



# MINUTES

of the  
Finance Committee Meeting  
held in  
Council Chambers  
Civic Centre, Elizabeth Street, Moss Vale  
on

**Wednesday 16 October 2019**

The meeting commenced at 3.30pm

*File No. 100/219*

# MINUTES OF THE FINANCE COMMITTEE MEETING

Wednesday 16 October 2019



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**MINUTES OF THE FINANCE COMMITTEE MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON WEDNESDAY 16 OCTOBER 2019 COMMENCING AT 3.30PM**

**Present:** Clr G J Andrews  
Clr K J Halstead  
Clr G McLaughlin  
Clr P W Nelson  
Clr I M Scandrett  
Clr L A C Whipper

**In Attendance:** General Manager Ms Ann Prendergast  
Deputy General Manager Operations, Finance and Risk Mr Barry Paull  
Chief Financial Officer Mr Richard Mooney  
Group Manager Corporate and Community Ms Danielle Lidgard  
Deputy Chief Financial Officer Mr Damien Jenkins  
Management Accountant Mr Peter Dunn  
Administration Officer Ms Leesa Stratford

The General Manager, Ms Ann Prendergast addressed the meeting to advise that in the absence of both the Mayor and Deputy Mayor a chairperson must be elected, as in accordance with *clause 7.2 Code of Meeting Practice*.

The General Manager, Ms Ann Prendergast called for nominations for a chairperson for the meeting.

**FC 26/19**

**MOTION** moved by Clr I M Scandrett and seconded by Clr G J Andrews

**THAT** Clr K Halstead be elected as Chair of the Finance Committee Meeting of 16 October 2019.

**PASSED**

## 1. OPENING OF THE MEETING

Clr Ken Halstead opened the meeting and welcomed members of the public and the press.

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## 2. ACKNOWLEDGEMENT OF COUNTRY

Clr L A C Whipper acknowledged country:

*"I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today."*

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### 3. APOLOGIES

Leave of absence for this meeting was previously granted to Clr G Markwart.

PERS

#### **FC 27/19**

**MOTION** moved by Clr G McLaughlin and seconded by Clr P W Nelson

**THAT** the apology of the Mayor Clr Gair and Deputy Mayor Clr Turland be accepted and leave of absence granted.

**PASSED**

### 4. ADOPTION OF MINUTES OF PREVIOUS MEETING

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY 21 AUGUST 2019

#### **FC 28/19**

**MOTION** moved by Clr I M Scandrett and seconded by Clr L A C Whipper

**THAT** the minutes of the Finance Committee Meeting held on Wednesday 21 August 2019 MN 20/19 to MN 25/19 inclusive, copies of which were forwarded to Councillors, be adopted as a correct record of the proceedings of the meeting.

**PASSED**

## **5. DECLARATIONS OF INTEREST**

101/3, 101/3.1

That where necessary any Councillor now disclose any interest and the reason for declaring such interest in the matters under consideration by the Finance Committee at this Meeting and to complete the appropriate form to be handed up at the Meeting.

*There were no Declarations of Interest declared at this meeting*

## 6. AGENDA REPORTS

### 6.1 2019/20 Rate, Water and Sewerage Access Subsidies

Reference:	2210/1
Report Author:	Coordinator Revenue
Authoriser:	Chief Financial Officer
Link to Community	
Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

#### **PURPOSE**

The purpose of this report is to seek Council approval for the 2019/20 Rate, Water and Sewerage Access Subsidies for Community & Sporting Organisations (including Religious Bodies).

Chief Financial Officer, Mr Richard Mooney addressed the meeting to introduce this item.

#### **FC 29/19**

**MOTION** moved by *Clr I M Scandrett* and seconded by *Clr G McLaughlin*

**THAT** Council approve the Rate, Water and Sewerage Access Subsidies for Community & Sporting Organisations (including Religious Bodies) as shown in Attachment 1 for the 2019/20 financial year.

