173,365	1,534,000	41,425,430	1,281,000	42,706,430	Increased budget allocation for Civic Centre refurbishment \$850,000, Old South Road grant expenditure \$250,000, Lackey Park Regional Sporting Hub Design \$155,000, and Lake Alexandra Outlet \$26,000.
Loan Repayment	(8,260,000)	(2,190,000)		(10,450,000)	(850,000)	(11,300,000)	Loan funds for Civic Centre Refurbishment.
Reserves	(12,881,941)	(5,429,428)	(315,000)	(18,626,369)	(181,000)	(18,807,369)	Reserve adjustments for Lackey Park Regional Sporting Hub Design (\$155,000), and Lake Alexandra Outlet (426,000).
Sub-Total Projects & Contracts (General Fund)	565,596	0	20,000	585,596	0	585,596	
182 - Assets and Projects							
Expenses	237,363	0	0	237,363	0	237,363	
Sub-Total Assets and Projects	237,363	0	0	237,363	0	237,363	
185 - Projects & Contracts (Water Fund)							
Income	0	0	0	0	0	0	
Expenses	10,901	0	0	10,901	0	10,901	
Capital Purchases	7,210,000	4,243,666	345,215	11,798,881	0	11,798,881	
Reserves	(7,210,000)	(4,243,666)	(345,215)	(11,798,881)	0	(11,798,881)	
Sub-Total Projects & Contracts (Water Fund)	10,901	0	0	10,901	0	10,901	
186 - Projects & Contracts (Sewer Fund)							
Expenses	30,500	0	0	30,500	0	30,500	
Capital Purchases	4,934,340	3,559,367	671,492	9,165,199	72,000	9,237,199	Increased budget allocation for Douglas Road Moss Vale Sewer Pump Station access road and services.
Reserves	(4,934,340)	(3,559,367)	(671,492)	(9,165,199)	(72,000)	(9,237,199)	Fund from Augmentation Reserve.
Sub-Total Projects & Contracts (Sewer Fund)	30,500	0	0	30,500	0	30,500	
Sub-Total Projects & Contracts	844,360	0	20,000	864,360	0	864,360	
13 - Water and Sewer							
118 - Berrima Pumping Station							
Expenses	66,633	0	0	66,633	0	66,633	
Sub-Total Berrima Pumping Station	66,633	0	0	66,633	0	66,633	
119 - Berrima Sewerage Network							
Expenses	83,484	0	0	83,484	0	83,484	
Sub-Total Berrima Sewerage Network	83,484	0	0	83,484	0	83,484	
120 - Berrima Treatment Plant							
Expenses	190,581	0	0	190,581	0	190,581	
Sub-Total Berrima Treatment Plant	190,581	0	0	190,581	0	190,581	
121 - Bowral Pumping Station							
Expenses	167,224	0	0	167,224	0	167,224	

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6.1 Budget Review to 31 December 2020

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Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Sub-Total Bowral Pumping Station	167,224	0	0	167,224	0	167,224	
122 - Bowral Sewerage Network							
Expenses	278,005	0	0	278,005	0	278,005	
Sub-Total Bowral Sewerage Network	278,005	0	0	278,005	0	278,005	
123 - Bowral Treatment Plant							
Expenses	841,533	0	0	841,533	0	841,533	
Sub-Total Bowral Treatment Plant	841,533	0	0	841,533	0	841,533	
124 - Bundanoon Pumping Station							
Expenses	127,422	0	0	127,422	0	127,422	
Sub-Total Bundanoon Pumping Station	127,422	0	0	127,422	0	127,422	
125 - Bundanoon Sewerage Network							
Expenses	125,365	0	0	125,365	0	125,365	
Sub-Total Bundanoon Sewerage Network	125,365	0	0	125,365	0	125,365	
126 - Bundanoon Treatment Plant							
Expenses	263,775	0	0	263,775	0	263,775	
Sub-Total Bundanoon Treatment Plant	263,775	0	0	263,775	0	263,775	
127 - Mittagong Pumping Station							
Expenses	475,847	0	0	475,847	0	475,847	
Sub-Total Mittagong Pumping Station	475,847	0	0	475,847	0	475,847	
128 - Mittagong Sewerage Network							
Expenses	293,863	0	0	293,863	0	293,863	
Sub-Total Mittagong Sewerage Network	293,863	0	0	293,863	0	293,863	
129 - Mittagong Treatment Plant							
Expenses	876,826	0	0	876,826	0	876,826	
Sub-Total Mittagong Treatment Plant	876,826	0	0	876,826	0	876,826	
130 - Moss Vale Pumping Station							
Expenses	242,313	0	0	242,313	0	242,313	
Sub-Total Moss Vale Pumping Station	242,313	0	0	242,313	0	242,313	
131 - Moss Vale Sewerage Network							
Expenses	195,741	0	0	195,741	0	195,741	
Sub-Total Moss Vale Sewerage Network	195,741	0	0	195,741	0	195,741	
132 - Moss Vale Treatment Plant							
Expenses	691,181	0	0	691,181	0	691,181	
Sub-Total Moss Vale Treatment Plant	691,181	0	0	691,181	0	691,181	

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Approved Changes Budget Carryovers	Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
133 - Robertson Treatment Plant							
Expenses	465,134	0	0	465,134	0	465,134	
Sub-Total Robertson Treatment Plant	465,134	0	0	465,134	0	465,134	
134 - Sewer Capital Works							
Expenses	0	0	0	0	0	0	
Capital Purchases	5,565,000	3,276,457	567,900	9,409,357	0	9,409,357	
Reserves	(5,565,000)	(3,276,457)	(567,900)	(9,409,357)	0	(9,409,357)	
Sub-Total Sewer Capital Works	0	0	0	0	0	0	
135 - Sewer Depot Operating							
Expenses	462,061	0	0	462,061		462,061	
Capital Purchases	0	105,470	0	105,470		105,470	
Reserves	0	(105,470)	0	(105,470)		(105,470)	
Sub-Total Sewer Depot Operating	462,061	0	0	462,061	0	462,061	
137 - Trade Waste							
Income	(162,567)	0	0	(162,567)	0	(162,567)	
Expenses	5,465	0	0	5,465	0	5,465	
Sub-Total Trade Waste	(157,102)	0	0	(157,102)	0	(157,102)	
138 - Sewer Planned Maintenance							
Expenses	886,421	0	0	886,421	0	886,421	
Sub-Total Sewer Planned Maintenance	886,421	0	0	886,421	0	886,421	
139 - Sewer Reticulation Private Works							
Income	(38,257)	0	0	(38,257)	0	(38,257)	
Capital Purchases	75,000	0	0	75,000	0	75,000	
Reserves	(75,000)	0	0	(75,000)	0	(75,000)	
Sub-Total Sewer Reticulation Private Works	(38,257)	0	0	(38,257)	0	(38,257)	
159 - Treatment Plants							
Expenses	3,047,744	0	0	3,047,744	0	3,047,744	
Reserves				0	0	0	
Sub-Total Treatment Plants	3,047,744	0	0	3,047,744	0	3,047,744	
160 - Dams							
Expenses	77,100	0	0	77,100	0	77,100	
Sub-Total Dams	77,100	0	0	77,100	0	77,100	
161 - Flouridation Plants							
Expenses	74,210	0	0	74,210	0	74,210	
Sub-Total Flouridation Plants	74,210	0	0	74,210	0	74,210	

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
162 - Pumping Stations							
Expenses	296,162	0	0	296,162	0	296,162	
Sub-Total Pumping Stations	296,162	0	0	296,162	0	296,162	
163 - Reservoirs							
Expenses	277,793	0	0	277,793	0	277,793	
Sub-Total Reservoirs	277,793	0	0	277,793	0	277,793	
164 - Water Capital Works							
Income	(21,861)	0	0	(21,861)	0	(21,861)	
Expenses	0			0	0	0	
Capital Purchases	3,540,000	866,607	(200,000)	4,206,607	500,000	4,706,607	Increase budget allocation for urgent renewal of 6 Water mains \$350,000. Budget allocation for Medway Dam Power Supply Modifications \$70,000, Safety Buoys Bundanoon and Medway Dams \$50,000, and Chlorination Upgrades at Bundanoon Water Treatment Plant and Burrawang Reservoir \$30,000.
Reserves	(3,540,000)	(866,607)	200,000	(4,206,607)	(500,000)	(4,706,607)	Fund above from Augmentation Reserve.
Sub-Total Water Capital Works	(21,861)	0	0	(21,861)	0	(21,861)	
165 - Water Depot Operating							
Expenses	419,632	0	0	419,632	0	419,632	
Capital Purchases	0	58,875		58,875		58,875	
Reserves	0	(58,875)		(58,875)		(58,875)	
Sub-Total Water Depot Operating	419,632	0	0	419,632	0	419,632	
166 - Water Mains Planned Maintenance							
Expenses	1,281,813	0	0	1,281,813	0	1,281,813	
Sub-Total Water Mains Planned Maintenance	1,281,813	0	0	1,281,813	0	1,281,813	
167 - Water Meter Planned Maintenance							
Expenses	638,852	0	0	638,852	0	638,852	
Capital Purchases	0	0	0	0	0	0	
Sub-Total Water Meter Planned Maintenance	638,852	0	0	638,852	0	638,852	
168 - Water Planned Maintenance							
Income	0	0	0	0	0	0	
Expenses	251,460	0	0	251,460	0	251,460	
Sub-Total Water Planned Maintenance	251,460	0	0	251,460	0	251,460	
169 - Water Reticulation Private Works							
Income	0	0	0	0	0	0	
Expenses	0	0	0	0	0	0	
Capital Purchases	200,000	0	0	200,000	0	200,000	
Reserves	(200,000)	0	0	(200,000)	0	(200,000)	
Sub-Total Water Reticulation Private Works	0	0	0	0	0	0	
173 - Robertson Sewerage Network							

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Expenses	117,312	0	0	117,312	0	117,312	
Sub-Total Robertson Sewerage Network	117,312	0	0	117,312	0	117,312	
175 - Water Headworks Administration							
Expenses	868,577	0	0	868,577	0	868,577	
Sub-Total Water Headworks Administration	868,577	0	0	868,577	0	868,577	
176 - Sewer Headworks Administration							
Expenses	874,198	0	0	874,198	0	874,198	
Sub-Total Sewer Headworks Administration	874,198	0	0	874,198	0	874,198	
Sub-Total Water and Sewer	14,741,042	0	0	14,741,042	0	14,741,042	
17 - Open Space Buildings & Pools							
004 - Outdoor Dining							
Income	(48,224)	0	0	(48,224)	0	(48,224)	
Expenses	238,559	0	0	238,559	0	238,559	
Capital Purchases	10,506	0	0	10,506	0	10,506	
Sub-Total Outdoor Dining	200,841	0	0	200,841	0	200,841	
008 - Civic Centre							
Expenses	523,188	0	(45,000)	478,188	0	478,188	
Capital Purchases	0	0	0	0	0	0	
Reserves	(51,000)	0	45,000	(6,000)	0	(6,000)	
Sub-Total Civic Centre	472,188	0	0	472,188	0	472,188	
009 - Land & Buildings							
Income			(542,000)	(542,000)	0	(542,000)	
Expenses	478,737	0		478,737		478,737	
Capital Purchases	251,998	422,040	482,000	1,156,038	0	1,156,038	
Reserves	(42,000)	(422,038)		(464,038)		(464,038)	
Sub-Total Land & Buildings	688,735	2	(60,000)	628,737	0	628,737	
010 - Public Halls							
Income	(18,595)			(18,595)	0	(18,595)	
Expenses	1,386,137			1,386,137	0	1,386,137	
Capital Purchases	0		174,756	174,756	0	174,756	
Reserves	(599,980)		(114,756)	(714,736)	0	(714,736)	
Sub-Total Public Halls	767,562	0	60,000	827,562	0	827,562	
011 - Public Toilets							
Expenses	498,064	0	0	498,064	0	498,064	
Capital Purchases	0			0		0	
Reserves	0			0		0	

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6.1 Budget Review to 31 December 2020

