

11 November 2020

Dear Councillors and Committee Members,

You are kindly requested to attend the **Finance Committee Meeting** of Wingecarribee Shire Council to be held remotely using audio visual link and is open to members of the community via webcast on **Wednesday 18 November 2020** commencing at 9.00am.

Yours faithfully

Richard Mooney
Acting Deputy General Manager
Operations, Finance and Risk

Business

1. OPENING OF THE MEETING

2. ACKNOWLEDGEMENT OF COUNTRY

3. APOLOGIES

Nil

4. ADOPTION OF MINUTES OF PREVIOUS MEETING

Finance Committee Meeting held on 21 October 2020

5. DECLARATIONS OF INTEREST

6. AGENDA REPORTS

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7. CLOSED COUNCIL

Nil

8. DATE OF NEXT MEETING

9. MEETING CLOSURE

Our Mission, Our Vision, Our Values

OUR MISSION

To create and nurture a vibrant and diverse community growing and working in harmony with our urban, agricultural and natural environments

OUR VISION

Leadership: *'An innovative and effective organisation with strong leadership'*

People: *'A vibrant and diverse community living harmoniously, supported by innovative services and effective communication with Council'*

Places: *'Places that are safe, maintained, accessible, sympathetic to the built and natural environment, that supports the needs of the community'*

Environment: *'A community that values and protects the natural environment enhancing its health and diversity'*

Economy: *'A strong local economy that encourages and provides employment, business opportunities and tourism'*

OUR VALUES

Integrity, trust and respect

Responsibility and accountability

Communication and teamwork

Service quality

Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.

Apologies

Adoption of Minutes of Previous Meeting

Declarations of Interest

The provisions of Chapter 14 of the *Local Government Act 1993* regulate the way in which Councillors, Committee Members and nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest and the reasons for declaring such interest must be disclosed as soon as practicable after the start of the meeting.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions or voting on that matter and further require that the member vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

Where necessary any Councillor, Committee Member and nominated staff of Council should disclose any interest and the reason for declaring such interest in the matters under consideration at this meeting.

Councillors and Committee Members are requested to complete the appropriate form to be handed up at the Meeting.

6 AGENDA REPORTS

6.1 Post Exhibition Report - Renwick Community Centre Fees and Charges

Reference:	7140/4
Report Author:	Committee Coordinator
Authoriser:	Asset Coordinator Parks and Buildings
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

To seek Council approval for the adoption of the proposed Schedule of Fees and Charges for the Renwick Community Centre until the 30 June 2021. The facility is expected to be open to the public in early 2021.

RECOMMENDATION

1. **THAT** Council adopt the proposed Schedule of Fees and Charges for the Renwick Community Centre.
2. **THAT** Council staff write to all submission makers thanking them for their input.

REPORT

BACKGROUND

Landcom have designed and constructed the Renwick Community Centre as part of the establishment of the Renwick housing development site.

The main objective of the building is to provide a space for the local community to come together for family and social gatherings and for the cultural and recreational pursuits such as fitness and wellbeing classes, educational seminars workshops and children's activities.

The proposed Schedule of Fees and Charges was developed in line with the fees for the hire of the East Bowral Community Centre and Canyonleigh Hall and placed on public exhibition for 28 days seeking comments from the public.

A detailed listing of the proposed fees and charges is as follows:

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AGENDA REPORTS

Details	Unit	Hire Fee incl GST	Compara ble Fee
Community /Not for Profit			
Hall	per hour	\$23.00	EBCC
Hall 9.00am – 6.00pm or 6.00pm to midnight	per day	\$123.00	EBCC
Meeting Room	per hour	\$11.00	EBCC
Meeting Room 9.00am – 6.00pm or 6.00pm to midnight	per day	\$56.00	EBCC
Wet Area	per hour	\$11.00	New fee
Wet Area 9.00am – 6.00pm or 6.00pm to midnight	per day	\$56.00	New fee
Meeting Room and Wet Area	per hour	\$15.00	New fee
Meeting Room and Wet Area 9am–6pm or 6pm to midnight	per day	\$80.00	New fee
All Facilities	per hour	\$43.00	EBCC
All facilities 9.00am – 6.00pm or 6.00pm to midnight	per day	\$256.00	EBCC
Commercial			
Hall	per hour	\$45.00	EBCC
Hall 9.00am – 6.00pm or 6.00pm to midnight	per day	\$200.00	EBCC
Meeting room	per hour	\$21.00	EBCC
Meeting room 9.00am – 6.00pm or 6.00pm to midnight	per day	\$97.00	EBCC
Wet Area	per hour	\$21.00	New fee
Wet Area 9.00am – 6.00pm or 6.00pm to midnight	per day	\$97.00	New fee
Meeting Room and Wet Area	per hour	\$25.00	New fee
Meeting Room and Wet Area 9am–6pm or 6pm to midnight	per day	\$120.00	New fee
All Facilities	per hour	\$77.00	EBCC
All facilities 9.00am – 6.00pm or 6.00pm to midnight	per day	\$415.00	EBCC
Regular Hirers Health & Recreation			
Wedding or Formal Function (whole facility) Half day set up, Day of function, half day clean up following day	per function	\$880.00	CH

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REPORT

The proposed Schedule of Fees and Charges was placed on Public Exhibition for a period of 28 days closing on 8 October 2020. The Community was notified through Your Say Wingecarribee, Council's website and a mail out to 640 Renwick landowners.

Council received 18 submissions by the close of the exhibition period. 15 via Your Say Wingecarribee; two of these were from the same resident, two via Council's Customer Service and one email. All of the submissions received were from Renwick residents.

Summary of the Submissions received:

Comments on the proposed schedule of hire fees were as follows:

- Agreed with Fees and Charges – 5
- Disagreed with Fees and Charged – 2
- No mention - 11

Other feedback regarding the Community Centre, but not related to fees and charges was as follows:

- Support for the Community Centre - 1
- Opposed to the Community Centre - 3
- Support for the operating hours - 1
- Proposal to alter operating hours to be closed by 10.00pm - 10
- Opposed to weddings and formal functions - 3

Other comments received during the public exhibition included:

- Requested a coffee shop for Renwick - 11
- Requested a small supermarket - 7
- Requested other retail shops -1

COMMUNICATION AND CONSULTATION

Community Engagement

The proposed Schedule of Fees and Charges was placed on Public Exhibition for a period of 28 days closing on 8 October 2020.

The Community received notification of the Proposed Schedule of Fees and Charges by the Schedule being placed on Public Exhibition through Your Say Wingecarribee, Council's website and 640 letters mailed out to Renwick residents.

Internal Communication and Consultation

Assets and Finance

External Communication and Consultation

There is no external communication related to this report.



SUSTAINABILITY ASSESSMENT

- **Environment**

There are no broader environmental implications in relation to this report.

- **Social**

The use of this facility will provide a space for the community to come together for social gatherings, cultural and recreational pursuits such as fitness, wellbeing classes, educational seminars, workshops and children's activities.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

Council has complied the public exhibition requirements as outlined in the *Local Government Act 1993* prior to the formal adoption of a new fee or charge.

COUNCIL BUDGET IMPLICATIONS

There are no direct budget implications to this report. Revenue generated will provide a funding source for the facility maintenance and the provision of consumables.

RELATED COUNCIL POLICY

2020/21 Revenue Policy and Fees and Charges Schedule

OPTIONS

The options available to Council are:

Option 1

THAT Council adopts the proposed Schedule of Fees and Charges for the Renwick Community Centre.

Option 2

THAT Council rejects the proposed Schedule of Fees and Charges for the Renwick Community Centre.

Option 1 is the recommended option.

CONCLUSION

The proposed Schedule of Fees and Charges for Renwick Community Centre are based on the fees for East Bowral Community Centre, centrally located within East Bowral and the

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Canyonleigh Hall. The proposed Schedule of Fees and Charges, if approved would be in place until 30 June 2021.

ATTACHMENTS

There are no attachments to this report.

6.2 Budget Review to 30 September 2020

Reference:	2120/20
Report Author:	Management Accountant
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

PURPOSE

The purpose of this report is to inform Council of the results of the budget review undertaken for the period ending 30 September 2020 and to seek approval to make the necessary adjustments to the 2020/21 Budget.

The Quarterly Review of the Budget is reported to Council at the end of each quarter in accordance with Section 203 of the *Local Government (General) Regulation 2005*.

RECOMMENDATION

1. **THAT Council approve the budget variations reported at the September Quarterly Review as listed in Attachment 1 to the report.**
2. **THAT Council note the budget position for the 2020/21 Financial Year is a deficit of \$78,500.**
3. **THAT the deficit of \$78,500 at the September Quarterly Review be funded from the Capital Projects Reserve.**

REPORT

BACKGROUND

At its meeting of 8 July 2020 Council adopted the 2020/21 Operational Plan, Budget and Revenue Policy (MN 253/20). The 2020/21 Original Budget was adopted by Council as a balanced budget.

This report presents the recommended adjustments which have been submitted by Council Officers for the first quarter of the 2020/21 financial year.

MAIN REPORT

Taking into consideration all adjustments requested as part of the September Quarterly Review, the projected budget result for the 2020/21 is a deficit of \$78,500. This relates to the Performance Improvement Order issued by the Office of Local Government on the 8 September 2020.

PROPOSED BUDGET VARIATIONS

Proposed budget variations (Greater than \$15,000) which have been submitted as part of the September Quarterly Review are shown in the table below:

September Review - Proposed Variations	2020/21
2020/21 Original Budget	Balanced
Income Adjustments	
Eridge Park Road Grant – increase in income	\$1,000,000
Bowral Memorial Hall Grant – increase in income	\$600,000
Fixing Local Roads 3 Roundabouts Grant – increase in income	\$513,000
Moss Vale Bypass Grant – increase in income	\$400,000
Emergency Services Levy Grant – increase in income	\$318,000
Transfer from Risk Management Reserve – increase in income	\$148,000
Supplementary rate income – increase in income	\$38,000
Financial Assistance Grant – decrease in income	(\$38,000)
Total Budget Variations – Income	\$2,979,000
Expenditure Adjustments	
Eridge Park Road Grant expenditure – increase in expense	\$1,000,000
Bowral Memorial Hall Grant expenditure – increase in expense	\$600,000
Fixing Local Roads 3 Roundabouts Grant expenditure – increase in expense	\$513,000
Moss Vale Bypass Grant expenditure – increase in expense	\$400,000
Rural Fire Service Contribution – increase in expense	\$282,000
Insurance Premiums – increase in expense	\$148,000
Performance Improvement Order – increase in expense	\$78,500
Development Services Contractors – increase in expense	\$60,000
Development Services employment costs – decrease in expense	(\$60,000)
SES Contribution – increase in expense	\$21,000
Fire and Rescue Contribution – increase in expense	\$15,000
Total Budget Variations - Expenditure	\$3,057,500
Projected 2020/21 Budget deficit as at 30 September 2020	\$78,500

Further commentary on variations to the budget is provided in **Attachment 1**.

There are a number of proposed adjustments to Council's adopted Capital Works Program. These adjustments have been included in Council's Quarterly Budget Review Statement and comments have been provided.

The September Quarterly Review also includes a number of adjustments in relation to external grant funding. The majority of these grant projects will be spent over multiple years. As such the budget adjustments included in this review are for the current year only.

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COUNCILLOR CONTINGENCY FUND

The uncommitted balance of the contingency fund for the 2020/21 financial year as at 30 September 2020 is \$47,918. Funds have been allocated to the following groups during 2020/21:

Contingency Fund	2020/21
2020/21 Approved Budget	\$25,000
2019/20 Expenditure Revote	\$28,508
Total – 2020/21 Budget Available	\$53,508
MN 354/18 – Triple Zero cricket challenge traffic Mgmt	\$508
MN 214/19 – Refund DA Fees Moss Vale Anglican Church	\$330
MN 583/19 - Refund DA Fees Highlands Artisans Collective	\$285
MN 27/20 – Refund DA Fees Bowral RSL Sub Branch	\$98
MN 71/20 – Donation of Fees Water Polo NSW Country Championships	\$3664
FC 20/20 – Berrima District Aero Club rates refund	\$705
Total Funds Allocated 2020/21	\$5,590
Uncommitted Balance – Contingency Fund	\$47,918

COMMUNICATION AND CONSULTATION

Community Engagement

There was no Community Engagement undertaken.

Internal Communication and Consultation

Council's Executive and Managers

External Communication and Consultation

There was no External Consultation undertaken.

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

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- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

Council is required to approve the Quarterly Review of the budget within eight weeks of the end of the quarter in accordance with section 203 of the Local Government (General) Regulation 2005.

COUNCIL BUDGET IMPLICATIONS

The budget adjustments listed in Attachment 1 presents a \$78,500 deficit for the September Quarterly Review. Subject to Council confirming resolution 3, the deficit will be funded from the Capital Projects Reserve.

The uncommitted balance of the Capital Projects Reserve as at 30 September 2020 is \$393,056.

RELATED COUNCIL POLICY

2020/21 Operational Plan and Budget

CONCLUSION

The September Review of the 2020/21 Budget has recognised significant adjustments to Council's Budget due the level of grant funds received from both Federal and State Government for Infrastructure related projects. There has been an adjustment of \$78,500 for the Performance Improvement Order placed on Council.

Subject to Council formally adopting the resolution to fund the deficit at the September Quarterly Review from the Capital Projects Reserve, the projected budget result for the 2020/21 financial year remains a balanced budget.

