



Wingecarribee Shire Council ABN 49 546 344 354
 All Correspondence to PO Box 141 Moss Vale NSW 2577
 Phone: 02 4868 0888 Fax: 02 4869 1203 Email: mail@wsc.nsw.gov.au
 Web: www.wsc.nsw.gov.au

Wingecarribee Shire Council CREDIT APPLICATION (Resource Recovery Centre) CONFIDENTIAL

Completed applications may be faxed to (02) 4869 1203, posted to PO Box 141 Moss Vale NSW 2577 or emailed to debtors@wsc.nsw.gov.au.

Please allow 15 Business days for processing.

Please contact Councils Revenue Section on (02) 4868 0736 if you have any enquires about the account application process.

Application Lodgement Requirements			
<ul style="list-style-type: none"> A bond payment of \$1,000.00 or your requested monthly limit (if less than \$1,000.00) must be paid to Council once the application has been approved. Three previous trade reference contacts and One Personal Guarantor are required. 			
Bond Payment Details			
Cash	Eftpos	Credit Card	Cheque (please circle) Bond Amount \$ _____
<p>Please note: The entire bond will only be released once the service ceases and the accounts closing balance has been paid in full.</p>			
Customer Details			
Entity Type	Individual / Sole Trader / Partnership / Company / Government / Trustee		
Trading Name			
Registered Name			
ABN Number			
ACN Number			
Registered Address			
Suburb		Postcode	
Postal Address			
Suburb		Postcode	
Telephone		Mobile	
Email Address		Fax	
Website			
Authorised Vehicle License Plate Details			

Applicant Details			
Applicant 1			
Position/Title	Director / Proprietor / Partner / Sole Trader / Other: _____		
Name	_____		
Address	_____		
Suburb	_____	Postcode	_____
Drivers Licence No.	_____	Issuing State	_____
Applicant 2			
Position/Title	Director / Proprietor / Partner / Sole Trader / Other: _____		
Name	_____		
Address	_____		
Suburb	_____	Postcode	_____
Drivers Licence No.	_____	Issuing State	_____

If there are more than two (2) applicants, please attach another page to the end of your application.

Applicants Declaration
<p>The signatory hereby declares that the information contained in this application is true, accurate and correct. It is acknowledged by the signatory that the information is for the purposes of obtaining credit. The applicant also declares that he/she is not an un-discharged bankrupt. The applicant acknowledges that he/she has read and understood this document and has been advised, and given opportunity, to seek independent legal advice.</p> <p>We note that:-</p> <ol style="list-style-type: none"> 1. The terms and conditions appearing on this application form part of the application, and completing this application will constitute acceptance by the Applicant(s) of these terms and conditions and any credit limit. 2. The credit limit extended to the Applicant will be solely at the discretion of Wingecarribee Shire Council. 3. The Directors (or some other party) will be required by Wingecarribee Shire Council to sign personal guarantees to support this application. <p>Please indicate your required monthly limit \$ _____</p> <p>Applicant 1 Signature: _____</p> <p>Applicant 2 Signature: _____</p> <p>Witness – Name (please print) _____</p> <p>Address: _____</p> <p>Signature: _____ Date: _____</p>

Personal Guarantee

I confirm that I, _____ am approving and agreeing to become the **personal guarantor** for this application.

Consequently meaning, that if for any reason the applicant becomes unable to pay any monies which are owed to Council, I will become personally liable and responsible for paying the amount outstanding.

Authorisation and Acknowledgement that as the personal guarantor of this application, I am accepting full responsibility in becoming liable for all unpaid service account balances which are owing to Council.

I am not or have never been bankrupt.

I am not aware of any proceedings against me.

I have read and understood this document and have been advised, and given opportunity, to seek independent legal advice.

Full Name (please print):

Home Address:

Relationship to Applicant:

Email:

Signature:

Date

Witness – Name (please print)

Address:

Business Trade References

Business Trading Name

Contact Person

Telephone

1.

2.

3.

This agreement constitutes a Security Agreement pursuant to the Personal Property Security Act 2009 (PPSA)

- Completing a Credit Application does not infer that credit will be granted.
- The document must be completed in full with no alterations or deletions. Any such alterations or deletions will void the application and a new form will have to be completed.
- The Applicant consents to Wingecarribee Shire Council effecting a registration on the PPSA register (in any manner the Council deems appropriate) in relation to any security interest arising under or in connection with or contemplated by these terms.

Terms and Conditions

1. In the event of Wingecarribee Shire Council granting credit to the Applicant the applicant shall settle all accounts in full no later than 30 days from the date of issue of the invoice or no later than the due date shown on the invoice.
2. Granting of credit to an Applicant will only be on receipt of a fully signed and completed application and satisfactory assessment and evaluation.
3. Where accounts are overdue by 30 days or more, the credit facility may be withdrawn and debt may be referred to a debt recovery agent.
4. The applicant will not be granted credit before this application has undergone Wingecarribee Shire Council credit assessment and received approval.
5. Applicants will be notified by Wingecarribee Shire Council if the application is successful.
6. Wingecarribee Shire Council has the right, at its discretion, to cancel any credit facility at any time. In the event of any credit facility being cancelled, for whatever reason, the monies due to Wingecarribee Shire Council shall become due and payable immediately.
7. Wingecarribee Shire Council reserves the right to amend at its discretion the credit limit without prior notice.
8. The Customer will notify Wingecarribee Shire Council no later than 14 days after any change of ownership or change in particulars.
9. Any associated costs and/or disbursements relating to the recovery of any outstanding amounts shall be paid by the customer.
10. Bond payments can be made by Cash, Credit Card or Cheque at the Civic Centre or the Resource Recovery Centre. A minimum 1% service fee applies to all credit card payments.
11. **Privacy Notification (*Privacy and Personal Information Protection Act 1998 – Section 10*)**
- The personal information that Council is collecting from you on this application form is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ('the Act'). The intended recipients of the personal information are officers within the Council and any person wishing to inspect the application in accordance with the Local Government Act 1993 or the Government Information (Public Access) Act 2009. The supply of the information by you is not voluntary and if you cannot provide or do not wish to provide the information sought, the Council will be unable to process your application. You may make application for access or amendment to information held by Council. You may also make a request that Council suppress your personal information from a public register. Council will consider any such application in accordance with the legislation. Council is to be regarded as the agency that holds the information. Enquiries concerning this matter can be addressed to Council by telephoning (02) 4868 0888

OFFICE USE ONLY: BOND RECEIPT NO: _____ DATE RECEIVED _____