

MINUTES

of the
Extraordinary Meeting of Council
held in
Council Chambers
Civic Centre, Elizabeth Street, Moss Vale
on

Wednesday 23 June 2021

The meeting commenced at 3.30pm

File No. 100/2021

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**MINUTES OF THE EXTRAORDINARY MEETING OF WINGECARRIBEE SHIRE COUNCIL
HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON
WEDNESDAY 23 JUNE 2021 COMMENCING AT 3.30PM**

Present:	Interim Administrator	Mr Viv May PSM
In Attendance:	General Manager	Ms Lisa Miscamble
	Acting Deputy General Manager Operations, Finance and Risk	Mr Richard Mooney
	Acting Deputy General Manager	Ms Marissa Racomelara
	Acting Chief Financial Officer	Mr Damien Jenkins
	Group Manager Corporate and Community	Ms Danielle Lidgard
	Chief Information Officer	Mr John Crawford
	Acting Manager Assets	Ms Rachel Forte
	Civil Design & Projects Engineer	Mr Tim Wadling
	Senior Coordinator Open Spaces	Mr Mark Tickner
	Coordinator Regulatory Services	Ms Michelle Peddle
	Coordinator Media and Communications	Mr David Sommers
	Administration Officer	Ms Michelle Richardson

1. OPENING OF THE MEETING

The Interim Administrator, Mr Viv May PSM opened the meeting and welcomed members of the public and the press.

2. ACKNOWLEDGEMENT OF COUNTRY

The Interim Administrator, Mr Viv May PSM acknowledged country:

“Wingecarribee Shire Council acknowledge the Gundungurra and Tharawal people as the traditional custodians of this land we now call the Wingecarribee Shire. I pay my respect to Elders both past, present and emerging. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.”

3. PRAYER

The Interim Administrator, Mr Viv May PSM led the civic prayer:

“Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of the community in its cultural and religious diversity. To be honest and objective in all our deliberations. To respect the view of the residents, the rights of all to express their opinions without fear or favour and to make decisions for the common good of the community.”

4. APOLOGY

There were no apologies at this Meeting.

5. DECLARATIONS OF INTEREST

That where necessary any interest now be disclosed and the reason for declaring such interest in the matters under consideration by Council at this Meeting and to complete the appropriate form to be handed up at the Meeting.

There were no declarations of interest made at this Meeting.

PUBLIC FORUM

Item 7.1 Station Street Improvements - Options Report

Mr Barry Anstee addressed Council on this item.

INTERIM ADMINISTRATOR MINUTES

Community Update

MN 173/21

MOTION moved by *Interim Administrator V May PSM*

On behalf of the Wingecarribee Shire community it is my pleasure to welcome our new General Manager, Ms Lisa Miscamble, to her first meeting here in the Southern Highlands. Expectations of both residents and staff are that you will lead without fear or favour ensuring respect, openness, honesty and consistency.

I am in no doubt you will deliver and continue the journey of restoring trust and confidence in the Council and I wish you well in the partnerships you will forge with all Councillors, residents and staff.

Last Saturday I attended, together with the member for Wollondilly, Mr Nathaniel Smith, the official handover of the Renwick Community Centre. This was a great event attended by many members of the Renwick community and I have no doubt the centre will be a focal point, with a coffee shop/café, for the community to enjoy for many years to come.

The Small Business Commissioner released his report into small business relationships and support across the Southern Highlands. As I predicted in an earlier update, it was quite critical of the Council from a reputation perspective. Together with the report from Earnest Consulting, these works and recommendations have now been referred to the General Manager to report to Council before the Local Government elections in September. There is no question that communication and land use planning at the Council, quite frankly has just not been good enough.

The community, whether small business or mums and dads with a simple DA, have been badly let down. In making this statement, I do not point a finger of blame at assessment or compliance officers but at the lack of leadership and consistency of successive Councils and former employees.

The WSC Economic Roundtable will be held this Friday and I am pleased to say will be facilitated by Mr Warwick Shanks, Managing Partner KPMG Wollongong. The General Manager of Tamworth Regional Council, Mr Paul Bennett, will also be in attendance and I am hopeful it will lead to a consensus on a way forward on this extremely important topic for the Shire's future.