ATTACHMENTS

1. Quarterly Budget Review Statement 2020/21



Quarterly Budget Review Statement 2020/21

September Quarter

Working with you

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WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

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This document forms part of Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

Introduction

Clause 203(1) of the Local Government (General) Regulation 2005 (the Regulation) requires Council's Responsible Accounting Officer to prepare and submit a Quarterly Budget Review Statement (QBRs) to Council. The QBRs must show, by reference to the estimated income and expenditure that is set out in the Operational Plan, a revised estimate of income and expenditure for the year.

Council's Operational Plan sets out the achievements, goals and revenue policy, including estimates of income and expenditure. The QBRs plays an important role in monitoring Council's progress against the plan and ongoing management of the annual budget.

The QBRs is the mechanism whereby Councillors and the community are informed of Council's progress against the Operational Plan (original budget) and the recommended changes and reasons for major variances.

The QBRs is composed of the following Statements:

- 1 Responsible Accounting Officer Statement
- 2 Income and Expenses Budget Review Statement
- 3 Capital Budget Review Statement
- 4 Cash and Investments Budget Review Statement
- 5 Net Cost of Services Statement
- 6 Budget Review Contracts and Other Expenses

A standard set of budget review statements will assist Council in meeting its charter with regard to its finances and related responsibilities in respect of its Operational Plan. Further information on these statements are set out below.

1. Responsible Accounting Officer Statement

The Regulation requires that a budget review statement must include or be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the QBRs indicates that Council's financial position is satisfactory, having regard to the original estimate of income and expenditure. If Council's financial position is considered by the Responsible Accounting Officer to be unsatisfactory, then recommendations for remedial action must be included.

2. Income and Expenses Budget Review Statement

This statement sets out the details of variations between Council's revised operating budget and the proposed budget as part of the September Quarterly Budget Review.

3. Capital Budget Review Statement

This statement sets out the details of variations between Council's revised capital budget and the September Quarterly Budget Review.

4. Cash and Investments Budget Review Statement

This statement shows the original budgeted cash and investment position and projected year-end position. This statement also includes detail on the transfers to and from Council's reserves.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

5. Net Cost of Services Statement

This statement sets out the details of variations between Council's revised budget and the proposed budget as part of the September Quarterly Budget Review, by Activity of Council.

6. Budget Review Contracts and Other Expenses

Councillors are provided with information regarding tenders in the Annual Report. However, Councillors should be made aware of other material contracts entered into by Council and details of other expenses that are of particular interest. To this end a contract listing and details of legal fees and consultancy expenses are included in the QBRs.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

1. Responsible Accounting Officer Statement

Budget review for the quarter ended 30 September 2020

The following statement is made in accordance with clause 203(2) of the Local Government (General) Regulation 2005.

It is my opinion that the Quarterly Budget Review Statement for Wingecarribee Shire Council for the quarter ending 30 September 2020 indicates that Council's projected financial position at 30 June 2021 will be satisfactory, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Name: Richard Mooney
Responsible Accounting Officer, Wingecarribee Shire Council

6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
 for the 2020/21 financial year

2. Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2020

Income & Expenses - Council Consolidated

	Original Budget 2020/21 ¹	Approved Changes Budget Carryovers	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³
Income					
Rates and Annual Charges	82,152,959	-	82,152,959	38,000	82,190,959
User Charges and Fees	21,337,682	-	21,337,682	-	21,337,682
Interest and Investment Revenues	2,400,292	-	2,400,292	-	2,400,292
Other Revenue from Ordinary Activities	3,143,530	-	3,143,530	(374,000)	2,769,530
Grants & Contributions - Operating	8,317,684	-	8,317,684	279,656	8,597,340
Grants & Contributions - Capital	15,388,980	3,725,822	19,114,802	3,570,809	22,685,611
Rental Income	668,591	-	668,591	-	668,591
Gain on disposal of assets	-	-	-	-	-
Total Income	133,409,718	3,725,822	137,135,540	3,514,465	140,650,005
Expenses					
Employee Costs	40,783,939	-	40,783,939	(82,186)	40,701,753
Borrowing Costs	832,802	-	832,802	-	832,802
Materials & Contracts	25,646,107	1,816,649	27,462,756	401,781	27,864,537
Depreciation	29,276,000	-	29,276,000	-	29,276,000
Other Expenses	18,539,500	112,305	18,651,805	392,217	19,044,022
Total Expenses	115,078,348	1,928,954	117,007,302	711,812	117,719,114
Net Operating Result	18,331,370	1,796,868	20,128,238	2,802,653	22,930,891
Net Operating Result before Capital Items	2,942,390	(1,928,954)	1,013,436	(768,156)	245,280
Reconciliation to Budget					
Net Operating Result for the year (as above)	18,331,370	1,796,868	20,128,238	2,802,653	22,930,891
Less:					
Capital Purchases	68,810,869	31,127,850	99,938,719	6,896,709	106,835,428
Loan Principal Repayments	3,757,671	-	3,757,671	-	3,757,671
Transfer to Reserve	39,164,456	523,172	39,687,628	(513,454)	39,174,174
Add:					
Proceeds from sale of assets	4,316,846	-	4,316,846	(1,000,000)	3,316,846
New Borrowings	8,260,000	3,690,000	11,950,000	-	11,950,000
Transfer from Reserve	51,548,780	26,164,154	77,712,934	4,502,102	82,215,036
Depreciation Expense	29,276,000	-	29,276,000	-	29,276,000
Budget Surplus/Deficit Result	-	-	-	(78,500)	(78,500)

Notes:

1. Original Budget was adopted by Council on 8 July 2020

2. Revised Budget = Original Budget +/- approved budget changes in previous Quarterly Budget Reviews

3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget Review.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
 for the 2020/21 financial year

2. Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2020

Income & Expenses - Council Consolidated

This statement sets out the details of variations between Council's Revised Budget and the Projected Year End Result as part of the Quarterly Budget Review.

Note that for budgetary changes: **F** = favourable budget change, **U** = unfavourable budget change.

	Budget Change	
	F/U	
Income		
Rates and Annual Charges	38,000	F
Increase is due to additional supplementary rate income of \$38,000.		
Other Revenues	(374,000)	U
Reduction in gate fees and site rental income due to cancellation of Tulip Time 2020.		
Grants & Contributions - Operating	279,656	F
This increase is primarily due to the Emergency Services Levy Grant of \$317,656. Offsetting this is a minor reduction in the Financial Assistance Grant of (\$38,000).		
Grants & Contributions - Capital	3,570,809	F
The increase is due to grant income being brought to account for the following projects; Eridge Park Rd \$1,000,000, Bowral Memorial Hall \$600,000, Mittagong SES Refurbishment \$542,000, 3 Roundabouts Fixing Local Roads Program \$513,000, Moss Vale Bypass \$400,000, Roads to Recovery \$236,809, Church Rd Oval Building \$241,000, and Eridge Park Netball Courts \$80,000. There is also a reduction in the Eridge Park Substation project of (\$42,000) as this was completed in 2019/20.		
Expenses		
Employee Costs	(82,186)	F
The reduction is predominantly due to a decrease in employment costs of (\$60,000) in Development Services and (\$40,000) in SRLX. There has also been a minor reduction in Tulip Time salaries of (\$9,187). There has been an increase in employment costs of \$27,000 in Risk Management.		
Materials & Contracts	401,781	U
There have been numerous changes to budget allocations for Materials and Contracts across Council's budget. The variation of \$401,781 is predominantly due to the following adjustments; Federal Government Bushfire Recovery Grant expenditure \$405,186, Council Performance Improvement Order \$78,500, Waste Transport expenses \$75,000, Development Services Contractors \$60,000, Bowral Golf Course Design Review \$10,000, and Koala Grant \$5,000. Offsetting this is a reduction in Tulip Time budget (\$156,343), Civic Centre Landscape maintenance (\$45,000), Contribution to Near Map (\$23,500), and Playground Strategy (\$7,000).		
Other Expenses	392,217	U
The increase in other expenses is due to the following; Emergency Services Levy contribution \$317,656, Insurance premiums \$148,300, Computer software maintenance \$15,000, and waste expenses \$5,000. Offsetting this is a reduction in Tulip Time expenses of (\$93,800) due to the cancellation of the event.		

This document forms part of Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
 for the 2020/21 financial year

3. Capital Budget Review Statement

Budget review for the quarter ended 30 September 2020

Capital Budget - Council Consolidated

	Original Budget 2020/21 ¹	Approved Changes Budget Carryovers	Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³
Capital Expenditure					
<i>New Assets</i>					
Plant & Equipment	5,410		5,410	95,631	101,041
Furniture & Fittings	5,000		5,000	55,000	60,000
Office Equipment	4,319		4,319	160,000	164,319
Land - Operational Land	-	2,588,217	2,588,217	130,000	2,718,217
Buildings - Specialised	7,918,764	3,816,660	11,735,424	1,603,597	13,339,021
Other Structures	3,990,524	1,572,414	5,562,938	260,000	5,822,938
Infrastructure - Roads	7,547,997	2,928,779	10,476,776	3,612,809	14,089,585
Infrastructure - Bridges	87,097	191,406	278,503		278,503
Infrastructure - Footpaths	366,109	173,414	539,523		539,523
Infrastructure - Stormwater Drainage	3,144,980	1,741,100	4,886,080	100,000	4,986,080
Infrastructure - Water Supply Network	9,150,000	5,695,178	14,845,178	145,215	14,990,393
Infrastructure - Sewerage Network	4,979,340	3,702,197	8,681,537	1,143,492	9,825,029
Other Assets - Library Books	-	-	-		-
<i>Renewal Assets</i>					
Plant & Equipment	2,676,370		2,676,370	796,065	3,472,435
Office Equipment	95,193		95,193	-	95,193
Land - Operational Land	-	92,237	92,237	-	92,237
Buildings - Specialised	5,138,419	549,651	5,688,070	(200,000)	5,488,070
Other Structures	233,450	13,385	246,835	(20,000)	226,835
Infrastructure - Roads	15,888,897	2,334,945	18,223,842	(1,081,000)	17,142,842
Infrastructure - Bridges	-	1,739,545	1,739,545	-	1,739,545
Infrastructure - Footpaths	-	-	-	-	-
Infrastructure - Stormwater Drainage	-	-	-	-	-
Infrastructure - Water Supply Network	1,800,000	265,095	2,065,095	-	2,065,095
Infrastructure - Sewerage Network	5,595,000	3,723,627	9,318,627	95,900	9,414,527
Other Assets - Library Books	184,000	-	184,000	-	184,000
Total Capital Expenditure	68,810,869	31,127,850	99,938,719	6,896,709	106,835,428
Capital Funding					
General Revenue	(5,255,004)	-	(5,255,004)	(8,500)	(5,263,504)
Sale of Assets	(1,216,846)	-	(1,216,846)	-	(1,216,846)
Grants & Contributions	(11,337,944)	(3,756,724)	(15,094,668)	(3,829,650)	(18,924,318)
Special rate Variation (SRV)	(9,482,579)	(3,183,802)	(12,666,381)	(145,000)	(12,811,381)
Other Reserves	(9,238,248)	(4,563,546)	(13,801,794)	(1,130,285)	(14,932,079)
Developer Contributions	(10,273,131)	(8,166,922)	(18,440,053)	(378,248)	(18,818,301)
Stormwater Management Charge	(270,000)	(46,593)	(316,593)		(316,593)
Borrowings	(8,260,000)	(3,690,000)	(11,950,000)		(11,950,000)
Water Fund	(6,575,011)	(3,367,963)	(9,942,974)	(227,970)	(10,170,944)
Sewer Fund	(6,902,106)	(4,352,300)	(11,254,406)	(1,177,056)	(12,431,462)
Total Capital Funding	(68,810,869)	(31,127,850)	(99,938,719)	(6,896,709)	(106,835,428)
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-

Notes:

1. Original Budget was adopted by Council on 8 July 2020

2. Revised Budget = Original Budget +/- approved budget changes in previous Quarterly Budget Reviews

3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
 for the 2020/21 financial year

3. Capital Budget Review Statement

Budget review for the quarter ended 30 September 2020

Capital Budget - Council Consolidated

This statement sets out the details of variations between Council's Revised Budget and the Projected Year End Result as part of the Quarterly Budget Review.

Note that for budgetary changes: **F** = favourable budget change, **U** = unfavourable budget change.

	Budget Change	
	\$	F/U
Furniture and Fittings	55,000	U
Budget for provision of shelving, cutlery, tables, chairs & audio equipment at Renwick Community Centre.		
Plant & Equipment	891,696	U
Remaining funds in Reserve at 30 June 2020 for General Fund Plant \$681,106, Sewer Fund Plant \$79,937, and Water Fund Plant \$77,653 brought to account. Budget allocation for operational vehicle acquisition and modification \$53,000.		
Office Equipment	160,000	U
Budget allocation for Council Chambers Technology renewal \$100,000, and new Council Website \$60,000.		
Land	130,000	U
Budget allocation for acquisition of land at Suttor Road for Moss Vale Bypass.		
Buildings	1,403,597	U
The increase is due to grant expenditure being brought to account for Bowral Memorial Hall \$600,000, Mittagong SES \$542,000, Church Rd Oval Building \$241,000, and Moss Vale Library Refurbishment \$108,841. Reductions in budget allocations for Mt Gibraltar Telecom Tower Security (\$60,000), and Penrose Hall (\$28,244).		
Other Structures	240,000	U
Budget allocation for Balmoral Park \$100,000, Eridge Park Netball Courts \$80,000, Casburn Park \$50,000, Resource Recovery Centre Stormwater Tanks \$50,000, Mittagong Sportsfield Irrigation \$45,000, Mittagong Oval Multi Purpose Court \$42,000, Seymour Park \$20,000, and Design Children's Playground \$7,000. Reduce budget allocation for Eridge Park Power Supply (\$84,000), Bitupave outside Vertical Composting Unit (\$40,000), Sportsfields goal posts, access and fence renewals, and Resource Recovery Centre Electric Gates (\$10,000).		
Roads, Bridges and Footpaths	2,531,809	U
The increase is due to budget allocations for Eridge Park Road \$1,000,000, Alpine, Colo Vale and Boardman Road Roundabouts \$513,000, Moss Vale Bypass \$400,000, Kirkham Road South renewal \$257,000, Colo Street path and kerb realignment \$125,000, Kirkham Street Moss Vale sub soil drainage \$120,000, Bong Bong Street parking lanes \$112,000, and Exeter Road \$4,809.		
Stormwater Drainage	100,000	U
The increase is due to an additional budget allocation for Retford Park detention basin design.		

