



MINUTES

of the
Ordinary Meeting of Council

held in

Council Chambers
Civic Centre, Elizabeth Street, Moss Vale

on

Wednesday 12 May 2021

The meeting commenced at 3.30pm

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MINUTES OF THE ORDINARY MEETING OF COUNCIL

Wednesday 12 May 2021



16. MEETING CLOSURE20

MINUTES OF THE ORDINARY MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON WEDNESDAY 12 MAY 2021 COMMENCING AT 3.30PM

Present:	Interim Administrator	Mr Viv May PSM
In Attendance:	Acting General Manager	Mr Les McMahon
	Acting Deputy General Manager	Mr Richard Mooney
	Acting Deputy General Manager	Ms Danielle Lidgard
	Acting Chief Financial Officer	Mr Damien Jenkins
	Acting Group Manager Corporate and Community	Ms Claire Digger
	Group Manager Capital Projects	Mr Ned Tripkovic
	Manager Assets	Mr Stace Lewer
	Chief Information Officer	Mr John Crawford
	Asset Coordinator Parks and Buildings	Ms Rachel Forte
	Coordinator Media and Communications	Mr David Sommers
	Coordinator ICT Operations	Mr Ian Vong
	Administration Officer	Ms Michelle Richardson

1. OPENING OF THE MEETING

The Interim Administrator, Mr Viv May PSM opened the meeting and welcomed members of the public and the press.

2. ACKNOWLEDGEMENT OF COUNTRY

The Interim Administrator, Mr Viv May PSM acknowledged country:

“Wingecarribee Shire Council acknowledge the Gundungurra and Tharawal people as the traditional custodians of this land we now call the Wingecarribee Shire. I pay my respect to Elders both past, present and emerging. I would also like to extend that respect to all Aboriginal and Torres Straight Islanders present here today.”

3. PRAYER

The Interim Administrator, Mr Viv May PSM led the civic prayer:

“Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of the community in its cultural and religious diversity. To be honest and objective in all our deliberations. To respect the view of the residents, the rights of all to express their opinions without fear or favour and to make decisions for the common good of the community.”

4. APOLOGY

There were no apologies at this Meeting.

5. CONFIRMATION OF MINUTES

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 21 APRIL 2021

MN 122/21

MOTION moved by Interim Administrator V May PSM

THAT the minutes of the Ordinary Meeting of Council held on Wednesday 21 April 2021 MN 103/21 to MN 121/21 inclusive, be adopted as a correct record of the proceedings of the meeting.

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

6. DECLARATIONS OF INTEREST

101/3, 101/3.1

That where necessary any interest now be disclosed and the reason for declaring such interest in the matters under consideration by Council at this Meeting and to complete the appropriate form to be handed up at the Meeting.

There were no declarations of interest made at this meeting.

7. INTERIM ADMINISTRATOR MINUTES

7.1 Community Update

Report Author: Interim Administrator

As foreshadowed at the April Council meeting, I have now written to the Minister for Local Government requesting an extension to my appointment of three months. If approved, this will take me through to the September Local Government elections and my letter, which is attached to this Minute*, outlines my reasoning. In short, in my view Wingecarribee Shire Council has failed its community and needs a fresh start at the September 2021 elections that focuses on the fundamentals of sound local government, not perceived entitlement, ego and personality. This will ensure that Wingecarribee Shire Council will be an effective and well-respected Council into the future.

Re-advertising for the position of General Manager closed on Monday 10 May 2021 and attracted 20 additional responses. The General Manager Selection Panel (which includes two community representatives) will now consider all applications with interviews commencing as soon as possible.

At my first meeting at the Council I gave notice that an independent desktop review of the Council's financial position, resourcing strategy, maintenance of basic infrastructure, depreciation schedules and capacity to deliver projects identified in the Community Strategic Plan would be undertaken. In addition, a governance, human resources and statutory obligations audit would also be commissioned.

These reports have now been received and are publicly tabled and will be attached to the Minutes*. While no concerns are flagged in relation to Council's general financial position, both reports highlight governance short comings and recommendations that must be addressed. I have requested a response to all recommendations in the reports to the first available meetings to the Council while noting that the latter report is more complex.

