

14 August 2019

Dear Councillors and Committee Members,

You are kindly requested to attend the **Finance Committee Meeting** of Wingecarribee Shire Council to be held in **Council Chambers, Civic Centre, Elizabeth Street, Moss Vale** on **Wednesday 21 August 2019** commencing at **9:00am**.

Yours faithfully

Barry W Paull
Deputy General Manager Operations, Finance & Risk

DISTRIBUTION:

Councillors

Mayor Clr T D Gair (Chair)
Clr G J Andrews
Clr K J Halstead
Clr G McLaughlin
Clr G Markwart
Clr P W Nelson
Clr I M Scandrett
Clr G M Turland
Clr L A C Whipper

Staff

General Manager
Deputy General Manager Operations, Finance and Risk
Deputy General Manager Corporate, Strategy and
Development Services
Chief Financial Officer
Group Manager Corporate and Community
Group Manager Assets and Project Delivery
Group Manager Infrastructure Services
Deputy Chief Financial Officer
Management Accountant
Administration Assistant

Business

1. OPENING OF THE MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

3. APOLOGIES

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

Finance Committee Meeting held on 15 May 2019

5. DECLARATIONS OF INTEREST

6. AGENDA REPORTS

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7. CLOSED COUNCIL

Nil

8. DATE OF NEXT MEETING

9. MEETING CLOSURE

Our Mission, Our Vision, Our Values

OUR MISSION

To create and nurture a vibrant and diverse community growing and working in harmony with our urban, agricultural and natural environments

OUR VISION

Leadership: *'An innovative and effective organisation with strong leadership'*

People: *'A vibrant and diverse community living harmoniously, supported by innovative services and effective communication with Council'*

Places: *'Places that are safe, maintained, accessible, sympathetic to the built and natural environment, that supports the needs of the community'*

Environment: *'A community that values and protects the natural environment enhancing its health and diversity'*

Economy: *'A strong local economy that encourages and provides employment, business opportunities and tourism'*

OUR VALUES

Integrity, trust and respect

Responsibility and accountability

Communication and teamwork

Service quality

Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.

Apologies

Adoption of Minutes of Previous Meeting

Declarations of Interest

The provisions of Chapter 14 of the *Local Government Act 1993* regulate the way in which Councillors, Committee Members and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest and the reasons for declaring such interest must be disclosed as soon as practicable after the start of the meeting.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions or voting on that matter and further require that the member vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

Where necessary any Councillor, Committee Member and nominated staff of Council should disclose any interest and the reason for declaring such interest in the matters under consideration at this meeting.

Councillors and Committee Members are requested to complete the appropriate form to be handed up at the Meeting.

6 AGENDA REPORTS

6.1 Revolving Energy Fund - Annual Report

Reference:	5480/6
Report Author:	Environmental Policy Officer
Authoriser:	Manager Environment and Sustainability
Link to Community	
Strategic Plan:	Manage Council's resource consumption, with significant increases in efficiency and adoption of renewable energy

PURPOSE

The purpose of this report is to provide an update on the achievements of Council's Revolving Energy Fund for the 2018/19 financial year.

RECOMMENDATION

THAT Council note the energy and financial savings achieved through projects completed under the Revolving Energy Fund.

THAT Council approve the transfer of \$56,287.52 from Council's electricity budget to the Revolving Energy Fund for the 2018/19 Financial Year.

REPORT

BACKGROUND

Council established the Revolving Energy Fund (REFund) in 2012 as a mechanism to generate ongoing funding for projects that reduce Council's billed energy consumption.

The REFund operates in a way that the savings in billed energy from a project are reinvested back into the fund until the initial project cost is fully repaid. After this time the electricity budget for the particular facility benefits from the reduced energy costs. As the REFund is replenished, it is then used to fund future energy projects across Council.

REPORT

Council has implemented nine energy projects through the REFund. It should be noted that other energy management actions/projects have occurred in Council outside of the REFund, but they are outside the scope of this report.

Table 1 presents an overview of the energy and resulting financial savings achieved for the 2018/19 financial year for active REFund projects. The financial savings represent the amounts to be transferred from each facility's electricity budget into the REFund.

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Two early projects (the Mittagong and Bowral Library Lighting upgrades) have now been completely repaid so are not included in the table.

2018/19 is the final payment for Civic Centre LED Lighting upgrade.

Table 1. REFund repayments for 2018/19					
Project Name	Project Completion Year	2018/19 kWh generated used on site	2018/19 Financial Savings	2018/19 GHG savings tCO ² e	Estimated Final Repayment
Welcome Centre Solar 9.75 kW	2013	10,478	\$1,983.24	9.64	2020/21
Bowral Library Solar 29.75 kW	2014	29,693	\$6,927.46	27.32	2021/22
RFS Mittagong Solar 20kW	2015	21,774	\$4,151.04	20.03	2019/20
Civic Centre LED Lighting Upgrade	2015	92,006	\$15,640.93	84.65	2018/19
Moss Vale Library Lighting	2017	2,883	\$576.00	2.65	2022/23
Moss Vale Aquatic Centre Solar 99.75 kW	2017	144,022	\$22,635.91	133.16	2021/22
Moss Vale Depot Solar 25kW	2018	29,398	\$4,372.94	27.05	2023/24
Totals		330,254	\$56,287.52	304.50	

FUTURE REFund PROJECTS

Staff are currently scoping several projects for 2019/20 financial year including:

- Civic Centre Solar
- MVAC LED lighting upgrade.

IMPACT ON COUNCIL'S FIT FOR THE FUTURE IMPROVEMENT PLAN

Projects funded through the REFund will result in recurrent savings in electricity costs. This will have a positive impact on Council's Real Operating Expenditure Per Capita ratio, which is one of the seven performance measures included in the NSW State Government's Fit for the Future assessment criteria.

COMMUNICATION AND CONSULTATION

Community Engagement

No community engagement has occurred for this report

Internal Communication and Consultation

Finance branch has been informed of this report



External Communication and Consultation

No external communication has occurred for this report

SUSTAINABILITY ASSESSMENT

- **Environment**

The REFund has a positive impact on the environment. The fund is a mechanism to generate ongoing funding for energy reduction projects and increases renewable energy use.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

There are no governance issues in relation to this report.

COUNCIL BUDGET IMPLICATIONS

The transfer of \$56,287.52 to the REFund will have no budget impact. This transfer is funded through savings within the respective electricity budgets of each project facility.

RELATED COUNCIL POLICY

Nil.

CONCLUSION

Council's Revolving Energy Fund has been successfully operating since 2012. Nine projects have been completed to date, the last being the installation of a 25kW Solar PV system at Moss Vale Works Depot.

The value of financial savings attributed to all REFund projects for the 2018/19 financial year is \$56,287.52. Approval is sought to transfer the total into the REFund enabling further energy management projects to be implemented.

ATTACHMENTS

There are no attachments to this report.



6.2 Quarterly Operational Plan 2018/19 Progress Report, 1 April to 30 June 2019

Reference:	501/2018
Report Author:	Internal Audit and Legal Support Officer
Authoriser:	A/Coordinator Corporate Strategy and Governance
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

PURPOSE

This exception report provides an overview of Council's achievements in delivering its annual Operational Plan 2018/19.

RECOMMENDATION

THAT the Quarterly Progress Report on Operational Plan 2018/19, 1 April to 30 June 2019, be noted.

REPORT

BACKGROUND

The Operational Plan 2018/19 contains 218 projects, programs and activities (annual deliverables) across the five key themes from the Community Strategic Plan, *Wingecarribee 2031*, and demonstrates how Council will meet its commitments in the Delivery Program 2017-2021 during the financial year.

REPORT

The Quarterly Progress Report on Operational Plan 2018/19 for the June quarter (**Attachment 1**) is an exception report which provides the Finance Committee with an overview of the key achievements, areas which require future focus, and programs and projects that have been placed on hold during the reporting period.

At the end of June 2019, 91.7 percent of all annual deliverables were 'on track', 1.4 percent 'need attention', 4.2 percent were 'on hold' and 2.7 percent were 'delayed' due to factors outside of Council's control. Further details are provided in **Attachment 1**.

IMPACT ON COUNCIL'S FIT FOR THE FUTURE IMPROVEMENT PLAN

There is no impact on Council's *Fit for the Future* Improvement Plan.



COMMUNICATION AND CONSULTATION

Community Engagement

Nil

Internal Communication and Consultation

Branch Managers

Executive

External Communication and Consultation

Nil

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

This exception report provides the Finance Committee with an overview of Council's achievements in delivering the Operational Plan 2018/19, therefore enhancing organisational transparency and accountability.

COUNCIL BUDGET IMPLICATIONS

Nil

RELATED COUNCIL POLICY

Nil

OPTIONS

The option available to the Committee is to note this report.

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AGENDA REPORTS



CONCLUSION

This is the final report on the Operational Plan 2018/19. The Quarterly Exception Report on the Operational Plan 2018/19 for the June quarter provides the Finance Committee with an overview of Council's achievements in delivering its annual Operational Plan 2018/19.

ATTACHMENTS

1. Operational Plan - Progress Report For Council Finance Committee - June 2018/19



Quarterly Progress Report Operational Plan 2018/19 For Council Finance Committee

1 March 2019 to 30 June 2019



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Operational Plan Progress - Summary

The following section provides an overview on Council's progress towards delivering its annual Operational Plan 2018-19. The Operational Plan contains 218 projects, programs and activities (annual deliverables) across the five key themes from Wingecarribee 2031 Community Strategic Plan. Table 1, below outlines how Council is tracking at the end of the June 2019 reporting period (six month period) to achieve the annual deliverables for each theme.

