

MINUTES

of the Finance Committee Meeting

held remotely using audio visual link and open to members of the
community via webcast

on

Wednesday 19 August 2020

The meeting commenced at 9.00am

File No. 100/2020

MINUTES OF THE FINANCE COMMITTEE MEETING

Wednesday 19 August 2020



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MINUTES OF THE FINANCE COMMITTEE MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD REMOTELY USING AUDIO VISUAL LINK AND OPEN TO MEMBERS OF THE COMMUNITY VIA WEBCAST ON WEDNESDAY 19 AUGUST 2020 COMMENCING AT 9.00AM

Present: Mayor Cllr T D Gair (Chair)
Cllr G J Andrews*
Cllr K J Halstead OAM*
Cllr G McLaughlin*
Cllr P Nelson*
Cllr I M Scandrett*
Cllr G M Turland*

In Attendance:	Acting General Manager	Mr Barry Paull
	Acting Deputy General Manager Operations	
	Finance and Risk	Mr Richard Mooney
	Deputy General Manager Corporate, Strategy and Development Services	Mr Mark Pepping
	A/Chief Financial Officer	Mr Damien Jenkins*
	Group Manager Corporate and Community	Ms Danielle Lidgard
	Group Manager Project Delivery	Mr Ned Tripkovic
	Group Manager Environment and Sustainability	Mr Barry Arthur*
	Chief Information Officer	Mr John Crawford
	Management Accountant	Mr Peter Dunn*
	Administration Officer	Ms Michelle Richardson

NOTE: Due to current government requirements around social distancing due to the COVID-19 pandemic, some Councillors and some staff attended the meeting remotely via zoom audio visual link. This is indicated by *. The Mayor and remaining staff were present in the Council Chambers for this meeting.

1. OPENING OF THE MEETING

The Mayor Cllr T D Gair opened the meeting and welcomed members of the public and the press.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor Cllr T D Gair acknowledged country:

"I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today."

3. APOLOGIES

PERS

FC 10/20

MOTION moved by Clr G McLaughlin and seconded by Clr I M Scandrett

THAT the apology of Clr L A C Whipper be accepted and leave of absence granted.

PASSED

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY 20 MAY 2020

FC 11/20

MOTION moved by Clr G J Andrews and seconded by Clr P W Nelson

THAT the minutes of the Finance Committee Meeting held on Wednesday 20 May 2020 MN 7/20 to MN 9/20 inclusive, copies of which were forwarded to Councillors, be adopted as a correct record of the proceedings of the meeting.

PASSED

5. DECLARATIONS OF INTEREST

101/3, 101/3.1

That where necessary any Councillor now disclose any interest and the reason for declaring such interest in the matters under consideration by the Finance Committee at this Meeting and to complete the appropriate form to be handed up at the Meeting.

6. AGENDA REPORTS

6.1 Proposed Fees and Charges Schedule - Renwick Community Centre

Reference:	7140/4
Report Author:	Asset Coordinator Parks and Buildings
Authoriser:	Manager Assets
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to seek Council approval to place the Schedule of Hire Fees for the Renwick Community Centre on public exhibition for a period of 28 days. The facility is expected to be open to the public in the later part of 2020 or early 2021 depending on construction timelines.

The Acting Deputy General Manager Operations Finance and Risk addressed the Committee on this item.

The Acting General Manager addressed the Committee on this item.

The Deputy General Manager Corporate Strategy and Development addressed the Committee on this item.

FC 12/20

MOTION moved by Cllr G McLaughlin and seconded by Cllr P W Nelson

1. **THAT** the proposed Fees and Charges for Renwick Community Centre be placed on public exhibition for a period of 28 days.
2. **THAT** following public exhibition, a further report be submitted to Council for the formal adoption of the Fees and Charges.
3. **THAT** a letter box drop to the residents of Renwick detailing the public exhibition be carried out.

PASSED

6.2 Rates and Charges Write-off for the 2019/20 Financial Year

Reference:	2100
Report Author:	Coordinator Revenue
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to advise Council of the 2019/20 Rates and Charges to be written off as permitted under the *Local Government Act, 1993*.

The General Manager has a statutory obligation to advise Council of all Rates and Charges that are written off. The adoption of this report means Council has complied with the requirements of the *Local Government Act 1993* and the *Local Government (General) Regulation 2005* (Clause 131).

The Acting Deputy General Manager Operations Finance and Risk addressed the Committee on this item.

The Acting General Manager left the meeting, the time being 9.27am

The Acting General Manager returned to the meeting, the time being 9.30am

The Acting General Manager addressed the Committee on this item.