The finance report confirmed my concerns that Councillor briefings, workshops and advisory committees may have, on some occasions, taken informal decisions that have been acted on by the staff. The use of such is of course totally unacceptable and unlawful and could be said to be de facto Council meetings. The decision was taken to open such gatherings to the public at the last meeting.

The independent report relating to development issues is still being prepared by virtue of the large number of residents who have approached Council for an independent hearing.

It is my firm view that while the report is being delayed this is an important action in the restoration of public confidence in the Council. The consultant has already raised with me concerns in relation to the view of some applicants and objectors that they feel they need to engage professional advisors to navigate the complexity of the Council's planning and DA processes. This is unfortunate and will be addressed, however, what is of particular concern is the use of former employees of the Council. I propose to write to the Office of Local Government suggesting that the *Model Contract for the Employment of Senior Staff* be amended to prohibit the alleged influence of such action and I have asked the Acting General Manager to urgently prepare an amendment to Council's Code of Conduct to also address the issue.

My visits to individual towns and villages across the Shire continue and I would like to thank the many residents and groups to whom I have spoken for their candour. It has been a demanding but rewarding experience and I am sure most will agree that it is just impossible for me to address every issue that has been raised. There are common themes of transparency, communication and the fact that Council had “stopped listening”. Additionally, the maintenance of both asphalt and gravel roads (some of which are not maintained), verge maintenance, lack of leadership on the part of Council and for community groups costs of simply having gatherings in Council assets and the complexity not only of such events but the hiring of halls. Through me at this stage the staff are listening and responding and while all will not like some answers, many of the matters will be addressed through reports to Council.

Another matter of concern particularly to the outlying villages was the Council’s response to the tragic 2019/2020 fires that had a significant and devastating impact on the Shire. Clearly there were mistakes made and it is important that the lessons learnt be publicly aired and I have asked the staff for a “warts and all” report on the Council’s response to the fires and recovery action. The report is to be presented to Council and is to be prepared in consultation with the RFS and Resilience NSW.

Associated with the above, I recently initiated a review of the State and Federal funding that Council has received to support community recovery in response to the 2019/20 Bushfires. While my review is yet to be finalised, I am concerned about one project that Council funded through State monies and I believe it is important that this is addressed immediately.

Council was allocated \$250,000 from the State Government as a part of the *Bushfire Community Resilience and Economic Recovery Fund – Phase 1*. The objective of this program was to deliver quick, flexible, small-scale grants to local councils for immediate, locally led community and economic recovery activities. The purpose was to support local business recovery and assist communities overcome the economic and social impacts of the bushfires.

One of the projects Council requested to be funded related to a development of a plan for agribusiness and equine industry, \$100,000 of the \$250,000 was allocated to this project in a partnership with Destination Sydney and Surrounds. While I understand agribusiness and equine industries are emerging in the Shire, in my opinion there is no evidence that this industry was significantly impacted by the 2019/20 bushfires. In addition, the project that was funded had a 12 month duration which raises concerns around “immediate” response and is focused on very niche local businesses. I have also reviewed the project brief related to this project and there appears to be no focus on bushfire recovery.

It is my view that this project was inappropriately funded using bushfire recovery funding and as such should instead be funded by Council’s General Fund. A request will be made to the State Government to utilise the \$100,000 for genuine bushfire related projects and programs and I will personally talk with villages and RFS Local Captains in this regard.

Much is also happening at the operational level of the Council as the Acting General Manager addresses a myriad of issues including what we believe in some areas is a toxic culture as there has been a deterioration of work, health and safety issues. Employees should be valued and treated with respect. Hopefully with the imminent appointment of a new General Manager, this will be accelerated over the coming weeks and I will continue to share with the community as best I can what is going at your Council.

MINUTES OF THE ORDINARY MEETING OF COUNCIL

Wednesday 12 May 2021



*see <https://www.wsc.nsw.gov.au/Council/Council-Meeting-Minutes-Agendas>

MN 123/21

MOTION moved by Interim Administrator V May PSM

THAT this minute be received and noted.