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Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
Sub-Total Public Toilets	498,064	0	0	498,064	0	498,064	
012 - Senior Citizens Centres							
Income	0	0	0	0	0	0	
Expenses	12,744	0	0	12,744	0	12,744	
Sub-Total Senior Citizens Centres	12,744	0	0	12,744	0	12,744	
015 - Car Parks							
Expenses	43,518	0	0	43,518	0	43,518	
Sub-Total Car Parks	43,518	0	0	43,518	0	43,518	
017 - Roads Ancillaries Cleaning							
Income	(1,968)	0	0	(1,968)	0	(1,968)	
Expenses	815,502	0	0	815,502	0	815,502	
Capital Purchases	0	0	0	0	0	0	
Sub-Total Roads Ancillaries Cleaning	813,534	0	0	813,534	0	813,534	
080 - Parks & Open Space Admin							
Income	(1,098)	0	0	(1,098)	0	(1,098)	
Expenses	435,918	0	0	435,918	0	435,918	
Sub-Total Parks & Open Space Admin	434,820	0	0	434,820	0	434,820	
081 - Parks & Reserves							
Income	(60,000)	0	35,800	(24,200)	0	(24,200)	
Expenses	1,686,922	25,750	(35,800)	1,676,872	0	1,676,872	
Capital Purchases	54,979	94,592	7,000	156,571	0	156,571	
Reserves	(436,350)	(120,342)	(7,000)	(563,692)	0	(563,692)	
Sub-Total Parks & Reserves	1,245,551	0	0	1,245,551	0	1,245,551	
082 - Parks Town Approaches							
Expenses	204,323	0	0	204,323	0	204,323	
Sub-Total Parks Town Approaches	204,323	0	0	204,323	0	204,323	
083 - Sports Fields							
Income	(56,953)	0	0	(56,953)	0	(56,953)	
Expenses	1,142,527	0	0	1,142,527	0	1,142,527	
Capital Purchases	145,060	64,800	67,000	276,860	0	276,860	
Reserves	(50,000)	(64,800)	(87,000)	(201,800)	0	(201,800)	
Sub-Total Sports Fields	1,180,634	0	(20,000)	1,160,634	0	1,160,634	
085 - Bowral Pool							
Income	(175,200)	0	0	(175,200)	0	(175,200)	
Expenses	532,833	0	0	532,833	0	532,833	
Capital Purchases	0	0	0	0	0	0	
Sub-Total Bowral Pool	357,633	0	0	357,633	0	357,633	

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
086 - Bundanoon Pool							
Income	(27,242)	0	0	(27,242)	0	(27,242)	
Expenses	211,249	0	0	211,249	0	211,249	
Sub-Total Bundanoon Pool	184,007	0	0	184,007	0	184,007	
087 - MVWMAC Construction							
Expenses	223,997	0	0	223,997	0	223,997	
Loan Repayment	478,024	0	0	478,024	0	478,024	
Sub-Total MVWMAC Construction	702,021	0	0	702,021	0	702,021	
088 - Mittagong Pool							
Income	(210,161)	0	0	(210,161)	0	(210,161)	
Expenses	509,698	0	0	509,698	0	509,698	
Loan Repayment	267,252	0	0	267,252	0	267,252	
Reserves	0	0	0	0	0	0	
Sub-Total Mittagong Pool	566,789	0	0	566,789	0	566,789	
089 - MVWMAC Operations							
Income	(1,774,100)	0	0	(1,774,100)	0	(1,774,100)	
Expenses	2,458,450	0	0	2,458,450	0	2,458,450	
Capital Purchases	0	0	0	0	0	0	
Reserves	100,000	0	0	100,000	0	100,000	
Sub-Total MVWMAC Operations	784,350	0	0	784,350	0	784,350	
090 - Pools & Facilities							
Income	0	0	0	0	0	0	
Expenses	224,836	0	0	224,836	0	224,836	
Capital Purchases	219,596	0	0	219,596	0	219,596	
Reserves	(28,000)	0	0	(28,000)	0	(28,000)	
Sub-Total Pools & Facilities	416,432	0	0	416,432	0	416,432	
153 - Roadside Mowing							
Expenses	269,497	0	0	269,497	0	269,497	
Sub-Total Roadside Mowing	269,497	0	0	269,497	0	269,497	
154 - Vegetation Management							
Income	(6,777)	0	0	(6,777)	0	(6,777)	
Expenses	992,566	0	0	992,566	0	992,566	
Sub-Total Vegetation Management	985,789	0	0	985,789	0	985,789	
Sub-Total Open Space Buildings & Pools	10,829,033	2	(20,000)	10,809,035	0	10,809,035	
Total Operations, Finance & Risk	(16,501,036)	2	0	(16,501,034)	(0)	(16,501,034)	

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6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year							
5. Not Cost of Services Statement							
Budget review for the quarter ended 31 December 2020							
Income & Expenses - Council Consolidated							
	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes Sept Review	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³	Reasons for budget variations
04 - Executive							
15 - Executive							
031 - DGM Corporate Strategy and Development							
Income	0	0	0	0	0	0	
Expenses	378,858	0	0	378,858	0	378,858	
Sub-Total DGM Corporate Strategy and Development	378,858	0	0	378,858	0	378,858	
056 - Councillors							
Income	(200)	0	0	(200)	0	(200)	
Expenses	809,100	28,508	78,500	916,108	(362,734)	553,374	Reduce budget allocation for Election (\$375,000). Net increase in Councillor expenses \$12,266.
Reserves	(281,200)	(28,508)	(78,500)	(388,208)	375,000	(13,208)	Transfer to Election Reserve \$375,000.
Sub-Total Councillors	527,700	0	0	527,700	12,266	539,966	
057 - General Manager							
Income	0	0	0	0	0	0	
Expenses	584,870	0	0	584,870	284,153	869,023	General Manager separation payment \$241,153. Budget allocation for General Manager recruitment expenses \$43,000.
Reserves	0				(241,153)	(241,153)	Fund General Manager separation payment from Employee Leave Entitlements Reserve (\$241,153).
Sub-Total General Manager	584,870	0	0	584,870	43,000	627,870	
078 - DGM Operations Finance and Risk							
Income	0	0	0	0	0	0	
Expenses	412,575			412,575	0	412,575	
Reserves	0			0	0	0	
Sub-Total DGM Operations Finance and Risk	412,575	0	0	412,575	0	412,575	
Total Executive	1,904,003	0	0	1,904,003	55,266	1,959,269	
Total Council Budget (Surplus)/Deficit Result	0	0	0	0	55,266	55,266	
Notes:							
1. Original Budget was adopted by Council on 8 July 2020							
2. Revised Budget = Original Budget +/- approved budget changes in previous Quarterly Budget Reviews							
3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget Review							

6.1 Budget Review to 31 December 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

6. Budget Review Contracts and Other Expenses

Budget review for the quarter ended 31 December 2020

Councillors are provided with information regarding tenders in the Annual Report. However, Councillors should be made aware of other material contracts entered into by Council and details of other expenses that are of particular interest. To this end a contract listing and details of legal fees and consultancy expenses are included in the QBRs.

Part A lists contracts (other than employment contracts and contracts entered into from Council's preferred suppliers list) that:

- were entered into during the quarter ending 31 December 2020; and
- have a value equal to or greater than \$50,000.

Part B of the report shows expenditure as at 31 December 2020 for:

- consultancies; and
- legal fees.

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail and purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Tilment Pty Ltd	Lackey Park Sporting Complex – Detailed Design	\$138,029.10	18/01/2020	4 month contract period	Y
Qmax Pumping Systems Pty Ltd	Colo Vale Booster Pump System Upgrade	\$61,396.00	21/12/2020	1 Month Contract Period	Y
Construction Sciences Pty Ltd	Eridge Park Road - Detailed Geotechnical Investigation	\$129,299.00	24/11/2020	3 month Contract Period	Y
GLG Greenlife Group Pty Ltd	Roadside Mowing	\$180,794.50	7/12/2020	5 month Contract Period	Y
Play Matta Pty Ltd	David Wood Playground Soft Fall Renewal	\$79,288.00	1/12/2020	1 week	Y
OnStage Presentations Pty Ltd	Councillor PA System and Digital Video Facilities	\$116,787.00	27/01/2021	2 weeks	Y
Donnelley Civil Pty Ltd	Lake Alexandra Outlet Upgrade	\$121,058.30	23/11/2020	3 month Contract Period	Y
Fuso Illawarra	Purchase of a Single Cab Beaver Tail Truck	\$102,510.28			Y
Daimler Trucks Sydney	Purchase of a Dual Cab Truck	\$61,179.80			Y
Fuso Illawarra	Purchase of a Dual Cab Tipper Truck	\$131,542.58			Y

This document forms part of Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

6. Budget Review Contracts and Other Expenses

Budget review for the quarter ended 31 December 2020

Bowral Kubota	Purchase of Two Zero Turn Mowers	\$51,700.00			Y
MakerENG Pty Ltd	Old South Road - Detailed Design	\$404,744.00	17/11/2020	6 month Contract period	Y
Avijohn Contracting Pty Ltd	Asphalt Concreting - Glebe Street and Boolwey Street, Bowral	\$56,127.50	14/12/2020	6 weeks	Y
Umbaco Landscape Architects Pty Ltd	Landscape Designers - Moss Vale Civic Centre	\$82,720.00	9/11/2020	3 weeks	Y
Daimler Trucks Sydney	Purchase of a Single Cab Tipper Truck	\$73,510.80			Y
Fuso Illawarra	Purchase of a Dual Cab Cab Chassis Tipper Truck	\$79,865.96			Y
Waterland Pty Ltd	Mittagong Sportsground Irrigation	\$91,460.54	2/11/2020	6 weeks	Y
Connors Building Pty Ltd	Mittagong SES Building Works – Stage 1	\$177,446.50	2/11/2020	3 month Contract Period	Y
MRA Consulting Group	Waste Audit of Council's Three Bin Service	\$52,582.20	23/11/2020	2 weeks	Y
GHD Pty Ltd	Old South Road Watermain Extension – Design Services	\$89,704.00	19/10/2020	20 week contract period	Y
D Digian Company Pty Ltd	Footpath and Kerb & Gutter Construction – Glebe Street, Bowral	\$116,450.00	12/10/2020	7 week Contract period	Y
Construction Sciences Pty Ltd	Exeter Road – Detailed Geotechnical Investigation	\$78,958.00	30/09/2020	5 Week Contract Period	Y
Sewer Equipment Company (Aust.)	Upgrade CCTV System	\$129,982.60	19/10/2020		Y
Landteam Australia Pty Ltd	Detailed Technical Survey - Eridge park Road	\$52,959.50	2/11/2020	4 weeks	Y
ATI Australia Pty Limited	Microwave Radio WAN Equipment & Installation	\$269,588.00	15/12/2020		Y

Notes:

1. Minimum reporting level is the lesser of 1% of estimated income from continuing operations of Council or \$50,000.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Suppliers List.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

6. Budget Review Contracts and Other Expenses

Part B - Consultancy & Legal expenses

Expense	Original Budget 2020/21 ¹	Approved Changes			Projected Year End Result 2020/21 ³	Actual YTD figures
		Budget Carryovers	Sept Review	Revised Budget ²		
Consultancies	1,400,012	-	644,125	2,044,137	2,044,137	580,644
Legal Fees	792,970	-	-	792,970	792,970	530,811

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Legal Fees includes legal services relating to planning and development, regulatory compliance and general administrative matters. This figure also includes costs associated with debt recovery activities.

Notes:

1. Original Budget was adopted by Council on 8 July 2020
2. Revised Budget = Original Budget +/- budget carryovers.
3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget Review

6.2 Quarterly Progress Report Operational Plan 2020/21, 1 October 2020 to 31 December 2020

Reference:	501/2020
Report Author:	A/Corporate Strategy Officer
Authoriser:	Coordinator Corporate Strategy and Governance
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

PURPOSE

The purpose of this report is to provide the Finance Committee ('the Committee') with an overview of Council's progress towards delivering its annual Operational Plan 2020/21.

RECOMMENDATION

THAT the Operational Plan 2020/21 Quarterly Progress Report, 1 October 2020 to 31 December 2020, be noted.