This document forms part of Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
 for the 2020/21 financial year

3. Capital Budget Review Statement

Budget review for the quarter ended 30 September 2020

Capital Budget - Council Consolidated

Water Supply Network

145,215 U

The increase is due to budget allocations for West Bowral distribution main design \$200,000, System master planning reticulation improvements \$85,215, and Pump station Colo Vale booster upgrade \$60,000. Offsetting this is reductions in budget allocations for Wingecarribee Water Treatment Plant renew electrical control cabinet 4,5 and 7 (\$115,000), Design Bundanoon Water Treatment Plant control system (\$60,000), and Bundanoon Water Treatment Plant gate automation (\$25,000).

Sewerage Network

1,239,392 U

The increase is due to budget allocations for Design and Construct works at BU2 and BU7 Bundanoon Sewer Pumping Stations \$630,000, Moss Vale Sewer Treatment Plant aeration project \$250,000, New CCTV \$120,000, Telemetry upgrades and renewals \$80,000, Sewer Treatment Plant citect scada upgrades \$70,000, Design Sewer Pump Station BU8 Penola Street rising main upsize \$41,492, Emergency Works at Bowral and Moss Vale Sewer Treatment Plants \$32,000, and Sewer Treatment Plants asset renewal \$15,900.

6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

4. Cash & Investment Budget Review Statement

Budget review for the quarter ended 30 September 2020

	Original Budget 2020/21 ¹	Budget Carryovers	Approved Changes		Revised Budget ²	Recommended changes for Council Resolution	Projected Year End Result 2020/21 ³
			Sept Review	Dec Review			
External Restrictions							
s7.11 Developer Contributions	16,445,326	(1,031,973)			15,413,353	(166,756)	15,246,597
s64 Developer Contributions	33,368,542	(7,134,949)			26,233,593	(221,492)	26,012,101
Domestic Waste Management	6,259,121				6,259,121	-	6,259,121
Environment Levy	550,730	(282,567)			268,163	-	268,163
Unexpended Grants	1,353,697	(490,490)			863,207	(669,027)	194,180
Stormwater Management	188,683	(96,696)			91,987	-	91,987
Water Sales Fluctuation Reserve	12,974,629				12,974,629	-	12,974,629
Augmentation - Water	25,622,794	(3,367,963)			22,254,831	(227,970)	22,026,861
Augmentation - Sewer	33,585,226	(4,352,300)			29,232,926	(1,177,056)	28,055,870
Total External Restrictions	130,348,748	(16,756,938)	-	-	113,591,810	(2,462,301)	111,129,509
Internal Restrictions							
Alexandra Square	3,869				3,869	-	3,869
Animal Shelter	1,160				1,160	-	1,160
Animal Shelter Building Reserve	6,202,410				6,202,410	(1,000,000)	5,202,410
Bong Bong Common	50,000	(50,000)			-	-	-
Bowral Memorial Hall	-				-	-	-
Bridges	192,217	(184,475)			7,742	-	7,742
Budget Equalisation Reserve	427,800				427,800	-	427,800
Business Transformation	1,058,561				1,058,561	(51,500)	1,007,061
Capital Projects	1,026,146	(252,226)			773,920	(336,173)	437,747
Cemeteries	211,818	(95,730)			116,088	-	116,088
Civic Centre Refurbishment Reserve	575,681	(549,651)			26,030	-	26,030
Contribution to Works	44,224	(4,025)			40,199	-	40,199
Emergency Assistance Fund	5,000				5,000	-	5,000
Employee Leave Entitlements	1,842,205				1,842,205	-	1,842,205
Election Reserve	-				-	-	-
Family Day Care	357,494				357,494	-	357,494
Financial Assistance Grant	2,717,330				2,717,330	-	2,717,330
Investing in our future (SRV)	3,505,044	(3,377,452)			127,592	(100,000)	27,592
Land Rental Charge	2,789,088	(1,216,373)			1,572,715	-	1,572,715
Mittagong Pool	48,989	(48,989)			-	-	-
MVWMA Reserve	100,000				100,000	-	100,000
MVWMA Loan Reserve	172,218				172,218	-	172,218
Plant	4,344,353				4,344,353	(759,785)	3,584,568
Property Development Reserve	2,482,600	(19,984)			2,462,616	265,000	2,727,616
Quarry Road Maintenance Reserve	1,131,477				1,131,477	-	1,131,477
Regional Art Gallery	96,500				96,500	-	96,500
Renwick Asset Management	133,362				133,362	(55,000)	78,362
Revolving Energy Fund	299,054	(23,000)			276,054	-	276,054
Risk Management Reserve	459,698				459,698	(175,300)	284,398
Roadside Spoil	112,250				112,250	-	112,250
Saleyards (SRLX) Reserve	210,535				210,535	(40,000)	170,535
SRLX Capital Improvement Fund	326,769				326,769	-	326,769
Southern Phone Share Sales Reserve	-				-	-	-
Tourism	221,796				221,796	(114,670)	107,126
Waste Facilities (General Fund) Reserve	1,538,756	(92,237)			1,446,519	-	1,446,519
Welby Hockey Field Reserve	185,827				185,827	(185,827)	-
Works in Progress	2,969,902	(2,969,902)			-	-	-
Total Internal Restrictions	35,844,133	(8,884,044)	-	-	26,960,089	(2,553,255)	24,406,834
Total Cash & Investments	166,192,881	(25,640,982)	-	-	140,551,899	(5,015,556)	135,536,343

Notes:

External restrictions are funds that must be spent for a specific purpose and cannot be used by Council for general operations. Internal restrictions are funds that council has determined will be used for a specific future purpose.

1. Original Budget was adopted by Council on 8 July 2020

2. Revised Budget = Original Budget +/- approved budget changes in previous Quarterly Budget Reviews

3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget Review.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
 for the 2020/21 financial year

4. Cash & Investment Budget Review Statement

Budget review for the quarter ended 30 September 2020

Statements

Investments

Investments have been made in accordance with Council's Investment Policy.

Cash

This cash at bank amount has been reconciled to Council's physical bank statements.

The date of completion of this bank reconciliation is 30/09/2020.

Reconciliation Status

The year to date cash & investment figure reconciles to the actual balances held as follows:

		\$
Cash at Bank (as per bank statements)		457,698
Investments on Hand		190,285,138
less: Unpresented Cheques	(Timing Difference)	(39,110)
add: Undeposited Funds	(Timing Difference)	27,907
 Reconciled Cash at Bank & Investments		 190,731,633

6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year								
5. Net Cost of Services Statement								
Budget review for the quarter ended 30 September 2020								
Income & Expenses - Council Consolidated								

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
187 - Out of School Hours Care									
Income	(295,078)	0	0	0	(295,078)	0	(295,078)		
Expenses	295,078	0	0	0	295,078	0	295,078		
Reserves	0	0	0	0	0	0	0		
Sub-Total Out of School Hours Care	0	0	0	0	0	0	0		
Sub-Total Corporate & Community	4,109,578	0	0	0	4,109,578	(8,500)	4,101,078		
03 - Information Services									
006 - Corporate Information									
Expenses	716,591	0	0	0	716,591	0	716,591		
Sub-Total Corporate Information	716,591	0	0	0	716,591	0	716,591		
033 - Corporate Systems									
Income	(26,331)	0			(26,331)	(26,000)	(52,331)		
Expenses	679,766	0			679,766	26,000	705,766		Allocation for Near Map Imagery
Sub-Total Corporate Systems	653,435	0	0	0	653,435	0	653,435		
034 - Information Services									
Expenses	230,911	0	0	0	230,911	0	230,911		
Capital Purchases	95,193	0	0	0	95,193	100,000	195,193		Budget allocation for Council Chambers technology renewal
Reserves	0	0	0	0	0	(100,000)	(100,000)		Transfer from SRV Reserve
Sub-Total Information Services	326,104	0	0	0	326,104	0	326,104		
061 - ICT Operations									
Income	(88,198)	0	0	0	(88,198)	0	(88,198)		
Expenses	1,370,796	0	0	0	1,370,796	0	1,370,796		
Sub-Total ICT Operations	1,282,598	0	0	0	1,282,598	0	1,282,598		
064 - Library Services									
Income	(142,178)	0		0	(142,178)	0	(142,178)		
Expenses	1,631,033	0		0	1,631,033	0	1,631,033		
Capital Purchases	189,000	0		0	189,000	108,841	297,841		Budget allocation for Moss Vale Library refurbishment project
Reserves	0	0		0	0	(108,841)	(108,841)		Transfer from unexpended grants reserve
Sub-Total Library Services	1,677,855	0	0	0	1,677,855	0	1,677,855		
189 - Business Transformation									
Expenses	243,054	0		0	243,054	0	243,054		
Capital Purchases	0	0		0	0	60,000	60,000		Budget allocation for New Council website
Reserves	(243,054)	0		0	(243,054)	(51,500)	(294,554)		Transfer from Business Transformation Reserve.
Sub-Total Business Transformation	0	0	0	0	0	8,500	8,500		
Sub-Total Information Services	4,656,583	0	0	0	4,656,583	8,500	4,665,083		
04 - Environment & Sustainability									
038 - Environment & Sustainability Admin									
Income	(46,139)	0	0	0	(46,139)	0	(46,139)		
Expenses	611,763		0	0	611,763		611,763		
Capital Purchases	2,186	23,000	0	0	25,186	0	25,186		
Reserves	0	(23,000)	0	0	(23,000)	0	(23,000)		

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Sub-Total Environment & Sustainability Admin	567,810	0	0	0	567,810	0	567,810		
071 - Biodiversity Conservation (EL)									
Income	(150,000)	0	0	0	(150,000)	0	(150,000)		
Expenses	910,166	346,732	0	0	1,256,898	5,000	1,261,898	Budget allocation for Koalas of Mansfield	
Reserves	(760,166)	(346,732)	0	0	(1,106,898)	(5,000)	(1,111,898)	Transfer from unexpended grants reserve	
Sub-Total Biodiversity Conservation (EL)	0	0	0	0	0	0	0		
072 - Community Capacity & Commitment (EL)									
Expenses	255,756	101,987	0	0	357,743	0	357,743		
Reserves	(255,756)	(101,987)	0	0	(357,743)	0	(357,743)		
Sub-Total Community Capacity & Commitment (EL)	0	0	0	0	0	0	0		
073 - Environment Levy Management (EL)									
Income	(8,000)	0	0	0	(8,000)	0	(8,000)		
Expenses	238,243	0	0	0	238,243	0	238,243		
Reserves	(230,243)	0	0	0	(230,243)	0	(230,243)		
Sub-Total Environment Levy Management (EL)	0	0	0	0	0	0	0		
074 - Environmental Systems (EL)									
Income	(165,080)	0	0	0	(165,080)	0	(165,080)		
Expenses	294,075	18,779	0	0	312,854	0	312,854		
Reserves	(7,000)	(18,779)	0	0	(25,779)	0	(25,779)		
Sub-Total Environmental Systems (EL)	121,995	0	0	0	121,995	0	121,995		
076 - River Health & Wetlands (EL)									
Income	0	0	0	0	0	0	0		
Expenses	66,284	0	0	0	66,284	0	66,284		
Reserves	(66,284)	0	0	0	(66,284)	0	(66,284)		
Sub-Total River Health & Wetlands (EL)	0	0	0	0	0	0	0		
077 - Sustainable Living (EL)									
Expenses	52,991	0	0	0	52,991	0	52,991		
Reserves	(52,991)	0	0	0	(52,991)	0	(52,991)		
Sub-Total Sustainable Living (EL)	0	0	0	0	0	0	0		
Sub-Total Environment & Sustainability	689,805	0	0	0	689,805	0	689,805		
08 - Tourism and Economic Development									
037 - Economic Development									
Expenses	203,253	107,928	0	0	311,181		311,181		
Reserves	0	(107,928)	0	0	(107,928)		(107,928)		
Sub-Total Economic Development	203,253	0	0	0	203,253	0	203,253		
040 - Events									
Income	(374,000)	0	0	0	(374,000)	374,000	0	Reduction in income due to cancellation of Tulip Time 2020	
Expenses	404,087	0	0	0	404,087	(259,330)	144,757	Reduction in expenses due to cancellation of Tulip Time 2020	
Reserves	(30,087)	0	0	0	(30,087)	(114,670)	(144,757)	Transfer from Tourism reserve	
Sub-Total Events	0	0	0	0	0	0	0		
144 - Tourism									

