

4 November 2020

Dear Councillor,

You are kindly requested to attend the **Ordinary Meeting** of Wingecarribee Shire Council to be held remotely using audio visual link and is open to members of the community via webcast on **Wednesday 11 November 2020** commencing at **3.30pm**.

Yours faithfully

Barry W Paull
Acting General Manager

SCHEDULE

3.30pm	Council Meeting begins
7.40pm	Closed Council

Business

1. **OPENING OF THE MEETING**
2. **ACKNOWLEDGEMENT OF COUNTRY**
3. **PRAYER**
4. **APOLOGIES**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETING**
Ordinary Meeting of Council held on 28 October 2020
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15. PETITIONS

Nil

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9 October 2020105

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19.1 Tender for Transport and Disposal of Shredded Organic Waste

This report is referred to Closed Committee in accordance with s10A(2) of the Local Government Act, 1993, under clause 10A(2)d(i) as it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and the Council considers that it would be on balance contrary to the public interest to consider this information in Open Council.

19.2 Land Acquisition - Moss Vale

This report is referred to Closed Committee in accordance with s10A(2) of the Local Government Act, 1993, under clause 10A(2)(c) as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and the Council considers that it would be on balance contrary to the public interest to consider this information in Open Council.

20. RESUMPTION OF OPEN COUNCIL

Resumption of Open Council

Adoption of Closed Session

21. MEETING CLOSURE

Our Mission, Our Vision, Our Values

OUR MISSION

To create and nurture a vibrant and diverse community growing and working in harmony with our urban, agricultural and natural environments

OUR VISION

Leadership: *'An innovative and effective organisation with strong leadership'*

People: *'A vibrant and diverse community living harmoniously, supported by innovative services and effective communication with Council'*

Places: *'Places that are safe, maintained, accessible, sympathetic to the built and natural environment, that supports the needs of the community'*

Environment: *'A community that values and protects the natural environment enhancing its health and diversity'*

Economy: *'A strong local economy that encourages and provides employment, business opportunities and tourism'*

OUR VALUES

Integrity, trust and respect

Responsibility and accountability

Communication and teamwork

Service quality

Council Chambers

Recording and Webcasting of Ordinary and Extraordinary Meetings of Council

This meeting is being recorded and webcast via Facebook and a person's image and/or voice may be publicly broadcast. Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast. Any part of the meeting that is held in closed session will not be webcast.

Council requests that everyone in attendance is respectful and uses appropriate language. All speakers should refrain from making any defamatory, discriminatory or offensive comments or releasing any personal information about another individual without their consent. Council accepts no liability for any damage that may result from defamatory, discriminatory or offensive comments made by persons attending meetings – all liability will rest with the individual who made the comments.

Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice.

The recording will be available for viewing on the internet for 12 months and retained as a Council record. The recording is subject to copyright.

The meeting must not be recorded by others without the prior written consent of Council in accordance with Council's Code of Meeting Practice.

Council's webcasting of meetings via Facebook is designed to encourage constructive dialogue. We remind users to be digitally responsible and respect their fellow posters. We ask users to keep comments relevant and not to spam or post personal or commercially sensitive information. This includes content that may be defamatory, derogatory, offensive or discriminatory towards Council employees, Councillors or other persons or organisations. Failure to follow Facebook house rules will result in comments being deleted and if this behaviour persists the user will be blocked.

Please ensure that all electronic devices including mobile phones are switched to silent.

ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.

APOLOGIES

Nil at time of print.

DECLARATIONS OF INTEREST

101/3, 101/3.1

The provisions of Chapter 14 of the *Local Government Act 1993* regulate the way in which Councillors and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest and the reasons for declaring such interest must be disclosed as soon as practicable after the start of the meeting.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions or voting on that matter and further require that the member vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

9 VISITOR MATTERS

OPERATIONS FINANCE AND RISK

9.1 Presentation of the Audited Annual Financial Statements for the period ended 30 June 2020

Reference:	2105
Report Author:	Acting Chief Financial Officer
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to present the audited Annual Financial Statements for the year ending 30 June 2020 and to receive comments from Council's Auditor's representative, Mr Michael Kharzoo.

RECOMMENDATION

1. **THAT** Council adopts the audited Annual Financial Statements for the year ending 30 June 2020.
2. **THAT** Council adopt the Auditor's Report for the year ending 30 June 2020.
3. **THAT** Council's auditor Mr Michael Kharzoo be thanked for his comments and the information be noted.

REPORT

BACKGROUND

At its Council meeting held on 9 September 2020, Council resolved to refer the Draft Annual Financial Statements for the year ending 30 June 2020 for audit.

REPORT

The Audit Office of NSW have now completed the audit for the year ending 30 June 2020 and have issued their Independent Audit's Report and Report on the Conduct of the Audit in accordance with Section 417 of the *Local Government Act 1993*.

The Annual Financial Statements have been circulated and reviewed by members of the Audit, Risk and Improvement Advisory Committee. There were no significant matters raised by members of the Audit, Risk and Improvement Advisory Committee.

In accordance with Section 418 of the *Local Government Act 1993*, Council has given seven (7) days public notice of the date proposed to present the Audited Financial Statements and the Auditor's Reports to the public.

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

Wednesday 11 November 2020

REPORT ACTING DEPUTY GENERAL MANAGER OPERATIONS FINANCE AND RISK



In accordance with Section 420 of the *Local Government Act 1993*, any person may make a submission in writing to Council with respect to the Council's Audited Financial Statements or the Auditor's Report. Submissions will be received until the close of business on 18 November 2020.

A copy of the Annual Financial Statements has been provided to Councillors under separate cover. The Annual Financial Statements have also been placed on Council's website.

Council's External Auditor, Mr Michael Kharzoo from the Audit Office of NSW, has accepted an invitation to provide comments on Council's audited Annual Financial Statements and the Audit Report for the year ended 30 June 2020.

COMMUNICATION AND CONSULTATION

Community Engagement

The presentation of the Financial Statements to the public was advertised in The Southern Highland News on 4 November 2020.

Internal Communication and Consultation

Executive

External Communication and Consultation

In accordance with Section 420 of the *Local Government Act 1993*, any person may make a submission in writing to Council with respect to the Council's Audited Financial Statements or the Auditor's Reports. Submissions will be received until the close of business on 18 November 2020.

Any submissions received are not considered by Council; they are forwarded to the Audit Office of NSW for comment. The auditor will advise Council if, as a result of the submission, the audit opinion should change, and/or the Financial Statements should be adjusted.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

Wednesday 11 November 2020

REPORT ACTING DEPUTY GENERAL MANAGER OPERATIONS FINANCE AND RISK



- **Governance**

As stated in the Independent Audit Report prepared by the Audit Office of NSW, Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13 Part 3 Division 2.

COUNCIL BUDGET IMPLICATIONS

There are no direct financial implications as a result of this report. The year end result against budget for the 2019/20 financial year was presented to the Finance Committee on 21 October 2020. The budget result for the 2019/20 financial year (after Council approved reserve transfers) was a balanced budget.

RELATED COUNCIL POLICY

There are no Council policies specifically referenced in this report.

OPTIONS

Council is required to receive and adopt the audited Financial Statements for the year ended 30 June 2020 in accordance with Section 419 of the *Local Government Act 1993*.

CONCLUSION

It is recommended that Council receive and adopt the audited Annual Financial Statements for the year ended 30 June 2020 and that Council's Auditor Mr Michael Kharzoo be thanked for his comments.

ATTACHMENTS

There are no attachments to this report.

Richard Mooney

Acting Deputy General Manager Operations Finance and Risk

Wednesday 4 November 2020

CORPORATE STRATEGY AND DEVELOPMENT SERVICES

9.2 Southern Highlands Regional Gallery Business Plan

Reference:	1652/2
Report Author:	Deputy General Manager Corporate, Strategy and Development Services
Authoriser:	Deputy General Manager Corporate, Strategy and Development Services
Link to Community Strategic Plan:	Support and promote the creative and cultural sector

PURPOSE

The purpose of this report is to inform Council of the details of the 5-year Business Plan which has been developed for the Ngununggula Retford Park Southern Highlands Regional Gallery as resolved by Council.

RECOMMENDATION

THAT the report on the Ngununggula Retford Park Southern Highlands Regional Gallery five (5) year Business Plan be noted **AND THAT** Council accepts the Business Plan in **Attachment 1** satisfies Council's resolution of 19 September 2018.

REPORT

BACKGROUND

Consideration by Council of establishing a Regional Art Gallery in the Shire has been discussed for well over a decade. In 26 February 2018 the Mayor, General Manager and Council staff were invited to a meeting with local Nationally and Internationally renowned artist Ben Quilty where Mr Quilty presented a proposal for establishing a Regional Art Gallery for the Shire in the Old Dairy Building in the grounds of Retford Park Bowral owned by the National Trust NSW.

On 19 September 2018, Council considered a report to determine the level of support Council would provide to the establishment and operation of a Regional Gallery. In considering the report Council resolved inter alia as follows:

1. ***THAT Council provide in principle support for the independent proposed grant application for the construction of a Regional Art Gallery (the Gallery) under the NSW State Government Regional Cultural Fund.***
2. ***THAT Council confirm its in principle support for a commitment of \$500,000 per annum as a contribution on behalf of the Wingecarribee Shire Council for a period of five years towards the proposed independent Gallery's operational costs (to be reviewed in the fifth year), subject to the following matters being confirmed or provided as stipulated to the satisfaction of Council:***
 - (a) ***Formal support and agreement from the landowner of the proposed site location for the project to proceed subject to a successful grant application.***



- (b) *Further detail being provided regarding the proposed governance arrangements for the Gallery, including the proposed board structure and who will be responsible for establishing these arrangements.*
- (c) *A further detailed business case study being prepared which provides Council with the following information:*
 - (i) *Proposed Opening Times / Admission Fees*
 - (ii) *Staffing Structure*
 - (iii) *Expenditure and Revenue Forecasts for the five-year establishment period (with underlying financial assumptions/drivers provided)*
 - (iv) *Sensitivity Analysis of key expenditure and revenue assumptions*
 - (v) *Examples of proposed Event Listings*
- (d) *Provision of independently audited financial reports at the end of each financial year after construction, detailing the financial performance and position of the Gallery.*
- (e) *Council limits its financial contribution to the annual operating costs as detailed above with no further commitment to future capital expenditure or operating deficits.*
- (f) *Confirmation that Council will consent as landowner to dedicate the required land for the purpose of the public road which will traverse community land to provide access to the Gallery.*

This report deals with Items 2(b) and 2(c) of the Council resolution above.

In regard to 2(a), it is confirmed that a 25 year lease has been entered into with the National Trust of Australia (NSW).

REPORT

A Director for the Gallery was appointed in May 2020 and officially commenced in the role July 2020. Since being appointed, the Director has been developing a program of exhibitions commencing in the second half of 2021 once the refurbishment works are complete and undertaking the preparation of the Strategic Business Plan. The Strategic Business Plan for Ngununggula Retford Park Southern Highlands Regional Gallery is included in **Attachment 1** provided under separate cover. Amongst other things, the Business Plan provides details on the Governance structure which is already in place, operations and opening hours, staffing structure, 5-year budget forecasts and Ngununggula's event program which seeks to offer an art experience for all through the presentation of ambitious artistic programming, these being the main items listed by Council as part of its resolution to commit \$500,000 per annum as a contribution on behalf of Wingecarribee Shire Council.

COMMUNICATION AND CONSULTATION

Community Engagement

No community engagement is required.

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

Wednesday 11 November 2020

REPORT DEPUTY GENERAL MANAGER CORPORATE, STRATEGY AND DEVELOPMENT SERVICES



Internal Communication and Consultation

Council Executive has been consulted.

External Communication and Consultation

Councillor Whipper and the Deputy General Manager Corporate Strategy and Development Services are members of the Committee overseeing the establishment of the Regional Gallery.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

The preparation of the Business Plan and its submission to Council fulfils the Council resolution of 19 September 2020.

COUNCIL BUDGET IMPLICATIONS

As per the Council resolution of 19 September 2018, a commitment of \$500,000 per annum as a contribution on behalf of the Wingecarribee Shire Council for a period of five years towards the proposed independent Gallery's operational costs (to be reviewed in the fifth year) was made by Council. With the appointment of the Director and Deputy Director, the Gallery is currently incurring the operational costs Council has resolved to support.

RELATED COUNCIL POLICY

There are no related Council Policies.

OPTIONS

The options available to Council are:

Option 1

THAT the report on the Ngununggula Retford Park Southern Highlands Regional Gallery five (5) year Business Plan be noted AND THAT Council accepts the Business Plan in Attachment 1 satisfies Council's resolution of 19 September 2018.

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

Wednesday 11 November 2020

REPORT DEPUTY GENERAL MANAGER CORPORATE, STRATEGY AND DEVELOPMENT SERVICES



Option 2

THAT Council note the report and *not* accept the Regional Gallery five (5) year Business Plan satisfies Council's resolution of 19 September 2018.

Option No.1 is the recommended option to this report.

CONCLUSION

The establishment of a Southern Highlands Regional Gallery has been a community lead project which Council has resolved to provide financial assistance towards the operational costs. Construction works are about to commence with the expectation that the Gallery will have its doors open to the public in late 2021.

The Business Plan which has been delivered by the Director and endorsed by the Committee is a five (5) year plan covering the period of Council's commitment of financial support as previously resolved.

ATTACHMENTS

1. Ngununggula Retford Park Southern Highlands Regional Gallery Business Plan - *circulated under separate cover*

Mark Pepping

Deputy General Manager Corporate, Strategy and Development Services

Wednesday 4 November 2020

11 OPERATIONS FINANCE AND RISK

11.1 Land Acquisition - Moss Vale

Reference:	Confidential
Report Author:	Coordinator Property Services
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to provide Council with an update following further investigations and to seek Council direction in accordance with the resolution of Council from its meeting on 14 October 2020 (MN 420/20).

RECOMMENDATION

THAT the report concerning the potential acquisition of land in Moss Vale be considered in Closed Council – Item 19.2. This report is confidential in accordance with S10A(2) of the *Local Government Act 1993*, under clause 10A(2)(c) as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Note: The Council, or a committee of the Council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed (15.9 – Code of Meeting Practice)

Where the matter has been identified in the agenda of the meeting under clauses 3.21 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 15.9, member of the public must first make an application to the Council in the approved form. Applications must be received by close of business (4.30pm) two (2) business days prior to the meeting at which the matter is to be considered (15.11 – Code of Meeting Practice).w

ATTACHMENTS

There are no attachments to this report.

11.2 Lackey Park Regional Sporting Hub Masterplan Adoption

Reference: 41373
Report Author: Project Manager
Authoriser: Group Manager Capital Projects
Link to Community
Strategic Plan: Increase promotion of healthy lifestyle choices

PURPOSE

The purpose of this report is to seek Council approval to adopt the Lackey Park Regional Sporting Hub Masterplan.

RECOMMENDATION

1. **THAT** Council adopts the Lackey Park Regional Sporting Hub Masterplan as included in Attachment 2.
2. **THAT** Council note the Feasibility Report as included in Attachment 3 and support the recommendations contained within the report.
3. **THAT** Council write to all submission makers thanking them for their submissions and advising them of Council's decision.

REPORT

BACKGROUND

At its meeting held on 24 June 2020 Council approved the public exhibition of the Lackey Park Regional Sporting Hub Masterplan.

The Masterplan was presented to the Sport and Recreation Committee on the 20 August 2020 and was supported by the Committee.

During briefings with the Sport and Recreation Committee it was agreed that the validity of the overall proposal should be confirmed through an independent Feasibility Study. Council staff subsequently consulted with the NSW Office of Sport and suitably qualified consultants were engaged to undertake the independent analysis.

The Feasibility Study has been completed and Council is now in a position to consider submissions received as part of the public exhibition of the draft Lackey Park Regional Sporting Hub Masterplan; in conjunction with the Feasibility Study.

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

Wednesday 11 November 2020

REPORT ACTING DEPUTY GENERAL MANAGER OPERATIONS FINANCE AND RISK



REPORT

The draft Masterplan was placed on public exhibition from 30 June 2020 to the 31 July 2020. Public exhibition actions undertaken by Council included a Your Say Wingecarribee webpage, notices posted at the Civic Centre and within the current Lackey Park precinct, a media release and articles in the local papers.

A total of 19 submissions were received from 749 visits to Council's webpage. A summary of the community feedback is provided as **Attachment 1**.

Overall the feedback was positive with majority support demonstrated for the Masterplan. Most of the respondents supported the proposed Masterplan and indicated that the Shire needs such a facility.

A few suggestions were also made with considered responses outlined in the attachment.

A copy of the draft Masterplan which is recommended for Council adopted is provided as **Attachment 2**.

Pending resolution, staff will write to all submission makers thanking them for their submissions and confirming Council's decision.

FEASIBILITY STUDY

Following discussions with the NSW Office of Sport, Council engaged a specialist consultant to undertake an independent review of the project by way of a Feasibility Study. The project feasibility consists of an evaluation and consolidated scope encompassing the following:

- Drivers and strategic alignment
- Demand
- Site selection and stakeholder consultation (including Office of Sport)
- Review of both Lackey Park and the Indoor Sports Centre proposals
- Consider the combined projects and identify gaps/opportunities and key issues
- Direct and indirect benefits

In summary, the Lackey Park Regional Sporting Hub clearly aligns with the Office of Sport and the NSW State Government's strategic drivers and objectives. The Office of Sport has been a strong advocate for the approach of creating regional sporting hubs and has confirmed that the Lackey Park proposal would be regarded as a Regional Facility according to their Draft Sports Facility Hierarchy.

In short, to achieve their vision of sport and active recreation creating healthier people, connecting communities and making a stronger NSW, the Office of Sport have identified four focus areas:

- Participation
- Places and Spaces
- Sector Sustainability
- Partnerships and Investments

The Lackey Park proposal supports each of these priorities. A copy of the Feasibility Study is provided as **Attachment 3**.

The report concludes with a project roadmap and several recommendations that Council officers will explore and use to develop the detailed design, pending Council resolution.

MOSS VALE DISTRICT BASKETBALL ASSOCIATION

The Lackey Park Regional Sporting Hub project scope depicted the vision for a regional sporting hub consisting of both outdoor and indoor facilities. The Moss Vale District Basketball Association's proposal for the Southern Highlands Indoor Sports Hub has until now been undertaken in isolation from the Council project. It is increasingly imperative that a consolidated Masterplan is progressed to demonstrate the benefits and potential of the overall facility.

To effectively and efficiently manage such a proposal, it has been proposed that both parties will need to agree in principle to their respective commitments by way of a Memorandum of Understanding.

Council has held numerous discussions with the Basketball Association and agreement has been reached that Council will undertake the overall site (jointly used infrastructure) preliminary investigations (e.g. parking, drainage) to assist in progressing both projects to shovel readiness.

Further negotiations are still required in relation to the Memorandum of Understanding and the funding of site specific costs relating directly to the Basketball Stadium proposal. Council will be advised of the outcome of these discussions as they progress.

COMMUNICATION AND CONSULTATION

Community Engagement

The Masterplan was placed on public exhibition from 30 June 2020 to the 31 July 2020. A Your Say Wingecarribee webpage was used to advertise the proposal, as well as strategically placed posters around the Lackey Park precinct. A media release was also prepared, in conjunction with notices advertised in the Southern Highlands News on 30 June 2020. A total of 19 submissions were received from 15 contributors. The website recorded that 749 people visited the site.

Internal Communication and Consultation

Assets

Infrastructure Services

Water & Sewer

External Communication and Consultation

External consultation was undertaken with all the participating local sporting bodies and associations including Moss Vale District Basketball Association, Southern Highlands Storm Rugby League Club, Moss Vale Cricket Club, Moss Vale Gymnastics, Highlands Soccer Association and Southern Highlands Netball Association.

Consultation was also undertaken with the NSW Office of Sport.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

Wednesday 11 November 2020

REPORT ACTING DEPUTY GENERAL MANAGER OPERATIONS FINANCE AND RISK



- **Social**

The inclusion of accessible play equipment, appropriate parking and access paths including walking trails and exercise stations will enhance the social aspects of the facility for the community. The Masterplan has been designed to ensure that all visitors to the facility can access the amenities, playground, exercise stations, training facilities and the parking areas via safe pathways that meet Australian Standards and in close proximity to public transport.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

There are no governance issues in relation to this report.

COUNCIL BUDGET IMPLICATIONS

Council's Capital Works Program includes a budget allocation to progress the works to detailed design for the 2020/21 financial year.

It is important to note that a 'whole of Government' approach will be required for the staged construction of the facility. Council will commence actively pursuing grant funding opportunities once the project is shovel-ready.

RELATED COUNCIL POLICY

Asset Management Policy

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

Wednesday 11 November 2020

REPORT ACTING DEPUTY GENERAL MANAGER OPERATIONS FINANCE AND RISK



OPTIONS

The options available to Council are:

Option 1

THAT Council adopts the Lackey Park Regional Sporting Hub Masterplan as Attachment 2.

Option 2

THAT Council does not adopt the Lackey Park Regional Sporting Hub Masterplan.

Option No.1 is the recommended option to this report.

CONCLUSION

Adoption of the Lackey Park Regional Sporting Hub Masterplan will provide a guiding document for the future management and development of Lackey Park and will enable detailed design works to commence.

ATTACHMENTS

1. Attachment 1 Public Exhibition Summary - Lackey Park Regional Sporting Hub
2. Attachment 2 - Draft Masterplan
3. Attachment 3 - Feasibility Study



Lackey Park Regional Sporting Hub Masterplan - Public Exhibition Summary of Feedback



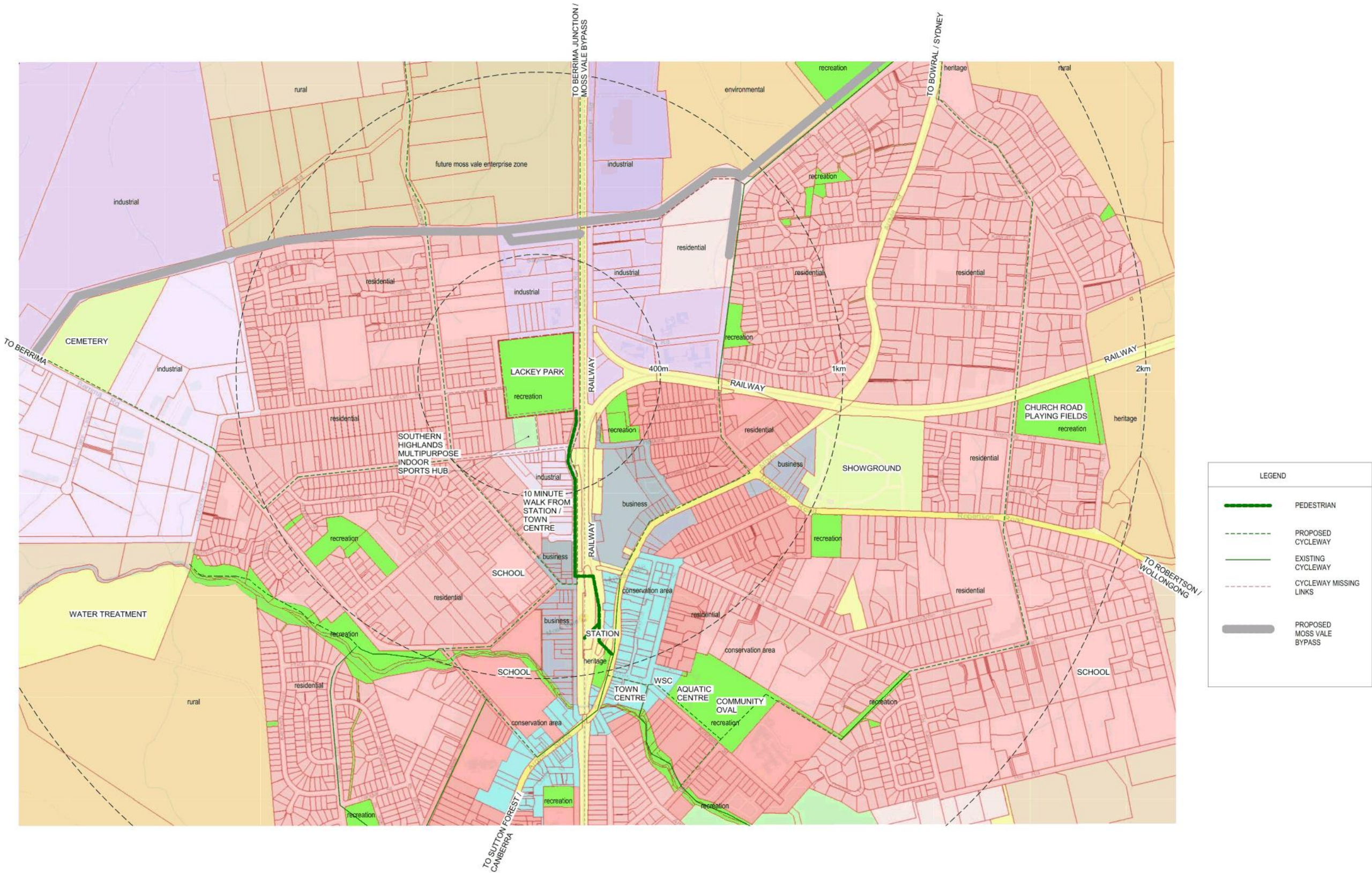
Public Exhibition Feedback Summary Table

Feedback	Council Response
Request for consideration of additional sporting amenity such as squash courts, badminton, athletics and equine. (3 responses)	Unfortunately, there is no opportunity to include additional functionality in this facility, as the restricted space does not allow for these sporting disciplines. Numerous sporting associations have been engaged with in the development of this masterplan. There is some further investigative opportunities within the design development and the Indoor proposal.
Request to further consider free outdoor exercise facilities. (1 response)	The design includes a designated walking track and four activity/exercise stations. Consideration to some external court options will be investigated during design development.
Request for information relating to the future of existing facilities in the vicinity. (1 response)	Existing facilities would remain under their current ownership. Facilities owned by Council could be considered for potential redevelopment via the overall precinct strategy.
Suggestion to consider relocation of the proposed grandstand and consideration to drainage and traffic impacts. (2 responses)	The current location of the Grandstand has been chosen as its orientation is beneficial for the prevailing weather conditions that Moss Vale experiences in both Winter and Summer. It also suits the proposed layout of the fields. WSC are currently arranging for a Traffic Impact Assessment to be undertaken and the issues of traffic, noise, flow and vision will be reviewed in this Report so that any of the implications of such can be managed accordingly. The flood zone has been taken into consideration with the current design and the height of the fields will be increased to assist with natural drainage. Furthermore, stormwater management strategies will be incorporated in the overall design.
Suggestions made relating to the Indoor Facility. (2 responses)	The synergies between the current indoor facility co-ordinated by Moss Vale Basketball, as well as their current proposed development has been included in the current design process and masterplan. Although they are two (2) separate projects they will ultimately complement each other and form the foundation of the 'sporting hub'.

