

DRAFT MINUTES

Ordinary Meeting of Council



We're with you

Wednesday, 17 April 2024

Council Chambers, Wingecarribee Shire Council Civic Centre
68 Elizabeth Street, Moss Vale

The meeting commenced at 3:30 PM

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WEDNESDAY 17 APRIL 2024**

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL
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**MINUTES OF THE ORDINARY MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN COUNCIL
CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON WEDNESDAY 17 APRIL 2024
COMMENCING AT 3:30 PM**

Present: Administrator Mr Viv May

In Attendance:

General Manager	Ms Lisa Miscamble
Acting Director Corporate Strategy and Resourcing Chief Financial Officer	Mr Pav Kuzmanovski
Director Communities and Place	Mr Adan Davis
Director Service and Project Delivery	Ms Karin Targa
Executive Manager Strategic Outcomes	Mr Deniz Kilic
Manager Governance and Corporate Performance	Ms Danielle Lidgard
Manager Assets	Mr Shaun Robinson
Manager Environment and Sustainability	Mr Barry Arthur
Manager Waste and Resource Management	Mr Clinton McAlister
Manager Development Assessment and Regulation	Mr Jon Shilito
Manager Community Life and Libraries	Ms Kathryn Baget-Juleff
Senior Project Manager	Mr Jarod Brignell
Governance Officer	Ms Michelle Gordon
Network and Systems Administrator	Mr Jon Campbell

1 OPENING OF THE MEETING

The Administrator, Mr Viv May PSM, opened the meeting and welcomed members of the public and the press.

2 ACKNOWLEDGEMENT OF COUNTRY

The Administrator, Mr Viv May PSM acknowledged country:

“Wingecarribee Shire Council acknowledge the Gundungurra and Tharawal people as the traditional custodians of this land we now call the Wingecarribee Shire. I pay my respect to Elders both past, present and emerging. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here or watching today.”

3 STATEMENT OF ETHICAL OBLIGATIONS

“As Administrator I will undertake the duties of the Office of Administrator in the best interests of the people of the Wingecarribee Shire Council area and to act faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the Local Government Act 1993 or any other Act to the best of my ability and judgement.

I am committed to the declaration of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting, in accordance with the Code of Conduct and Code of Meeting Practice.”

4 APOLOGIES

Nil.

5 ADOPTION OF MINUTES OF PREVIOUS MEETING

MN 2024/72

MOTION moved by Administrator

That the minutes of the Ordinary Meeting of Council held on 20 March 2024 MN 2024/35 to MN 2024/65 inclusive, be adopted as a correct record of the proceedings of the meeting.

DECLARED CARRIED BY THE ADMINISTRATOR

MN 2024/73

MOTION moved by Administrator

That the minutes of the Extraordinary Ordinary Meeting of Council held on 27 March 2024 MN 2024/68 to MN 2024/71 inclusive, be adopted as a correct record of the proceedings of the meeting.

DECLARED CARRIED BY THE ADMINISTRATOR

6 DECLARATIONS OF INTEREST

The General Manager, Ms Lisa Miscamble declared a significant non-pecuniary interest in Item 9.1 Ngununggula Regional Art Gallery Funding Agreement as she is a member of the Ngununggula Regional Art Gallery board. The General Manager was absent from the Chambers during the Public Forum discussion of that item and she will be absent from the Chambers for consideration of that item during the Ordinary Meeting.

7 ADMINISTRATOR MINUTES

Nil.

8 GENERAL MANAGER

8.1 Draft Robertson Village Place Plan for Adoption

Report of: Rachel Murray
Acting Senior Strategic Planner

Authorised by: Garima Mendiratta
Acting Coordinator Strategy & Place

OFFICER'S RECOMMENDATION

THAT:

1. The revised Draft Robertson Village Place Plan be adopted.
2. The Post-Exhibition Report be endorsed.
3. The Strategic Outcomes team write to all those who made a submission through the public exhibition period and advise them of the resolution.

The Executive Manager Strategic Outcomes introduced the item.

