

# MINUTES

## Ordinary Meeting of Council



 *We're With* **YOU**

Wednesday 15 February 2023

Council Chambers, Wingecarribee Shire Council Civic Centre

68 Elizabeth Street, Moss Vale

The meeting commenced at 3:30pm

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

<b>1</b>	<b>OPENING OF THE MEETING</b> .....	<b>4</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY</b> .....	<b>4</b>
<b>4</b>	<b>APOLOGIES</b> .....	<b>5</b>
<b>5</b>	<b>ADOPTION OF MINUTES OF PREVIOUS MEETING</b> .....	<b>5</b>
<b>6</b>	<b>DECLARATIONS OF INTEREST</b> .....	<b>5</b>
<b>7</b>	<b>ADMINISTRATOR MINUTES</b> .....	<b>6</b>
	7.1 Administrator Minute .....	6
<b>8</b>	<b>GENERAL MANAGER</b> .....	<b>10</b>
	8.1 Council Community Satisfaction Survey Results 2022 .....	10
	8.2 Advocating For Investment In Our Shire .....	12
	8.3 Review Of Medium Density Residential Development Controls.....	13
	8.4 Strategic Outcomes - Works Program Update .....	15
<b>9</b>	<b>REPORTS</b> .....	<b>17</b>
	9.1 Development Application Assessment Performance And Update On Implementation Of 'Righting The Wrongs' - Final Report On Planning, Development And Regulatory Services.....	17
	9.2 Waste Collection Services And Haulage Contract .....	18
	9.3 Wingecarribee Community Assistance Scheme Applications 2022/23 – Funding Recommendations .....	20
	9.4 Quarterly Delivery Program And Budget Review As At 31 December 2022 .....	23
	9.5 2022/23 Grants Update .....	25
	9.6 Investment Report - December 2022 .....	26
	9.7 Investment Report - January 2023 .....	27
	9.8 Old South Road - Status Update On Road Closure .....	28
	9.9 Frensham School Development Application - Legal Expenses.....	29
	9.10 Council's Sporting Facilities - Seasonal Use Report .....	30

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

9.11 Draft South East And Tablelands Regional Transport Plan - Response To Public Exhibition .....	32
9.12 Probity Practitioners Panel Tender Evaluation Outcome .....	34
9.13 Rural Fire Service Emergency Water Storage Tanks Tender Evaluation Outcome .....	35
9.14 Review Of The Councillor Misconduct Framework - Submission.....	36
9.15 Pedestrian Crossing Improvements Tender Evaluation Outcome .....	37
9.16 Bong Bong Common - Stage 1 And 2 Construction Tender Evaluation Outcome .....	38
9.17 Draft Property Investment Policy And Draft Property Investment Strategy - Post Exhibition Report .....	39
9.18 Rural Fire Service Water Storage Tanks Update .....	40
9.19 Bowral Classic.....	41
9.20 Tulip Time.....	42
9.21 Highlands Fest .....	43
9.22 Provision Of Water To Villages - Consultation Process .....	44
9.23 Bowral Memorial Hall - Proposed Schedule Of Fees And Charges For The Hire .....	45
9.24 Erith Street Bundanoon - Footpath Construction Update.....	46
9.25 Audit, Risk And Improvement Committee December 2022 Minutes .....	47
9.26 Grant Announcement Report .....	48
9.27 State Government Rezoning Pathways Program.....	49
9.28 Station Street.....	51
<b>10 MEETING CLOSURE .....</b>	<b>52</b>

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

**MINUTES OF THE ORDINARY MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN  
COUNCIL CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON WEDNESDAY 15  
FEBRUARY 2023 COMMENCING AT 3:30 PM**

<b>Present:</b>	Administrator	Mr Viv May PSM
<b>In Attendance:</b>	General Manager	Ms Lisa Miscamble
	Director Corporate Strategy and Resourcing	Ms Carmel Foster
	Director Communities and Place	Mr Adan Davis
	Director Service and Project Delivery	Ms Karin Targa
	Executive Manager Business Transformation	Mr Pav Kuzmanovski
	Executive Manager Strategic Outcomes	Mr Michael Park
	Executive Manager People and Culture	Ms Sally Sammut
	Manager Governance and Corporate Performance	Ms Danielle Lidgard
	Manager Project Delivery	Mr Ned Tripkovic
	Manager Waste and Resource Management	Mr Clinton McAlister
	Manager Shire Presentation	Mr Greg Bray
	Manager Assets	Mr Shaun Robinson
	Manager Environment and Sustainability	Mr Barry Arthur
	Manager Water Services	Mr Graeme Mellor
	Acting Manager Development and Regulation	Mr John McFadden
	Chief Financial Officer	Mr Carl Conrad
	Chief information Officer	Mr George Harb
	Coordinator Property Services	Ms Mandy McCullagh
	Coordinator Media and Communications	Mr David Sommers
	Acting Coordinator ICT Operations	Mr Jon Campbell
	Business Solutions Training Officer	Mr Michael Costa
	Governance Officer	Ms Michelle Gordon
	Governance Officer	Ms Paige Zelunzuk

## **1 OPENING OF THE MEETING**

The Administrator, Mr Viv May PSM will open the meeting.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

“Wingecarribee Shire Council acknowledges the Gundungurra and Tharawal people as the traditional custodians of this land we now call the Wingecarribee Shire. I pay my respect to Elders both past, present and emerging. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.”

The Administrator is reminded of the obligations conferred on them at the time of their appointment.

The Administrator is to undertake the duties of the office of Administrator in the best interests of the people of the Wingecarribee Shire Council area and are to act faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act 1993 or any other Act to the best of your ability and judgement.

The Administrator is committed to the declaration of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting, in accordance with the Code of Conduct and Code of Meeting Practice.

#### **4 APOLOGIES**

Nil.

#### **5 ADOPTION OF MINUTES OF PREVIOUS MEETING**

That the minutes of the Ordinary Meeting of Council held on Wednesday, 14 December 2022 MN2022/271 to MN2022/299 inclusive, be adopted as a correct record of the proceedings of the meeting.

#### **6 DECLARATIONS OF INTEREST**

Nil.

## **7 ADMINISTRATOR MINUTES**

---

### **7.1 Administrator Minute**

<https://www.wsc.nsw.gov.au/files/assets/public/council/meeting-minutes/2023/a-minute-administrator-minute-14-february-2023.pdf>

15 FEBRUARY 2023

After a period of COVID enforced absence, Australia Day returned to Berrima this year when I was honoured to present Australian Citizenship to 64 citizens from a myriad of countries around the globe.

It was a wonderful ceremony, following which our Ambassador Mel Thomas gave a heartfelt presentation on her life experience dealing with domestic violence, which led her to founding KYUP! Project. This was not Mel's first visit to the Shire as she had previously visited Mittagong to run free female self-defence workshops.

During the ceremony, announcements were made in relation to Australia Day nominations, and I had great pleasure in announcing Mr John Creighton as our 2023 Citizen of the Year.

John was joined by his wife and family and the citation noted his commitment to providing care and protection to native wildlife with a focus on wombat mange treatment.

Mr Hugh Clarke was nominated for Citizen of the Year for achieving new legislation that will give farmers and producers resilience against all calamity and his work in the Shire is also much appreciated.

I would also like to acknowledge the local recipients of National Australia Day Honours as follows:

- Robert Barrett OAM for his service the community through a range of roles
- Winsome Hall OAM for her service to the community through a range of roles
- Gregory Hobart OAM for his service to the community through a range of roles.