REPORT

BACKGROUND

The Operational Plan 2020/21 contains 204 projects, programs and activities (referred to as annual deliverables) covering the five key themes outlined in the Community Strategic Plan, *Wingecarribee 2031*. The Operational Plan 2020/21 demonstrates how Council will meet its commitments in the Delivery Program 2017-2021 during the 2020/21 financial year.

REPORT

The Operational Plan 2020/2021 Quarterly Progress Report for 1 October 2020 to 31 December 2020 (**Attachment 1**) is an exception report which provides the Committee with an overview of Council's key achievements, areas that require future attention and programs and projects that have been placed on hold during the reporting period. At the end of December 2020, 98 per cent of all annual deliverables were on track, 1.5 per cent were on hold and 0.5 per cent were delayed. No annual deliverables were considered critical or as needing attention. Further details are provided in **Attachment 1** to this report.

CAPITAL WORKS PROGRESS REPORT

In addition to the Operational Plan 2020/21 Quarterly Progress Report for 1 October 2020 to 31 December 2020, **Attachment 2** provides a progress report on all major capital works projects with a value greater than \$5 million.

This progress report will continue to be provided to the Committee on a quarterly basis.

COMMUNICATION AND CONSULTATION

Community Engagement

Nil.

Internal Communication and Consultation

Coordinators

Branch Managers and Group Managers

Executive

External Communication and Consultation

Nil.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

This report seeks to enhance transparency and accountability by providing an overview of Council's progress towards the commitments set out in the Operational Plan 2020/21.

COUNCIL BUDGET IMPLICATIONS

Nil.

RELATED COUNCIL POLICY

Nil.

AGENDA FOR THE FINANCE COMMITTEE MEETING

Wednesday 17 February 2021

AGENDA REPORTS



OPTIONS

The only option available to Council is to note this report.

CONCLUSION

The Operational Plan 2020/21 Quarterly Progress Report for 1 October 2020 to 31 December 2020 provides the Committee with an overview of Council's progress in achieving the commitments outlined in the Operational Plan 2020/21. The report shows that, overall, Council is on track and progressing well in achieving the 204 annual deliverables for the 2020/21 financial year.

ATTACHMENTS

1. Operational Plan 2020/21 Quarterly Progress Report, 1 October 2020 to 31 December 2020
2. Major Capital Projects (Greater than \$5 Million) - Quarterly Progress Report for Quarter Ended 31 December 2020



Quarterly Progress Report Operational Plan 2020/21 1 October 2020 to 31 December 2020

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6.2 Quarterly Progress Report Operational Plan 2020/21, 1 October 2020 to 31 December 2020

ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 October 2020 to 31 December 2020



Operational Plan Progress – Summary

The following section provides an overview of Council's progress towards delivering its annual Operational Plan 2020-21. The Operational Plan contains 204 projects, programs and activities (annual deliverables) across the five key themes from the Wingecarribee 2031 Community Strategic Plan. Table 1, below, outlines how Council is tracking at the end of the 1 October 2020 to 31 December 2020 reporting period (three month period) to achieve the annual deliverables for each theme.

Table 1: Annual Deliverables Progress Status

Progress Status					
W2031+ Theme	Delayed	On Hold	Critical	Needs Attention	On-Track
Leadership	-	1.8%	-	-	98.2%
People	-	-	-	-	100%
Places	2%	-	-	-	98%
Environment	-	5.4%	-	-	94.6%
Economy	-	-	-	-	100%
Total for all annual deliverables	0.5%	1.5%	-	-	98%

6.2 Quarterly Progress Report Operational Plan 2020/21, 1 October 2020 to 31 December 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 October 2020 to 31 December 2020**

Operational Plan Progress – Highlights

Bushfire Recovery

- In partnership with Resilience NSW, Council hosted free facilitated community workshops to discuss bushfire recovery. These workshops enabled Council to hear directly from bushfire-affected residents about what they need to support recovery and build resilience. The workshop for the north and west villages was held in Mittagong on 10 October 2020 while the workshop for the southern villages took place in Moss Vale on 17 October 2020. Community members also had the option to participate online.
- In partnership with Service NSW and Resilience NSW, Council conducted a survey of bushfire-affected residents to hear how recovery efforts are proceeding and learn more about what can be done to help in impacted communities. The survey commenced in July and was completed in November. A total of 109 surveys responses were received, and approximately 65 per cent of these resulted in referrals to the Community Links Wellbeing Recovery Support Service. This Service offers free support and information to individuals and households impacted by the bushfires across the Wingecarribee and Wollondilly Shire Local Government Areas (LGAs). The analysis of the survey data is underway and will be used to inform local recovery plans and actions. The State Government will also be analysing the survey results from across all bushfire-impacted LGAs to inform State level responses.
- Entries in the 'Photo Voice: Renewal and Resilience' bushfire social recovery project were exhibited at Wingello Community Hall and Balmoral Community Hall on 8 November 2020 and 15 November 2020 respectively as part of the Southern Highlands Arts Trail 2020. This project was an initiative of Council in partnership with the Southern Highlands Foundation, to help with renewal and build resilience. It called for real and raw images and accompanying text that documented the Black Summer bushfires, and was open to both professional and amateur photographers who were directly involved or affected by the bushfires. A total of \$4,000 in prize money was awarded across the exhibition.
- Four electronic bushfire recovery updates were produced during the quarter, providing information about bushfire recovery community workshops, grant funding opportunities, recovery and resilience-building initiatives and various support services that are available.
- The Wingecarribee Bushfire Local Recovery Plan was finalised and sent to the NSW Premier and Cabinet. Under the program areas of Built, Environment, Economic, Communications and Social, Council staff are continuing to seek grant funding opportunities and undertake projects for recovery.
- The Social Recovery Subcommittee, which includes representation from State Government, non-government organisations, community groups and local volunteers, continued to meet monthly and provide advice on community recovery needs, emerging issues and to ensure recovery efforts are coordinated.
- Council staff continued to meet monthly with the Southern Region Recovery Officers to share information. An extraordinary meeting was held in October 2020 to discuss partnership opportunities under the Bushfire Community Recovery and Resilience Fund Phase 2, which resulted in a joint submission from Wingecarribee Shire Council and Bega Valley Shire Council for funding for a project to support capacity building for community leaders.

6.2 Quarterly Progress Report Operational Plan 2020/21, 1 October 2020 to 31 December 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 October 2020 to 31 December 2020**

- Council was awarded funding under the Bushfire Community Recovery and Resilience Fund Phase 2 Stream 1. Jointly financed by the Federal and NSW Governments, this funding allowed Council to launch a bushfire recovery small grants program, to support small scale community-led recovery and resilience projects and events. Not for profit community organisations and associations based in the Wingecarribee Shire LGA could apply for one-off grants of \$500 to \$10,000 for projects that must be delivered by Tuesday 31 August 2021. The program has a total value of \$85,000 which will be dispersed over two rounds, with the first round scheduled to close on 22 January 2021.
- Council announced the seven community-based bushfire recovery projects that were awarded a grant through the Social Recovery Small Grants Program. This program was funded by the NSW Government and provided one off grants of up to \$5,000 to not for profit community organisations and associations that are based in the Shire. With the assistance of an independent assessment panel, the successful projects were:
 - FIAS Resilience – Resonate Regional Resilience
 - Koori Kulcha Aboriginal Corporation – Wiritjiribin Youth Health Recovery
 - Woodlands Volunteer Rural Fire Brigade – First Aid training for RFS Volunteers
 - Imaginarta (Australian Puppet Theatre) – 6 Feet and Up
 - Wingello Public School – School and Community Kitchen Project
 - Community Links Wellbeing – Art from the Asjes
 - Balmoral Community Association – Funtastic Fire Recovery.
- Council promoted various external funding opportunities, including:
 - Supporting Communities in Recovery Grants – Small grants of up to \$10,000 were offered by South Western Sydney Primary Health Network via funding from the Federal Government's Supporting the Mental Health of Australians Affected by Bushfires initiative. Local community members, groups and organisations were encouraged to apply for these grants to deliver grassroot activities in bushfire-affected communities that provide the opportunity for communities to strengthen social connectedness and assist mental health recovery.
 - Bushfire Community Recovery and Resilience Fund – Organisations and groups working on medium or long-term projects to support community recovery and help build resilience were encouraged to apply for this fund. The fund is supported by joint Commonwealth and State disaster recovery funding arrangements and administered by Resilience NSW in consultation with the National Bushfire Recovery Agency and Emergency Management Australia. Funding was available for projects worth between \$20,000 and \$300,000 that promote community well-being, connectedness, social recovery and future disaster resilience in LGAs that were disaster-declared through the Black Summer bushfires.
 - Bushfire Local Economic Recovery Funding – Jointly funded by the Federal and NSW Governments, this package of an additional \$250 million of funding supports social and economic recovery in regional communities most affected by the Black Summer bushfires. It supports projects that retain and create new jobs in regional areas, build resilience and increase preparedness for future bushfire seasons.
- The Bushfire Rate Relief Contribution provided by Service NSW relating to the 2020/21 first and second rate instalments was finalised for those properties identified by the NSW Rural Fire Service as either being destroyed or damaged.
- Repairs to damaged public infrastructure are now largely complete, except for Wombeyan Caves Road which is ongoing. Council staff are continuing to monitor burnt vegetation areas on public land and considering whether further removal is warranted.

6.2 Quarterly Progress Report Operational Plan 2020/21, 1 October 2020 to 31 December 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 October 2020 to 31 December 2020****Awards**

- Council won the Sam Samra Award at the 2020 Local Government NSW Water Management Conference for its work on improving water efficiency. Specifically, Council was recognised for the work it has undertaken in continually improving water and sewerage asset management practices and strategy development, including the Integrated Water Cycle Management Strategy, Total Asset Management Plan and Financial Plan. The judges also noted the progressive implementation of a digital solution to reduce water losses and improve water efficiency, and acknowledged the multi-million dollar upgrades that Council is undertaking across its network of Sewage Treatment Plants to accommodate the future growth and sustainability of the Shire. The annual award is co-sponsored by Local Government NSW, the NSW Water Directorate and the Department of Industry - Water with almost 90 local water utilities across NSW eligible for nomination.

Leadership

- In the previous quarter, Council resolved to extend the formally approved Novel Coronavirus (COVID-19) community financial support measures until March 2021. This included the deferral of rates and charges for certain business rated properties and property owners who have lost employment or been stood down as a result of the COVID-19 pandemic. This program remains ongoing.
- The 2019/20 Financial Statements and Auditor's Report were presented to Council on 11 November 2020. An unmodified audit opinion was expressed for Council's general purpose financial statements.
- Council's Annual Report 2019/20 was finalised and published on Council's website. In addition to the statutory reporting requirements, the Annual Report details Council's achievements and challenges in implementing Council's Delivery Program 2017-2021 and Operational Plan 2019/20. It also outlines the involvement of Council, the State and Federal Governments, volunteers and the community in response to the challenges presented by the Black Summer bushfires and the COVID-19 pandemic.
- At the Council meeting of 25 November 2020, the independent Chair of the Audit, Risk and Audit Advisory Committee presented an annual report on the management of risk and internal controls at Council. The Chair concluded that Council has worked productively with the Committee and that although there is more work to be done, progress has been consistent and positive.
- Council's website was updated to promote the Women for Election Australia website, which advertises a series of online and face to face workshops to equip aspiring female candidates to stand for election. The NSW Government has partnered with Women for Election Australia to undertake this promotional campaign.
- Council's property portfolio continued to be managed in compliance with legislative requirements. The management of the property portfolio also includes the timely reporting to Council on property matters for formal approval. Council has considered a range of reports during the quarter, including the:
 - renewal of licences to U3A Southern Highlands Inc, Country Women's Association, and Boral Ltd
 - appointment as Reserve Trust Manager for various reserves within the Wingecarribee,
 - Classification of the Renwick Community Centre
 - transfer of various roads from Crown to Council
 - various acquisitions, including acquisition of land for the new Wingecarribee Animal Shelter.
- Council commenced the procurement process for 18 high value/key procurement activities, including the:

6.2 Quarterly Progress Report Operational Plan 2020/21, 1 October 2020 to 31 December 2020

ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 October 2020 to 31 December 2020



- Bowral Memorial Hall Refurbishment tender
- Water and Sewer Renewal - Throsby Street tender
- Oxley Drive Reservoir tender
- Mittagong Sewer Treatment Plant Upgrade – Detailed Design quotation.