MN 2024/74

MOTION moved by the Administrator

THAT:

1. *The revised Draft Robertson Village Place Plan be adopted.*
2. *The Post-Exhibition Report be endorsed.*
3. *Council write to all persons who made a submission through the public exhibition period and advise them of the resolution.*

DECLARED CARRIED BY THE ADMINISTRATOR

8.2 Interim Heritage Orders No. 14 and 15 - 48-50 Old Hume Highway, Mittagong, and 2 Pioneer Street, Mittagong

Report of: Sarah Farnese
Senior Strategic Planner

Authorised by: Susan Stannard
Coordinator Strategic Policy

OFFICER'S RECOMMENDATION

THAT A report on the heritage assessments and recommendations for 48-50 Old Hume Highway, Mittagong, and 2 Pioneer Street, Mittagong, as a result of independent peer review, be presented to the Local Planning Panel and Council.

The Executive Manager Strategic Outcomes introduced the item.

MN 2024/75

MOTION *moved by the Administrator*

THAT *A report on the heritage assessments and recommendations for 48-50 Old Hume Highway, Mittagong, and 2 Pioneer Street, Mittagong, as a result of independent peer review, be presented to the Local Planning Panel and Council.*

DECLARED CARRIED BY THE ADMINISTRATOR

8.3 Department of Planning, Housing and Infrastructure Discussion Paper on Short and Long-Term Rental Accommodation - Submission

Report of: Sarah Farnese
Senior Strategic Planner

Authorised by: Susan Stannard
Coordinator Strategic Policy

OFFICER'S RECOMMENDATION

THAT Council:

1. Note the Discussion Paper on short and long-term rental accommodation prepared by the NSW Department of Planning, Housing and Infrastructure.
2. Endorse the draft submission on the Discussion Paper on short and long-term rental accommodation as attached to this Report.

The Executive Manager Strategic Outcomes introduced the item.

MN 2024/76

MOTION moved by the Administrator

THAT Council:

1. *Note the Discussion Paper on short and long-term rental accommodation prepared by the NSW Department of Planning, Housing and Infrastructure.*
2. *Endorse the draft submission on the Discussion Paper on short and long-term rental accommodation as attached to this Report.*

DECLARED CARRIED BY THE ADMINISTRATOR

9 REPORTS

9.1 Ngununggula Regional Art Gallery Funding Agreement

Report of: Kathryn Baget-Juleff
Manager Community Life and Libraries

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council:

1. Endorse Option 2 – Provide an indexed funding contribution commencing at \$620,000 and apply the December All Sydney CPI to the following years contribution.
2. Enter a new Deed with Ngununggula Regional Gallery for a further five years commencing 1 July 2025 to 30 June 2030 and the key deliverables in the existing agreement, including the submission of financial reports to Council be maintained.

The General Manager declared a significant non pecuniary interest in this item as she is a member of the Ngununggula Regional Art Gallery board and left the Chambers at 3:45pm.

The Acting Director Corporate Strategy and Resourcing introduced the item.

MN 2024/77

MOTION moved by the Administrator

THAT: *To ensure that Council complies with its obligations under the Deed annual contributions of \$500,000 be paid to the Ngununggula Regional Art Gallery for the 2025/26, 2026/27 and 2027/28 financial years and the matter be the subject of review in conjunction with the 2025/26 budget process.*

DECLARED CARRIED BY THE ADMINISTRATOR

9.2 Quarterly Delivery Program and Budget Review 31 March 2024

Report of: Shaun Sang
Corporate Strategy Officer

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council:

1. Note the Quarterly Progress Report on the Delivery Program and Operational Plan for the period ended 31 March 2024 in Attachment 1.
2. Approve the budget adjustments and endorse the projected financial position as of 31 March 2024.
3. Note the successful grants received during the quarter.
4. Be advised of the update provided on the costs relating to the Mount Gibraltar Reserve.
5. Be advised of the update provided on the Fleet and Electric Vehicle Operational Plan Action item.
6. Prepare a submission to the Federal Government House of Representatives Standing Committee on Regional Development, Infrastructure and Transport and to the Parliament of New South Wales Legislative Council welcoming their respective reviews into the review of Local Government financial sustainability.
7. Write to the Minister for Transport, Minister for Roads and Minister for Regional Transport and Roads requesting that Council be reimbursed for the \$623K of ineligible expenditure under the DRFA (Disaster Recovery Funding Agreement) including works for the prolonged detour of the Illawarra Highway at Burrawang during the declared natural disaster events in 2022.