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Reserves	(48,617)	0	0	0	(48,617)	(130,653)	(179,270)	Transfer from Plant reserve	
Sub-Total Fleet and Supply Admin (Water Fund)	0	0	0	0	0	0	0		
048 - Leased Vehicles									
Income	(957,330)	0	0	0	(957,330)	0	(957,330)		
Expenses	557,330	0	0	0	557,330	0	557,330		
Capital Purchases	800,000	0	0	0	800,000	0	800,000		
Reserves	(400,000)	0	0	0	(400,000)	0	(400,000)		
Sub-Total Leased Vehicles	0	0	0	0	0	0	0		
049 - Plant									
Income	(3,327,894)	0	0	0	(3,327,894)	0	(3,327,894)		
Expenses	2,219,722	0	0	0	2,219,722	0	2,219,722		
Capital Purchases	1,559,420	0	0	0	1,559,420	681,106	2,240,526	Bring to account unspent funds from 19/20	
Reserves	(451,248)	0	0	0	(451,248)	(681,106)	(1,132,354)	Transfer from Plant reserve	
Sub-Total Plant	0	0	0	0	0	0	0		
050 - Supply									
Expenses	5,000	0	0	0	5,000	0	5,000		
Sub-Total Supply	5,000	0	0	0	5,000	0	5,000		
051 - Workshops									
Income	(382,567)	0	0	0	(382,567)	0	(382,567)		
Expenses	377,157	0	0	0	377,157	(0)	377,157		
Capital Purchases	5,410	0	0	0	5,410	0	5,410		
Sub-Total Workshops	0	0	0	0	0	(0)	(0)		
092 - Property Services									
Income	(3,628,800)	0	0	0	(3,628,800)	1,000,000	(2,628,800)	Original budget for sale of Council property showed \$3.1 million, should be \$2.1 million.	
Expenses	448,767	14,000	0	0	462,767	0	462,767		
Capital Purchases	0	2,588,217	0	0	2,588,217	130,000	2,718,217	Budget allocation for acquisition costs for Moss Vale Bypass.	
Loan Repayment	0	(1,500,000)	0	0	(1,500,000)	0	(1,500,000)		
Reserves	3,200,000	(1,102,217)	0	0	2,097,783	(1,130,000)	967,783	Reduce transfer to Reserve \$1,000,000. Moss Vale Bypass acquisition funded from s94 reserve \$130,000.	
Sub-Total Property Services	19,967	0	0	0	19,967	0	19,967		
100 - Revenue Accounting									
Income	(53,343,073)	0	0	0	(53,343,073)	(38,000)	(53,381,073)	Additional supplementary rate income	
Expenses	1,317,069	30,000	0	0	1,347,069	0	1,347,069		
Reserves	13,047,100	(30,000)	0	0	13,017,100	0	13,017,100		
Sub-Total Revenue Accounting	(38,978,904)	0	0	0	(38,978,904)	(38,000)	(39,016,904)		
177 - State Emergency Services									
Expenses	77,000	0	0	0	77,000	21,000	98,000	Increased budget allocation for Emergency Services Levy contribution	
Sub-Total State Emergency Services	77,000	0	0	0	77,000	21,000	98,000		
178 - Fire & Rescue NSW									
Expenses	134,300	0	0	0	134,300	15,000	149,300	Increased budget allocation for Emergency Services Levy contribution	
Sub-Total Fire & Rescue NSW	134,300	0	0	0	134,300	15,000	149,300		
181 - Procurement									

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBR.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Expenses	289,484	0	0	0	289,484	0	289,484		
Sub-Total Procurement	289,484	0	0	0	289,484	0	289,484		
184 - Lease of Land (Water Fund)									
Income	(121,278)	0		0	(121,278)	0	(121,278)		
Reserves	121,278	0		0	121,278	0	121,278		
Sub-Total Lease of Land (Water Fund)	0	0	0	0	0	0	0		
Sub-Total Finance Procurement & Fleet Services	(45,702,368)	0	0	0	(45,702,368)	(0)	(45,702,368)		
06 - Organisational Development									
060 - Human Resources									
Income	(1,525,000)	0	0	0	(1,525,000)	0	(1,525,000)		
Expenses	2,912,475	0	0		2,912,475	0	2,912,475		
Reserves	0	0			0	0	0		
Sub-Total Human Resources	1,387,475	0	0	0	1,387,475	0	1,387,475		
101 - Risk Management									
Income	0	0			0	0	0		
Expenses	1,390,125	0		0	1,390,125	175,300	1,565,425	Increased budget allocation for insurance premiums \$148,300. Increased employment costs \$27,000	
Reserves	0	0		0	0	(175,300)	(175,300)	Transfer from Risk Management Reserve	
Sub-Total Risk Management	1,390,125	0	0	0	1,390,125	0	1,390,125		
170 - WHS									
Income	(192,000)	0	0	0	(192,000)	0	(192,000)		
Expenses	444,197	0	0		444,197		444,197		
Sub-Total WHS	252,197	0	0	0	252,197	0	252,197		
Sub-Total Organisational Development	3,029,797	0	0	0	3,029,797	0	3,029,797		
07 - Assets									
013 - Built Assets									
Income	(15,336)	0	0	0	(15,336)	0	(15,336)		
Expenses	389,886	7,401		0	397,287	0	397,287		
Capital Purchases	203,000	0		0	203,000	(148,000)	55,000	Transfer budget allocation for Penrose Hall Upgrade to activity 010 (\$203,000). Budget allocation for cutlery, tables, audio equipment etc. for Renwick Community Centre \$55,000	
Reserves	(293,000)	(7,401)		0	(300,401)	148,000	(152,401)	Reserve movements in line with above budget adjustments	
Sub-Total Built Assets	284,550	0	0	0	284,550	0	284,550		
025 - Management Committees									
Income	(1,648)	0	0	0	(1,648)	0	(1,648)		
Expenses	61,786	66,305		0	128,091	0	128,091		
Reserves	0	(66,305)		0	(66,305)	0	(66,305)		
Sub-Total Management Committees	60,138	0	0	0	60,138	0	60,138		
054 - Floodplain & Stormwater Engineering									
Income	(5,000)	0	0	0	(5,000)	0	(5,000)		
Expenses	224,780	63,950	0	0	288,730	0	288,730		
Reserves	(93,173)	(63,950)	0	0	(157,123)	0	(157,123)		

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Sub-Total Floodplain & Stormwater Engineering	126,607	0	0	0	126,607	0	126,607		
084 - Parks Assets									
Income	(25,000)				(25,000)	(80,000)	(105,000)	Grant income for Eridge Park Netball Courts upgrade	
Expenses	424,539	119,510		0	544,049	3,400	547,449	Budget allocation for Open Space revaluation \$10,400. Budget allocation for Playground strategy development not required (\$7,000)	
Capital Purchases	458,827	55,094		0	513,921	80,000	593,921	Budget allocation for Eridge Park Netball Courts upgrade	
Reserves	(433,826)	(174,604)		0	(608,430)	7,000	(601,430)	Decrease transfer from reserve	
Sub-Total Parks Assets	424,540	0	0	0	424,540	10,400	434,940		
094 - Public Cemeteries									
Income	(226,709)	0	0	0	(226,709)	0	(226,709)		
Expenses	312,297	0	0	0	312,297	0	312,297		
Capital Purchases	26,780		0	0	26,780	0	26,780		
Reserves	0		0	0	0	0	0		
Sub-Total Public Cemeteries	112,368	0	0	0	112,368	0	112,368		
106 - Roads & Drainage Engineering									
Income	(30,358)	0	0	0	(30,358)	0	(30,358)		
Expenses	1,136,467	112,224	0	0	1,248,691	4,600	1,253,291	Budget allocation for Bowral Golf Course design review \$10,000, and Centennial Rd embankment monitoring \$5,000. Decreased budget allocation for Roads condition assessment (\$10,400).	
Capital Purchases	0	157,300	0	0	157,300	237,000	394,300	Budget allocation for Colo St path and kerb realignment \$125,000 and Bong Bong St parking lanes \$112,000.	
Reserves	0	(269,524)	0	0	(269,524)	(247,000)	(516,524)	Reserve adjustments for above projects	
Sub-Total Roads & Drainage Engineering	1,106,109	0	0	0	1,106,109	(5,400)	1,100,709		
146 - Traffic									
Income	(6,099)	0	0	0	(6,099)	0	(6,099)		
Expenses	140,432	0	0	0	140,432	0	140,432		
Sub-Total Traffic	134,333	0	0	0	134,333	0	134,333		
147 - Road Safety Officer									
Income	(56,389)	0	0	0	(56,389)		(56,389)		
Expenses	131,867		0	0	131,867		131,867		
Sub-Total Road Safety Officer	75,478	0	0	0	75,478	0	75,478		
150 - Street Lighting									
Income	(107,707)	0	0	0	(107,707)	0	(107,707)		
Expenses	852,082	0	0	0	852,082	0	852,082		
Sub-Total Street Lighting	744,375	0	0	0	744,375	0	744,375		
155 - Section 64 Contributions (Sewer)									
Income	(1,529,157)	0	0	0	(1,529,157)	0	(1,529,157)		
Reserves	1,529,157	0	0	0	1,529,157	0	1,529,157		
Sub-Total Section 64 Contributions (Sewer)	0	0	0	0	0	0	0		
156 - Section 64 Contributions (Water)									
Income	(1,339,090)	0	0	0	(1,339,090)	0	(1,339,090)		
Reserves	1,339,090	0	0	0	1,339,090	0	1,339,090		
Sub-Total Section 64 Contributions (Water)	0	0	0	0	0	0	0		

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
157 - Sewer Engineering Admin									
Income	(18,781,158)	0	0	0	(18,781,158)	0	(18,781,158)		
Expenses	2,855,780	150,745	0	0	3,006,525	0	3,006,525		
Loan Repayment	2,177,473	0	0	0	2,177,473	0	2,177,473		
Reserves	6,079,321	(150,745)	0	0	5,928,576	0	5,928,576		
Sub-Total Sewer Engineering Admin	(7,668,584)	0	0	0	(7,668,584)	0	(7,668,584)		
158 - Water Engineering Admin									
Income	(14,208,040)	0	0	0	(14,208,040)	0	(14,208,040)		
Expenses	2,945,876				2,945,876	0	2,945,876		
Capital Purchases	0	200,000			200,000	0	200,000		
Reserves	4,039,780	(200,000)			3,839,780	0	3,839,780		
Sub-Total Water Engineering Admin	(7,222,384)	0	0	0	(7,222,384)	0	(7,222,384)		
174 - Asset Support									
Expenses	0	0	0	0	0	0	0		
Sub-Total Asset Support	0	0	0	0	0	0	0		
Sub-Total Assets	(11,822,470)	0	0	0	(11,822,470)	5,000	(11,817,470)		
10 - Business Services									
107 - Commercial Waste Management									
Income	(419,600)	0	0	0	(419,600)	0	(419,600)		
Expenses	394,397	0	0	0	394,397	0	394,397		
Sub-Total Commercial Waste Management	(25,203)	0	0	0	(25,203)	0	(25,203)		
108 - Domestic Waste Management									
Income	(8,426,203)	0	0	0	(8,426,203)	0	(8,426,203)		
Expenses	7,572,482	0			7,572,482	0	7,572,482		
Capital Purchases	0	0			0	0	0		
Reserves	853,721	0	0	0	853,721	0	853,721		
Sub-Total Domestic Waste Management	0	0	0	0	0	0	0		
109 - Hazardous Waste									
Income	(43,738)	0	0	0	(43,738)	0	(43,738)		
Expenses	45,612	0	0	0	45,612	0	45,612		
Sub-Total Hazardous Waste	1,874	0	0	0	1,874	0	1,874		
111 - Inert Waste									
Income	(1,518,407)	0	0	0	(1,518,407)	0	(1,518,407)		
Expenses	1,487,082	0	0	0	1,487,082	0	1,487,082		
Sub-Total Inert Waste	(31,325)	0	0	0	(31,325)	0	(31,325)		
113 - Organic Product & Waste									
Income	(1,958,364)	0			(1,958,364)	0	(1,958,364)		
Expenses	1,891,376	0			1,891,376	0	1,891,376		
Sub-Total Organic Product & Waste	(66,988)	0	0	0	(66,988)	0	(66,988)		
114 - Putrescible Waste									
Income	(3,554,160)	0	0	0	(3,554,160)	0	(3,554,160)		
Expenses	3,494,763	0	0	0	3,494,763	0	3,494,763		

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Sub-Total Putrescible Waste	(59,397)	0	0	0	(59,397)	0	(59,397)		
115 - Recycling									
Income	(1,256,713)	0	0	0	(1,256,713)	0	(1,256,713)		
Expenses	1,278,406	0	0	0	1,278,406	0	1,278,406		
Sub-Total Recycling	21,693	0	0	0	21,693	0	21,693		
116 - RRC Operations									
Income	(3,068,962)	0	0	0	(3,068,962)	0	(3,068,962)		
Expenses	2,793,046	0			2,793,046	0	2,793,046		
Capital Purchases	184,500	130,306			314,806	0	314,806		
Loan Repayment	301,762	0			301,762	0	301,762		
Reserves	(51,000)	(130,306)			(181,306)	0	(181,306)		
Sub-Total RRC Operations	159,346	0	0	0	159,346	0	159,346		
117 - Welby Rehabilitation									
Expenses	0	0	0	0	0	0	0		
Capital Purchases	0	123,139	0	0	123,139	0	123,139		
Reserves	0	(123,139)	0	0	(123,139)	0	(123,139)		
Sub-Total Welby Rehabilitation	0	0	0	0	0	0	0		
141 - Operations SRLX									
Income	(1,098,402)	0			(1,098,402)	80,000	(1,018,402)	Bagging of manure income not to be realised in 19/20	
Expenses	877,093	0			877,093	(40,000)	837,093	Decrease in employment costs	
Capital Purchases	138,000	0			138,000	0	138,000		
Reserves	83,309	0			83,309	(40,000)	43,309	Increase in transfer from reserve	
Sub-Total Operations SRLX	0	0	0	0	0	0	0		
Sub-Total Business Services	0	0	0	0	0	0	0		
11 - Infrastructure Services									
002 - Cyclepaths									
Expenses	140,766	0	0	0	140,766		140,766		
Sub-Total Cyclepaths	140,766	0	0	0	140,766	0	140,766		
003 - Footpaths									
Expenses	272,605	0	0	0	272,605		272,605		
Sub-Total Footpaths	272,605	0	0	0	272,605	0	272,605		
007 - Bridge Construction									
Income	0	0		0	0	0	0		
Capital Purchases	87,098	0		0	87,098	0	87,098		
Reserves	(79,424)	0		0	(79,424)	0	(79,424)		
Sub-Total Bridge Construction	7,674	0	0	0	7,674	0	7,674		
022 - Civil Design & Projects									
Income	(40,000)	0		0	(40,000)	0	(40,000)		
Expenses	271,834				271,834		271,834		
Capital Purchases	155,191			0	155,191		155,191		
Reserves	(86,000)			0	(86,000)		(86,000)		
Sub-Total Civil Design & Projects	301,025	0	0	0	301,025	0	301,025		