The assistance of the Berrima Community and Council staff in pulling together at relatively short notice our Berrima Australia Day activities is recognised with gratitude. Unfortunately, in mid-November, the previous organiser of the event indicated he did not wish to continue in the wake of several tough years and the parade not going ahead.

Upon closer examination on what had been arranged in the years before COVID, it become obvious that statutory obligations in relation to the planning of such events had not been appropriately followed and as time did not permit the necessary approvals, I agreed with the staff decision that the exposure to risk was not in the community interest.

I know that not all residents were happy with the decisions relating to this year's celebrations, and I am in receipt of several complaints and have invited those people to join in the consultations for planning next year's activities.

## **MINUTES OF THE ORDINARY MEETING OF COUNCIL WEDNESDAY 15 FEBRUARY 2023**

---

The celebration that did occur was excellent and in keeping with the Berrima communities wishes, that stalls and pop ups be from the Shire only giving it a true flavour of local community. In the words of the former president of the Berrima Residents Association, Eric Savage *“From walking through the village and talking to people it was clear the day was a great success for visitors as well as businesses. Feedback was very positive. The vibe was great and the experience will prove a good basis for planning next year’s event.”*

By way of observation, I would note that it is often raised with me that when markets are held, a large number of stall holders appear to come from Greater Sydney, and while it is not Council’s role to interfere, in such decisions, they are hardly opportunities to present the excellent array of locally made goods and services, not to mention our fantastic agricultural products.

Whilst improvements have been made in Council’s communication and engagement, as part of the reset of the organisation there is still much more to do. There have recently been improvements to the weekly e-news as well as a regular Council update in the local print media and radio news. This will continue to be an area of focus of the General Manager. Over the next few months you will also see consultations taking place in Bowral with the Bowral Town Centre Master plan commencing and in Robertson as the staff undertake consultation on the draft Robertson Place Plan. The website will also be updated in the next few months to make it easier to find out about what is on and what is happening in the local area. This is a work in progress as the General Manager leads Council’s team to implement the Road Map to reset the organisation. 2023 reflects year two, of a three year program of Back to Basics.

Wingecarribee is no different to most Council’s in that it relies on the time generosity of volunteers who come together in many forms whether it be through community or service organisations, sporting and arts and culture.

The Shire’s community deserves a readily accessible and up to date organisation manual that provides contact details for organisations across the entire area. This will also allow a ready reference for the many and varied consultations that the Council undertakes. To that end I have asked the General Manager to ensure that there is an appropriate allocation in the 2023/24 budget that ensures such a document is available by the end of the year. There are numerous examples in other Councils that in my view will make a quantum improvement to our suite of communication strategies.

I have now taken the view that the management of S355A Committees by Council’s administration has been adhoc at best and this has led to a complexity that has failed volunteers whose contributions to their communities have not been properly valued, respected or recognised.

Having said that, the Council has statutory obligations not only to protect the corporate body but the volunteers who give so freely of their time. Following the deferral of the David Ackroyd report at the October 2022 meeting, my request for further information has led me to the conclusion that the adopted S355A committee volunteer management manual - 2016 has been basically ignored. This should not be taken as a criticism of everybody as it is a wordy, complex and conflicting document.

We need a fresh start and to be very clear that does not mean abandoning the committees, but professionally supporting them in a common sense and consistent way. I have been advised by the General Manager that a plain English manual is being prepared to ensure that Council staff and members of the 355A Committees are aware of the responsibilities and accountabilities required through the delegation of Council functions to volunteers. Once the Manual has been finalised this will be used as the basis of an annual training session.

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

The General Manager has advised that when Council goes to tender for its insurances, opportunities to simplify insurances will also be included so that there is a level playing field whether a Committee or Council officers do the bookings.

The question of Council's signatories on 355A committee accounts is a matter that will require further direction from the General Manager in consultation with our industry obligations from the Office of Local Government, NSW Audit Office and the Council's own Audit, Risk and Improvement Committee (ARIC).

Council has been talking for too long about improvements for community groups and I would hope that the centralised booking service, (which I note was contained in a Council resolution in 2016) is actually introduced before the end of the year.

As previously flagged, I have started meeting with Section 355A Committees and at Penrose last week, discussions took place as to what happens with the existing hall when the new facility opens later this year. It was agreed at the meeting that Council should develop, in consultation with the Penrose Community (which means not only the committee and resident association but all residents), an expression of interest document for the future of the building. The Committee acknowledge that there has been considerable expenditure on the hall over the last few years and that as a new hall coming into councils' ownership it is unrealistic to expect it will fund the maintenance of both.

Another matter that has been occasionally raised with me, but again at the recent Hill Top meeting, is appropriate entry signs to the Shire on the motorway, highways and local roads. This is a matter that will require considerable consultation and professional assistance to ensure that they truly recognise the unique environment that so many residents call home. I have indicated to those who have approached me, that this is a matter best left to the September 2024 incoming Council, and I have asked the General Manager to ensure that it is included in the community strategic plan consideration in conjunction with the 2025/26 budget.

I was advised on Friday, of the decision of the Wingecarribee leader of the State Emergency Services to stand down from his position after seven years. Warren Turner, like so many in our community has given so much in the service of others.

As we all know, whether it be flooding, wind events, flyers, COVID or any other catastrophe, SES and RFS volunteers are quickly on the scene. In Warren's case, it was his voice of common sense for me with the SES and his advocacy that made me realise we had to do something urgently for the Moss Vale volunteers and hopefully their new facility (which will bring with it new and more appropriate state government funded vehicles) will be finished this time next year.

It is a coincidence that I had been discussing with the General Manager what would be an appropriate opportunity for the Council to acknowledge voluntary local first responder leadership, and later in the year an appropriate gathering will be held to acknowledge Warren's work and that of the leadership of the other SES and RFS units across the Shire.

*MN 2022/303*

**MOTION** *moved by the Administrator*



**THAT:**

- 1. the Minute be received noted***
- 2. The Community Directory actions as outlined in the quarterly Delivery Program Report review (item 9.4) be noted and an information session be organised for the Administrator and interested residents.***

**DECLARED CARRIED BY THE ADMINISTRATOR**

## 8 GENERAL MANAGER

---

### 8.1 Council Community Satisfaction Survey Results 2022

**Report Author:** Manager Governance and Corporate Performance

**Authoriser:** Director Corporate Strategy and Resourcing

---

#### OFFICER'S RECOMMENDATION

**THAT the Wingecarribee Community Research Report 2022 be tabled.**

*MN 2022/304*

**MOTION** moved by Administrator

***THAT Standing Orders be suspended in order for Mr Stuart Reeves of Micromex Market Research to address Council on 8.1 Council Community Satisfaction Survey Results 2022***

**DECLARED CARRIED BY THE ADMINISTRATOR**

The General Manager introduced the item and tabled the attached presentation.  
Mr Stuart Reeve Managing Director of Micromex Market Research addressed the meeting.

<https://www.wsc.nsw.gov.au/files/assets/public/council/meeting-minutes/2023/report-wingecarribee-community-research-2022-11-25.pptx>

*MN 2022/305*

**MOTION** moved by the Administrator

**THAT the Wingecarribee Community Research Report 2022 be tabled.**

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

**DECLARED CARRIED BY THE ADMINISTRATOR**

*MN 2022/306*

**MOTION** *moved by Administrator*

**THAT** *Standing Orders be resumed.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

## 8.2 Advocating for Investment in Our Shire

**Report Author:** Executive Manager Business Transformation

**Authoriser:** General Manager

The Executive Manager Business Transformation introduced the item.