11.2 Lackey Park Regional Sporting Hub Masterplan Adoption
ATTACHMENT 1 Attachment 1 Public Exhibition Summary -
Lackey Park Regional Sporting Hub



Feedback	Council Response
Request for information relating to Council adoption and timing of works. (2 responses)	<p>The Lackey Park Regional Sporting Hub Concept Masterplan has been endorsed by Council and the Sport and Rec committee. The Masterplan will again be presented to Council along with the incorporated community submissions for adoption in November 2020.</p> <p>As the Project is only at the Concept Masterplan Stage and dependant on the successful application and allocation of Government funding, an anticipated commencement and completion date are not able to be accurately predicted at this stage.</p>
Congratulatory support for the proposal with suggestions and requests for focus on cricket requirements. (2 responses)	<p>Positive comments noted.</p> <p>Stakeholder consultation will continue to drive the development of design and all stakeholder requirements will be considered and included where feasible. All the suggestions have been noted and will form part of the design brief, inclusive of continued stakeholder engagement.</p>
General support and positive feedback regarding the proposal. (4 responses)	Support noted
Request for consideration of alternate Indoor option. (1 response)	<p>Council notes the submission of the second option from MVD BAI and has obtained a resolution from the Sport & Recreation committee to progress with Option 1.</p> <p>Consultation has been undertaken with MVD BAI with a commitment from both parties to see the combined facility progress.</p>
Strong support for the proposal with the request for consideration to cater to female participation as well as attracting representative tournaments. (1 response)	<p>Positive comment noted.</p> <p>The proposed facility will have the provision for both male and female participants as well as officials' rooms. This will be further developed in the design phase of the Project.</p> <p>The proposal is also focussing on provisioning for national level events and tournaments and to maximise opportunity within sports tourism.</p>



Proposed Lackey Park
For Wingecarribee Shire Council
At 100 Lackey Road, Moss Vale NSW 2577

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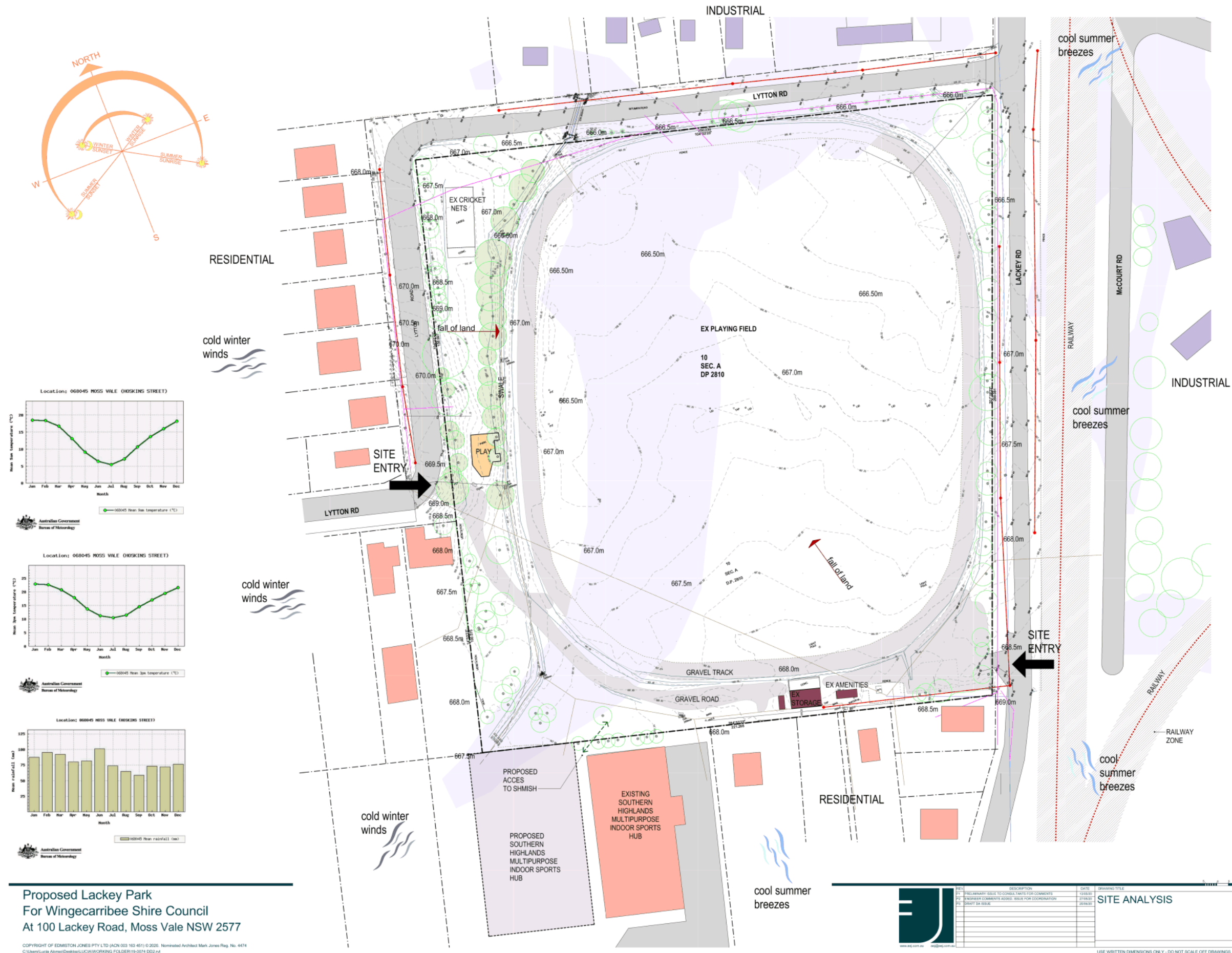


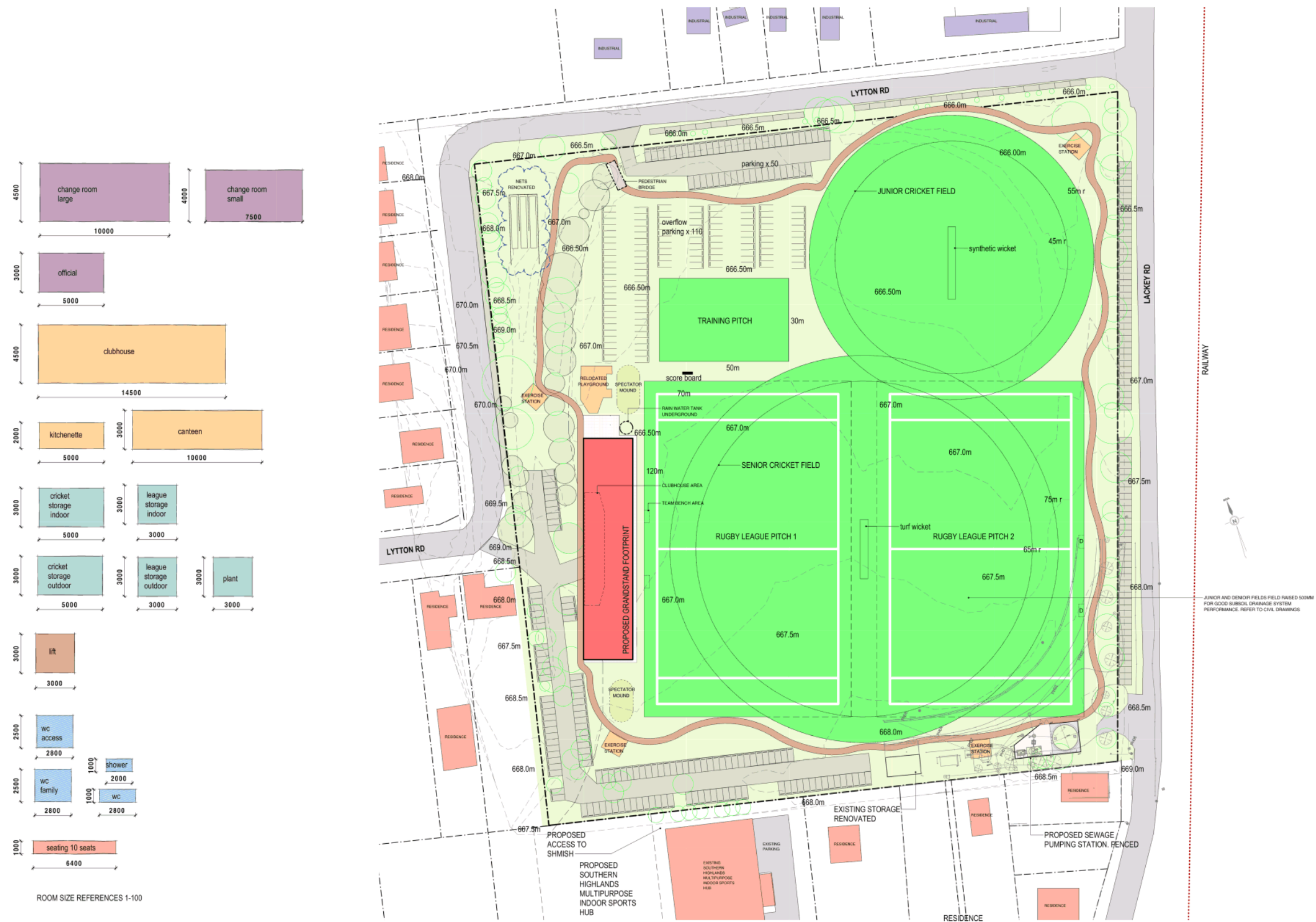
REV	DESCRIPTION	DATE	DRAWING TITLE
01	CONCEPT ISSUE	06/08/20	CONTEXT
02	DRAFT FOR ISSUE	20/09/20	
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AREAS	
SITE AREA	00004.81 m

Proposed Lackey Park
For Wingecarribee Shire Council
At 100 Lackey Road, Moss Vale NSW 2577

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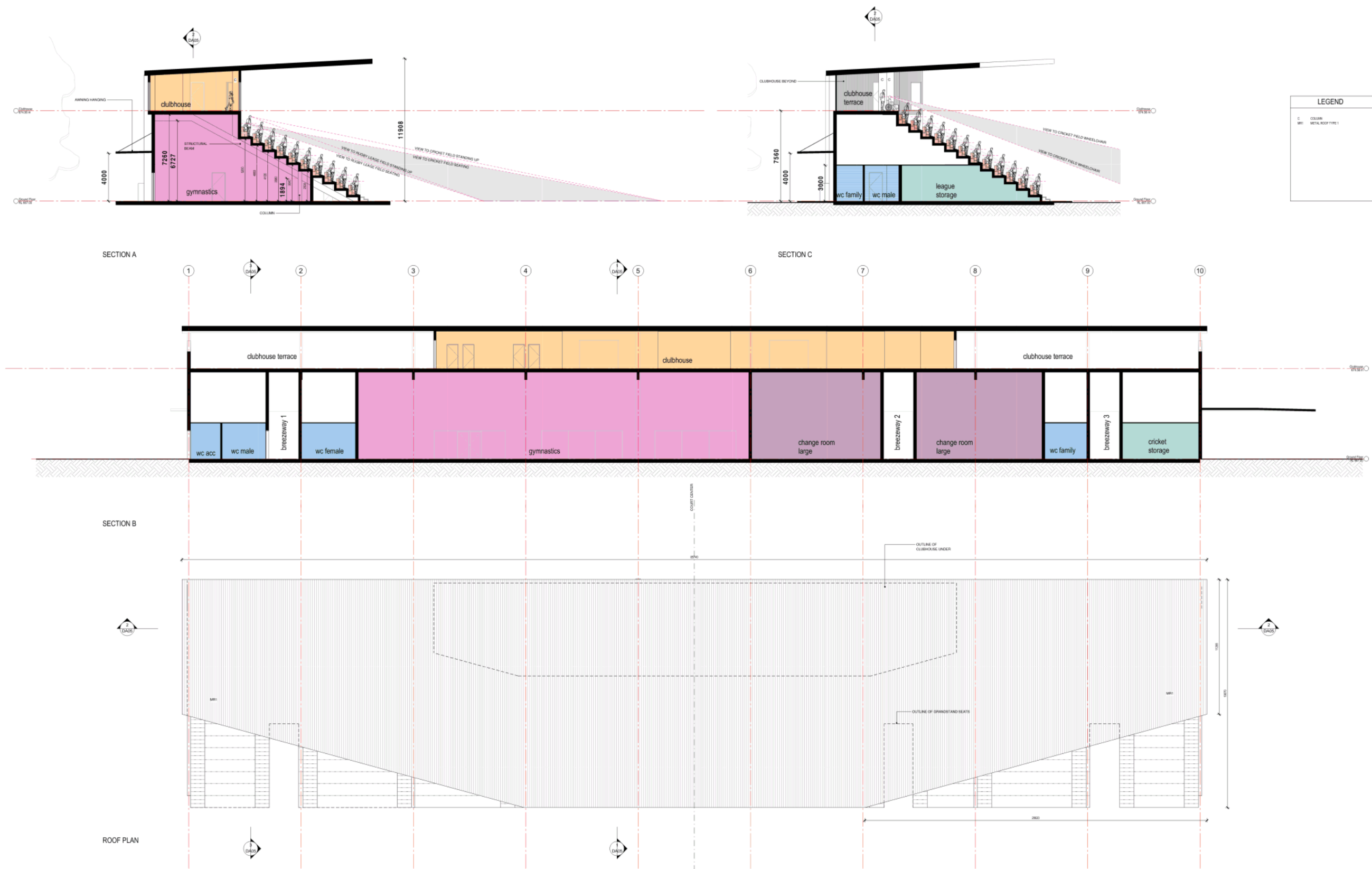
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DA03	P4

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Proposed Lackey Park
 For Wingecarribee Shire Council
 At 100 Lackey Road, Moss Vale NSW 2577

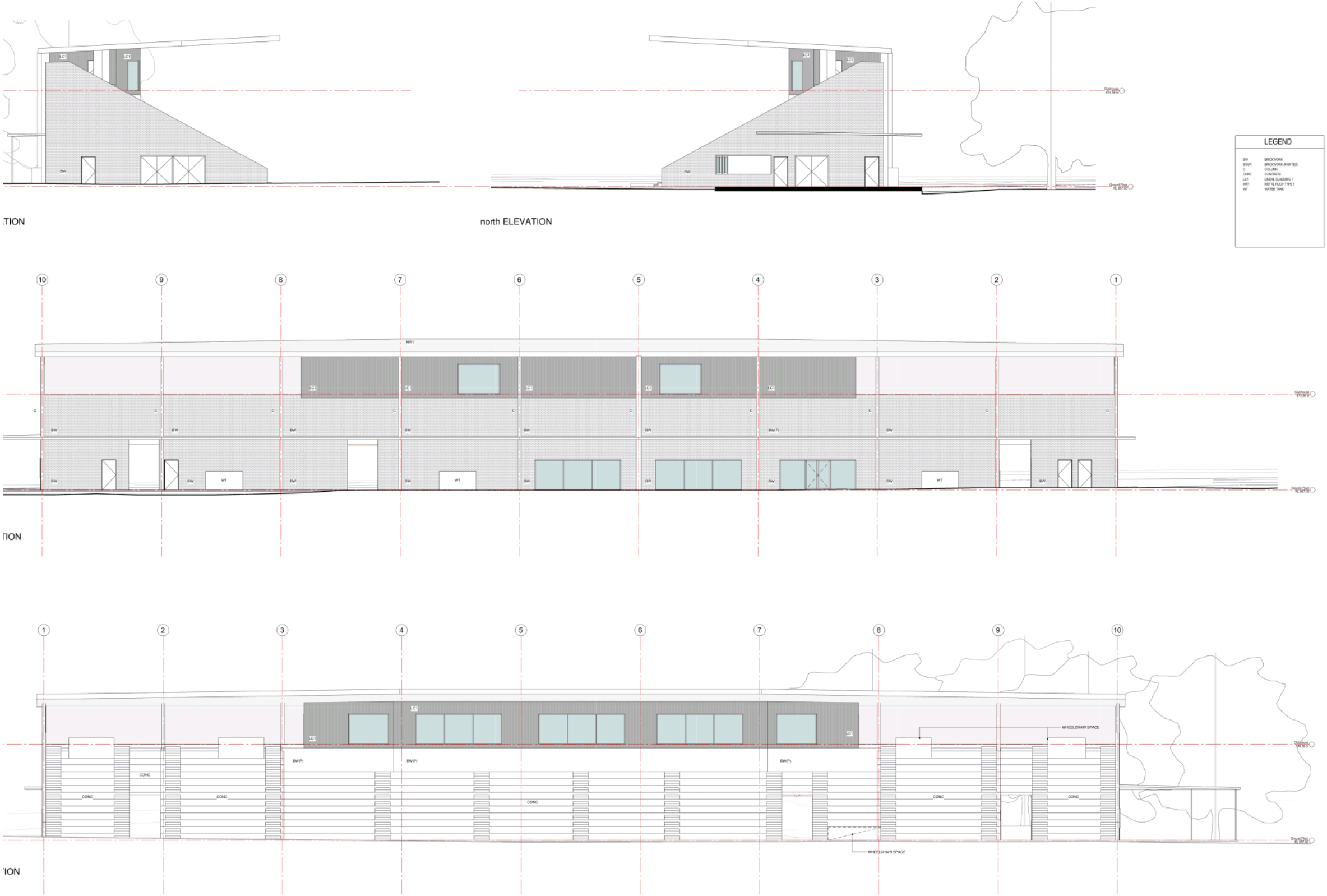
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2	ENGINEER COMMENTS ADDED, SEAT, NOW COORDINATED	27/06/20						2
3	DRAFT SA ISSUE	06/06/20						3

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Lackey Park
Wingecarribee Shire Council
Moss Vale NSW 2577

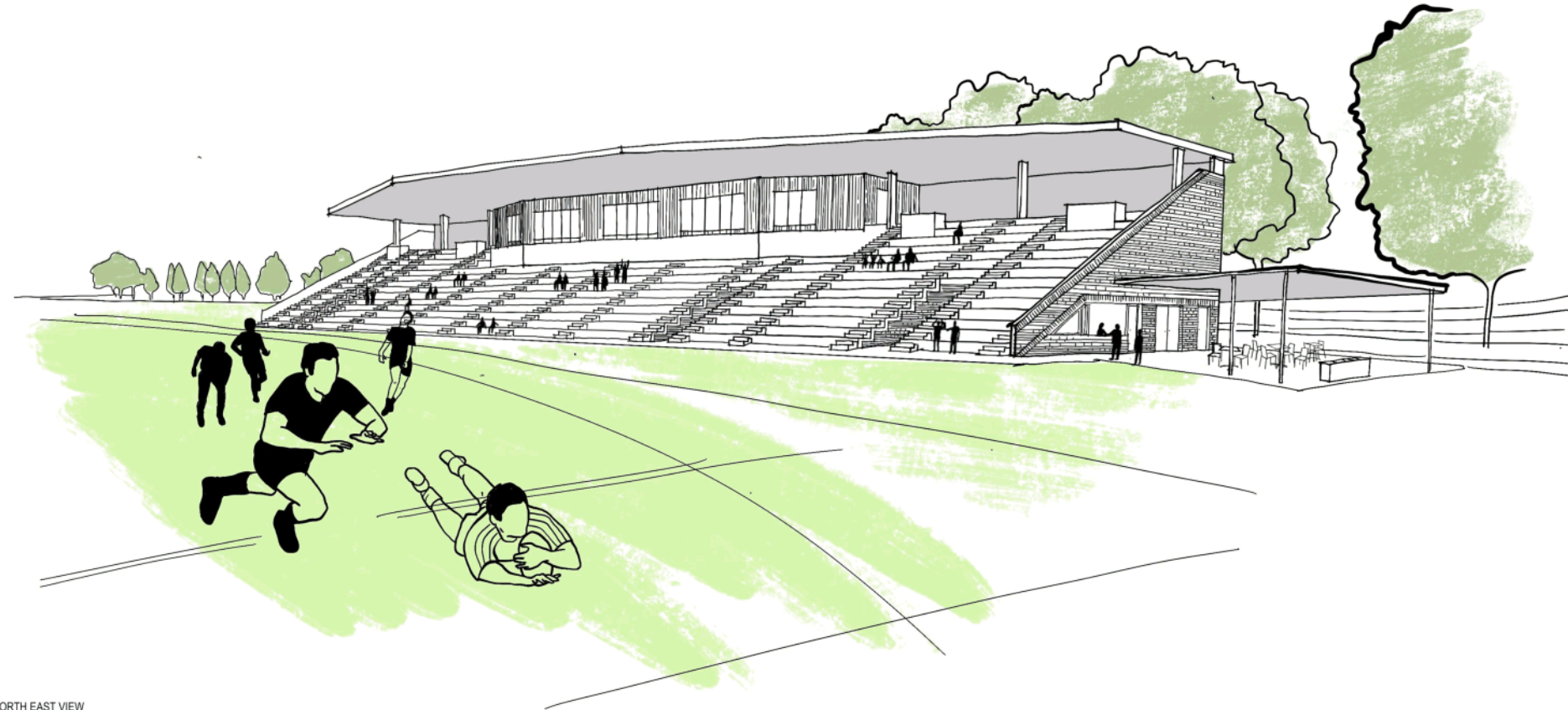
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P1	PRELIMINARY ISSUE TO CONSULTANTS FOR COMMENTS	1/10/20	ELEVATIONS
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P3	DRAFT FOR ISSUE	25/10/20	

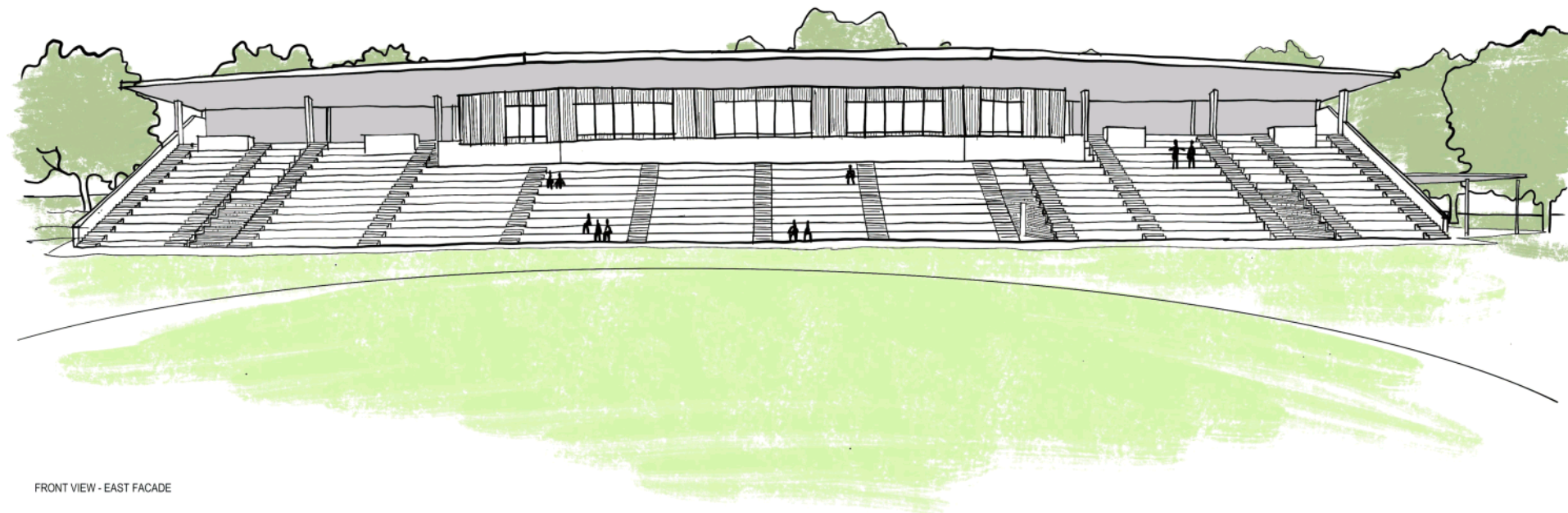
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NORTH EAST VIEW



FRONT VIEW - EAST FACADE

Proposed Lackey Park
 For Wingecarribee Shire Council
 At 100 Lackey Road, Moss Vale NSW 2577

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REV	DESCRIPTION	DATE	DRAWING TITLE
01	PRELIMINARY ISSUE TO CONSULTANTS FOR COMMENTS	1/10/20	3D VIEWS
02	ENGINEER COMMENTS ADDED - ISSUE FOR COORDINATION	17/10/20	
03	DRAFT 0A ISSUE	16/06/21	

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Lackey Park Masterplan & Regional Hub Feasibility Analysis

28 October 2020



Executive Summary



The Lackey Park Masterplan and the Lackey Park Regional Sporting Hub are strategically aligned with government objectives and will deliver significant benefits to Wingecarribee Shire Council (WSC) and the community. In this report we have provided recommendations to Council and a road map so that the council can ensure that the project delivers the maximum benefits along with a supporting case for a future funding application.

In summary, the benefits from the combined project include:

- Providing fit for purpose facilities designed to meet current and future community demand.
- Enabling increased facility utilisation
- Providing efficiencies of investment and operation
- Responding to the needs identified by the local sporting community
- Suppling additional diverse and inclusive outdoor recreation opportunities (particularly if Community Oval redevelopment is included in the project).
- Supporting female sports participation growth
- Supporting sport related tourism through events
- Direct and indirect social and economic benefits

In addition, the combined project is strongly aligned with the WSC and NSW Office of Sport strategic objectives which includes the need to develop multi-purpose sporting hubs for regional communities.

Lackey Park has been chosen to site the Sporting Hub due to its central location, easy transport links and proximity to the Basketball Stadium and SHMISC.

Significant stakeholder consultation has been undertaken; however it is recommended that active re-engagement with stakeholders is required in the lead up to any funding application. In addition an MOU should be developed with MVDBA to ensure clarity of responsibilities and expectations.

The masterplan design of Lackey Park appears to be well-considered and responds to the site context, constraints and needs of stakeholders. The only areas we recommend challenging are the size and capacity of the grandstand itself and the location of Gymnastics under the stand. In addition, services, parking and traffic should be reviewed, to minimise risk and maximise opportunities, and the cost plan should be refreshed by a QS during the next stage.

The original 2017 Otium report provides a great basis for the design of the SHMISC, however it appears that the current concept has moved away from the original briefing. We recommend a dialog with Moss Vale District Basketball Association (MVDBA) to understand the drivers for these changes and size increase. In addition, services, parking and traffic need a review and an updated cost plan should be requested from MVDBA. Finally, we recommend that WSC consider developing an MOU with MVDBA for this project, review potential operational models (including the Basketball Stadium and Lackey Park) and conduct preliminary financial modelling to understand the operating model sustainability.

The combined Sporting Hub has great potential. We recommend that a combined masterplan is developed as this will enable WSC to respond to precinct considerations, maximise opportunities for efficiencies across the site and appeal to potential government funding partners.

Finally, the roadmap provided develops an outline of how to progress towards a funding application. At a minimum we recommend that WSC consider Lackey Park as the first stage of a longer-term Regional Sporting Hub masterplan for the site for funding purposes. This will demonstrate to government a co-ordinated long-term view which maximises the overall benefits to the community and NSW over time. The project road map captures next steps and includes the recommendations made for each of the sites, along with the funding process and timing.

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**Lackey Park
Regional Sporting Hub
responds to community
needs and delivers
benefits to the whole
region**



1. Introduction



Scope

Wingecarribee Shire Council (WSC) have developed a Masterplan for Lackey Park to consolidate sporting content and provide new and improved facilities for the community. The Council have commissioned MI Associates to conduct a project feasibility, a roadmap for the next phases, and recommendations to council. This report focuses on Lackey Park, but also considers the synergies with the Moss Vale and District Basketball Association (MVDBA) proposal for a new indoor centre called the Southern Highlands Multi-Purpose Indoor Sports Centre (SHMISC) adjacent to their existing facility to the south of Lackey Park. Combined these two projects would form the Lackey Park Regional Sporting Hub.

The project feasibility consists of an evaluation and consolidation scope which includes the following:

- Drivers & strategic alignment
- Demand
- Site selection & stakeholder consultation (including Office of Sport)
- Basketball - Indoor Sports Centre Proposal review
- This review of Lackey Park
- Consider combined projects and identify gaps/opportunities, key issues
- Long list of direct and indirect benefits

The Project Roadmap considers the next phases of the project, leading to grant funding application. Finally, recommendations are made to WSC as to the merits of the project.