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

8. GENERAL MANAGER

8.1 Station Street Upgrade Project

Report Author: Acting Deputy General Manager Operations, Finance and Risk
Authoriser: Acting General Manager

The Acting General Manager addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT:

1. Council no longer proceed with the Station Street Upgrade Project due to insufficient funding, time constraints, and uncertainty regarding the concurrent approval of other agencies.
2. The Station Street Upgrade Project be formally removed from Council's Delivery Program, Operational Plan, Budget and Capital Works Program.
3. No further financial commitments be made towards the Station Street Upgrade Project; with the exception of any outstanding costs in relation to design and investigation, where services have already been provided.
4. Council formally advise Infrastructure NSW of its decision to not proceed with Station Street Upgrade Project, and to commence the process of withdrawing from the \$7.5 million funding agreement.
5. Council formally advise Transport Asset Holding Entity of its formal decision to withdraw from the Memorandum of Understanding in relation to commuter parking at the Bowral and Mittagong train stations.
6. Council formally advise the Office of Local Government of its decision to remove \$3.884 million in loan borrowings (in relation to the Station Street Upgrade Project) from its annual loan borrowings return.
7. Council formally write to the relevant State Agencies in relation to its decision to not proceed with the Station Street Upgrade Project, including those agencies which are currently assessing grant submissions to address the funding shortfall for the project.
8. A further report be presented back to Council regarding road pavement improvements, parking formalisation, streetscape improvements along Station Street, subject to the availability of funding once all funding agreements have been terminated
9. A further report be bought back to Council with respect to preparing a Bowral CBD Masterplan.

MN 124/21

MOTION moved by Interim Administrator V May PSM

THAT:

1. ***Council no longer proceed with the Station Street Upgrade Project due to insufficient funding, time constraints, and uncertainty regarding the concurrent approval of other agencies.***
2. ***The Station Street Upgrade Project be formally removed from Council's Delivery Program, Operational Plan, Budget and Capital Works Program.***
3. ***No further financial commitments be made towards the Station Street Upgrade Project; with the exception of any outstanding costs in relation to design and investigation, where services have already been provided.***
4. ***Council advise Infrastructure NSW of its decision not to proceed with its plan for Station Street in its current form and the Interim Administrator be delegated authority to meet with the Member for Wollondilly with a view to renegotiating with Infrastructure NSW to have the \$7.5 million funding agreement reallocated to other significant road works in the Shire.***
5. ***Council formally advise Transport Asset Holding Entity of its formal decision to withdraw from the Memorandum of Understanding in relation to commuter parking at the Bowral and Mittagong train stations.***
6. ***Council formally advise the Office of Local Government of its decision to remove \$3.884 million in loan borrowings (in relation to the Station Street Upgrade Project) from its annual loan borrowings return.***
7. ***Council formally write to the relevant State Agencies in relation to its decision to not proceed with the Station Street Upgrade Project, including those agencies which are currently assessing grant submissions to address the funding shortfall for the project.***
8. ***A further report be presented to the June Council meeting regarding road pavement improvements, parking formalisation, streetscape and drainage improvements along Station Street.***
9. ***A further report be brought back to Council with respect to preparing a Bowral CBD Masterplan.***

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

8.2 Public Exhibition of the Draft 2021/22 Operational Plan and Budget

Report Author: Acting Deputy General Manager
Authoriser: Acting General Manager

The Acting Group Manager Corporate and Community addressed Council on this item and made the following statement.

The purpose of this report is to present the Draft Operational Plan for the 2021/22 financial year, to be endorsed for public exhibition.

All councils in NSW develop their short, medium and long term corporate plans, and the associated reports, within what is referred to as the Integrated Planning and Reporting Framework.

This is established under legislation through the Local Government Act and supporting regulations.

The Draft 2021/22 Operational Plan has been developed in line with the framework, and contains the following key components:

- Draft deliverables to reflect the services and initiatives delivered by Council.
- Draft Budget, including Revenue Policy and Fees and Charges
- Draft Capital Works Program; and the
- Draft Environment Levy Works Program

Over 200 deliverables, shown from page 14 of the Draft Operational Plan have been prepared to reflect:

- the services delivered by Council
- include new initiatives and Interim Administrator priorities
- and serves to improve business planning by Council's branches and ensure meaningful reporting.

We would like to thank staff across the organisation for their efforts and contribution to developing both the Draft Operational Plan and Budget.

To ensure these documents reflect the broader views of our community, public comment and feedback is strongly encouraged during the proposed exhibition period.

Council will provide communications on how the community can provide feedback.

Our online community engagement hub, Your Say Wingecarribee, will detail all related community engagement activities and documentation.

The Acting Chief Financial Officer addressed Council on this item and made the following statement.