Table 1

Progress Status					
W2031+ Theme	On-hold	Critical	Needs Attention	Delayed	On-Track
Leadership	3.2%	-	1.6%	3.2%	92.0%
People	2.4%	-	2.4%	-	95.2%
Places	5.5%	-	1.8%	1.8%	90.9%
Environment	2.6%	-	2.6%	-	94.8%
Economy	-	-	-	15%	85%
Total for all annual deliverables	4.2%	-	1.4%	2.7%	91.7%



Operating Plan Progress - Highlights

Leadership

- The draft 2019/20 Operational Plan and Budget was adopted by Council on 12 June 2019 following a period of public exhibition. The 2019/20 Budget provides for a cash expenditure budget of approximately \$144 million, which includes \$57.377 million capital works program funding for major infrastructure renewal projects and upgrades to essential community infrastructure
- Significant policy documents adopted by Council were the Community Engagement Policy, Code of Meeting Practice, Code of Conduct and Procedures for the Administration of the Code of Conduct.
- The first Council Meeting under the revised Code of Meeting Practice was successfully live streamed on 26 June 2019, providing enhanced access for residents to Council meetings and greater openness and transparency of Council decision-making.
- Initiatives to improve development assessment timeframes have resulted in a decrease of approximately 22 per cent in active development applications on hand since November 2018.
- Community feedback was sought on various initiatives including the Berrima Marketplace Masterplan, Merrigang Street (Stage 2) works and Development Control Plan amendments regarding the Chelsea Gardens Coomungie Urban Release Area.
- The Heritage Advisory Committee was re-established to provide expert advice to Council on heritage matters within the Shire.
- The draft Swimming Pool Barrier Policy and Guidelines were exhibited in May – June 2019

People

- The Wingecarribee Community Assistance Scheme funding applications were assessed, with 66 successful applications approved for funding to deliver a range of community projects, infrastructure improvements and resources to benefit the local community.
- The Dhungung (food) Share program facilitated by Council's Aboriginal Community Development Officer continues to expand with an increased number of outreach services participating and families regularly attending.
- NSW Youth Week was held in April 2019. A team of 27 youth advisors assisted Council staff in creating and planning nine events that a total of 450 young people attended.
- Bowral Library celebrated National Simultaneous Storytime 2019 on 22 May. This was a nation-wide event where schools, preschools, libraries and many other venues simultaneously read the children's story Alpacas with Maracas to promote Australian authors and literacy.
- Grant funding from the NSW Government's Heritage Near Me program was applied to an Energy Efficient Upgrade at Mittagong Library. This included installing a heating, ventilation, and air conditioning system to replace gas heaters and fans, replacing the fluorescent lighting with LED lights and fitting new insulation in the roof.
- Amendments to the 2016-2026 Wingecarribee Youth Strategy and Action Plan were adopted by Council

Places

- Council's Numerous information sessions and workshops were delivered as part of Council's Road Safety Program including presenting the 'On the Road 65Plus' program to local seniors groups which provided advice and tips for seniors to help make safer choices when driving, riding, walking, using a mobility scooter or catching public transport.

6.2 Quarterly Operational Plan 2018/19 Progress Report, 1 April to 30 June 2019
ATTACHMENT 1 Operational Plan - Progress Report For Council Finance
Committee - June 2018/19



- Various capital works projects were completed, including the Church Street Bundanoon pathway, Clarence Street Moss Vale kerb and gutter renewal and Kirkham Road North Bowral upgrade.
- A number of community facilities received upgrades using a combination of Council and Committee funds, including replacement chairs for Exeter Hall, a new heating and cooling system for Loseby Park Hall and the purchase of new kitchen equipment and a smart TV for Yerrinbool Hall.

Environment

- The Roadside Management Plan was adopted in April for application to the various Council functions that have the potential to interact with the environment – especially roadside vegetation – within Council managed roads.
- To celebrate World Environment Day, Council staff worked with the Empire Cinema to host a free screening of 2040, a feature documentary that explored what the future could look like by the year 2040 if people simply embraced the best solutions already available to improve the planet. The screening was sold-out within three days and 200 people attended.
- International Composting Week was celebrated at the Resource Recovery Centre in May, with three well-attended workshops and community garden tours held.
- Waste Education engagement activities were undertaken with six local schools and pre-schools, including working with the students to develop waste reduction strategies within their school grounds and presenting on worm farming.

Economy

- The Pie Time festival took place again in June and resulted in a demonstrable growth in visitor numbers, accommodation bookings and merchandise sales, highlighted by an increase of 11 per cent of visitors to the Southern Highlands Welcome Centre and a 40 per cent increase to merchandise sales compared with the previous quarter. Innovative advertising methods included projecting the stylised bright orange Pie Time pies across the sails of the Sydney Opera House during the Vivid Sydney event and the addition of 'The BIG Pie' to the Welcome Centre.
- Tulip Time was launched in May, with the announcement of this year's ambassador as John Williamson. Stallholder spaces were filled with a waiting list in place.
- The inaugural meeting of the Southern Highlands Key Stakeholders Group was held in June. Council is represented on the Group through the Mayor, the Deputy General Manager Corporate, Strategy and Development Services and Group Manager Tourism and Economic Development.



Operating Plan Progress - Exceptions

Operational Plan Item	Status	Remedial Action	Approval Status
OP002 - Implement a revised corporate performance and measurement framework			
Corporate and Community	On Hold		Approved
The development of Delivery Program measures was placed on hold pending the adoption of the Operational Plan and Budget. Work will commence in the new financial year.			
OP017 - Enhance employee performance management practices to drive organisational performance and productivity			
Organisational Development	Needs Attention	New Cornerstone Modules will be acquired in September quarter and the build of competencies in consultation with staff commenced.	Approved
The purchase and development of the Cornerstone Performance Management Module, development of organisation wide competency framework to support the overall performance management systems and aligned training of staff to improve competencies has been delayed due to staffing turnover in Organisational Development with existing staff required to backfill a long term vacant position which cannot be resolved at this time due to legislative restrictions.			
Staff have recently been recruited and have recently commenced.			
OP027 - Undertake a review of all Farmland rating properties to ensure they comply with Section 515 of the Local Government Act 1993			
Finance, Fleet and Procurement	On Hold		Approved
Given the current drought conditions which are being experienced across the Shire, this review would be difficult to undertake due to the levels of de-stocking which is taking place. The practice of de-stocking will significantly distort this review and will not be a true reflection of those properties which meet the requirements for farmland rating under the Local Government Act.			
It is instead proposed to develop a Farmland Rating Policy which will then be used to inform reviews to be undertaken once drought conditions improve across the Shire.			
OP062 - Implement initiatives as identified in Economic Development Strategic Plan			
Economic Development	Delayed		Approved
Council has commenced development of a new 'Destination Plan' that will combine Tourism and Economic Development Strategies for the region for the next 10 years. The preparation of the Destination Plan will be completed by June 2020.			



Operational Plan Item	Status	Remedial Action	Approval Status
OP063 – Facilitate the development and promotion of learning across all sectors of the community			
Economic Development	Delayed		Approved
Council has commenced development of a new 'Destination Plan' that will combine Tourism and Economic Development Strategies for the region for the next 10 years. The Destination Plan will include objectives and actions in regards to learning.			
OP076 - Develop a Graffiti Management Plan in partnership with community and government stakeholders			
Corporate and Community	Needs Attention	N/A	
The Council area doesn't have a major issue with graffiti. An area which has had incidents of graffiti is Corbett Gardens. Council received some grant funding to carry out works to reduce further incidents of graffiti.			
OP086 - Undertake a needs analysis for potential expansion of the Out of School Hours care			
Corporate and Community	On Hold		Approved
On hold pending outcome of the Children's Services Review.			
OP105 - Work with key agencies and utilise road network modelling and existing strategic documents to develop an integrated Transport Strategy			
Assets and Project Delivery	On Hold		Approved
Due to resource constraints and staff absence, this task has been deferred until the 2019/20 financial year.			
OP118 - Continue to develop and commence implementation of Station Street upgrade project			
Assets and Project Delivery	Needs Attention	Negotiations are continuing with Sydney Trains and Transport for NSW in relation to the acquisition of property at the Station.	Approved
Final preparations are being undertaken for the commencement of works in Kirkham Road. Negotiations are continuing with Sydney Trains and Transport for NSW in relation to the acquisition of property at the Station. Station Street design is being finalised.			



Operational Plan Item	Status	Remedial Action	Approval Status
OP134 - Continue Berrima Road Deviation Project			
Assets and Project Delivery	On Hold		Approved
The matters relating to the delays in delivering the Berrima Road Deviation project was reported to the Ordinary Council meeting held on the 10 April 2019. The balance of funds identified to be carried over into the 2019/20 is based on the original project estimate of \$9.205 million. Should Council receive confirmation that the funding provided by the Federal Department of Infrastructure and Regional Development can no longer be used for the project due to timing delays, this will be reported to a future meeting of the Finance Committee.			
OP159 – Advocate for improved telecommunications across the Shire			
Economic Development	Delayed		Approved
Council has commenced development of a new 'Destination Plan' that will combine Tourism and Economic Development Strategies for the region for the next 10 years. The Destination Plan will include Objectives and Actions in regard to opportunities to include telecommunication access across the Shire.			
OP187 - Develop an Asset Management Strategy for the Resource Recovery Centre			
Business Services	Needs Attention		Approved
An Asset management Strategy for the Resource Recovery Centre is being developed in conjunction with the scoping and planning of high priority works being sought by the Environment Protection Authority and NSW Fire and Rescue, including a first flush system for storm water collection and a first response firefighting system.			
Recent improvements at the Resource Recovery Centre include: - replacement of Reviva yard fencing - Installation of a demountable building to provide improved amenities for staff - Trialling of a slow speed shredder to process raw organic waste			
Over the next three months Business Services intends to investigate purchasing a slow speed shredder and will be seeking to access available grants to assist in the purchase.			



