

# MINUTES

## of the Finance Committee Meeting

held in

Council Chambers, Civic Centre, Elizabeth Street, Moss  
Vale

on

**Wednesday 21 February 2018**

The meeting commenced at 9.02 am

*File No. 107/21*

# MINUTES OF THE FINANCE COMMITTEE MEETING

Wednesday 21 February 2018



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**MINUTES OF THE FINANCE COMMITTEE MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON WEDNESDAY 21 FEBRUARY 2018 COMMENCING AT 9.02 AM**

**Present:** Mayor Cllr K J Halstead (Chair)  
Cllr G J Andrews  
Cllr T D Gair  
Cllr G McLaughlin (arrived at 9.11 am)  
Cllr G Markwart  
Cllr P W Nelson  
Cllr I M Scandrett  
Cllr G M Turland  
Cllr L A C Whipper

<b>In Attendance:</b>	General Manager	Ms Ann Prendergast
	Deputy General Manager Operations, Finance and Risk	Mr Barry Paul
	Deputy General Manager Corporate, Strategy and Development Services	Mr Mark Pepping
	Chief Financial Officer	Mr Richard Mooney
	Group Manager Assets	Mr Michael Herraman
	Deputy Chief Financial Officer	Mr Damien Jenkins
	Coordinator Corporate and Community	Ms Danielle Lidgard
	Administration Officer	Ms Liz Johnson

## **1. OPENING OF THE MEETING**

The Mayor Cllr K J Halstead opened the meeting and welcomed Councillors and staff.

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## **2. ACKNOWLEDGEMENT OF COUNTRY**

Cllr L A C Whipper acknowledged country:

*"I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today."*

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## **3. APOLOGY**

There were no apologies at this Meeting.

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#### 4. CONFIRMATION OF MINUTES

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY  
15 NOVEMBER 2017

**FC 1/18**

**MOTION** moved by Cllr T D Gair and seconded by Cllr G M Turland

**THAT the minutes of the Finance Committee Meeting held on Wednesday 15 November 2017 MN FC 32/17 to MN FC 34/17 inclusive, copies of which were forwarded to Councillors, be adopted as a correct record of the proceedings of the meeting.**

**PASSED**

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#### 5. BUSINESS ARISING

There was no Business Arising from the Minutes of the Meeting held on Wednesday, 15 November 2017.

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## **6. DECLARATIONS OF INTEREST**

101/3, 101/3.1

That where necessary any Councillor now disclose any interest and the reason for declaring such interest in the matters under consideration by Council at this Meeting and to complete the appropriate form to be handed up at the Meeting.

There were no Declarations of Interest at this Meeting.

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## 7. AGENDA REPORTS

### 7.1 Budget Review to 31 December 2017

Reference:	2120/17
Report Author:	Management Accountant
Authoriser:	Chief Financial Officer
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

#### PURPOSE

The purpose of this report is to inform Council of the results of the budget review undertaken for the period ending 31 December 2017 and to seek approval to make the necessary adjustments to the 2017/18 budget.

The Quarterly Review of the Budget is reported to Council at the end of each quarter in accordance with Section 203 of the *Local Government (General) Regulation 2005*.

The Chief Financial Officer and Deputy General Manager Operations, Finance and Risk addressed the Committee on this matter.

#### FC 2/18

**MOTION** moved by Cllr T D Gair and seconded by Cllr G McLaughlin

1. **THAT** Council approve the budget variations reported at the December Quarterly Review as listed in Attachment 1 to the report.
2. **THAT** Council note the projected position for the 2017/18 Financial Year remains a balanced budget.

**PASSED**

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## 7.2 Resource Recovery Centre - Asbestos Contaminated Material Remediation Final Costing

Reference: 7503/49  
Report Author: Manager Business Services  
Authoriser: Deputy General Manager Operations, Finance and Risk  
Link to Community Strategic Plan: Work collaboratively to reduce pollution and its impact on our environment

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### PURPOSE

The purpose of this report is to inform Council of the final costs of the remediation of the asbestos contaminated aggregate material at the Resource Recovery Centre. The report also provides details on the cost of recovery and remediation in relation to the affected private properties on which the potentially contaminated material was used.