Methodology

The methodology consisted of the following:

- Review of all background information and relevant documents including WSC strategies, Masterplan documentation, Stakeholder Reports, MVDBA Indoor Sports Centre documents, Office of Sport Strategies and Reports and other third-party data.
- Analysis of population data, facility demand and sport participation data.
- Meetings with the WSC staff and Sport and Recreation Committee
- Meeting and discussions with Office of Sport
- Meeting with MVDBA and WSC to get an update on the SHMISC.

Report structure

Following a brief outline of project and its current status this report discusses each of these elements in turn.

2. Project Overview



Lackey Park Regional Sporting Hub

Lackey Park Regional Sporting Hub is a multi-sport regional sporting hub proposed for Moss Vale in the Wingecarribee Shire Council (WSC) LGA. The Regional Sporting hub combines the Lackey Park Masterplan and the proposed Southern Highlands Multi-Purpose Indoor Sports Centre (SHMISC).

Lackey Park Masterplan

WSC have developed a Masterplan for Lackey Park to consolidate sporting content and provide new and improved facilities for the community. This masterplan includes the following:

- Two ovals, with the main oval having the ability to be re-configured as two rugby pitches
- 1,000 seat grandstand and upper level clubhouse
- An under-croft gymnasium
- Changerooms
- Public amenities including a canteen
- Training pitch
- On grade parking

Southern Highlands Multi-Purpose Indoor Sports Centre (SHMISC)

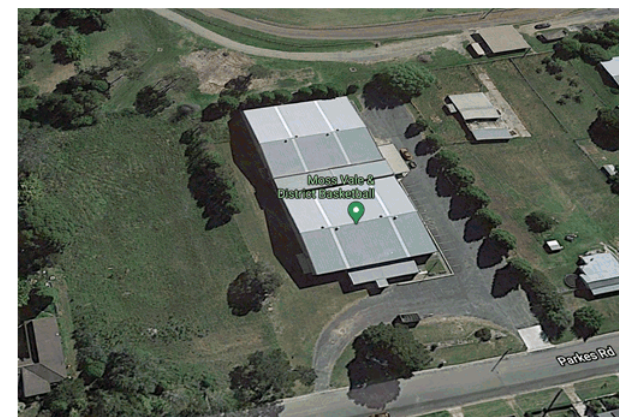
The Moss Vale and District Basketball Association (MVDBA) own and manage an existing two court basketball centre to the south of Lackey Park. In parallel with the Lackey Park Masterplan, the MVDBA have developed a proposal for a new indoor centre, the SHMISC, adjacent to their existing facility.

This new facility will contain:

- 4 Courts, including 2 courts with a surface suitable for indoor hockey and futsal and show courts.



Existing Lackey Park Oval



Existing MVDBA Facility, Directly South of Lackey Park

2. Project Overview



- Change rooms
- Café
- Offices, community and multipurpose rooms.

MVDBA have investigated a number of siting Options for the new facility, including within the boundary of Lackey Park. However, as recently agreed with WSC, the new centre will be located adjacent to the existing centre on MVBDA land.

WSC and MVDBA are committed to working together to deliver the sporting hub.

Project status

The Lackey Park Masterplan was recently placed on public exhibition to solicit community feedback. The WSC is in the process of reviewing this feedback and collecting the various documentation and investigations required for a future Development Application (DA).

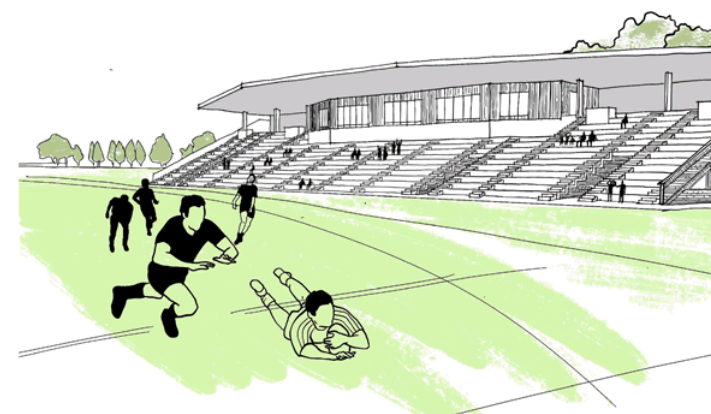
The MVDBA are also at early stages and are looking to council to assist with the funding of the various DA investigations and reports, which could be procured to cover both sites more cost effectively than if commissioned separately.

Existing facilities

The existing facilities at Lackey Park consist of a cricket oval, turf and synthetic cricket pitch, cricket nets, amenities, canteen, unsealed parking, and children's play area. Overall the facilities do not meet the needs of the growing community and are in need of refurbishment.

The existing basketball centre consists of two main courts, amenities, canteen, office space and function room. The show court can accommodate up to 400 spectators in permanent and temporary seating. The facilities have reached capacity and need additional space to accommodate future growth or other sporting codes¹.

1. Otium, Moss Vale & District Basketball, Feasibility and Concept Design Report, Southern Highlands Multi-Purpose Sports Centre, 2017



Render of Lackey Park Masterplan



Proposed SHMISC



3. Drivers and Strategic Alignment



The Lackey Park Masterplan and the larger Lackey Park Regional Sporting hub, which includes the proposed SHMISC, has many strong drivers, is strategically aligned with government objectives and will deliver significant benefits to Wingecarribee Shire Council (WSC) and the community.

Drivers for the project

Discussions with WSC, including their Sport & Recreation Committee, made it clear that there are several key drivers for the Lackey Park Masterplan. These include:

- Consolidation of sporting content
- Increased efficiency of service provision
- Provision of new active recreation facilities for the community
- Sporting club & passive recreation needs
- Growth in female participation
- Regional events and tourism
- Growing population and participation
- Need for a multi-purpose central sporting hub
- Strategic alignment with WSC objectives
- Strategic alignment with NSW Office of Sport

The section below will expand on these drivers. In addition the many direct and indirect social and economic benefits are provided in section 9.

It is noted that the SHMISC have documented the drivers for this facility in the MVDBA Feasibility and Facility Concept Design Report¹. In summary these are:

- Local demand exceeding existing facility capacity
- Population growth and aging profile increasing demand
- General trend of increasing demand for indoor facilities.

- Potential sports event market to drive the local economy
- New facility of a size that can support sustainable operation

For further information please refer to the MVDBA report referenced below.

Consolidation of sporting content

Highland Storm rugby league club are the only permanent users of Community Oval and Moss Vale Cricket Club are the only users of Lackey Park. The masterplan consolidates these winter and summer codes into one facility at Lackey Park. It is an ideal site as it is centrally located and easily accessible by public transport. The council reported that both codes have provided input to the design and are excited by the opportunity for a tier 1 facility in the region.

Increased efficiency of service Provision

The redeveloped Lackey Park will increase the utilisation from one cricket club to three sports (rugby league, cricket and gymnastics) in addition to an increase in other recreational users. This consolidation will mean efficiencies in infrastructure investment and maintenance, and WSC will be able to provide a higher quality of service more efficiently on a per user basis.



Utilisation by sports at Lackey Park will increase from one to three permanent clubs

1. MVDBA Feasibility and Facility Concept Design Report, Southern Highlands Multi-Purpose Indoor Sports Centre, February 2016.

3. Drivers – Provision of diverse recreational facilities



Provision of diverse recreational facilities for the community

Following the completion of the Lackey Park Oval upgrade the Highland Storm can relocate to Lackey Park. This provides WSC with the opportunity to redevelop Community Oval. Although the LGA is generally well serviced with community parks the WSC Parks Strategy recommends increasing the provision in urban areas such as Moss Vale. Community oval would be an ideal location as it is centrally located and easily accessible. In addition the WSC could provide some new offerings to the community which will address current gaps, such as:

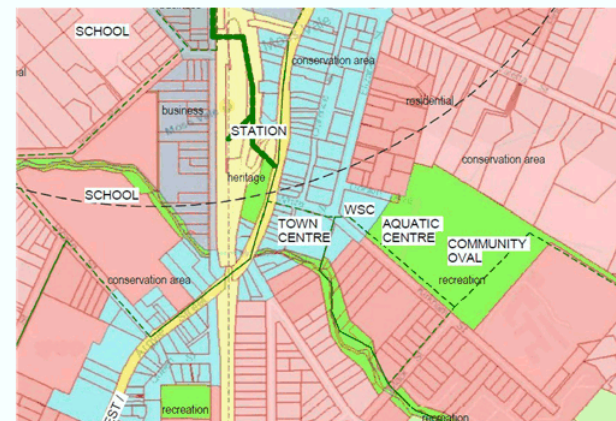
- **Destination playground** – this has been identified as a gap in the current facilities offering by WSC and could attract visitors to the area.
- **Inclusive playground** – the new playground would include inclusive and accessible play equipment to accommodate the diverse needs of the whole community.
- **Seniors playground** – this is a trend which is growing in Australia due to the aging population and the drive to assist Australians age healthily in their own homes. WSC in particular, is predicted to have its population growth concentrated in the over 60's age group (see later section discussing population growth). These playgrounds provide spaces for social interaction and stations designed specifically for older people. They can also have programs which link to local government health services such as free physiotherapy sessions at the site.
- **Skate Park** – again this has been identified as a gap in the current facilities provision by WSC. By comparison Western City Provision is one skatepark per 42,000 residents¹.

3.1 Recommendation: Drivers - Facilities for the Community

It is recommended that following the relocation of Highland Storm to Lackey Park that Community Oval is repurposed as a community park providing a diverse and inclusive set of facilities such as seniors playground, inclusive playground, destination playground and skate park.



Seniors playground equipment



Community Oval is centrally located and easily accessible

1. Western City District: Sport Facility Information Pack, NSW Office of Sport, February 2019.



3. Drivers – Sporting club and passive recreation needs



Sporting club needs

Lackey Park is currently only used by one sporting club (cricket) and under utilised. Its Masterplan proposes to consolidate content from a number of Moss Vale sites including Community Oval and the Moss Vale Showground. Lackey Park is an ideal site as it is centrally located and easily accessible by public transport. The Masterplan brief for Lackey Park has been developed in consultation with the proposed users, associations and SSO's.

The future users and their needs are described below.

The Southern Highlands Storm

This club has been formed by the consolidation of a number of Rugby League clubs in the area. Female membership growing but overall membership of the club has plateaued. The club currently plays at Community oval with usage at approximately 4 days per week in winter only.

The new facilities will provide the club with two full size Rugby League fields and a smaller training field. The grandstand will also offer viewing and supporting areas such as change rooms, amenities, canteen and club house.

The design is in accordance with NRL requirements, including broadcast lighting, and will enable the club to host regional NRL games in addition to regional and local competitions.



Moss Vale Cricket Club

Currently Moss Vale Cricket Club is the only user of Lackey Park. The club forms part of the Highland District Cricket Association (HDCA). The club uses the oval approximately 4 days per week in summer. Female membership is growing.

Lackey park is currently a Tier 2 oval as it has a turf wicket suitable for first grade competition. The HDCA Grounds and Facilities Strategy¹ states that Lackey Park should be developed into a Tier 1 oval to provide an alternative to Bradman Oval. Bradman Oval is currently the only tier 1 oval in the district but under a long-term lease to the Bradman Foundation and often unavailable for community cricket due to Bradman Foundation programs.

The Lackey Park masterplan aligns with the HDCA strategy by developing the oval into a Tier 1 facility through providing facilities such as a scoreboard, high lux lighting and seating. This would make the facility suitable for peak competitions and events in the district along with night-time competitions.

In addition there have been discussions around using the redeveloped Lackey Park for representative/T20 women's cricket. Although the lighting is not specified to achieve night broadcast, it will still be suitable for all other night game competition requirements.



1. HDCA Grounds and Facility Strategy 2018-2022, HDCA, August 2018.

3. Drivers – Sporting club and passive recreation needs



Indoor Cricket Centre

The HDCA were interested in including an indoor cricket centre on the site and this was supported by CNSW, including a potential financial contribution. Both the Grandstand and HMPISC were considered as potential locations. However, there were concerns raised around lack of utilisation:

- The local area has limited demand. And the previous privately operated centre closed due to lack of demand.
- The particular requirements for cricket may make it unsuitable for other sports, limiting the ability to share an indoor cricket wicket with other users.

For these reasons, an indoor cricket centre does not form part of the current proposal.

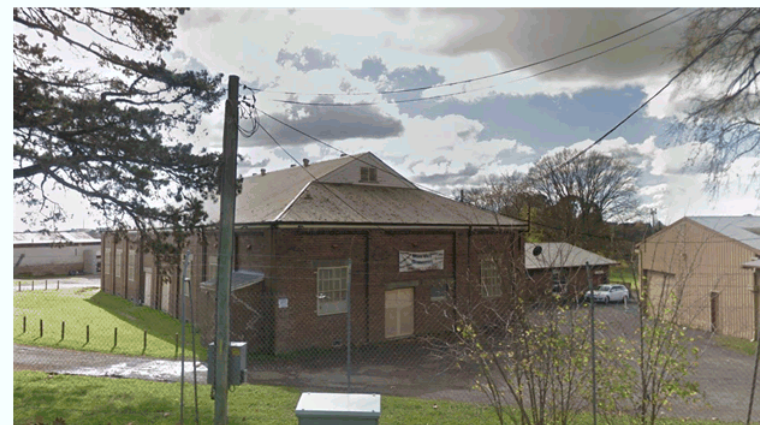
Moss Vale Gymnastics

Moss Vale Gymnastics is affiliated with both Gymnastics NSW and Gymnastics Australia and are currently located in a Show Pavilion at the Moss Vale Showgrounds. However, we understand that this facility is in a poor condition, does not meet their needs and that the club experiences significant disruption every year when they need to vacate the building for the Moss Vale Show. It is proposed that their facility be located under the grandstand at Lackey Park. The concept design has been modified to accommodate the various headroom requirements needed (see diagram opposite).

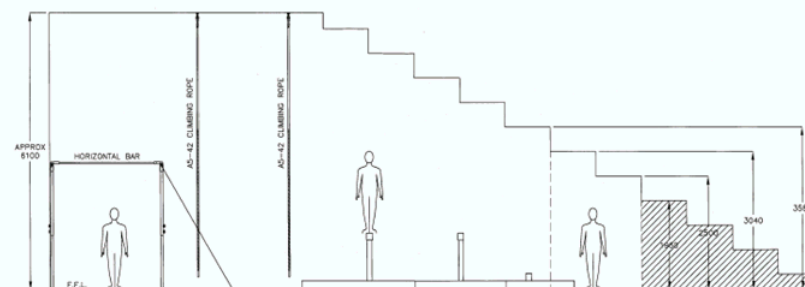
According to the Club MVG membership is growing, with between 150-180 members typically. They use their facility 5 days per week.

3.2 Recommendation: Show Pavilion, Moss Vale Showgrounds

It is recommended that WSC discuss the opportunities for the Show Pavilion with the Moss Vale and District Agricultural, Horticultural and industrial Society to see if further community benefits can be derived.



The existing Moss Vale Gymnastics building at the Show Pavilion, Moss Vale Showgrounds



The grandstand design has integrated the gymnastics head heights requirements into the ground floor

3. Drivers – Sporting club and passive recreation needs



Other Users

Lackey Park will also provide opportunities for other community users such as:

Other Outdoor Recreation Users

The masterplan includes a number of passive recreation activities including:

- Walking track: A new walking track will circumnavigate the park and connect a series of new fitness stations. The track would have distance markers to encourage activity.
- Fitness stations: There are four located along the walking track around the park. These could include senior specific fitness stations as described earlier.
- Relocated children's playground: Again there is the opportunity to include accessible and inclusive play equipment to ensure it is suitable for all members of the community.

Active Transport Users

The masterplan links the site through the cycle and pedestrian network:

- Cycle Path: Lackey Park is along the proposed alignment of a cycle path along Lackey Road¹ which will link Moss Vale to the Industrial area to the North, see also diagram opposite.
- Pedestrian Links: There is easy pedestrian access to the park via the pedestrian route on the western side of Lackey Park Road, which will connect into the new walking track.

These offerings compliment the WSC Parks Strategy which recommends an integrated and continuous network of cycle and walking trails through Linear Parks.



Moss Vale Bicycle Network – Lackey Park is highlighted and the proposed bicycle routes in purple¹

1. WSC Bicycle Strategy for Mittagong, Bowral and Moss Vale.

3. Drivers – Female Participation & Regional Events



Growth in Female Participation

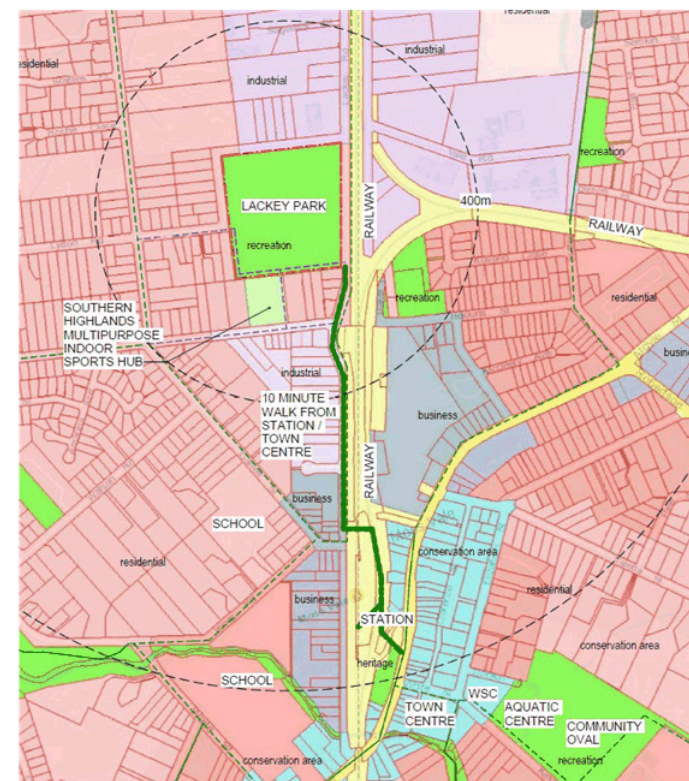
The NSW Office of Sport has identified sport infrastructure as a core enabler for strategies to grow women's and girls' sports participation¹. They state that "the equitable provision of and access to high quality female friendly sport and active recreation facilities is critical to supporting and growing sport participation opportunities for women and girls".

As mentioned earlier, the local cricket and rugby league clubs who will play at Lackey Park are experiencing a growth in female membership. They need female friendly facilities to accommodate the needs of this growing cohort. The proposed masterplan design includes 4 unisex change rooms along with female, family friendly and accessible amenities, ensuring equitable access for females and their supporters. This will ensure that a lack of suitable facilities is not a barrier to increasing female participation and the associated health benefits it brings.

Regional Events and Tourism

The NSW Office of Sport has also identified sport infrastructure as a core enabler for sport related tourism¹. Tourism is already a key industry locally and WSC are confident that regional, and potentially national events, could be accommodated at the site. These could include events such as:

- NRL: one regional NRL game per season.
- Highland Soccer: major games such as finals.
- Rugby Union: marquee games.
- Cycling: The Bowral Classic currently uses Lackey Park. The new masterplan facilities could expand its contribution due to the high-quality permanent facilities available at the site.
- Other regional events would be attracted due to the central location, easy access and superior permanent facilities available.



Lackey Park is a ten-minute walk from Moss Vale Train Station and town centre making it an ideal venue for regional events.

1. NSW Office of Sport, Her sport her way Shaping the future of women's sport in NSW 2019-2023,



3. Drivers – Population Growth



Population Growth

Current Population

According to the Australian Bureau of Statistics¹ the Estimated Resident Population (ERP) of WSC in the 2016 census was 47,882. In addition, the ERP of WSC for 2019 is 51,134¹

Population Growth

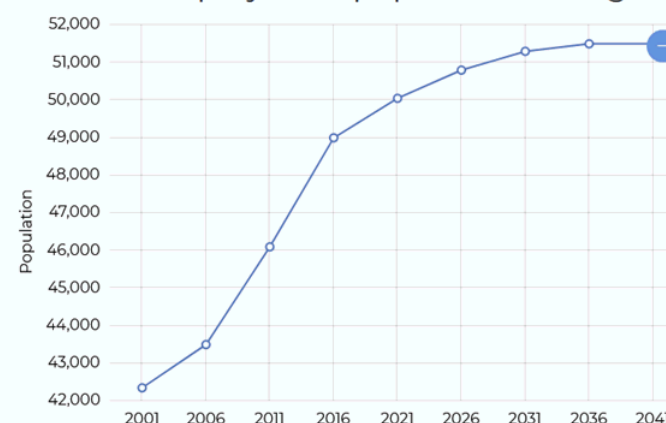
Based on idCommunity Data², which is based on the ABS figures, WSC's population is growing at a much higher rate than the rest of regional NSW. Over the past 5 years WSC has grown at almost twice the rate of regional NSW at between 1.38-1.76% per year (or an average of 1.5%) as against 0.68-0.88% (or an average of 0.8% for regional NSW)².

Future Population Growth

The 2019 NSW Government Population Projections³ from the Department of Planning, Industry and Environment (DPIE) indicate that the WSC population is estimated to increase by 2,500 between 2016 and 2041 from 49,000 to 51,500.

The high growth scenario of DPIE, as listed in the WSC Local Housing Strategy⁴, has a population of 56,000 by 2041, or an increase in 7,000 people. The majority of this growth is concentrated in the towns of Bowral, Mittagong and Moss Vale. WSC⁴ highlight that the 60 and over age bracket will increase, the 0-59 age bracket will decrease and the 85+ age bracket increase by 127% by 2036.

Historic and projected population change



DPIE 2019 Population Projections³
Note these do not reflect the high growth scenario

1. Australian Bureau of Statistics, abs.gov.au
2. idCommunity, Wingecarribee Shire Community Profile, www.home.id.com.au
3. NSW Government, Department of Planning Industry and Environment, www.planning.nsw.gov.au
4. WSC, Housing Our Community, Wingecarribee Local Housing Strategy, June 2020.

3. Drivers – Population Growth, Demographic & Participation Forecast

Demographic Forecast

Based on the DPIE projections¹ (and excluding the high growth scenario) WSC's population is forecasted to increase to 51,500 by 2041 (~7.6% from 2016).

However, as previously mentioned the population growth will be driven by an increase in residents aged 60 years or more. Population figures for all other age groups is expected to decline between 2016 and 2041. The age distribution is shown opposite. Key insights:

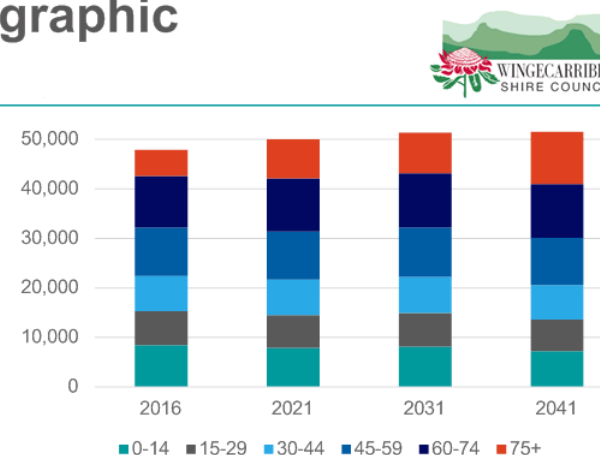
- 99% increase forecasted among residents aged 75 years or more (5,295 in 2016 to 10,550 in 2041)
- 4% increased among those aged between 60 and 74 years (10,425 to 10,850)
- Population of residents below the age of 15 years is forecasted to fall by 13.8%
- The total share of share of residents above the age of 60 years is expected to increase from 32.8% in 2016 to 41.6% in 2041.

Projected Participation Rates

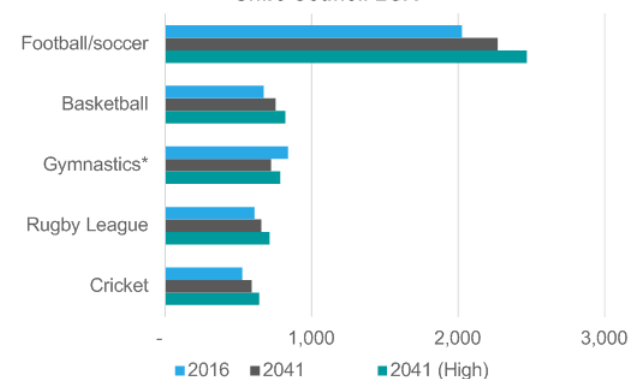
Based on the DPIE projections and using typical participation rates from AusPlay² and NRL³, the 2016, 2041 and high growth projections for various sporting activities are tabulated below and graphed opposite.

Sport	Participants (2016)	Participants (2041)	Participants (2041 - High)
Football	2,205	2,270	2,468
Basketball	672	754	820
Gymnastics*	838	723	786
Rugby League	609	655	713
Cricket	527	590	642

* Includes participation among children only; other sports include only adult participation



NSW Government – Population projections Wingecarribee Shire Council LGA



Projected WSC Sport Participation

1. NSW Government, Department of Planning Industry and Environment, www.planning.nsw.gov.au
2. AusPlay 2020 Data, <https://www.clearinghouseforsport.gov.au/research/ausplay/results>
3. NSWRL, <https://www.nswrl.com.au/news/2017/09/28/participation-figures-reveal-positive-results/>

3. Drivers – Population Growth & Future Facility Demand



Future Facility Demand

Using typical ratios, including those provided by Office of Sport (see reference list below), the number of facilities required has been calculated based on both 2041 growth scenarios. These are shown in the graphs opposite. Note that the units used for each of the sports in these graphs are as follows:

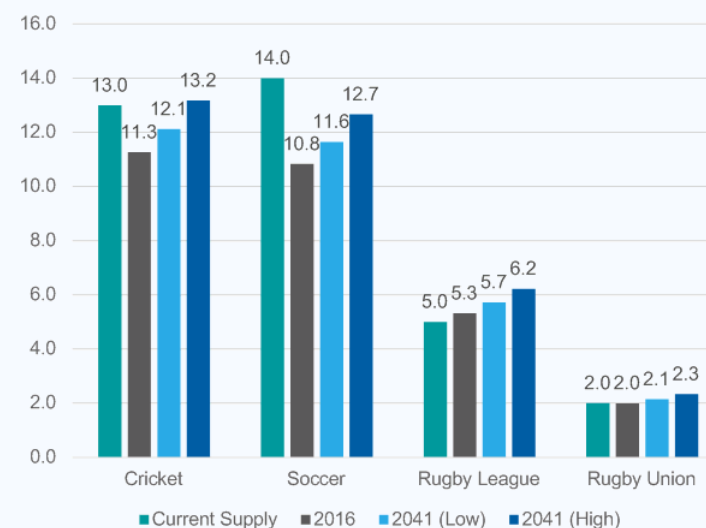
- Cricket – Ovals
- Soccer, Rugby League, Rugby Union – Fields
- Gymnastics – Facilities

Based on this demand and the actual publicly accessible council facilities provided, the following insights can be deduced for the future Lackey Park Facility:

- Cricket has a sufficient number of ovals. The Masterplan is aligned as it does not increase capacity but provides a Tier 1 facility to match the need identified by the HDCA.
- Rugby League has an undersupply by approximately one field. Therefore, providing a net increase of 1 field by adding two fields at Lackey Park and losing one at Community Oval, will address this demand.
- Gymnastics need one facility based on typical ratios. There currently are two facilities in the region with one located at the Show Pavilion in Moss Vale and another at the Mittagong PCYC. As the new facility is simply rehousing an existing club there appears to be sufficient demand in the region for both facilities.

In terms of the other sports which could use the outdoor fields, based on this analysis both soccer and rugby union have a sufficient number of fields. Field hockey is also well supplied.

For demand for the multi-purpose sports hall, reference is made to the existing MVBDA report which considers in detail participation, capacity and market demand.