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
027 - Concrete									
Capital Purchases	366,109	173,414	0	0	539,523	0	539,523		
Reserves	(213,766)	(173,414)	0	0	(387,180)	0	(387,180)		
Sub-Total Concrete	152,343	0	0	0	152,343	0	152,343		
028 - Construction									
Expenses	200,283				200,283	0	200,283		
Capital Purchases	15,759	691,415			707,174		707,174		
Reserves	0	(691,415)			(691,415)		(691,415)		
Sub-Total Construction	216,042	0	0	0	216,042	0	216,042		
035 - Design and Construction Admin									
Expenses	1,186,769	0	0	0	1,186,769	0	1,186,769		
Sub-Total Design and Construction Admin	1,186,769	0	0	0	1,186,769	0	1,186,769		
052 - Operations Support Admin									
Income	0	0	0	0	0	0	0		
Expenses	537,694	0	0	0	537,694	0	537,694		
Capital Purchases	0	0	0	0	0	0	0		
Reserves	0	0	0	0	0	0	0		
Sub-Total Operations Support Admin	537,694	0	0	0	537,694	0	537,694		
053 - Floodplain & Stormwater Construction									
Income	0				0	0	0		
Capital Purchases	3,108,980	1,545,466			4,654,446		4,654,446		
Reserves	(3,108,980)	(1,545,466)			(4,654,446)		(4,654,446)		
Sub-Total Floodplain & Stormwater Construction	0	0	0	0	0	0	0		
065 - Bridge M&R									
Expenses	30,243	0	0	0	30,243	0	30,243		
Sub-Total Bridge M&R	30,243	0	0	0	30,243	0	30,243		
066 - Drainage									
Expenses	400,399	0	0	0	400,399		400,399		
Capital Purchases	0	0	0	0	0		0		
Reserves	(256,020)	0	0	0	(256,020)	0	(256,020)		
Sub-Total Drainage	144,379	0	0	0	144,379	0	144,379		
067 - Floodplain & Stormwater Maintenance									
Expenses	335,160	0	0	0	335,160	0	335,160		
Reserves	(159,827)	0	0	0	(159,827)	0	(159,827)		
Sub-Total Floodplain & Stormwater Maintenance	175,333	0	0	0	175,333	0	175,333		
068 - Kerb & Guttering									
Expenses	187,375	0	0	0	187,375	0	187,375		
Capital Purchases	68,291	0	0	0	68,291	0	68,291		
Sub-Total Kerb & Guttering	255,666	0	0	0	255,666	0	255,666		

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
079 - Operations Management Admin									
Income	(48,000)	0	0	0	(48,000)	0	(48,000)		
Expenses	1,113,062	0	0	0	1,113,062	0	1,113,062		
Sub-Total Operations Management Admin	1,065,062	0	0	0	1,065,062	0	1,065,062		
102 - Local Roads Construction									
Income	(1,772,801)	0		0	(1,772,801)	(1,407,809)	(3,180,610)	Grant income for Eridge Park Rd upgrade \$1,000,000, Roads to Recovery \$236,809, and Boardman Rd roundabout \$171,000	
Expenses	87,564	0	0	0	87,564	0	87,564		
Capital Purchases	8,599,153	245,374	0		8,844,527	1,295,809	10,140,336	Budget allocation for Eridge Park Rd \$1,000,000, Boardman Rd roundabout \$171,000, Kirkham St sub soil drainage \$120,000, and Exeter Rd \$4,809	
Loan Repayment	405,656		0	0	405,656	0	405,656		
Reserves	(3,622,205)	(245,374)	0		(3,867,579)	112,000	(3,755,579)	Reserve adjustments for above projects	
Sub-Total Local Roads Construction	3,697,367	0	0	0	3,697,367	0	3,697,367		
103 - Regional Roads Construction									
Income	(3,030,620)				(3,030,620)	(342,000)	(3,372,620)	Grant income for roundabouts at Alpine \$171,000 and Colo Vale \$171,000	
Capital Purchases	2,305,070	25,000			2,330,070	342,000	2,672,070	Budget allocations for roundabouts at Alpine \$171,000 and Colo Vale \$171,000	
Reserves	725,550	(25,000)			700,550	0	700,550		
Sub-Total Regional Roads Construction	0	0	0	0	0	0	0		
104 - Local Roads Maintenance									
Income	0	0	0	0	0	0	0		
Expenses	4,523,361	0			4,523,361	(5,000)	4,518,361	Budget transferred to activity 106 Centennial Rd embankment monitoring	
Reserves	(1,421,880)	0			(1,421,880)	0	(1,421,880)		
Sub-Total Local Roads Maintenance	3,101,481	0	0	0	3,101,481	(5,000)	3,096,481		
105 - Regional Roads Maintenance									
Expenses	475,550	0	0		475,550	0	475,550		
Reserves	(475,550)	0	0		(475,550)	0	(475,550)		
Sub-Total Regional Roads Maintenance	0	0	0	0	0	0	0		
148 - Shire Signs & Markings									
Expenses	63,285	0	0	0	63,285	0	63,285		
Capital Purchases	0	0	0	0	0	0	0		
Sub-Total Shire Signs & Markings	63,285	0	0	0	63,285	0	63,285		
149 - Street Furniture									
Expenses	20,534	0	0	0	20,534	0	20,534		
Sub-Total Street Furniture	20,534	0	0	0	20,534	0	20,534		
151 - Traffic Facilities									
Income	(206,000)	0	0	0	(206,000)	0	(206,000)		
Expenses	417,303	45,000			462,303	0	462,303		
Reserves	0	(45,000)			(45,000)	0	(45,000)		
Sub-Total Traffic Facilities	211,303	0	0	0	211,303	0	211,303		
188 - Storm Damage Events									
Income	0	0	0	0	0	0	0		
Expenses	0	0	0	0	0	0	0		

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Reserves	0	0	0	0	0	0	0		
Sub-Total Storm Damage Events	0	0	0	0	0	0	0		
190 - Infrastructure Services Roads Water									
Capital Purchases	0	0			0	0	0		
Reserves	0	0			0	0	0		
Sub-Total Infrastructure Services Roads Water	0	0	0	0	0	0	0		
191 - Infrastructure Services Roads Sewer									
Capital Purchases	0	0	0		0		0		
Reserves	0	0			0		0		
Sub-Total Infrastructure Services Roads Sewer	0	0	0	0	0	0	0		
Sub-Total Infrastructure Services	11,579,571	0	0	0	11,579,571	(5,000)	11,574,571		
12 - Projects & Contracts									
091 - Projects & Contracts (General Fund)									
Income	(6,407,844)	(3,725,822)			(10,133,666)	(1,199,000)	(11,332,666)	Grant income for Bowral Memorial Hall \$600,000, Moss Vale bypass \$400,000, and Church Rd oval building stage 2 \$241,000. Contribution not required for Eridge Park power supply upgrade (\$42,000).	
Expenses	158,040	171,885			329,925		329,925		
Capital Purchases	27,917,341	11,173,365			39,090,706	1,534,000	40,624,706	Budget allocation for Bowral Memorial Hall \$600,000, Moss Vale bypass \$400,000, Kirkham Rd South renewal \$257,000, Church Rd oval building stage 2 \$241,000, Retford Park Detention Basin Design \$100,000, and Seymour Park \$20,000. Budget for Eridge Park power supply upgrade not required (\$84,000)	
Loan Repayment	(8,260,000)	(2,190,000)			(10,450,000)		(10,450,000)		
Reserves	(12,841,941)	(5,429,428)			(18,271,369)	(315,000)	(18,586,369)	Reserve adjustments for above projects	
Sub-Total Projects & Contracts (General Fund)	565,596	0	0	0	565,596	20,000	585,596		
182 - Assets and Projects									
Expenses	237,363	0	0	0	237,363	0	237,363		
Sub-Total Assets and Projects	237,363	0	0	0	237,363	0	237,363		
185 - Projects & Contracts (Water Fund)									
Income	0	0	0	0	0	0	0		
Expenses	10,901	0	0	0	10,901	0	10,901		
Capital Purchases	9,460,000	5,158,761			14,618,761	345,215	14,963,976	Budget allocation for West Bowral main distribution design \$200,000, System master planning reticulation improvements \$85,215, and Pump Station Colo Vale booster upgrade \$60,000.	
Reserves	(9,460,000)	(5,158,761)			(14,618,761)	(345,215)	(14,963,976)	Transfer from Reserve	
Sub-Total Projects & Contracts (Water Fund)	10,901	0	0	0	10,901	0	10,901		
186 - Projects & Contracts (Sewer Fund)									
Expenses	30,500	0	0	0	30,500	0	30,500		
Capital Purchases	7,834,340	4,683,565			12,517,905	671,492	13,189,397	Budget allocation for Design and Construct works at BU2 and BU7 Bundanoon Sewer Pumping Stations \$630,000, and Design Sewer Pump Station BU8 Penola St rising main upsized \$41,492	
Reserves	(7,834,340)	(4,683,565)			(12,517,905)	(671,492)	(13,189,397)	Transfer from Reserve	
Sub-Total Projects & Contracts (Sewer Fund)	30,500	0	0	0	30,500	0	30,500		
Sub-Total Projects & Contracts	844,360	0	0	0	844,360	20,000	864,360		

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
13 - Water and Sewer									
118 - Berrima Pumping Station									
Expenses	66,633	0	0	0	66,633	0	66,633		
Sub-Total Berrima Pumping Station	66,633	0	0	0	66,633	0	66,633		
119 - Berrima Sewerage Network									
Expenses	83,484	0	0	0	83,484	0	83,484		
Sub-Total Berrima Sewerage Network	83,484	0	0	0	83,484	0	83,484		
120 - Berrima Treatment Plant									
Expenses	190,581	0	0	0	190,581	0	190,581		
Sub-Total Berrima Treatment Plant	190,581	0	0	0	190,581	0	190,581		
121 - Bowral Pumping Station									
Expenses	167,224	0	0	0	167,224	0	167,224		
Sub-Total Bowral Pumping Station	167,224	0	0	0	167,224	0	167,224		
122 - Bowral Sewerage Network									
Expenses	278,005	0	0	0	278,005	0	278,005		
Sub-Total Bowral Sewerage Network	278,005	0	0	0	278,005	0	278,005		
123 - Bowral Treatment Plant									
Expenses	841,533	0	0	0	841,533	0	841,533		
Sub-Total Bowral Treatment Plant	841,533	0	0	0	841,533	0	841,533		
124 - Bundanoon Pumping Station									
Expenses	127,422	0	0	0	127,422	0	127,422		
Sub-Total Bundanoon Pumping Station	127,422	0	0	0	127,422	0	127,422		
125 - Bundanoon Sewerage Network									
Expenses	125,365	0	0	0	125,365	0	125,365		
Sub-Total Bundanoon Sewerage Network	125,365	0	0	0	125,365	0	125,365		
126 - Bundanoon Treatment Plant									
Expenses	263,775	0	0	0	263,775	0	263,775		
Sub-Total Bundanoon Treatment Plant	263,775	0	0	0	263,775	0	263,775		
127 - Mittagong Pumping Station									
Expenses	475,847	0	0	0	475,847	0	475,847		
Sub-Total Mittagong Pumping Station	475,847	0	0	0	475,847	0	475,847		
128 - Mittagong Sewerage Network									
Expenses	293,863	0	0	0	293,863	0	293,863		
Sub-Total Mittagong Sewerage Network	293,863	0	0	0	293,863	0	293,863		
129 - Mittagong Treatment Plant									
Expenses	876,826	0	0	0	876,826	0	876,826		
Sub-Total Mittagong Treatment Plant	876,826	0	0	0	876,826	0	876,826		