Operational Plan Item	Status	Remedial Action	Approval Status
OP189 - Develop Waste Strategy and Policy			
Business Services	On Hold		Approved
Council is currently undertaking a Waste Management Service Review. The Waste Strategy and associated waste policies have been placed on hold while the service review is undertaken.			
Once the service review process has been completed the Waste Strategy and policies will be finalised and referred to council for consideration.			
OP199 – Complete and commence implementation of the Economic Strategy			
Economic Development	Delayed		Approved
With the recent restructure of the WSC Economic Development unit to be integrated with the Tourism and Events unit a new business model is being established under the brand of Destination Southern Highlands. As a result a new 'Concierge' business service and development model is proposed. This has recently been presented and approved by Council. A new 'Destination Plan' will be developed to include both Economic Development & Tourism strategic plans for the next 10 years which will see 6 key pillars of focus. It is proposed that development of the Destination Plan will occur in the coming months.			
OP203 – Review and update Southern Highlands Tourism Strategy			
Economic Development	Delayed		Approved
Following a presentation by the new Group Manager Tourism and Economic Development to Councillors in early April of a new approach to combine the Tourism & Economic Development Strategic Plans into a 'Destination Plan' for the region for the next 10 years this activity will be completed by June 2020.			
It is proposed that a consultant be appointed to hold further workshops and review/prepare the final Destination Plan.			
OP211 – Establish Council's approach to the progress of Moss Vale Enterprise Zone			
Economic Development	Delayed		Approved
Council has commenced development of a new 'Destination Plan' that will combine Tourism and Economic Development Strategies for the region for the next 10 years. Council is also in the process of appointing a new Economic Development Coordinator due to be completed by June 2020. The role will be to prepare a plan to market the Moss Vale Enterprise Zone.			



Operational Plan Item	Status	Remedial Action	Approval Status
OP212 – Promote opportunities for the establishment and expansion of clean industries			
Economic Development	Delayed		Approved
The restructure of the Economic Development unit is currently under way and this Operational Plan activity will be progressed in the coming months.			
OP216 – Support implementation of economic development strategy			
Economic Development	Delayed		Approved
Council has commenced development of a new 'Destination Plan' that will combine Tourism and Economic Development Strategies for the region for the next 10 years. The preparation of the Destination Plan will be completed by June 2020.			

6.3 Rates and Charges Write-off for the 2018/19 Financial Year

Reference:	2100
Report Author:	Coordinator Revenue
Authoriser:	Chief Financial Officer
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to advise Council of the 2018/19 Rates and Charges to be written off as permitted under the *Local Government Act, 1993*.

The General Manager has a statutory obligation to advise Council of all Rates and Charges that are written off. The adoption of this report means Council has complied with the requirements of the *Local Government Act 1993* and the *Local Government (General) Regulation 2005* (Clause 131).

RECOMMENDATION

THAT Council note and write off rates and charges (including sundry debtors) outlined in this report totalling \$1,752,350.47 for the 2018/19 financial year.

REPORT

BACKGROUND

The *Local Government (General) Regulation 2005* (Clause 131) requires the General Manager to advise Council of all Rates and Charges to be written off in the previous financial year.

REPORT

The amounts to be written off in respect of the 2018/19 financial year are set out below and with explanation.

Postponed Rates

The postponement of rates by Council is a concession made under Section 591 of the *Local Government Act 1993* where a ratepayer can apply for a postponement of part of their rates under specific circumstances.

Section 591(1) states:

"A Council must, in accordance with this section, postpone the payment of rates for land in any rating year for which a determination or redetermination of the attributable part of the land value is in force."

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Section 585 details these circumstances which principally apply where there exists a parcel of land on which there is a single dwelling house, used or occupied as such, which is zoned or otherwise designated for a different use under an environmental planning instrument. In short this applies to land where its value for rating purposes differs from its permitted use because of its zoning under a planning instrument.

If applied for the NSW Valuer General can approve and provide Council with a discounted land value (known as an attributable value) to calculate the rates payable on these properties. The amount discounted is referred to as postponed rates.

Under Section 595 of the *Local Government Act 1993*, on the sixth year the first year's postponed rates and interest are to be written off.

Section 595(1) states:

"If five years have lapsed since the commencement of a rating year for which part of the rates levied on land have been postponed under this Division, the part postponed and any interest accrued on that part must be written off by the Council."

Please refer to **Attachment 1** which provides a list of all the properties with rates postponed from the rating year commencing 1 July 2013. Council must therefore process a write-off in accordance with the above section to the value of \$19,682.70.

Upon sale or change in use of the property, the amount postponed (up to 5 years) becomes due and payable.

Pension Rebates

Section 583 of the *Local Government Act 1993* requires Council to write off amounts of Rates, Charges and Interest reduced or waived under Division 1 of Part 8 of Chapter 15 of the Act (concessions for pensioners).

The amount of rebate granted to an individual property is stipulated in Section 575 of the *Local Government Act 1993* as being:

General Rates & Domestic Waste Charges - 50% of levy up to a maximum of \$250.00

Water Charges - \$87.50

Sewer Charges - \$87.50

The total amount of pension rebates abandoned in 2018/19 was \$1,625,553.90 as set out in the table below.

Following the granting of a rebate Council is able to claim fifty five (55) per cent of all rebates granted from the State Government. The Office of Local Government requires Council to lodge only one (1) return in October each financial year for Pensioner Concession Subsidy Claims.

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The total amount claimable from the Office of Local Government relating to the 2018/19 financial year is \$894,054.65 as set out in the table below.

Particulars	Pension Rebate	Claim
Rates	\$776,870.74	\$427,278.91
Domestic Waste Charges	\$219,367.81	\$120,652.30
Water	\$105,874.57	\$58,231.01
Sewerage	\$94,929.44	\$52,211.19
Period 1/7/18 – 31/8/18 (claimed)	\$1,197,042.56	\$658,373.41
Rates	\$13,138.47	\$7,226.16
Domestic Waste Charges	\$3,876.88	\$2,132.28
Water	\$216,912.27	\$119,301.75
Sewerage	\$194,583.72	\$107,021.05
Period 1/9/18 – 30/6/19 (yet to be claimed)	\$428,511.34	\$235,681.24
Totals 2018/19	\$1,625,553.90	\$894,054.65

The cost to Council in subsidising pensioner rates and charges during the 2018/19 financial year was \$731,499.25.

Rates & Charges, Accrued Interest and Legal Costs

In accordance with Clause 131 of the *Local Government (General) Regulation 2005*, Council is able to write off rates and accrued interest if the council or the general manager believes on reasonable grounds that an attempt to recover the amount would not be cost effective.

Throughout the 2018/19 financial year Rates & Charges, accrued interest and legal costs have been required to be written off that would be uneconomical to recover and/or based on legal advice that Council would not be able to recover the debt.

These amounts have been written off in accordance with staff delegations or as a result of a formal Council resolution.

Rates and Charges	\$3,526.56
Water	\$14,774.34
Sewer	\$244.13
Total	\$18,545.03



Water Determinations – Policy Approved Adjustments

Council's Water Determination policy provides an adjustment to the owner of a property in situations where excessive water consumption has been incurred due to circumstances beyond the owners control from undetected water leaks, as there is no provision in the *Local Government Act, 1993* to reduce water accounts due to water leaks in private water services.

Total amounts written off relating to Water Determinations for 2018/19 is \$49,286.22.

Low Water Pressure – Policy Approved Adjustments

Council's Low Water Pressure Rebate Policy provides an adjustment for properties connected to town water which are not supplied with pressure above Council's minimum standard of service. The adjustment provided represents a 50% reduction in the access charge.

The total amount written off relating to Low Water Pressure for 2018/19 is \$843.73.

Special Allowances – Hospitals

Council provides a special allowance to public hospitals and public charities as prescribed in Section 558 of the *Local Government Act 1993*. This section provides for the free supply of water of 300litres per day for public hospitals and 140litres per day for public charities for each person in residence.

The total amount written off relating to Special Allowances for 2018/19 is \$34,193.07.

Special Allowances – Dialysis Machine Patients

Council provides a special allowance for residents who are required to operate a home dialysis machine. In September 2017 Council approved an increase in the annual water allowance offered to property owners who are currently undergoing Home Haemodialysis from 52 kl to 235 kl.

The total amount written off relating to Dialysis Machines Patients for 2018/19 is \$1,911.17.

Sundry Debtor Write Offs

In preparation of Council's end of financial year audit, debtor balances totalling \$2,334.65 have been identified as being unrecoverable through Council's adopted debt recovery procedures.

These amounts will be presented to and reviewed by Council's external Auditors, the NSW Audit Office as part of the audit for 30 June 2019, however it is considered that any further action by Council is unlikely to realise the recovery of outstanding debts.

Please refer to **Attachment 2** which provides a list of all debtor balances which are proposed to be written off.

IMPACT ON COUNCIL'S FIT FOR THE FUTURE IMPROVEMENT PLAN

This report has no impact on Council's Fit for the Future Improvement Plan.

COMMUNICATION AND CONSULTATION

Community Engagement

Not required

Internal Communication and Consultation

Not Required

External Communication and Consultation

Not Required

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

This report is presented to Council for approval as per the relevant section under the *Local Government Act 1993*.

COUNCIL BUDGET IMPLICATIONS

In accordance with the relevant sections of the *Local Government Act 1993*, the total amount to be written off for the 2018/19 financial year is \$1,752,350.47. The majority of this amount relates to pensioner rebates, 55% of which is recovered from the Office of Local Government.