In addition to the above, Council conducted and awarded five trades services tenders which resulted in 79 per cent of local contractors which submitted a tender being awarded a contract.

- Community engagement continued to take place despite the constraints imposed by the COVID-19 pandemic. Community members were invited to share ideas and provide feedback for the:
 - Sport and Recreation Survey
 - Bowral Main Street improvements
 - National Recycling Week event evaluations
 - Planning Matters placed on public exhibition
 - Leases, licences and other property related matters.
- Substantial progress was made on the development and testing of Council's new website, which is scheduled to go live during the next quarter. Once the website is in place, an increasing number of services will progressively be made available for customers to access online.
- Council's records management system upgrade project remains on target and on budget, and is expected to be launched during the final quarter of 2020/21. Once implemented it is anticipated that the new system will increase productivity and efficiency by optimising records management practices.
- An online disaster dashboard was launched which will provide real-time information to help residents and visitors to the Wingecarribee Shire be aware of, prepare for and respond to local emergencies. The Dashboard is an online warehouse of real-time, local emergency information supported by the Regional Disaster Preparedness Program administered by Resilience NSW and rolled out to 27 councils across the State.

People

- Developed in partnership with Macarthur Disability Services and Meals on Wheels, Council's pilot Southern Highlands Aged Care Concierge program has garnered interest from other councils looking to replicating the initiative. The program aims to personally assist people to navigate through the My Aged Care system, by making a staff member available for one on one meetings on site at Meals on Wheels, at the Moss Vale Community Centre. The program has been well supported by local media and promotional materials have been distributed to local doctor's surgeries, pharmacies and aged care services across the Shire, while emails have also been distributed across relevant networks.
- A Council representative was elected Chair of the South West Sydney Primary Health Network Community Advisory Committee for the next 12 months. This provides a great opportunity for Council to advocate for the delivery of primary health care services in the Shire.
- With NAIDOC Week celebrated nationally between 8 and 15 November 2020, Council held a two-day Community Exhibition starting on Friday 13 November at the Bowral Memorial Hall. A range of community activities were placed on display, showcasing the activities that members of the community undertook earlier in the year including examples of basket weaving and boomerang painting. Also presented was a video from within the newly created Guula Ngurra National Park in Canyonleigh, an area of rich cultural significance to the Gundungurra Aboriginal people. The theme for 2020 NAIDOC Week celebrations was 'Always Was, Always Will Be' and recognised that First Nations people have occupied and cared for this continent for over 65,000 years.
- On 27 November 2020, Mayor Duncan Gair launched Council's annual Christmas Giving Tree Appeal. Residents were asked to donate to the less fortunate in the Shire's community, with all

6.2 Quarterly Progress Report Operational Plan 2020/21, 1 October 2020 to 31 December 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 October 2020 to 31 December 2020**

items donated passed on to the local branch of the Salvation Army where they were sorted before being distributed in time for Christmas Day.

- The Create and Celebrate youth music competition was held and provided young people aged between 12 and 24 years who live, work or study in the Shire with an opportunity to gain experience and learn more about the music industry. Young local artists auditioned with one song which was recorded by a professional audio engineer. Recordings were uploaded to the Southern Highlands Youth Facebook page and the top performances, as voted by the public, won a professional recording package including video clip. The Create and Celebrate competition was funded by the NSW Department of Communities and Justice and Council.
- Council and the Wingecarribee Vocal Muster released a virtual Community Christmas Concert on 18 December 2020. The virtual concert featured young Vocal Muster performers along with more experienced performers from the community. It was produced in lieu of the traditional community Christmas carols which were cancelled due to the COVID-19 pandemic. The virtual concert provided a digital platform for young people to gain valuable experience and mentoring in improving their skill and stage presence. The launch of the virtual concert followed the lighting of two giant Christmas trees in Bowral's Corbett Plaza and at the Mittagong Welcome Centre earlier in the month.
- Council undertook the Walk a Mile project with Year 6 primary school students in the Shire's southern villages to check-in on their wellbeing. The students were asked to share their story on a pair of canvas shoes. On one shoe, they were asked to illustrate their journey over this past year considering the impact of the fires, floods, COVID-19 and their thoughts leading into high school. On the other shoe, they were asked to illustrate what they believed the future might unfold. Elements of the project were displayed at the Civic Centre.
- The International Day of People with Disability event usually held at Lake Alexandra in Mittagong was cancelled due to COVID-19 restrictions. Instead, a pop-up stall was set up at Corbett Plaza in Bowral for the day in partnership with four local disability services, promoting services and activities available to assist people with disability and their carers.
- The Southern Highlands Arts Trail took place over the weekends of 7-8 November and 14-15 November 2020. New to the Trail for 2020 was a series of mini-events, mini-trails and the introduction of GPS mapping to help participants make the most of their weekend. The event exceeded the previous years' events with respect to the number of visitors and sales figures. A total of 37 studios and 9 galleries participated, with an increase in visitation of 77 per cent and sales figures for studios reaching almost \$317,000.
- The Planning Proposal to reclassify the land for the access road to the Southern Highlands Regional Art Gallery was notified on the NSW Legislation website on 6 November 2020. The development consents to facilitate the development of the Gallery were also issued in November. A ceremony to mark the official building works of the Gallery was held on 11 December 2020 and attended by Mayor Duncan Gair, Councillor Larry Whipper and the Deputy General Manager Corporate Strategy and Development Services. At its meeting of 11 November 2020, Council noted the Gallery's Business Plan and subsequently the first of five annual \$500,000 contributions from Council to support the Gallery was paid in accordance with a resolution of Council from 19 September 2018.
- In October 2020, the upgraded all abilities Berrima Playground at Berrima Marketplace Park was officially opened by Deputy Mayor Grahame Andrews and NSW Government Member for Goulburn Wendy Tuckerman. The upgrade included two new carousels, in-ground mini trampolines, a seesaw, play-net and toddler play ship. A new soft-fall base, retaining walls and carpark access were also added. The \$383,290 project was funded by \$270,190 from the NSW Government Stronger Country Communities Fund and Community Building Partnership program, \$111,100 from Council and a further \$2,000 donation from Berrima District Rotary Club.
- Council allocated \$80,000 to help fast track the refurbishment of Eridge Park Netball Courts. These funds were brought forward from a budget allocation in 2021/22 after the Southern

6.2 Quarterly Progress Report Operational Plan 2020/21, 1 October 2020 to 31 December 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 October 2020 to 31 December 2020**

Highlands Netball Association (SHNA) secured grant funding from the NSW Government. The funding from Council was allocated from funds secured from the Federal Government's Local Roads and Community Infrastructure Program. A further \$306,615 was provided from the State Government's Stronger Country Communities Fund while the remaining \$80,000 was met by the SHNA. A total of four netball courts will be reconstructed and a further two courts resurfaced as part of the upgrades.

- The Lackey Park Regional Sporting Hub Masterplan was adopted by Council at its meeting of 11 November 2020. This followed a period of public exhibition and the completion of a comprehensive feasibility study. The NSW Office of Sport was consulted and is supportive of the Masterplan. A Memorandum of Understanding is being drafted between Council and Moss Vale District Basketball Association to provide certainty and transparency between the parties to progress to detailed tender ready designs. The procurement process to engage a principal consultant is underway and it is anticipated that designs and the development application submission will be complete by mid-2021.
- A Sport and Recreation survey was launched to help prepare a draft Sports Facilities Strategy. The survey is the first step in the preparation of the strategy and allows participants to provide feedback on what sports activities they partake in and what local amenities they use. Respondents can also highlight and identify amenities of concern via an interactive map. Information collected as part of the survey will form the initial framework of the strategy. Additional community consultation will be undertaken in 2021 before a draft strategy is publicly exhibited and presented to Council for adoption.
- On 28 October 2020, Council adopted the Public Memorials Policy and Guidelines following a period of public exhibition. These documents provide a framework for assessing and approving the placement of memorials on Council-owned land and the naming of public spaces within the Shire.
- A total of 41 checks of COVID-19 Safety Plans ('6-point Critical Checks') were undertaken of eat-in cafes and restaurants within the Shire. All those premises were provided with feedback both verbally and via email and also with educational material, if required.
- The Wingecarribee Animal Shelter designed a pilot Misunderstood Moggy program which will assist in the rehabilitation of cats identified as requiring more attention. The Shelter is also exploring innovative methods to communicate with the community about responsible pet ownership, such as live podcasts and colouring competitions for children.

Places

- Council secured \$2.8 million in Federal Government funding to renovate Bowral Memorial Hall. The funds were secured as part of the latest round of the Federal Government's Building Better Regions Fund. As part of the grant funding allocation of \$2,805,423, funds are to be capped and split over two subsequent financial years. The funds will be added to the existing \$3.7 million Council had already allocated towards the renovations as part of the 2020/21 Operational Plan and Budget. The redevelopment of the hall will comprise structural upgrades to the existing building including the installation of a new roof and lifts, upgrading the kitchen and bathroom facilities and providing access for all abilities. Other improvements will include the installation of a new air conditioning system, sound and lighting equipment, upgraded seating and improved building acoustics. Heritage elements including the building façade will also be protected and rejuvenated. At its meeting of 28 October 2020, Council resolved that a short-list of five companies would be invited to submit a tender for the delivery of the refurbishment project.
- Refurbishment works at the Civic Centre continued despite the impacts of the COVID-19 pandemic and inclement weather. Construction activities carried out to date include the demolition of the existing library, major earthworks, installation of 34 supporting columns, structural steel installation, electrical overhaul and the upgrade of the old air-conditioning

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system. Roofing works and the fit-out of the library and internal courtyard have commenced. On completion the Civic Centre will also include a larger Customer Centre and public library and 100-kilowatt solar energy capture system.

- Council secured a grant of \$542,000 from the Federal Government's Local Roads and Community Infrastructure Program to repair and refurbish the Mittagong SES Volunteer Centre. Works will include replacing the existing roof, improving onsite storm water drainage and the construction of an external retaining wall. Internal carpets will also be replaced and window and door seals renewed.
- The Bundanoon Water Treatment Plant automation upgrade project was completed. This will provide enhanced operational monitoring and process management.
- The refurbished and expanded Wattle Street Car Park in Bowral was opened. Situated in Bowral's central business district, the car park provides safer and more convenient long-term parking for motorists and shoppers. The car park now provides parking for 98 vehicles, and in addition to including 41 additional car spaces it also received new lighting, asphalt surfacing and landscaping.
- Construction works on the southern section of Kirkham Road, Bowral were completed. These works included road rehabilitation and widening, new street lighting and the provision of additional on-street parking.
- A joint NSW and Federal Grant funding arrangement from the Bushfire Local Economic Recovery Fund was announced for Wombeyan Caves Road. The road will receive an \$8 million upgrade, which once complete will enable the road to reopen allowing locals and tourists to once again travel the length of the road west to the Wombeyan Caves and beyond to Taralga. The upgrade is required following serious damage that was sustained in the Black Summer bushfires and subsequently heavy rain events. Repair works will begin in 2021.
- The State Government provided \$2.4 million to enable Council to begin preliminary investigations including designs for the Moss Vale Bypass project. This follows on from the \$20 million election commitment for this project from the State Government that was announced in 2019. Per the funding agreement with Transport for NSW, Council will undertake preliminary planning and designs, a road safety audit, public consultation and engagement on the viability of the project. Council will also establish a project working group with representatives from relevant stakeholder and Government agencies. Preliminary works to progress the project are expected to be completed by 30 June 2022.
- Council undertook programmed and reactive maintenance on its pathway networks, including Kangaloon Road in Bowral, Alice Street in Mittagong and Phillip Street in Burradoo to Burradoo Cycleway. Maintenance was also undertaken on Council's roads, including:
 - Liebmanns Road in Medway
 - Berrima Street and Bowral Street in Welby
 - Clarville Street and Scarlet Street in Balaclava
 - Mittagong Mount Alexandria Lookout Road
 - Conflict Street, Nicholson Street and Ormond Street in Sutton Forest
 - Newbury Drive in Penrose
 - Nandi Road in Canyonleigh
 - Spring Hill Road in Woodlands
 - Bells Road and Ferndale Road in Colo Vale.
- Construction commenced on the amenities building at the Church Road Playing Fields in Moss Vale following additional grant funding being secured by Council. The existing amenities building at Moss Vale will be upgraded in two consecutive stages. Stage 1 of the project involves refurbishing the existing facilities and providing new amenities including change rooms, referee rooms, additional storage and accessible toilets. Stage 2 of the works, to be undertaken consecutively, will include the construction of a first-floor addition with wet weather training area, kitchenette and store room. An accessible car park providing all abilities access will also be provided. A total of \$241,000 was allocated as part of a \$1.18 million grant from the Federal

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Government's Local Roads and Community Infrastructure Program. Council contributed a further \$72,000 towards Stage 2 of the project.