Included in the documents presented today is the draft 2021/22 budget and 4-year forward estimates, revenue policy and fees and charges.

The draft budget has been prepared taking into consideration movements in key economic parameters, input from Council staff and key funding initiatives.

The draft budget for Council's consolidated fund is presented as a balanced budget.

Council's proposed cash expenditure budget for next financial year is \$155.653 million which includes an investment in capital expenditure of \$63.75 million. Of this \$63.75 million, Council is proposing to invest \$59.3 million on infrastructure assets. This program will provide essential infrastructure including new and renewed roads, stormwater drainage, footpaths, buildings, water and sewer networks and sporting recreation facilities.

A detailed listing of the proposed capital works program can be found on page 77 of the Draft Operational plan.

Wingecarribee Shire Council remains committed to the principles of financial sustainability and sound asset management. This will include long term and whole of life considerations that ensure we endeavour not to increase future costs through delayed asset maintenance or unreasonably transfer costs to future generations in managing these assets.

Council's draft budget aims to ensure that we remain financially stable while giving focus to financing key priorities through strong financial management.

Infrastructure

Council's infrastructure assets under its control (excluding water and sewer networks) are valued at \$1.25 billion and the draft budget puts asset management at the forefront of Council's priorities.

Roads

Council will spend \$30.8 million on managing, constructing and maintaining our transport network so that it is safe, efficient, effective and sustainable. This includes provision of road safety, traffic and integrated transport planning for assets such as roads, bridges, footpaths and carparking.

Drainage

Council will spend \$4.9 million on upgrading and maintaining drainage pipes, wetlands, detention basins, culverts and channels across the shire to manage stormwater runoff safely and efficiently.

Open Space, Recreation and Buildings

Council will invest \$7.2 million on community facilities so they are safe, accessible and affordable to support community activities and events. This includes community halls, public toilets, public cemeteries and other Council owned operational buildings.

In addition to this, Council will spend \$5.86 million on operating and maintaining its 4 premier parks, 24 sports parks, 4 special purpose sites and 50 playgrounds. Management of street trees, roadside vegetation, streetscapes, amenities cleaning and sports fields maintenance are also included in this budget allocation.

Water and Sewer

Council is spending \$51.55 million to provide safe and reliable drinking water and sewer network throughout urban locations in the Shire. The budget required is to maintain dams, water treatment plants, sewerage treatment plants, pump station and network assets.

Council is committed to the major upgrade of the Shire's 3 sewerage treatment plants. These upgrades will be completed over several years with work commencing in 2021/22.

Waste Management

Council will allocate \$12.2 million for waste collection, disposal resource recovery, recycling and waste management that enhances community amenity and aids environmental sustainability of the Shire.

Council will provide timely, high quality and affordable waste services to the community through the provision of a waste and recycling centre and kerbside collection. Council will also conduct recycling education programs and protect the natural environment from the impacts of waste generation and disposal activities.

Environmental Services

The budget continues initiatives to support the environment and \$2.4 million will be invested in a range of programs to protect and enhance the environment.

This includes \$1.425 million raised through the environment levy for programs such as biodiversity conservation, promote environmentally sustainable practices within the community, river health and wetlands management.

Community Wellbeing

Council will spend \$1.27 million in providing support to several key target groups through the provision of advocacy, service liaison and community events. This service aims to improve individual and broader community wellbeing by breaking down barriers to social inclusion and providing opportunities for engagement, creativity and community capacity building.

Aquatic Centres

Council will provide safe, affordable and inclusive access to aquatic and active recreation services with the seasonal operation of 3 community heated swimming pools at Mittagong, Bowral and Bundanoon as well as the Moss Vale Memorial Aquatic Centre. The budget for these services is \$5.16 million

Children's Services

In partnership with external funding bodies, Council will allocate \$1.3 million to provide a suite of child care-related and educational activities that support Shire families. Council will also provide recreational based activities to complement development goals of children aged 5 to 12 years.

Libraries

Council will spend \$1.8 million on providing information, education and recreation opportunities and resources. This includes programs such as lending services at library branches and mobile library, lending for the housebound and services for children and youth activities such as story time, HSC lectures and baby time.

Regarding the Draft Revenue Policy

Council was advised in September 2020 that the Independent Pricing and Regulatory Tribunal had determined a rate peg of 2% for 2021/22. Council is proposing to apply the full 2% rate peg for the 2021/22 financial year.