*MN 2022/339*

**MOTION** *moved by the Administrator*

**THAT:**

1. *Council receive and note the report.*
2. *The document titled Election Priorities 2023 be made available to all political parties and candidates for the 2023 State election to communicate the Shires current priorities.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

### **8.3 Review of Medium Density Residential Development Controls**

**Report Author:** Senior Strategic Land Use Planner

**Authoriser:** Executive Manager Strategic Outcomes

---

#### **LOCAL PLANNING PANEL ADVICE**

The draft Medium Density Residential Development Controls and a draft Planning Proposal were considered by the Wingecarribee Local Planning Panel on 25 January 2023. The advice of the Panel was as follows:

**THAT:**

- 1. The draft Medium Density Development Controls proposed for public exhibition are noted by the Panel.**
- 2. The Panel endorses the Planning Proposal to amend WLEP 2010 with regard to Height of Buildings and Floor Space Ratio clauses and maps and that it be submitted for a Gateway Determination in accordance s.3.34 of the Environmental Planning & Assessment Act 1979 and progressed in accordance with the Gateway Determination.**
- 3. The Planning Proposal include provisions to encourage site amalgamation in respect to bonus Floor Space Ratio and Building Heights in line with the Studio GL report recommendations.**
- 4. The Panel recommends that Council give consideration to establishing a Local Design Review Panel in accordance with the NSW Local Government Design Review Panel Manual.**

The Planning Proposal has since been updated and is consistent with the advice of the Panel.

---

#### **OFFICER'S RECOMMENDATIONS**

**THAT:**

- 1. The attached draft Medium Density Residential Development Controls be supported for public exhibition.**
- 2. The attached Planning Proposal to amend Wingecarribee Local Environmental Plan 2010 to reflect recommendations from the Study and advice from the Wingecarribee Local Planning Panel with regard to Height of Buildings, Floor Space Ratio and Incentive clauses and maps be supported for submission for a Gateway Determination in accordance with s.3.34 of the Environmental Planning & Assessment Act 1979 and progressed in accordance with the Gateway Determination.**
- 3. Council give consideration to establishing a Local Design Review Panel in accordance with the NSW Local Government Design Review Panel Manual and report the matter back to Council in due course.**

The Executive Manager Strategic Outcomes introduced the item.

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

*MN 2022/307*

**MOTION** moved by the Administrator

**THAT:**

1. *The attached draft Medium Density Residential Development Controls be supported for public exhibition and as part of the public exhibition information sessions held for residents and practitioners.*
2. *The attached Planning Proposal to amend Wingecarribee Local Environmental Plan 2010 to reflect recommendations from the Study and advice from the Wingecarribee Local Planning Panel with regard to Height of Buildings, Floor Space Ratio and Incentive clauses and maps be supported for submission for a Gateway Determination in accordance with s.3.34 of the Environmental Planning & Assessment Act 1979 and progressed in accordance with the Gateway Determination.*
3. *Council give consideration to establishing a Local Design Review Panel in accordance with the NSW Local Government Design Review Panel Manual and report the matter back to Council in due course.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

## 8.4 Strategic Outcomes - Works Program Update

**Report Author:** Executive Manager Strategic Outcomes

**Authoriser:** General Manager

---

### OFFICER'S RECOMMENDATION

**THAT:**

1. The report on the Strategic Outcomes Works Program be noted.
2. Phase 1 of the Southern Highlands Innovation Park Master Plan be publicly exhibited, and targeted consultation be undertaken directly with landowners.
3. Council endorse the brief to prepare a detailed Master Plan and Governance Strategy (Phase 2) for the Southern Highlands Innovation Park.
4. Council endorse the brief to prepare a Master Plan and Servicing Strategy for the Bowral South New Living Area.
5. Council continue to work with both the State and Federal Government to seek additional funding to fast track the priority actions outlined in the adopted Local Housing Strategy and Local Strategic Planning Statement.

The Executive Manager Strategic Outcomes introduced the item.

The General Manager addressed the meeting and tabled the attached correspondence.

<https://www.wsc.nsw.gov.au/files/assets/public/council/meeting-minutes/2023/taled-item-8.4-winzero-correspondence.pdf>

*MN 2022/308*

**MOTION** *moved by the Administrator*

**THAT:**

1. *The report on the Strategic Outcomes Works Program be noted.*
2. *Phase 1 of the Southern Highlands Innovation Park Master Plan be publicly exhibited, and targeted consultation be undertaken directly with landowners.*
3. *Council endorse the brief to prepare a detailed Master Plan and Governance Strategy (Phase 2) for the Southern Highlands Innovation Park.*

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

4. *Council endorse the brief to prepare a Master Plan and Servicing Strategy for the Bowral South New Living Area.*
5. *Council continue to work with both the State and Federal Government to seek additional funding to fast track the priority actions outlined in the adopted Local Housing Strategy and Local Strategic Planning Statement.*

**DECLARED CARRIED BY THE ADMINISTRATOR**



## 9 REPORTS

### 9.1 Development Application Assessment Performance and Update on Implementation of 'Righting the Wrongs' - Final Report on Planning, Development and Regulatory Services

**Report Author:** Director Communities and Place

**Authoriser:** General Manager

---

#### OFFICER'S RECOMMENDATION

**THAT:**

1. Council receive and note this report on Development Application assessment performance and implementation of the 'Righting the Wrongs' report recommendations.
2. Council note that staff attraction and recruitment initiatives, application process and policy review and customer service improvements continue to be implemented consistent with the recommendations of the Earnest Consulting Report "Righting the Wrongs: Final Report on Planning, Development and Regulatory Services."
3. A further report be provided to Council in July 2023.

The Director Communities and Place introduced the item.

*MN 2022/309*

**MOTION** moved by the Administrator

**THAT:**

1. Council receive and note this report on Development Application assessment performance and implementation of the 'Righting the Wrongs' report recommendations.
2. Council note that staff attraction and recruitment initiatives, application process and policy review and customer service improvements continue to be implemented consistent with the recommendations of the Earnest Consulting Report "Righting the Wrongs: Final Report on Planning, Development and Regulatory Services."
3. Council note the development application processing goal is an average processing time below 100 days by mid 2023 and 60 day average processing time by the end of 2023.
4. A further report be provided to Council in July 2023.

**DECLARED CARRIED BY THE ADMINISTRATOR**

## **9.2 Waste Collection Services and Haulage Contract**

**Report Author:**                   **Manager Waste and Resource Recovery**

**Authoriser:**                       Director Service and Project Delivery

---

### **OFFICER'S RECOMMENDATION**

#### **THAT**

- 1. the nominal Food Organics and Garden Organics (FOGO) implementation date of 2029 for Wingecarribee Shire Council be noted.**
- 2. the extension options (one plus one (1+1)) within the Waste Collection Services and Haulage Services Contract be exercised.**
- 3. the General Manager be authorised to directly negotiate with JR Richards, for the purpose of entering into a contract (exercising the extension options) for the Waste Collection Services and Haulage Services Contract.**
- 4. the General Manager investigate a joint procurement process with Wollondilly Shire Council.**

The Manager Waste and Resource Recovery introduced the item and advised.

The purpose of this report is to stipulate the timing of key waste initiatives and associated risks impacting on the provision of waste services within the shire. This is important as we prepare and transition to a new waste model by 2030, as envisaged by the NSW Government's Waste and Sustainable Materials Strategy.

The report nominates the date for a transition to a Food Organics / Garden Organics service to be 2029, this allows time to finalise the waste disposal contract (as part of Project 24), incorporate the requirements into the new domestic kerbside collections contract and most importantly undertake community consultation on waste services.