- Public consultation in the form of an online survey and discussion forum was undertaken for the development of a streetscape Masterplan for Bong Street, Corbett Plaza and cross-streets in Bowral. The plan and designs will set specifications for the delivery of projects which will improve the attractiveness and useability of Bowral's main commercial precinct over coming years.
- On 25 November 2020, Council adopted the Walking Tracks Strategy following a period of public exhibition. The high-level strategy identifies current and future provision requirements, asset categories, levels of service and provides rationale for financial investment into the future for Council's bushland walking tracks network within reserves.
- Development application determination wait times have continued to improve, reducing from an average of 50 days to 44 days during the quarter.

Environment

- Council established and selected a Climate Change Advisory Panel in response to Council's declaration of a 'Climate Change Emergency' in February 2020. The first meeting of the Advisory Panel took place on 14 December 2020. The Advisory Panel provides advice and makes recommendations via the Environment and Sustainability Advisory Committee on matters relating to Council's response to climate change.
- To promote Threatened Species Day in October 2020, Council collaborated with the NSW Department of Industry, Planning and Environment to develop and deploy a community-based engagement and education initiative called 'Walk See Play'. Focusing on specific walking tracks on Council and NSW National Parks and Wildlife Services Reserves, the month long activity enabled walkers to engage in activities which increased awareness of threatened species and habitat.
- In October 2020 the Southern Highlands Koala Conservation Project, a partnership between Council and NSW Department of Planning, Industry and Environment, worked with Gundungurra Traditional Owners and the NSW National Parks and Wildlife Service to plant six hectares of paddocks at Tugalong Station within the new Guula Ngurra National Park with 600 koala feed trees grown from local provenance seed. This is the first step in the significant task of restoring Koala habitat within the National Park.
- During the peak koala breeding season, microphones were placed at 120 sites to listen to koala bellows across the Shire as part of an annual program colloquially referred to as Koala Karaoke. More than 10,000 hours of audio night time audio recordings were collected, and the analysis of those recordings should be finished by February 2021. Using this data, the Shire's Koala population can be monitored over time.
- Council continues to collaborate with the NSW Department of Planning, Industry and Environment and two North Coast Councils to develop the Koala Regional Action Monitoring Program. This ground-breaking project is significantly advancing the approach to monitoring of Koala habitat and management initiatives.
- The NSW Government announced the successful private properties which will receive funding in-perpetuity for conserving and managing koala habitat on their properties, following the Biodiversity Conservation Trust Koala Tender (Wingecarribee Shire). A total of \$11.8 million was awarded to five properties in the Shire.
- Council has continued to collaborate with various community groups, government agencies and non-government organisations on the Wall to Wollondilly Project. An ongoing focus for Council in partnership with Local Land Services and Greening Australia is the removal of the final major 'willow choke' which is blocking access to kayaks and canoes on the Wingecarribee River downstream of the Burradoo Rail Bridge. Council is assisting with environmental assessments and

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Local Land Services is playing a vital role in engaging with landholders. Once the willow choke is removed, access to the waterway for volunteers to assist with ongoing willow control will be possible.

- Council was successful in obtaining an Australian Citizen Science Association seed grant to fund professional development and training in the Rapid Appraisal of Riparian Condition (RARC) monitoring. RARC is a quantitative method for assessing river condition and will benefit several natural resource management projects and programs including platypus conservation, Waterwatch, and Rivercare. The skills and knowledge gained through the RARC training will enable Council staff to educate and train citizen scientists involved in relevant programs. The seed grant, worth \$1,000, will support the training in 2021.
- The Canberra Region Joint Organisation (CRJO), of which Council is a member, was successful in securing \$79,500 in funding from Round 3 of the Increasing Resilience to Climate Change program. This program is a partnership between Local Government NSW and the NSW Department of Planning, Industry and Environment which provides funding to address climate change risks and vulnerabilities facing NSW councils. The grant funding will be used to develop a Canberra Region Climate Resilient Housing Toolkit that will provide guidance to homeowners on action they can take to protect their homes from bushfires, floods and other natural hazards.
- Council promoted the Garage Sale Trail on the weekend of 21-22 November 2020. New to the Trail in 2020 was the option to participate virtually as well as in-person at physical garage sales. More than 40 sale sites were registered within the Shire, with residents encouraged to reduce waste by purchasing and using second hand items.
- A Christmas waste reduction campaign was undertaken with a series of educational videos released on topics such as eco-friendly gift wrapping, rethinking food waste and eco-friendly, home-made gifts.
- Council promoted Asbestos Awareness Week which took place in November 2020. Council's zero tolerance approach to illegal dumping of asbestos waste was reaffirmed and residents were encouraged to use licensed professionals to safely remove and dispose of asbestos.

Economy

- At its meeting of 11 November 2020, Council adopted the Southern Highlands Destination Strategy 2020-2030 following a period of public exhibition and the undertaking of a series of stakeholder engagement forums and presentations. The Strategy establishes a whole of destination approach to the Shire and recognises opportunities and key projects in both traditional industry as well as emerging sectors in the region, including agribusiness, tourism, equine industries, professional business services, creative industries, healthcare, advanced manufacturing and education.
- On Friday 18 December 2020, Council hosted a breakfast with the local business community to discuss the next stage of the Southern Highlands Destination Strategy following its adoption by Council. A key element that was discussed included the development of an Action Plan to identify tasks, responsibilities and timeframes.
- Following the receipt of \$20,000 in funding from the NSW Government's Bushfire Community Resilience and Economic Recovery Fund, Council's Destination Southern Highlands (DSH) unit hosted a Business Events Familiarisation event from 13-15 October 2020 that showcased a selection of local conference venues and other tourist operators. Destination NSW provided a social media influencer and photographer and DSH supplied a videographer to capture the event. The event was very well received with positive feedback received from all participants.
- Council was awarded \$50,000 for a Southern Highlands Produce Hub Feasibility Study. The study will determine the long term resilience benefits to producers within the Southern Highlands and surrounds of being able to move produce to national and international markets from a transfer

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hub set up on a main transport corridor. The grant was awarded through the joint Local Economic Recovery funding provided by the Federal and NSW Governments.

- Small Business Month took place during October 2020 with the theme of 'Futureproof your business'. Council promoted the event by encouraging local business owners to prepare for emergencies and disasters in five simple steps by downloading the free Get Ready Business toolkit from Resilience NSW.
- The Wingecarribee Arts and Culture Stakeholder Group in association with The SHAC (Southern Highlands Artisans Collective) has commissioned research into the value of arts, culture and heritage across the Wingecarribee community. Council together with the Southern Highlands Chamber of Commerce and the Southern Highlands Foundation is supporting this initiative with funding, and Council facilitated a survey to gather data and insights from stakeholders to be used for future planning and advocacy for the arts and culture sector in the Shire.
- Amendments to Council's Local Environment Plan (LEP) that provide greater flexibility for the Shire's tourism and hospitality industries were finalised. The amendments were unanimously supported by Council at the Ordinary Meeting of 14 October 2020 and formally adopted by the NSW Government on 4 December 2020. The amendments include:
 - Increasing the maximum number of bedrooms in Bed & Breakfast Accommodation establishments to five,
 - Increasing the maximum number of bedrooms in Farm Stay Accommodation premises to eight,
 - Permitting function centres with consent in the RU2 Rural Landscape zone,
 - Introducing a 'heads of consideration' clause for function centres, to apply to all zones where functions centres are permitted with consent,
 - Excluding function centres from the operation of clause 2.8 - Temporary Use of Land, and
 - Permit Artisan Food and Drink Industry with consent in the RU1, RU2, RU4 and SP3 zones. These zones are in addition to the IN1 General Industrial and IN2 Light Industrial zones where Artisan Food and Drink Industry is already permitted with consent.
- The Southern Regional Livestock Exchange Upgrade works continued to progress, with the works associated with the necessary power supply upgrade on Berrima Road (which services the site) completed on 16 October 2020. The tender for the Design and Construction for the Lift Installation was determined by Council at its meeting on 25 November 2020.



Berrima Playground Opening,
Berrima



Koala conservation sign,
Mansfield Reserve Bowral



Road upgrade,
Kirkham Road Bowral

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Refurbished car park,
Wattle Street Bowral



Christmas Tree lights,
Corbett Plaza Bowral

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Operational Plan Progress – Exceptions

Operational Plan Item	Status	Remedial Action	Approval Status
OP024 - Undertake a review of all Farmland rating properties to ensure they comply with section 515 of the Local Government Act 1993			
RO: Coordinator Revenue SOA: Acting Chief Financial Officer	On Hold		Approved
This review has been placed on hold due to the current pandemic until further notice.			
OP110 - Continue to develop and commence implementation of the Station Street upgrade project			
RO: Senior Project Manager SOA: Group Manager Capital Projects	Delayed		Approved
Council has now, after lengthy delays, obtained a signed copy of the Memorandum of Understanding (MOU) from Transport Asset Holdings Entity (TAHE). Council is now required to obtain approval through the funding body Restart NSW to ensure the release of the funding of \$7.5 million towards the Station Street Upgrade Project. Design works are in preparation for the tender release.			
OP153 - Implement community education programs to reduce pollution			
RO: Coordinator Environment and Health Systems SOA: Manager Environment and Sustainability	On Hold		Approved
Due to resourcing constraints, these programs were temporarily placed on hold during the quarter. They will resume during the second half of 2020/21.			
OP175 - Develop Waste Strategy			
RO: Manager Business Services SOA: Acting Deputy General Manager Operations, Finance and Risk	On Hold		Approved
The formal adoption of Council's Waste Strategy continues to be delayed pending the release of the State Government's Waste Strategy.			