Facility Demand based on WSC Population Forecast

1. Hobson Bay - Sports Facility Needs Analysis
2. Townsville Sport and Recreation Facility Strategy 2018-2028
3. Casey Leisure Facility Development Plan
4. Horsham Sport Facilities Demand Study
5. SHMISC - Feasibility & Facility Concept Design
6. Office of Sport – Western City District Sport facility information pack

3. Drivers – Need for a multi-purpose sporting hub



Regional Sporting Hub

From a facilities perspective there has been a shift from single sport use facilities to more centrally located, multi-use sporting precincts with increased utilisation, events and complimentary uses including health, education, community and elite training. The NSW Office of Sport in particular, has been a strong advocate for this approach which involves creating regional sporting hubs and sub-hubs¹.

From an Office of Sport perspective, the Lackey Park Regional Sporting Hub is a Regional facility according to their Draft Sport Facility Hierarchy². This was confirmed during a meeting by the Office of Sport, Infrastructure Strategy, Planning and Delivery group.

The characteristics of a Regional facility, according to the Office of Sport are:

- A primary catchment of local users along with an extended catchment across multiple LGA's for competitions and events.
- They attract participants across local and regional catchment due to scale or standard of competition they cater for.
- They have a broad range of sport, recreation activities and events. They often hosting regional tournaments, with large numbers of teams across multiple days. Alternatively they can be a high quality, single sport facility hosting high levels of competition such as representative level.
- They are located in accessible locations with easy link to transport nodes and or commercial and community services.
- The highest level of play is Grade/representative.
- Boundary area serviced are the DPIE Regions, Regional Office of Councils with travel time of up to 1 hour.

Based on the above, it is clear that Lackey Park is a Regional Sporting Hub due to the level of competition, extended catchment, broad range of activities and accessible location with easy access to transport links.

Office of Sport confirmed during this project that the current categorization in the draft NSW Government Architect guidelines will be updated to more closely reflect those of Office of Sport.



The Regional Sports HUB Model¹

The Need

The need for a multi-purpose central sporting hub has also been identified in a number of WSC strategies and plans, including the following:

WSC Leisure Centre Master Planning & Swimming Centres Business Planning Study, 2006:

This report identified that the Moss Vale Basketball Stadium was aging, in need of refurbishment and that there was some merit to building a new facility. It also identified the unmet need of futsal and netball. It also recommended that any new facility would need to have 3-4 full size courts to satisfy existing demand and need to be accessible to all indoor sports within the Shire to deliver maximum benefits to the community. The current proposal adds 4 courts to the existing 2 and will be accessible to other sports, thus maximising these benefits.

1. Office of Sport, South East & Tablelands, Sport and Active Recreation Plan 2018-2023.

2. Office of Sport – Western City District Sport facility information pack

3. Drivers – Need for a multi-purpose sporting hub



WSC Parks Strategy, 2016: This document identifies, based on the needs analysis and predicted population increases, that a site should be identified in one of the towns to accommodate a large, multi-purpose sports park hub. This hub would contain multiple sports fields, car parking and ancillary facilities and buildings. This would become the WSC's main sports park and cater for multiple levels of organised sport, from community all the way to representation level. This report also commented that a hub would facilitate the rationalisation of sports parks in the Shire. In effect the current proposal delivers on these recommendation by:

- Providing a multi-purpose sports park hub with parking and support buildings
- Consolidating content and sports parks
- Being sited in an easily accessible location in one of the main towns

Benchmark - Bomaderry Nowra Regional Sports and Community Facility

The Bomaderry Nowra Regional Sports Precinct is a masterplan which looks to create a sporting hub by integrating two facing sites. One site is the Artie Smith Oval which contains cricket and AFL ovals, hockey field, change rooms, parking and Bomaderry Basketball Stadium. On the other side the Bomaderry Sporting Complex has rugby league, cricket and touch sports fields, practice wickets, change rooms, aquatic centre, croquet facility, playground and car park. The masterplan aims to develop facilities which will facilitate all levels of club sport including training, elite sporting events at regional and state level, complimentary health, fitness and well being facilities, support infrastructure for sports including medical and physiotherapy, establish a community meeting place, and the delivery of community programs.

The first phase of the Masterplan was the Shoalhaven Indoor Sports Centre (\$16.4 million¹) which was recently completed on a site adjacent to the existing basketball

stadium. It provides four multi-purpose courts, meeting rooms, offices, child minding, show court, changerooms, amenities, café and parking. The existing stadium has two courts which can also be used, although the council only run the new facility. The overall masterplan, and the current map is shown below.



3D View of Completed Precinct



Satellite Image of the Current Precinct

1. Ausleisure, Shoalhaven indoor sports centre recognized for excellence in urban development awards.



3. Alignment – Councils Strategic Objectives



Community Strategic Plan

The Lackey Park Masterplan and broader Sporting Hub aligns well with the objectives outlined in the WSC Community Strategic Plan¹. In particular, it aligns with the following:

2. People

- Goal 2.1: Our people have the opportunity for a healthy and happy lifestyle.
- Strategies: Increasing promotion of healthy lifestyle choices (2.1.3). Planning and delivering appropriate and accessible local services to the community (2.1.5). *The development provides sport and recreation facilities and promoting health.*
- Goal 2.3: Wingecarribee values and nurtures a diverse, creative and vibrant community.
- Strategies: Provide and support a range of community events, festivals and celebrations (2.3.1). *The development will support sporting and other events.*

3. Places

- Goal 3.3: Our built environment creates vibrant and inviting public spaces.
- Strategies: Create welcoming and accessible community facilities that support opportunities for people to meet and connect with one another (3.3.2). *The development provides space for social connections through organised sport and passive recreation.*

4. Environment

- Goal 4.1 Wingecarribee's distinct and diverse natural environment is protected and enhanced.
- Strategies: Protect and improve biodiversity. (4.1.1) *Biodiversity is being protected endangered trees and the ESD report² also targets the improvement of the ecological value of the site.*

1. WSC, Wingecarribee Shire Community Strategic Plan, Adopted June 2017.

2. Credwell, Lackey Park ESD report, May 2020.

- Goal 4.2 Sustainable living practices are actively encouraged.
- Strategies: Promote building practices and the types of developments that improve resource efficiency. *The project encompasses ESD principles including stormwater harvesting..*



5. Economy

- Goal 5.1 Our Shire attracts people to work, live and visit.
- Strategies: Increase local employment opportunities for people in all stages in life (5.1.2). Provide diversity in tourist attractions and experiences (5.1.4). *Through regional events and business opportunities the hub provides both tourist attractions and employment opportunities.*

3.3 Recommendation: Alignment - Community Strategic Plan

In addition to the above it is recommended that the WSC explore ways in which the project could deliver on strategy 2.3.2: **Acknowledge and respect our Aboriginal cultural heritage and people.** This could be in the form of an **aboriginal heritage interpretation strategy** with practical implementation such as **information boards** along the walking track. Office of Sport highlighted this as an important part of diversity, inclusion and heritage.



3. Alignment – Councils Strategic Objectives



Other WSC Strategies and Plans

As mentioned earlier the need for a multi-purpose central sporting hub also aligns with a number of other WSC strategies and plans, including the following:

- **WSC Leisure Centre Master Planning & Swimming Centres Business Planning Study, 2006**
- **WSC Bicycle Strategy for Mittagong, Bowral and Moss Vale, 2008**
- **WSC Parks Strategy, 2016**

Unfortunately WSC does not currently have a Sports Facility Strategy, although we understand that one will be prepared in early 2021.

3.4 Recommendation: Alignment – Sports Facility Strategy

The future WSC's Sports Infrastructure Strategy needs to incorporate the Lackey Park Regional Sporting Hub.



3. Alignment – Office of Sport



Strategic Alignment

As discussed earlier, productive discussions were held with the Office of Sport Infrastructure Strategy, Planning and Delivery group during the course of this project. When the various elements of the overall proposal consisting of Lackey Park, the SHMISC and the redevelopment of the Community Oval are combined, they contribute significantly to the objectives of the office of sport as articulated in the following strategies:

Office of Sport Strategic Plan 2020-2024¹

To achieve their vision of sport and active recreation creating healthier people, connecting communities and making a stronger NSW, the Office of Sport have identified four focus areas:

- Participation
- Places and Spaces
- Sector Sustainability
- Partnerships and Investments

This project will support each of these priorities in the following ways:

- **Participation:** The project is inclusive and encourages participation in sport and active recreation, from seniors using the new playground and regional competition players playing at the SHMISC, to juniors playing sport for the first time on the oval. In particular, the female friendly facilities will support the continued growth of under-represented female participation in the region.
- **Places and Spaces:** This project directly contributes to providing fit for purpose sport and active recreation facilities in regional NSW. It positions them in easily accessible locations. They are multi-use and integrate facilities for outdoor recreation.

- **Sector Sustainability:** The new multi-sport precinct design has been developed by WSC to ensure it is safe and inclusive. In addition the WSC will be able to help the other sporting organisations with the governance and operation of the larger precinct.
- **Partnerships and Investment:** The MVDBA and WSC will work in partnership with the Office of Sport to ensure that the project maximises benefits to the community and NSW as a whole.



OUR FOCUS AREAS



Extracts from NSW Office of Sport Strategic Plan¹

1. NSW Office of Sport, Office of Sport Strategic Plan 2020-2024.

3. Alignment – Office of Sport



Women In Sport Strategy, Her Sport Her Way¹

As previously discussed, the NSW Office of Sport has identified sport infrastructure as a core enabler to grow female sports participation¹. These facilities will support the growth in female participation currently being experienced by the clubs, by providing female friendly facilities to match the needs of these members. They will provide unisex change rooms along with female, family friendly and accessible amenities, ensuring equitable access for females and their supporters. This will ensure that female participation can continue to grow with its associated health benefits.

South East & Tablelands Sport and Active Recreation Plan 2018-2023²

This sport and active recreation plan is complementary to the South East & Tablelands Regional Plan developed by DPIE. It looks to co-ordinate the planning, investment and delivery of sport and active recreation in the region. It identifies local government as a key partner who plans, funds and manages infrastructure and programs, along with contributing to their Regional Sport and Active Recreational Plan.

The project benefits are aligned with the following outcomes identified in the plan:

- **Increased participation** of adults and children in regular sport and active recreation – see earlier discussion on participation.
- **Improved access** to sport and active recreation for everyone in the region, regardless of background or ability. The facilities proposed are accessible and inclusive to ensure that they service whole community including those with disabilities and females (strategy 2.5). They also include the expansion of walking and cycling trails (strategy 2.3).
- **Fit for purpose facilities** in the region. This project is closely aligned with this outcome including:
 - Providing a multi-purpose facility for sport and community purposes which is accessible to the whole region (strategy 4.1).

- Updating local facilities so that they respond to the changing need of the community (strategy 4.3).
- Developing facilities for low-cost outdoor activities such as outdoor gyms for old and young, bike paths and walking paths (strategy 4.4).
- Planning for female friendly sporting facilities by providing unisex facilities (strategy 4.5).
- In addition it contributes to the network of regional level sport and recreational facilities by creating a new Regional Hub.
- **Valued regional sporting events** which are valued by the region. Part of the driver for the Regional Hub is to drive visitation, tourism and events to the region (strategy 6.1, 6.2).
- **Effective collaboration** within the sport and active recreation sector. Collaboration is being undertaken by WSC, MVDDBA along with the other key stakeholders to work together to deliver the hub (strategy 6.1)



1. NSW Office of Sport, Her sport her way, shaping the future of women's sport in NSW, 2019-2023.
2. NSW Office of Sport, South East & Tablelands Sport and Active Recreation Plan 2018-2023.



3. Alignment



3.5 Recommendation: Alignment – NSW Office of Sport Strategies

In this project the consideration of alignment has been focused on the WSC Strategic Plan and the Office of Sport strategies discussed above. Moving forward this will need to be extended to consider broader government policies such as the Premiers and State Priorities. Illustrating alignment with government priorities and policies will be key for any funding applications.

4. Site Selection

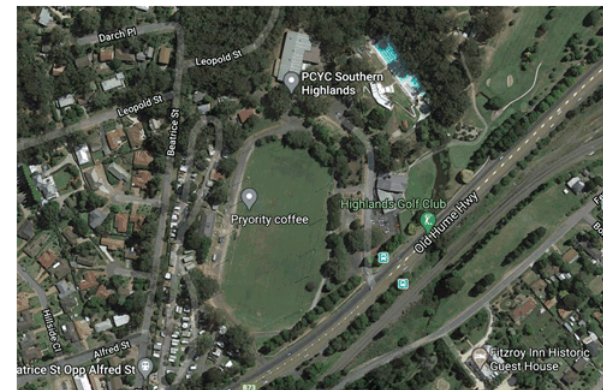


Site Selection

Lackey Park was chosen due to its central location, easy transport links and proximity to the Basketball Stadium and the new indoor centre.

A number of other locations were considered by WSC before the Lackey Park location was finalised. These included:

- **Eridge Park.** This sporting park is home to rugby union, little athletics, netball and the velodrome. One of the largest sports parks in the area. The WSC considered a sporting hub as part of a major development. The proposal included an indoor aquatic centre and additional land was to be donated by the developer to create the hub. Its location was less accessible and the development did not come to fruition, therefore the project did not progress.
- **Mittagong Oval.** This facility includes a rugby league field also used for Oztag in the summer. It is also in close proximity to the Mittagong PCYC, swimming pool and golf course. WSC considered refurbishing the oval to be a higher level sports ground. However, uncertainty around the golf course meant that this site was not progressed.



Mittagong Oval Site



Eridge Park Site



5. Stakeholder Consultation



Significant stakeholder consultation has been undertaken during the course of the development of both the Lackey Park Masterplan and the SHMISC. The section below references the MVDBA stakeholder engagement but focuses on the Lackey Park Masterplan. For full details of the stakeholder consultation for the SHMISC, please refer to the Otium report. It is recommended that WSC actively re-engage with stakeholders in the lead up to a funding application.

Internal Stakeholders

The Council including the Sport and Recreation Committee, the executive and WSC departments and staff.

Community

WSC put the masterplan on public exhibition to solicit community feedback. There were twenty submissions received and 777 visits to the site. The responses raised a number of suggestions and aired a variety of concerns, but overall there was no one consistent issue raised. A number of issues typical to these types of developments were raised such as anti-social behaviour, parking and traffic. These will need to be minimised through design and operational strategies in the plan of management, particularly for larger events.

Sports Partners

- As mentioned earlier, WSC and MVDBA are committed to working together to deliver the sporting hub. During the course of this project MVDBA met with both the Councilors and the WSC team running the masterplan project to exchange information, discuss funding options for DA studies and gain alignment on the Regional Hub project.
- During the development of the Lackey Park Masterplan various sports partners have been involved in the briefing process including rugby league, cricket and gymnastics. These sports partners have also engaged with their state sport organisations (SSO) as required for input into the facilities.

- MVDBA have also engaged stakeholders in the development of their Indoor Sports Centre concept including cricket, football, netball, hockey and the council itself. This has also included the SSO's as required.

Government

- The NSW Office of Sport is a key stakeholder in this project. During this project MI and WSC have met with Office of Sport to discuss both the Lackey Park Masterplan and the overall Regional Sporting Hub including the opportunities for Community Oval. We understand that MVDBA have approached NSW Office of Sport in the past for funding, although we understand that this was not successful.
- State and Federal Members. It is understood that the MVDBA have engaged with local members on the SHMISC. The WSC have been less active in this regard, but plan to start engagement when the concept for the hub is firmed up.
- Canberra Region Joint Organisation (CRJO). Office of Sport and WSC are involved in this forum however it is understood that little information has been shared with this forum yet.



Office
of Sport





5. Stakeholder Consultation



5.1 Recommendation: Stakeholder Consultation General

It is recommended that following the consolidation of the proposal, WSC take an active approach to stakeholder engagement. This should include briefing the various parties on the current status of the Regional Hub project in addition to the Lackey Park Masterplan. The Office of Sport should be engaged regularly, both at a local level and through their infrastructure team as they are likely to be a key party for state funding. Similarly, local members should be briefed on the benefits of the proposal.

5.2 Recommendation: Stakeholder Consultation MOU

Due to the critical nature of the relationship with the MVDDBA on this project, it is recommended that a MOU is developed between the parties to clarify the responsibilities and expectations of the relationship. The SHMISC is a critical part of the Regional Sporting Hub, and good communication will be critical to ensuring understanding and alignment between the two parties and projects.

6. Lackey Park Masterplan Review



The masterplan design of Lackey Park appears to be well-considered and responds to the site context, constraints and needs of stakeholders. The only areas we recommend challenging are the size and capacity of the grandstand itself and the location of Gymnastics. In addition, we believe that services, parking and traffic should be reviewed, to minimise risk and maximise opportunities, and that the cost plan should be refreshed by a QS during the next stage.

Background

The preliminary concept masterplan was developed in 2017 by Rupert Milne Home, Landscape Consulting. This included a which developed a concept for re-developed Lackey Park including a

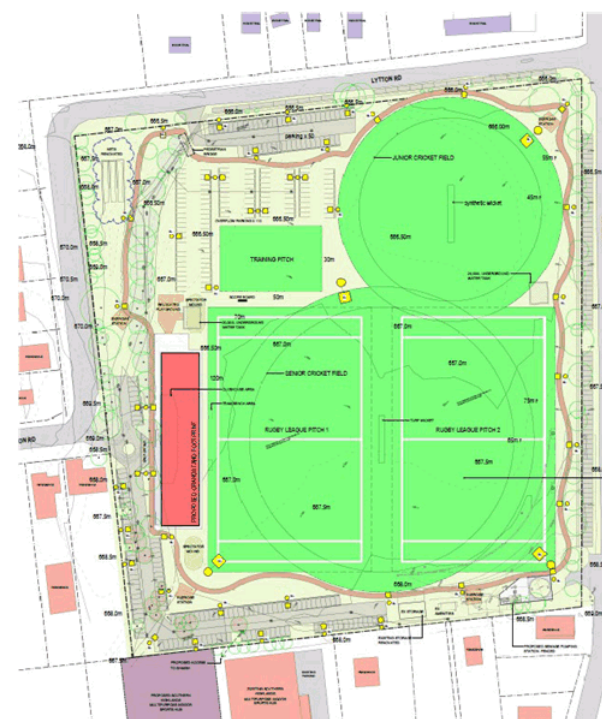
- Two ovals, with the main oval having the ability to be re-configured as two rugby fields.
- A small stand which included a canteen, toilets and amenities.
- 4 sport courts (netball or similar)
- Spectator mounds
- On grade parking and reconfigured access roads into the facility.

This masterplan concept has been further developed by Edminston Jones Architects and the set of drawings provided for review are the Draft DA set, dated June 2020. There is no masterplan report which accompanies the drawings, and it appears to be a purely architectural masterplan.

Design Comments

- The initial concept had a much smaller grandstand. Why was the capacity for the grandstand increased? What events will need a stand of this size?

- Putting Gymnastics under a grandstand adds significant cost due to the need for longer spans to clear the equipment. It would be more cost effective to have the amenities under the grandstand and have the gym at one end with out seating over (see also point above).
- Ensure that the design maximises outdoor recreation opportunities and uses inclusive design principles as it develops. See also the discussion of the drivers and users earlier.





6. Lackey Park Masterplan Review



- Assume that all the relevant codes have been considered for the sports field and facilities designs so that the facility is suitable for representative/national level competition. Issues to consider include:
 - Overlay of the different fields to check the requirements including run off/dead ball zone (e.g. Rugby Union).
 - Warm up areas.
 - Broadcast requirements and overlay.
- Grid for the grandstand does not appear to relate to the seating bays. Could a more efficient grid be developed?
- Does there need to be a control room or overlay location identified for major events?
- What is the proposed use for the club house? Will it be used for functions? How will food and beverage services be offered (kitchen/canteen/cool room).
- Consider overlay of pop up bars for major event mode.
- Deliveries, waste and storage collection location?
- A breezeway aligned with the NRL field centre line would be preferable for player access. This could be reviewed if the gym was moved to one end (see also discussion above).
- Could the breezeways be consolidated – three seems to be a lot for a building of this size.
- Do the existing amenities remain on the south of the site? Suggest remove if not refurbished.
- Maximise landscaping, replace any trees removed, plant additional trees. Ensure parking areas have shade and green cover.
- For DDA seating at terrace consider:
 - Position at the same level as the terrace area to provide greater number of positions and flexibility. DDA seating spaces to be used for standing or loose seating if they are not required.
 - Use lightweight platforms for DDA seating positions – as per above can be removed if demand for DDA position is weak.
- Have Green Guide requirements been considered in terms of seating bays and aisle widths to maximise efficiency of seating? Rows appear to be shorter than a typical bay, increasing the number of aisles.
- Consideration needs to be made as to how the facility is secured. For example should gates be located in the breezeways to secure the facilities other than public toilet access.
- Use planting and landscaping to screen the park from industrial area to north and road/railway to the east.
- Does there need to be grounds and maintenance equipment and storage on site? Where will this be stored.
- Access and address to the SHMISH is poor. There needs to be a better integration of the two facilities to form a Sporting Hub. Is it possible to create a vehicle link between the two sites?

6.1 Recommendation – Lackey Park Masterplan - Design

Review the design to ensure maximum benefits and best value to WSC.

Services and Utilities

- No services drawings were provided for review.
- Is the capacity of services serving the site sufficient including power?
- What level of services survey has been done for the site – are there any risks?



6. Lackey Park Masterplan Review



- It appears that a sewer runs through the site. Will this need to be diverted as part of the works?
- Pitch mentions a retention tank. Can this tank be large enough to be useful? See also comments with respect to flooding below.
- No plant rooms shown in the stand – where will these be located (electrical, hot water etc)?
- What are the underground water tanks for - rainwater? Could this be located above ground under the raking seats of the stand more cost effectively?
- Consider screening the new sewage pumping station rather than fencing.
- Can bore water be used for the pitch irrigation?
- The sewage pumping station site blocks any access from the existing road junction. Assume this decision was made in the context of the broader precinct access and parking.
- Include power/data points, three phase power etc. to pitch side for events.
- Consider service points with power data and drainage at other locations to provide flexibility for events without overlay.
- The site is subject to flooding. We understand that the current design has considered flooding however there remain some questions:
 - Comments from the public exhibition indicated that the level of the pitches and facilities will be raised to avoid flooding – however this is not clear from the drawings. There is 500 mm of subsoil drainage indicated but that is all.
 - How is the lowered entrance to gymnastics protected? It appears to have a raised entry point, but it is not clear how much freeboard protection is provided

6.2 Recommendation – Lackey Park Masterplan – Services & Utilities

Services engineering review to ensure all major cost items scoped. Civil engineer to review the sewer, stormwater/flood protection strategy to ensure that the required areas are protected, and adequate allowance has been made for any flood protection measures/retention.

Parking and Access

It is understood that a traffic study is being undertaken to understand the impact on local traffic volumes, junctions and access points. In addition:

- Co-ordinate parking and access across the two sites to ensure efficiencies, adequate day-to-day parking and shared event /overflow parking. This will minimize the footprint.
- Consider coach drop off and parking bays and point to point transport.
- Review parking opportunities on the other side of Lackey Road to maximise useable public space and landscaping opportunities.
- Is it possible to reduce permanent parking and use more overlay for major events in the short term. Maximising public recreation space. Further permanent parking can be provided if required.

6.3 Recommendation – Lackey Park Masterplan – Parking and Access

Undertake a traffic study, car parking optimisation and vehicle access review.



6. Lackey Park Masterplan Review



Event Opportunities

To maximise the economic benefits consider the opportunities to host events at the site. This should be included in operating model analysis discussed earlier.

6.4 Recommendation – Lackey Park Masterplan – Event Opportunities

As part of any operational analysis and commercial model consider the potential events that could be hosted at the site.

Cost Plan

No cost plan was provided in the documentation. The only cost schedule provided was from Edminston Jones which was a one-page summary listing an original QS estimate, and then adding a number of additional line items to cover additional items such as the increase in the grandstand size and impact of gymnastics. An additional cost of \$1.4 million to double the size of the grandstand and include gymnastics appears low based on the original cost of \$6m for building works. . The total project cost currently sits at just over \$14m.

The document does not state assumptions and exclusions (such as escalation), and fees are listed as TBA. A contingency of 5% appears low at this stage and would normally be at least double at 10%.

6.5 Recommendation – Lackey Park Masterplan – Cost Plan

An updated cost plan should be prepared based on the current design with clear assumptions and exclusions.

Linking Council Projects

- Pedestrian access – the drawings indicate a pedestrian access to Moss Vale, however, google maps indicate no pavement on part of this route. Can this be either fast-tracked or become part of the works if funding is secured?
- Cycle routes – there are a number of proposed cycle routes which will connect to Lackey Park in the future. Can this be fast-tracked or become part of the works if funding is secured?

6.6 Recommendation – Lackey Park Masterplan – Linking Council Projects

Review priority of adjacent pedestrian and cycle projects to maximise benefits from active transport and integration with other WSC strategies.

7. Basketball – Indoor Sports Centre Review



The Otium report of 2017 provides a great basis for the design of the SHMISC; however, it appears that the current concept has moved away from the original briefing and recommendations. We recommend a dialog with Moss Vale District Basketball Association (MVDBA) to understand the drivers for these changes and building size increase. In addition, we believe that services, parking and traffic should be reviewed and that an updated cost plan be requested from MVDBA. Finally, we recommend that WSC consider developing an MOU with MVDBA for this project, review potential operational models (including the Basketball Stadium and Lackey Park) and conduct preliminary financial modelling to understand the operating model sustainability.

Background

The current Basketball Stadium has 2 courts and associated amenities such as canteen, office and function room. The centre is managed by the MVDBA (affiliated with Basketball NSW). The centre is well used during peak times and there is little capacity for other sports during these time¹. Other organisations which use the facility currently include local schools, training camps and development programs, major events and tournaments.

According to the concept report, basketball participation rates are significantly higher than those of Basketball NSW, and in terms of members per court, are more than double other regional areas and almost double the state average rate¹. This has been attributed to the local climatic conditions favouring indoor sports. The brief has been developed in consultation with the proposed users, associations and SSO's.

The future users would include:

MVDBA – main user, year-round.

Futsal - competitions (higher use in summer)

Netball - competitions (higher use in summer)

Hockey – competitions (summer)

Other Community / general use – training, holiday programs, on trend recreation activities, community rooms, offices etc.

Events – This facility provides an indoor tournament venue in the Southern Highlands and opportunity to tap into the sports event market providing content and economic activity to the region. It is estimated that at least 4 larger basketball and hockey events could be secured every year²



1. Otium, Moss Vale & District Basketball, Feasibility and Concept Design Report, Southern Highlands Multi-Purpose Sports Centre, 2017
2. Michael Connell & Assocs. (Mca), Economic Impact Assessment: Southern Highlands Multi-Purpose Indoor Sports Centre



7. Basketball – Indoor Sports Centre Proposal Review



SHMISC Proposal

The original proposal was developed in 2016 and the needs, market assessment, facility concept and business model are documented in the Otium¹ report. Since then the concept has been developed into a set of drawings which have been prepared by the Facility Design Group². During this period there have been a number of developments to the design including an increase in the size of the facility and an increase in the number of courts. If the WSC are going to take a more active role in the responsibility for funding, operating and maintaining of the facility as part of the Regional Sporting Hub, then the comments below can be used as a starting point to ensure that the design is cost effective and realizes the maximum benefits for the community.

Design and Schedule of Accommodation

The original brief developed by Otium¹ had a different arrangement of courts (3 instead of 4) and did not include some of the spaces currently shown on the drawings dated 2019². The original drawings had a estimated total building area of 4,446m² and the current drawings appear to have nearly 6,000m² of internal area and four courts, and increase of almost 35%. The width of the building has also increased significantly. The original cost plan by Turner and Townsend¹ had a total cost of \$11.2m for phase 1 and phase 2, and no further costing information has been provided during this project.