The report also highlights a risk to the procurement of the new Waste collection and haulage Services, due to the extremely short time perspective tenderers would have in adequately resource to service the contract prior to June 2024. This risk will potentially restrict tenders participating.

It is recommended Council exercise the (1+1) extension options as part of the existing Waste collection and haulage Services contract to ensure:

- Council receives the best outcome through any Procurement activity;
- Provide price surety for the collections and haulage components of waste services.
- The procurement for the new Domestic Collections contract can be informed by Council's waste strategy, community consultation and Project 24 disposal contract.
- An extension will also afford Council the opportunity to explore a joint procurement of Waste collection services with Wollondilly Shire Council.

The negotiation of contract extension will also afford Council the opportunity to review the expansion of the service area, including smaller collection trucks to cater for rural residents and the inclusion of the bulky waste collection service.

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

I also need to note that briefing was provided to the Administrator on 9 February where the above matters were discussed along with the benefits and risks on the extension of the Waste collection and Haulage contract.

*MN 2022/310*

**MOTION** *moved by the Administrator*

**THAT**

1. *the nominal Food Organics and Garden Organics (FOGO) implementation date of 2029 for Wingecarribee Shire Council be noted.*
2. *the extension options (one plus one (1+1)) within the Waste Collection Services and Haulage Services Contract be exercised.*
3. *the General Manager be authorised to directly negotiate with JR Richards, for the purpose of entering into a contract (exercising the extension options) for the Waste Collection Services and Haulage Services Contract, subject to as part of the extension negotiations explore the ongoing provision of the bulky waste collection services (options 1 or 2 per year), and alternate sized collection vehicles to services rural residents.*
4. *the General Manager investigate a joint procurement process with Wollondilly Shire Council.*
5. *the General Manager write to residents who are outside the domestic waste collection area regarding the possible extension of the collection area.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

### **9.3 Wingecarribee Community Assistance Scheme Applications 2022/23 – Funding Recommendations**

**Report Author:** Coordinator Community Development

**Authoriser:** Manager Governance and Corporate Performance

---

#### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council provide a 2022/23 Community Assistance Scheme Donation to the following community organisations for the following amount:

a) The Disability Trust, Mittagong	\$600.00
b) NSWJA Southern Highlands Branch	\$600.00
c) Medway Community Association Inc	\$600.00
d) Wombat Care Bundanoon	\$600.00
e) Adventurous Women Who Walk Incorporated	\$600.00
f) Southern Highlands Carriage Club Inc.	\$600.00
g) Wollondilly Southern Highlands Physie Club	\$600.00
h) Moss Vale Dragonflies Netball Club	\$600.00
i) Yerrinbool-Bargo Soccer club	\$600.00
j) Bowral Butterflies Netball Club	\$600.00

2. Council provide a 2022/23 Community Assistance Scheme Grant to the following community organisation for the following amount:

a) Community Links Wellbeing	\$6000.00
b) St Vincent de Paul Society NSW	\$5714.00
c) Koori Kulcha Aboriginal Corporation	\$7000.00
d) Kangaloon Hall Incorporated	\$7000.00
e) CTC Robertson Inc	\$3800.00
f) The 4K	\$7000.00
g) Penrose Community Association Inc.	\$7000.00
h) St Simon and St Jude's Anglican Church, Bowral	\$3234.00
i) Red Cross	\$7000.00
j) Wingecarribee Food Service Co-op - Meals on Wheels	\$7000.00
k) Rotary Club of Bowral Mittagong Incorporated	\$5163.70
l) Bridges for Learning	\$7000.00
m) Wingello Village Association	\$4830.00
n) Home-Start National Inc	\$7000.00
o) Bundanoon Men's Shed Incorporated	\$4012.60
p) Highlands Miniature Railway Incorporated	\$7000.00
q) Southern Highlands Croquet Club	\$1444.60
r) Exeter Soccer Club	\$6000.00
s) Southern Highlands Netball Association Inc	\$3800.00
t) Connect Christian Church	\$7000.00

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

3. It be noted that a total of \$119,998.90 has been provided to the scheme of the \$120,000 budget allocation.
4. Successful applicants be advised in writing and invited to attend a formal cheque presentation held in March 2023.
5. Unsuccessful applicants be advised in writing of the outcome of their application.

The Manager Governance and Corporate Performance introduced the item.  
The Director Corporate Strategy and Resourcing addressed the meeting.  
The Manager Governance and Corporate Performance addressed the meeting

*MN 2022/311*

**MOTION** moved by the Administrator

**THAT:**

**1. Council provide a 2022/23 Community Assistance Scheme Donation to the following community organisations for the following amount:**

- a. *The Disability Trust, Mittagong - \$600.00*
- b. *NSWJA Southern Highlands Branch - \$600.00*
- c. *Medway Community Association Inc - \$600.00*
- d. *Wombat Care Bundanoon - \$600.00*
- e. *Adventurous Women Who Walk Incorporated - \$600.00*
- f. *Southern Highlands Carriage Club Inc. - \$600.00*
- g. *Wollondilly Southern Highlands Physie Club - \$600.00*
- h. *Moss Vale Dragonflies Netball Club - \$600.00*
- i. *Yerrinbool-Bargo Soccer Club - \$600.00*
- j. *Bowral Butterflies Netball Club - \$600.00*

**2. Council provide a 2022/23 Community Assistance Scheme Grant to the following community organisation for the following amount:**

- a. *Community Links Wellbeing - \$6000.00*
- b. *St Vincent de Paul Society NSW - 5714.00*
- c. *Koori Kulcha Aboriginal Corporation - \$7000.00*
- d. *Kangaloon Hall Incorporated - \$7000.00*
- e. *CTC Robertson Inc - \$3800.00*
- f. *The 4K - \$7000.00*
- g. *Penrose Community Association Inc. - \$7000.00*
- h. *St Simon and St Jude's Anglican Church, Bowral - \$3234.00*
- i. *Red Cross - \$7000.00*
- j. *Wingecarribee Food Service Co-op - Meals on Wheels - \$7000.00*
- k. *Rotary Club of Bowral Mittagong Incorporated - \$5163.70*
- l. *Bridges for Learning - \$7000.00*
- m. *Wingello Village Association - \$4830.00*

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

- n. Home-Start National Inc - \$7000.00*
- o. Bundanoon Men's Shed Incorporated - \$4012.60*
- p. Highlands Miniature Railway Incorporated - \$7000.00*
- q. Southern Highlands Croquet Club - \$1444.60*
- r. Exeter Soccer Club - \$6000.00*
- s. Southern Highlands Netball Association Inc - \$3800.00*
- t. Connect Christian Church - \$7000.00*

**3. It be noted that a total of \$119,998.90 has been provided to the scheme of the \$120,000 budget allocation.**

**4. Successful applicants be advised in writing and invited to attend a formal cheque presentation held in March 2023.**

**5. Unsuccessful applicants be advised in writing of the outcome of their application.**

**DECLARED CARRIED BY THE ADMINISTRATOR**

## 9.4 Quarterly Delivery Program and Budget Review as at 31 December 2022

**Report Author:** Corporate Strategy and Governance Officer

**Authoriser:** Chief Financial Officer  
Manager Governance and Corporate Performance

---

### OFFICER'S RECOMMENDATION

**THAT:**

1. The Quarterly Progress Report on the Delivery Program and Operational Plan for the period ended 31 December 2022 in Attachment 1 be noted.
2. Council authorises the release of the following unallocated funds, into General Revenue, to Fund the Bong Bong Common project:
  - a. \$1.195M from the Waste Facilities - General Fund – Reserve and;
  - b. \$0.205M from the Capital Projects reserve.
3. Council notes the revised report formats for the Services outlined in the report.
4. Council approves the budget adjustments and the projected financial position as of 31 December 2022.