Major Capital Projects (Greater than \$5 Million) – Quarterly Progress Report for Quarter Ended 31 December 2020

Project Name	Approved Budget	Total Actual Expenditure	Expected Completion Date	Current Project Milestone	Next Steps	Officer Comments
Civic Centre Refurbishment	\$9,260,000	\$6,073,617	May 2021	Works continue to proceed despite the impacts of COVID-19 restrictions and inclement weather. The roof structure is complete with close to half the roof being sheeted. Works have commenced with the library, chamber and customer services area fitout, and the new kitchenettes were completed prior to Christmas.	Finalise roofing, eaves and cladding whilst continuing with the fitout of the library, chamber, customer services and courtyard areas. Entry foyer stair replacement will be undertaken over the Christmas break and into January.	The project is progressing well with only minor impacts resulting from COVID-19 restrictions. Inclement weather has had a greater impact during the craning of structural steel and roofing activities. Additional works were approved by Council in December 2020 which will permit a storage space to be constructed and the fit out of additional community / civic facilities adjacent to the Council Chambers.
Station Street Upgrade	\$18,262,000	\$2,748,066	July 2022 Dependent on timely approval from the Funding Body	Council has now, after lengthy delays, obtained a signed copy of the Memorandum of Understanding (MOU) from Transport Asset Holdings Entity (TAHE). Design works are in preparation for the tender release.	Obtaining the necessary approvals to commence.	Council obtained a copy of the MOU in January 2021. Council is now required to obtain approval through the funding body Restart NSW to ensure the release of the funding of \$7.5 million towards the Station Street Upgrade Project.
Southern Regional Livestock Exchange (SRLX) Upgrade	\$5,200,000	\$797,112	October 2021	The contract for the Design and Construction Livestock Yards/Animal Handling Facilities Upgrades (being the main work package for the project) was awarded in September 2020. The contractor has significantly completed their design, including a staging plan for the works. The contractor is currently working with their appointed certifier regarding gaining the necessary approval of a Construction Certificate to enable the commencement of construction. The works associated with the necessary power supply upgrade on Berrima Road (which services the SRLX site) were completed on 16 October 2020. The tender for the Design and Construction for the Lift Installation to the SRLX Selling Arena was reported to Council for resolution on 25 November 2020. The Development Application (DA) for the proposed new 'entry only' access to the SRLX off Abattoir Road was lodged on 28 August 2020. This DA is yet to be determined.	With the awarding of the contract for the Livestock Yards/Animal Handling Facilities Upgrades, a start-up meeting has been held with the contractor. The contractor is responsible for finalising the design and obtaining all approvals necessary to allow commencement of construction. Due to the unexpected requirements associated with gaining construction approvals (namely, undertaking a fire engineering report which is to be referred to the NSW Rural Fire Service (RFS) for concurrence), the commencement of construction is expected to be delayed by approximately three months. It is anticipated that the DA for the proposed new 'entry only' access to the SRLX off Abattoir Road will be determined in January 2021.	The project is progressing as per the original delivery strategy. All of the six separate work packages have been progressed with three completed, being the load cells under the selling arena weighbridge, new seating in the selling arena and the new CCTV system. There was some delay to the tendering phase of the Livestock Yards/Animal Handling Facilities Upgrades contract, due to the initial COVID-19 restrictions. The current risk to the program for this work package is related to gaining the approvals to allow the commencement of construction (specifically, undertaking a fire engineering report which requires the concurrence of the NSW RFS). The obtaining of approvals to allow for the commencement of construction is the contractor's responsibility.
Sewage Treatment Plant (STP) Upgrade Moss Vale	\$29,600,000	\$194,286	March 2024	The Moss Vale STP upgrade has progressed with the engagement of a specialist consultant in July 2020 to undertake the detailed design services. The designer engaged is the same consultant that is currently undertaking the detailed design services for the proposed Bowral STP upgrade. Subsequent to the completion of the 'Basis of the Design' report, a preferred layout option has been concurred with. This followed the consultant providing several layout options, which were reviewed by and discussed with Council Officers. The need to discuss the options revolved around the site constraints (as the works are proposed to be	The consultant has scheduled a preliminary Hazard and Operability Study (HAZOP) workshop as well as a 30 per cent design review to be held in early February 2021.	As with the proposed Bowral STP upgrade, a consultant has been engaged to undertake water quality monitoring in the catchment to assess potential impacts from the STP discharges. This assessment will inform the level of treatment at the STPs, in order to meet Environment Protection Authority (EPA) and WaterNSW requirements. The draft Discharge Impact Assessment report was completed in late November 2020. The EPA has been contacted, and a meeting requested to present the findings of the Discharge Impact Assessment. The EPA is yet to advise of a preferred meeting date, but it is

Major Capital Projects (Greater than \$5 Million) – Quarterly Progress Report for Quarter Ended 31 December 2020

Project Name	Approved Budget	Total Actual Expenditure	Expected Completion Date	Current Project Milestone	Next Steps	Officer Comments
				located on the old trickling filter site) and the preferred location of the required lift pumping station. The consultant has now completed the process design for the plant, from which the sizing of the major process structures can be developed.		expected that this meeting will be held in January 2021
STP Upgrade Bowral	\$31,500,000	\$426,544	March 2023	In March 2020, Hunter H2O Holdings P/L was engaged as the specialist consultant to undertake the detailed design services for the Bowral STP Upgrade. The design has progressed to approximately 50 per cent completion. The design development process has included undertaking a HAZOP workshop, followed by a 50 per cent design review and Construction Hazard Assessment Implication Review Process (CHAIR) workshop conducted in December 2020.	The design is progressing well with constructive input by Council Officers/Operators in the HAZOP workshop and the 50 per cent design review and CHAIR workshop. The consultant has progressed the design of all major structure utilising 3D modelling. This design will be updated based on the outcomes of the 50 per cent design review and CHAIR workshop. The consultant is scheduled to hold a 90 per cent design (final review) workshop with Council Officers in early February 2021.	A consultant has also been engaged to undertake water quality monitoring in the catchment to assess potential impacts from the STP discharges. This assessment will inform the level of treatment at the STPs, in order to meet EPA and WaterNSW requirements. The draft Discharge Impact Assessment report was completed in late November 2020. The EPA has been contacted, and a meeting requested to present the findings of the Discharge Impact Assessment. The EPA is yet to advise of a preferred meeting date, but it is expected that this meeting will be held in January 2021. The completion of the Discharge Impact Assessment (and EPA concurrence) is also required to allow the completion of the draft Review of Environmental Factors (REF).
STP Upgrade Mittagong	\$15,700,000	\$173,000	September 2024	The RFQ documentation for the detailed design consultancy services has been completed. The documentation was prepared specifying the required treatment process and equipment selection, to be consistent with the detailed designs currently being undertaken for the proposed Bowral STP and Moss Vale STP upgrades. The RFQ was advertised in November 2020, with a closing date of 19 January 2021.	Following the closing of the RFQ for the detailed design consultancy services, the evaluation of submissions will take place promptly. It is expected that a recommendation to engage a preferred consultant will be presented to the Executive by the end of January 2021, to allow the engagement of the specialist consultant in early/mid-February 2021.	As with the other proposed STP upgrades, a consultant has been engaged to undertake water quality monitoring in the catchment to assess potential impacts from the STP discharges. This assessment will inform the level of treatment at the STPs, in order to meet EPA and WaterNSW requirements. The draft Discharge Impact Assessment report was completed in late November 2020. The EPA has been contacted, and a meeting requested to present the findings of the Discharge Impact Assessment. The EPA is yet to advise of a preferred meeting date, but it is expected that this meeting will be held in January 2021.

6.3 Loan Borrowings 2020/21

Reference:	2130
Report Author:	Acting Chief Financial Officer
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

To seek Council's approval to borrow money in accordance with the adopted 2020/21 Operational Plan & Budget and Long Term Financial Plan and, execute the necessary loan documentation under the Common Seal of Council.

RECOMMENDATION

1. **THAT** Council accept the Commonwealth Bank of Australia's offer to provide a \$6,310,000 General Fund loan for a term of 20 years.
2. **THAT** the Acting General Manager and his nominated delegate be authorised to negotiate the interest rate at draw down date.
3. **THAT** the Mayor and Acting General Manager be authorised to sign the necessary loan documentation under the Common Seal of Council.

REPORT

BACKGROUND

In accordance with Section 377(1) of the *Local Government Act 1993*, the borrowing of money can only occur by way of Council resolution.

In accordance with Chapter 15, Part 12 of the *Local Government Act 1993*, Council may borrow at any time for any purpose.

REPORT

Council's 2020/21 Operational Plan & Budget and Long Term Financial Plan (LTFP) provide for loan borrowings to fund, or part fund, several major infrastructure projects which will have significant and demonstrated benefits to the community and are being delivered during the current financial year.

Borrowings for infrastructure are an important funding source for Council so that the full cost of infrastructure works should not be borne entirely on present day ratepayers, but also future ratepayers who will also benefit from these long-lived assets.

The parameters set by Council for the utilisation of loans as an appropriate source of funding are outlined in Council's Loan Borrowings Policy which was adopted by Council on 23 May 2018 (*MN 207/18*).

AGENDA FOR THE FINANCE COMMITTEE MEETING

Wednesday 17 February 2021

AGENDA REPORTS



The required loan borrowings are outlined in the table below.

Project	Required borrowings \$
Civic Centre refurbishment	2,850,000
Bowral Cemetery improvements	420,000
Strategic land acquisitions for drainage purposes in Bowral	1,500,000
Kirkham Road South, Bowral upgrade	1,540,000
Total	6,310,000

It is also important to note that of the \$6,310,000 in loan requirements, an amount of \$3,460,000 has been carried over (revoted) from the 2019/20 budget. These projects include the Bowral Cemetery improvements, strategic land acquisitions for drainage purposes in Bowral and Kirkham Road South upgrade.

The loan sought from potential lenders is to have a loan term of 20 years with a fixed interest rate for a period of at least 10 years. This is in line with Council's adopted long LTFP plan and provides certainty in managing cashflows and budgeting with repayments remaining the same for the entire term.

The loan borrowing requirements for the individual projects will be funded with a singular loan totalling \$6,310,000.00 over a term of 20 years. Interest rate quotes for this loan have been invited from the National Australia Bank, Westpac Banking Corporation, Commonwealth Bank of Australia, Australia and New Zealand Banking Group and BDCU Alliance Bank.

Interest rate quotes were received on 3 February 2021 and only those quotes that met the conditions of the loan requirements were considered. The BDCU Alliance Bank provided a quote for a variable interest rate loan only with a review period of 5 years and therefore, have not been considered as a loan funding option on this occasion. The interest rate quotes considered are tabled below.

Lender	Interest rate per annum¹	Fixed interest term (years)
National Australia Bank	2.62%	20
Westpac Banking Corporation	2.89%	20
Commonwealth Bank of Australia	2.23%	20
Australia and New Zealand Banking Group ²	2.30%	10

¹ Interest rates are indicative only with the actual interest rate to be determined at draw down date.

² The fixed interest rate reverts to the variable interest rate at the end of the 10-year fixed term.

AGENDA FOR THE FINANCE COMMITTEE MEETING

Wednesday 17 February 2021

AGENDA REPORTS



T-Corp Financing

In May 2020, the Office of Local Government (OLG) announced its economic stimulus package to reduce the significant impacts of the COVID-19 pandemic on local Councils across the State. As part of this package, the OLG placed a two-year moratorium on using TCorp loans for capital works on Council Chambers and administration buildings.

This moratorium denies Council any loan funding from TCorp for the Civic Centre upgrade and, there is little merit in sourcing 2 small value loans to fund these projects. Therefore, TCorp were not considered for any new loans on this occasion.

Loan Recommendation

The Commonwealth Bank of Australia provided the lowest interest rate quote and is deemed the preferred borrowing option for Council. The details of the loan offered is outlined in the table below.

Fund	General Fund
Lender	Commonwealth Bank of Australia
Principal	\$6,310,000
Interest rate per annum	2.23%
Loan term (years)	20
Repayments	Principal and interest
Repayment frequency	Quarterly
Annual repayments	\$392,016.87

Council has considered the impact of the loan borrowings and subsequent debt servicing as part of reviewing its adopted budget and LTFP. The LTFP demonstrates that Council has adequate financial capacity to fund these loan repayments and remain within the industry benchmark for debt servicing over the next 10 years.

COMMUNICATION AND CONSULTATION

Community Engagement

The loan borrowings of \$6,310,000.00 is included in the 2020/21 Operational Plan & Budget and LTFP.

Internal Communication and Consultation

Executive

External Communication and Consultation

Approved Deposit Taking Institutions (ADIs).

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

This report ensures compliance with Chapter 15, Part 12 – Loans of the *Local Government Act 1993*.

In accordance with Section 230(1) of the NSW Local Government (General) Regulation 2005, the Office of Local Government will be notified of the loan borrowing within 7 days of executing the loan.

COUNCIL BUDGET IMPLICATIONS

Council has considered the impact of the loan borrowings and subsequent debt servicing as part of reviewing its adopted budget and LTFP. The LTFP demonstrates that Council has adequate financial capacity to fund these loan repayments and remain within the industry benchmark for debt servicing over the next 10 years.

RELATED COUNCIL POLICY

Loan Borrowings Policy - adopted by Council on 23 May 2018 (*MN 207/18*).

