

# MINUTES

## of the Finance Committee Meeting

held remotely using audio visual link and open to members of the community via webcast

on

**Wednesday 20 May 2020**

The meeting commenced at 9.00am

# MINUTES OF THE FINANCE COMMITTEE MEETING

Wednesday 20 May 2020



<b>1. OPENING OF THE MEETING</b>	
<b>2. ACKNOWLEDGEMENT OF COUNTRY</b>	
<b>3. APOLOGIES</b>	
Nil	
<b>4. ADOPTION OF MINUTES OF PREVIOUS MEETING</b>	
Finance Committee Meeting held on 19 February 2020	
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**MINUTES OF THE FINANCE COMMITTEE MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD REMOTELY USING AUDIO VISUAL LINK ON WEDNESDAY 20 MAY 2020 COMMENCING AT 9.00AM**

**Present:** Mayor Cllr T D Gair (Chair)  
Cllr G J Andrews\*  
Cllr K J Halstead\*  
Cllr G McLaughlin\*  
Cllr G Markwart\*  
Cllr P W Nelson\*  
Cllr I M Scandrett\*  
Cllr G M Turland\*  
Cllr L A C Whipper\*

<b>In Attendance:</b>	General Manager	Ms Ann Prendergast
	Deputy General Manager Operations, Finance and Risk	Mr Barry Paull
	Deputy General Manager Corporate, Strategy and Development Services	Mr Mark Pepping
	Chief Financial Officer	Mr Richard Mooney
	Group Manager Corporate and Community	Ms Danielle Lidgard
	Group Manager Capital Delivery	Mr Ned Tripkovic
	The Chief Information Officer	Mr John Crawford
	Deputy Chief Financial Officer	Mr Damien Jenkins
	Management Accountant	Mr Peter Dunn
	Administration Officer	Ms Michelle Richardson

**NOTE:** Due to current government requirements around social distancing due to the COVID-19 pandemic, all councillors attended the meeting remotely via zoom audio visual link. This is indicated by \*. The Mayor and staff were present in the Council Chambers for this meeting.

## 1. OPENING OF THE MEETING

The Mayor Cllr T D Gair opened the meeting and welcomed members of the public and the press.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor Cllr T D Gair acknowledged country:

*"I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today."*

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### 3. APOLOGIES

There were no apologies at this Meeting.

PERS

### 4. ADOPTION OF MINUTES OF PREVIOUS MEETING

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY 19 FEBRUARY 2020

**FC 7/20**

**MOTION** moved by Cllr G J Andrews and seconded by Cllr L A C Whipper

**THAT** the minutes of the Finance Committee Meeting held on Wednesday 19 February 2020 MN 1/20 to MN 6/20 inclusive, copies of which were forwarded to Councillors, be adopted as a correct record of the proceedings of the meeting.

**PASSED**

### 5. DECLARATIONS OF INTEREST

101/3, 101/3.1

That where necessary any Councillor now disclose any interest and the reason for declaring such interest in the matters under consideration by the Finance Committee at this Meeting and to complete the appropriate form to be handed up at the Meeting.

Nil.

## 6. AGENDA REPORTS

### 6.1 Quarterly Progress Report Operational Plan 2019/20, 1 January 2020 to 31 March 2020

Reference:	501/2019
Report Author:	Corporate Strategy Officer
Authoriser:	Coordinator Corporate Strategy and Governance
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

#### PURPOSE

The purpose of this report is to provide the Finance Committee (the 'Committee') with an overview of Council's progress towards delivering its annual Operational Plan 2019/20.

The Group Manager Corporate and Community addressed Council on this item.

The Deputy General Manager Operations, Finance and Risk addressed Council on this item.

The Deputy General Manager Corporate Strategy and Development Services addressed Council on this item.

The General Manager left the meeting the time being 9.22am.

The General Manager returned to the meeting the time being 9.23am.

The Group Manager Capital Delivery addressed Council on this item.

The Chief Information Officer addressed Council on this item.

#### FC 8/20

**MOTION** moved by Mayor Clr T D Gair and seconded by Clr P W Nelson

1. **THAT** the Quarterly Progress Report Operational Plan 2019/20, 1 January 2020 to 31 March 2020 be noted.
2. **THAT** Council formally note the Mayoral Relief Fund has distributed \$120,000 to over 200 families affected by the bushfires.
3. **THAT** Council formally acknowledge other councils' support by personally writing to those Mayors to thank them.

**PASSED**

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## 6.2 Budget Review to 31 March 2020

Reference:	2120/19
Report Author:	Management Accountant
Authoriser:	Chief Financial Officer
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

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### PURPOSE

The purpose of this report is to inform Council of the results of the budget review undertaken for the period ending 31 March 2020 and to seek approval to make the necessary adjustments to the 2019/20 Budget.

The Quarterly Review of the Budget is reported to Council at the end of each quarter in accordance with Section 203 of the *Local Government (General) Regulation 2005*.

The Chief Financial Officer addressed Council on this item.

The General Manager addressed Council on this item.

The Deputy General Manager Operations, Finance and Risk addressed Council on this item.

### FC 9/20

**MOTION** moved by Deputy Mayor G M Turland and seconded by Cllr G McLaughlin

1. **THAT** Council approve the budget variations reported at the March Quarterly Review as listed in Attachment 1 to the report.
2. **THAT** Council note the projected position for the 2019/20 Financial Year remains a balanced budget.

**PASSED**

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**7. CLOSED COMMITTEE**

Nil

**8. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 19 August 2020 in Council Theatre Civic Centre, Elizabeth Street, Moss Vale commencing at 9.00am.

**9. MEETING CLOSURE**

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.56 AM

In accordance with the provisions of Section 375(2) of the Local Government Act, these Minutes of the Meeting held Wednesday 20 May 2020 numbered M/N 7/20 to M/N 9/20 were signed by me hereunder at the Council Meeting held on Wednesday 19 August 2020.

\_\_\_\_\_  
CHAIRMAN

**READ AND CONFIRMED ON WEDNESDAY 19 AUGUST 2020**

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
PUBLIC OFFICER