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year								
5. Net Cost of Services Statement								
Budget review for the quarter ended 30 September 2020								
Income & Expenses - Council Consolidated								
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations
130 - Moss Vale Pumping Station								
Expenses	242,313	0	0	0	242,313	0	242,313	
Sub-Total Moss Vale Pumping Station	242,313	0	0	0	242,313	0	242,313	
131 - Moss Vale Sewerage Network								
Expenses	195,741	0	0	0	195,741	0	195,741	
Sub-Total Moss Vale Sewerage Network	195,741	0	0	0	195,741	0	195,741	
132 - Moss Vale Treatment Plant								
Expenses	691,181	0	0	0	691,181	0	691,181	
Sub-Total Moss Vale Treatment Plant	691,181	0	0	0	691,181	0	691,181	
133 - Robertson Treatment Plant								
Expenses	465,134	0	0	0	465,134	0	465,134	
Sub-Total Robertson Treatment Plant	465,134	0	0	0	465,134	0	465,134	
134 - Sewer Capital Works								
Expenses	0	0	0	0	0	0	0	
Capital Purchases	2,665,000	2,742,259	0		5,407,259	567,900	5,975,159	Budget allocation for Moss Vale Sewer Treatment Plant aeration project \$250,000, New CCTV \$120,000, Telemetry upgrade \$80,000, Sewer Treatment Plant Citect Scada upgrade \$70,000, Emergency works Bowral and Moss Vale Sewer Treatment Plants \$32,000, and Sewer Treatment Plant asset renewal \$15,900.
Reserves	(2,665,000)	(2,742,259)	0		(5,407,259)	(567,900)	(5,975,159)	Transfer from Reserve
Sub-Total Sewer Capital Works	0	0	0	0	0	0	0	
135 - Sewer Depot Operating								
Expenses	462,061	0	0	0	462,061		462,061	
Capital Purchases	0	105,470	0		105,470		105,470	
Reserves	0	(105,470)	0		(105,470)		(105,470)	
Sub-Total Sewer Depot Operating	462,061	0	0	0	462,061	0	462,061	
137 - Trade Waste								
Income	(162,567)	0	0	0	(162,567)	0	(162,567)	
Expenses	5,465	0	0	0	5,465	0	5,465	
Sub-Total Trade Waste	(157,102)	0	0	0	(157,102)	0	(157,102)	
138 - Sewer Planned Maintenance								
Expenses	886,421	0	0	0	886,421	0	886,421	
Sub-Total Sewer Planned Maintenance	886,421	0	0	0	886,421	0	886,421	
139 - Sewer Reticulation Private Works								
Income	(38,257)	0	0	0	(38,257)	0	(38,257)	
Capital Purchases	75,000	0	0	0	75,000	0	75,000	
Reserves	(75,000)	0	0	0	(75,000)	0	(75,000)	
Sub-Total Sewer Reticulation Private Works	(38,257)	0	0	0	(38,257)	0	(38,257)	
159 - Treatment Plants								
Expenses	3,047,744	0	0	0	3,047,744	0	3,047,744	
Reserves					0	0	0	

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBR.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Sub-Total Treatment Plants	3,047,744	0	0	0	3,047,744	0	3,047,744		
160 - Dams									
Expenses	77,100	0	0	0	77,100	0	77,100		
Sub-Total Dams	77,100	0	0	0	77,100	0	77,100		
161 - Flouridation Plants									
Expenses	74,210	0	0	0	74,210	0	74,210		
Sub-Total Flouridation Plants	74,210	0	0	0	74,210	0	74,210		
162 - Pumping Stations									
Expenses	296,162	0	0	0	296,162	0	296,162		
Sub-Total Pumping Stations	296,162	0	0	0	296,162	0	296,162		
163 - Reservoirs									
Expenses	277,793	0	0	0	277,793	0	277,793		
Sub-Total Reservoirs	277,793	0	0	0	277,793	0	277,793		
164 - Water Capital Works									
Income	(21,861)	0	0	0	(21,861)	0	(21,861)		
Expenses	0				0	0	0		
Capital Purchases	1,290,000	601,512	0		1,891,512	(200,000)	1,691,512	Budget allocations not required for Wingecarribee Water Treatment Plant renew electrical control cabinet (\$115,000), Design Bundanoon Water Treatment Plant PLC control system (\$60,000), and Bundanoon Water Treatment Plant gate automation (\$25,000)	
Reserves	(1,290,000)	(601,512)	0		(1,891,512)	200,000	(1,691,512)	Decrease transfer from Reserve	
Sub-Total Water Capital Works	(21,861)	0	0	0	(21,861)	0	(21,861)		
165 - Water Depot Operating									
Expenses	419,632	0	0	0	419,632		419,632		
Capital Purchases	0	58,875			58,875		58,875		
Reserves	0	(58,875)			(58,875)		(58,875)		
Sub-Total Water Depot Operating	419,632	0	0	0	419,632	0	419,632		
166 - Water Mains Planned Maintenance									
Expenses	1,281,813	0	0	0	1,281,813		1,281,813		
Sub-Total Water Mains Planned Maintenance	1,281,813	0	0	0	1,281,813	0	1,281,813		
167 - Water Meter Planned Maintenance									
Expenses	638,852	0	0	0	638,852	0	638,852		
Capital Purchases	0	0	0	0	0	0	0		
Sub-Total Water Meter Planned Maintenance	638,852	0	0	0	638,852	0	638,852		
168 - Water Planned Maintenance									
Income	0	0	0	0	0	0	0		
Expenses	251,460	0	0	0	251,460	0	251,460		
Sub-Total Water Planned Maintenance	251,460	0	0	0	251,460	0	251,460		
169 - Water Reticulation Private Works									
Income	0	0	0	0	0	0	0		

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Expenses	0	0	0	0	0	0	0		
Capital Purchases	200,000	0	0	0	200,000	0	200,000		
Reserves	(200,000)	0	0	0	(200,000)	0	(200,000)		
Sub-Total Water Reticulation Private Works	0	0	0	0	0	0	0		
173 - Robertson Sewerage Network									
Expenses	117,312	0	0	0	117,312	0	117,312		
Sub-Total Robertson Sewerage Network	117,312	0	0	0	117,312	0	117,312		
175 - Water Headworks Administration									
Expenses	868,577	0	0	0	868,577	0	868,577		
Sub-Total Water Headworks Administration	868,577	0	0	0	868,577	0	868,577		
176 - Sewer Headworks Administration									
Expenses	874,198	0	0	0	874,198	0	874,198		
Sub-Total Sewer Headworks Administration	874,198	0	0	0	874,198	0	874,198		
Sub-Total Water and Sewer	14,741,042	0	0	0	14,741,042	0	14,741,042		
17 - Open Space Buildings & Pools									
004 - Outdoor Dining									
Income	(48,224)	0	0	0	(48,224)	0	(48,224)		
Expenses	238,559	0	0	0	238,559	0	238,559		
Capital Purchases	10,506	0	0	0	10,506	0	10,506		
Sub-Total Outdoor Dining	200,841	0	0	0	200,841	0	200,841		
008 - Civic Centre									
Expenses	523,188	0	0	0	523,188	(45,000)	478,188	Budget transferred from Civic Centre landscape maintenance (\$45,000) to Mittagong Sportsground Irrigation activity 083	
Capital Purchases	0	0	0	0	0	0	0		
Reserves	(51,000)	0	0	0	(51,000)	45,000	(6,000)		
Sub-Total Civic Centre	472,188	0	0	0	472,188	0	472,188		
009 - Land & Buildings									
Income						(542,000)	(542,000)	Grant income for Mittagong SES refurbishment project	
Expenses	478,737	0	0	0	478,737		478,737		
Capital Purchases	251,998	422,040			674,038	482,000	1,156,038	Budget allocation for Mittagong SES refurbishment project \$542,000. Budget of (\$60,000) transferred from Mt Gibraltar Telecom Tower security upgrade	
Reserves	(42,000)	(422,038)			(464,038)		(464,038)		
Sub-Total Land & Buildings	688,735	2	0	0	688,737	(60,000)	628,737		
010 - Public Halls									
Income	(18,595)				(18,595)	0	(18,595)		
Expenses	1,386,137				1,386,137	0	1,386,137		
Capital Purchases	0				0	174,756	174,756	Budget for Penrose Hall moved from activity 013 \$114,756. Budget of \$60,000 transferred from activity 009	
Reserves	(599,980)				(599,980)	(114,756)	(714,736)	Transfer from Reserve	
Sub-Total Public Halls	767,562	0	0	0	767,562	60,000	827,562		
011 - Public Toilets									

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Expenses	498,064	0	0	0	498,064	0	498,064		
Capital Purchases	0				0		0		
Reserves	0				0		0		
Sub-Total Public Toilets	498,064	0	0	0	498,064	0	498,064		
012 - Senior Citizens Centres									
Income	0	0	0	0	0	0	0		
Expenses	12,744	0	0	0	12,744	0	12,744		
Sub-Total Senior Citizens Centres	12,744	0	0	0	12,744	0	12,744		
015 - Car Parks									
Expenses	43,518	0	0	0	43,518	0	43,518		
Sub-Total Car Parks	43,518	0	0	0	43,518	0	43,518		
017 - Roads Ancillaries Cleaning									
Income	(1,968)	0	0	0	(1,968)	0	(1,968)		
Expenses	815,502	0	0	0	815,502	0	815,502		
Capital Purchases	0	0	0	0	0	0	0		
Sub-Total Roads Ancillaries Cleaning	813,534	0	0	0	813,534	0	813,534		
080 - Parks & Open Space Admin									
Income	(1,098)	0	0	0	(1,098)	0	(1,098)		
Expenses	435,918	0	0	0	435,918	0	435,918		
Sub-Total Parks & Open Space Admin	434,820	0	0	0	434,820	0	434,820		
081 - Parks & Reserves									
Income	(60,000)	0	0	0	(60,000)	35,800	(24,200)	Reduce budgeted income from Tulip Time for cost of Bulbs	
Expenses	1,686,922	25,750			1,712,672	(35,800)	1,676,872	Reduced expenditure for cost of Tulip Time bulbs	
Capital Purchases	54,979	94,592			149,571	7,000	156,571	Budget allocation for Design children's playground	
Reserves	(436,350)	(120,342)			(556,692)	(7,000)	(563,692)	Transfer from Reserve	
Sub-Total Parks & Reserves	1,245,551	0	0	0	1,245,551	0	1,245,551		
082 - Parks Town Approaches									
Expenses	204,323	0	0	0	204,323	0	204,323		
Sub-Total Parks Town Approaches	204,323	0	0	0	204,323	0	204,323		
083 - Sports Fields									
Income	(56,953)	0	0	0	(56,953)	0	(56,953)		
Expenses	1,142,527	0	0	0	1,142,527	0	1,142,527		
Capital Purchases	145,060	64,800			209,860	67,000	276,860	Budget allocation for Mittagong Sportsfield Irrigation \$45,000, and Mittagong Oval multi purpose court \$42,000. Transfer budget of (\$20,000) for Sportsfield goal posts access and fence renewal to activity 091	
Reserves	(50,000)	(64,800)			(114,800)	(87,000)	(201,800)	Transfer from reserve for above projects	
Sub-Total Sports Fields	1,180,634	0	0	0	1,180,634	(20,000)	1,160,634		
085 - Bowral Pool									
Income	(175,200)	0	0	0	(175,200)	0	(175,200)		
Expenses	532,833	0	0	0	532,833	0	532,833		
Capital Purchases					0	0	0		
Sub-Total Bowral Pool	357,633	0	0	0	357,633	0	357,633		

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1

Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
086 - Bundanoon Pool									
Income	(27,242)	0	0	0	(27,242)	0	(27,242)		
Expenses	211,249	0	0	0	211,249	0	211,249		
Sub-Total Bundanoon Pool	184,007	0	0	0	184,007	0	184,007		
087 - MVWMAC Construction									
Expenses	223,997	0	0	0	223,997	0	223,997		
Loan Repayment	478,024	0	0	0	478,024	0	478,024		
Sub-Total MVWMAC Construction	702,021	0	0	0	702,021	0	702,021		
088 - Mittagong Pool									
Income	(210,161)	0	0	0	(210,161)	0	(210,161)		
Expenses	509,698	0	0	0	509,698	0	509,698		
Loan Repayment	267,252	0	0	0	267,252	0	267,252		
Reserves	0	0	0	0	0	0	0		
Sub-Total Mittagong Pool	566,789	0	0	0	566,789	0	566,789		
089 - MVWMAC Operations									
Income	(1,774,100)	0	0	0	(1,774,100)	0	(1,774,100)		
Expenses	2,458,450	0	0	0	2,458,450	0	2,458,450		
Capital Purchases	0	0	0	0	0	0	0		
Reserves	100,000	0	0	0	100,000	0	100,000		
Sub-Total MVWMAC Operations	784,350	0	0	0	784,350	0	784,350		
090 - Pools & Facilities									
Income	0	0	0	0	0	0	0		
Expenses	224,836	0	0	0	224,836	0	224,836		
Capital Purchases	219,596	0	0	0	219,596	0	219,596		
Reserves	(28,000)	0	0	0	(28,000)	0	(28,000)		
Sub-Total Pools & Facilities	416,432	0	0	0	416,432	0	416,432		
153 - Roadside Mowing									
Expenses	269,497	0	0	0	269,497	0	269,497		
Sub-Total Roadside Mowing	269,497	0	0	0	269,497	0	269,497		
154 - Vegetation Management									
Income	(6,777)	0	0	0	(6,777)	0	(6,777)		
Expenses	992,566	0	0	0	992,566	0	992,566		
Sub-Total Vegetation Management	985,789	0	0	0	985,789	0	985,789		
Sub-Total Open Space Buildings & Pools	10,829,033	2	0	0	10,829,035	(20,000)	10,809,035		
Total Operations, Finance & Risk	(16,501,036)	2	0	0	(16,501,034)	(0)	(16,501,034)		
04 - Executive									
15 - Executive									
031 - DGM Corporate Strategy and Development									
Income	0	0	0	0	0	0	0		

Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBR.