On Friday 11 June, the Minister for Planning and Public Spaces, Mr Rob Stokes MP, approved by Government Gazettal, the establishment of a local planning panel for Wingecarribee Shire Council. This is a very important step in restoring community confidence and I can only agree with the words of Monica Gibson, Executive Director Local and Regional Planning Department, that local planning panels emphasise the role of Councillors as the strategic leaders of their communities and allows them to focus on setting the vision, policies and controls for development in their area.

Residents have approached me in relation to the Shire's celebration of Christmas and discussions have been held with staff who will now have preliminary discussions with the Chambers of Commerce to take this matter forward.

Residents will recall that a discretionary fund was available to Councillors and I have now been informed that Executive staff also had funds available which together totalled in the order of \$80,000. Tonight's budget reallocates these amounts to Shire-wide Christmas celebrations, be it infrastructure or community led activities. This is great news and we will have more to say about it when there is community consensus on its allocation.

I have now attended two meetings of the Canberra Regional Joint Organisation (CRJO). The minutes of which will be referred to Council for information when received. At the meeting held on 11 June, the agenda unfortunately did not include a report on the 2021/22 *Annual Budget and Revenue Policy* for the CRJO and to ensure transparency regarding the cost to Council to continue its membership of \$50,102, I table the CRJO Budget and Policy as part of this Minute *.

As fresh eyes in the Shire I question why the Council is in the CRJO and not the Macarthur or Illawarra Organisation. In community meetings and with residents I have been critical of the Council's lack of strategic planning and as the growth of Sydney moves slowly south, I am concerned at its impact, particularly on northern villages, when the second airport becomes operational. The community through its local Council needs to determine the impact and location of any future growth and I will be meeting with representatives of government and staff to better understand why the Council's focus is south and not north.

In addition to this view, Council is potentially losing the opportunity to participate and take advantage in planning partnerships and funding opportunities available through the Western Sydney City Deal Planning Partnership.

The Station Street improvements and options report on this agenda notes that if Council is successful in claiming all identified expenditure to date, the balance of the initial \$7.5m grant which has not been claimed will be approximately \$4.1m. The recommendations include that I approach the Members for Goulburn and Wollondilly seeking their support to have the balance reallocated to other projects in the area. I have had some very preliminary discussions with the local Members, residents and staff to ensure transparency and following discussions, I will be seeking to have it allocated as follows:

Refurbishment of the Mittagong Playhouse - \$2,000,000

- Playground improvements for the northern and southern villages within the Shire - \$800,000
- The provision of additional water tank infrastructure at Canyonleigh, Bullio, High Range/Joadja and possible eastern side of railway at Penrose as identified by the Rural Fire Service - \$500,000
- To part fund the cost of providing a new SES facility in the Moss Vale area - \$800,000

In my view the Wingecarribee community should not be robbed of the balance of this grant through the ineptitude of financial decisions previously taken by Council.

Council is proposing to invest in the ID: Informed Decisions suite of tools to support policy, engagement and planning activities across council and the community. The information provided by these tools will be available on Council's website and this will assist local residents, community organisations and businesses in funding applications and investment decisions.

A timely investment will provide essential information for monitoring of the Southern Highlands Destination Strategy 2020-2030, and the Local Housing Strategy, the development of an Employment Lands Study and the approaching major project of updating Wingecarribee Community Strategy Plan beyond 2031. The full range of tools will include:

Profile.id assists in understanding our local community and the changes taking place

- Economy .id provides comprehensive economic profiles and impact modelling tools
- Forecast .id provides detailed forecasts of population and housing for local communities
- Atlas .id maps different population groups in a selected local area to identify where resources are needed most

This suite of information tools provides access to accurate, consistent and in-depth data; allowing for more effective strategic decision making across all branches of the organisation. I look forward to seeing this rolled out early in the new financial year and then obviously updated by the 20/21 census as a benefit for all locals.

Finally, I would like to congratulate local residents who received a Medal of the Order (OAM) in the 2021 Queen's Birthday Honours.