The amount to be written off each financial year is considered as part of the annual budget process. Adjustments which arise from exemptions or write offs are included within the budget projections to minimise the impact they have on Council's budget position.

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RELATED COUNCIL POLICY

- Debt Recovery Policy
- Water Determination Policy
- Low Water Supply Pressure Rebate Policy
- Pensioner Rebate Policy

CONCLUSION

This report advises Council of the rates, charges and sundry debtors which are to be written off as at 30 June 2019 as permitted under the *Local Government Act, 1993*. The total value of rates, charges and sundry debtors to be written off for the 2018/19 financial year is \$1,752,350.47.

ATTACHMENTS

1. Attachment 1 - Postponed Rates Write Off
2. Attachment 2 - Debtors Write Off

6.3 Rates and Charges Write-off for the 2018/19 Financial Year
 ATTACHMENT 1 Attachment 1 - Postponed Rates Write Off

ATTACHMENT 1

POSTPONED RATES AND CHARGES
WRITE OFF RELATING TO 2013/14 RATING YEAR

Property No	Property Description	Locality	GR	Extra Charges	Total for Abandonment
222800	Lot 1 DP 359315 - (Bowral Street)	Bowral	-\$ 281.06	-\$ 90.57	-\$ 371.63
222900	Lot 1 DP 349657 - (Bowral Street)	Bowral	-\$ 302.04	-\$ 97.28	-\$ 399.32
232400	Lot 21 DP 1107883 - (Bowral Street)	Bowral	-\$ 583.11	-\$ 187.79	-\$ 770.90
634600	Lot 42 DP 713927 (Holly Road)	Burradoo	-\$ 750.90	-\$ 241.79	-\$ 992.69
700800	Lot 11 DP 9299 - (Old Hume Highway)	Mittagong	-\$ 476.96	-\$ 153.55	-\$ 630.51
995900	Lot 1 DP 527527 - (Yean Street)	Burradoo	-\$ 4,362.80	-\$ 1,553.12	-\$ 5,915.92
1017100	Lot 4 DP 550314 & Lot 5 DP 550314 - Myrtle Street	Bowral	-\$ 922.90	-\$ 208.32	-\$ 1,131.22
1095600	Lot 1 DP 600476 - (Osborne Road)	Burradoo	-\$ 1,975.85	-\$ 703.26	-\$ 2,679.11
1102900	Lot 1 DP 785250 & Lot 2 DP 785250 - (Osborne Road)	Burradoo	-\$ 4,488.65	-\$ 1,597.58	-\$ 6,086.23
1750260	Lot 17 DP 1088152 - (Sunninghill Avenue)	Burradoo	-\$ 520.18	-\$ 184.99	-\$ 705.17
			-\$ 14,664.45	-\$ 5,018.25	-\$ 19,682.70

\\wscfs1\InfoCouncil\attachments\859\6644\Attachment 1 - Postponed Rates Write Off_1.xlsx

**ATTACHMENT 2****DEBTOR ACCOUNT - WRITE OFFS
RELATING TO 2018/19 FINANCIAL YEAR**

Debtor No	Description	Comments	Amount
8 Various	Various Accounts	Below debt recovery threshold as per Council's Debt Recovery Policy.	\$174.95
12897	Foodshop Inspection Fees	Business Closed - Under External Administrators - Advice from Council's external debt recovery agency is to write off debt.	\$175.00
13191	Foodshop Inspection Fees / Legal Costs	Business Closed - debtor bankrupt - Advice from Council's external debt recovery agency is to write off debt.	\$749.90
12831	Foodshop Inspection Fees / Legal Costs	Business Closed - company deregistered - Advice from Council's external debt recovery agency is to write off debt.	\$1,234.80
			\$2,334.65

6.4 2018/19 Budget Expenditure Revotes

Reference:	2120/09
Report Author:	Management Accountant
Authoriser:	Chief Financial Officer
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to seek Council approval of the 2018/19 proposed expenditure revotes which are required to be carried over to the 2019/20 Budget.

RECOMMENDATION

1. **THAT Council adopt the list of expenditure revotes for the June Review totalling \$26,293,920 for inclusion in the 2019/20 Budget as shown in the following attachments to this report:**

Fund	September	December	June	Total
General Fund	\$7,760,576	\$9,546,481	\$19,814,840	\$37,121,897
Water Fund	-	-	\$3,178,848	\$3,178,848
Sewer Fund	\$1,670,589	-	\$3,300,232	\$4,970,821
Total Revotes	\$9,431,165	\$9,546,481	\$26,293,920	\$45,271,566

2. **THAT Council approve the transfer of \$4,806,935 to the Expenditure Revotes Reserve, representing the General Revenue portion of the General Fund Revotes.**

REPORT

In accordance with the *Local Government Act 1993*, all expenditure approvals lapse at the end of the financial year. At the end of each financial year a review is undertaken to identify the status of all funded projects. Where projects have not been completed (or not yet commenced), the funding is required to be carried over into the 2019/20 budget in order to complete the works.

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The following table provides a summary of the proposed revotes requiring Council approval:

June Expenditure Revotes (Source of Funds)	General Fund	Water Fund	Sewer Fund	Total Revotes
General Revenue	\$4,806,935	\$41,820	-	\$4,848,755
External Grants	\$6,656,233	-	-	\$6,656,233
Developer Contributions	\$1,024,657	\$590,836	\$2,072,786	\$3,688,279
Internal Reserves	\$6,738,153	\$2,546,192	\$1,227,446	\$10,511,791
Other Sources	\$588,862	-	-	\$588,862
Total Proposed Revotes	\$19,814,840	\$3,178,848	\$3,300,232	\$26,293,920

For a detailed listing of all proposed revotes, please refer to the attachments at the end of this report. These attachments provide officer comments and expected completion dates for all nominated revotes.

MAJOR PROJECTS – GENERAL FUND REVOTES

There are a number of major projects which have been identified for carry over into the 2019/20 financial year. These projects represent approximately 50% (\$22,921,814) of the total revotes for General Fund. If these projects were excluded from the total value of revotes, the total would be \$22,349,752 which is comparable with previous years.

It is important to note that the expenditure forecasts for each of these projects are spread over a number of years (e.g. Station Street upgrade). As such the balance of funds identified for revote does not reflect the remaining budget for the project.

Comments regarding these projects are provided below:

- Civic Centre Refurbishment - \$7,844,959
Note: \$7,622,157 was revoted by Council as part of the September Review

Council officers anticipate that the design and tender documentation for the Civic Centre Refurbishment will be completed by October 2019. Following a requisite public advertising period, a report will be presented to Council seeking a formal resolution to engage a suitably qualified and experienced construction firm.

- Berrima Road Deviation - \$6,901,633
Note: \$6,643,150 was revoted by Council as part of the December Review

The matters relating to the delays in delivering the Berrima Road Deviation project was reported to the Ordinary Council meeting held on the 10 April 2019. The balance of funds identified to be carried over into the 2019/20 is based on the original project estimate of \$9.205 million.

Should Council receive confirmation that the funding provided by the Federal Department of Infrastructure and Regional Development can no longer be used for the project due to timing delays, this will be reported to a future meeting of the Finance Committee.

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- Station Street Upgrade - \$3,067,057

Council has been provided with a number of briefings in relation to the delays of the Station Street Upgrade project. These delays are primarily a result of resolving parking requirements at the Bowral train station.

A Councillor information session has been scheduled for the 11 September 2019 to provide Council with a further update on ongoing discussions with the relevant NSW State Government departments and anticipated project delivery.

- Kirkham Road South Road Renewal - \$3,021,044

Council has awarded the tender for these works and subject to the relocation of essential utility services, works will commence on the road pavement renewal and associated on street parking.

- Bridge Renewal Program - \$2,087,121

As reported to Council on 12 June 2019, Council has been successful in securing funding approval under Round 4 of the Bridges Renewal Program. The projects Council was able to secure grant funding for includes Barrengarry Creek bridge and the Bundanoon Creek bridge. The third bridge project Council is undertaking is Gunrock Creek Bridge.

Tenders have been awarded for these projects and subject to the construction of the temporary access trails, works will commence in the 2019/20 financial year.

CONTINGENCY FUND

The balance of the contingency fund as at 30 June 2019 was \$13,510. Funds have been allocated to the following community groups during 2018/19.

Contingency Fund	Allocation
2018/19 Approved Budget	\$25,000
2017/18 Expenditure Revote	\$21,588
Total – 2017/18 Budget Available	\$46,588
MN 505/17 – Traffic arrangements Remembrance Day	\$4,356
MN 551/17 – Mental Health Week	\$5,000
MN 554/17 – Memorial Brass Plaque Vietnam Walk	\$329
MN 127/18 – The Bundanoon Club	\$5,000
MN 244/18 – Winterfest Bundanoon	\$365
MN 280/18 – Bundanoon Railway Sesquicentenary	\$1,574
MN 353/18 – PCYC Charity Golf Day	\$500
MN 354/18 – Triple Zero Challenge traffic control	\$2,178
MN 361/18 – Bowral Auxiliary Group	\$500
MN 389/18 – Cancer Council Relay for Life	\$4,000

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Contingency Fund	Allocation
MN 424/18 – Domestic Violence Forum Golf Day	\$2,000
MN 425/18 – DA Fees Uniting Church Mittagong	\$500
MN 548/18 – DA Fees Bundanoon Men's Shed	\$130
MN 22/19 – Moss Vale Buskers Battle	\$1,000
MN 53/19 – National Shire & SH Heavy Horse Show	\$500
MN 191/19 – Salvation Army Red Shield Appeal	\$1,500
MN 214/19 – DA Fees Moss Vale Anglican Church	\$330
MN 243/19 – Developer Cont. Robertson Men's Shed	\$3,316
Total Funds Allocated 2018/19	\$33,078
Uncommitted Balance – Contingency Fund	\$13,510

It should be noted that the revote for Contingency Fund of \$17,789 shown in **Attachment 1** differs from the uncommitted balance of \$13,510. This is due to allocations that were unspent as at 30 June 2019.

