

15 March 2021

Dear Administrator,

You are kindly requested to attend the **Extraordinary Meeting** of Wingecarribee Shire Council to be held in **Council Chambers, Civic Centre, Elizabeth Street, Moss Vale** on **Wednesday 17 March 2021** commencing at **3.30pm**.

Yours faithfully

John Burgess

Acting General Manager



Business

- 1. OPENING OF THE MEETING**
- 2. ACKNOWLEDGEMENT OF COUNTRY**
- 3. PRAYER**
- 4. APOLOGIES**
- 5. DECLARATIONS OF INTEREST1**
- **6. ADMINISTRATOR MINUTE**
 - 6.1 Introduction and Community Update by Interim Administrator.....2
- **7. CLOSED COUNCIL**
- 8. MEETING CLOSURE**

Our Mission, Our Vision, Our Values

OUR MISSION

To create and nurture a vibrant and diverse community growing and working in harmony with our urban, agricultural and natural environments

OUR VISION

Leadership: *'An innovative and effective organisation with strong leadership'*

People: *'A vibrant and diverse community living harmoniously, supported by innovative services and effective communication with Council'*

Places: *'Places that are safe, maintained, accessible, sympathetic to the built and natural environment, that supports the needs of the community'*

Environment: *'A community that values and protects the natural environment enhancing its health and diversity'*

Economy: *'A strong local economy that encourages and provides employment, business opportunities and tourism'*

OUR VALUES

Integrity, trust and respect

Responsibility and accountability

Communication and teamwork

Service quality



Council Chambers

Recording and Webcasting of Ordinary and Extraordinary Meetings of Council

This meeting is being recorded and webcast via Council's website and a person's image and/or voice may be publicly broadcast. Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast. Any part of the meeting that is held in closed session will not be webcast.

Council requests that everyone in attendance is respectful and uses appropriate language. All speakers should refrain from making any defamatory, discriminatory or offensive comments or releasing any personal information about another individual without their consent. Council accepts no liability for any damage that may result from defamatory, discriminatory or offensive comments made by persons attending meetings – all liability will rest with the individual who made the comments.

Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice.

The recording will be available for viewing on the internet for 12 months and retained as a Council record. The recording is subject to copyright.

The meeting must not be recorded by others without the prior written consent of Council in accordance with Council's Code of Meeting Practice.

Please ensure that all electronic devices including mobile phones are switched to silent.

The Council Chamber has 24 Hour Video Surveillance.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.

APOLOGIES

Nil at time of print.

DECLARATIONS OF INTEREST

101/3, 101/3.1

The provisions of Chapter 14 of the *Local Government Act 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest and the reasons for declaring such interest must be disclosed as soon as practicable after the start of the meeting.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions or voting on that matter and further require that the member vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

6 ADMINISTRATOR MINUTE

6.1 Introduction and Community Update by Interim Administrator

Reference: 101; 102; 103/6
Report Author: Group Manager Corporate and Community
Authoriser: Acting General Manager
Link to Community Strategic Plan:

PURPOSE

The purpose of this report is to introduce the Interim Administrator, Mr Viv May PSM, to the Wingecarribee Shire and to provide an update to the community.

RECOMMENDATION

THAT the report be noted.

REPORT

On 12 March 2021 the Minister for Local Government, The Hon. Shelley Hancock, MP suspended Wingecarribee Shire Council for a three-month period. Pursuant to section 438 of the *Local Government Act 1993* (the Act) the Minister appointed Mr Viv May PSM as the Interim Administrator.

As Interim Administrator, Mr May will have the following functions:

- To perform the role and function of the governing body of the Council under the Act and any other Act.
- To exercise the role of the governing body identified in sections 223, 232 and 226 of the Act.

ATTACHMENTS

1. Wingecarribee Shire - Suspension Order 12 March 2021



Local Government Act 1993

Order under section 438I

Suspension of Wingecarribee Shire Council

I, the Honourable Shelley Hancock MP, Minister for Local Government, do, by this order pursuant to section 438I of the *Local Government Act 1993* (the Act) suspend Wingecarribee Shire Council for a period of three months from the commencement of this order.

Further, pursuant to section 438M of the Act, I hereby appoint Mr Viv May PSM as interim administrator of the Council for the period during which the Council is suspended by this order. The interim administrator shall have the following functions:

- To perform the role and function of the governing body of the Council under the Local Government Act and any other Act.
- To exercise the role of the governing body and councillors identified in sections 223, 232 and 226 of the Local Government Act.

This order takes effect upon publication in the *New South Wales Government Gazette*.

Signed this *12th*.....day of *March*... 2021.



The Hon. Shelley Hancock, MP
Minister for Local Government



John Burgess
Acting General Manager

Monday 15 March 2021