Ms Peggy McDonald OAM for her service to conservation and the environment through wildlife rehabilitation; Mr Stephen Spence OAM for service to veterans through Mittagong Sub-Branch, RSL; and Mr Stephen Della-Fiorentina OAM for service to oncology through extensive work providing cancer care.

I have sent a letter of congratulations to the recipients on behalf of the community.

THAT this minute be received and noted.

CARRIED

6. GENERAL MANAGER

6.1 Adoption of the 2021/22 Operational Plan and Budget Including Revenue Policy

Report Author: Acting Deputy General Manager
Authoriser: General Manager

The Group Manager Corporate and Community addressed Council on this item.
The Acting Chief Financial Officer addressed Council on this item

OFFICERS' RECOMMENDATION

THAT

1. Council adopt the 2021/22 Operational Plan and Budget including the Revenue Policy and Fees and Charges; incorporating the changes recommended in this report, specifically noting the Bulk Waste Collection Service enhancement and cost and the Trunk Main Adjustment.
2. In adopting the 2021/22 Budget and Revenue Policy that:
 - the funds to cover the 2021/22 Budget be voted.
 - a 2.00% increase in permissible rate income be adopted in accordance with the rate peg determined by the Independent Pricing and Regulatory Tribunal (IPART).
 - Council make and levy the following ad valorem and minimum rates for the 2021/22 financial year (the period 1 July 2021 to 30 June 2022)

Category	Sub Category	Ad Valorem	Minimum
Residential	Ordinary	0.0036204	\$1,193.21
Residential	Renwick	0.0039824	\$1,193.21
Residential	Moss Vale South	0.0039824	\$1,193.21
Business	Ordinary	0.0072408	\$1,193.21
Farmland	-	0.0023533	\$1,743.63
Mining	Ordinary	0.0119473	\$1,193.21

3. Council make and levy a special rate of 0.000052328 cents in the dollar subject to a base rate in accordance with Section 499 of the Local Government Act, 1993 of \$28.57 per assessment on all rateable land for all rating categories for the 2021/22 financial year, noting that this special rate is referred to as Wingecarribee Our Future Environment Special Rate.
4. Council make and levy the annual charges for domestic waste management services in accordance with Section 496 of the Local Government Act, 1993 for the 2021/22 financial year as outlined within the Revenue Policy.

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5. *Council make and levy the annual charges for stormwater management services in accordance with Section 496A (1) of the Local Government Act, 1993 for the 2021/22 financial year as outlined within the Revenue Policy.*
 6. *Council adopt the water access and user charges for the 2021/22 financial year, as outlined within the Revenue Policy.*
 7. *Council adopt the sewer access and user charges for the 2021/22 financial year, as outlined within the Revenue Policy.*
 8. *Council adopt the rate permitted by the Minister for Local Government for the allowable interest rate on overdue rates of 6.00% per annum for the 2021/22 financial year.*
 9. *Authorise loan borrowings of \$4.376 million in the 2021/22 financial year to part fund several high priority infrastructure projects.*
 10. *Write to the residents who lodged a submission to formally thank them for their comments and feedback on the draft 2021/22 Operational Plan and Budget.*

MN 174/21

MOTION moved by Interim Administrator V May PSM

THAT

1. Council adopt the 2021/22 Operational Plan and Budget including the Revenue Policy and Fees and Charges; incorporating the changes recommended in this report, specifically noting the Bulk Waste Collection Service enhancement and cost and the Trunk Main Adjustment.
2. In adopting the 2021/22 Budget and Revenue Policy that:
 - the funds to cover the 2021/22 Budget be voted.
 - a 2.00% increase in permissible rate income be adopted in accordance with the rate peg determined by the Independent Pricing and Regulatory Tribunal (IPART).
 - Council make and levy the following ad valorem and minimum rates for the 2021/22 financial year (the period 1 July 2021 to 30 June 2022)

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4. Council make and levy the annual charges for domestic waste management services in accordance with Section 496 of the Local Government Act, 1993 for the 2021/22 financial year as outlined within the Revenue Policy.
5. Council make and levy the annual charges for stormwater management services in accordance with Section 496A (1) of the Local Government Act, 1993 for the 2021/22 financial year as outlined within the Revenue Policy.
6. Council adopt the water access and user charges for the 2021/22 financial year, as outlined within the Revenue Policy.
7. Council adopt the sewer access and user charges for the 2021/22 financial year, as outlined within the Revenue Policy.
8. Council adopt the rate permitted by the Minister for Local Government for the allowable interest rate on overdue rates of 6.00% per annum for the 2021/22 financial year.