CONCLUSION

Loan borrowings of \$6,310,000 are required to fund, or part fund, several major infrastructure projects which will be delivered in the 2020/21 financial year.

ATTACHMENTS

There are no attachments to this report.

6.4 Draft Permanent Road Closure and Road Lease Policy

Reference:	Road Policy
Report Author:	Coordinator Property Services
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to present to Council for formal consideration a new policy position that establishes clear guidelines for permanent road closures and temporary road leases.

RECOMMENDATION

THAT Council adopt the Permanent Road Closure and Road Lease Policy as shown in Attachment 1.

REPORT

BACKGROUND

Council receives numerous requests from residents to close unused Council roads adjoining the resident's property. At present, Council does not have an existing policy in relation to the road closure process and road lease requirements.

While the process for road closures are clearly articulated in the *Roads Act 1993*, the adoption of a permanent road closure and road lease policy would establish a clear and consistent framework for the procedure, valuation method and terms of acceptance of permanent road closure applications and road lease applications.

This will result in consistency in decision making and will provide clear and succinct guidance to members of the public as to the circumstances under which applications for permanent road closures and road leases will be considered and the financial implications involved in making such applications.

These applications are typically limited to roads which have become redundant for the purposes of a public road.

REPORT

The proposed Permanent Road Closure and Road Lease Policy outlines Council's requirements for the lodgement of an application to permanently close a Council public road or application to lease a Council road.

A copy of the proposed Policy is shown in **Attachment 1**.

The objectives of the Policy are to:



- Ensure a consistent approach is taken in considering permanent closure of part or all of a Council owned public road that is not required for access or strategic purposes and the subsequent sale to adjoining owners.
- Define the requirements of Council with respect to applications to permanently close public roads in accordance with the *Roads Act 1993*.
- Outline the requirements of Council to consider a short term lease of road reserves.

The Policy outlines the procedure to apply to permanently close or lease a Council public road in accordance with the *Roads Act 1993* and the *Local Government Act 1993*.

Endorsement of the Policy will ensure that the requirements and process involved to apply to permanently close a Council public road will be clearly set out to residents prior to lodgement of any application. Further, clear direction in relation to the financial costs associated with applications for closure will be provided upfront.

COMMUNICATION AND CONSULTATION

Community Engagement

Community engagement is not considered necessary for a Policy position of this nature. The Policy seeks Council formal endorsement of the administrative procedures which underpin potential road closures and road leases.

The Policy has been developed to set out the procedural requirements for lodging an application for a road closure or road lease; and it does not reflect any change of position.

Internal Communication and Consultation

Executive

Governance

External Communication and Consultation

No external consultation has been sought.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.



- **Governance**

It is essential for good governance to ensure that there is transparency in decision making and clear and effective procedure in place outlining the requirements for acceptance of road closure and road lease applications.

COUNCIL BUDGET IMPLICATIONS

The adoption of this Policy will provide greater certainty regarding the funds that will be generated from any successful application to permanently close a Council public road.

RELATED COUNCIL POLICY

None known.

OPTIONS

The options available to Council are:

Option 1

THAT Council adopt the Permanent Road Closure and Road Lease Policy as detailed within this report. The next scheduled review becoming due in 2025.

Option 2

Council makes amendments to the draft Policy or defers adoption of the Policy for consideration by Council at a later date.

Option 1 is the recommended option to this report.

CONCLUSION

The proposed Policy will raise community awareness of the process and requirements for application to permanently close a Council public road or application to lease a Council road.

Further, it is considered prudent that Council adopt the attached Policy to ensure a consistent approach is taken in considering permanent road closure and road lease requests.

ATTACHMENTS

1. Attachment 1 - Permanent Road Closure and Road Lease Policy

Permanent Road Closure and Road Lease Policy

Document Type	Council Policy
Version No.	1.0
Council File Reference	TBA
Adoption Date	TBA
Resolution Number	TBA
Document Owner	Chief Financial Officer
Responsible Branch	Finance, Procurement, Fleet & Property
Responsible Business Unit	Property Services
Review Schedule	Four (4) years
Review Date	

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1. Objectives

The objectives of this Policy are to:

- Ensure a consistent approach is taken in considering permanent closure of part or all of a Council owned public road that is not required for access or strategic purposes and the subsequent sale to adjoining owners.
- Define the requirements of Council with respect to applications to permanently close public roads in accordance with the *Roads Act 1993*.
- Outline the requirements of Council to consider a short term lease of road reserves.
- Raise community awareness of the process and requirements for application to permanently close a Council public road.

The term public road used in this policy is as defined by the NSW *Roads Act 1993*.

2. Policy Statement

Council is committed to providing certainty to road closure applicants by establishing a clear set of objectives and guidelines in relation to applications for permanent road closures and short term road leases.

PERMANENT ROAD CLOSURES

A permanent road closure will only be granted if Council believes, to the best of its knowledge, that the public road and/or public road reserve will not be required in the future; or it has become redundant for the purposes of a public road.

Council will base its decision on whether to consider the permanent closure of a public road taking into account the following criteria:

Future Use

Whether the road will be required by Council for future use (including for drainage etc).

Access

- The subject road is minor in nature and does not provide a through link.
- Alternative legal and practical access is available to all adjoining properties and any other property that gains access via the public road.

Consultation

- All relevant authorities (including utility providers) have been consulted and support the closure.
- Neighbouring properties have been notified and given opportunity to comment on the proposal.

Other considerations

- Consolidation of the area of closed road and the applicant's adjoining property is required to take place at the applicant's cost within 12 months (unless otherwise directed by Council).
- Where consolidation of the road reserve and adjoining property will result in subdivision potential not previously available, application for closure will not be supported.
- Where consolidation of the road reserve and adjoining property will result in a building entitlement not previously available, application for closure will generally not be supported.

ROAD CLOSURE PROCEDURE

1. Requests for consideration of a road closure must be made in writing to Council.
2. Permanent road closures may only be requested by land owners directly adjoining the area of road proposed to be closed.
3. Wingecarribee Shire Council may apply to close any road (at Council's discretion).
4. All costs associated with a road closure application will be payable by the applicant. These fees include (but are not limited to) application fees payable to Council, surveying fees, NSW Land Registry Services registration fees payable on lodgement of the plan of road closure and first title creation.
5. Fees and charges are published annually as part of Council's Operational Plan, Budget and Revenue Policy.
6. Following receipt of the initial request to consider the road closure application and payment of the stage 1 application fee, investigation into the suitability of the road requested for closure will be undertaken.
7. If the road closure application is deemed feasible, a report will be presented to Council for formal resolution to endorse an application for the road closure and to provide a minimum twenty eight (28) days public notice of the proposed closure.
8. Following the above resolution, a formal application for closure will be invited from the applicant, including payment of the road closure application fees (stage 2).
9. At this stage, acceptance of valuation of the area of road to be closed is required by the applicant (see valuation method).
10. The proposed road closure will then be placed on public exhibition and notification sent to all relevant authorities and neighbour notification undertaken.
11. If objections are received during the period of public notice, the matter of the road closure will be referred back to Council for final decision. If Council elects to support the closure, a resolution for formal closure will be made by Council. If Council does not support the closure, the matter will be at an end and the road will remain open.
12. If no objections are received during the period of public exhibition, three quotes will be obtained and provided to the applicant for the surveying costs to undertake the road closure and first title creation. The applicant must indicate acceptance of surveying quotation in writing. Payment of all surveying costs will be the responsibility of the applicant.
13. Following preparation of the plan of road closure and first title creation, the plan will be signed by Council and lodged for registration at NSW Land Registry Services.
14. Following registration, a title for the area of closed road will be created and a gazettal notice published confirming the road closure.
15. The newly created lot (being the area of closed road) can then be transferred to the applicant upon payment of the agreed price (determined by valuation method outlined below).

VALUATION METHOD

Valuation and sale price for the area of closed road will be calculated on a square metre basis.

The basis of the square metre value for the area of the closed road is determined by applying the square metre value of the applicant's adjoining property (set by the Valuer General).

ROAD LEASES

- A road lease will only be considered if agreement in writing is obtained by the applicant from all adjoining/affected neighbours prior to the matter being considered by Council.
- If Council agrees to the lease of a road the maximum term will be five (5) years and the applicant will be required to enter into a formal road lease agreement with Council.
- Typically, Council will only consider a request to lease a road when the applicant is in the process of applying for the permanent closure of the area of road.
- Rental for the area of road will be determined by market valuation. In addition, the applicant must pay any applicable application fees to Council.
- All costs associated with a road lease are payable by the applicant (including the application fee payable to Council).
- Council reserves the right to terminate the lease, at its absolute discretion, at any stage during the lease period.

VALUATION METHOD

Formal valuation (at the cost of the applicant) will be obtained to determine market rental.

3. Scope

This Policy applies to any request (excluding Council initiated road closures) for the permanent closure of any Council public road within the Wingecarribee Shire Council local government area. Crown Road closures are a matter for the Crown, and the Crown will seek comment from Council where Council land is or could be affected by a closure.

This policy also applies to any request for a short term lease of unused public roads in accordance with Part 10 Division 2 of the *Roads Act 1993*.

4. Responsibilities

Responsibilities for the implementation of this Policy are shared between Councillors, Executive and staff as follows:

Councillors:

- To lead the community in their understanding of, and compliance with, this Policy.

Executive:

- To implement this Policy; and
- To lead Council staff in their understanding of, and compliance with, this Policy.

Chief Financial Officer:

- To implement this Policy;
- To provide guidance to Councillors, Executive and other Council staff as to the content and implementation of this Policy; and
- To ensure the timely review of this Policy.

All Council staff:

- To comply with this Policy and any associated procedures and legislation.

5. Performance Measures

The success of this Policy will be measured by:

- A reduction in the number of enquiries associated with road closure applications;
- A reduction in the number of complaints associated with road closure applications; and
- No reports of breaches of this policy.

6. Related Legislation

The following legislative material is related to this Policy:

- *Local Government Act 1993.*
- *Roads Act 1993.*
- *Conveyancing Act 1919.*

7. Non-compliance with this Policy

Non-compliance with this Policy should be reported to the General Manager who will investigate and determine the appropriate course of action.

Approved by:

WINGECARRIBEE SHIRE COUNCIL

Date:

6.5 Request for Interest-Free Loan by Bowral Bowling Club

Reference:	59308
Report Author:	Acting Chief Financial Officer
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

To seek Council's position regarding the request for an interest-free loan from the Bowral Bowling Club for \$30,000 for a term of 5 years to enable the Club to purchase existing solar panels and the associated necessary metering.

RECOMMENDATION

THAT Council considers its position in relation to the request for an interest-free loan in the amount of \$30,000 for a term of 5 years to the Bowral Bowling Club for the purchasing of solar panels and the associated necessary metering.

REPORT

BACKGROUND

On 8 January 2021, Council received a formal request from the Bowral Bowling Club requesting an interest-free loan of \$30,000 for a period of 5 years to enable the Club to purchase the existing solar panels which are mounted on the roof and, the associated necessary metering.

A copy of this correspondence is provided as **Attachment 1**.

REPORT

The Club is undertaking an energy audit and, as part of the overall review, have identified some initiatives that will reduce energy consumption and costs.

In summary, these include:

- Purchasing the existing solar panels
- Installing LED lighting internally & externally

One of the initiatives is to purchase the solar panels that are mounted on the north facing roof of the clubhouse. Currently, the Club does not receive energy exporting fees from Origin Energy for the solar panels but, by purchasing the solar panels and associated metering they will receive a fee for the energy generated by the system.

The solar panels were installed 4 years ago and have an expected remaining life of 21 years. The Club are purchasing these solar panels from a subsidiary of Origin Energy and have requested an interest-free loan to fund the acquisition.

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The Club will also be installing LED lighting internally and externally which is expected to significantly reduce the Club's energy consumption and costs.

The initiatives being implemented are expected to reduce the Club's energy consumption from 10,505kw to 7,408kw with annual savings of around \$6,000 per annum.

The Club have a \$100,000 line of credit available to them which is unused and has been offered as security against the requested interest-free loan.