**PASSED**

## 6.2 355 Management Committees - Donations towards Utility Costs

Reference:	107/21
Report Author:	Committee Coordinator
Authoriser:	Asset Coordinator Parks and Buildings
Link to Community Strategic Plan:	Create welcoming and accessible community facilities that support opportunities for people to meet and connect with one another

### PURPOSE

The purpose of this report is to seek formal Council approval with respect to donations proposed to be made to 355 Management Committees to assist with the payment of utility costs.

Chief Financial Officer, Mr Richard Mooney addressed the meeting to introduce this item.

### FC 30/19

**MOTION** moved by Cllr P W Nelson and seconded by Cllr I M Scandrett

- THAT** the donations detailed in the table totalling \$7,500 be paid to the 355 Management Committees for the current 2019/20 Financial Year and for the 2020/21 Financial Year.

<b>Table 1 Name of Facility</b>	<b>Recommended 2019/20 and 2020/21</b>
<b>Canyonleigh Community Hall</b>	<b>\$500</b>
<b>Exeter Hall</b>	<b>\$500</b>
<b>Hill Top Community Centre (includes the lighting for the stadium)</b>	<b>\$2,500</b>
<b>Loseby Park Hall</b>	<b>\$1,000</b>
<b>Moss Vale Senior Citizens and Community Centre</b>	<b>\$1,000</b>
<b>Penrose Hall</b>	<b>\$500</b>
<b>Welby Hall</b>	<b>\$500</b>
<b>Wingello Mechanics Institute Hall</b>	<b>\$500</b>
<b>Yerrinbool Hall</b>	<b>\$500</b>
<b>Total</b>	<b>\$7,500</b>

- THAT** a review of donations for 355 Management Committees be undertaken as part of the annual budget review for the 2021/22 financial year.

**PASSED**

### 6.3 Year End Result Against Budget - 30 June 2019

Reference: 2120  
 Report Author: Deputy Chief Financial Officer  
 Authoriser: Chief Financial Officer  
 Link to Community  
 Strategic Plan: Effective financial and asset management ensure Council's long term sustainability

#### PURPOSE

The purpose of this report is to present the Year End Budget Result for the 2018/19 financial year and to seek Council approval for the allocation of the surplus to the Regional Art Gallery Reserve and Employee Leave Entitlements Reserve.

Chief Financial Officer, Mr Richard Mooney addressed the meeting to introduce this item.

Deputy General Manager Operations, Finance and Risk, Mr Barry Paull addressed the meeting on the item.

#### FC 31/19

**MOTION** moved by Clr G McLaughlin and seconded by Clr I M Scandrett

1. **THAT** the budget variations contained within this report be received and noted.
2. **THAT** Council approve the allocation of the Year End Budget surplus of \$297,833 for the 2018/19 financial year as follows:

<b><i>2018/19 Year End Surplus Allocation</i></b>	<b><i>\$</i></b>
<b><i>Regional Art Gallery Reserve – Transfer to Reserve</i></b>	<b><i>\$200,000</i></b>
<b><i>Emp. Leave Entitlements Reserve – Transfer to Reserve</i></b>	<b><i>\$97,833</i></b>
<b><i>Total Allocation of Year End Surplus</i></b>	<b><i>\$297,833</i></b>

**PASSED**



**7. CLOSED COMMITTEE**

Nil

**8. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 20 November 2019 in Council Chambers Civic Centre, Elizabeth Street, Moss Vale commencing at 9.00am.

**9. MEETING CLOSURE**

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 4.06 PM

In accordance with the provisions of Section 375(2) of the Local Government Act, these Minutes of the Meeting held Wednesday 16 October 2019 numbered M/N FC26/19 to M/N FC31/19 were signed by me hereunder at the Council Meeting held on Wednesday 20 November 2019.

\_\_\_\_\_  
CHAIRMAN

**READ AND CONFIRMED ON WEDNESDAY 20 NOVEMBER 2019**

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
PUBLIC OFFICER