The General Manager returned to the Chambers at 3:53 pm.

The General Manager introduced the item.

The Acting Director Corporate Strategy and Resourcing made the attached presentation.

[Quarterly Progress Council Presentation - March 2024](#)

The meeting was adjourned at 4:08 PM so that the Administrator could briefly leave the Chambers.

The meeting resumed at 4:12 PM.

MN 2024/78

MOTION moved by the Administrator

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THAT Council:

- 1. Note the Quarterly Progress Report on the Delivery Program and Operational Plan for the period ended 31 March 2024 in Attachment 1.**
- 2. Approve the budget adjustments and endorse the projected financial position as of 31 March 2024.**
- 3. Note the successful grants received during the quarter.**
- 4. Be advised of the update provided on the costs relating to the Mount Gibraltar Reserve.**
- 5. Be advised of the update provided on the Fleet and Electric Vehicle Operational Plan Action item.**
- 6. Prepare a submission to the Federal Government House of Representatives Standing Committee on Regional Development, Infrastructure and Transport and to the Parliament of New South Wales Legislative Council welcoming their respective reviews into the review of Local Government financial sustainability.**
- 7. Write to the Minister for Transport, Minister for Roads and Minister for Regional Transport and Roads requesting that Council be reimbursed for the \$623K of ineligible expenditure under the DRFA (Disaster Recovery Funding Agreement) including works for the prolonged detour of the Illawarra Highway at Burrawang during the declared natural disaster events in 2022 and Council's concerns be brought to the attention of both State and Federal Members.**
- 8. Having regard to the relocation of the Animal Shelter to a purpose-built facility, the General Manager arrange in consultation with the Administrator a short, sharp review of policies, procedures, staffing, hours, volunteering and the general operation of the shelter, but not excluding any other matter deemed appropriate, with a view to ensuring best value and Council's compliance with its statutory obligations. Such review to be informed by the operation of similar facilities in other regional areas.**

DECLARED CARRIED BY THE ADMINISTRATOR

9.3 Private Land Conservation Plan - Post Exhibition Report

Report of: Karen Guymer
Coordinator Natural Resource Projects

Authorised by: Barry Arthur
Manager Environment and Sustainability

OFFICER'S RECOMMENDATION

THAT Council:

- 1. Adopt the Private Land Conservation Plan 2023 - 2028.**
- 2. Write to the people who made a submission advising them of the outcome and thanking them for their contribution.**

The Director Communities and Place introduced the item.

The Manager Environment and Sustainability addressed the meeting.

MN 2024/79

MOTION *moved by the Administrator*

THAT Council:

- 1. Adopt the Private Land Conservation Plan 2023 - 2028.**
- 2. Write to the people who made a submission advising them of the outcome and thanking them for their contribution.**

DECLARED CARRIED BY THE ADMINISTRATOR

9.4 Winifred West (Frensham) School Development Application - Judgement and Outcomes

Report Author: Adan Davis
Director Communities and Place

Authoriser: Jon Shillito
Manager Development Assessment and Regulation

OFFICER'S RECOMMENDATION

THAT Council note the Winifred West (Frensham) School Development Application – Judgement and Outcomes report.

The Director Communities and Place introduced the item.

MN 2024/80

MOTION moved by the Administrator

THAT:

- 1. Council note the Winifred West (Frensham) School Development Application – Judgement and Outcomes report.**
- 2. The General Manager report to the Extraordinary Council Meeting on 1 May on a mechanism to inform Council on matters before the Land and Environment Court and policies to ensure that they are not simply outsourced. Such a report to include (but not be limited to) the role of the Local Planning Panel and delegations to the General Manager that can be enacted on the recommendations of the Panel, its Chair person or legal representatives.**

DECLARED CARRIED BY THE ADMINISTRATOR

9.5 Community and Recreation Facilities Strategy Update on Actions Arising

Report of: Shaun Robinson
Manager Assets

Authorised by: Karin Targa
Director Service and Project Delivery

OFFICER'S RECOMMENDATION

THAT Council note the Community and Recreation Facilities Strategy Update on Actions Arising report.