7.1 Queries and comments on the design

- Is there an updated cost plan. How has the cost of the additional area been captured?
- The floor plan appears to relatively inefficient with lots of space dedicated to circulation and storage spaces. What is driving this?
- Where is the plant room for the new facility – the only mention is hot water plant combined with the cleaner room?
- Width between courts reduced, limiting clearances & viewing opportunities. Is there sufficient clearance between the courts for competition?

- Café location is very internal with little access to natural light and outdoor space.
- Multi-purpose room could be better located close to the entry for ease of access and set up.
- Some functions could be moved to improve operations such as the first aid room hidden behind the lift and the control room away from the show court.
- The mezzanine floor contains 9 consultation rooms, a second multi-purpose room, kitchen and cool room. Is there market demand for these spaces?
- The gap between the existing and new building looks to be less than 6m and will have fire implications/add cost.
- Does the flooring change restrict use? For example will it restrict use for multi-team competitions?
- Maximise landscaping, replace any trees removed, plant additional trees. Ensure parking areas have shade and green cover.
- Are there any environmental or habitat issues?
- Have ESD principles been integrated into the design?
- The access and address to Lackey Park is poor if this building is to be an integrated sporting hub, see also integration later in the report.
- Deliveries, waste storage and collection, is not clear.
- Overall the original design appears to be more cost effective. The rationale behind the increase in the size of the facility needs to be understood. For example from 3 to 4 courts, second multi-purpose room etc.

1. Otium, Moss Vale & District Basketball, Feasibility and Concept Design Report, Southern Highlands Multi-Purpose Sports Centre, 2017

2. Facility Design Group Architecture & Construction Plans and elevations, dated August 2019



7. Basketball – Indoor Sports Centre Proposal Review



7.1 Recommendation: Indoor Sports Centre – Design

A dialogue should be started with MVBDA to understand the drivers for the design and increase in size of the facility. In addition there needs to be conformation of the total cost for the current design.

Services and Utilities

There is no information provided on services or infrastructure in the basketball documentation. It is also understood that the proposed site is subject to flooding and significant enabling works will be required. In addition there may be a requirement to raise the building/thresholds, which could add cost.

7.2 Recommendation: Indoor Sports Centre – Services and Utilities

Services and infrastructure requirements should be developed, including engineering advice to firm up costs.

Parking and Access

It is understood that a traffic study is being undertaken to understand the impact on local traffic, junctions and access points. It is also recommended that the parking is coordinated across the whole site to ensure adequate day to day parking, with event parking shared across both sites.

7.3 Recommendation – Indoor Sports Centre – Parking and Access

Undertake a traffic study, car parking co-ordinated across the whole site and vehicle access review.

Land Ownership and Zoning

The new centre is located on land owned by the MVBDA which crosses two different zones, Private Recreation (RE2) and Residential (R2). Based on the LEP 2010 both these zones allow for indoor and outdoor recreation facilities.

7.4 Recommendation - Indoor Sports Centre – Land Ownership and Zoning

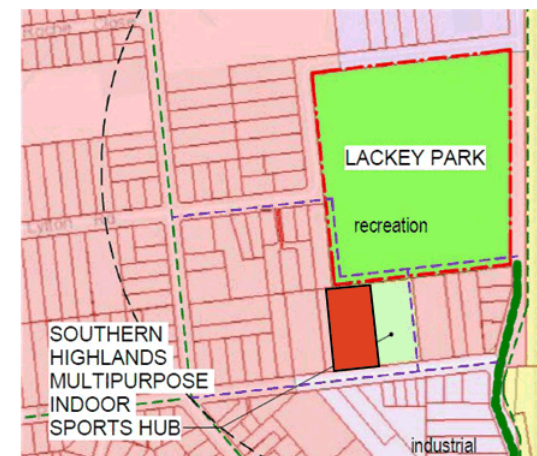
If the WSC will take on the responsibility for funding, developing, operating and maintaining the facility then land transfer options should be explored.

The existing basketball stadium

The basketball documentation indicates a preference for the ownership and operation of the existing centre to remain in the hands of the MVBDA. However, large competitions may need more than 4 courts, and there are benefits in terms of revenue potential and operational efficiencies to be gained running a larger facility. The WSC should review all management options to ensure that the operation and ownership model chosen provides best value to the community and WSC.

7.5 Recommendation – Indoor Sports Centre – Basketball Stadium

Ensure that the ownership and operation of the existing facility is considered as part of the review of the management options for the new centre and Regional Hub more broadly.



Zoning: SHMISC site shown in red



7. Basketball – Indoor Sports Centre Proposal Review



Operating Model

A number of different management models could be used for the new centre. These include:

- In-source management:
 - In house management by WSC
 - Section 355 committee of management
 - License agreement between WSC and users/sporting partners
- Out-source management
 - Management contract
 - Lease agreement

The management model analysed in the Otium report¹ is that both centres are managed as one centre. WSC leasing the existing centre from MBVA and running both sites as one being seen as the most practical solution.

The Otium report highlights that facilities with less than 3 or 4 courts have a lower income generating capacity, and that four or more courts are needed for financial viability. Office of Sport in discussions commented that 6 courts provided a good basis for a commercial operation, with the ability to garner interest from operators such as PCYC. This would indicate that the council should if possible, operate both venues, or at least have a commercial arrangement in place for any events that need more than 4 courts.

7.6 Recommendation – Indoor Sports Centre – Operating Model

The WSC should undertake a review of preferred operational models for the proposed facilities to enable maximise efficiency, utilisation and community benefits. This should include an assessment of the realistic revenue potential for future third party operators and options for the Sporting Hub extent including the existing basketball stadium.

Costing

A number of items are excluded from the Turner and Townsend costing in the Otium report¹, including:

- Adverse soil conditions including contamination
- Cost escalation beyond September 2016
- Staging costs
- Services - Upgrading to infrastructure, service diversions, stormwater detention/retention.
- FF&E
- Car Parking
- Works to the existing stadium

Note that any funding application will need to include many of these costs in order to ensure that the WSC does not end up with a budget blow out or cost saving measures that erode community benefits. We also know that some further investigations have taken place since this budget was prepared (e.g. geotechnics).

By way of comparison, the recently opened Shoalhaven Indoor Sports Centre has 4 courts including a permanent show court, an area of 5,675m², cost \$16.4m.

7.7 Recommendation – Indoor Sports Centre - Costing

It is recommended that an updated cost plan is provided to take account of the recent investigations, design updates and sufficient allowances made for any outstanding risks.

1. Otium, Moss Vale & District Basketball, Feasibility and Concept Design Report, Southern Highlands Multi-Purpose Sports Centre, 2017



8. Combined Project – Regional Sporting Hub



The combined Sporting Hub has great potential. We recommend that a combined masterplan is developed as this will enable WSC to respond to precinct considerations, maximise opportunities across the site and appeal to potential funders.

The current designs for both Lackey Park and SHMISC have been developed in relative isolation and do not fully integrate with each other. The combination of the two projects into a sporting hub can provide efficiencies, appeal to potential funders such as Office of Sport and ensure the community has a high-quality sport and recreational facility for years to come.

In order to maximise the value delivered and sell the Sporting Hub to potential funders it is recommended that the projects are consolidated into a combined masterplan. During this process consideration should be given to the key constraints and opportunities at a precinct level.

Precinct Considerations

The following considerations should be considered as part of the combined masterplan:

- Precinct 'front door'. This needs to be a highly visible and provide an arrival point for visitors to the 'precinct'. There may be multiple entry points required, but one main arrival point addressing the main road and approach would be preferable.
- Pedestrian and vehicle interconnection points between the two facilities.
- Review of facilities for double up/competing commercial spaces. In particular the food and beverage offerings and function spaces. Ensure there are differentiated so they do not compete with each other.
- Integrated signage and wayfinding to ensure consistent experience for visitors.
- Co-ordinated external areas with a consistent palate used for landscaping, hard surfacing, street furniture etc.

Opportunities

Opportunities to explore as part of the combined masterplan process include:

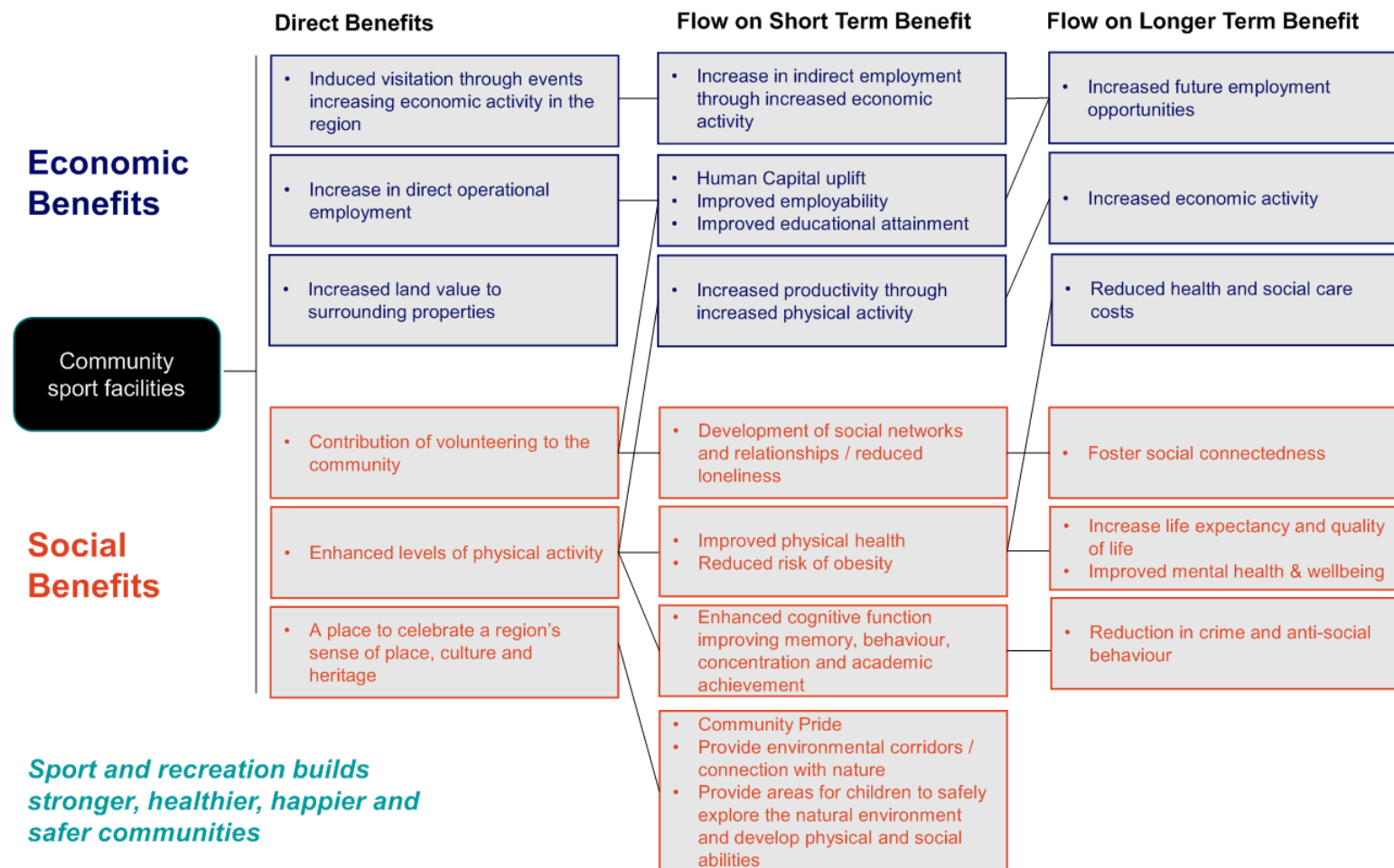
- Rationalized and integrated access, traffic and parking.
- Ability to share utilities and infrastructure for example combined stormwater infrastructure, rainwater storage, power, waste compound etc.
- Ability to share services on a precinct level and generate economies such as cleaning, catering, maintenance, grounds.
- Integrate Indoor Centre into the walking track/fitness loop.
- Relocate cricket nets to be more central between the venues.
- Provide external courts (basketball/netball) in zone between facilities courts if parking can be rationalized. This can be used for parking at major events.

8.1 Recommendation – Combined Project Regional Sporting Hub

Develop a combined masterplan so that WSC can respond to precinct considerations and maximise opportunities across the site and appeal to potential government funding partners.



9. Direct and Indirect Benefits





10. Project Roadmap

This roadmap outlines the next phases of the project along with the potential process for a grant funding application. At a minimum we recommend that WSC consider Lackey Park as the first stage of a longer-term Regional Sporting Hub masterplan for the site for funding purposes. This will demonstrate to government a co-ordinated long-term view which maximises the overall benefits to the community and NSW over time. The next steps are captured below which also include the key recommendation actions made for each of the sites above, along with the business case process and timing.

Introduction

It is expected that based on the estimated total cost and low risk level that this project will not need to follow the INSW gateway process and only need a Strategic Business Case. It is worth noting that any expenditure made prior to the allocation of funding is likely to be a sunk cost and will not be reimbursed, should funding be received.

In terms of the funding application, the project could be rolled into one larger staged precinct proposal including:

- The Regional Sporting Hub: Lackey Park Oval masterplan + SHMISC + Basketball Stadium
- Community Oval re-development

This approach will demonstrate the maximum level of benefits over the long term due to the utilisation and multi-purpose nature of the Hub and the Community Oval facilities.

Alternatively, WSC could concentrate on the Lackey Park Component of the Hub only and develop the business case around those benefits. This minimises risk by limiting the funding application to those projects fully in the control of the WSC. However, it is still recommended that there is an overall precinct masterplan prepared to illustrate the long-term strategic plan WSC have for sport and recreation at the site.

Roadmap

The section below outlines a short horizon program for the project up to the point of funding application. It is noted that the current timing of the project means that it may have missed the window of opportunity for the 2021 budget cycle. However, it may be possible to gain funding through an infrastructure stimulus package.

Phase 1: Design Update and Sporting Hub Masterplan Consolidation (Oct & Nov 2020)

1A Lackey Park Masterplan Update (Nov 2020)

- Review design including general design, services, parking and access, event opportunities
- Appoint consultants to review key areas of risk: Civil & Stormwater, Structure, Building Services, Traffic.
- Quantity Surveyor to update/review previous cost plan based on current masterplan.
- Consider associated opportunities:
 - Community Oval as Stage 2, when NRL have vacated.
 - Show Pavilion when Gymnastics relocated.
 - Aboriginal cultural heritage opportunities
 - Linking projects (cycleway and pedestrian access)



10. Project Roadmap



1B SHMISC Assessment (Nov 2020)

- Engage with MVDBA with respect to:
 - Their design changes, services and utilities, stormwater, parking and access.
 - Obtaining an updated cost plan based on the current concept

1C Sporting Hub Masterplan (Nov-Dec 2020)

- Develop a consolidated site masterplan including Lackey Park and SHMISC.
- Explore synergies and opportunities
- Develop operational options and consolidated commercial model including event opportunities.
- Explore land ownership options
- Develop long-term development program

Phase 1D Stakeholder Engagement (Dec-Feb 2020)

- Start discussions with MVDBA on MOU, land ownership, existing basketball stadium and preferred operational models.
- Develop a briefing document to sell project to likely sponsors and key parties, such as Office of Sport, local members of state and federal parliament and other key parties. Workshop the key messages. High level quantification of the direct and indirect benefits.
- Initiate stakeholder engagement to socialize the updated designs and Sporting Hub Masterplan, along with key messages. This should include potential funders, sponsors and key stakeholder groups.

Phase 2: DA and Funding Application

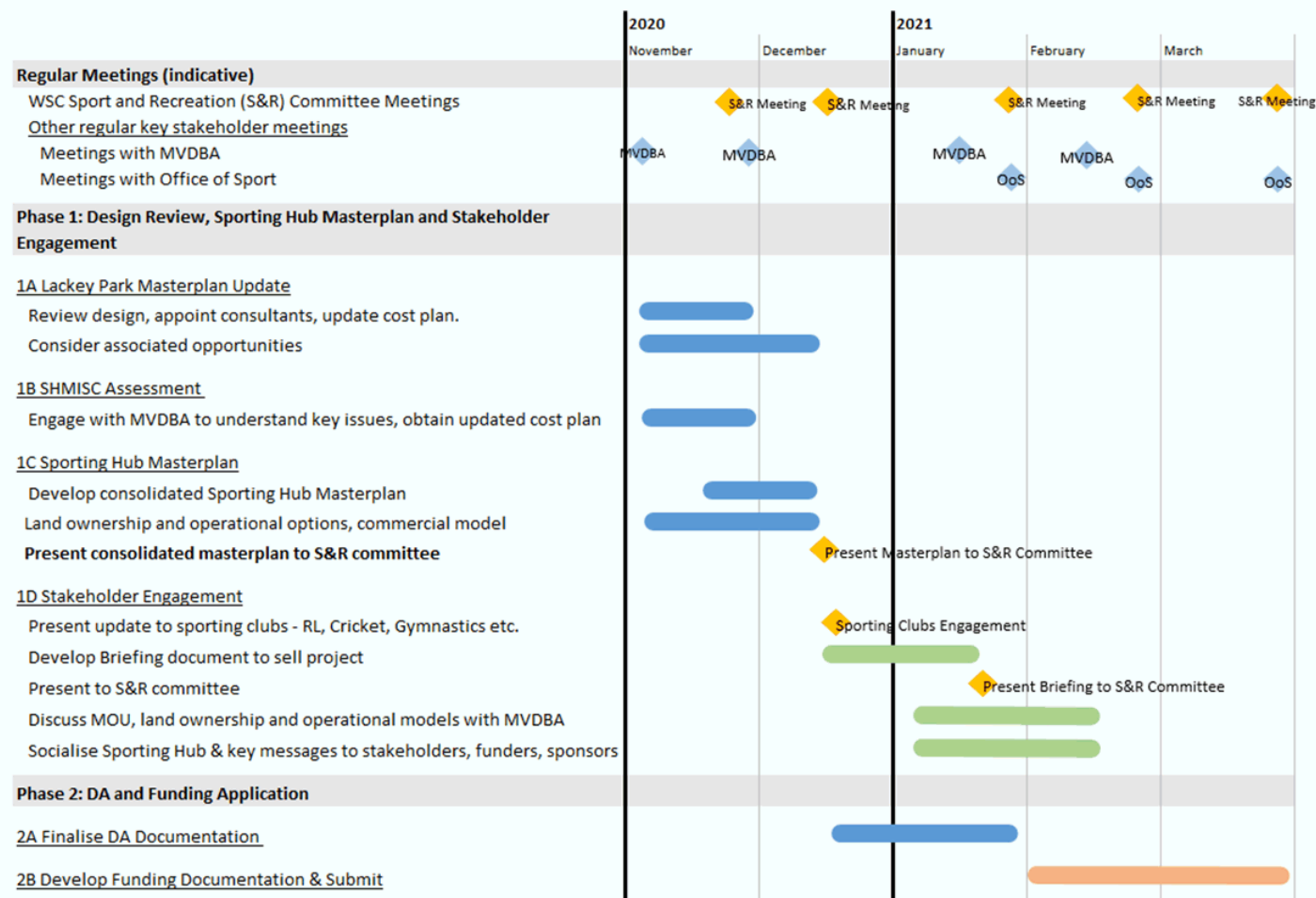
Phase 2A: Finalize DA Documentation (Jan 2021)

- Based Phase 1, finalise DA documentation and submit applications

Phase 2B: Develop Funding Documentation and Submit (Feb-March 2021)

- Assuming appetite from government and suitable funding source available, prepare funding documentation. This will need to articulate the need and benefits of the project. A Business Case may be required, depending on the funding level requested and perceived risk, which would include at a minimum the case for change and a cost benefit analysis (economic appraisal)
- Present case to Government via project sponsor.

10. Project Roadmap





11. Recommendations



3.1 Recommendation: Drivers - Facilities for the Community

It is recommended that following the relocation of Highland Storm to Lackey Park that Community Oval is repurposed as a community park providing a diverse and inclusive set of facilities such as seniors playground, inclusive playground, destination playground and skate park.

3.2 Recommendation: Show Pavilion, Moss Vale Showgrounds

It is recommended that WSC discuss the opportunities for the Show Pavilion with the Moss Vale and District Agricultural, Horticultural and industrial Society to see if further community benefits can be derived.

3.3 Recommendation: Alignment - Community Strategic Plan

In addition to the above it is recommended that the WSC explore ways in which the project could deliver on strategy 2.3.2: Acknowledge and respect our Aboriginal cultural heritage and people. This could be in the form of an aboriginal heritage interpretation strategy with practical implementation such as information boards along the walking track. Office of Sport highlighted this as an important part of diversity, inclusion and heritage.

3.4 Recommendation: Alignment – Sports Infrastructure Strategy

The future WSC's Sports Infrastructure Strategy needs to incorporate the Lackey Park Regional Sporting Hub.

3.4 Recommendation: Alignment – NSW Office of Sport Strategies

In this project the consideration of alignment has been focused on the WSC Strategic Plan and the Office of Sport strategies discussed above. Moving forward this will need to be extended to consider broader government policies such as the Premiers and State Priorities. Illustrating alignment with government priorities and policies will be key for any funding applications.

5.1 Recommendation: Stakeholder Consultation General

It is recommended that following the consolidation of the proposal, WSC take an active approach to stakeholder engagement. This should include briefing the various parties on the current status of the Regional Hub project in addition to the Lackey Park Masterplan. The Office of Sport should be engaged regularly, both at a local level and through their infrastructure team as they are likely to be a key party for state funding. Similarly, local members should be briefed on the benefits of the proposal.

5.2 Recommendation: Stakeholder Consultation MOU

Due to the critical nature of the relationship with the MVDDBA on this project, it is recommended that a MOU is developed between the parties to clarify the responsibilities and expectations of the relationship. The SHMISC is a critical part of the Regional Sporting Hub, and good communication will be critical to ensuring understanding and alignment between the two parties and projects.



11. Recommendations



6.1 Recommendation – Lackey Park Masterplan - Design

Review the design to ensure maximum benefits and best value to WSC.

6.2 Recommendation – Lackey Park Masterplan – Services & Utilities

Services engineering review to ensure all major cost items scoped. Civil engineer to review the sewer, stormwater/flood protection strategy to ensure that the required areas are protected, and adequate allowance has been made for any flood protection measures/retention.

6.3 Recommendation – Lackey Park Masterplan – Parking and Access

Undertake a traffic study, car parking optimisation and vehicle access review.

6.4 Recommendation – Lackey Park Masterplan – Event Opportunities

As part of any operational analysis and commercial model consider the potential events that could be hosted at the site.

6.5 Recommendation – Lackey Park Masterplan – Cost Plan

An updated cost plan should be prepared based on the current design with clear assumptions and exclusions.

6.6 Recommendation – Lackey Park Masterplan – Linking Council Projects

Review priority of adjacent pedestrian and cycle projects to maximise benefits from active transport and integration with other WSC strategies.

7.1 Recommendation: Indoor Sports Centre – Design

A dialogue should be started with MVBDA to understand the drivers for the design and increase in size of the facility. In addition there needs to be conformation of the total cost for the current design.

7.2 Recommendation: Indoor Sports Centre – Services and Utilities

Services and infrastructure requirements should be developed, including engineering advice to firm up costs.

7.3 Recommendation – Indoor Sports Centre – Parking and Access

Undertake a traffic study, car parking co-ordinated across the whole site and vehicle access review.

7.4 Recommendation - Indoor Sports Centre – Land Ownership and Zoning

If the WSC will take on the responsibility for funding, developing, operating and maintaining the facility then land transfer options should be explored.

7.5 Recommendation – Indoor Sports Centre – Basketball Stadium

Ensure that the ownership and operation of the existing facility is considered as part of the review of the management options for the new centre and Regional Hub more broadly.



11. Recommendations



7.7 Recommendation – Indoor Sports Centre – Operating Model

The WSC should undertake a review of preferred operational models for the proposed facilities to enable maximise efficiency, utilisation and community benefits. This should include an assessment of the realistic revenue potential for future third party operators and options for the Sporting Hub extent including the existing basketball stadium.

7.8 Recommendation – Indoor Sports Centre - Costing

It is recommended that an updated cost plan is provided to take account of the recent investigations, design updates and sufficient allowances made for any outstanding risks.

8.1 Recommendation – Combined Project Regional Sporting Hub

Develop a combined masterplan so that WSC can respond to precinct considerations and maximise opportunities across the site and appeal to potential government funding partners.



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11.3 Tender for Transport and Disposal of Shredded Organic Waste

Reference: 6330/20.12
Report Author: Manager Business Services
Authoriser: Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan: Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to present the evaluation of the Request for Tender for the Transport and Disposal of Shredded Organic Waste.

RECOMMENDATION

1. **THAT** in relation to the report concerning the Tender for Transport and Disposal of Shredded Organic Waste - Council adopts the recommendations contained within the Closed Council report – Item 19.1.

OR

2. **THAT** the report concerning Tender for the Tender for Transport and Disposal of Shredded Organic Waste - be considered in Closed Council – Item 19.1. This report is confidential in accordance with s10A(2) of the Local Government Act, 1993, under clause 10A(2)(d)(i).

Note: The Council, or a committee of the Council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed (15.9 – Code of Meeting Practice).

Where the matter has been identified in the agenda of the meeting under clauses 3.21 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 15.9, members of the public must first make an application to the Council in the approved form. Applications must be received by close of business (4.30pm) two (2) business days prior to the meeting at which the matter is to be considered (15.11 – Code of Meeting Practice).

REPORT

BACKGROUND

Council sought tenders for suitable and qualified contractors to provide a schedule of rates for the transport and disposal of shredded organic waste. Until recently, Council had processed organic waste into garden mulch and ground cover at the Moss Vale Resource Recovery Centre. A subsequent review of the risks associated with this process led to the decision to process this material off site, through a contract engagement.

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REPORT ACTING DEPUTY GENERAL MANAGER OPERATIONS FINANCE AND RISK



The tender specification includes the ability for Council to purchase back organic product, compliant with AS4454:2012, for sale at the Resource Recovery Centre.

REPORT

Council sought tenders for suitable and qualified contractors to provide a schedule of rates tender for the scope of works. The full scope of works was detailed in the tender documents

In accordance with the *Local Government Act 1993* part 3, section 55(3)(n), Council is required to invite tenders where estimated expenditure is greater than \$250,000 (GST inclusive).

ADVERTISING

The tender advertising period was from the 28 April 2020 to 26 May 2020.

The tender was advertised as follows:

Newspaper / Website	Date Advertised
Newspaper – Sydney Morning Herald	28 April 2020
Newspaper – Southern Highlands News	29 April 2020
Council's Website	For the duration of the advertising period
Council's eTendering Website	For the duration of the advertising period

A total of ten (10) tender submissions were received:

Company Name	Location	Postcode
Australian Native Landscapes Pty Ltd	Terrey Hills	2084
Clean and Green Organics Pty Ltd	Bringelly	2556
Earth Civil (Highlands Sands & Soil)	Picton	2571
Earth Exchange Pty Ltd	Castle Hill	2154
JR & EG Richards (NSW) Pty Ltd	Tuncurry	2428
Remondis Australia Pty Ltd	St Marys	2760
Riverbend Organics Pty Ltd	Anambah	2320
Soil Co Pty Ltd	Kembla Grange	2526
Suez Recycling & Recovery Pty Ltd	Rhodes	2138
Sydney Waste Pty Ltd	Smithfield, NSW	2164

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LATE TENDERS

There was one (1) late tender.

