

Noise Evidence Diary

For action to be taken under the *Protection of the Environment Operations Act*, the noise needs to be:

- harmful, or
- outside of the times or levels prescribed, or
- interfere unreasonably with the comfort or repose of another person.

The information you provide in this form will help with mediation through the Community Justice Centre or in determining the appropriate action. The Noise Diary should be completed for a minimum of seven days.

You should ensure that as much detail as possible is included in the Diary. Your accuracy in recording the noise is extremely important as it may be presented as evidence in Court.

To lodge a complaint with Council, this document must be completed in full, signed and returned to: mail@wsc.nsw.gov.au.

Once you have returned the diary to Council, you will be contacted to discuss them further and the next step in the process.

Applicant details

Name of applicant: <small>As will appear on all correspondence</small>	<input type="text"/>		
Address:	<input type="text"/>		
Mobile phone:	<input type="text"/>	Home phone:	<input type="text"/>
Email:	<input type="text"/>		

Details of the noise

Exact address of noise	<input type="text"/>
Name of person responsible:	<input type="text"/>
Description of noise:	<input type="text"/>

Instructions for Completing the Noise Diary

Date	<input type="text"/> Record the date of each instance of the noise.
Time From and To	<input type="text"/> Record when the noise started and stopped each time.
Effect of Noise	<input type="text"/> Record the effect of the noise on you. This needs to be specific, for example: <ul style="list-style-type: none"> • woke me up • prevented studying.

Noise Evidence Diary

NOISE EVIDENCE DIARY			
Date	Time noise starts	Time noise stops	Effect of noise on you

Please note that the information you provide in this log may be presented in court should this be required.

I submit all documented evidence of this as being truthful and accurate and will give evidence on oath before a Court should this be required.

Signature:

Date:

Privacy Information

Wingecarribee Shire Council is collecting your personal information in relation to this complaint. The information will only be accessed by Wingecarribee Shire Council for Council business related activities. Your information is handled in accordance with the *Privacy and Personal Information Protection Act 1998* and will not be given to any other person or agency unless you have given permission or we are required by law.