The General Manager tabled the attached correspondence received from Mr Miles Lochhead, Co-Patron of Southern Highlands Water Polo.

[Tabled correspondence received from Mr Miles Lochhead](#)

The Director Service and Project Delivery introduced the item and advised that the Council report incorrectly referenced the officer's recommendation rather than the Council resolution MN2023/517 made at the 18 October 2023 Ordinary Meeting Council.

The General Manager addressed the meeting.

The Manager Assets addressed the meeting.

The Executive Manager Strategic Outcomes addressed the meeting.

MN 2024/81

MOTION moved by the Administrator

THAT Council note the Community and Recreation Facilities Strategy Update on Actions Arising report.

DECLARED CARRIED BY THE ADMINISTRATOR

9.6 Road Condition Audit Results

Report of: Shaun Robinson
Manager Assets

Authorised by: Karin Targa
Director Service and Project Delivery

OFFICER'S RECOMMENDATION

THAT Council receive and note Road Condition Audit Results report.

The Director Service and Project Delivery introduced the item.

MN 2024/82

MOTION moved by the Administrator

THAT Council receive and note Road Condition Audit Results report.

DECLARED CARRIED BY THE ADMINISTRATOR

9.7 Water Main Upsizing - Lytton Road, Moss Vale - Tender Evaluation Report

Report of: Pearce Anderson
Project Manager Renewals

Authorised by: Graeme Mellor
Manager Water Services

OFFICER'S RECOMMENDATION

THAT Council:

1. Accept the Tender for Water Main Upsizing – Lytton Road, Moss Vale from Killard Infrastructure at a lump sum price of \$240,053 (inclusive of GST).
2. Note the tenders received ranged from \$240,053 to \$952,017.
3. Delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.

MN 2024/83

MOTION moved by the Administrator

THAT Council:

1. Accept the Tender for Water Main Upsizing – Lytton Road, Moss Vale from Killard Infrastructure at a lump sum price of \$240,053 (inclusive of GST).
2. Note the tenders received ranged from \$240,053 to \$952,017.
3. Delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.

DECLARED CARRIED BY THE ADMINISTRATOR

9.8 Moss Vale Sewage Treatment Plant Upgrade - Tender Evaluation Report

Report of: **Jared Brignell**
Senior Project Manager

Authorised by: **Ned Tripkovic**
Manager Project Delivery

OFFICER'S RECOMMENDATION

THAT Council:

1. **Accept the Tender for the Moss Vale STP Upgrade Construction from Haslin Constructions Pty Ltd at a lump sum price of \$64,696,264.04 (inclusive of GST)**
2. **Delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.**
3. **Note the financial implications of the Moss Vale STP upgrade and approves budget adjustments of:**
 - a. **Moss Vale STP budget increase of \$10.9M in loan funds, split evenly across 2024/25 and 2025/26, with repayments to be funded by the Sewer Fund.**
 - b. **The loan component of the 2026/27 Mittagong STP budget be reduced by \$10.9M and a \$10.9M forecast grant introduced.**
4. **Continue to seek grant funding to support the delivery of an upgraded Mittagong STP to unlock housing as provided for in the adopted local housing strategy**

The Director Service and Project Delivery introduced the item.

The Acting Director Corporate Strategy and Resourcing addressed the meeting.