9. ***Authorise loan borrowings of \$4.376 million in the 2021/22 financial year to part fund several high priority infrastructure projects.***
10. ***Write to the residents who lodged a submission to formally thank them for their comments and feedback on the draft 2021/22 Operational Plan and Budget.***
11. ***General revenue and Special Rating Variation (SRV) budget for road categories be noted.***

Category	2018/19 Original Budget	2019/20 Original Budget	2020/21 Original Budget	2021/22 Draft Budget
Sealed Roads	\$6,864,401	\$10,300,050	\$9,919,502	\$9,998,019
Unsealed Roads	\$1,702,240	\$2,431,070	\$2,871,928	\$3,167,128
Bridges	\$1,429,847	\$30,179	\$109,667	\$241,525
Footpaths	\$485,671	\$613,488	\$638,711	\$505,163
Total	\$10,482,159	\$13,374,787	\$13,539,808	\$13,911,835

12. ***The capital works program be amended to reallocate \$500,000 from the Drainage Program to a Footpath Construction Program; to address submissions received from residents requesting additional footpath construction works in villages throughout the Local Government Area.***
13. ***For the period ending 30 June 2021, Council will establish an available working capital position (unrestricted) of \$5,000,000, noting this will be incorporated into the final budget result for the 2020/21 financial year.***
14. ***In preparing the draft 2022/23 budget, the General Manager give consideration to including budget disclosures at a department and functional level; including end of year forecasts; to improve openness and transparency.***
15. ***The Unfunded Infrastructure Priorities List be included in future budgets.***
16. ***At this stage no action be taken to allocate \$2.3m for a bulk kerbside waste collection and the General Manager provide an options report to the July meeting of Council that is to consider, inter alia, a one-off tender for the service over the next two years and the possibility of providing one voucher per rateable property for access to the Resource Recovery Centre for a maximum of 2 cubic metres until commencement of the new contract.***

CARRIED

7. OPERATIONS FINANCE AND RISK

7.1 Station Street Improvements - Options Report

Report Author: Civil Design & Projects Engineer
Authoriser: Acting Deputy General Manager

The Civil Design & Projects Engineer addressed Council on this item.
The Acting Deputy General Manager addressed Council on this item.

OFFICERS' RECOMMENDATION THAT

1. Council approve the Road Pavement renewal of Station Street, from Bong Bong Street through to Boolwey Street. Works to be delivered during 2021/22 financial year, following the completion of detailed design and investigation.
2. Council undertake extensive drainage improvements to the west of Station Street, replacing the existing open channel structure with piped drainage infrastructure. This will include works at the northern end of the existing carpark. Works to be delivered during 2021/22 financial year, following the completion of detailed design and investigation.
3. Council undertake the formalisation of the car park area which is south of the existing formalised car parking area. This will result in the creation of approximately 43 formalised parking spots. These works to be undertaken once the drainage improvements have been completed and delivered in the 2022/23 financial year.
4. Council undertake pruning works to the street trees along Station Street with the primary focus being the health and structure of the urban tree canopy, while maintaining a safe trafficable street for motorists and pedestrians.
5. Council commence detailed design and planning for the restoration and beautification of the Camellia Planting located at the front of the Bowral train station. The works to include a site-specific irrigation system and the implementation of a proposed horticultural maintenance plan. Works to be staged and undertaken over the 2021/22 and 2022/23 financial years.
6. Council endorse the inclusion of these improvements works in the draft 2021/22 Operational Plan based on the following pre-design preliminary estimates:

Works Description	Preliminary Estimate
Road Pavement Renewal	\$2,500,000
Drainage Improvements	\$1,000,000
Carparking Formalisation	\$500,000
Street Tree Maintenance	Funded from existing tree maintenance allocations
Camellia Planting	\$300,000
	\$4,300,000

7. Council endorse the following funding strategy for the proposed improvement works:

Total Funding Required	\$4,300,000
Funding Strategy:	
General Fund – Untied Revenue (Rates)	\$1,184,000
Special Rate Variation Reserve	\$1,744,000
Land Rental Reserve	\$1,166,400
Southern Phones Dividend Reserve	\$205,600
	\$4,300,000

8. The Interim Administrator formally write to the Member of Wollondilly, Mr Nathaniel Smith and the Member for Goulburn, Ms Wendy Tuckerman, seeking their support to have the balance remaining from the Restart NSW Grant reallocated to other projects within the Wingecarribee Shire area.