The General Manager introduced the item.

The Executive Manager Manager Business Transformation addressed the meeting.

The Manager Governance and Corporate Performance addressed the meeting.

<https://www.wsc.nsw.gov.au/files/assets/public/council/meeting-minutes/2023/end-of-december-quarter-presentation.pdf>

*MN 2022/312*

**MOTION** moved by the Administrator

**THAT:**

1. *The Quarterly Progress Report on the Delivery Program and Operational Plan for the period ended 31 December 2022 in Attachment 1 be noted.*
2. *Council authorises the release of the following unallocated funds, into General Revenue, to Fund the Bong Bong Common project:*
  - a. \$1.195M from the Waste Facilities - General Fund – Reserve and;*

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

- b. \$205M from the Capital Projects reserve.*
- 3. Council notes the revised report formats for the Services outlined in the report.*
- 4. Council approves the budget adjustments and the projected financial position as of 31 December 2022.*

**DECLARED CARRIED BY THE ADMINISTRATOR**



---

## **9.5 2022/23 Grants Update**

**Report Author:** Executive Manager Business Transformation

**Authoriser:** Director Corporate Strategy and Resourcing

---

### **OFFICER'S RECOMMENDATION**

**THAT Council receives and notes the report.**

The Executive Manager Business Transformation introduced the item and advised that the attached had been updated.

<https://www.wsc.nsw.gov.au/files/assets/public/council/meeting-minutes/2023/grants-july-22-to-dec-22.pdf>

*MN 2022/313*

**MOTION** moved by the Administrator

**THAT Council receives and notes the report.**

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.6 Investment Report - December 2022**

**Report Author:** Deputy Chief Financial Officer  
**Authoriser:** Director Corporate Strategy and Resourcing

---

### **OFFICER'S RECOMMENDATION**

**THAT Council receives and notes this Cash Investment Report as at 31 December 2022.**

*MN 2022/314*

**MOTION** *moved by the Administrator*

**THAT Council receives and notes this Cash Investment Report as at 31 December 2022.**

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.7 Investment Report - January 2023**

**Report Author:** Deputy Chief Financial Officer  
**Authoriser:** Director Corporate Strategy and Resourcing

---

### **OFFICER'S RECOMMENDATION**

**THAT Council receives and notes this Cash Investment Report as at 31 January 2023.**

*MN 2022/315*

**MOTION** *moved by the Administrator*

**THAT Council receives and notes this Cash Investment Report as at 31 January 2023.**

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.8 Old South Road - Status Update on Road Closure**

**Report Author:**                   **Manager Project Delivery**  
**Authoriser:**                       Director Service and Project Delivery

---

### **OFFICER'S RECOMMENDATION**

**THAT Council note and adopts the revised delivery plans for the full road closures proposed for Old South Road by deferring the closure between Merrigang Street and Range Road until Station Street is re-opened to two-way traffic.**

The Manager Project Delivery introduced the item.

*MN 2022/316*

**MOTION** *moved by the Administrator*

***THAT Council note and adopts the revised delivery plans for the full road closures proposed for Old South Road by deferring the closure between Merrigang Street and Range Road until Station Street is re-opened to two-way traffic.***

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.9 Frensham School Development Application - Legal Expenses**

**Report Author:** Director Communities and Place

**Authoriser:** General Manager

---

### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council receive and note this report.
2. A further report be made to Council advising of the judgement following notice of the decision.

The Director Communities and Place introduced the item.

*MN 2022/317*

**MOTION** *moved by the Administrator*

**THAT:**

1. *Council receive and note this report.*
2. *A further report be made to Council advising of the judgement following notice of the decision.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

## **9.10 Council's Sporting Facilities - Seasonal Use Report**

**Report Author:** Coordinator S355 Committees

**Authoriser:** Chief Information Officer

---

### **OFFICER'S RECOMMENDATION**

**THAT** the Terms and Conditions for Sports Ground Hire for Casual, Annual and Seasonal hirers include the following conditions:

- a. Summer Season: 1 April – 30 September. Expressions of Interest will open mid-December and close mid-February.
- b. Winter Season: 1 October – 31 March. Expressions of Interest will open mid-June and close mid-August.
- c. Council will only accept bookings for 1 day per week for game days and a maximum of 3 days per week for training days. Additional days may be applied for but are not guaranteed. Council will endeavour to meet all reasonable requests.
- d. Finals/Grand Finals: bookings for the use of grounds for finals and grand finals must be applied for via Council's online booking system at a minimum of 7 days prior to the game day.
- e. Preference for ground allocation will be given to local sporting clubs within the Wingecarribee Shire Council Local Government Area.
- f. The draft Terms and Conditions for Sports Ground Hire for Casual, Annual and Seasonal Hirers be placed on public exhibition for 28 Days seeking comments from the public. If no comments are received no further report is required. If comments are received from the public a further report will be prepared for Council.

The Chief Information Officer introduced the item.

*MN 2022/318*

**MOTION** *moved by the Administrator*

**THAT** the Terms and Conditions for Sports Ground Hire for Casual, Annual and Seasonal hirers include the following conditions:

- a. Summer Season: 1 April – 30 September. Expressions of Interest will open mid-December and close mid-February.
- b. Winter Season: 1 October – 31 March. Expressions of Interest will open mid-June and close mid-August.
- c. Council will only accept bookings for 1 day per week for game days and a maximum of 3 days per week for training days. Additional days may be applied for but are not guaranteed. Council will endeavour to meet all reasonable requests.

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

- d. Finals/Grand Finals: bookings for the use of grounds for finals and grand finals must be applied for via Council's online booking system at a minimum of 7 days prior to the game day.
- e. Preference for ground allocation will be given to local sporting clubs within the Wingecarribee Shire Council Local Government Area.
- f. The draft Terms and Conditions for Sports Ground Hire for Casual, Annual and Seasonal Hirers be placed on public exhibition for 28 Days seeking comments from the public. If no comments are received no further report is required. If comments are received from the public a further report will be prepared for Council.

**DECLARED CARRIED BY THE ADMINISTRATOR**

## 9.11 Draft South East and Tablelands Regional Transport Plan - Response to Public Exhibition

**Report Author:** Manager Assets  
**Authoriser:** Director Service and Project Delivery

---

### OFFICER'S RECOMMENDATION

**THAT:**

1. Council provide a submission on the Draft South East and Tablelands Regional Transport Plan recommending the following adjustments:
  - a. R1 – Page 41 revised to recognise the preparation and future implementation of the Moss Vale Movement and Place Study;
  - b. R2 – Initiative Table 2 revised to also include Initiative 5;
  - c. R3 – Page 58 revised to *“Support Wingecarribee Shire Council with the planning and delivery of enabling transport works for the regionally significant development of the Southern Highlands Innovation Park”*;
  - d. R4 – Initiative 14 revised to *“Enabling transport works for the Southern Highlands Innovation Park, including Moss Vale Bypass”*;
  - e. R5 – Page 32 revised to, *“Continued investigation of the Southern Inland Fast Rail route from Greater Sydney to Canberra, with connections including Southern Highlands Innovation Park and Goulburn.”*;
  - f. R6 – Initiative 30 revised to, *“Improved public transport connectivity from the Southern Highlands Cluster to the Global Gateways of Greater Sydney and Wollongong”*;
  - g. R7 – Page 32 revised to provide further description of the rail improvements for the NSW Trainlink Southern Highlands line;
  - h. R8 – Initiative 36 revised to *“Medium and long-term improvements to NSW TrainLink rail services between Sydney and Canberra, including the Southern Highlands Line”*;
  - i. R9 – Creation of new initiative, *Initiative 50 – New Hume Highway Connections at Welby and North Goulburn; and*
  - j. R10 – Page 60 revised to recognise the Heritage Rail Loop Line Upgrade and potential future extension to Mittagong.