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6.2 Budget Review to 30 September 2020

ATTACHMENT 1 Quarterly Budget Review Statement 2020/21



WINGECARRIBEE SHIRE COUNCIL QUARTERLY BUDGET REVIEW STATEMENT for the 2020/21 financial year									
5. Net Cost of Services Statement									
Budget review for the quarter ended 30 September 2020									
Income & Expenses - Council Consolidated									
	Original Budget 2020/21	Budget Carryovers	Approved Sept Review	Changes Dec Review	Revised Budget	Recommended changes for Council Resolution	Projected Year End Result 2019/20	Reasons for budget variations	
Expenses	378,858	0	0	0	378,858	0	378,858		
Sub-Total DGM Corporate Strategy and Development	378,858	0	0	0	378,858	0	378,858		
056 - Councillors									
Income	(200)	0	0	0	(200)	0	(200)		
Expenses	809,100	28,508			837,608	78,500	916,108	Budget allocation for Performance Improvement Order.	
Reserves	(281,200)	(28,508)			(309,708)	0	(309,708)		
Sub-Total Councillors	527,700	0	0	0	527,700	78,500	606,200		
057 - General Manager									
Income	0	0	0	0	0	0	0		
Expenses	584,870	0	0	0	584,870	0	584,870		
Sub-Total General Manager	584,870	0	0	0	584,870	0	584,870		
078 - DGM Operations Finance and Risk									
Income	0	0	0	0	0	0	0		
Expenses	412,575				412,575	0	412,575		
Reserves	0				0	0	0		
Sub-Total DGM Operations Finance and Risk	412,575	0	0	0	412,575	0	412,575		
Total Executive	1,904,003	0	0	0	1,904,003	78,500	1,982,503		
Total Council Budget (Surplus)/Deficit Result	0	0	0	0	0	78,500	78,500		
Notes:									
1. Original Budget was adopted by Council on 8 July 2020									
2. Revised Budget = Original Budget +/- approved budget changes in previous Quarterly Budget Reviews									
3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget Review									



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
for the 2020/21 financial year

6. Budget Review Contracts and Other Expenses

Budget review for the quarter ended 30 September 2020

Councillors are provided with information regarding tenders in the Annual Report. However, Councillors should be made aware of other material contracts entered into by Council and details of other expenses that are of particular interest. To this end a contract listing and details of legal fees and consultancy expenses are included in the QBRs.

Part A lists contracts (other than employment contracts and contracts entered into from Council's preferred suppliers list) that:

- were entered into during the quarter ending 30 September 2020; and
- have a value equal to or greater than \$50,000.

Part B of the report shows expenditure as at 30 September 2020 for:

- consultancies; and
- legal fees.

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail and purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)
Indesco South Coast Pty Ltd	Moss Vale Cemetery Upgrade – Detailed Design	\$194,095.00	21/09/2020	4 month contract period	Y
TST Property Services Pty Ltd	WSC Civic Centre Cleaning and COVID Cleaning 2020-21	\$170,000.00	9/09/2020	10 month Contract period	Y
GHD Pty Ltd	West Bowral Duplication Main – Design Services	\$99,256.00	14/09/2020	4 month contract period	Y
Panel of 5 Contractors	Code of Conduct Review Panel	Schedule of Rates Contract	1/09/2020	2 year Contract period	Y
ARA Security Services Pty Ltd	Electronic Security System Maintenance	\$100,000.00	14/09/2020	2 year Contract period	Y
Fuso Illawarra	Purchase of a Dual Cab Table Top Truck	\$75,422.56	N/A	N/A	Y
Clark Equipment Sales Pty Ltd	Purchase of a Skidsteer Loader	\$77,000.00	N/A	N/A	Y
Fuso Illawarra	Purchase of Dual Cab Chassis Truck with Table Top Tray & Cabinets	\$95,970.42	N/A	N/A	Y

This document forms part of Wingecarribee Shire Council's Quarterly Budget Review Statement and should be read in conjunction with other documents in the QBRs.

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WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
 for the 2020/21 financial year

6. Budget Review Contracts and Other Expenses

Budget review for the quarter ended 30 September 2020

Southern Highlands Truck & Tractor	Purchase of 4WD Tractor	\$62,363.40	N/A	N/A	Y
Galaxy 42 Pty Ltd	Consultancy Engagement for Technology One CRM/ECM Projects	\$70,950.00	31/08/2020	3 month Contract Period	Y
Technology One Limited	Annual Support & Maintenance for Technology One products	\$318,281.07	1/07/2020	1 year Contract period	Y
Aqua-Assets Pty Limited	Stormwater Pipe Cleaning and CCTV Inspections	\$119,852.00	24/08/2020	4 month contract period	Y
Aquadex Pty Ltd	Chemical Supply and Delivery	\$106,062.00	1/08/2020	5 month Contract Period	Y
Lewis Building Company Pty Ltd	Mittagong Memorial Hall Playhouse - Remediation Works	\$71,113.00	3/08/2020	2 month Contract period	Y
Skilltech Consulting Services Pty Ltd	Scheduled Water Meter Reads for the 1st 2020/21 Billing Period	\$54,377.73	20/07/2020	3 weeks	Y
Hunter H2O Holdings Pty Ltd	Moss Vale STP Upgrade – Detailed Design	\$758,751.40	20/07/2020	10 month Contract period	Y
Phillips Marler	Completion of Stage 1A Construction Documentation for the Bong Bong Common Master Plan	\$72,000.00	1/08/2020	5 month Contract Period	Y
Water NSW	Annual Raw Water Supply from Wingecarribee Dam	\$1,500,000.00	1/07/2020	1 Year Contract Period	Y
Secure People Pty Ltd	Design & Installation of CCTV at Moss Vale Saleyard	\$224,658.69	10/07/2020	3 month Contract Period	Y
Roadworx Surfacing Pty Ltd	Wattle Lane Car Park Extension – Asphalt Concrete	\$99,249.54	20/07/2020	1 Month Contract Period	Y

Notes:

1. Minimum reporting level is the lesser of 1% of estimated income from continuing operations of Council or \$50,000.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Suppliers List.



WINGECARRIBEE SHIRE COUNCIL
QUARTERLY BUDGET REVIEW STATEMENT
 for the 2020/21 financial year

6. Budget Review Contracts and Other Expenses

Part B - Consultancy & Legal expenses

Expense	Original Budget 2020/21 ¹	Approved Changes			Projected Year End Result 2020/21 ³	Actual YTD figures
		Budget Carryovers	Sept Review	Revised Budget ²		
Consultancies	1,400,012	-	-	1,400,012	1,400,012	138,986
Legal Fees	792,970	-	-	792,970	792,970	149,956

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Legal Fees includes legal services relating to planning and development, regulatory compliance and general administrative matters. This figure also includes costs associated with debt recovery activities.

Notes:

1. Original Budget was adopted by Council on 8 July 2020
2. Revised Budget = Original Budget +/- budget carryovers.
3. Projected Year End Result = Revised Budget +/- recommended changes for Council resolution as part of this Quarterly Budget Review



6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020

Reference:	501/2020
Report Author:	A/Corporate Strategy Officer
Authoriser:	Coordinator Corporate Strategy and Governance
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

PURPOSE

The purpose of this report is to provide the Finance Committee ('the Committee') with an overview of Council's progress towards delivering its annual Operational Plan 2020/21.

RECOMMENDATION

THAT the Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020, be noted.

REPORT

BACKGROUND

The Operational Plan 2020/21 contains 204 projects, programs and activities (referred to as annual deliverables) covering the five key themes outlined in the Community Strategic Plan, *Wingecarribee 2031*. The Operational Plan 2020/21 demonstrates how Council will meet its commitments in the Delivery Program 2017-2021 during the 2020/21 financial year.**REPORT**

The Operational Plan 2020/2021 Quarterly Progress Report for 1 July 2020 to 30 September 2020 (**Attachment 1**) is an exception report which provides the Committee with an overview of Council's key achievements, areas that require future attention and programs and projects that have been placed on hold during the reporting period. At the end of September 2020, 98.5 per cent of all annual deliverables were on track, 1 per cent were on hold and 2 per cent were delayed. No annual deliverables were considered critical or as needing attention. Further details are provided in **Attachment 1** to this report.

CAPITAL WORKS PROGRESS REPORT

In addition to the Operational Plan 2020/21 Quarterly Progress Report for 1 July 2020 to 30 September 2020, **Attachment 2** provides a progress report on all major capital works projects with a value greater than \$5 million.

This progress report will continue to be provided to the Committee on a quarterly basis.

COMMUNICATION AND CONSULTATION

Community Engagement

Nil



Internal Communication and Consultation

Coordinators

Branch Managers and Group Managers

Executive

External Communication and Consultation

Nil

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

There are no social issues in relation to this report.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

This report seeks to enhance transparency and accountability by providing an overview of Council's progress towards the commitments set out in the Operational Plan 2020/21.

COUNCIL BUDGET IMPLICATIONS

Nil

RELATED COUNCIL POLICY

Nil

OPTIONS

The option available to the Committee is to note this report.

CONCLUSION

The Operational Plan 2020/21 Quarterly Progress Report for 1 July 2020 to 30 September 2020 provides the Committee with an overview of Council's progress in achieving the commitments outlined in the Operational Plan 2020/21. The report shows that, overall, Council is on track and progressing well in achieving the 204 annual deliverables for the 2020/21 financial year.

AGENDA FOR THE FINANCE COMMITTEE MEETING

Wednesday 18 November 2020

AGENDA REPORTS



ATTACHMENTS

1. Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020
2. Major Capital Projects (Greater than \$5 Million) - Quarterly Progress Report for Quarter Ended 30 September 2020



Quarterly Progress Report 2020-21 Operational Plan 1 July 2020 to 30 September 2020

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6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020

ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020



Operational Plan Progress – Summary

The following section provides an overview of Council's progress towards delivering its annual Operational Plan 2020-21. The Operational Plan contains 204 projects, programs and activities (annual deliverables) across the five key themes from the Wingecarribee 2031 Community Strategic Plan. Table 1, below, outlines how Council is tracking at the end of the 1 July 2020 to 30 September 2020 reporting period (three month period) to achieve the annual deliverables for each theme.

Table 1: Annual Deliverables Progress Status

Progress Status					
W2031+ Theme	Delayed	On-hold	Critical	Needs Attention	On-Track
Leadership	-	1.8%	-	-	98.2%
People	-	-	-	-	100%
Places	2%	-	-	-	98%
Environment	-	2.7%	-	-	97.3%
Economy	-	-	-	-	100%
Total for all annual deliverables	0.5%	1%	-	-	98.5%

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020

ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020



Operational Plan Progress – Highlights

Bushfire Recovery

- Council in partnership with the NSW Government launched a Social Recovery Small Grants Program to support the community's recovery from the bushfires. Grants of up to \$5,000 are available to local not for profit community organisations and associations for recovery-focused health and wellbeing projects in the Shire that reflect one or more of the actions outlined in the Five Ways to Wellbeing framework: Connect, Be Active, Take Notice, Keep Learning and Give. Seven community based services received funding to undertake projects, events or activities.
- Council has partnered with the Southern Highlands Foundation to financially support a Bushfire Social Recovery project titled 'Photo Voice: Renewal and Resilience'. To help with renewal and build resilience after trauma, the project calls for real and raw images and accompanying text that document the 'Black Summer' bushfires. During the next quarter entries will be received and selected images and text will be exhibited on the ARTSfile website and exhibited at the Community Halls in Wingello and Balmoral.
- Following on from the community recovery meetings held in previous quarters, Council conducted the following four online community recovery workshops during the quarter:
 - 2 July 2020 – This meeting had a theme of Rebuilding and featured speakers from the NSW Rural Fire Service (RFS involvement in the Development Application process), NSW Department of Primary Industries (Recovery Support Service), Anglicare Financial Counselling Services (advocacy on insurance issues), Insurance Law Service and Council's Planning, Development and Regulatory Services branch in relation to the rebuilding process.
 - 16 July 2020 – This meeting had a theme of Building Back Better and featured speakers from the NSW Country Division chapter of the Australian institute of Architects, Building Angels, Renew (sustainable living) and Council's Environment and Sustainability Team with respect to land conservation.
 - 30 July 2020 – This session had a theme of Health and Wellbeing and featured the CEO of Quest for Life and representatives from You in Mind (a psychological therapies service) and Community Links (Recovery Support Service) as well as a Mental Health Program Advisor and Bushfire Recovery Mental Health Clinician from South Western Sydney Local Health District.
 - 13 August 2020 – The theme of this session was Let's Grow Together and featured Council's Environment and Sustainability team speaking about a variety of topics to help rejuvenate fire grounds including weed management, vegetation regrowth and Land for Wildlife programs.
- A bushfire recovery morning tea was held at Balmoral Village Hall on 29 July 2020 to provide impacted residents with more information about the support services available to them. Representatives from the Red Cross, Community Links Well-being Recovery Support Service, Rural Recovery Support, Salvation Army, Anglicare and Council were on hand to answer questions.
- The Local Recovery Chairs Committee continued to meet on a fortnightly basis to guide recovery activities. The Committee includes Council's Executive, Chief Financial Officer, Local Emergency Management Officer, a representative from NSW Police and the Chairs of Council's five advisory panels, established to provide specialised support and advice to the Local Recovery Committee in the five key areas for disaster recovery (Social, Built, Economic, Natural Resources and Communication). The Committee met six times over the quarter.

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020**

- The Social Recovery Subcommittee, which includes representation from State Government, non-government organisations, community groups and local volunteers, met twice and continued to provide advice on community recovery needs, emerging issues and to ensure recovery efforts are coordinated. The Wellbeing and Engagement Working Groups, which support delivery of specified objectives of the Social Recovery Action Plan, also met multiple times during the quarter with a focus on mapping of the recovery service system, identifying key community stakeholders and planning recovery events to support community connection as a vital component of social recovery.
- Council staff continued to meet monthly with the Southern Region Recovery Officers to share information and discuss challenges and opportunities for joint approaches to enable bushfire recovery.
- Council is encouraging residents and landholders to join a Council-led private land conservation initiative in the wake of the bushfires. Under the Land for Wildlife program, eligible participants receive a free property visit and report from an expert ecologist as well as access to a range of mapping products, assistance with grant applications, signage and a native plant voucher. The Habitat for Wildlife program is designed for residents of towns and villages who lost their gardens to the fires. Eligible participants receive a native plant voucher, backyard planting guide, signage and regular e-newsletter. The two schemes cater to bushfire-affected property and landowners regardless of their land size.
- Council is working with Service NSW in relation to a Rate Relief contribution for 2020/21 first and second Rate Instalments for those properties identified by the RFS as either being destroyed or damaged.
- Four electronic bushfire recovery updates were produced during the quarter while a fourth bushfire recovery newsletter was distributed to bushfire affected villages and residents in July.

