

# Commercial Resource Recovery Agreement 2023/24



Civic Centre, Elizabeth St. Moss Vale, NSW 2577. PO Box 141, Moss Vale.  
t. (02) 4868 0888

I, the undersigned of \_\_\_\_\_ (Business Name) having read the conditions do hereby agree with the Wingecarribee Shire Council for the performance by Council or its Contractor of the following Resource Recovery Services:

Resource Type	Bin/Collection Type	Cost per month					
		Weekly Service	No of Bins	Fortnightly Service	No of Bins	4-Weekly Service	No of Bins
Mixed Recyclables	240L Bin	\$41.20		\$20.60		\$10.30	
	360L Bin	\$60.10		\$30.05		\$15.02	
General Mixed Waste	240L Bin	\$112.10		\$56.05		\$28.02	
	1100L Skip	\$496.70		\$248.35		\$124.17	
Garden Organics	240L Bin	N/A		\$20.30		\$10.15	
Paper & Cardboard	240L	\$68.90		\$34.45		\$17.22	
	1.1m3 Skip	\$127.40		\$63.70		\$31.85	

Confidential Document Shredding	240L Lockable Bin	\$72.00/per bin collected		\$26.50 Monthly Bin Rental Charge	\$105.90 Damaged/Lost Replacement Fee
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*\*The prices above are invoiced monthly.*

The Service is to commence on \_\_\_\_\_ and will not be altered unless notice in writing from either party is received at least one month prior to proposed changes or cancellation.

Property Address	
Property Number (Please refer to Rates Notice)	
Postal Address	
Contact Name	
Phone	
Email Address	
ABN	
Date	
Signature	

*\*Please Note Conditions of Agreement are on back of this page*

### Return Address/Contact Options

Email:	resource@wsc.nsw.gov.au	Phone:	(02) 4868 0888
Mail:	Resource Recovery Centre PO Box 141 MOSS VALE NSW 2577		

## CONDITIONS OF AGREEMENT

### 1. BINS

<b>Ownership</b>	<ul style="list-style-type: none"> <li>Bins remain the property of the Wingecarribee Shire Council, and should not be marked, painted or defaced in any way. Adhesive labels for identification purposes are available on request.</li> </ul>
<b>Bin Maintenance</b>	<ul style="list-style-type: none"> <li>Please call 4868-0888 during office hours if your bin is in need of repair, quoting bin serial number.</li> </ul>

### 2. COLLECTIONS

<b>Collection of Bins</b>	<ul style="list-style-type: none"> <li>Bins must be presented for collection at the kerbside unless alternative arrangements are made.</li> <li>If collection is to take place from inside the business premises, access must be available eg gates unlocked.</li> <li>Bins will not be collected if they are located up or down steps.</li> <li>As collection trucks may change their collection route, bins must be presented to kerbside the night before the scheduled collection day.</li> <li>Cages and skip bins must be kept on a level, preferably sealed, surface with no obstructions to collection. Obstructions may result in these bins not being serviced.</li> <li>Contamination of the contents of any bins (eg non-recyclables in recycling bins) will result in non-collection of the bin until the contamination has been removed.</li> </ul>
<b>Collection Frequency</b>	<ul style="list-style-type: none"> <li>General mixed waste, recycling and glass collections can be arranged on a multiple weekly, weekly, fortnightly or 4 weekly basis. Garden organics can be arranged on a fortnightly or 4-weekly basis.</li> </ul>
<b>Additions and Changes to Collections</b>	<ul style="list-style-type: none"> <li>Changes (such as increasing or decreasing the frequency of collection, or the number or type of bins) can be made at any time by contacting the Resource Recovery Centre on 4868-0505.</li> </ul>

### 3. CHARGES

<b>Flat Rate</b>	<ul style="list-style-type: none"> <li>All charges are on a FLAT RATE basis according to the bin size and agreed frequency.</li> <li><b>This means you pay for the service whether bins are presented for collection or not.</b></li> <li>If a bin is not presented for collection and is in need of collection, this can be arranged but will incur an additional service charge.</li> </ul>
<b>Extra Collections</b>	<ul style="list-style-type: none"> <li>Additional collections, outside of the usual schedule, can be arranged. Additional service charges will apply.</li> </ul>
<b>Bin Deposit</b>	<ul style="list-style-type: none"> <li>There is a one off \$148.20 deposit charged for all 240L and 360L Mobile Garbage Bins and this charge will appear on your first invoice. The deposit is comprised of an \$87.80 bin deposit and a \$60.40 administration fee. The \$87.80 bin deposit will be refunded if you should ever cancel the service, providing the bin has not had to be replaced due to theft, damage due to misuse or vandalism.</li> </ul>
<b>Invoicing</b>	<ul style="list-style-type: none"> <li>Invoices are issued on a monthly basis.</li> </ul>
<b>Change of Ownership</b>	<ul style="list-style-type: none"> <li>Where a business undergoes a change of ownership, the Waste Service Agreement should be terminated. The new owners are responsible for organising the waste service.</li> </ul>