The Manager Assets introduced the item.

*MN 2022/319*

**MOTION** *moved by the Administrator*



**THAT:**

1. ***Council provide a submission on the Draft South East and Tablelands Regional Transport Plan recommending the following adjustments:***
  - a. ***R1 – Page 41 revised to recognise the preparation and future implementation of the Moss Vale Movement and Place Study;***
  - b. ***R2 – Initiative Table 2 revised to also include Initiative 5;***
  - c. ***R3 – Page 58 revised to “Support Wingecarribee Shire Council with the planning and delivery of enabling transport works for the regionally significant development of the Southern Highlands Innovation Park”;***
  - d. ***R4 – Initiative 14 revised to “Enabling transport works for the Southern Highlands Innovation Park, including Moss Vale Bypass”;***
  - e. ***R5 – Page 32 revised to, “Continued investigation of the Southern Inland Fast Rail route from Greater Sydney to Canberra, with connections including Southern Highlands Innovation Park and Goulburn.”;***
  - f. ***R6 – Initiative 30 revised to, “Improved public transport connectivity from the Southern Highlands Cluster to the Global Gateways of Greater Sydney and Wollongong”;***
  - g. ***R7 – Page 32 revised to provide further description of the rail improvements for the NSW Trainlink Southern Highlands line;***
  - h. ***R8 – Initiative 36 revised to “Medium and long-term improvements to NSW TrainLink rail services between Sydney and Canberra, including the Southern Highlands Line”;***
  - i. ***R9 – Creation of new initiative, Initiative 50 – New Hume Highway Connections at Welby and North Goulburn; and***
  - j. ***R10 – Page 60 revised to recognise the Heritage Rail Loop Line Upgrade and potential future extension to Mittagong and possible commuter usage.***

**DECLARED CARRIED BY THE ADMINISTRATOR**

## **9.12 Probity Practitioners Panel Tender Evaluation Outcome**

**Report Author:** Acting Coordinator Procurement and Fleet

**Authoriser:** Director Corporate Strategy and Resourcing

---

### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council accepts the Tenders from the seven (7) successful probity practitioners to establish a panel for the provision of providing probity services to Council for a period of five (5) years with the option to extend the contract for a further one (1) year period.
2. Council notes the seven (7) successful panel members are as follows:
  - a. Centium Pty Ltd
  - b. M & R Robinson Pty Ltd
  - c. O'Connor Marsden & Associates Pty Ltd
  - d. Procure group Pty Ltd
  - e. Proximity Advisory Services Pty Ltd
  - f. The Martinez HWL Practice Trust & The East HWL Practice Trust & The Warat HWL Practice trust & The Marin HWL Practice Trust & Others
  - g. The Trustee for Nisodan Trust

*MN 2022/320*

**MOTION** *moved by the Administrator*

**THAT:**

1. *Council accepts the Tenders from the seven (7) successful probity practitioners to establish a panel for the provision of providing probity services to Council for a period of five (5) years with the option to extend the contract for a further one (1) year period.*
2. *Council notes the seven (7) successful panel members are as follows:*
  - a. Centium Pty Ltd*
  - b. M & R Robinson Pty Ltd*
  - c. O'Connor Marsden & Associates Pty Ltd*
  - d. Procure group Pty Ltd*
  - e. Proximity Advisory Services Pty Ltd*
  - f. The Martinez HWL Practice Trust & The East HWL Practice Trust & The Warat HWL Practice trust & The Marin HWL Practice Trust & Others*
  - g. The Trustee for Nisodan Trust*

**DECLARED CARRIED BY THE ADMINISTRATOR**

### 9.13 Rural Fire Service Emergency Water Storage Tanks Tender Evaluation Outcome

**Report Author:** Project Manager  
**Authoriser:** Director Service and Project Delivery

---

#### OFFICER'S RECOMMENDATION

**THAT:**

1. Council accepts the Tender from D Digian Company Pty Ltd for the Balmoral and Mandemar RFS Emergency Water Storage Tanks at a lump sum price of \$401,904.03 (inclusive of GST);
2. Council note that one tender was received; and
3. Council delegates authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.

The Manager Assets introduced the item.

*MN 2022/321*

**MOTION** moved by the Administrator

**THAT:**

1. *Council accepts the Tender from D Digian Company Pty Ltd for the Balmoral and Mandemar RFS Emergency Water Storage Tanks at a lump sum price of \$401,904.03 (inclusive of GST);*
2. *Council note that one tender was received; and*
3. *Council delegates authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.14 Review of the Councillor Misconduct Framework - Submission**

**Report Author:**               **Manager Governance and Corporate Performance**  
**Authoriser:**                    Director Corporate Strategy and Resourcing

---

### **OFFICER'S RECOMMENDATION**

**THAT Council's submission to the Office of Local Government on the 'Focus on Civic Responsibility – Councillor Conduct Accountability in New South Wales Report be noted.**

The Manager Governance and Corporate Performance introduced the item.

*MN 2022/323*

**MOTION** *moved by the Administrator*

***THAT Council's submission to the Office of Local Government on the 'Focus on Civic Responsibility – Councillor Conduct Accountability in New South Wales Report be noted.***

**DECLARED CARRIED BY THE ADMINISTRATOR**

## **9.15 Pedestrian Crossing Improvements Tender Evaluation Outcome**

**Report Author:** Construction Engineer

**Authoriser:** Manager Project Delivery

---

### **OFFICER'S RECOMMENDATION**

That Council accepts the tender from State Civil Pty Ltd at a lump sum of \$1,245,327.6 (including GST) to undertake the construction work of Wombat Pedestrian Crossings all over the Shire.

**THAT:**

- 1. Council accepts the Tender from State Civil Pty Ltd at a lump sum price of \$1,245,327.60 (inclusive of GST)**
- 2. Council note the tenders received ranged from \$1,245,327.60 to \$1,717,296.00**
- 3. Council delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.**
- 4. Council endorses the proposed budget implications to be included as a part of the next quarterly budget review.**

The Manager Project Delivery addressed the meeting.

*MN 2022/324*

**MOTION** *moved by the Administrator*

**THAT:**

- 1. Council accepts the Tender from State Civil Pty Ltd at a lump sum price of \$1,245,327.60 (inclusive of GST)***
- 2. Council note the tenders received ranged from \$1,245,327.60 to \$1,717,296.00***
- 3. Council delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.***
- 4. Council endorses the proposed budget implications to be included as a part of the next quarterly budget review.***

**DECLARED CARRIED BY THE ADMINISTRATOR**

## 9.16 Bong Bong Common - Stage 1 and 2 Construction Tender Evaluation Outcome

**Report Author:** Project Manager  
**Authoriser:** Manager Project Delivery

---

### OFFICER'S RECOMMENDATION

**THAT:**

1. Council accepts the Tender for Bong Bong Common – Stage 1 and 2 Construction from Lamond Contracting Pty Ltd at a lump sum price of \$5,277,214.89 (Inclusive of GST)
2. Council delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.
3. A budget adjustment of \$2,500,000.00 be allocated to the project, with the funds allocated as follows:
  - a. \$1,400,000 be funded by the release of unallocated funds from reserve, allocated to general revenue, as resolved in the December 2022 Quarter Budget Review
  - b. \$1,100,000 be allocated from Phase 3 of the Local Roads & Community Infrastructure Program currently allocated to the Old South Road Project.