CONDITIONS AND FUNDING

The term of the loan requested is 5 years with monthly repayments being \$500 for 60 months. The Club has indicated that they intend to pay out the loan sooner, if circumstances permit.

Should Council decide to grant the Bowral Bowling Club an interest-free loan of \$30,000, it is recommended that Council require the Club to secure the debt with a bank guarantee in Council's favour for \$30,000 in lieu of the line of credit proposed by the Club.

A suitable source of funds would need to be identified but, could potentially come from the Property Development.

COMMUNICATION AND CONSULTATION

Community Engagement

Nil.

Internal Communication and Consultation

Executive

External Communication and Consultation

The Bowral Bowling Club Board of Directors & General Manager.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

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- **Governance**

There are no governance issues in relation to this report.

COUNCIL BUDGET IMPLICATIONS

The provision of a \$30,000 interest-free loan to the Bowral Bowling Club will have an insignificant impact on Council's budget with a marginal loss on investment income over the 5 years, based on current market interest rates.

RELATED COUNCIL POLICY

Nil.

OPTIONS

The options available to Council are:

Option 1

Provide the Bowral Bowling Club an interest-free loan in the amount of \$30,000 payable over 5 years at a rate of \$500 per month and secured by a bank guarantee in favour of Wingecarribee Shire Council for \$30,000 to purchase the solar panels and the associated metering.

Option 2

Do not provide the Bowral Bowling Club an interest-free loan of \$30,000 to purchase the solar panels and associated metering.

CONCLUSION

Submitted for determination by Council.

ATTACHMENTS

1. Letter from Bowral Bowling Club



BOWRAL BOWLING CLUB LIMITED

PO Box 70, Bowral 2576

A.B.N 85 001 066 495

P: 02 48611320 E: gm@bowralbowling.com.au

Chairperson: Stephen Della

General Manager: Tony Dunn

Mr Damien Jenkins,
Deputy Chief Financial Officer,
Wingecarribee Shire Council,
PO Box 4961 Bowral 2576
New South Wales

Dear Sir,

Re--- Interest free loan to Bowral Bowling Club Limited

Thank you and Deputy General Manager Mooney for taking the time to meet with myself and Deputy Chairman Harold Wall on 16 December 2020.

As discussed, I now write to formally request an interest free loan of \$30,000 so that the Club may purchase from a subsidiary of Origin Energy, the solar panels mounted on the north facing roof of the clubhouse and the associated necessary metering.

Unlike a conventional domestic residential scheme, the Club does not receive energy exporting fees from Origin for the 30-kilowatt solar array, but by purchasing the panels and metering we will enjoy a fee for the energy generated by the system. This, combined with the energy audit the Club is presently undertaking is expected to very significantly reduce our energy consumption and its associated cost.

The Club's Board of Directors sets an Internal Rate of Return of 5% as a hurdle rate for capital investments and this project will surpass that target. I respectfully request that Council provide the loan over a period of 5 years, although my Board is confident that the loan could be discharged in a lesser time frame.

I am proposing that repayments would be made monthly, but if Council deems it appropriate repayments could be made in conjunction with rates payments.

You will be aware that the Club has been the recipient of a substantially larger loan from Council (for a synthetic green) in the past and has thus demonstrated its creditworthiness. You will also be aware of the Club's readiness to respond to any of Council's requests for assistance associated with disasters such as the bushfires in 2019/20 and a number of earlier initiatives.

My Club has adopted a significantly more inclusive Corporate strategy in recent times and seeks to encourage a younger demographic to ensure its future as a community as well as a sporting resource.

For your information, I enclose a copy of the Club's annual reports for the last 3 years and year to date financial reports for the 2020/21 financial year and a comparison with the previous year. You will note a significant improvement in the latter reports, notwithstanding a COVID lockdown.



I would be grateful if Council could consider this request at the earliest opportunity.

Yours Sincerely,



Tony Dunn

General Manager

6.6 Request for Safety-Net Funding Agreement by Southern Highlands Bridge Club Inc

Reference: 2100/9.2
Report Author: Acting Chief Financial Officer
Authoriser: Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan: Effective financial and asset management ensure Council's long term sustainability

PURPOSE

To seek Council's position regarding the request for a safety-net funding agreement in the amount of \$470,000 for a term of 10 years from the Southern Highlands Bridge Club to enable the Club to construct its clubhouse and carpark.

RECOMMENDATION

THAT Council considers its position in relation to the request for a safety-net funding agreement in the amount of \$470,000 for a term of 10 years to the Southern Highlands Bridge Club for construction of the new clubhouse.

REPORT

BACKGROUND

At its meeting held on 24 October 2018, Council resolved to confirm its intention to enter into a twenty one (21) year lease with the Southern Highlands Bridge Club for the occupation of part of the David Wood Playing Fields to construct a clubhouse.

It was resolved by Council (MN435/18):

1. *THAT Council confirms its intention to enter into a lease of part of the Council property known as David Wood Playing Fields (being Part Lot 146 Deposited Plan 1231974) Boardman Road East Bowral to Southern Highlands Bridge Club Incorporated for a term of 21 years.*
2. *THAT Council's General Manager gives owner's consent in respect of a Development Application by the Southern Highlands Bridge Club Inc. for the construction of a clubhouse on the Council property referred to in Resolution 1 above.*
3. *THAT pursuant to Section 47(1) and (2) of the Local Government Act 1993, Council publicly exhibit the draft proposed lease referred to in Resolution 1 above for a minimum twenty eight (28) day period AND THAT if no objections are received, the General Manager and Mayor be delegated authority to execute the Lease under the Common Seal of the Council.*

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4. *THAT if there is any written objection/s to the proposed lease referred to in Resolutions 2 & 3 above, Council will refer the Lease to the Minister for Local Government for consent as required pursuant to Section 47(5)(a) of the Local Government Act 1993 AND THAT if the Minister does not grant consent to the lease a further report will be forwarded to a future Ordinary Meeting of Council for consideration.*

At its meeting held on 13 March 2019, Council considered the submissions received following a period of public notice of intention to issue a 21 year lease to Southern Highlands Bridge Club Incorporated for part of the David Wood Playing Fields, East Bowral. The period of public notification was from 12 December 2018 to 31 January 2019.

It was resolved by Council (MN89/19):

1. *THAT Council refer the Lease to the Minister for Local Government for consent as required pursuant to Section 47(5) of the Local Government Act 1993 as written objections to the proposed lease have been submitted during the public notice period.*
2. *THAT if the Minister grants consent to the Lease, the General Manager and Mayor be delegated authority to execute the Lease referred to in Resolution 1 above and to affix the Common Seal of Council to the Lease and any supporting documents.*
3. *THAT if the Minister does not grant consent to the lease a further report be forwarded to a future Ordinary Meeting of Council for consideration.*
4. *THAT Council write to those residents who lodged a written objection advising them that the Lease will now be referred to the Minister for Local Government.*

Following the above resolution, the lease was referred to the Minister for Local Government in late March 2019. Minister's consent to the 21 year lease was received in October 2019.

The lease and agreement for lease have been issued and are currently with the Bridge Club for execution. A plan of subdivision is required to be registered to create a new lot for the proposed leased area at David Wood oval.

REPORT

The Southern Highlands Bridge Club (SHBC) has had a long-term goal to establish a sole-purpose community facility to ensure residents and visitors have ample opportunities to learn and play bridge. Over the past 12 months Club members have worked with Council staff to determine the size and location of additional carparking the Club is required to construct, and plans have been drawn up for a clubhouse and carpark.

Construction of their proposed new clubhouse and carpark is estimated to cost \$690,000.

On 12 December 2020, Council received a formal request from SHBC to provide a safety-net funding agreement to enable the Club to commence construction. The letter is provided as **Attachment 1**.

The SHBC have completed the development application but have not yet submitted it to Council. SHBC are yet to sign the lease and agreement to lease.

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To enable construction to commence, the Club will need to obtain the necessary funding to finance the project. The Club's proposed funding for the project is as follows:

Funding	Amount \$
SHBC Cash Reserves	165,000
Australian Bridge Federation low interest loan	50,000
Fundraising	5,000
Wingecarribee Shire Council 'safety-net' funding agreement	470,000
Total	690,000

The SHBC also intend to access community grants, if they are available.

Table fees are the Club's primary income source and relies on session attendance based on anticipated growth and the capacity of the Club to run many more sessions and other activities per week. Once the Club is operational, it is anticipated that by 2022, 50 tables per week would return a stable revenue of \$80,000 per annum.

If the direction of Council is to provide a safety-net funding agreement, then the recommendation from Council Officers would be that the loan be funded from the Property Development Reserve. The current uncommitted balance of the Property Development Reserve is \$1,540,000.

CONDITIONS AND FUNDING

The term of the safety-net funding agreement requested is 10 years. The SHBC have provided a 10-year financial forecast and propose to repay Council using the repayment schedule outlined in the table below.

Year	Amount \$
2021/22	40,000
2022/23	44,000
2023/24	44,000
2024/25	50,000
2025/26	55,000
2026/27	55,000
2027/28	55,000
2028/29	55,000
2029/30	55,000
2030/31	17,000
Total	470,000

Should Council decide to grant the SHBC Club a safety-net funding agreement in the amount of \$470,000, it is recommended that repayment terms be established which provides Council with certainty as to when the debt will be repaid and the frequency of repayments.

This will not be a formal loan agreement and would not give Council any legal security that the money will be repaid.

COMMUNICATION AND CONSULTATION

Community Engagement

There has been no community engagement in relation to this report.

Internal Communication and Consultation

Executive

Property Services

Assets

External Communication and Consultation

Southern Highlands Bridge Club Committee.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

A purpose-built clubhouse will provide greater opportunities for social engagement to members.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

There are no governance issues in relation to this report.

COUNCIL BUDGET IMPLICATIONS

The funding of a \$470,000 safety-net funding agreement to the Southern Highlands Bridge Club will have the following implications:

- It will limit Council's ability to utilise funds from the Property Development Reserve.
- It will result in a loss of investment income over the term based on current market rates.

RELATED COUNCIL POLICY

Nil.

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OPTIONS

The options available to Council are:

Option 1

Provide the Southern Highlands Bridge Club a safety-net funding agreement in the amount of \$470,000 payable over 10 years to construct their clubhouse and carpark.

Option 2

Do not provide the Southern Highlands Bridge Club a safety-net funding agreement in the amount of \$470,000 payable over 10 years to construct their clubhouse and carpark.

CONCLUSION

Submitted for determination by Council.

ATTACHMENTS

1. Letter from SHBC

6.6 Request for Safety-Net Funding Agreement by Southern Highlands Bridge

Club Inc

ATTACHMENT 1

Letter from SHBC

**Southern Highlands Bridge Club Inc (SHBC)**

PO Box 1061 Bowral NSW 2576



12 December 2020

Mr Richard Cox

A/Deputy General Manager

Wingecarribee Shire Council (WSC)

PO Box 141 Moss Vale NSW 2577



Dear Mr Cox

On behalf of the members of SHBC, please find enclosed our application for funding support to enable the club to construct its long-awaited clubhouse adjacent to the David Woods Playing Fields, Boardman Road, East Bowral.

We are seeking an amount of \$470,000 in the form of a 'safety-net' funding agreement with WSC.

Following extensive planning by our club's committee and sub-committees, input from a range of professionals including our architects, significant consultation and negotiation with WSC officers, we are now eager to obtain sufficient finance to allow us to proceed with the clubhouse construction.

Our application provides our projected income/expenditure and proposed repayment schedule over a period of ten years. Please note that like many not-for-profit organisations and commercial businesses, we have had very little income during 2020 due the closure of East Bowral Community Centre in March. However with a return to face-to-face bridge sessions in January 2021, we will once again have a healthy income stream.

We do hope your Finance Committee and the elected WSC Councillors will give our funding submission favourable consideration.

Mr Craig Curry is the chief contact person if you require further information or clarification. Mobile: 0418 421 954 Email: craglyn@ozemail.com.au

Yours sincerely

Craig Curry

President

Tony Lye

V ice-President

Margaret Marsh

Hon Secretary

Patricia Fulton

Hon Treasurer

Barry W Paull
Acting General Manager

Wednesday 10 February 2021