### 4. CANCELLATION OF SERVICE

Charges for the cancellation of the service will be calculated to the end of the calendar month. **All cancellations are to be emailed to [resource@wsc.nsw.gov.au](mailto:resource@wsc.nsw.gov.au)** to discontinue your service. One month's notice is required for cancellations. If no notification is given for cancelled services, the bin deposit will not be refunded. Please email [resource@wsc.nsw.gov.au](mailto:resource@wsc.nsw.gov.au) or post to PO Box 141 Moss Vale NSW 2577, notifying that you are cancelling the service.

# Commercial Service

## What goes in your bin?

General Mixed Waste	
Yes	No
<ul style="list-style-type: none"> <li>• Food waste</li> <li>• Soft Plastics</li> <li>• General waste that can't go in recycling or paper and cardboard bin</li> </ul>	<ul style="list-style-type: none"> <li>• Timber</li> <li>• Bricks</li> <li>• Plasterboard</li> <li>• Hazardous waste including needles, batteries, oil, fuel asbestos, etc)</li> <li>• Green Waste</li> <li>• Energy Efficient Light Globes</li> <li>• Batteries</li> </ul>
Mixed Recycling	
Yes	No
<ul style="list-style-type: none"> <li>• Newspapers</li> <li>• Paper</li> <li>• Cardboard</li> <li>• Magazines</li> <li>• Plastic containers and bottles with the symbols 1, 2, 3, 4 and 5</li> <li>• Steel and aluminum cans</li> <li>• Milk and juice cartons</li> <li>• Clean, empty paint cans</li> <li>• Glass bottles and jars</li> </ul>	<ul style="list-style-type: none"> <li>• Styrofoam or Polystyrene</li> <li>• Plastic Bags</li> <li>• Plastic wrapping or sheeting</li> <li>• Garbage Waste</li> <li>• Food Scraps</li> <li>• Ceramics, crockery, china or pyrex</li> <li>• Mirrors or windows</li> <li>• Light globes or tubes</li> <li>• Paper contaminated with food (e.g. pizza boxes)</li> <li>• Serviettes, paper plates and tissues</li> <li>• Waxed paper and waxed cardboard cartons</li> <li>• Plastic-coated paper</li> <li>• Thermal fax paper or carbon paper</li> <li>• Broken bottles or jars</li> </ul>
Paper and Cardboard Recycling	
Yes	No
<ul style="list-style-type: none"> <li>• Office paper and cardboard</li> <li>• Computer paper</li> <li>• Cardboard folders</li> <li>• Magazines</li> <li>• Newspapers</li> <li>• Cardboard and paper packaging etc.</li> </ul>	<ul style="list-style-type: none"> <li>• Plastic folders</li> <li>• Carbon paper</li> <li>• Waxed paper and waxed cardboard cartons</li> <li>• All other waste</li> </ul>

<b>Garden Organics</b>	
<b>Yes</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• Grass Clippings and Leaves</li> <li>• Flowers and Offcuts</li> <li>• Prunings, Twigs and Branches</li> <li>• Dry Leaves and Prunings</li> <li>• Fresh Leaves and Prunings</li> </ul>	<ul style="list-style-type: none"> <li>• Plastic Bags</li> <li>• Nappies</li> <li>• Building Materials</li> <li>• Syringes and Medical Waste</li> <li>• Hazardous Materials</li> <li>• Food Waste</li> <li>• Recyclables</li> <li>• Small Metals Items and Old Tools</li> <li>• Clothing, Shoes and Bedding</li> <li>• Machinery and Auto Parts</li> <li>• Oils, Paints and Chemicals</li> <li>• Cling and Bubble Wrap Packets</li> </ul>

<b>Confidential Shredding Collection</b>	
<b>Yes</b>	<b>No</b>
<ul style="list-style-type: none"> <li>• Office paper</li> <li>• Hard covered books</li> <li>• Cheque books</li> <li>• Ledger books</li> <li>• Receipt books</li> <li>• Staples</li> <li>• Paperclips</li> <li>• Bull-dog clips</li> <li>• Manilla folders</li> </ul>	<ul style="list-style-type: none"> <li>• Plastic</li> <li>• CDs/DVDs</li> <li>• Floppy disks</li> <li>• Plastic sleeves</li> <li>• Plastic coated folders</li> <li>• Lever arch folders</li> <li>• Food scraps</li> <li>• Aluminum cans</li> <li>• Plastic bottles</li> <li>• X-Rays (these can be collected free of charge if separated from the collection)</li> </ul> <p>NB: Fees are incurred for contamination. These fees will be passed on to the customer.</p>