In reviewing domestic waste management charges, it is proposed that an increase of 5% be applied to Council's fee structure. This would result in an increase of \$21.70 per annum in Council's most utilised service, that being the 80-litre weekly garbage collection.

It is proposed that a 2% increase be applied to both water and sewerage charges for the 2021/22 financial year.

Council has generally applied a 2% increase per annum in user charges and fees for 2021/22. Regulatory fees which are set by legislation, have been reviewed in line with the relevant legislation.

Loan borrowings continue to be an important component in Council's funding strategy for several significant capital works projects. The draft budget proposes that Council borrow \$8.26 million in 2021/22. This has been taken into consideration as part of Council's long term financial plan and complies with Council's Borrowings Policy.

Long Term Financial Plan

The long term financial plan is updated annually as part of Council's annual budget process.

An intrinsic part of the long term financial plan is the measurement of performance against the plan to ensure Council's long-term sustainability. The financial indicators are intended to be indicative of the financial health of Council.

The draft budget ensures that:

- Council maintains a strong liquidity position and can easily pay its financial obligations as they fall due.
- And that Council has enough financial capacity to fund existing and proposed loan repayments.

The planned capital and maintenance expenditure program will have a positive impact on achieving relevant asset renewal and maintenance benchmarks with Council renewing its infrastructure assets relative to the rate they are depreciating in line with Council's Strategic Asset Management Plan.

OFFICERS' RECOMMENDATION

THAT:

1. **Council endorse the Draft 2021/22 Operational Plan, Budget, Revenue Policy including Fees and Charges and Capital Works Program, as set out in Attachments 1 and 2, for public exhibition from 14 May 2021 to 11 June 2021.**
2. **Following public exhibition, the Draft 2021/22 Operational Plan, Budget, Revenue Policy including Fees and Charges and Capital Works Program, be presented to Council for adoption at the Extraordinary Meeting of Council, 23 June 2021.**

MN 125/21

MOTION moved by Interim Administrator V May PSM

THAT:

1. **Council endorse the Draft 2021/22 Operational Plan, Budget, Revenue Policy including Fees and Charges and Capital Works Program, as set out in Attachments 1 and 2, for public exhibition from 14 May 2021 to 11 June 2021, subject to:**
 - (i) **As part of the 2021/22 Operational Plan, Council undertake a review of its insurance pool membership and coverage, with an options report to be brought back to Council during the first year of the new Council term**
 - (ii) **Council staff provide further information in regards to a free biannual kerbside collection service as part of the post exhibition report of the draft 2021/22 Operational Plan and Budget**
 - (iii) **A report be presented to Council on the calling of expressions of interest for the replacement of bus shelters, such report to address the issue of advertising**
 - (iv) **A report be presented to Council on the feasibility of the introduction of 'smart water metres' and the availability of government grants**
 - (v) **A report be presented to Council on the provision of public toilets at Sutton Forest and Yerrinbool, with regards to addressing the provision of \$300,000 in the draft 2022/23 Capital Works program for toilets upgrade, Lions Park, Bowral**
 - (vi) **Noting that substantial funds are allocated in the draft 2021/22 and 2022/23 budgets for the Southern Highlands Regional Animal Shelter a status report be submitted to the June Council meeting and that an on site visit be arranged for the Interim Administrator. The report to include the relationship between Council and the Friends of Wingecarribee Animal Shelter**
 - (vii) **As part of the post exhibition report, that further detail be provided to Council on the general fund and SRV expenditure on road categories**
 - (viii) **Community information drop in sessions are to also include Yerrinbool.**

2. **Following public exhibition, the Draft 2021/22 Operational Plan, Budget, Revenue Policy including Fees and Charges and Capital Works Program, be presented to Council for adoption at the Extraordinary Meeting of Council, 23 June 2021.**

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

9. PUBLIC FORUM

There were no public forum speakers at this meeting.

10. OPERATIONS FINANCE AND RISK

10.1 2020/21 Budget - Budget Review to 31 March 2021

Report Author: Acting Chief Financial Officer
Authoriser: Acting Deputy General Manager Operations, Finance and Risk

The Acting Deputy General Manager Operations Finance and Risk addressed Council on this item.