Company Name	Location	Postcode
Sydney Waste Pty Ltd	Smithfield, NSW	2164

TENDER EVALUATION

A Procurement Initiation Plan was developed which outlined the pre-determined selection criteria, the criteria weightings, and members of the tender evaluation panel.

Each submission was evaluated against the specified criteria by the tender evaluation panel with a scoring system based from 0 to 10 and weighted according to the pre-determined criteria.

SELECTION CRITERIA

Mandatory Criteria:

Mandatory Criteria
Public Liability - \$20 million
Workers Compensation OR [Self Employed] Personal Accident and Illness Insurance or Personal Income Protection
Workers Compensation

Tenderers were required to meet the mandatory criteria to be eligible to be shortlisted and progress any further in the evaluation process.

Non-Cost Selection Criteria & Weighting:

Non-Cost Criteria	Weighting
Capability & Experience	25%
Specifications, Service & Support, Fit for Purpose	5%
Community & Social (including local content)	10%
Work Health Safety & Environment	10%
Total	50%

Summary of Selection Criteria & Weighting:

Criteria	Weighting
Total Non-Cost Criteria	50%
Total Cost Criteria	50%
Total	100%

NON-COMPLIANT TENDERS

There were no non-compliant tenders.

CONSULTATION

Community Engagement

Tenders are part of a commercial arrangement and therefore no community engagement is required.

Internal Consultation

Executive

External Consultation

None

SUSTAINABILITY ASSESSMENT

- **Environment**

The reuse of organic waste material as mulch and/or ground cover is a sound environmental practice which ensures the product can be diverted from landfill.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

This tender has been conducted in accordance with Part 7 of the *Local Government (General) Regulation 2005*.

RELATED COUNCIL POLICY

Council's Procurement Guidelines have been used to inform the tender process.

CONCLUSION

The tender evaluation summary and recommendation are documented in the report to Council's Closed Committee.

ATTACHMENTS

There are no attachments to this report.

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**REPORT ACTING DEPUTY GENERAL MANAGER OPERATIONS
FINANCE AND RISK**



Richard Mooney

Acting Deputy General Manager Operations Finance and Risk

Wednesday 4 November 2020

12 CORPORATE STRATEGY AND DEVELOPMENT SERVICES

12.1 Development Applications Determined from 29 September 2020 to 25 October 2020

Reference: 5302
Report Author: Team Leader Business Support
Authoriser: Group Manager Planning, Development and Regulatory Services
Link to Community Strategic Plan: Promote building practices and the types of developments that improve resource efficiency

PURPOSE

The purpose of this report is to update Councillors on Development Applications Determined for the period 29 September 2020 to 25 October 2020.

RECOMMENDATION

THAT the information relating to the lists of Development Applications Determined for the period 29 September 2020 to 25 October 2020 be received and noted.

APPROVED APPLICATIONS BY DATE RANGE Date Range: 29 September 2020 to 25 October 2020

****Denotes an application for a property that has been affected by the Green Wattle Creek or Morton Bushfires.**

	Application ID	Primary Property	Owner	Description	Date Lodged	Days Stopped	Assess Days	Total Days	Date Finalised
1	20/0335.01	6045 Illawarra Highway Avoca NSW 2577 Lot 40 DP 1095193	Fitzpatrick Group Nominees Pty Ltd	8.2A Review Farm Building	22/05/2020	0	137	137	06/10/2020
2	21/0312	178 Walkers Road Avoca NSW 2577 Lot 4 DP 825717	F Lombardi, MC Lombardi	Residential Alterations and Additions (Extensions and Swimming Pool)	27/08/2020	0	41	41	08/10/2020
3	20/0825	102 Old Hume Highway Aylmerton NSW 2575 Lot 72 DP 869189 Lot 7 DP 248546	PIC Pastoral Pty Ltd	Subdivision (2 Lots)	22/01/2020	123	142	265	13/10/2020
4	21/0235 **	636 Wilson Drive Balmoral NSW 2571 Lot 692 DP 747940	RB Scholes, J Scholes	Dwelling House	17/08/2020	48	8	56	12/10/2020

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**REPORT DEPUTY GENERAL MANAGER CORPORATE, STRATEGY
AND DEVELOPMENT SERVICES**

	Application ID	Primary Property	Owner	Description	Date Lodged	Days Stopped	Assess Days	Total Days	Date Finalised
5	21/0493**	372 Wilson Drive Balmoral NSW 2571 Lot 15 DP 28213	A Pohl, K Brazier	Residential Alterations and Additions (Shed)	24/09/2020	0	6	6	01/10/2020
6	20/1077.05	36 Oxley Street Berrima NSW 2577 Lot 5 Sec 37 DP 758098	IC Bradley, AM Bradley	Section 4.55 Modification (Relocation of Driveway, Deletion of Retaining Wall and Reposition of Dwelling)	02/09/2020	0	29	29	01/10/2020
7	21/0172	40 Birchforest Place Berrima NSW 2577 Lot 4 DP 869781	AM Stuckey, L Grice	Residential Alterations and Additions (Spa Pavilion, Covered Walkway & Carport)	04/08/2020	6	70	76	21/10/2020
8	19/0753.05	73a Bendooley Street Bowral NSW 2576 Lot 13 DP 541820	HA Bassi	Section 4.55 Modification (Extensions, Internal Alterations)	07/08/2020	0	67	67	14/10/2020
9	19/1229.01	1 Kangaloon Road Bowral NSW 2576 Lot 10 DP 808740	Archibald Paradise Pty Ltd	Section 4.55 Modification to approved 10 unit Residential Flat Building including changing the mix of unit types and internal configuration of the units and addition of the walls and planter boxes to external garden areas	24/06/2020	48	55	103	06/10/2020
10	20/0737	88 Bowral Street Bowral NSW 2576 Lot 1 DP 135316	R Tomar, N Tomar	Change of Use (Dental Clinic)	18/12/2019	269	32	301	Approved by Council 15/10/2020
11	20/0755	6 David Street Bowral NSW 2576 S/P 36297	Owner SP 36297	Subdivision (2 Lots)	20/12/2019	179	121	300	16/10/2020
12	20/1209.01	29 Kimberley Drive Bowral NSW 2576 Lot 2 DP 1015533	N Hercus, M Hercus	Section 4.55 Modification (Relocate Pool Location)	08/10/2020	0	10	10	19/10/2020
13	20/1426	190 Bowral Street Bowral NSW 2576 Lots 13 & 22 Sec D DP 192732 & Lot 131 DP 524470	Boardman Developments Pty Ltd	Subdivision (13 Lots)	15/06/2020	56	71	127	21/10/2020

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**REPORT DEPUTY GENERAL MANAGER CORPORATE, STRATEGY
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	Application ID	Primary Property	Owner	Description	Date Lodged	Days Stopped	Assess Days	Total Days	Date Finalised
14	21/0099	20 Harley Street Bowral NSW 2576 Lot 31 DP 842059	CA Pinkstone	Residential Alterations and Additions (Extensions)	20/07/2020	0	72	72	01/10/2020
15	21/0106	22 Jonathon Street Bowral NSW 2576 Lot 75 DP 1003828	MA Dakyns, C Dakyns	Residential Alterations and Additions (Shed)	21/07/2020	0	78	78	08/10/2020
16	21/0162	79 Merrigang Street Bowral NSW 2576 Lot 26 DP 1136139	SC Jol, A Fischbeck	Demolition of Existing Dwelling, Construction of New Dwelling and Swimming Pool	03/08/2020	40	30	70	13/10/2020
17	21/0200	6 Macquarie Grove Bowral NSW 2576 Lot 98 DP 1003828	M Ferrari	Residential Alterations and Additions (Shed)	10/08/2020	22	43	65	14/10/2020
18	21/0202	19 Carlisle Street Bowral NSW 2576 Lot D DP 153699	RA Corder, JE Corder	Dwelling House	10/08/2020	0	57	57	06/10/2020
19	21/0258	27 Kimberley Drive Bowral NSW 2576 Part Lot 313 DP 1245164 Part Lot 314 DP 1245164	Tujiolo Pty Limited	Continued Use of Two (2) Conservatories	19/08/2020	0	43	43	01/10/2020
20	21/0287	7 Hamilton Avenue Bowral NSW 2576 Lot 82 DP 1065886	Rosemary Pty Limited	Residential Alterations and Additions (Internal Alterations and New Carport)	24/08/2020	0	49	49	12/10/2020
21	21/0314	325-327 Bong Bong Street Bowral NSW 2576 Lots 51 & 53 DP 1136482 (Lot 53 Includes Stratum)	MHJ Kroon	Retail Premises (Consolidate Shops 2a and 3 to create larger retail space)	27/08/2020	0	45	45	12/10/2020
22	21/0329	6a Derby Street Bowral NSW 2576 Lot 2 DP 1221719	CAY Allan	Dwelling House	31/08/2020	0	38	38	09/10/2020
23	21/0344	32 King Ranch Drive Bowral NSW 2576 Lot 16 DP 807240	LM Venish	Residential Alterations and Additions (Extensions)	01/09/2020	0	36	36	08/10/2020
24	21/0465	3 Balliol Close Bowral NSW 2576 Lot 403 DP 1248107	A Marasery, S Mathew	Dwelling House	22/09/2020	0	21	21	13/10/2020

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

Wednesday 11 November 2020

**REPORT DEPUTY GENERAL MANAGER CORPORATE, STRATEGY
AND DEVELOPMENT SERVICES**

	Application ID	Primary Property	Owner	Description	Date Lodged	Days Stopped	Assess Days	Total Days	Date Finalised
25	21/0564	8 Harley Street Bowral NSW 2576 Lot 37 DP 849460	GW Reilly, JA Reilly	Residential Alterations and Additions (Shed)	08/10/2020	4	11	15	23/10/2020
26	20/0428.01	10 Tyree Place Braemar NSW 2575 Lot 2 DP 1225697	Tycan Australia Pty Ltd	Section 4.55 Modification (Amend Condition 67 pertaining to Sewer Main upgrade)	25/08/2020	0	49	49	14/10/2020
27	20/0819	58 Old Hume Highway Braemar NSW 2575 Lot 56 DP 738324	JW Halliday, PA Halliday	Subdivision (2 Lots)	21/01/2020	165	108	273	20/10/2020
28	21/0300	14-16 Railway Parade Braemar NSW 2575 Lot 24 Sec 2 DP 792 Lot 25 Sec 2 DP 792	KG Zabel	Residential Alterations and Additions (Garage)	26/08/2020	0	53	53	06/10/2020
29	20/1469.01	2 Forwood Crescent Bundanoon NSW 2578 Lot 12 DP 831816	JM Tindale	Section 4.55 Modification (Increase in deck area and window changes)	01/10/2020	0	6	6	07/10/2020
30	21/0278	110 Greasons Road Bundanoon NSW 2578 Lot 6 DP 9134	Hammober Pty Ltd	Secondary Dwelling & Tennis Court	21/08/2020	0	61	61	22/10/2020
31	21/0289	83b Penrose Road Bundanoon NSW 2578 Lot 24 DP 1136	S Lai	Dwelling House	24/08/2020	28	21	49	13/10/2020
32	21/0296	74 Garland Road Bundanoon NSW 2578 Lot 34 DP 263668	GD Swinley, N De Borde	Residential Alterations and Additions (Extensions)	25/08/2020	0	50	50	15/10/2020
33	21/0356	4 Buchanan Close Bundanoon NSW 2578 Lot 200 DP 1266143	MM Nobbs	Dwelling House	03/09/2020	0	40	40	14/10/2020
34	21/0566	6 Lochinvar Drive Bundanoon NSW 2578 Lot 202 DP 1266143	M Morris	Dwelling House	08/10/2020	2	11	13	21/10/2020
35	21/0595	16 Lochinvar Drive Bundanoon NSW 2578 Lot 213 DP 1266143	JR Brogan, D Phelan	Dwelling House	13/10/2020	0	7	7	20/10/2020
36	21/0596	18 Lochinvar Drive Bundanoon NSW 2578 Lot 212 DP 1266143	N Thurston	Dwelling House	13/10/2020	0	7	7	20/10/2020

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	Application ID	Primary Property	Owner	Description	Date Lodged	Days Stopped	Assess Days	Total Days	Date Finalised
37	20/0187.02	29a Links Road Burradoo NSW 2576 Lot 242 DP 1235909	JM Poole, JE Poole	Section 8.2A Review Subdivision (2 Lots)	30/04/2020	0	155	155	02/10/2020
38	20/0950.03	82a Burradoo Road Burradoo NSW 2576 Lot 2 DP 867680	FJM Janes, BE Cullen	Section 4.55 Modification (Studio, Garage and Carport)	25/09/2020	0	26	26	21/10/2020
39	21/0149	5 Bedford Place Burradoo NSW 2576 Lot 4 DP 252707	PE Thornton, CM Thornton	Dwelling House	30/07/2020	0	62	62	30/09/2020
40	21/0318	19 Phillip Street Burradoo NSW 2576 Lot 1 DP 787487	D Patterson, WM Patterson	Residential Alterations and Additions - Shed	28/08/2020	0	47	47	14/10/2020
41	21/0393	11 Yean Street Burradoo NSW 2576 Lot 221 DP 1216797	T Shelley	Residential Alterations and Additions (Swimming Pool)	10/09/2020	0	35	35	16/10/2020
42	21/0157	11 McGraths Road Burrawang NSW 2577 Lot 3 DP 711195	J Bandy, D Moffet	Residential Alterations and Additions (Extensions, Garage)	31/07/2020	0	74	74	13/10/2020
43	21/0428	2b Hoddle Street Burrawang NSW 2577 Lot 2 DP 245350	PG Shanahan	Residential Alterations and Additions (Shed)	16/09/2020	0	21	21	07/10/2020
44	20/1504	1511 Tugalong Road Canyonleigh NSW 2577 Lot 2 DP 877549	M Brown, Y Lavin	Residential Alterations and Additions (Extensions and New Carport)	30/06/2020	0	106	106	14/10/2020
45	21/0350	129 Tugalong Road Canyonleigh NSW 2577 Lot 67 DP 751286 Lot 54 DP 751286	MA Hough, D Hough, SD Hough	Farm Building	03/09/2020	0	40	40	13/10/2020
46	21/0254	6 Stringybark Close Colo Vale NSW 2575 Lot 228 DP 1245987	SC Hamilton	Dwelling House and Secondary Dwelling	18/08/2020	0	50	50	08/10/2020
47	21/0343	16 Bluebell Close Colo Vale NSW 2575 Lot 308 DP 1261011	K Eckler, M Nand	Dwelling House	01/09/2020	0	41	41	13/10/2020
48	21/0377	3a Ferndale Road Colo Vale NSW 2575 Lot 2 DP 1218695	WE Youkhana, A Youkhana	Residential Alterations and Additions (Swimming Pool)	08/09/2020	0	35	35	14/10/2020

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	Application ID	Primary Property	Owner	Description	Date Lodged	Days Stopped	Assess Days	Total Days	Date Finalised
49	17/0869.07	541 Ellsmore Road Exeter NSW 2579 Lot 5 DP 244690	LM Jeffreys	Section 4.55 Modification (reduction in size and changes to design of the primary dwelling)	18/09/2020	0	33	33	21/10/2020
50	20/1317	638 Sallys Corner Road Exeter NSW 2579 Lot 103 DP 1256077	KA Stuart	Farm Dam	21/05/2020	92	41	133	02/10/2020
51	21/0158	44 Westgrove Road Exeter NSW 2579 Lot 1 DP 1188820	CG Blunt, SA Freer	Residential Alterations and Additions (Extensions)	31/07/2020	11	48	59	29/09/2020
52	20/1495	1436 Wombeyan Caves Road High Range NSW 2575 Lot 1 DP 1066330	A King, PM King	Dual Occupancy (Detached)	29/06/2020	35	56	91	29/09/2020
53	21/0234	103 Black Spring Road High Range NSW 2575 Lot 21 DP 1025957	PJ Mooney	Residential Alterations and Additions (Extensions, Internal Alterations and Swimming Pool)	14/08/2020	0	68	68	22/10/2020
54	21/0310	Medang 2161 Wombeyan Caves Road High Range NSW 2575 Lot 52 DP 800284	HD Raddatz, CA Hamilton- Raddatz	Residential Alterations and Additions (Extensions and Swimming Pool)	27/08/2020	22	19	41	08/10/2020
55	09/0957.04	11 Namoi Street Hill Top NSW 2575 Lots 7- 10 Sec 74 DP 1717	L Risteski	Section 4.55 Modification (External Alterations)	31/08/2020	0	31	31	01/10/2020
56	12/0523.05	20 Colo-Hilltop Road Hill Top NSW 2575 Lot 2 DP 1110074	S Mckell, R London	Section 4.55 Modification (Deletion of Swimming Pool)	21/10/2020	0	2	2	23/10/2020
57	20/1146	115 Kia-Ora Lane Kangaloon NSW 2576 Lot 1022 DP 1070448	A Virgona, M Woods	Continued Use - (Internal & External Alterations)	20/04/2020	0	172	172	09/10/2020
58	21/0031	176 Kia-Ora Lane Kangaloon NSW 2576 Lot 11 DP 1074652	CBC Co Pty Limited	Residential Alterations and Additions (Swimming Pool)	06/07/2020	21	76	97	12/10/2020

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	Application ID	Primary Property	Owner	Description	Date Lodged	Days Stopped	Assess Days	Total Days	Date Finalised
59	20/1048	Ebenezer 82 Railway Parade Mittagong NSW 2575 Lot 1 DP 617323	S Whitfeld	Residential Alterations and Additions (Extensions and Garage)	17/03/2020	191	22	213	16/10/2020
60	20/1109	Nyssa Valley 431 Old South Road Mittagong NSW 2575 Lot 1 DP 707944	AC Griffin	Replace Existing Private Bridge	06/04/2020	0	191	191	15/10/2020
61	20/1216	1 Southey Street Mittagong NSW 2575 Lot 2 DP 568204	C John	Dwelling House	01/05/2020	71	81	152	01/10/2020
62	21/0170	320 Old South Road Mittagong NSW 2575 Lot 2 DP 557314	NG McConnochie, AG McConnochie	Demolition of Existing Dwelling, Construction of New Primary Dwelling & Secondary Dwelling	04/08/2020	0	57	57	01/10/2020
63	21/0259	5 Oxley Drive Mittagong NSW 2575 Lot 2 Sec 16 DP 1289	G Robertson, G Dwyer	Residential Alterations and Additions (Garage)	19/08/2020	0	50	50	08/10/2020
64	21/0368	16 Webb Street Mittagong NSW 2575 Lot 10 DP 773822	GE Dean, K Dean	Residential Alterations and Additions (Extend Existing Shed)	07/09/2020	27	10	37	15/10/2020
65	21/0455	25 Nero Street Mittagong NSW 2575 Lot 4 DP 1245206	W Jiang	Demolition of Existing Dwelling House	21/09/2020	0	17	17	08/10/2020
66	20/0306.03	556 Argyle Street Moss Vale NSW 2577 Lot 6 DP 1226255	Hurrikayne Pty Ltd	8.2A Review Demolition of Dwelling House. Vehicle Sales or Hire Premises	16/07/2020	0	90	90	Approved by Council 14/10/2020
67	20/1441	140 Nowra Road Moss Vale NSW 2577 Lot 7 DP 632169	CW Harvey, SB Harvey, SB Harvey, CW Harvey	Construction of a New Barn Building and its use as a Function Centre	16/06/2020	0	121	121	16/10/2020
68	21/0054	35 Railway Street Moss Vale NSW 2577 Lot B DP 158299	JR Makepeace, AJ Makepeace	Subdivision (2 Lots) and New Dwelling House	09/07/2020	0	91	91	09/10/2020
69	21/0103	18 Fitzroy Road Moss Vale NSW 2577 Lot 5 DP 1248979	K Williamson, J Williamson	Residential Alterations and Additions (Shed)	21/07/2020	60	23	83	13/10/2020
70	21/0122	8 Kennedy Close Moss Vale NSW 2577 Lot 167 DP 258240	E Jowers, P Hale	Residential Alterations and Additions (Shed)	23/07/2020	35	55	90	22/10/2020

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	Application ID	Primary Property	Owner	Description	Date Lodged	Days Stopped	Assess Days	Total Days	Date Finalised
71	21/0196	40 Railway Road Moss Vale NSW 2577 Lot 3 DP 229807 & Lot 21 DP 607408 & Lots 1-3 DP 623038	Cowley Hills P/L	Boundary Adjustment	07/08/2020	0	76	76	23/10/2020
72	21/0263	11 Old Oak Place Moss Vale NSW 2577 Lot 52 DP 1219573	GR Figtree, RMV Figtree	Continued Use (Dwelling House)	20/08/2020	0	41	41	30/09/2020
73	21/0275	15 Anembo Street Moss Vale NSW 2577 Lot 1262 DP 1248764	SR Cecilio, Y Cecilio	Dwelling House	20/08/2020	23	24	47	08/10/2020
74	21/0317	Glendalough 598 Argyle Street Moss Vale NSW 2577 Lot 13 DP 593630	M Ullrich	Residential Alterations and Additions (Garage)	28/08/2020	0	38	38	06/10/2020
75	21/0353	6 Stanley Terrace Moss Vale NSW 2577 Lot 4 DP 262491	JA Doyle	Residential Alterations and Additions (Deck)	03/09/2020	0	33	33	07/10/2020
76	21/0362	10 Throsby Street Moss Vale NSW 2577 Lot 41 DP 1098839	D Le Guay	Residential Alterations and Additions (Swimming Pool)	04/09/2020	23	10	33	07/10/2020
77	21/0010	Lot 1412 Challoner Rise Renwick NSW 2575 Lot 1412 DP 1234992	Wingecarribee Shire Council	Construction of the Renwick Silo Park, associated landscaping works, heritage interpretation, car parking and site remediation	02/07/2020	79	20	99	09/10/2020
78	21/0384	15 Sherwin Crescent Renwick NSW 2575 Lot 3037 DP 1260441	JG Dunn, NG Dunn	Dwelling House	09/09/2020	0	20	20	30/09/2020
79	21/0395	13 Oldfield Road Renwick NSW 2575 Lot 129 DP 1221206	S Garlick, J Garlick	Dwelling House	11/09/2020	0	20	20	01/10/2020
80	21/0400	15 Green Street Renwick NSW 2575 Lot 74 DP 1221206	S Murphy, E Murphy	Residential Alterations and Additions (Shed)	11/09/2020	0	19	19	02/10/2020
81	21/0410	49 Renwick Drive Renwick NSW 2575 Lot 34 DP 1241461	S Love, T Howard	Dwelling House	14/09/2020	0	17	17	02/10/2020

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	Application ID	Primary Property	Owner	Description	Date Lodged	Days Stopped	Assess Days	Total Days	Date Finalised
82	21/0443	48 Maxted Street Renwick NSW 2575 Lot 1238 DP 1221207	BA Kelly, J Kelly	Residential Alterations and Additions (Swimming Pool)	18/09/2020	0	19	19	07/10/2020
83	18/0327.03	Linden Hall 166 McEvilly Road Robertson NSW 2577 Lot 1 DP 1000195	DE Graham	Section 4.55 Modification (Internal and External Alterations)	24/09/2020	0	27	27	22/10/2020
84	21/0214	122 Wallaby Hill Road Robertson NSW 2577 Lot 4 DP 590435	DW Pascoe, AHV Townsend	Secondary Dwelling	11/08/2020	0	51	51	02/10/2020
85	20/1258	254 Oldbury Road Sutton Forest NSW 2577 Lot 2 DP 1252953	MW Ellis, DW Elliott	Demolish Existing Dwelling. Construct New Dwelling, Shed and Carport	11/05/2020	51	91	142	30/09/2020
86	21/0227	34 Mittagong Street Welby NSW 2575 Lot 2 DP 589128	R Troiano, G Troiano	Secondary Dwelling	13/08/2020	12	48	60	14/10/2020
87	21/0064 **	27-29 Wingello Street Wingello NSW 2579 Lot 9 Sec 4 DP 759097 Lot 10 Sec 4 DP 759097	P Holmes, JN Holmes	Residential Alterations and Additions (Garage and Shed)	13/07/2020	52	38	90	12/10/2020
88	21/0466	33 Railway Parade Wingello NSW 2579 Lot 1 DP 961751	JS O'Carroll	Residential Alterations and Additions (Shed)	22/09/2020	0	10	10	02/10/2020
89	19/0077.06	315 Wombeyan Caves Road Woodlands NSW 2575 Lot 23 DP 252864	E Kennedy, C Kennedy	Section 4.55 Modification (Alter Layout and Design of Principal Dwelling)	28/08/2020	0	47	47	15/10/2020
90	12/0410.02	5 Allambie Road Woodlands NSW 2575 No Related Land	Willow Vale Meadows Pty Limited	Section 4.55 Modification (Amend Configuration of Lots)	19/05/2020	126	6	132	29/09/2020
91	21/0424	14 Sunrise Road Yerrinbool NSW 2575 Lot 126 DP 9882	A Talbot, CM Talbot	Dwelling House & Tree Removal	15/09/2020	8	26	34	20/10/2020

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REFUSED APPLICATIONS

92	20/0495.01	2 Caalong Street Robertson NSW 2577 Lot 6 Sec 15 DP 758882	BJ Maloney, PM Maloney	8.2A Review Subdivision (2 Lots)	30/06/2020	0	101	101	09/10/2020
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Reasons for Refusal

1. In requesting review of Council's determination of development application 20/0495, the applicant amended the proposed development by inclusion of Lot 7 Sec 15 DP758882, to which the original development application did not relate. Council does not consider the amended proposed development substantially the same as originally proposed by development application 20/0495; on that basis section 8.3 (3) of the Environmental Planning and Assessment Act 1979 precludes Council from reviewing its determination of development application 20/0495.

[Environmental Planning and Assessment Act 1979, section 8.3 (3)]

2. The proposed development involves creation of two lots of lesser size than the minimum size shown on the Lot Size Map in relation to the land under Wingecarribee Local Environmental Plan 2010, and Council is not satisfied by the application and its accompanying documents that there is an existing lawfully erected dual occupancy on the land.

Consequently:

- a. Council considers the proposed development inconsistent with the existing and desired character of the locality, and therefore unsatisfactory with respect to:
 - i. The particular aim specified by clause 1.2 (2) (d) (iii) of Wingecarribee Local Environmental Plan 2010:

(d) *to provide opportunities for development and land use activities that—*

(iii) *retain the critical natural, rural and built environmental landscape elements that make up the scenic and cultural heritage value of Wingecarribee*
 - ii. The minimum subdivision lot size objective specified by clause 4.1 (1) (b) of Wingecarribee Local Environmental Plan 2010:

(b) *to ensure that the subdivision of land to create new lots is compatible with the character of the surrounding land and does not compromise existing development or amenity*
 - iii. The residential amenity objectives specified by section A2.2.4 (a) and (b) of Council's applicable Robertson Village Development Control Plan:

(a) *Conserve the unique characteristics of existing residential areas of the Robertson Village*

b) *Encourage new residential development that is sympathetic to existing or desired future streetscapes and neighbourhood character*
 - iv. The objective for residential-zoned land specified by section C1.2 (a) of Council's applicable Robertson Village Development Control Plan:

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- (a) *Conservation of the unique characteristics of Robertson Village, particularly in the streetscape incorporating or in the vicinity of Items of Heritage*
 - v. The objective for low density housing specified by section C2.2 (a) of Council's applicable Robertson Village Development Control Plan:
 - (a) *Maintain and improve the amenity and character of residential areas in [Robertson]*
 - vi. The objectives specified by section C2.7.1 (b) and (c) of Council's applicable Robertson Village Development Control Plan regarding side setbacks:
 - (b) *Provide space between dwellings to maintain the detached housing character and for individual identity and visual interest*
 - (c) *Ensure consistent patterns of built and unbuilt spaces within the streetscape*
 - vii. Potential negative environmental impact, with particular regard to the locality's context and setting
- b. The proposed development contravenes the minimum subdivision lot size development standard specified by clause 4.1 (3) of Wingecarribee Local Environmental Plan 2010:
 - (3) *The size of any lot resulting from a subdivision of land to which this clause applies is not to be less than the minimum size shown on the Lot Size Map in relation to that land*
- c. Council does not consider clause 4.2F (3) of Wingecarribee Local Environmental Plan 2010 to operate to permit the granting of consent for the proposed development despite clause 4.1 (3)
- d. Council does not consider clause 7.2 (2) of Wingecarribee Local Environmental Plan 2010 to operate to permit the granting of consent for the proposed development despite clause 4.1 (3)
- e. Council considers the proposed development unsatisfactory with respect to section A7.1.1 of Council's applicable Robertson Village Development Control Plan regarding minimum lot sizes
- f. Council considers the land unsuitable for the proposed development.

