

# Noise Complaint Form



Civic Centre, Elizabeth St. Moss Vale, NSW 2577. PO Box 141, Moss Vale.  
t. (02) 4868 0888 f. (02) 4869 1203 e. mail@wsc.nsw.gov.au

Before lodging a complaint about noise with Council, you should talk with person making the noise first. Talking to the person can often resolve the problem. You can also contact the Community Justice Centre for free mediation. Court action is available for residents at any time by seeking a Noise Abatement Order from the local court.

Your accuracy in recording the noise complaint and the impact on you is extremely important as it may be used as evidence in Court.

To lodge a complaint with Council, this document must be completed in full, signed and returned to [mail@wsc.nsw.gov.au](mailto:mail@wsc.nsw.gov.au). Forms that are not complete may not be processed.

## APPLICANT DETAILS

Name of applicant:

As will appear on all correspondence

Address:

Mobile phone:

Home phone:

Email:

## Details of the noise

*There is a separate form for complaints about barking dogs*

Type of noise:

Business activities

Trail bikes

Pumps/air conditioners

Construction noise

Animals

Home power tools

Other

Exact address of the noise:

Name of the person responsible:

Any other relevant information:

## Details of the noise

The noise occurs during the:

Morning

Afternoon

Evening

Weekends

Impact of the noise on you:

Times of noise

| Date | From | To |
|------|------|----|
|      |      |    |
|      |      |    |
|      |      |    |
|      |      |    |

**Actions already taken to resolve the**

Have you spoken with the person about this problem?

Yes       No

What was the outcome:

Have you attempted to have the matter mediated via the Community Justice Centre?

Yes       No      Reference number from CJC:

What was the outcome:

Signature:

Date:

**Next Steps**

- Submit this form to [mail@wsc.nsw.gov.au](mailto:mail@wsc.nsw.gov.au)
- A Council staff member will review this form and contact you to discuss the information.
- You may be asked to complete a Noise Diary to gather more detailed information.
- If the substance of the complaint is established, Council may contact the person responsible for the noise and undertake other activities to verify the noise and gather evidence.

The Neighbourhood Noise Complaints Fact Sheet on Council’s website has more information.

**If you need help with this form please contact Customer Service on 4868 0888 between 8.30am and 4.30pm, Monday to Friday.**

Privacy Information

Wingecarribee Shire Council is collecting your personal information in relation to this complaint. The information will only be accessed by Wingecarribee Shire Council for Council business related activities. Your information is handled in accordance with the *Privacy and Personal Information Protection Act 1998* and will not be given to any other person or agency unless you have given permission or we are required by law.