The Manager Project Delivery introduced the item.

*MN 2022/340*

**MOTION** moved by the Administrator

**THAT:**

1. Council accepts the Tender for Bong Bong Common – Stage 1 and 2 Construction from Lamond Contracting Pty Ltd at a lump sum price of \$5,277,214.89 (Inclusive of GST)
2. Council delegate authority to the General Manager to execute the contract and any other documentation required to give effect to this resolution.
3. A budget adjustment of \$2,500,000.00 be allocated to the project, with the funds allocated as follows:
  - a. \$1,400,000 be funded by the release of unallocated funds from reserve, allocated to general revenue, as resolved in the December 2022 Quarter Budget Review
  - b. \$1,100,000 be allocated from Phase 3 of the Local Roads & Community Infrastructure Program currently allocated to the Old South Road Project.

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

**9.17 Draft Property Investment Policy and Draft Property Investment Strategy - Post Exhibition Report**

**Report Author:** Coordinator Property Services

**Authoriser:** Director Corporate Strategy and Resourcing

---

**OFFICER'S RECOMMENDATION**

**THAT** Council adopt the Property Investment Policy and Property Investment Strategy as placed on public exhibition.

The Coordinator Property Services introduced the item.

*MN 2022/325*

**MOTION** *moved by the Administrator*

***THAT*** Council adopt the Property Investment Policy and Property Investment Strategy as placed on public exhibition.

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.18 Rural Fire Service Water Storage Tanks Update**

**Report Author:**                    **Manager Assets**  
**Authoriser:**                     Director Service and Project Delivery

---

### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council receive and note this report; and
2. Council endorse the following amendments to Stage 2 and 3 of the Rural Fire Service Water Storage Tank Program:
  - a. Design and construction of Penrose (east) RFS Tank removed from the program
  - b. Construction phase of Balmoral RFS Tank brought forward from Stage 3 to Stage 2 of the program.
  - c. Canyonleigh RFS Tank rephased to Stage 3 of the program and alternative sites investigated; and
  - d. Location of High Range RFS Tank revised from High Range RFS Facility to Wanganderry Road High Range.

The Manager Assets introduced the item.

*MN 2022/326*

**MOTION** *moved by the Administrator*

**THAT:**

1. Council receive and note this report; and
2. Council endorse the following amendments to Stage 2 and 3 of the Rural Fire Service Water Storage Tank Program:
  - a. Design and construction of Penrose (east) RFS Tank removed from the program
  - b. Construction phase of Balmoral RFS Tank brought forward from Stage 3 to Stage 2 of the program.
  - c. Canyonleigh RFS Tank rephased to Stage 3 of the program and alternative sites investigated; and
  - d. Location of High Range RFS Tank revised from High Range RFS Facility to Wanganderry Road High Range.

**DECLARED CARRIED BY THE ADMINISTRATOR**



---

## **9.19 Bowral Classic**

**Report Author:** Coordinator Tourism and Events  
**Authoriser:** Director Corporate Strategy and Resourcing

---

### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council waive Fees and Charges totalling \$5,306.80 applied to the Bowral Classic event relating to Section 138 of the Roads Act 1993, application and inspections; applications relating to community land and public roads; hire of park and oval.
2. Council refund Section 138 fees to Yaffa Media Pty Ltd totalling \$1,042.02.
3. Council note the direct economic benefit to the Shire of \$182,000.00 and indirect economic benefit of up to \$800,000.00.

The Director Corporate Strategy and Resourcing introduced the item.

*MN 2022/327*

**MOTION** moved by the Administrator

**THAT:**

1. Council waive Fees and Charges totalling \$5,306.80 applied to the Bowral Classic event relating to Section 138 of the Roads Act 1993, application and inspections; applications relating to community land and public roads; hire of park and oval.
2. Council refund Section 138 fees to Yaffa Media Pty Ltd totalling \$1,042.02.
3. Council note the direct economic benefit to the Shire of \$182,000.00 and indirect economic benefit of up to \$800,000.00.

**DECLARED CARRIED BY THE ADMINISTRATOR**

## **9.20 Tulip Time**

**Report Author:** Coordinator Tourism and Events

**Authoriser:** Director Corporate Strategy and Resourcing

---

### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council note the feedback from the Tulip Time Ambassadors
2. Council note that the Tulip Time 2023 entry and ticketing information for residents be sent as a flyer in the July rates notice mail-out and included in the on-hold message when calling Council from July 2023 to September 2023.
3. Council note the proposed bulb dispersal process at the end of the 2023 festival whereby bulbs are dispersed to community groups initially and remaining bulbs to be made available to Welby Garden Centre.
4. Council note that preference is given to local businesses for stalls and out of area businesses will only be approached once local businesses have booked.

The Director Corporate Strategy and Resourcing introduced the item.

*MN 2022/328*

**MOTION** moved by the Administrator

**THAT:**

1. Council note the feedback from the Tulip Time Ambassadors and the recommended improvements based on this feedback.
2. Council note that the Tulip Time 2023 entry and ticketing information for residents be sent as a flyer in the July rates notice mail-out and included in the on-hold message when calling 3 Council from July 2023 to September 2023.
3. Council note the proposed bulb dispersal process at the end of the 2023 festival whereby bulbs are dispersed to community groups initially and remaining bulbs to be made available to Welby Garden Centre.
4. Council note that preference is given to local businesses for stalls and out of area businesses will only be approached once local businesses have booked.
5. The General Manager as part of Tulip Time 2023 provide temporary flower beds in the Shire's villages.

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.21 Highlands Fest**

**Report Author:** Executive Assistant to Director Corporate Strategy and Resourcing

**Authoriser:** Director Corporate Strategy and Resourcing

---

### **OFFICER'S RECOMMENDATION**

**THAT Council notes the report.**

The Director Corporate Strategy and Resourcing introduced the item.

The Director Corporate Strategy and Resourcing addressed the meeting and advised that a briefing was held for the Member for Wollondilly Mr Nathaniel Smith and Ms Amy Gann representing Ms Wendy Tuckerman the Member for Goulburn on 30 January 2023 in relation to the Highlands Fest event. The Director Corporate Strategy and Resourcing confirmed that there will be no political content at the event.

<https://www.wsc.nsw.gov.au/files/assets/public/council/council-meetings/highlands-fest-briefing-presentation-wsc-ordinary-meeting-of-council-15-february-2023.pptx>

*MN 2022/329*

**MOTION** *moved by the Administrator*

**THAT Council notes the report.**

**DECLARED CARRIED BY THE ADMINISTRATOR**

## **9.22 Provision of Water to Villages - Consultation Process**

**Report Author:**                   **Manager Assets**  
**Authoriser:**                     Director Service and Project Delivery

---

### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council endorse the proposed community consultation program regarding the provision of potable water supply to the northern, southern and western villages, specifically to the Balmoral, Penrose, Wingello and Medway villages, with the community consultation program commencing in March 2023; and
2. A further report be brought back to Council outlining the results of the community consultation and providing formal recommendations with respect to the provision of potable water supply to the northern, southern and western villages, specifically to the Balmoral, Penrose, Wingello and Medway villages.

The Manager Assets introduced the item.