IMPACT ON COUNCIL'S FIT FOR THE FUTURE IMPROVEMENT PLAN

This report has no impact on Council's Fit for the Future Improvement Plan.

CONSULTATION

Community Engagement

None required.

Internal Consultation

Council Executive and Senior Managers.

External Consultation

None required.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

AGENDA FOR THE FINANCE COMMITTEE MEETING

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- **Governance**

Council is required to approve expenditure revotes at the end of each financial year in accordance with clause 211 of the *Local Government (General) Regulation 2005*.

COUNCIL BUDGET IMPLICATIONS

The total revoted expenditure of \$45,271,566 will be included in the 2019/20 Budget. The increase resulting from revotes will take Council's 2019/20 total cash expenditure budget to \$189.347 million. The inclusion of these projects will have no impact on the 2019/20 budget result as funding sources for the revoted expenditure will also be included in the budget update.

If approved by Council, the General Fund component of the total revotes will be transferred to the Expenditure Revotes Reserve as required under the Practice Note for Expenditure Revotes.

RELATED COUNCIL POLICY

The proposed revotes have been assessed in line with the adopted General Manager Practice Note – Expenditure Revotes.

AGENDA FOR THE FINANCE COMMITTEE MEETING

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AGENDA REPORTS



CONCLUSION

Council is required to approve the revote of expenditure for those projects which have not been completed (or not yet commenced) as at 30 June 2019. Upon approval, these projects will be included in the 2019/20 Budget which will allow the works to be completed.

ATTACHMENTS

1. General Fund Revotes
2. Water Fund Revotes
3. Sewer Fund Revotes

6.4 2018/19 Budget Expenditure Revotes
ATTACHMENT 1 General Fund Revotes



Wingecarribee Shire Council													
General Fund - Budget Carryovers from 2018/19 to 2019/20													ATTACHMENT 1
Responsibility	Ledger Description			Balance for Carryover	Funding Source						Expected Completion	Purpose of and reason for carryover	
					General Revenue	External Grants	Developer Conts.	SRV Reserve	Other Reserves	Other Cont.			Total Funding
Operations, Finance & Risk													
	Assets												
	ASSETS												
	1	Bridge Condition Assessments & Load Testing		111,600		111,600					111,600	Nov-19	Reports have been finalised and are in process to be reviewed. Final invoice to be processed after final checks have been completed.
	2	Roads Condition Assessment		131,832	131,832						131,832	Dec-19	Project for condition assessment of entire road network started in last quarter of previous financial year.
	3	Hygienists Assessment Roads under Asbestos MP		23,790					23,790		23,790	Jul-19	Carry over to pay invoice for final report
	4	PMS Data Collection		19,630	19,630						19,630	Dec-19	Program to continue in 19/20
	5	Kerb & Gutter Colo St Mittagong		157,300	157,300						157,300	Jun-20	Contribution towards Renwick VPA works.
	6	Drainage Design Specifications Review		20,581			20,581				20,581	Jun-20	Project to be completed in 19/20.
	7	Road Safety Operations		9,000	9,000						9,000	Jul-19	PO created June 2019. Equipment purchased (speed display signs) delivered July 2019.
	8	Look Pedestrian Safety		1,210		1,210					1,210	Jul-19	PO created June 2019. Equipment purchased (speed display signs) delivered July 2019.
	9	Leighton Gardens Public Toilets Refurbishment		122,227				122,227			122,227	Sep-19	Project works are 60% complete. Construction due to be finalised September 2019.
	10	Centennial Oval Car Park & Off leash Area		81,710	66,710		15,000				81,710	Jun-20	Unresolved Crown land issues. When resolved project will progress.
	11	Capital Cemeteries		43,780	31,780				12,000		43,780	Dec-19	Bowral Cemetery memorial wall project pending Construction Certificate sign off by Public Works.
	12	Seymour Park Playground Renewal		46,950	15,450			31,500			46,950	Dec-19	Landscape architect has been engaged to prepare a Masterplan for Seymour Plan. The Masterplan is expected to be completed December 2019.
	13	Burrawang Oval Public Toilet Upgrade		144,500	5,305			139,195			144,500	Sep-19	Project works are 60% complete. Construction due to be finalised September 2019.
	14	Moss Vale Cemetery Masterplan Stage 1		264,000					264,000		264,000	Jun-20	Design project delayed due to Crown Lands Management Act issues and resourcing shortage; design to be completed in 2019/20 and construction moved to 2020/21
	15	Eridge Park Fence Storage & Tree Renewal		30,960				30,960			30,960	Dec-19	The Little Athletics Storage Shed has been completed. The Rugby Club are undertaking the fence renewal under the ATCOW process, with Council contributing the unspent funds to the project.
	16	Recreational Walking Trails Strategy		77,250	77,250						77,250	Mar-20	The draft consultant brief is being reviewed. Due to delays with the Crown Land Act, a decision has been made to proceed with the tender prior to the categorisation rather than wait for the finalisation.
	17	Tulip Time Relocation Feasibility Study		33,910	27,610			6,300			33,910	Jun-20	The feasibility study to relocate Tulip Time to Glebe Park has been completed. A further feasibility study for the event is being undertaken.
	18	Welby Hockey 2nd Field Construction		1,186,631		369,253			517,378	300,000	1,186,631	Apr-20	Project has been delayed waiting for resolution of Native Title matters in relation to Crown Land. Construction is due to commence in August 2019.
	19	Winifred West Public Toilet Renewal		125,378				125,378			125,378	Sep-19	Project works are 60% complete. Construction due to be finalised September 2019.
	20	Wingello Hall Accessibility Upgrade		183,006		76,870		106,136			183,006	Sep-19	Project works are 60% complete. Construction due to be finalised September 2019.
	21	Burrawang Oval Sports field Refurbishment		19,664	19,664						19,664	Sep-19	Design completed for a new sport field entrance, in consultation with the community. Council has engaged a contractor to complete works by September.
	22	Mittagong Tennis Courts Structural Repair		152,400	95,600			56,800			152,400	Mar-20	Design and specification completed with opinion of probable costs. Procurement documentation completed ready to go out to the market.
	23	Welby Oval Amenities Building Upgrade		33,899				33,899			33,899	Oct-19	Council is working together with two sporting clubs to allow for grant funding timelines and community expectations. This has led to the project being redesigned four times to gain an agreed outcome. The project is now ready for procurement, proposed construction starting date is October 2019.
	24	Mittagong Oval Lighting Upgrade		242,204	242,204						242,204	Sep-19	This project was delayed in consultation with Mittagong Lions rugby league club. The club requested this project to be delivered in September to allow for the end of the football season.
	25	Lake Alexandra Outlet		58,700				58,700			58,700	Dec-19	Study, recommendations and costing completed. Detailed design works to be undertaken and costing finalised.
	26	Floral Parks Landscaping Renewals		10,401	10,401						10,401	Aug-19	Concreting works planned for Corbett Gardens prior to Tulip Time. Works were delayed to allow for Tulip Time preparation. Contractor has been engaged and scheduled to start 5 August.
	27	Parks & Reserves Signage		12,514	12,514						12,514	Jun-20	Signs as Remote Supervision priority 3 sites were unable to be completed as programmed due to competing priorities. They will be completed along with the priority 4 sites in 2019/20.
	28	Mittagong Welcome Wall Design		10,000	10,000						10,000	Sep-19	Design to be completed in first quarter of 19/20
	29	Capital Works Project Development & Scoping		9,909	9,909						9,909	Jun-20	No budget allocated for this in 2019/20; This budget item is required to undertake scoping investigations which need specialist advice such as engaging structural engineers to assess identified issues during site inspections.
	30	Management Committees		63,802	59,948				3,854		63,802	Jun-20	Funds required to complete projects in 19/20
	Total Assets			3,428,738	1,002,107	558,933	35,581	711,095	821,022	300,000	3,428,738		