The Deputy General Manager Operations, Finance and Risk addressed the Committee on this matter.

### FC 3/18

**MOTION** moved by Cllr T D Gair and seconded by Cllr G McLaughlin

1. **THAT** the report on the final costs in relation to Asbestos Contaminated Material Remediation be noted.
2. **THAT** Council makes representations to the NSW State Government, through the Minister for the Environment and Heritage, The Hon Gabrielle Upton, MP, and to the Shadow Minister for the Environment and Heritage, Ms Penny Sharpe, MP, and by lobbying the NSW Local Government Annual Conference to be held from 21 to 23 October 2018, for the State Government to subsidise the disposal of asbestos and other hazardous waste from residential customers **AND THAT** a report be brought to Council in relation to this matter.

**PASSED**

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## 7.3 Council Property, 10 Frankland Street, Mittagong

Reference:	PN556900
Report Author:	Coordinator Property Services
Authoriser:	Chief Financial Officer
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

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### PURPOSE

The purpose of this report is to inform Council (as property owner) of the approval of its Development Application for a 3 lot subdivision of 10 Frankland Street, Mittagong and to confirm the source of funding for the proposed works required in accordance with the development conditions of consent.

The Chief Financial Officer and Deputy General Manager Operations, Finance and Risk addressed the Committee on this matter.

### FC 4/18

**MOTION** moved by Cllr L A C Whipper and seconded by Cllr G McLaughlin

1. **THAT Council as owner of 10 Frankland Street, Mittagong notes the conditions of consent in Development Application No. 16/1363.**
2. **THAT all expenditure relating to compliance with the development consent be funded from the Property Development Reserve, with the final expenditure figure to be reported back to the Finance Committee as part of a future quarterly review of the Budget.**

**PASSED**

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## 7.4 Quarterly Operational Plan 2017-18 Exception Report, October to December 2017

Reference:	501/2018
Report Author:	Corporate Strategy and Governance Coordinator
Authoriser:	Group Manager Corporate and Community
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

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### PURPOSE

This exception report provides an overview of Council's progress towards delivering its annual Operational Plan 2017/18.

The General Manager, Deputy General Manager Operations, Finance and Risk, the Group Manager Assets and the Deputy General Manager Corporate, Strategy and Development Services addressed the Committee on this matter.

Clr G M Turland tabled a document that he had handed to Councillors which was the draft budget for Sport and Recreation.

### FC 5/18

**MOTION** moved by Clr G M Turland and seconded by Clr G Markwart

**THAT** the Quarterly Operational Plan 2017-18 Exception Report, October to December 2017, be noted.

**PASSED**

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## 7.5 Installation of Solar Power at Moss Vale Works Depot

Reference:	5480/6
Report Author:	Environment and Health Systems Coordinator
Authoriser:	Manager Environment and Sustainability
Link to Community Strategic Plan:	Manage Council's resource consumption, with significant increases in efficiency and adoption of renewable energy

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### PURPOSE

This report seeks Council approval to allocate \$38,000 from the Revolving Energy Fund (REFund) to the 2017/18 budget for the installation of a 20-25kW Solar Power System at the Moss Vale Works Depot.

The Chief Financial Officer and Deputy General Manager Corporate, Strategy and Development Services addressed the Committee on this matter.

### FC 6/18

**MOTION** moved by Cllr L A C Whipper and seconded by Cllr I M Scandrett

1. **THAT** Council approve the allocation of \$38,000 from the Revolving Energy Fund (REFund) to the 2017/18 budget for the supply and installation of a 20-25kW Solar Power System at the Moss Vale Works Depot.
2. **THAT** the value of the savings achieved from the installation of the solar energy system be calculated and transferred back into the REFund on an annual basis until the full project cost is recouped.

**PASSED**

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## **8. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday, 16 May 2018 in the Council Chambers, Elizabeth Street, Moss Vale commencing at 9.00 am.

## **9. MEETING CLOSURE**

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10.07 PM