[Environmental Planning and Assessment Act 1979, section 4.15 (1) (a) (i) & (iii), (b) and (c)]

- 3. Council does not consider the proposed development to be in the public interest.

[Environmental Planning and Assessment Act 1979, section 4.15 (1) (e)]

ATTACHMENTS

There are no attachments to this report.

12.2 Development Applications Received from 29 September 2020 to 25 October 2020

Reference: 5302
Report Author: Team Leader Business Support
Authoriser: Group Manager Planning, Development and Regulatory Services
Link to Community Strategic Plan: Open and effective communication methods and technology are utilised to share information about Council plans, intentions, actions and progress

PURPOSE

The purpose of this report is to update Councillors on Development Applications Determined for the period 29 September 2020 to 25 October 2020.

RECOMMENDATION

THAT the information relating to Development Applications Received from 29 September 2020 to 25 October 2020 be received and noted.

REPORT

RECEIVED APPLICATIONS BY DATE RANGE

Date range: 29 September 2020 to 25 October 2020

*****Denotes an application for a property that has been affected by the Green Wattle Creek or Morton Bushfires.***

	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
1	21/0553	18b Balaclava Street Balaclava NSW 2575 Lot 7 DP 1222421	V Feletto, A Feletto	Dwelling House	06/10/2020		#PENDING		
2	21/0540 **	248 Wilson Drive Balmoral NSW 2571 Lot 1 DP 355896	GK Welch, KC Welch	Dwelling House (Manufactured Home)	01/10/2020		#PENDING		
3	21/0550 **	377 Railway Parade Balmoral NSW 2571 Lot 471 DP 787587	P Bare, C Bare	Residential Alterations and Additions (Deck, Garage, Shed)	06/10/2020		#PENDING		
4	21/0643 **	7 Station Street Balmoral NSW 2571 Lot 575 DP 749231	P Mallia	Residential Alterations and Additions (Shed and Studio)	20/10/2020		#PENDING		

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	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
5	21/0539	21 Apple Street Berrima NSW 2577 Lot 27 Sec 37 DP 758098	SA Strong, JE Downs	Dwelling House	01/10/2020		#PENDING		
6	21/0557	50 Oldbury Street Berrima NSW 2577 Lot 10 DP 1244255	E Shanks, TE Shanks	Dwelling House and Secondary Dwelling	07/10/2020		#PENDING		
7	17/1666.06	14 Rose Street Bowral NSW 2576 Lot 11 DP 1041336	SM Nolan	Section 4.55 Modification (Alter Lot Sizes)	20/10/2020		#PENDING		
8	20/1209.01	29 Kimberley Drive Bowral NSW 2576 Lot 2 DP 1015533	N Hercus, M Hercus	Section 4.55 Modification (Swimming Pool)	08/10/2020		#APPROVED	19/10/2020	
9	21/0564	8 Harley Street Bowral NSW 2576 Lot 37 DP 849460	GW Reilly, JA Reilly	Residential Alterations and Additions (Shed)	08/10/2020		#APPROVED	23/10/2020	
10	21/0583	1/21 Ascot Road Bowral NSW 2576 Lot 1 S/P 76930	TG Hume, JM Hume, JC Hume	Subdivision (2 Lots)	12/10/2020		#PENDING		
11	21/0586	24 St Clair Street Bowral NSW 2576 Lot 25 DP 1261548	AC Hucker, N Hucker	Residential Alterations and Additions (Shed)	12/10/2020		#PENDING		
12	21/0617	91c Shepherd Street Bowral NSW 2576 Lot 7 DP 826510	L Oxley, CA McGlynn	Health Services Facility (Hospital)	16/10/2020		#PENDING		✓
13	21/0620	62 Highland Drive Bowral NSW 2576 Lot 416 DP 881505	AS Morley, M Cook	Residential Alterations and Additions to Dwelling House and Use of Land for Home Business (Small Group Cooking Classes)	16/10/2020		#PENDING		
14	21/0652	2 Braeside Drive Bowral NSW 2576 Lot 35 DP 711066	SA Maher, TM Muller	Residential Alterations and Additions (Extensions)	21/10/2020		#PENDING		

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	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
15	21/0655	30 Mansfield Road Bowral NSW 2576 Lot 1 DP 1189022	W Robinson, R Gordon	Residential Alterations and Additions (Detached Workshop)	22/10/2020		#PENDING		
16	21/0677	Church & Office 6-6a Banyette Street Bowral NSW 2576 Lot 1 DP 1171676	Restoration Fellowships International (NSW) Incorporated	Place of Public Worship (Alterations and Extensions)	23/10/2020		#PENDING		
17	11/0869.03	Horderns Road Bowral NSW 2576	Tujilo Pty Ltd	Section 4.55 Modification of Approved DA 32/27/3182/84 (Reduce number of Strata Title Villas from 24 to 22 in Village 2)	12/10/2020		#PENDING		✓
18	19/0767.10	10 Tyree Place Braemar NSW 2575 Lot 2 DP 1225697	Tycan Australia Pty Ltd	Section 4.55 Modification (Modify Conditions 58 and 60 pertaining to Sewer)	23/10/2020		#PENDING		
19	20/1469.01	2 Forwood Crescent Bundanoon NSW 2578 Lot 12 DP 831816	J Tindale	Section 4.55 Modification (Increase in deck area and window changes)	01/10/2020		#APPROVED	07/10/2020	
20	21/0541	1 Bromhall Road Bundanoon NSW 2578 Lot 44 DP 1047543	GB Doyle	Residential Alterations and Additions (Detached Hobby Room)	01/10/2020		#PENDING		
21	21/0558	26 Rochester Drive Bundanoon NSW 2578 Lot 13 DP 1220014	M Crockford, E Crockford	Dwelling House	07/10/2020		#PENDING		
22	21/0566	6 Lochinvar Drive Bundanoon NSW 2578 Lot 202 DP 1266143	M Morris	Dwelling House	08/10/2020		#APPROVED	21/10/2020	
23	21/0567	26 Grice Drive Bundanoon NSW 2578 Lot 25 DP 1232533	ZG Zebergs	Dwelling House	08/10/2020		#PENDING		

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	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
24	21/0595	16 Lochinvar Drive Bundanoon NSW 2578 Lot 213 DP 1266143	JR Brogan, D Phelan	Dwelling House	13/10/2020		#APPROVED	20/10/2020	
25	21/0596	18 Lochinvar Drive Bundanoon NSW 2578 Lot 212 DP 1266143	N Thurston	Dwelling House	13/10/2020		#APPROVED	20/10/2020	
26	21/0618	17 Birch Park Road Bundanoon NSW 2578 Lot 17 DP 800633	MA Potts, JC Potts	Secondary Dwelling	16/10/2020		#PENDING		
27	21/0636	3 Buchanan Close Bundanoon NSW 2578 Lot 217 DP 1266143	BA Bottalico, L Bottari	Dwelling House	20/10/2020		#PENDING		
28	21/0642	7 Idolwood Ridge Bundanoon NSW 2578 Lot 4 DP 1219744	BG Hartley, TA Hayden	Dwelling House	20/10/2020		#PENDING		
29	21/0662	115-129 Railway Avenue Bundanoon NSW 2578 Lot 28 DP 1065076	Gastoff Pty Ltd	Seniors Housing (21 Self Contained Dwellings)	22/10/2020		#PENDING		✓
30	21/0671	10 Lochinvar Drive Bundanoon NSW 2578 Lot 216 DP 1266143	K Maher, TB Brown	Dwelling House	23/10/2020		#PENDING		
31	21/0066.03	14 Sutherland Park Drive Burradoo NSW 2576 Lot 18 DP 1220167	KM Conroy	Section 4.55 Modification (Swimming Pool)	15/10/2020		#PENDING		
32	21/0584	11 Greyleaves Avenue Burradoo NSW 2576 Lot 1 DP 843028	KR Coupland	Change of Use (Convert Garage to Studio)	12/10/2020		#PENDING		
33	21/0572	182 Tugalong Road Canyonleigh NSW 2577 Lot 7 DP 242957	BJ Hough	Residential Alterations and Additions (Extensions)	09/10/2020		#PENDING		
34	21/0528	1-3 Elm Street Colo Vale NSW 2575 Lot 1 Sec 17 DP 2944	R Kanaan	Food and Drink Premises	30/09/2020		#PENDING		

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	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
35	21/0542	35 Ebony Place Colo Vale NSW 2575 Lot 12 DP 792443	G Gniewosz	Secondary Dwelling	02/10/2020		#PENDING		
36	21/0543	137 Colo Road Colo Vale NSW 2575 Lot 231 DP 1265949	D Sandor, R Sandor	Dwelling House	02/10/2020		#PENDING		
37	21/0559	7 Bluebell Close Colo Vale NSW 2575 Lot 313 DP 1261011	M Worner	Dwelling House	07/10/2020		#PENDING		
38	21/0575	19 Church Avenue Colo Vale NSW 2575 Lot 62 DP 787264	JD Weston, LC Tyers	Residential Alterations and Additions (Internal Alterations)	09/10/2020		#PENDING		
39	21/0624	6 Bluebell Close Colo Vale NSW 2575 Lot 303 DP 1261011	N Everson, C Everson	Dwelling House	19/10/2020		#PENDING		
40	21/0644	15 Bluebell Close Colo Vale NSW 2575 Lot 309 DP 1261011	AM Meznaric	Dwelling House	21/10/2020		#PENDING		
41	21/0666	Braeside 1990 Kangaloon Road East Kangaloon NSW 2576 Lot 100 DP 1166953	WLS Investments Pty Ltd	Residential Alterations and Additions (Shed)	22/10/2020		#PENDING		
42	20/0738.01	58 Middle Road Exeter NSW 2579 Lot 2 DP 1256824	JH Clark	Section 4.55 Modification (Amend Approved Location of Proposed Dwelling to Increase Setback)	22/10/2020		#PENDING		
43	21/0518	616 Sallys Corner Road Exeter NSW 2579 Lot 104 DP 1256077	M Carnachan	Subdivision (9 Lots)	29/09/2020		#PENDING		✓
44	21/0544	43 School Lane Exeter NSW 2579 Lot 3 DP 621821	M Singer	Residential Alterations and Additions (Extensions)	02/10/2020		#PENDING		

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	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
45	21/0609	106 Devon Road Exeter NSW 2579 Lot 1 DP 1244858	LM O'Connor, P O'Connor	Residential Alterations and Additions (Swimming Pool)	15/10/2020		#PENDING		
46	21/0638	154 Old Argyle Road Exeter NSW 2579 Lot 422 DP 1028898	J Sharp	Farm Building	20/10/2020		#PENDING		
47	21/0627	872 Nowra Road Fitzroy Falls NSW 2577 Lot 2 DP 1050654	CM Grace, C Grace	Residential Alterations and Additions (Verandah)	19/10/2020		#PENDING		
48	21/0532	1960 Wombeyan Caves Road High Range NSW 2575 Lot 1 DP 1131840 Lot 1 DP 1138481	Clerp Investments Pty Limited	Continued Use (Carport, Spa and Deck)	01/10/2020		#PENDING		
49	12/0523.05	20 Colo-Hilltop Road Hill Top NSW 2575 Lot 2 DP 1110074	S McKell, R London	Section 4.55 Modification (Delete Swimming Pool)	21/10/2020		#APPROVED	23/10/2020	
50	21/0537	30 Hawthorne Lane Kangaloon NSW 2576 Lot 186 DP 751277 Lot 184 DP 751277 Lot 185 DP 751277	KA Hubble	Residential Alterations and Additions (Swimming Pool)	01/10/2020		#PENDING		
51	21/0545	The Bower 130 Trig Station Lane Kangaloon NSW 2576 Lot 12 DP 706411 Lot 1 DP 1174759	MI Thompson, GA Thompson	Residential Alterations and Additions (Carport)	02/10/2020		#PENDING		
52	21/0599	1200 Kangaloon Road Kangaloon NSW 2576 Lot 103 DP 1241090	G Richardson, R Richardson	Residential Alterations and Additions (Swimming Pool, Tennis Court)	13/10/2020		#PENDING		
53	21/0631	Mount Pleasant Farm 220 Rowlands Road Kangaloon NSW 2576 Lot 2 DP 700438 and Lot 46 DP 751277	JSR Human, KP Human	Subdivision (Boundary Adjustment)	19/10/2020		#PENDING		

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	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
54	15/0434.07	96 Bowral Road Mittagong NSW 2575	Nusuna Pty Ltd	Section 4.55 Modification (Stormwater Management Alterations and Reduction of Shop Area)	22/10/2020		#PENDING		
55	21/0647	130 Main Street Mittagong NSW 2575 Lot 100 DP 1121314	Battista Enterprises Pty Ltd	Food and Drink Premises	21/10/2020		#PENDING		
56	21/0651	9 Payten Street Mittagong NSW 2575 Lot 24 DP 877420	K Maclean	Residential Alterations and Additions (Extensions and Garage)	21/10/2020		#PENDING		
57	21/0573	60 Throsby Street Moss Vale NSW 2577 Lot 5 DP 8915	JR Guthrie, DF Cash	Residential Alterations and Additions (Extensions)	09/10/2020		#PENDING		
58	21/0578	8 Watson Road Moss Vale NSW 2577 Lot 1 DP 1247272	C Herde Pty Ltd	Demolition of Existing Dwelling and Subdivision (2 Lots)	12/10/2020		#PENDING		
59	21/0606	3 Elizabeth Street Moss Vale NSW 2577 Lot 1 DP 199388	M Cronin, A Cronin	Change of Use - Health/Clinical Service (Podiatrist)	14/10/2020		#PENDING		
60	21/0621	10 Throsby Street Moss Vale NSW 2577 Lot 41 DP 1098839	D Le Guay	Residential Alterations and Additions (Garage)	16/10/2020		#PENDING		
61	21/0623	53 Kirkham Street Moss Vale NSW 2577 Lot 53 DP 1120498	Joer Pty Ltd	Multi Dwelling Housing (9 Dwellings)	16/10/2020		#PENDING		✓

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	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
62	21/0634	74 Yarrawa Road Moss Vale NSW 2577 Lot 12 DP 790612	T D'Agostino, F D'Agostino	New Dwelling and Secondary Dwelling. Conversion of Existing Principal Dwelling to Shed and Conversion of Existing Secondary Dwelling to Farm Stay Accommodation Building containing 3 Bedrooms for Guests.	19/10/2020		#PENDING		✓
63	21/0678	Lot 16 Hume Highway Paddys River NSW 2577 Lot 16 DP 250694	M Abdulrahman	Farm Building	23/10/2020		#PENDING		
64	21/0527	7 Oldfield Road Renwick NSW 2575 Lot 132 DP 1221206	Fuller Property Services Pty Ltd	Dwelling House	30/09/2020		#PENDING		
65	21/0555	20 Allen Avenue Renwick NSW 2575 Lot 149 DP 1221206	M Feld, J Feld, E Blackshaw, M Feld	Residential Alterations and Additions (Retaining Wall)	06/10/2020		#PENDING		
66	21/0574	15 Plumb Street Renwick NSW 2575 Lot 1387 DP 1234992	G Davis	Dwelling House	09/10/2020		#PENDING		
67	21/0603	13 George Cutter Avenue Renwick NSW 2575 Lot 1379 DP 1234992	C Arlington, T Arlington	Dwelling House	14/10/2020		#PENDING		
68	21/0639	16 Allen Avenue Renwick NSW 2575 Lot 147 DP 1221206	K Godbolt, W Godbolt	Dwelling House	20/10/2020		#PENDING		
69	21/0653	12 Plumb Street Renwick NSW 2575 Lot 1371 DP 1234992	MM Bow	Dwelling House	21/10/2020		#PENDING		
70	21/0656	66 George Cutter Avenue Renwick NSW 2575 Lot 1242 DP 1221207	MK Raut, N Adhikari	Dwelling House	22/10/2020		#PENDING		

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	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
71	21/0657	20 Green Street Renwick NSW 2575 Lot 38 DP 1221206	BM Laybutt, TW Moore	Dwelling House	22/10/2020		#PENDING		
72	21/0547	Mackays Lane Robertson NSW 2577 Lot 44 DP 12365 Lot 45 DP 12365	B Langton, G Langton	Residential Alterations and Additions (Deck)	02/10/2020		#PENDING		
73	21/0576	67-69 Mackays Lane Robertson NSW 2577 Lot 30 DP 12365 Lot 31 DP 12365	GA Franklin	Dwelling House	09/10/2020		#PENDING		
74	21/0590	35-39 Lawn Avenue Robertson NSW 2577 Lots 47-49 Sec 2 DP 12742	AJ Wilson	Demolition of Existing Dwelling. Construct New Dwelling	13/10/2020		#PENDING		
75	21/0645	12-16 Burrawang Street Robertson NSW 2577 Lot 11 DP 624869	R Favretti, B Favretti	Residential Alterations and Additions (Swimming Pool)	21/10/2020		#PENDING		
76	21/0648	19 Hoddle Street Robertson NSW 2577 Lot B DP 360490	K Bisby	Residential Alterations and Additions (Shed)	21/10/2020		#PENDING		
77	19/1635.05	21 Joadja Street Welby NSW 2575 Lot 10 Sec 17 DP 257004	S Coad, P Coad	Section 4.55 Modification (Deck and Internal Alterations)	29/09/2020		#PENDING		
78	20/0191.03	9 Kell Crescent Welby NSW 2575 Lot 49 DP 249064	J Surace	Section 4.55 Modification (Shed)	14/10/2020		#PENDING		
79	21/0616	54 Mittagong Street Welby NSW 2575 Lot 12 DP 617906	WW Ross, C Ross	Secondary Dwelling	16/10/2020		#PENDING		
80	21/0568	17 Gascoigne Street Willow Vale NSW 2575 Lot 211 DP 1251819	L Muller, JH Muller	Residential Alterations and Additions (Shed)	08/10/2020		#PENDING		

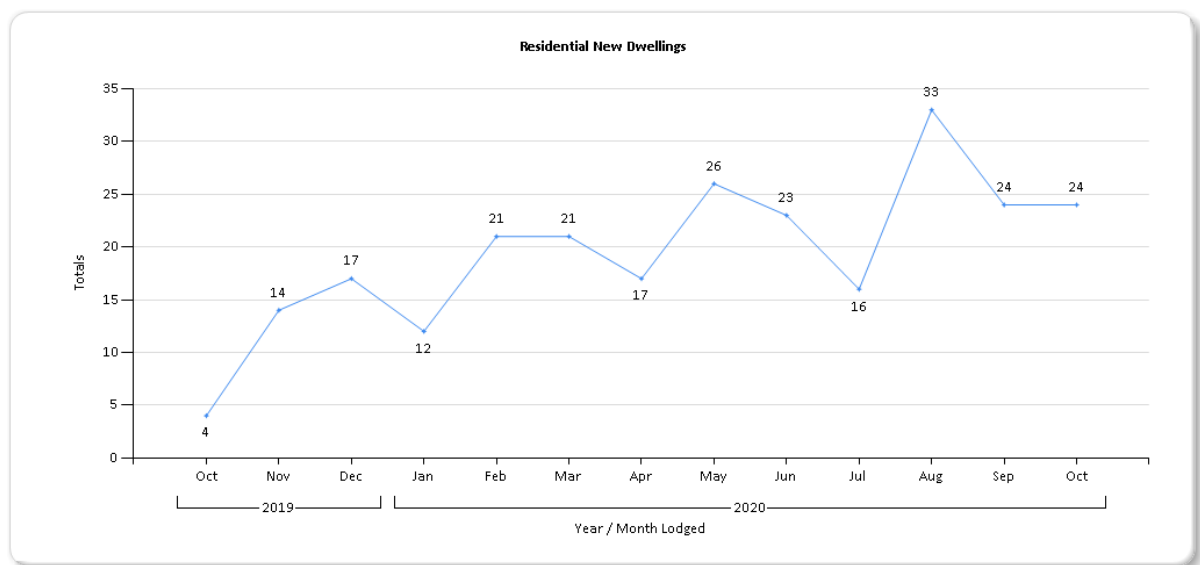
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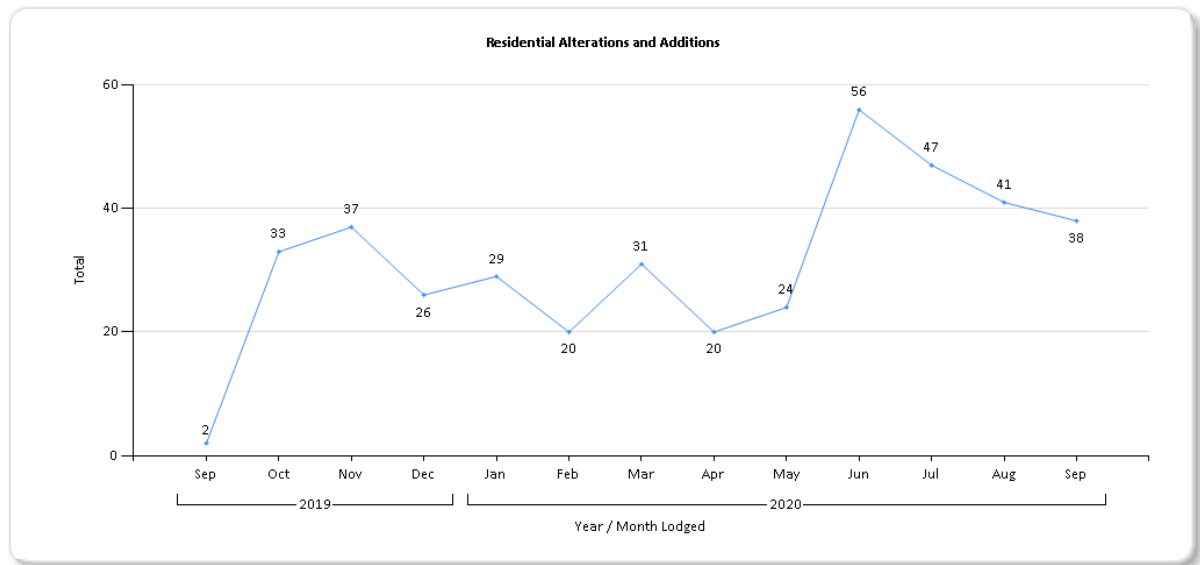
	Application ID	Primary Property	Owner	Description	Date Lodged	Council	Decision	Determined Date	Weekly Circular
81	21/0641	8 Ritchie Road Willow Vale NSW 2575 Lot 9 Sec 1 DP 2687	P Rust	Residential Alterations and Additions (Shed)	20/10/2020		#PENDING		
82	21/0571	Tourist Road Oval Glenquarry NSW	Wingecarribee Shire Council	Extension of Existing Tennis Club and Fireplace Upgrade	09/10/2020		#PENDING		
83	21/0679	2466 Old Hume Highway Woodlands NSW 2575 Lot 3 DP 555362	DA Penn, N McCudden- Penn	Residential Alterations and Additions (Swimming Pool)	23/10/2020		#PENDING		



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ATTACHMENTS

There are no attachments to this report.

12.3 Adoption of the Southern Highlands Destination Strategy 2020-2030

Reference:	1600/23
Report Author:	Coordinator Economic Development
Authoriser:	Group Manager Tourism & Events
Link to Community	
Strategic Plan:	Broaden and promote the range of business and industry sectors

PURPOSE

The purpose of this report is to inform Council on the results of the public exhibition of the Draft Southern Highlands Destination Plan 2020-2030 and seek Council's formal adoption of the Strategy.

RECOMMENDATION

1. **THAT the revised Southern Highlands Destination Strategy 2020-2030 (Attachment 1) be adopted.**
2. **THAT all submission makers be advised of Council's resolution and thanked for their submission.**

REPORT

BACKGROUND

At its Ordinary Meeting of 8 July 2020 Council approved the public exhibition of the Draft Southern Highlands Destination Plan 2020-2030 (MN 260/20).

The Draft Southern Highlands Destination Plan 2020-2030 was prepared with consideration given to Council's *Economic Development Plan 2008-2016*, *Tourism Strategy 2012-2016*, *NSW 20 year Regional Economic Vision (2018)* and other relevant strategies and policies.

The purpose of the Draft Southern Highlands Destination Plan 2020-2030 and the complementary Background Report is to provide the broader community with relevant data, reviewed in consultation with industry, with respect to economic conditions in the Shire; and a blueprint to achieve the 2031 vision for the Wingecarribee economy over the next 10 years.

It provides Council with a framework which can be used as a foundation for the development and implementation of action plans in partnership with relevant industry and community partners.

REPORT

The draft Southern Highlands Destination Plan 2020-2030 was placed on public exhibition for over seven (7) weeks from 15 July to 6 September 2020 (inclusive) in accordance with the resolution of Council. Community engagement activities included a Your Say Wingecarribee webpage, email notification to Council's subscriber list (over 4,500) and Destination Southern Highlands industry list (1,400). Notification emails were sent to peak bodies and associations, and invitees and attendees to the engagement forums held in February 2020 (over 120) and to relevant government agencies.

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As a result of the COVID-19 pandemic, the public exhibition was conducted online. To facilitate the online exhibition, a five (5) minute highlights video was produced and uploaded, a public online presentation which attracted 11 participants was recorded and uploaded, and 12 additional presentations were delivered to interested individuals and groups. A further 13 parties booked discussions with Council staff.

A total of 33 unique submissions were received by the close of the exhibition period. During the exhibition period the webpage received 983 visits and 399 participants downloaded a document (Council Report 8 July, Background Report, Draft Destination Plan). The engagement tool facilitated completion of a survey as well as provision for written submissions. There were 17 survey responses (most with comments) and 17 written submissions, eight (8) of these from organisations. Where multiple submissions were received they were considered as one (1) submission for the purpose of this report. There was one unrelated submission. On this basis there was a total of 33 unique submissions.

The key issues raised during the exhibition period, and Council staff responses are detailed below. A summary of all submissions, and where relevant, staff responses and revisions to the strategy are provided as **Attachment 2** to this report.

A copy of the revised Southern Highlands Destination Strategy 2020-2030 is provided as **Attachment 1** to this report.

Highlights of the community feedback include:

- Agreement that Council has a significant role to play in economic development
- Agreement that the Key Catalytic Projects present significant opportunity for the Shire
- Agreement that the pillars – People, Place, Partnership and Prosperity – provide a useful framework for the Destination Plan
- Agreement that the industry sectors identified provide significant opportunities – Tourism & Attractions, Agribusiness, Equine, Professional Business Services, Creative Industries, Healthcare, Education. There was a degree of uncertainty about Advanced Manufacturing

AMENDMENTS TO THE DRAFT PLAN

A number of changes have been made to the Strategy in response to the submissions received. The changes have been highlighted in green throughout the Strategy in Attachment 1. Below is a list of the more significant alterations.