6.4 2018/19 Budget Expenditure Revotes
ATTACHMENT 1 General Fund Revotes



Responsibility	Ledger Description		Balance for Carryover	Funding Source						Expected Completion	Purpose of and reason for carryover	
				General Revenue	External Grants	Developer Conts.	SRV Reserve	Other Reserves	Other Cont.			Total Funding
Finance Procurement & Fleet			10,000									
	FINANCE PROCUREMENT & FLEET											
	31	Moss Vale Fire Station Seed Costs			10,000					10,000	Jun-20	Project is funded through the NSW State Government Rural Fire Fighting Fund. This allocation is managed by the RFS District Command.
	32	Support / Canteen FCC Upgrade		9,608	9,608					9,608	Jun-20	Project is funded through the NSW State Government Rural Fire Fighting Fund. This allocation is managed by the RFS District Command.
	33	Corporate Finance Business Process Reviews		7,500	7,500					7,500	Sep-19	Council has commenced a Business Process Review of its Payroll system. Balance of funds remaining is required to implement recommendation from Business Process Review.
	34	Corporate Finance System Improvements		42,916	20,936			21,980		42,916	Jun-20	Funds are required to continue improvements to Council's financial and budgeting software. The balance of works relates to software functionality, executive reporting and improving the timeliness of monthly reconciliations.
	35	Revenue Farmland Rating Review		30,000	30,000					30,000	Jun-20	Council has deferred this review due to the current drought conditions across the Shire. This review would be difficult to undertake due to the levels of de-stocking which is taking place. The practice of de-stocking will significantly distort this review and will not be a true reflection of those properties which meet the requirements for farmland rating under the Local Government Act.
	36	Boundary Adjustment Community Land Mittagong		18,000				18,000		18,000	Sep-19	Costs associated with the surveying of community land encompassing the Mittagong Pool, Mittagong Caravan Park, Mittagong PCYC and Highlands Golf Course. This project is nearing completion and should be finalised during the first quarter of the 2019/20 financial year.
	37	Land Acquisition Moss Vale		23,043				23,043		23,043	Jun-20	This land acquisition was reported to Council on the 12 June 2019 (Closed Council).
	38	Crown Land Plans of Management		30,000		30,000				30,000	Jun-20	Council will be required to prepare Plans of Management for all Crown Land Reserves under its care and control within the next three years. This allocation was provided by the NSW State Government to assist with this process. Council is awaiting the outcome of the initial categorisation of crown land reserves before it commences this project.
	39	Fleet Management - Major Plant Replacement Program		688,000				503,700	184,300	688,000	Dec-19	Funds are required for the replacement of Council's Street Sweeper (\$347K), Rear Load Compactor (\$190K) and operational trucks (\$151K) which were not delivered by the end of the financial year. These items have been ordered in line with Council's adopted replacement schedule and will be delivered during the first quarter of the 2019/20 financial year.
	40	Fleet Management - Leased Vehicles		36,885	36,885					36,885	Jul-19	Unspent Allocation required for leaseback vehicles ordered in 2018/19, but were not delivered until July 2019.
	41	Fleet Management - Sewer Fund Plant Purchases	78,410				78,410		78,410	Dec-19	Funds are required for the purchase of two additional pressure cleaners, truck mounted jet unit and a replacement small tipper. These items have been ordered and will be delivered during the first half of the 2019/20 financial year.	
	42	Fleet Management - Water Fund Plant Purchases	29,755				29,755		29,755	Dec-19	Funds are required for the purchase of underground road borer. This purchase has been ordered and will be delivered during the first half of the 2019/20 financial year.	
Total Finance, Procurement & Fleet			1,004,117	95,321	49,608	-	-	674,888	184,300	1,004,117		
Infrastructure Services			10,000									
	INFRASTRUCTURE SERVICES											
	43	Throsby St Moss Vale Reconstruction Design		10,000	10,000					10,000	Jun-20	Preconstruction activities on deferred project.
	44	Wembley Rd Drainage Overland Flow Design		31,294			23,303	7,991		31,294	Jun-20	Service Locating and Spoil Classification.
	45	Approach to EPERM Management Program		15,042	15,000		42			15,042	Jun-20	DA submission and EIS costs for Drapers Road Depot.
	46	Road Pavement GEO Testing		8,985	8,985					8,985	Jun-20	DA submission and EIS costs for Drapers Road Depot.
	47	Culvert Old Hume Hwy Yerrinbool Design		6,445	6,445					6,445	Jun-20	Service Relocation Water Main.
	48	Armstrong Cres Drainage Design		1,585	1,585					1,585	Jun-20	Service Locating.
	49	Glebe St Drainage Design		17,670	17,670					17,670	Jun-20	Carryover Funds to Survey Pipes in Boolwey Street and Service Locating.
	50	Ferguson Cres Drainage Design		1,665	1,665					1,665	Jun-20	Contribute to Power Pole Relocation.
	51	Wattle Lane Car Park Design		10,000	10,000					10,000	Jun-20	Geotechnical Testing and Pavement Design
	52	Sherwood Rd Car Park Design		10,000	10,000					10,000	Jun-20	Geotechnical Testing and Pavement Design
	53	Boardman Rd Retford Park Roundabout Drainage Design		4,300	4,300					4,300	Jun-20	Minor carry over of remaining budget allocation to allow for service location.
	54	Anembo Park Moss Vale Improvements		51,937			51,937			51,937	Dec-19	Roadside Spoil Management Co-Project funded from Capital Projects.
	55	Car Park Construction Community Oval Moss Vale		25,000			25,000			25,000	Aug-19	Construction of car park at Community Oval. Works in hand.
	56	McEvilly Rd Robertson Pavement Rehabilitation		28,018	28,018					28,018	Sep-19	Final works will be completed upon the on set of warmer weather. This will include formalising the verge and a second coat road seal.
	57	Queen St Rd Improvement Gladstone to Banksia		215,410	200,000		15,410			215,410	Sep-19	Upgrade of drainage and road infrastructure, works have commenced and will continue into 19/20.
	58	Wombeyan Caves Retaining Wall		14,648			14,648			14,648	Sep-19	Construction of retaining wall to reduce the risk of road slip. Works have commenced and will continue into 19/20.
	59	Sheepwash Rd Clear Zone Safety Improvements		45,000			45,000			45,000	Jun-20	Roadside Spoil Management Co-Project funded from Capital Projects.
	60	Piped Drainage Belmore to Renwick Channel Stage 1	243,981			173,981	70,000		243,981	Sep-19	There have been delays in project delivery as a result of resource planning and scheduling. The drainage improvements will be delivered during the first quarter of the 2019/20 financial year.	
	61	Belmore to Renwick Channel Stage 2	230,000			230,000			230,000	Dec-19	There have been delays in project delivery as a result of resource planning and scheduling. The drainage improvements will be delivered during the second quarter of the 2019/20 financial year.	

6.4 2018/19 Budget Expenditure Revotes
ATTACHMENT 1 General Fund Revotes



Responsibility	Ledger Description	Balance for Carryover	Funding Source						Expected Completion	Purpose of and reason for carryover
			General Revenue	External Grants	Developer Conts.	SRV Reserve	Other Reserves	Other Cont.		
62	Queen St Drainage Construction	284,919			284,919				Dec-19	There have been delays in project delivery as a result of resource planning and scheduling. The drainage improvements will be delivered during the second quarter of the 2019/20 financial year.
63	Robertson Community Centre Roof	100,295	50,000			50,295			Jun-20	Unforeseen structural issues requires further investigation for project development.
64	Aquatic Strategy	79,000	79,000						Oct-19	The preparation of the Aquatic Strategy has been deferred pending the outcome of the Swimming Pool Service Delivery Review.
65	Loseby Park Window Replacement	101,730	58,710			43,020			Apr-20	This project is designed and specification complete. Opinion of probable costs provided. Works to commence this April 2020
66	Mittagong Library Roof	122,149				122,149			Sep-19	Contractor engaged to start works 4 September. Project delayed due to funding related issues.
67	Depot Upgrade Project	250,108	250,108						Jun-20	DA approval has delayed this project delivery. DA is now approved and the design and specifications are in final stages. The proposed starting date for this project is April 2020.
68	Berrima Market Place Tree Removal & Park Furniture	3,600	3,600						Jun-20	The Draft Masterplan is due for adoption by Council on 24 July 2019. The remaining funds to be utilised for the playground upgrade project.
69	Tree Management System Bowral Golf Course	8,000					8,000		Jun-20	Funds are required to engage consultant to implement Tree Management System.
70	Hilltop Endeavour Monument Landscape	17,807	9,680			8,127			Dec-19	Design completed and agreed by the Hill Top Community Association. Works to commence in October 2019.
71	Old Town Hall Bowral Blind Replacement	4,372				4,372			Jun-20	Works to be completed in 19/20.
72	Mittagong Pool Water Polo Shed	42,435	42,435						Jun-20	Insurance money received for damaged Shed. Shed to be rebuilt in 19/20.
Total Infrastructure Services		1,985,395.00	807,201	-	284,919	807,284	85,991	-		