MN 175/21

MOTION moved by Interim Administrator V May PSM

THAT

1. Council approve the Road Pavement renewal of Station Street, from Bong Bong Street through to Boolwey Street. Works to be delivered during 2021/22 financial year, following the completion of detailed design and investigation.
2. Council undertake extensive drainage improvements to the west of Station Street, replacing the existing open channel structure with piped drainage infrastructure. This will include works at the northern end of the existing carpark. Works to be delivered during 2021/22 financial year, following the completion of detailed design and investigation.
3. Council undertake the formalisation of the car park area which is south of the existing formalised car parking area. This will result in the creation of approximately 43 formalised parking spots. These works to be undertaken once the drainage improvements have been completed and delivered in the 2022/23 financial year.
4. Council undertake pruning works to the street trees along Station Street with the primary focus being the health and structure of the urban tree canopy, while maintaining a safe trafficable street for motorists and pedestrians.
5. Council commence detailed design and planning for the restoration and beautification of the Camellia Planting located at the front of the Bowral train station. The works to include a site-specific irrigation system and the implementation of a proposed horticultural maintenance plan. Works to be staged and undertaken over the 2021/22 and 2022/23 financial years.
6. Council endorse the inclusion of these improvements works in the draft 2021/22 Operational Plan based on the following pre-design preliminary estimates:

Works Description	Preliminary Estimate
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Drainage Improvements	\$1,000,000
Carparking Formalisation	\$500,000
Street Tree Maintenance	Funded from existing tree maintenance allocations
Camellia Planting	\$300,000
	\$4,300,000

7. Council endorse the following funding strategy for the proposed improvement works:

Total Funding Required	\$4,300,000
Funding Strategy:	
General Fund – Untied Revenue (Rates)	\$1,184,000
Special Rate Variation Reserve	\$1,744,000
Land Rental Reserve	\$1,166,400
Southern Phones Dividend Reserve	\$205,600

MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL

Wednesday 23 June 2021



	\$4,300,000
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- 8. The Interim Administrator formally write to the Member of Wollondilly, Mr Nathaniel Smith and the Member for Goulburn, Ms Wendy Tuckerman, seeking their support to have the balance remaining from the Restart NSW Grant reallocated to other projects within the Wingecarribee Shire area.***
- 9. The work of Council officers in preparing this response in relation to Station Street be acknowledged with appreciation.***

CARRIED

7.2 Funding Application - Federal Government Local Roads and Community Infrastructure Grant (Phase 2)

Report Author: Acting Manager Assets
Authoriser: Acting Deputy General Manager

The Acting Manager Assets addressed Council on this item

OFFICERS' RECOMMENDATION THAT

1. *Council endorse the project nominations to the Federal Government's Local Roads and Community Infrastructure Grant Phase 2 being Colo Street Mittagong Road Deviation (\$750,000) and Road Reseal Acceleration Program (\$1,383,512).*
2. *Council write to its Federal Members, Member for Hume, Mr Angus Taylor and Member for Whitlam, Mr Stephen Jones advising them of Council's nominated projects under the Federal Government's Local Roads and Community Infrastructure Grant Phase 2.*

MN 176/21

MOTION moved by Interim Administrator V May PSM

THAT

1. ***Council endorse the project nominations to the Federal Government's Local Roads and Community Infrastructure Grant Phase 2 being Colo Street Mittagong Road Deviation (\$750,000) and Road Reseal Acceleration Program (\$1,383,512).***
2. ***Council write to its Federal Members, Member for Hume, Mr Angus Taylor and Member for Whitlam, Mr Stephen Jones advising them of Council's nominated projects under the Federal Government's Local Roads and Community Infrastructure Grant Phase 2.***