MN 2024/84

MOTION *moved by the Administrator*

THAT Council:

1. **Accept the Tender for the Moss Vale STP Upgrade Construction from Haslin Constructions Pty Ltd at a lump sum price of \$64,696,264.04 (inclusive of GST)**
2. **Delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.**
3. **Note the financial implications of the Moss Vale STP upgrade and approves budget adjustments of:**
 - a. **Moss Vale STP budget increase of \$10.9M in loan funds, split evenly across 2024/25 and 2025/26, with repayments to be funded by the Sewer Fund.**
 - b. **The loan component of the 2026/27 Mittagong STP budget be reduced by \$10.9M and a \$10.9M forecast grant introduced.**

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4. *Continue to seek grant funding to support the delivery of an upgraded Mittagong STP to unlock housing as provided for in the adopted local housing strategy.*

DECLARED CARRIED BY THE ADMINISTRATOR

9.9 Domestic Waste Collection Contract - Tender Specification Requirements

Report of: Clinton McAlister
Manager Waste and Resource Management

Authorised by: Adan Davis
Director Communities and Place

OFFICER'S RECOMMENDATION

THAT Council note the Domestic Waste Collection Contract Tender Specifications Report.

The Director Communities and Place introduced the item.

The Manager Waste and Resource Management addressed the meeting.

The General Manager took a question on notice in relation to probity regarding Council's contractor collecting commercial waste for Council as well as collecting commercial waste in private enterprise.

MN 2024/85

MOTION *moved by the Administrator*

THAT Council note the Domestic Waste Collection Contract Tender Specifications Report.

DECLARED CARRIED BY THE ADMINISTRATOR

9.10 3 Soma Avenue Bowral - Update

Report of: Amanda McCullagh
Coordinator Property Services

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council note the Soma Avenue Bowral – Update report.

The Acting Director Corporate Strategy and Resourcing introduced the item.

MN 2024/92

MOTION moved by the Administrator

THAT Council note the Soma Avenue Bowral - Update Report, and the matter be deferred to Extraordinary Meeting 1 May 2024.

DECLARED CARRIED BY THE ADMINISTRATOR

9.11 Mittagong Caravan Park - Request for Assignment of Lease

Report of: **Natasha Woods**
Property and Project Officer

Authorised by: **Amanda McCullagh**
Coordinator Property Services

OFFICER'S RECOMMENDATION

THAT:

1. Council consent to the Assignment of Lease for Council owned land being part Lot 1 in Deposited Plan 724437, 1 Old Hume Hwy, Mittagong, known as Mittagong Caravan Park from Mittagong Caravan Park Pty Ltd to Hampshire (Moss Vale) Pty Ltd.
2. The General Manager be delegated authority to execute the Assignment of Lease in accordance with Section 377 of the *Local Government Act 1993*.

MN 2024/86

MOTION moved by the Administrator

THAT:

1. *Council consent to the Assignment of Lease for Council owned land being part Lot 1 in Deposited Plan 724437, 1 Old Hume Hwy, Mittagong, known as Mittagong Caravan Park from Mittagong Caravan Park Pty Ltd to Hampshire (Moss Vale) Pty Ltd.*
2. *The General Manager be delegated authority to execute the Assignment of Lease in accordance with Section 377 of the Local Government Act 1993*

DECLARED CARRIED BY THE ADMINISTRATOR

9.12 Process for Approval To Carry out Work on Council Property (ATCOW)

Report of: Ashraf Anwar
Coordinator Park and Building Assets

Authorised by: Shaun Robinson
Manager Assets

OFFICER'S RECOMMENDATION

THAT Council note the Process for Approval to Carry out Work on Council Property Report.

The Director Service and Project Delivery introduced the item.

The Director Communities and Place addressed the meeting.

MN 2024/87

MOTION moved by the Administrator

THAT the matter be deferred for further information.

DECLARED CARRIED BY THE ADMINISTRATOR

9.13 Monthly Financial Report - as at 31 March 2024

Report of: Damien Jenkins
Deputy Chief Financial Officer

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council receives the monthly financial report for March 2024.

The Acting Director Corporate Strategy and Resourcing introduced the item.

MN 2024/88

MOTION moved by the Administrator

THAT Council receives the monthly financial report for March 2024.

DECLARED CARRIED BY THE ADMINISTRATOR

9.14 Investments Report March 2024

Report of: Damien Jenkins
Deputy Chief Financial Officer

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council receive and note this Cash Investment Report as at 31 March 2024.