FC 13/20

MOTION moved by Cllr G McLaughlin and seconded by Cllr K J Halstead OAM

THAT Council note and write off rates and charges (including sundry debtors) outlined in this report totalling \$1,758,957.87 for the 2019/20 financial year, noting that a subsidy is provided by the Office of Local Government for an amount of \$897,260.77 in relation to pension rebates.

PASSED

6.3 Revolving Energy Fund - Annual Report

Reference:	5480/6
Report Author:	Environmental Policy Officer
Authoriser:	Manager Environment and Sustainability
Link to Community	
Strategic Plan:	Manage Council's resource consumption, with significant increases in efficiency and adoption of renewable energy

PURPOSE

The purpose of this report is to provide an update on the achievements of Council's Revolving Energy Fund for the 2019/20 financial year.

The Group Manager Environment and Sustainability addressed the Committee on this item.

The Acting Deputy General Manager Operations Finance and Risk addressed the Committee on this item.

The Acting General Manager addressed the Committee on this item.

FC 14/20

MOTION moved by Deputy Mayor G M Turland and seconded by Cllr I M Scandrett

1. **THAT** Council note the energy and financial savings achieved through projects completed under the Revolving Energy Fund.
2. **THAT** if the end of financial year result is favourable **THAT** \$46,729.00 be transferred to the REFund.

PASSED

6.4 Climate Change Emergency Declaration

Reference: 5450/22
Report Author: Environmental Policy Officer
Authoriser: Manager Environment and Sustainability
Link to Community
Strategic Plan: Plan for predicted impacts of climate change

PURPOSE

This report responds to MN296/20. The report provides an update on the process being undertaken to outline financial considerations of the climate change emergency declaration made by Councillors in February 2020.

The Group Manager Environment and Sustainability addressed the Committee on this item.

FC 15/20

MOTION moved by Cllr I M Scandrett and seconded by Cllr G J Andrews

THAT Council note the information provided on the development of the Environment and Climate Change Strategy.

PASSED

6.5 2019/20 Budget Expenditure Revotes

Reference: 2120/09
Report Author: Acting Chief Financial Officer
Authoriser: Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan: Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to seek Council approval of the 2019/20 proposed expenditure revotes which are required to be carried over to the 2020/21 Budget.

The Acting Deputy General Manager Operations Finance and Risk addressed the Committee on this item.

The Group Manager Project Delivery addressed the Committee on this item.

The Acting General Manager addressed the Committee on this item.

FC 16/20

MOTION moved by Cllr G McLaughlin and seconded by Cllr P W Nelson

1. **THAT** Council adopt the list of expenditure revotes for the June Review totalling \$22,466,785 for inclusion in the 2020/21 Budget as shown in the following attachments to this report:

<i>Fund</i>	<i>December</i>	<i>March</i>	<i>June</i>	<i>Total</i>
General Fund	\$2,746,020	\$3,245,000	\$13,364,598	\$19,355,618
Water Fund	-	\$849,000	\$5,170,148	\$6,019,148
Sewer Fund	\$900,000	\$2,850,000	\$3,932,039	\$7,682,039
Total Revotes	\$3,646,020	\$6,944,000	\$22,466,785	\$33,056,805

2. **THAT** Council approve the transfer of \$1,401,269 to the Expenditure Revotes Reserve, representing the General Revenue portion of the General Fund Revotes.

PASSED

6.6 Quarterly Progress Report Operational Plan 2019/20, 1 April 2020 to 30 June 2020

Reference:	501/2019
Report Author:	Corporate Strategy Officer
Authoriser:	Coordinator Corporate Strategy and Governance
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

PURPOSE

The purpose of this report is to provide the Finance Committee (the Committee) with an overview of Council's progress towards delivering its annual Operational Plan 2019/20.

The Group Manager Corporate and Community addressed the Committee on this item.

The Acting General Manager addressed the Committee on this item.

The Chief Information Manager addressed the Committee on this item.

FC 17/20

MOTION moved by Cllr G McLaughlin and seconded by Cllr P W Nelson

THAT the Quarterly Progress Report Operational Plan 2019/20, 1 April 2020 to 30 June 2020 be noted.

PASSED

7. CLOSED COMMITTEE

Nil

8. DATE OF NEXT MEETING

The next meeting will be held on Wednesday 21 October 2020 held remotely using audio visual link and open to members of the community via webcast commencing at 9.00am.

9. MEETING CLOSURE

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10.36am

In accordance with the provisions of Section 375(2) of the Local Government Act, these Minutes of the Meeting held Wednesday 19 August 2020 numbered M/N 10/20 to M/N 16/20 were signed by me hereunder at the Council Meeting held on Wednesday 21 October 2020.

CHAIRMAN

READ AND CONFIRMED ON WEDNESDAY 21 OCTOBER 2020

CHAIRMAN

PUBLIC OFFICER