CARRIED

7.3 Acceptance of Grant Funding - Bushfire Local Economic Recovery Package - Wombeyan Caves Road

Report Author: Acting Manager Assets
Authoriser: Acting Deputy General Manager

The Acting Manager Assets addressed Council on this item

OFFICERS' RECOMMENDATION THAT

1. Council accept Grant Funding of \$8,000,000 from the NSW State Government (Department of Regional NSW) for Wombeyan Caves Road and acknowledge that the Project will be managed by Transport for NSW.
2. That the General Manager, or their delegate, be delegated authority to sign the Funding Deed with the NSW State Government (Department of Regional NSW).
3. That the General Manager, or their delegate, be delegated authority to sign the Agreement with Transport for NSW for the project management and delivery of the project under the terms of a Memorandum of Understanding.
4. Council acknowledge the support and assistance of the Member for Hume, Mr Angus Taylor, the Member for Goulburn, Ms Wendy Tuckerman and the Member for Wollondilly, Mr Nathaniel Smith in securing this grant funding.

MN 177/21

MOTION moved by Interim Administrator V May PSM

THAT

1. Council accept Grant Funding of \$8,000,000 from the NSW State Government (Department of Regional NSW) for Wombeyan Caves Road and acknowledge that the Project will be managed by Transport for NSW.
2. That the General Manager, or their delegate, be delegated authority to sign the Funding Deed with the NSW State Government (Department of Regional NSW).
3. That the General Manager, or their delegate, be delegated authority to sign the Agreement with Transport for NSW for the project management and delivery of the project under the terms of a Memorandum of Understanding.
4. Council acknowledge the support and assistance of the Member for Hume, Mr Angus Taylor, the Member for Goulburn, Ms Wendy Tuckerman and the Member for Wollondilly, Mr Nathaniel Smith in securing this grant funding.

CARRIED

7.4 Funding Application - Stronger Country Communities Fund - Round 4

Report Author: Acting Manager Assets
Authoriser: Acting Deputy General Manager

The Acting Manager Assets addressed Council on this item

OFFICERS' RECOMMENDATION

THAT

1. Council endorse the grant applications to be submitted under the Stronger Country Communities Fund Round Four, as listed below in order of priority:
 - Church Road Oval Sportsfield Lighting
 - Walking Trails of the Shire Signage Improvements
 - Loseby Park Tennis Court Resurfacing and Fencing
 - Eridge Park Rugby Field Lighting
 - Ritchie Park Playspace Upgrade
 - Berrima Pony Club Grounds Clubhouse Improvements
2. Council note that submissions to the funding body must be lodged by midday Friday 25 June 2021.

MN 178/21

MOTION moved by Interim Administrator V May PSM

THAT

1. Council endorse the grant applications to be submitted under the Stronger Country Communities Fund Round Four, as listed below in order of priority:
 - Church Road Oval Sportsfield Lighting
 - Walking Trails of the Shire Signage Improvements
 - Loseby Park Tennis Court Resurfacing and Fencing
 - Eridge Park Rugby Field Lighting
 - Ritchie Park Playspace Upgrade
 - Berrima Pony Club Grounds Clubhouse Improvements
2. Council note that submissions to the funding body must be lodged by midday Friday 25 June 2021.

CARRIED

7.5 Funding Application - NSW State Government (EPA) Bushfire Generated Greenwaste Grant

Report Author: Manager Open Space, Recreation and Building Maintenance
Authoriser: Acting Deputy General Manager

The Manager Open Space, Recreation and Building Maintenance addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT

- 1. Council formally endorse its application under the NSW State Government (EPA) Bushfire-Generated Green Waste Clean-Up and Processing Program - Stream B for a funding amount up to \$3,000,000 (Excluding GST).*
- 2. Council formally write to its local members, the Member for Wollondilly Mr Nathaniel Smith and the Member for Goulburn, Ms Wendy Tuckerman seeking their support for Council's application.*
- 3. A further report be presented back to Council once the outcome of the funding application is known.*