*MN 2022/330*

**MOTION** *moved by the Administrator*

**THAT:**

1. *Council endorse the proposed community consultation program regarding the provision of potable water supply to the northern, southern and western villages, specifically to the Balmoral, Penrose, Wingello and Medway villages, with the community consultation program commencing in March 2023; and*
2. *consultation be undertaken to canvas funding options including an option for Shire wide inter-generational equity.*
3. *A further report be brought back to Council outlining the results of the community consultation and providing formal recommendations with respect to the provision of potable water supply to the northern, southern and western villages, specifically to the Balmoral, Penrose, Wingello and Medway villages.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

### 9.23 Bowral Memorial Hall - Proposed Schedule of Fees and Charges for the Hire

**Report Author:** Coordinator Property Services

**Authoriser:** Director Corporate Strategy and Resourcing

---

#### OFFICER'S RECOMMENDATION

**THAT:**

1. The Proposed Schedule of hire fees for Bowral Memorial Hall be advertised for 28 days seeking comments from the public.
2. If no comments are received in relation to the Proposed Schedule of hire fees for the Bowral Memorial Hall then the Schedule of Proposed fees as outlined in Attachment 1 to this report be adopted by Council.

The Director Corporate Strategy and Resourcing introduced the item.

*MN 2022/331*

**MOTION** *moved by the Administrator*

**THAT:**

1. *The Proposed Schedule of hire fees for Bowral Memorial Hall be advertised for 28 days seeking comments from the public.*
2. *If no comments are received in relation to the Proposed Schedule of hire fees for the Bowral Memorial Hall then the Schedule of Proposed fees as outlined in Attachment 1 to this report be adopted by Council.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.24 Erith Street Bundanoon - Footpath Construction Update**

**Report Author:**                   **Manager Assets**

**Authoriser:**                        Director Service and Project Delivery

---

### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council receive and note this report; and
2. Council continue to advocate to Transport for NSW and UGL Regional Linx for the inclusion of shared paths in future renewal of the Erith Street rail overbridges.

The Manager Assets introduced the item.

*MN 2022/332*

**MOTION** *moved by the Administrator*

**THAT:**

1. Council receive and note this report; and
2. Council continue to advocate to Transport for NSW and UGL Regional Linx for the inclusion of shared paths in future renewal of the Erith Street rail overbridges.

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.25 Audit, Risk and Improvement Committee December 2022 Minutes**

**Report Author:** Governance Officer

**Authoriser:** Group Manager Corporate and Community

---

### **OFFICER'S RECOMMENDATION**

**THAT** the Draft Minutes of the Audit, Risk and Improvement Committee Meeting held on Thursday, 1 December 2022 be received and noted.

*MN 2022/333*

**MOTION** moved by the Administrator

**THAT** the Draft Minutes of the Audit, Risk and Improvement Committee Meeting held on Thursday, 1 December 2022 be received and noted.

**DECLARED CARRIED BY THE ADMINISTRATOR**

*MN 2022/334*

**MOTION** moved by Administrator

**THAT:**

- 1. Standing Orders be suspended in order to consider 3 supplementary items.**
- 2. In accordance with Clause 9.3(b) of the Code of Meeting Practice I move as a matter of urgency that supplementary items be considered:**
  - **Grant Announcement Report**
  - **State Government Rezoning Pathways Program**
  - **Station Street**

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.26 Grant Announcement Report**

**Report Author:** Acting Chief Financial Officer  
**Authoriser:** Director Corporate Strategy and Resourcing

---

### **OFFICER'S RECOMMENDATION**

**THAT**

1. Council notes that it secured \$25 million funding from the NSW Accelerated Infrastructure Fund for the upgrade of Moss Vale Sewerage Treatment Plant.
2. Council notes that it was awarded \$1.4 million from the NSW Fixing Local Roads initiative for the project *Sallys Corner Road, Exeter – Rehabilitation*.

The Acting Chief Financial Officer introduced the item.

*MN 2022/335*

**MOTION** moved by the Administrator

**THAT**

1. Council notes that it secured \$25 million funding from the NSW Accelerated Infrastructure Fund for the upgrade of Moss Vale Sewerage Treatment Plant.
2. Council notes that it was awarded \$1.4 million from the NSW Fixing Local Roads initiative for the project *Sallys Corner Road, Exeter – Rehabilitation*.

**DECLARED CARRIED BY THE ADMINISTRATOR**



## **9.27 State Government Rezoning Pathways Program**

**Report Author:** Executive Manager Strategic Outcomes

**Authoriser:** General Manager

---

### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council re-state its commitment to providing housing supply in accordance with the adopted Wingecarribee Local Housing Strategy and not consider rezoning proposals for residential release areas outside of the New Living Areas identified in the Strategy on the basis that the Strategy:
  - a. Is underpinned by a robust evidence base
  - b. Was undertaken with broad community consultation, and
  - c. Is being implemented to align with infrastructure provision and ensure the provision of new housing
2. Council seek an urgent meeting with the Minister for Planning to seek an exemption from the Rezoning Pathways Program given that Council has an adopted Local Housing Strategy that is meeting the NSW Department of Planning and Environment's housing objectives.
3. Council write to the Department of Planning and Environment formally opposing any State-led or State-assessed rezonings within the Wingecarribee Shire for the reasons outlined in this report.
4. Council not engage with any landowners / developers who have made nominations under the Rezoning Pathways Program prior to the announcement of accepted nominations by the Department of Planning and Environment.
5. A further report be provided to Council following the meeting with the Minister and / or further response from the Department of Planning and Environment.

The General Manager introduced the item.

The Executive Manger Strategic Outcomes addressed the meeting.

*MN 2022/336*

**MOTION** *moved by the Administrator*

**THAT:**

1. Council re-state its commitment to providing housing supply in accordance with the adopted Wingecarribee Local Housing Strategy and not consider rezoning proposals for residential release areas outside of the New Living Areas identified in the Strategy on the basis that the Strategy:
  - a. Is underpinned by a robust evidence base
  - b. Was undertaken with broad community consultation, and

**MINUTES OF THE ORDINARY MEETING OF COUNCIL  
WEDNESDAY 15 FEBRUARY 2023**

---

- c. Is being implemented to align with infrastructure provision and ensure the provision of new housing*
- 2. Council seek an urgent meeting with the Minister for Planning to seek an exemption from the Rezoning Pathways Program given that Council has an adopted Local Housing Strategy that is meeting the NSW Department of Planning and Environment's housing objectives.*
  - 3. Council write to the Department of Planning and Environment formally opposing any State-led or State-assessed rezonings within the Wingecarribee Shire for the reasons outlined in this report.*
  - 4. Council not engage with any landowners / developers who have made nominations under the Rezoning Pathways Program.*
  - 5. A further report be provided to Council following the meeting with the Minister and / or further response from the Department of Planning and Environment.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

---

## **9.28 Station Street**

**Report Author:**                    **Manager Project Delivery**  
**Authoriser:**                     Director Service and Project Delivery

---

### **OFFICER'S RECOMMENDATION**

**THAT:**

1. Council resolves to endorse an additional \$2,000,000.00 to manage the unexpected hazardous material from site as per EPA and legislative requirements and to expedite the construction works; and
2. Council resolves to adopt the staged road closures in order to expedite the construction and re-opening of Station Street.

The Director Service and Project Delivery introduced the item.  
The Manager Project Delivery addressed the meeting.

*MN 2022/337*

**MOTION** *moved by the Administrator*

**THAT:**

1. *Council resolves to endorse an additional \$2,000,000.00 to manage the unexpected hazardous material from site as per EPA and legislative requirements and to expedite the construction works; and*
2. *Council resolves to adopt the staged road closures in order to expedite the construction and re-opening of Station Street.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

*MN 2022/338*

**MOTION** *moved by Administrator*

**THAT** *Standing Orders be resumed.*

**DECLARED CARRIED BY THE ADMINISTRATOR**

## **10 MEETING CLOSURE**

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 6:32 pm.