The Acting Group Manager Corporate and Community addressed Council on this item

The Acting Chief Financial Officer addressed Council on this item

OFFICERS' RECOMMENDATION

THAT:

1. Council approve the budget variations reported at the March Quarterly Review as listed in Attachment 1 to the report.
2. Council note the projected budget position for the 2020/21 Financial Year remains a balanced budget.

MN 126/21

MOTION moved by Interim Administrator V May PSM

THAT:

1. Council approve the budget variations reported at the March Quarterly Review as listed in Attachment 1 to the report.
2. Council note the projected budget position for the 2020/21 Financial Year remains a balanced budget.

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

10.2 Civic Centre Refurbishment Project

Report Author: Group Manager Capital Projects
Authoriser: Acting Deputy General Manager Operations, Finance and Risk

The Group Manager Capital Projects addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT:

1. Council notes the information contained within this report, including the current status of the Civic Centre Refurbishment Project.
2. Council places this report and the completed Capital Expenditure Review, on its website so that these documents can be accessed by residents of the Shire.

MN 127/21

MOTION moved by Interim Administrator V May PSM

THAT:

1. Council notes the information contained within this report, including the current status of the Civic Centre Refurbishment Project.
2. Council places this report and the completed Capital Expenditure Review, on its website so that these documents can be accessed by residents of the Shire.
3. Council notes the conclusions of the Independent Report of Finch Consulting ...
“Whilst noting reporting to the elected Council on expenditure and funding approval may not have been fully open and transparent in the earlier years, it is apparent from our review that the elected body approved the total expenditure of the Civic Centre Project via adoption of Operating Plans and approval of Revotes”.

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

10.3 Tender for the Moss Vale Civic Centre Cleaning Services Contract

Report Author: Group Manager Infrastructure Services
Authoriser: Acting Deputy General Manager Operations, Finance and Risk

The Manager Open Spaces Recreation and Building Maintenance addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT:

1. Council accepts the Tender for the Moss Vale Civic Centre Cleaning Services Contract Separable Portion 1 from Pacific Facility Services for general cleaning at a lump sum price of \$325,722 (inclusive of GST) for an initial period of two (2) years with a two (2) year extension option and a further one (1) year extension option (potential five (5) year contract).
2. Council accepts the Tender for the Moss Vale Civic Centre Cleaning Services Contract Separable Portion 2 from Pacific Facility Services for COVID19 touch point cleaning at a lump sum price of \$22,319 (inclusive of GST) for an initial period of six (6) months with the provisional option to extend up to extend up to ten (10) times for the duration of the contract if required.
3. Council note the conforming tenders received for Separable Portion 1 ranged from \$325,722 (inclusive of GST) for to \$418,916 (inclusive of GST).

MN 128/21

MOTION moved by Interim Administrator V May PSM

THAT:

1. Council accepts the Tender for the Moss Vale Civic Centre Cleaning Services Contract Separable Portion 1 from Pacific Facility Services for general cleaning at a lump sum price of \$325,722 (inclusive of GST) for an initial period of two (2) years with a two (2) year extension option and a further one (1) year extension option (potential five (5) year contract).
2. Council accepts the Tender for the Moss Vale Civic Centre Cleaning Services Contract Separable Portion 2 from Pacific Facility Services for COVID19 touch point cleaning at a lump sum price of \$22,319 (inclusive of GST) for an initial period of six (6) months with the provisional option to extend up to extend up to ten (10) times for the duration of the contract if required.
3. Council note the conforming tenders received for Separable Portion 1 ranged from \$325,722 (inclusive of GST) for to \$418,916 (inclusive of GST).

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

10.4 Tender for the Frankland Street Sewer Pumping Station Containment Improvements

Report Author: Group Manager Capital Projects
Authoriser: Acting Deputy General Manager Operations, Finance and Risk

The Group Manager Capital Projects addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT:

1. Council accepts the tender from Quickway Constructions Pty Ltd at a Lump Sum of \$572,645 (Inclusive of GST) to undertake the Frankland Street Sewer Pumping Station Containment Improvements Project.
2. Council note the tenders received ranged from \$569,800 to \$993,405.

MN 129/21

MOTION moved by Interim Administrator V May PSM

THAT:

1. Council accepts the tender from Quickway Constructions Pty Ltd at a Lump Sum of \$572,645 (Inclusive of GST) to undertake the Frankland Street Sewer Pumping Station Containment Improvements Project.
2. Council note the tenders received ranged from \$569,800 to \$993,405.