MN 179/21

MOTION moved by Interim Administrator V May PSM

THAT

- 1. Council formally endorse its application under the NSW State Government (EPA) Bushfire-Generated Green Waste Clean-Up and Processing Program - Stream B for a funding amount up to \$3,000,000 (Excluding GST).***
- 2. Council formally write to its local members, the Member for Wollondilly Mr Nathaniel Smith and the Member for Goulburn, Ms Wendy Tuckerman seeking their support for Council's application.***
- 3. A further report be presented back to Council once the outcome of the funding application is known.***

CARRIED

8. CORPORATE STRATEGY AND DEVELOPMENT SERVICES

8.1 Amendments to Council's Notification of Development Proposals Policy and Associated Community Participation Plan

Report Author: Group Manager Corporate and Community
Authoriser: Acting Deputy General Manager

The Group Manager Corporate and Community addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT the Draft Notification of Development Proposals Policy at Attachment 1 and associated Community Participation Plan at Attachment 2 be adopted.

MN 180/21

MOTION moved by Interim Administrator V May PSM

THAT the Draft Notification of Development Proposals Policy at Attachment 1 and associated Community Participation Plan at Attachment 2 be adopted.

PASSED

The General Manager advised she had a late report that needed suspension of standing orders to be considered as a matter of urgency.

MN 181/21

MOTION moved by Interim Administrator V May PSM

SUSPENSION OF STANDING ORDERS moved by Interim Administrator V May PSM

THAT Standing Orders be suspended in order to consider a late item in relation to Item L1 Preliminary Review of the Wingecarribee Animal Shelter Project.

PASSED

MN 182/21

MOTION moved by Interim Administrator V May PSM

THAT In accordance with Clause 10.3(b) of the Code of Meeting Practice I move as a matter of urgency that a supplementary item be considered in relation to Item L1 Preliminary Review of the Wingecarribee Animal Shelter Project.

PASSED

L.1 Preliminary Review of the Wingecarribee Animal Shelter Project

Report Author: Coordinator Regulatory Services
Authoriser: Acting Deputy General Manager

The Coordinator Regulatory Services addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT:

Council engage a suitably qualified external consultant to undertake a detailed review of the current operations of the Wingecarribee Animal Shelter with regarding the following matters:

- a. Compliance with Statutory obligations and Council policy in relation to levels of service and service standards*
- b. Volunteer roles and responsibilities and the Memorandum of Understanding between the Friends of the Wingecarribee Animal Shelter (FOWAS) and Council*
- c. Operational model and level of service benchmarked against similar councils*
- d. Work Health and Safety conditions for staff and volunteers.*

MN 183/21

MOTION moved by Interim Administrator V May PSM

THAT:

Council engage a suitably qualified external consultant to undertake a detailed review of the current operations of the Wingecarribee Animal Shelter with regarding the following matters:

- a. Compliance with Statutory obligations and Council policy in relation to levels of service and service standards***
- b. Volunteer roles and responsibilities and the Memorandum of Understanding between the Friends of the Wingecarribee Animal Shelter (FOWAS) and Council***
- c. Operational model and level of service benchmarked against similar councils***
- d. Work Health and Safety conditions for staff and volunteers.***

CARRIED

The Interim Administrator welcomed the Acting Deputy General Manager, Ms Marissa Racomelara to the Chamber and thanked the former Acting Deputy General Manager, Ms Danielle Lidgard for her excellent work acting in the role.

MN 184/21

MOTION moved by Interim Administrator V May PSM

RESUMPTION OF STANDING ORDERS moved by Interim Administrator V May PSM

THAT Standing Orders be resumed.

CARRIED

9. CLOSED COUNCIL

Nil

10. MEETING CLOSURE

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 4.42 PM

In accordance with the provisions of Section 375(2) of the Local Government Act, these Minutes of the Ordinary Council Meeting held Wednesday 23 June 2021 numbered M/N 173/21 to M/N 184/21 were signed by me hereunder at the Council Meeting held on Wednesday 14 July 2021.

INTERIM ADMINISTRATOR

READ AND CONFIRMED ON WEDNESDAY 14 JULY 2021

INTERIM ADMINISTRATOR

PUBLIC OFFICER