6.4 2018/19 Budget Expenditure Revotes
ATTACHMENT 1 General Fund Revotes



Responsibility	Ledger Description	Balance for Carryover	Funding Source						Expected Completion	Purpose of and reason for carryover
			General Revenue	External Grants	Developer Conts.	SRV Reserve	Other Reserves	Other Cont.		
	BUSINESS SERVICES									
73	Welby Weighbridge	60,552		60,552					Sep-19	DA approval obtained; works to commence in August 2019.
74	Welby Rehabilitation	96,668					96,668		Jun-20	This revote is required to maintain the site prior to capping, including fencing and maintenance of 11 monitoring wells (EPA requirement).
Total Business Services		157,220	-	60,552	-	-	96,668	-		
	PROJECT DELIVERY									
75	Civic Centre Refurbishment	222,802				41,302	181,500		Oct-19	Design & Tender documentation to be completed October 2019. Following a requisite public advertising period, a report will be presented to Council seeking a formal resolution to engage a suitably qualified and experienced construction firm.
76	Bowral Memorial Hall	92,472					92,472		Jun-21	Design budget due for completion September 2019. Following this a Quantity Surveyor will be attained. Construction has been pushed out 20/21.
77	The Carribee Centre Upgrade and Extension	104,562						104,562	Oct-19	Alterations & Additions Construction commenced March 2019 due for completion October 2019.
78	Church Rd Oval Amenities Building Upgrade	194,004				194,004			Jun-20	DA modification has been approved. Construction works to be staged with stage 1 to commence soon.
79	Bowral Cemetery Improvements	53,566	3,566				50,000		Dec-19	Consultant has completed design plans, Development application preparation including Statement of Environmental Effects has begun
80	Station Street Upgrade	3,067,057		3,067,057					Jun-22	Council has been provided with a number of briefings in relation to the delays of the Station Street Upgrade project. These delays are primarily a result of resolving parking requirements at the Bowral train station. A Councillor information session has been scheduled for September to provide a further update on ongoing discussions with the relevant NSW State Government departments and anticipated project delivery.
81	Berrima Road Bridge overpass	258,483					258,483		Jun-20	The matters relating to the delays in delivering the Berrima Road Deviation project was reported to Council on 10 April. The balance of funds identified to be carried over into 19/20 is based on the original project estimate of \$9.205 million. Should Council receive confirmation that the funding provided by the Federal Department of Infrastructure and Regional Development can no longer be used for the project due to timing delays, this will be reported to a future meeting of the Finance Committee.
82	Bridge Renewal Program	2,087,121	1,330,342				756,779		Mar-20	As reported to Council on 12 June, Council has been successful in securing funding approval under the Bridges Renewal Program. The projects Council was able to secure grant funding for includes Barrengarry Creek bridge and the Bundanoon Creek bridge. The third bridge project Council is undertaking is Gunrock Creek bridge. Tenders have been awarded for these projects and subject to the construction of the temporary access trails, works will commence in the 19/20 financial year.
83	Bong Bong St Rehabilitation & Streetscape Design	102,004	102,004						Mar-20	Pre concept designs have been completed. A Councillor information session will be scheduled before the end of the calendar year.
84	Kirkham Rd South Renewal	3,021,044	481,044	1,000,000			1,540,000		May-20	Council has awarded the tender for these works and subject to the relocation of essential utility services, works will commence on the road pavement renewal and associated street parking.
85	Vandenburgh Rd Renewal & Table Drain Work	745,212	350,000	300,000		95,212			Mar-20	Tenders received, evaluation completed, grant extension sought. Works to commence early in 19/20.
86	Wilson Dr Road Rehabilitation (Rock Cutting)	629,377		629,377					Sep-19	AC rehabilitation and linemarking to be completed.
87	Wattle Lane Car Park Building Demolition	229,929			229,929				Oct-19	Development Application has been lodged. Tender evaluation is currently in progress.
88	Wembley Rd Drainage	147,800			10,300	137,500			Jun-20	Major delays due to Australian Rail Track Corporation lack of cooperation. Rescoped drainage improvement to be within council land. Project no longer subject to Australian Rail Track Corporation approval and will commence construction in 19/20.
89	Braemar Ave Culvert	1,099,838	114,000	621,570	364,268				Dec-19	Council has now resolved project delays relating to land acquisition and relocation of gas mains. Precast culverts have been ordered and works will be finalised during the second quarter of 2019/20.
90	Erith St / Ellsmore Rd Drainage Design	50,000			50,000				Dec-19	This project has been delayed as Council continues to negotiate property matters with private land owners.
91	Retford Park Detention Basin Design	49,660			49,660				Dec-19	Proposals received to complete the detailed design and project awarded.
Total Project Delivery		12,154,931	2,380,956	5,618,004	704,157	468,018	2,879,234	104,562		
	Organisational Development									
	ORGANISATIONAL DEVELOPMENT									
92	Develop Contractor Management Manual	58,455	58,455	-	-	-	-	-	Jun-20	Development, implementation, specification and audit of project to provide an organisation wide bespoke system of project identification, scoping, approval processes internal and external pivotal to the overall success of the project including environmental, risk analysis and financial
Total Organisational Development		58,455	58,455	-	-	-	-	-		
Total Operations, Finance & Risk		18,788,856	4,344,040	6,287,097	1,024,657	1,986,397	4,557,803	588,862		

6.4 2018/19 Budget Expenditure Revotes
ATTACHMENT 1 General Fund Revotes



Responsibility	Ledger Description		Balance for Carryover	Funding Source						Expected Completion	Purpose of and reason for carryover		
				General Revenue	External Grants	Developer Conts.	SRV Reserve	Other Reserves	Other Cont.			Total Funding	
Corporate, Strategy & Development Services			15,000										
	Tourism												
		TOURISM & ECONOMIC DEVELOPMENT											
	93	Tourism Operating Contractors		15,000	15,000					15,000	Sep-19	Funds required to modify Welcome Centre Front Counter to comply with WHS Standards	
	94	Economic Development operating consultants		35,000	35,000					35,000	Jun-20	Engage Consultants to finalise Economic Development Plan	
	95	Economic Development operating consultants		15,000	15,000					15,000	Jun-20	To fund Economic Development Programs in the shire	
Total Tourism			65,000	65,000	-	-	-	-	-	65,000			
Corporate & Community Services			35,955										
		CORPORATE & COMMUNITY SERVICES											
	96	Community Survey and Research		35,955	35,955	-	-	-	-	-	35,955	Sep-19	Survey fieldwork commenced in mid July 2019. Project will be complete by September 2019
	97	Comprehensive Service Review		104,329	104,329	-	-	-	-	-	104,329	Jun-20	A number of reviews are currently underway and will be finalised by June 2020, including Waste Services, Community Development and Aquatic Services
	98	Youth Mental Health		3,370	3,370	-	-	-	-	-	3,370	Jun-20	This allocation was committed by Council resolution. Work will continue for Youth Mental Health Programs in 2019/2020
	99	Seniors Directory		10,129	10,129	-	-	-	-	-	10,129	Mar-20	Funds are required for the production of the 2020 Seniors Directory
	100	Crime Prevention Graffiti and Malicious Damage		28,122		28,122	-	-	-	-	28,122	Jun-20	Work has commenced on the Corbett Gardens Lighting Project and will continue in 2019/20
	101	Family Day Care Sustainability		15,261		15,261	-	-	-	-	15,261	Jun-20	Work on Business and Marketing Strategy has commenced, remaining funds will be used to implement the marketing plan
	102	Community Assistance Grants		15,412	15,412	-	-	-	-	-	15,412	Jun-20	Council has approved by resolution the extension of the following grants into 2020, these are Canyonleigh Community Association, Bundanoon History Group, Rural Australia fir Refugees, Bridges for Learning
	103	NAIDOC Week		1,500	-	1,500	-	-	-	-	1,500	Jul-19	NAIDOC week commences in early July, funds received in June 2019 are spent in July 2019.
Total Corporate & Community Services			214,078	169,195	44,883	-	-	-	-	214,078			

6.4 2018/19 Budget Expenditure Revotes
ATTACHMENT 1 General Fund Revotes



Responsibility	Ledger Description	Balance for Carryover	Funding Source						Expected Completion	Purpose of and reason for carryover
			General Revenue	External Grants	Developer Conts.	SRV Reserve	Other Reserves	Other Cont.		
	Environment & Sustainability									
	ENVIRONMENT & SUSTAINABILITY									
104	Bowral Gasworks Remediation Works	189,054		189,054					Jan-20	Environmental Trust grant - pending acquittal
105	MVWMAC LED Lighting Upgrade	23,000					23,000		Nov-19	REFund project. Funds still needed for lighting upgrade project. Lighting design received. RFQ being prepared for installation.
106	Bushland Restoration and Weed Management	20,000					20,000		Aug-19	Old Argyle Rd Pine removal stage 1.
107	Green Web Strategy	34,800					34,800		Jan-20	Office of Environment and Heritage contract with Green Wen
108	Vegetation conservation	4,761					4,761		Jan-20	Private Land conservation agreement works in progress. Purchase orders raised and project to be completed.
109	Mount Gibraltar Plan of Management	26,554					26,554		Jun-20	Project deferred - dependent on completion of the base plan of management for the reserve
110	Green Web Action	16,063					16,063		Dec-19	Reserve gate installations and reserve boundary project part completed - Existing contract. OEH contract with Greenweb. NearMap subscription.
111	Roadside reserve Env Weed Projects	38,070					38,070		Jan-20	Stage 2 of the Old Argyle Rd Pine removal
112	SOS Koala Conservation - Restoring Habitat	17,597		17,597					Jan-20	Grant project with OEH continuing
113	SOS Koala Conservation - Private Land Conservation	47,453		47,453					Jun-20	Grant project with OEH continuing
114	SOS Koala Conservation - Fire Planning	5,000		5,000					Jun-20	Grant project with OEH continuing
115	SOS Koala Conservation - Roadkill Hotspots	10,000		10,000					Jun-20	Grant project with OEH continuing
116	SOS Koala Conservation - Supporting Carers	1,667		1,667					Jun-20	Grant project with OEH continuing
117	SOS Koala Conservation - Monitoring	25,597		25,597					Jun-20	Grant project with OEH continuing
118	Community Education	6,034					6,034		Oct-19	Schools Environment Day event
119	Community Support	5,000					5,000		Jan-20	Citizen Science Nature Map renewal
120	Environmental Levy Awareness	5,000					5,000		Jan-20	Promotion advertising
121	Rural Partner Program	3,135					3,135		Dec-19	Printing contract for Rural Living Handbook
122	Urban Sustainability Partner Program	5,328					5,328		Aug-19	Azility (planet Footprint) subscription already paid
123	Fuel Reduction Bushcare Reserves	7,771	7,771						Dec-19	Fire trail gate work
124	Riparian Management Plan Delivery	1,208					1,208		Oct-19	Contract with GHD part completed
125	Data Collection Biodiversity	5,000					5,000		Jan-20	Nature Map subscription renewal
126	Wingecarribee River Highland Source Project	26,728		26,728					Feb-20	Highlands Source grant (Goulburn Council). Ongoing works with Wall to Wollondilly project.
127	3 Creeks (North Bank) Rehabilitation Project	1,157		1,157					Feb-20	Grant funds for completion
	Total Environment & Sustainability	525,977	7,771	324,253	-	-	193,953	-		