Title of the document

It is proposed to change the title from *Southern Highlands Destination Plan 2020-2030* to *Southern Highlands Destination Strategy 2020-2030* given consideration to the following:

- 'Destination Plan' became confused with Destination Management Plan (DMP) – a well-established title for tourism plans
- Including 'Plan' rather than 'Strategy' in the title inferred that the document would contain actions. The document was designed and promoted as a 'blueprint' and a '10 year strategy'.

Climate

Additional text has been included in recognition of Council's Environment and Climate Change Strategy, Climate Change Adaptation Plan and declaration of Climate Emergency.

Desired Future

The link has been strengthened between an anticipated future in the light of 2041 demographics, and the desired future if demographic change can be achieved.

Partnership Pillar

While partnership with government is noted elsewhere in the Strategy, the Partnership Pillar was focused solely on industry and has been amended to reflect joint industry and government partnership.

Key Catalytic Projects

Change 'Multi-purpose Function Centre' to 'Regional Events Infrastructure' and note three ideas – Multi-purpose Function Centre, Performing Arts Centre, Regional Sports Hub

Lifestyle and natural environment

The Strategy has been amended to include references to gardens and wellbeing.

Recreation

The Strategy has been amended to include reference to recreation in support of 'live' and 'play'.

Infographics

Some captions in the Economic Overview have been amended for clarity; as per originating tables and figures in the Background Report.

Key themes of interest

Commentary in the written submissions focused on the following key themes detailed in the Summary of Submissions (Attachment 2): Tourism, Living and Working, Environment, Natural endowments, Industry, Infrastructure, Planning, Actions, Housing, Recreation and Education and Key Catalytic Projects. This has resulted in some minor changes to text indicated in the final Destination Strategy (Attachment 1)

COMMUNICATION AND CONSULTATION

Community Engagement

The draft Southern Highlands Destination Plan 2020-2030 was placed on public exhibition from 15 July to 30 August (46 days). The exhibition period was extended from 46 to 53 days to allow additional time for responses.

Further details of the community engagement process were discussed earlier in the report.

Internal Communication and Consultation

An engagement forum was held on 25 February for Council Managers. A workshop for Council Managers and Coordinators was held on 22 June. Further consultations were held with the Tourism and Economic Development, Environment and Sustainability, and Strategic and Land Use Planning Branches.

A Councillor Briefing Session (engagement forum) was held on 26 February to present an economic overview and information in respect to the engagement process; conduct a competitiveness analysis, and propose Destination Plan Key Themes (which became the Four Pillars). A second Councillor Briefing Session was held on 7 May 2020 which summarised information developed in the Draft Plan including: Competitiveness, Key Themes, Key Catalytic Projects, Expected vs Desired Future 2041, the Role of Council,

Pillars and Goals, and Priority Activities. A third Councillor Briefing Session was held on 14 October 2020 providing information on the community feedback received during Public Exhibition.

External Communication and Consultation

Council officers engaged in consultation with relevant Federal and NSW government departments, non-government organisations and the Canberra Region Joint Organisation in the course of delivering presentations or by email.

SUSTAINABILITY ASSESSMENT

- **Environment**

The Southern Highlands Destination Strategy 2020-2030 seeks to manage growth in a way that protects our natural areas and rural landscapes, acknowledging the value of clean industries and Council's declaration of climate change emergency.

- **Social**

The Southern Highlands Destination Strategy 2020-2030 supports the Community Strategic Plan – Wingecarribee 2031, seeking to balance the economic, environmental and social needs over the 10 year life of the Strategy; ensuring the needs of our community continue to be met into the future, particularly in relation to employment opportunities.

- **Broader Economic Implications**

Council has a significant role to play by providing an environment and facilitating processes that are conducive to future economic growth. This environment and processes must provide certainty to industry and investors as they deliver on key catalytic projects and provide employment and services to the community.

- **Culture**

The Southern Highlands Destination Strategy 2020-2030 includes goals and actions that acknowledge Aboriginal Cultural Heritage, built heritage and history; and arts and culture as a significant sector of the economy.

- **Governance**

The Southern Highlands Destination Strategy 2020-2030 articulates goals and priority activities that deliver on the Strategies supported by the community in the Community Strategic Plan – Wingecarribee 2031.

COUNCIL BUDGET IMPLICATIONS

Funding was allocated to develop the Southern Highlands Destination Plan 2020-2030 as part of the 2020/21 operational budget. Outcomes are being delivered under the Operational Plan and Budget 2020/21. Immediate actions will be developed for consideration in the Operational Plan and Budget 2021/22. Medium to long term actions will be developed for consideration in the new Delivery Program 2022/25 and Operational Plan 2022/23. Additional funding will need to be considered by Council for development and implementation of action plans.

RELATED COUNCIL POLICY

Rural Tourism Policy

Wingecarribee 2031

OPTIONS

The options available to Council are:

Option 1

1. THAT the revised Southern Highlands Destination Strategy 2020-2030 (Attachment 1) be adopted
2. THAT all submission makers be advised of Council's resolution and thanked for their submission

Option 2

1. THAT the Southern Highlands Destination Strategy 2020-2030 (Attachment 1) be adopted by Council with no amendments as exhibited.
2. THAT all submission makers be advised of Council's resolution and thanked for their submission

Option 3

1. THAT the Southern Highlands Destination Strategy 2020-2030 (Attachment 1) not be adopted

Option 1 is the recommended option to this report.

CONCLUSION

The Southern Highlands Destination Strategy 2020-2030 will provide an adopted framework to give certainty to the business sector in respect of Council's role in local economic development, and Council's commitment to enable and facilitate industry engagement in the development and implementation of the Priority Activities as short, medium and long-term Actions.

ATTACHMENTS

1. Attachment 1 - Southern Highlands Destination Strategy 2020-2030 - *circulated under separate cover*
2. Attachment 2 - Summary of Submissions - *circulated under separate cover*

12.4 Proposed 2021 Ordinary Council Meeting Dates

Reference:	100/1
Report Author:	Administration Officer (Meetings)
Authoriser:	Group Manager Corporate and Community
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

PURPOSE

To seek Council's approval of the proposed Ordinary Meeting dates for Council for 2021.

RECOMMENDATION

THAT the Ordinary Meeting dates for Council for 2021 be as follows:

FEBRUARY:	10 th and 24 th
MARCH:	10 th and 24 th
APRIL:	14 th and 28 th
MAY:	12 th and 26 th
JUNE:	9 th and 23 rd
JULY:	14 th and 28 th
AUGUST:	11 th and 25 th
SEPTEMBER	*22 nd
OCTOBER:	13 th and 27 th
NOVEMBER:	10 th and 24 th
DECEMBER:	8 th

*Subject to the declaration of the newly elected Councillors being finalised.

REPORT

BACKGROUND

Section 365 of the *Local Government Act 1993* ('the Act') requires Councils to meet at least 10 times each year, each time in a different month.

Clause 3.1 of Council's Code of Meeting Practice ('the Meeting Code') further provides that:

Ordinary meetings of the Council will be held on the on the second and fourth Wednesdays of each month between February and November, and on the second Wednesday of December. No meetings shall be held in January. Meetings will commence at 3.30 pm.

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REPORT

It is noted that the Local Government elections scheduled for 2021 will take place on the first Saturday of September, that is, Saturday 4 September 2021. Caretaker provisions in accordance with clause 393B of the *Local Government (General) Regulation 2005* ('the Regulation') come into effect four weeks preceding the Local Government elections. These provisions are detailed further below.

The proposed Ordinary Meeting dates are consistent with the requirement under section 365 of the Act to meet at least 10 times each year, each time in a different month. The proposed Ordinary Meeting dates are also generally consistent with clause 3.1 of the Meeting Code, except that no Ordinary Meeting is proposed for 8 September 2021 as this is four days after the Local Government elections and it is unlikely that candidates will be declared elected by then. It is to be noted that the process of declaring candidates elected took nine days following the 10 September 2016 elections for Wingecarribee Shire.

The Local Government elections will have a bearing on when the new Council meets to elect the Mayor and Deputy Mayor for the mayoral term. In this regard, the Ordinary Meeting of 22 September 2021 will include the election of a Mayor and Deputy Mayor, subject to the declaration of the newly elected Councillors being finalised. However, an Extraordinary Meeting may be called for this purpose at any time after the newly elected Councillors have been declared so long as it takes place within three weeks of the Local Government elections (that is, by 25 September 2021), in accordance with section 290 of the Act.

Caretaker Provisions

Following is relevant guidance on the exercise of Council functions during the caretaker period, extracted from clause 393B of the Regulation:

- (1) *The following functions of a council must not be exercised by the council, or the general manager or any other delegate of the council (other than a Joint Regional Planning Panel or the Central Sydney Planning Committee), during a caretaker period:*
 - (a) *entering a contract or undertaking involving the expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is the larger),*
 - (b) *determining a controversial development application, except where:*
 - (i) *a failure to make such a determination would give rise to a deemed refusal under section 82 of the Environmental Planning and Assessment Act 1979, or*
 - (ii) *such a deemed refusal arose before the commencement of the caretaker period,*
 - (c) *the appointment or reappointment of a person as the council's general manager (or the removal of a person from that position), other than:*
 - (i) *an appointment of a person to act as general manager under section 336(1) of the Act, or*
 - (ii) *a temporary appointment of a person as general manager under section 351(1) of the Act.*

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(2) *Despite subclause (1), such a function may be exercised in a particular case with the consent of the Minister.*

(3) *In this clause:*

caretaker period means the period of 4 weeks preceding the date of an ordinary election.

controversial development application means a development application under the Environmental Planning and Assessment Act 1979 for which at least 25 persons have made submissions under section 79(5) of that Act by way of objection.

CONSULTATION

Community Engagement

Not required.

Internal Consultation

Corporate and Community branch

Executive

External Consultation

Not required.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

In accordance with section 365 of the Act, Council is required to meet at least 10 times each year, each time in a different month. This report ensures compliance with the Act and with clause 3.1 of Council's Code of Meeting Practice, subject to the declaration of the newly elected Councillors being finalised following the Local Government elections.

COUNCIL BUDGET IMPLICATIONS

None anticipated.

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RELATED COUNCIL POLICY

None identified.

OPTIONS

The options available to Council are:

Option 1

THAT the Ordinary Meeting dates for Council for 2021 be as follows:

FEBRUARY:	10 th and 24 th
MARCH:	10 th and 24 th
APRIL:	14 th and 28 th
MAY:	12 th and 26 th
JUNE:	9 th and 23 rd
JULY:	14 th and 28 th
AUGUST:	11 th and 25 th
SEPTEMBER:	*22 nd
OCTOBER:	13 th and 27 th
NOVEMBER:	10 th and 24 th
DECEMBER:	8 th

*Subject to the declaration of the newly elected Councillors being finalised.

Option 2

Council determine a different schedule for the Ordinary Meeting dates for Council for 2021.

Option 1 is the recommended option to this report.

CONCLUSION

This report outlines the proposed Ordinary Meeting dates for Council for 2021.

ATTACHMENTS

There are no attachments to this report.

12.5 2020 Local Government NSW Annual Conference - Appointment of Replacement Delegate

Reference:	102 204/2020
Report Author:	PA for Mayor
Authoriser:	Group Manager Corporate and Community
Link to Community	
Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

PURPOSE

The purpose of this report is to appoint a replacement delegate to take part in the online Local Government NSW Annual Conference, to be held on Monday 23 November 2020.

RECOMMENDATION

THAT Councillor xx is nominated as a voting delegate to replace Councillor P Nelson to take part in the online 2020 Local Government NSW Annual Conference.

REPORT

At the Ordinary Meeting of Council held on 9 September 2020, Council resolved as follows:

THAT the following delegates are nominated to take part in the online 2020 Local Government NSW Annual Conference:

- a. Mayor of the Day
- b. Cllr Nelson
- c. Cllr McLaughlin
- d. Cllr Scandrett

AND THAT the Acting General Manager, or delegate, be authorised to attend the online Local Government NSW Annual Conference as an observer.

Since this resolution of Council, Councillor Peter Nelson has advised that he is now unable to take part in the online LGNSW Annual Conference, and as such Council will need to appoint a replacement voting delegate in his place.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

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REPORT DEPUTY GENERAL MANAGER CORPORATE, STRATEGY AND DEVELOPMENT SERVICES



- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

There are no governance issues in relation to this report.

COUNCIL BUDGET IMPLICATIONS

Nil

OPTIONS

The option available to Council is to nominate an alternate voting delegate to take part in the online 2020 Local Government NSW Annual Conference to be held on Monday, 23 November 2020.

ATTACHMENTS

There are no attachments to this report.

Mark Pepping

Deputy General Manager Corporate, Strategy and Development Services

Wednesday 4 November 2020

16 COMMITTEE REPORTS

16.1 Minutes of the Heritage Advisory Committee Meeting held on Friday 9 October 2020

Reference: 107/16
Report Author: Strategic Land Use Planner (Heritage)

PURPOSE

This report provides the Minutes of the Heritage Advisory Committee Meeting held on Friday 9 October 2020.

SUMMARY OF RECOMMENDATIONS AND ACTIONS FOR COUNCILLORS' ATTENTION AND ADOPTION

A copy of the Minutes of the Heritage Advisory Committee Meeting of 9 October 2020 is provided at **ATTACHMENT 1**.

The following recommendations are brought to Council's attention. All other reports were noted by the Committee.

Item 3 Adoption of Minutes of Previous Meeting

HAC 14/20

***THAT** the minutes of the Heritage Advisory Committee Meeting held on Friday 14 August 2020 HAC 7/20 to HAC 12/20 inclusive, copies of which were forwarded to Committee Members, be adopted as a correct record of the proceedings of the meeting.*

Item 5.2 Development Applications Notified to the Committee since the Last Meeting

HAC 16/20

***THAT** the report be noted **AND THAT** it be noted that no submissions were made by the Heritage Advisory Committee on any development applications since its last meeting.*

RECOMMENDATION

THAT the minutes of the Heritage Advisory Committee Meeting held on Friday 9 October 2020 numbered HAC 13/20 to HAC 18/20, inclusive, copies of which were forwarded to members of the Committee, be adopted as a correct record of the proceedings of the meeting.

ATTACHMENTS

1. Minutes of the Heritage Advisory Committee Meeting of 9 October 2020



MINUTES

of the
Heritage Advisory Committee Meeting
held in
Nattai Room
Civic Centre, Elizabeth Street, Moss Vale
and via Video Conference
on

Friday 9 October 2020

The meeting commenced at 3:08pm

File No. 107/16

16.1 Minutes of the Heritage Advisory Committee Meeting held on Friday 9
October 2020

ATTACHMENT 1 Minutes of the Heritage Advisory Committee Meeting of 9
October 2020



MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING
Friday 9 October 2020



1. WELCOME AND APOLOGIES
2. ACKNOWLEDGEMENT OF COUNTRY
3. ADOPTION OF MINUTES OF PREVIOUS MEETING
4. DECLARATIONS OF INTEREST
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16.1 Minutes of the Heritage Advisory Committee Meeting held on Friday 9 October 2020

ATTACHMENT 1 Minutes of the Heritage Advisory Committee Meeting of 9 October 2020



MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING

Friday 9 October 2020



MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN NATTAI ROOM, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE AND VIA VIDEO CONFERENCE ON FRIDAY 9 OCTOBER 2020 COMMENCING AT 3:08PM.

Present:	Clr G McLaughlin Clr P W Nelson	<i>Chair</i> <i>Alternate Chair</i>
Community Representatives:	Mr Ian Stapleton Ms Charlotte Webb* Mr Dennis McManus	
Agency Representatives:	Ms Linda Emery* Ms Laurel Cheetham* Ms Mhairi Clark*	<i>Berrima District Historical & Family History Society</i> <i>Australian Garden History Society (Southern Highlands Branch)</i> <i>National Trust of Australia (Southern Highlands Branch)</i>
In Attendance:	Mr Michael Park Ms Sarah Farnese* Mr Matt Alexander*	<i>Coordinator Strategic Land Use Planning</i> <i>Strategic Land Use Planner (Heritage)</i> <i>Community Representative applicant 2019 – invited as an observer</i>

* Attended via video conference

1. WELCOME AND APOLOGIES

It was noted that an apology was received from Mr Simon Bathgate.

HAC 13/20

RECOMMENDATION moved by Mr D McManus and seconded by Ms L Cheetham

THAT the apology of Mr Simon Bathgate be accepted and leave of absence granted.

PASSED

2. ACKNOWLEDGEMENT OF COUNTRY

Clr Graham McLaughlin acknowledged Country:

I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.

16.1 Minutes of the Heritage Advisory Committee Meeting held on Friday 9 October 2020

ATTACHMENT 1 Minutes of the Heritage Advisory Committee Meeting of 9 October 2020



MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING

Friday 9 October 2020

**3. ADOPTION OF MINUTES OF PREVIOUS MEETING**MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING HELD ON FRIDAY 14 AUGUST 2020**HAC 14/20****RECOMMENDATION** moved by Cllr P W Nelson and seconded by Mr D McManus**THAT the minutes of the Heritage Advisory Committee Meeting held on Friday 14 August 2020 HAC 7/20 to HAC 12/20 inclusive, copies of which were forwarded to Committee Members, be adopted as a correct record of the proceedings of the meeting.****PASSED****4. DECLARATIONS OF INTEREST**

Ms Charlotte Webb declared interests in the following matters discussed during item 5.2 (*Development Applications Notified to the Committee since the Last Meeting*) and she was placed into the video conference waiting room during the discussion of these items:

- Robertson Hotel, 1 Fountaindale Road, Robertson (DA 20/1069)
- 149 Merrigang Street, Bowral (DA 21/0367).

16.1 Minutes of the Heritage Advisory Committee Meeting held on Friday 9 October 2020

ATTACHMENT 1 Minutes of the Heritage Advisory Committee Meeting of 9 October 2020

MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING
Friday 9 October 2020**5. AGENDA REPORTS****5.1 Update on Heritage Matters**

Reference: 5650
Report Author: Strategic Land Use Planner (Heritage)

PURPOSE

The purpose of this report is to update the Committee on strategic heritage matters.

The following matters listed on the Agenda were discussed:

- Welby Park Manor, 28 Old Hume Highway, Welby—Interim Heritage Order No. 8
- Aitken Road Bowral Group—Interim Heritage Order No. 9
- Rochester Park, 102-104 Old Wingello Road, Bundanoon—Interim Heritage Order No. 10
- Yarrabin, 32 Kangaloon Road, Bowral—Interim Heritage Order No. 11
- Local Housing Strategy (LHS) & Local Strategic Planning Statement (LSPS).

The following additional matters were discussed:

- Milton Park State Heritage Register listing
- Proposed Mittagong Welcome Wall.

HAC 15/20

RECOMMENDATION moved by Ms L Emery and seconded by Ms L Cheetham

THAT the report be noted.

PASSED

16.1 Minutes of the Heritage Advisory Committee Meeting held on Friday 9 October 2020

ATTACHMENT 1 Minutes of the Heritage Advisory Committee Meeting of 9 October 2020



MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING

Friday 9 October 2020

**5.2 Development Applications Notified to the Committee since the Last Meeting**

Reference: 107/16
Report Author: Strategic Land Use Planner (Heritage)

PURPOSE

The purpose of this report is to present a list of development applications (DAs) notified to the Heritage Advisory Committee since the last meeting on 14 August 2020 and to discuss various development application matters.

The following specific development applications were discussed:

- 20/0306.03 – 556 Argyle Street, Moss Vale – Section 8.2A Review: Demolition of existing dwelling and construction of pavement for the storage of motor vehicles.
- 20/1069 – Robertson Hotel, 1 Fountaindale Road, Robertson – Tourist & Visitor Accommodation.
Ms Charlotte Webb declared an interest in this application and was placed in the video conference waiting room from 4.28pm until 4.29pm while this matter was discussed.
- 21/0367 – 149 Merrigang Street, Bowral – Dwelling house.
Ms Charlotte Webb declared an interest in this application and was placed in the video conference waiting room from 4.31pm until 4.36pm while this matter was discussed.
- 21/0208 – 14 Louisa Street, Mittagong – Demolition of existing dwelling and erection of 9 bed boarding house with associated parking and detached store room.

HAC 16/20

RECOMMENDATION moved by Ms C Webb and seconded by Ms M Clark

THAT the report be noted AND THAT it be noted that no submissions were made by the Heritage Advisory Committee on any development applications since its last meeting.

PASSED



MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING
Friday 9 October 2020



**5.3 Progress on Review of the Proposed Heritage Items
Deferred in 2012**

Reference: 5650/4
Report Author: Strategic Land Use Planner (Heritage)

PURPOSE

The purpose of this report is to discuss the progress of the review of the proposed heritage items that were deferred by Council in 2012.

Mr Dennis McManus gave a verbal report to this matter.

Mr Matt Alexander left the meeting at 5.02pm.

HAC 17/20

RECOMMENDATION moved by Ms L Emery and seconded by Ms L Cheetham

THAT the report be noted.

PASSED

16.1 Minutes of the Heritage Advisory Committee Meeting held on Friday 9 October 2020

ATTACHMENT 1 Minutes of the Heritage Advisory Committee Meeting of 9 October 2020



MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING

Friday 9 October 2020

**5.4 Station Street Project Update**

Reference: 107/16
Report Author: Strategic Land Use Planner (Heritage)

PURPOSE

The purpose of this report is to provide further information to the Committee about the Station Street Bowral project.

It was noted by members of the Committee that a response to specific questions regarding the project had not been provided in time for the meeting.

HAC 18/20

RECOMMENDATION moved by Ms L Emery and seconded by Ms L Cheetham

THAT the report be noted.

PASSED

**16.1 Minutes of the Heritage Advisory Committee Meeting held on Friday 9
October 2020**

**ATTACHMENT 1 Minutes of the Heritage Advisory Committee Meeting of 9
October 2020**



MINUTES OF THE HERITAGE ADVISORY COMMITTEE MEETING

Friday 9 October 2020



6. DATE OF NEXT MEETING

The next meeting will be held on Friday 11 December 2020 in Nattai Room, Civic Centre, Elizabeth Street, Moss Vale, and via video conference commencing at 3:00pm.

7. MEETING CLOSURE

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 5.19 PM.

17 QUESTIONS WITH NOTICE

17.1 Question with Notice 44/2020 Stormwater Drainage at Bloomfield Subdivision, Bowral

Reference:	101/2
Report Author:	Administration Officer (Meetings)
Authoriser:	Group Manager Corporate and Community
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

To: Acting General Manager

From: Cllr K J Halstead OAM

Received: 2 November 2020

Subject: Stormwater Drainage at Bloomfield Subdivision, Bowral

Question:

1. Could a report be placed before Council regarding the stormwater drainage problems at the Bloomfield subdivision, Bowral?
2. Could a site inspection be arranged for Councillors to gain a clear understanding of the site?

RECOMMENDATION

THAT the information in relation to Question with Notice 44/2020 - Stormwater Drainage at Bloomfield Subdivision, Bowral - be noted.

18 NOTICES OF MOTION

18.1 Notice of Motion 38/2020 Station Street Deep Dive

Reference:	100/4
Report Author:	Administration Officer (Meetings)
Authoriser:	Group Manager Corporate and Community
Link to Community	
Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

PURPOSE

Councillor Scandrett has given notice that it is his intention to move the following motion at the Ordinary Meeting of Council on 11 November 2020:

THAT the Acting General Manager advise Councillors how Council has complied with the recommendations of the Infrastructure NSW Deep Dive Review of the Station Street Upgrade project with respect to:

- Recommendation SD-1: Council to develop engineering designs for the duplication of the Wingecarribee St rail overpass and hold early discussions with the rail authority (ARTC) so as to be fully informed as to its requirements, and this recommendation was rated as “Essential - as soon as possible.”
- Recommendation SD-2: Council to model various traffic signal and turn modifications at the Wingecarribee St rail overpass - Station St intersection to determine whether any network efficiency gains are possible in the short term, and this recommendation was rated as “Suggested.”
- Recommendation SD-5: Council to explore the potential to install a new signalised pedestrian crossing at the Wingecarribee St - Kirkham Rd intersection, with installation (if technically viable) to be undertaken in parallel with the Kirkham Rd reconstruction works, where the recommendation was rated as “Essential - to be co-ordinated with the upgrade works on Kirkham Rd”.

RECOMMENDATION

Submitted for determination.

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

Wednesday 11 November 2020

NOTICES OF MOTION



COMMENT FROM STAFF

- Recommendation SD-1

Concept designs have been undertaken for the bridge duplication. Engineering verification and design work will commence following approval of MoU. Discussions have been undertaken with ARTC to ascertain requirements and Council's Transport Engineer also sought independent technical advice from a bridge consultant who deals regularly with ARTC. Council is currently seeking external grant funding for the completion of the detailed engineering designs.

- Recommendation SD-2

Modelling has been undertaken for various scenarios with recommendations for the most efficient phasing being considered. This work has been undertaken by Council's Transport Engineer.

- Recommendation SD-5

The proposed signalised pedestrian crossing was determined as not feasible by the RMS. A compliant pedestrian refuge treatment was incorporated as instructed by TfNSW and subsequently approved by the TfNSW(RMS). This has now been completed.

19. CLOSED COUNCIL

MOVING INTO CLOSED SESSION

Section 10A of the *Local Government Act 1993*, empowers Council and Committees of which all the members are Councillors to close a part of a meeting in certain circumstances in accordance with the requirements of the Act, and relevant Regulations and Guidelines.

Subject to the provisions of Section 10 of the Act, so much of a meeting may be closed as comprises certain information as outlined in Section 10A(2).

However, the Act also contains the following provisions qualifying the use of Section 10A(2).

Section 10B

1. *[Time spent closed to be minimised]* A meeting is not to remain closed during the discussion of anything referred to in section 10A(2):
 - a. Except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and
 - b. If the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.
2. *[Qualification of 10A(2)(g)]* A meeting is not to be closed during the receipt and consideration of information or advice referred to in section 10A(2)(g) unless the advice concerns legal matters that:
 - a. are substantial issues relating to a matter in which the council or committee is involved, and
 - b. are clearly identified in the advice, and
 - d. are fully discussed in that advice.
3. *[Qualification of 10A(3)]* If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in section 10A(3)), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting (other than consideration of whether the matter concerned is a matter referred to in section 10A(2)).
4. *[Irrelevant matters]* For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:
 - a. a person may misinterpret or misunderstand the discussion, or
 - b. the discussion of the matter may:
 - (i) cause embarrassment to the council or committee concerned, or to Councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Attention is also drawn to provisions contained in Part 15 of Council's Code of Meeting Practice.

Section 10B(5) of the Act requires that council have regard to these guidelines when considering resolving into Closed Session.

RECOMMENDATION

1. **THAT Council moves into Closed Council in accordance with the requirements of Section 10A(2) of the *Local Government Act 1993* as addressed below to consider the following reports that are confidential for the reasons specified below:**

19.1 Tender for Transport and Disposal of Shredded Organic Waste

Relevant Legal Provisions

This report is referred to Closed Committee in accordance with s10A(2) of the Local Government Act, 1993, under clause 10A(2)d(i) as it contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and the Council considers that it would be on balance contrary to the public interest to consider this information in Open Council.

Brief description

The purpose of this report is to present the evaluation of the Request for Tender for the Transport and Disposal of Shredded Organic Waste.

19.2 Land Acquisition - Moss Vale

Relevant Legal Provisions

This report is referred to Closed Committee in accordance with s10A(2) of the Local Government Act, 1993, under clause 10A(2)(c) as it contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and the Council considers that it would be on balance contrary to the public interest to consider this information in Open Council.

Brief description

The purpose of this report is to provide Council with an update following further investigations and to seek Council direction in accordance with resolution of Council from its meeting on 14 October 2020 (MN 420/20).

2. **THAT the minutes of the Closed Council part of the meeting (being the Council's resolution) be made public.**

Barry W Paull
Acting General Manager

Wednesday 4 November 2020