MN 2024/89

MOTION moved by the Administrator

THAT Council receive and note this Cash Investment Report as at 31 March 2024.

DECLARED CARRIED BY THE ADMINISTRATOR

9.15 Audit, Risk and Improvement Committee March 2024 Meeting Minutes

Report of: Michelle Gordon
Governance Officer

Authorised by: Danielle Lidgard
Manager Governance and Corporate Performance

OFFICER'S RECOMMENDATION

THAT the Minutes of the Audit, Risk and Improvement Committee Meeting held on Thursday, 7 March 2024 be received and noted.

MN 2024/90

MOTION moved by the Administrator

THAT the Minutes of the Audit, Risk and Improvement Committee Meeting held on Thursday, 7 March 2024 be received and noted.

DECLARED CARRIED BY THE ADMINISTRATOR

9.16 Traffic Committee - 21 March 2024 Meeting Minutes

Report of: Elizabeth de Graaf
Administration Officer

Authorised by: Shaun Robinson
Manager Assets

OFFICER'S RECOMMENDATION

THAT Council receive and note the Minutes of the Traffic Committee meeting held on Thursday 21 March 2024.

MN 2024/91

MOTION moved by the Administrator

THAT Council receive and note the Minutes of the Traffic Committee meeting held on Thursday 21 March 2024.

DECLARED CARRIED BY THE ADMINISTRATOR

MN 2024/93

MOTION moved by Administrator

THAT: In accordance with Clause 9.3(b) of the Code of Meeting Practice I move as a matter of urgency that supplementary items be considered:

- SA1.1 Organisational Structure Update
- SA2.1 Main Street Robertson and Charlotte Street Robertson - Update on Proposed Road Closures

DECLARED CARRIED BY THE ADMINISTRATOR

9.17 SA1.1 Organizational Structure Update

Report of: Jessica Kaiser
Executive Assistant

Authorised by: Lisa Miscamble
General Manager

OFFICER'S RECOMMENDATION

THAT:

1. As per s332 of the Local Government Act 1993 Council note the changes in reporting lines to the General Manager and adopts the revised organisational structure to be implemented from 1 May 2024.
2. Council note that the council must review, and may re-determine, the organisation structure within 12 months after any ordinary election of the council.

The General Manager introduced the item.

MN 2024/94

MOTION *moved by the Administrator*

THAT:

1. *As per s332 of the Local Government Act 1993 Council note the changes in reporting lines to the General Manager and adopts the revised organisational structure to be implemented from 1 May 2024.*
2. *Council note that the council must review, and may re-determine, the organisation structure within 12 months after any ordinary election of the council.*

DECLARED CARRIED BY THE ADMINISTRATOR

9.18 SA2.1 Main Street Robertson and Charlotte Street Robertson - Update on Proposed Road Closures

Report of: Amanda McCullagh
Coordinator Property Services

Authorised by: Pav Kuzmanovski
Acting Director Corporate Strategy and Resourcing

OFFICER'S RECOMMENDATION

THAT Council:

1. Not proceed with the proposed closure and sale of part Main Street Robertson to ensure strategic alignment with the Robertson Place Plan.
2. Not proceed with the proposed closure and sale of part Charlotte Street Robertson due to the identified parcel being under care and control of Crown Lands.
3. Cease the public exhibition of the proposed closures of part Main Street Robertson and part Charlotte Street Robertson and write to all submission makers advising of Council's decision.

The Acting Director Corporate Strategy and Resourcing introduced the item.

MN 2024/95

MOTION moved by the Administrator

THAT Council:

1. *Not proceed with the proposed closure and sale of part Main Street Robertson to ensure strategic alignment with the Robertson Place Plan.*
2. *Not proceed with the proposed closure and sale of part Charlotte Street Robertson due to the identified parcel being under care and control of Crown Lands.*
3. *Cease the public exhibition of the proposed closures of part Main Street Robertson and part Charlotte Street Robertson and write to all submission makers advising of Council's decision.*

DECLARED CARRIED BY THE ADMINISTRATOR

10 MEETING CLOSURE

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 5:41 pm.