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

10.5 Tender for the Construction of Bong Bong Common Masterplan Stage 1A

Report Author: Group Manager Capital Projects
Authoriser: Acting Deputy General Manager Operations, Finance and Risk

The Group Manager Capital Projects addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT:

1. Council accepts the tender from DSA Contracting Pty Ltd at a Lump Sum of \$534,511 (Inclusive of GST) to undertake Bong Bong Common Construction – Stage 1A.
2. Council note the tenders received ranged from \$534,511 to \$976,966 including GST
3. Council allocate additional funding of \$112,000 towards the project, with the shortfall to be funded from the following sources:

2020/21 Open Space Project Savings	\$50,000
Transfer from Reserve – Capital Projects	\$62,000
Total Additional Funding	\$112,000

MN 130/21

MOTION moved by Interim Administrator V May PSM

THAT:

1. Council accepts the tender from DSA Contracting Pty Ltd at a Lump Sum of \$534,511 (Inclusive of GST) to undertake Bong Bong Common Construction – Stage 1A.
2. Council note the tenders received ranged from \$534,511 to \$976,966 including GST
3. Council allocate additional funding of \$112,000 towards the project, with the shortfall to be funded from the following sources:

2020/21 Open Space Project Savings	\$50,000
Transfer from Reserve – Capital Projects	\$62,000
Total Additional Funding	\$112,000

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

10.6 Tender for the Water Supply Construction Works - Queen Street Bowral

Report Author: Group Manager Capital Projects
Authoriser: Acting Deputy General Manager Operations, Finance and Risk

The Acting Deputy General Manager Operations Finance and Risk addressed Council on this item.

The Acting Group Manager Corporate and Community addressed Council on this item

The Group Manager Capital Projects addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT:

1. Council accepts the tender from Quickway Constructions Pty Ltd at a Lump Sum of \$284,924 (Inclusive of GST) to undertake the water supply construction works at Queen Street Bowral.
2. Council note the tenders received ranged from \$235,268 - \$631,976.

MN 131/21

MOTION moved by Interim Administrator V May PSM

THAT:

1. Council accepts the tender from Quickway Constructions Pty Ltd at a Lump Sum of \$284,924 (Inclusive of GST) to undertake the water supply construction works at Queen Street Bowral.
2. Council note the tenders received ranged from \$235,268 - \$631,976.

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

10.7 Casburn Park Draft Masterplan - Post Exhibition Report

Report Author: Asset Strategy Officer Sport and Recreation
Authoriser: Acting Deputy General Manager Operations, Finance and Risk

The Asset Coordinator Parks and Buildings addressed Council on this item.

OFFICERS' RECOMMENDATION

THAT:

1. The Casburn Park Draft Masterplan including amendments be adopted by Council
2. The feedback received in response to the public exhibition of the Casburn Park Draft Masterplan be noted
3. Council write to those community members who made submissions during the Public Exhibition period and thank them for their participation.

MN 132/21

MOTION moved by Interim Administrator V May PSM

THAT:

1. *The Casburn Park Draft Masterplan including amendments be adopted by Council*
2. *The feedback received in response to the public exhibition of the Casburn Park Draft Masterplan be noted*
3. *Council write to those community members who made submissions during the Public Exhibition period and thank them for their participation.*

DECLARED CARRIED BY THE INTERIM ADMINISTRATOR

11. CORPORATE STRATEGY AND DEVELOPMENT SERVICES

Nil

12. COMMITTEE REPORTS

Nil

13. QUESTIONS WITH NOTICE

Nil

14. NOTICES OF MOTION

Nil

15. CLOSED COUNCIL

Nil

16. MEETING CLOSURE

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 4.33 PM

In accordance with the provisions of Section 375(2) of the Local Government Act, these Minutes of the Ordinary Council Meeting held Wednesday 12 May 2021 numbered M/N 122/21 to M/N 132/21 were signed by me hereunder at the Council Meeting held on Wednesday 9 June 2021.

INTERIM ADMINISTRATOR

READ AND CONFIRMED ON WEDNESDAY 9 JUNE 2021

INTERIM ADMINISTRATOR

PUBLIC OFFICER