



MINUTES

of the Finance Committee Meeting

held remotely using audio visual link and is open to members of the
community via webcast

on

Wednesday 18 November 2020

The meeting commenced at 9.00am

File No. 100/2020

MINUTES OF THE FINANCE COMMITTEE MEETING

Wednesday 18 November 2020



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MINUTES OF THE FINANCE COMMITTEE MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD REMOTELY USING AUDIO VISUAL LINK AND OPEN TO MEMBERS OF THE COMMUNITY VIA WEBCAST ON WEDNESDAY 18 NOVEMBER 2020 COMMENCING AT 9.00AM

Present: Mayor Clr T D Gair (Chair)
Clr G J Andrews* (Deputy Mayor)
Clr K J Halstead OAM*
Clr G McLaughlin*
Clr P Nelson*
Clr I M Scandrett*
Clr G M Turland*
Clr L A C Whipper*

In Attendance: Acting General Manager Mr Barry Paull
Acting Deputy General Manager Operations Finance and Risk Mr Richard Mooney
Deputy General Manager Corporate, Strategy and Development Services Mr Mark Pepping
A/Chief Financial Officer Mr Damien Jenkins
A/Deputy Chief Financial Officer Ms Cheryl Alford*
Group Manager Corporate and Community Ms Danielle Lidgard
Group Manager Project Delivery Mr Ned Tripkovic
Management Accountant Mr Peter Dunn
Administration Officer Ms Michelle Richardson

NOTE: Due to current government requirements around social distancing due to the COVID-19 pandemic, some Councillors and some staff attended the meeting remotely via zoom audio visual link. This is indicated by *. The Mayor and remaining staff were present in the Council Chambers for this meeting.

1. OPENING OF THE MEETING

The Mayor Clr T D Gair opened the meeting and welcomed members of the public and the press.

2. ACKNOWLEDGEMENT OF COUNTRY

The Mayor Clr T D Gair acknowledged country:

“I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.”

3. APOLOGIES

There were no apologies at this Meeting.

PERS

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY 21 OCTOBER 2020

FC 21/20

MOTION moved by Cllr G McLaughlin and seconded by Deputy Mayor Cllr G J Andrews

THAT the minutes of the Finance Committee Meeting held on Wednesday 21 October 2020 M/N FC18/20 to M/N FC19/20 inclusive, copies of which were forwarded to Councillors, be adopted as a correct record of the proceedings of the meeting.

PASSED

5. DECLARATIONS OF INTEREST

101/3, 101/3.1

That where necessary any Councillor now disclose any interest and the reason for declaring such interest in the matters under consideration by the Finance Committee at this Meeting and to complete the appropriate form to be handed up at the Meeting.

There were no declarations of interest made at this meeting

6. AGENDA REPORTS

6.1 Post Exhibition Report - Renwick Community Centre Fees and Charges

Reference:	7140/4
Report Author:	Committee Coordinator
Authoriser:	Asset Coordinator Parks and Buildings
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

To seek Council approval for the adoption of the proposed Schedule of Fees and Charges for the Renwick Community Centre until the 30 June 2021. The facility is expected to be open to the public in early 2021.

The Acting Deputy General Manager Operations, Finance and Risk addressed the Committee on this item.

FC 22/20

MOTION moved by Cllr L A C Whipper and seconded by Cllr P W Nelson

1. **THAT** Council adopt the proposed Schedule of Fees and Charges for the Renwick Community Centre.
2. **THAT** Council staff write to all submission makers thanking them for their input.

PASSED

6.2 Budget Review to 30 September 2020

Reference:	2120/20
Report Author:	Management Accountant
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to inform Council of the results of the budget review undertaken for the period ending 30 September 2020 and to seek approval to make the necessary adjustments to the 2020/21 Budget.

The Quarterly Review of the Budget is reported to Council at the end of each quarter in accordance with Section 203 of the *Local Government (General) Regulation 2005*.

The Acting Deputy General Manager Operations, Finance and Risk addressed the Committee on this item.

The Acting General Manager addressed the Committee on this item.

FC 23/20

MOTION moved by Cllr P W Nelson and seconded by Cllr G McLaughlin

1. **THAT** Council approve the budget variations reported at the September Quarterly Review as listed in Attachment 1 to the report.
2. **THAT** Council note the budget position for the 2020/21 Financial Year is a deficit of \$78,500.
3. **THAT** the deficit of \$78,500 at the September Quarterly Review be funded from the Capital Projects Reserve.

PASSED

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020

Reference:	501/2020
Report Author:	A/Corporate Strategy Officer
Authoriser:	Coordinator Corporate Strategy and Governance
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

PURPOSE

The purpose of this report is to provide the Finance Committee (“the Committee”) with an overview of Council’s progress towards delivering its annual Operational Plan 2020/21.

The Group Manager Corporate and Community addressed the Committee on this item.

The Acting General Manager addressed the committee on this item.

FC 24/20

MOTION moved by Clr G McLaughlin and seconded by Clr P W Nelson

THAT the Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020, be noted.

PASSED

6.4 Moss Vale War Memorial Aquatic Centre - Accessible Adult Change Facility Proposal

Reference:	6704
Report Author:	Manager Open Space, Recreation and Building Maintenance
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Actively foster a spirit of participation and volunteering by addressing key barriers

PURPOSE

The purpose of this report is to seek Council' support to commence the design, investigation and detailed costings for the construction of an inclusive adult change facilities at the Moss Vale War Memorial Aquatic Centre.

The Acting Deputy General Manager Operations Finance and Risk addressed the Committee on this item.

FC 25/20

MOTION moved by Clr L A C Whipper and seconded by Clr I M Scandrett

1. **THAT** Council confirm its support for the design, investigation and detailed costings for the construction of an inclusive adult change facilities at the Moss Vale War Memorial Aquatic Centre.
2. **THAT** a further update be provided as part of the 2021/22 Budget process, which will include design considerations, project timeframes, detailed budget costings and funding options, including grant funding opportunities.
3. **THAT** Council make representations to State and Federal local members advising them of the project and seeking any possible financial assistance to move the project forward.
4. **THAT** Council liaise with stakeholder groups and a qualified occupational therapist to assist with the requirements of the facility.

PASSED

7. CLOSED COMMITTEE

There was no closed committee at this meeting.

8. DATE OF NEXT MEETING

The next meeting will be held on 17 February 2021 commencing at 9.00am.

9. MEETING CLOSURE

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9.54AM

In accordance with the provisions of Section 375(2) of the Local Government Act, these Minutes of the Meeting held Wednesday 18 November 2020 numbered M/N FC21/20 to M/N FC25/20 were signed by me hereunder at the Council Meeting held on 17 February 2021.

CHAIRMAN

READ AND CONFIRMED ON

CHAIRMAN

PUBLIC OFFICER