

MINUTES

of the
Finance Committee Meeting
held in
Council Chambers
Civic Centre, Elizabeth Street, Moss Vale
on

Wednesday 21 August 2019

The meeting commenced at 9:00am

File No. 107/21

MINUTES OF THE FINANCE COMMITTEE MEETING

Wednesday 21 August 2019



1. OPENING OF THE MEETING	
2. ACKNOWLEDGEMENT OF COUNTRY	
3. APOLOGIES	
4. ADOPTION OF MINUTES OF PREVIOUS MEETING	
Finance Committee Meeting held on 15 May 2019	
5. DECLARATIONS OF INTEREST	2
6. AGENDA REPORTS	3
6.1 Revolving Energy Fund - Annual Report.....	3
6.2 Quarterly Operational Plan 2018/19 Progress Report, 1 April to 30 June 2019.....	4
6.3 Rates and Charges Write-off for the 2018/19 Financial Year	5
6.4 2018/19 Budget Expenditure Revotes.....	6
7. CLOSED COMMITTEE	7
Nil	
8. DATE OF NEXT MEETING	7
9. MEETING CLOSURE	7

MINUTES OF THE FINANCE COMMITTEE MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON WEDNESDAY 21 AUGUST 2019 COMMENCING AT 9:00AM

Present: Mayor Clr T D Gair (Chair)
Clr G J Andrews
Clr K J Halstead
Clr P W Nelson
Clr I M Scandrett
Clr G M Turland
Clr L A C Whipper

In Attendance:	General Manager	Ms Ann Prendergast
	Deputy General Manager Corporate, Strategy and Development Services	Mr Mark Pepping
	Chief Financial Officer	Mr Richard Mooney
	Group Manager Corporate and Community	Ms Danielle Lidgard
	Deputy Chief Financial Officer	Mr Damien Jenkins
	Management Accountant	Mr Peter Dunn
	Administration Officer	Ms Michelle Richardson

1. OPENING OF THE MEETING

The Mayor Clr T D Gair opened the meeting and welcomed members of the public and the press.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor Clr T D Gair acknowledged country:

"I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today."

3. APOLOGIES

PERS

FC 20/19

MOTION moved by Deputy Mayor G M Turland and seconded by Clr P W Nelson

THAT apologies be received from Councillor McLaughlin and Councillor Markwart and leave of absences be granted.

PASSED

PERS

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

107/21

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY 15 MAY 2019

FC 21/19

MOTION moved by Cllr I M Scandrett and seconded by Cllr L A C Whipper

THAT the minutes of the Finance Committee Meeting held on Wednesday 15 May 2019 MN FC15/19 to MN FC19/19 inclusive, copies of which were forwarded to Councillors, be adopted as a correct record of the proceedings of the meeting.

PASSED

5. DECLARATIONS OF INTEREST

101/3, 101/3.1

That where necessary any Councillor now disclose any interest and the reason for declaring such interest in the matters under consideration by the Finance Committee at this Meeting and to complete the appropriate form to be handed up at the Meeting.

There were no declarations of interest declared.

6. AGENDA REPORTS

6.1 Revolving Energy Fund - Annual Report

Reference:	5480/6
Report Author:	Environmental Policy Officer
Authoriser:	Manager Environment and Sustainability
Link to Community	
Strategic Plan:	Manage Council's resource consumption, with significant increases in efficiency and adoption of renewable energy

PURPOSE

The purpose of this report is to provide an update on the achievements of Council's Revolving Energy Fund for the 2018/19 financial year.

The Chief Financial Officer addressed Council in relation to this item

FC 22/19

MOTION moved by Cllr L A C Whipper and seconded by Cllr I M Scandrett

1. **THAT** Council note the energy and financial savings achieved through projects completed under the Revolving Energy Fund.
2. **THAT** Council approve the transfer of \$56,287.52 from Council's electricity budget to the Revolving Energy Fund for the 2018/19 Financial Year.
3. **THAT** a press release be issued by the Mayor in relation to the results achieved through the Revolving Energy Fund for the year 2018/19.

PASSED

6.2 Quarterly Operational Plan 2018/19 Progress Report, 1 April to 30 June 2019

Reference:	501/2018
Report Author:	Internal Audit and Legal Support Officer
Authoriser:	A/Coordinator Corporate Strategy and Governance
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

PURPOSE

This exception report provides an overview of Council's achievements in delivering its annual Operational Plan 2018/19.

The General Manager addressed Council on this item

FC 23/19

MOTION moved by Cllr L A C Whipper and seconded by Cllr G J Andrews

THAT the Quarterly Progress Report on Operational Plan 2018/19, 1 April to 30 June 2019, be noted.

PASSED

6.3 Rates and Charges Write-off for the 2018/19 Financial Year

Reference:	2100
Report Author:	Coordinator Revenue
Authoriser:	Chief Financial Officer
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to advise Council of the 2018/19 Rates and Charges to be written off as permitted under the *Local Government Act, 1993*.

The General Manager has a statutory obligation to advise Council of all Rates and Charges that are written off. The adoption of this report means Council has complied with the requirements of the *Local Government Act 1993* and the *Local Government (General) Regulation 2005* (Clause 131).

FC 24/19

MOTION moved by Cllr P W Nelson and seconded by Deputy Mayor G M Turland

THAT Council note and write off rates and charges (including sundry debtors) outlined in this report totalling \$1,752,350.47 for the 2018/19 financial year.

PASSED

6.4 2018/19 Budget Expenditure Revotes

Reference:	2120/2019
Report Author:	Management Accountant
Authoriser:	Chief Financial Officer
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to seek Council approval of the 2018/19 proposed expenditure revotes which are required to be carried over to the 2019/20 Budget.

The Chief Financial Officer addressed Council in relation to this item
The General Manager addressed Council in relation to this item.

FC 25/19

MOTION moved by Cllr P W Nelson and seconded by Deputy Mayor G M Turland

1. **THAT** Council adopt the list of expenditure revotes for the June Review totalling \$26,293,920 for inclusion in the 2019/20 Budget as shown in the following attachments to this report:

<i>Fund</i>	<i>September</i>	<i>December</i>	<i>June</i>	<i>Total</i>
General Fund	\$7,760,576	\$9,546,481	\$19,814,840	\$37,121,897
Water Fund	-	-	\$3,178,848	\$3,178,848
Sewer Fund	\$1,670,589	-	\$3,300,232	\$4,970,821
Total Revotes	\$9,431,165	\$9,546,481	\$26,293,920	\$45,271,566

2. **THAT** Council approve the transfer of \$4,806,935 to the Expenditure Revotes Reserve, representing the General Revenue portion of the General Fund Revotes.

PASSED

7. CLOSED COMMITTEE

Nil

8. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 16 October 2019 in Council Chambers, Civic Centre, Moss Vale commencing at 9.00am.

9. MEETING CLOSURE

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9:57am

In accordance with the provision of Section 375(2) of the Local Government Act, these Minutes of the Meeting held Wednesday 21 August 2019 numbered M/N 20/19 to M/N 25/19 were signed by me hereunder at the Council Meeting held on 21 August 2019 .

CHAIRMAN

READ AND CONFIRMED ON

CHAIRMAN

PUBLIC OFFICER