6.4 2018/19 Budget Expenditure Revotes
 ATTACHMENT 1 General Fund Revotes



Responsibility	Ledger Description	Balance for Carryover	Funding Source							Expected Completion	Purpose of and reason for carryover
			General Revenue	External Grants	Developer Conts.	SRV Reserve	Other Reserves	Other Cont.	Total Funding		
	Planning Development & Regulatory Services										
	PLANNING DEVELOPMENT & REGULATORY SERVICES										
129	Development Control Office Furniture	17,320	17,320		-	-	-	-	17,320	Aug-19	New furniture in the Strategic Planning, Development Assessment and Development Engineering area has been ordered as a result of additional workstations required in that area to accommodate growth in staff numbers. The furniture was ordered in May 2019 and a purchase order has been completed. The goods are being manufactured and are awaiting delivery. It is likely that they will be delivered in August 2019.
130	Animal Shelter Contractor	39,500	39,500		-	-	-	-	39,500	Sep-19	Council has received quotations for the installation of underground cabling for the connection for the main office to the impound yards and also the RRC for security purposes. A quotation was received in June 2019 for this work however was unable to be completed in the 18/19 financial year due to lead time required for the actual work from acceptance of the quotation. Accordingly it is expected that the work will be completed by September 2019.
131	Animal Shelter Building Maintenance and Repair	16,320	16,320		-	-	-	-	16,320	Sep-19	Council's Liquid Trade Waste officers have identified the infiltration of stormwater into the sewer system at the current animal shelter facility. Council has obtain quotes to have a shelter placed over the outdoor pens to prevent stormwater infiltration into local drains. A quotation has been received and due to the current workloads of the contractor this work cannot commence until September 2019.
132	Animal Shelter Computer Software Maintenance	30,000	30,000		-	-	-	-	30,000	Aug-19	Council's shelter management system Shelter Buddy is invoiced on an annual basis in June. The invoicing has been delayed for 18/19 and is likely to be received in August 2019. Accordingly the budget vote will need to be re-voted in 19/20 for the payment of this invoice.
133	Erith St Pavement Reconstruction	80,000	80,000		-	-	-	-	80,000	Aug-19	These funds need to be revoted as the works have been completed, and Council is awaiting the invoice.
	Total Planning Development & Regulatory Services	183,140	183,140	-	-	-	-	-	183,140		
	Executive										
	EXECUTIVE SERVICES										
134	Councillor Contingency Fund	17,789	17,789	-	-	-	-	-	17,789	Jun-20	Revote of Councillor Contingency Fund
135	WSC Branding Review	20,000	20,000	-	-	-	-	-	20,000	Sep-19	Consultant has provided 2 concepts. Staff consultation to commence August. Final decision by September
	Total Executive	37,789	37,789	-	-	-	-	-	37,789		
	Total Corporate, Strategy & Development Services	1,025,984	462,895	369,136	-	-	193,953	-	1,025,984		
	Total General Fund	19,814,840	4,806,935	6,656,233	1,024,657	1,986,397	4,751,756	588,862	19,814,840		

6.4 2018/19 Budget Expenditure Revotes
ATTACHMENT 2 Water Fund Revotes



Wingecarribee Shire Council														
Water Fund - Budget Carryovers from 2018/19 to 2019/20													ATTACHMENT 2	
Responsibility			Ledger Description	Balance for Carryover	Funding Source						Expected Completion Date	Purpose of and reason for carryover		
					General Revenue	Grants	S94/64	Other Reserves	Augmentation Reserve	Other Contributions			Total Funding	
Operations, Finance & Risk														
		Water - Project Delivery												
		1	Gib North to Willow Vale Main	650,000					650,000		650,000	Jun-20	Significant delays due to approvals with Aboriginal Land, Crown Land, ARTC and design changes. Bypass main construction to be completed before Summer 2019. Critical main to supply Willow Vale reservoir and Northern Villages. Contractor selected through tender process.	
		2	Upsize Main Willow Vale Res to Yerrinbool	70,000			70,000				70,000	Jun-20	Project not started in 18/19 due to resourcing. High priority project to boost water supply to Northern Villages. Stage 1 construction scheduled for 20/21 see project	
		3	Advanced Design of Projects	297,795			297,795				297,795	Jun-20	Proposals received for completing the options assessment and concept designs. Project is in progress and is critical to inform water process improvements at WTPs.	
		4	Urban Filling Station Berrima Rd Construction	72,958					72,958		72,958	Dec-19	Majority of civil works have been compelted, fund required for finalisation of civil works and asset handover.	
		5	Design Local Booster Queen St Bowral Zone	20,000					20,000		20,000	Jun-20	Project not started in 18/19 due to resourcing. Design of water booster station for Queen/Gladstone Streets in Bowral. High priority project due to lack of water pressure at top of hill.	
		6	Master Plan Oxley Dr, West Bowral, Soma Res Inlet	185,517					185,517		185,517	Jun-20	Contractor engaged to complete detailed design. Construction scheduled for 20/21.	
		7	Urban Filling Station Hill Top Construction	34,776					34,776		34,776	Dec-19	Majority of civil works have been compelted, fund required for finalisation of civil works and asset handover.	
		8	WWTP Critical Spare DAF Pump Set	50,000					50,000		50,000	Jun-20	Project not started in 18/19 due to resourcing. High priority project to install spare DAF pump at Wingecarribee WTP.	
		9	New Generators Wingecarribee WTP's & WPS	492,720					492,720		492,720	Apr-20	Project in progress. Contractors engaged to undertwake WWTP switchgear upgrades and WPS generator plug installations.	
		10	Water Main Renewal Kirkham Rd Bowral	243,000					243,000		243,000	Jun-20	Project in progress. Contractor engaged to undertake road works and water main relocation at Sherwood / Kirkham Road roundabout.	
		11	System Master Planning - Retic Improvements	50,000					50,000		50,000	Dec-19	Cardno engaged - design underway, approx 80% completed. Move funds from 74134 into new code for West Bowral Distribution Main - Design	
		12	System Master Planning - Retic Improvements	100,000					100,000		100,000	Jun-20	Cardno engaged - design underway, approx 10% completed. Move funds from 74134 into new code for Bowral to Moss Vale Duplication - Design	
			Total Water Project Delivery	2,266,766	-	-	367,795	-	1,898,971	-	2,266,766			
		Water - Operations												
		13	Development of Water MP Stage 1	41,820	41,820						41,820	Dec-19	Additional funds required to comlete the water model update project. Quotations have been received, contract to be awarded by End July. Funds to be combined with 72196 19/20.	
		14	Pump Station Upgrades	130,000					130,000		130,000	Jun-20	Projected added during the delivery year due to emerging chlorine residual issue in Berrima. This is a high priority project due to water quality and chlorine levels. Concept designs comenced. Funds to be combined with 74333 19/20 for design and construction of water booster station for New Berrima.	
		15	Pump Stations Werai	73,955			73,955				73,955	Sep-19	pCAT condition assessment of critcal water main between Werai WPS and Exeter Reservoir to be completed end of August. This is to inform the detailed design of the pump station and discharge mains. The deisng is 90% complete. Contractor engaged, PO approved.	
		16	Telemetry System	84,419			84,419				84,419	Jun-20	Renewal of CITECT Software system at Wingecarribee WTP.	
		17	Reservoir Cathodic Protection x 5	264,667			64,667		200,000		264,667	Jun-20	Tenders for the construction of cathodic protection at critical reservoirs has been received. Funds are to complete the constrcution works. Scoping and concept completed.	
		18	Mittagong Depot Upgrade	247,274					247,274		247,274	Jun-20	Contractors have been engaged for undertaking the depot improvement works.	
		19	WWTP Raw Water Valve & Meter Replacement	69,947					69,947		69,947	Dec-19	Valve actuator renewals plus PLC upgrades to be completed. Works scheduled prior to Spring demand period.	
			Total Water Operations	912,082	41,820	-	223,041	-	647,221	-	912,082			
		Total Water		3,178,848	41,820	-	590,836	-	2,546,192	-	3,178,848			

6.4 2018/19 Budget Expenditure Revotes
ATTACHMENT 3 Sewer Fund Revotes



Wingecarribee Shire Council													
Sewer Fund - Budget Carryovers from 2018/19 to 2019/20												ATTACHMENT 3	
Responsibility	Ledger Description			Balance for Carryover	Funding Source						Expected Completion Date	Purpose of and reason for carryover	
					General Revenue	Grants	S94/64	Other Reserves	Augmentation Reserve	Other Contributions			Total Funding
Operations, Finance & Risk													
		Sewer - Project Delivery											
		1	Pump Station Asset Renewal	1,305,639			1,167,587		138,052		1,305,639	Jun-20	Design complete. Lengthy delays due to approvals with Aboriginal land and Crown lands. Construction to proceed this year.
		2	Security Gates Moss Vale, Berrima & Robertson STP's	20,000			20,000				20,000	Jun-20	\$20k to complete the site safety improvement which includes Berrima STP gate automation.
		3	Major Sewer Treatment Plants Design	347,600			200,000		147,600		347,600	Jun-20	Major STP upgrades Concept / Detailed design continuing. Delays due to increased requirements from EPA for environmental sampling.
			Total Sewer Project Delivery	1,673,239									
				1,673,239	-	-	1,387,587	-	285,652	-	1,673,239		
		Sewer - Operations											
		4	Sewer Treatment Plant Asset Renewal	125,000			53,000		72,000		125,000	Jun-20	STP Asset renewals continuing.
		5	Telemetry Upgrades & Renewals	1,209,491			632,199		577,292		1,209,491	Jun-20	Continuation of project to upgrade the Telemetry system. Contractor has been engaged and is undertaking works.
		6	Mittagong Depot Upgrade	292,502					292,502		292,502	Jun-20	Contractors have been engaged for undertaking the depot improvement works.
			Total Sewer Operations	1,626,993			685,199	-	941,794	-	1,626,993		
		Total Sewer		3,300,232	-	-	2,072,786	-	1,227,446	-	3,300,232		



Barry W Paull

Deputy General Manager Operations, Finance and Risk

Wednesday 14 August 2019