

Application for Street Numbering & Road Naming

Pursuant to AS/NZS 4819:2011 & the *Roads Act 1993*



Wingecarribee
SHIRE COUNCIL

📍 Civic Centre, 68 Elizabeth Street, Moss Vale NSW 2577 (PO Box 141, Moss Vale NSW 2577)

☎ (02) 4868 0888 ✉ mail@wsc.nsw.gov.au

1. Applicant Details

Name of Applicant:			
Postal Address:			
Project Manager:			
Business Phone:		Mobile Phone:	
Email:			

2. Street Numbering

Street Number Application (estimated time frame 3 weeks)		
a. Street Numbering (lodged at Subdivision Works Certificate stage)	Number of New Lots @ \$72.50 /lot:	
	Subtotal \$	
b. Administration Fee Street Numbering (per application) Note: does not apply for Development Applications approved prior to July 2018		\$417.60 (or \$0.00 if prior to July 2018)
Street Numbering (a + b) Total Fee:		\$

3. Road Naming

Road Naming Application (estimated time frame 12 weeks)		
a. Road Naming Fee (lodged at Subdivision Works Certificate stage)	Number of New Roads @ \$ 431.10 /road:	
Road Naming (a x Number of Roads) Total Fee:		\$

4. Subject Land

Property Number:		Lot/s:		Sec:		DP/SP:	
Street Number:		Street/Road Name:					
Locality:							
Owner/s Name:							

5. Development Details

DA Number:		Lot/s:		Sec:		DP/SP:	
Stage Number:		Development Name or Road Name:					

6. Payment Details

Over the phone	A member of our Customer Service Team will call you to take payment over the phone via credit card when processing your application. Please wait for our call, and have your credit card details and an email address to send the receipt to handy.
Via mail	Please attach a cheque or money order to your mailed in application form. If you have emailed in your form, payment via phone is preferred to avoid unnecessary delays. Alternatively, pay in person as per below.
In person	Attend the Customer Service Counter at the Civic Centre, 68 Elizabeth Street Moss Vale to lodge and pay for your application. Payment methods include credit card, Eftpos, cheque, money order or cash.

Working with you

Privacy Statement

In lodging this form, you are providing personal information such as your name and contact details. The personal information that Council has collected or is collecting from you is personal information for the purposes of the *Privacy and Personal Information Protection Act 1998* (PPIPA). Your personal information will be handled in accordance with the PPIPA and Council's [Privacy Management Plan](#). For further information regarding Council's privacy obligations, see [Privacy Guidelines](#).

Purpose of collection: Your personal information is being collected for the purpose of contacting you or serving correspondence upon you as the applicant for street numbering and/or road naming.

Intended recipients: Council officers, contractors, agents of Council and persons granted lawful access under the *Government Information (Public Access) Act 2009*.

Supply: Supply of your personal information is voluntary, however, if you cannot or refuse to provide some or all of the information sought, Council may be unable to process your application.

Access/Correction: You may make application for access or amendment to your personal information held by Council. Council will consider any such application in accordance with the PPIPA.

Storage: Your personal information is being, or has been, collected and will be held by: Wingecarribee Shire Council, Civic Centre 68 Elizabeth Street, Moss Vale NSW 2577. This form will be placed on a relevant file and/or recorded in Council's electronic document and records management system.

Office Use Only

CSO:		Date:		Receipt Number:		Paid:	
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