Response to COVID-19 Pandemic

- At its meeting on 23 September 2020, Council resolved to extend the formally approved Novel Coronavirus (COVID-19) community financial support measures until March 2021. Previous financial support included a range of financial assistance measures aimed at supporting residents and local businesses who have been affected by the enforced shutdowns and the broader economic downturn which has eventuated as a result of the COVID-19 pandemic. The measures include:
 - The extension of the deferral of rates and charges for business rated properties, where the property owner runs a business from the premise or provides a rent deferral period for business tenants, for a further period of six months, up to 31 March 2021.
 - The extension of the deferral of rates and charges for property owners who have lost employment or been stood down due to the Federal Government's enforced business closures for a further period of six months, up to 31 March 2021.
 - The further extension of the deferral period for the repayment of interest free loans which are currently held with community groups (including Southern Highlands Hockey) up to the March 2021.
 - The approval of a full fee reduction for sporting organisations for the use of Council's sporting facilities for the 2020 winter season.

At the end of the reporting period, 131 applications for the deferral of rates and charges had been received with 99 approved and 32 awaiting further information.

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020**

- Where necessary, Council has continued to adapt its services in response to the pandemic. During the quarter, Council recommenced the operation of the Rural Outreach and Delivery Service (ROADS) mobile library service as a temporary click and collect service. This allows patrons to access the library's collections and materials without having to return to library buildings. The ROADS mobile library service has added to its regular stops a weekly visit to Leighton Gardens in Moss Vale and Mittagong Branch Library. Council also developed a COVID-Safe Plan for the Shire's Community Centres to ensure they can be safely utilised by the community, while the majority of community sporting activities returned to using Council facilities from July 2020 with each group providing Council with a copy of their COVID-Safe Plan.
- Council's Destination Southern Highlands unit continued with the bushfire and COVID-19 economic recovery campaign 'Share the Love', which had a particular focus on retailers and tourism operators aimed at encouraging the purchase of goods and services at businesses that are still operational but have experienced difficulties. The campaign will phase out at the conclusion of the current 'Revive' stage of the campaign, characterised by the opportunity for visitors and the friends and relatives of locals from nearby areas such as Sydney, Canberra and the Illawarra to visit the Shire. This followed on from the 'Survive' stage, which was primarily marked by efforts to promote operators and businesses within the Shire to local residents.

Leadership

- The Mayoral election was held in September 2020 with Councillor Duncan Gair re-elected as Mayor and Councillor Grahame Andrews elected as Deputy Mayor.
- The 2020/21 Operational Plan and Budget was adopted by Council on 8 July 2020 following a period of public exhibition, in accordance with the one month extension (until 31 July 2020) provided by the NSW Government for the adoption of this document. No changes to Council's Delivery Program or Resourcing Strategy were considered necessary. The adoption of the document paved the way for more than \$68 million to be spent on capital works projects over the current financial year.
- The Delivery Program 2017-2021 Bi-Annual Progress Report for the period of 1 January to 30 June 2020 was presented to Council on 26 August 2020, with the report subsequently published on Council's website to enable members of the public to access the document. The final Quarterly Progress Report on Council's Operational Plan 2019/20 for the period of 1 April to 30 June 2020 was presented to the Finance Committee on 19 August 2020. The report is available to the public online via the published agenda for the Finance Committee meeting of 19 August.
- Council's advisory committees generally continued to meet remotely due to Government restrictions imposed in response to the COVID-19 pandemic. At the Ordinary meetings of Council on 9 September and 23 September 2020, Councillor appointments to advisory committees were amended for the period of the one year extension to the current Council term. This included replacing Councillor Markwart on advisory committees where applicable, following his resignation from Council.
- Due to amendments made to the Model Code of Conduct for Local Councils in NSW and the Model Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by the NSW Government, Council adopted a revised Code of Conduct and Procedures for the Administration of the Code of Conduct on 9 September 2020. The revised documents contain changes relating to:

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020

ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020



- the definitions of council committees and council committee members
- grounds of harassment and discrimination
- gifts and benefits
- the establishment of conduct review panels
- the procedures for investigating code of conduct complaints regarding councillors and general managers
- the imposition of sanctions
- the procedures for reviewing decisions to impose sanctions.
- Council representatives attended various Canberra Region Joint Organisation (CRJO) Meetings including the Quarterly Board Meetings attended by the Mayor and Acting General Manager, General Manager Advisory Group and various professional working groups. Through the CRJO, Council contributes at a regional level to the identification of shared priorities which will help to deliver important regional projects.

People

- A total of fifty-one local community projects totalling just over \$115,000 were allocated funding as part of the annual Wingecarribee Community Assistance Scheme. Of the 51 grants allocated, 21 will receive cash donations of up to \$600 while the remaining recipients will receive grants ranging from \$812 to \$7,000. Included within the allocation are two dedicated environmental-themed projects which will be funded via Council's Environment Levy.
- Council staff have had regular meetings with the South West Sydney Primary Health Network Community Consultative Committee, Headspace Consortium, Regional Health and Wellbeing, Local Health Council, Mental Health Bushfire Recovery Committee as well as one off meetings with the Tharawal Aboriginal Medical Service and Rural Adversity Mental Health Program Coordinator. These meetings have included consideration of how to address the impacts of the Black Summer bushfires and COVID-19 pandemic on the community.
- Council supported a community project initiated by the Rotary Club of Berrima District. The United in Care concert was performed by Wingecarribee Vocal Muster young performers and recorded and streamed to local Aged Care facilities in September 2020. The aim was to provide joy to seniors who have struggled under the COVID-19 restrictions and to connect the generations.
- Council supported the Create and Celebrate program which was able to run a series of workshops for young people with the goal of building their skills in the music industry with song writing, music cohesion and stage presence workshops held over the July school holiday period.
- Through the Southern Highlands Suicide Prevention Network, Council was able to host a vicarious trauma workshop online that was attended by over 70 local service providers. This Network also held the annual R U OK Day stall at the Highlands Market Place, Mittagong in September 2020.
- Council is now a partner in the delivery of the Tharawal Aboriginal Medical Service Bubilyii Suicide Prevention and Aftercare Program which will work with the Shire's local Aboriginal community to provide training and awareness in suicide prevention and aftercare. Council's role is to provide input, advice and consultation.
- On 23 August 2020, NSW Premier Gladys Berejiklian officially opened the new Guula Ngurra National Park. Gundungurra Traditional Owners had recommended the new name 'Guula Ngurra', which translates to 'Koala Country', because of the importance of the habitat. Gundungurra Traditional Owners, the Department of Planning, Environment and Industry (including the National Parks and Wildlife Service) and Council have commenced planning for a community planting day at Guula Ngurra National Park.

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020**

- A thorough COVID-19 Swimming Centre Response Plan was formulated to reduce the risk to both staff members and patrons visiting the swimming centres ahead of the scheduled reopening of all outdoor pools during the next quarter. Capital projects which have been undertaken at these facilities include the installation of a new disinfection system and new discharge valve at Bundanoon Swimming Centre.
- A Draft Playspace Strategy was publicly exhibited and will be reported to Council for adoption in October. The Draft Strategy provides a vision for play areas in the Shire and guidance for Council on the future provision, development and maintenance of our playgrounds.
- A Local Emergency Management Committee Meeting was held on 18 August 2020 where discussions took place about planning a long-term preparedness project focused on the community, including community profiling and engagement to understand from a 'village-community' perspective where vulnerabilities exist as well as the strengths (such as local knowledge, community leaders and influencers and networks) that can be built upon to develop resilience. The project is a combined effort of Council, the Rural Fire Service and Fire and Rescue NSW locally, and commenced with the launch of the Get Ready Weekend in September 2020. This initiative encouraged residents to prepare for the upcoming bushfire season and start a broader conversation about the need to prepare for emergencies.

Places

- The final concept designs for the upgrade of Station Street in Bowral were issued following endorsement from Council. The plans relate to the upgrade of a one-kilometre section of the road between Bundaroo and Bowral Streets to improve traffic flow in and around the town centre. Concept images and maps detailing the approved design can be found at www.yoursaywingecarribee.com.au/ssu.
- Civic Centre rectification works are progressing on track with the mechanical upgrade 80 per cent complete, the roof structure installation commenced and the Main Switch Board replaced and relocated. Minor delays have been encountered as a result of inclement weather and the impacts of COVID-19, although completion is still anticipated in early 2021.
- In accordance with Council's capital works program, a number of paths were maintained including at Railway Avenue in Bundanoon and Mona Road in Bowral, while various roads were maintained including Rosedale Road in Werai and Kells Creek Road in Woodlands. Other projects completed include the rehabilitation of Merrigang Street in Bowral and gravel road resheeting of Wombeyan Caves Road in Bullio, while drainage projects included drainage construction at Armstrong Crescent in Robertson, drainage channel construction at Wembley Road in Moss Vale and culvert construction at Ovington Road/Old Hume Highway in Yerrinbool.
- The Lackey Park Regional Sporting Hub Concept Masterplan was placed on public exhibition during the quarter. This Masterplan details a shared long-term vision to turn Lackey Park in Moss Vale into a dedicated multi-discipline sporting precinct. It also allows for possible future synergies with the adjacent Southern Highlands Multipurpose Indoor Sports Hub project proposed by the Moss Vale and District Basketball Association.
- A Draft Walking Tracks Strategy was placed on public exhibition during the quarter. The Draft Strategy seeks to provide a framework for the management, enhancement and ongoing maintenance of Council-owned or managed recreational walking tracks.

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020**

- In anticipation of the opening of the new Renwick Community Centre in February 2021, a draft schedule of hire fees was placed on public exhibition to seek community feedback. Once the hire fees are confirmed, an Expression of Interest will be issued for regular hirers of the community centre and interested lessees of the commercial space included in the centre.
- On 22 July 2020, Council adopted a Bonds Policy. This policy outlines Council's requirements for the lodgement of bonds and guarantees associated with development consents where public infrastructure works are undertaken by parties other than Council and where such works will become Council assets.

Environment

- Nominations were sought for membership of a Climate Change Advisory Panel established in response to Council's declaration of a Climate Change Emergency in February 2020. The panel will provide advice and make recommendations via the Environment and Sustainability Advisory Committee on matters relating to Council's response to climate change.
- Plastic Free July took place via an online engagement platform that encouraged pledges and promoted a 'Plastic Free Business Map' that was developed to mark the location of local businesses that are taking positive action to reduce the use of single use plastic. The campaign more broadly is designed to help people to reduce the reliance on single use plastics by avoiding them, to benefit the health of the environment, including rivers, bushland, parks and wildlife.
- In partnership with the NSW Government's Saving our Species Program, Council delivered a 'Walk See Play' initiative throughout September to coincide with Threatened Species Day on 7 September 2020 and Biodiversity Month and thereby promote the importance of protecting, conserving and improving biodiversity. The initiative developed a web app to direct participants of all ages to keep an eye out for biodiversity tracks, animal traces and important habitat features within the Shire. Participants were added into a draw to win the opportunity to name a local koala or glossy black-cockatoo and win a seedling (eucalyptus or she-oak) prize pack.
- Council continued its education campaign 'There is no such thing as clean fill', cautioning people of the risks and consequences of accepting offers of 'free fill' that is generally construction waste containing asbestos, building debris and heavy metal contaminants.
- In September, Council in conjunction with the not-for-profit organisation Tree of Compassion facilitated the delivery of a burns treatment and management workshop for local and regional wildlife carers.
- Council has established a joint program with Regional Development Australia Southern Inland to launch the Solar my School program for selected schools in the Shire. Wingecarribee Shire is the first regional location to join the 160 schools across 13 Sydney metropolitan Council areas which are already participating. The program seeks to help schools reduce energy bills, educate students and shrink their carbon footprint with solar power.
- On 22 July 2020 Council adopted an updated Smoke Free Outdoor Areas Policy. This policy continues to reflect and, in some respects, expands upon the *Smoke-free Environment Act 2000* in promoting public health by reducing exposure to tobacco and other smoke in certain public places.

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020**ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020**

Economy

- Council publicly exhibited the Draft Southern Highlands Destination Plan 2020 -2030, a combined economic development and tourism strategy to provide a blueprint to achieve the 2031 vision for the Shire's economy over the next 10 years. This involves a whole of destination approach, positioning the Shire as an attractive investment destination - a place to live, work, learn, play and visit.
- Work has commenced on a revised design of the annual Southern Highlands Destination Planner and Map which will incorporate additional information about living in the Shire. This will ensure that the publication is a valuable reference for visitors and locals alike.
- Council's Destination Southern Highlands unit received a grant from the NSW Government's Bushfire Community Resilience and Economic Recovery Fund to deliver a Business Events Familiarisation program for a selection of local conference venues and other tourist operators. Planning for the event was finalised during the quarter and it is scheduled to take place in October 2020.
- Council continued to regularly engage with a range of organisations regarding economic development in the region including Regional Development Australia Southern Inland, Sydney Peri-Urban Network, Destination Sydney Surrounds South, Business NSW, Southern Region Business Enterprise Centre and ServiceNSW.

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020

ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020



Civic Centre Refurbishment,
Moss Vale

R U OK Day Stall,
Mittagong Marketplace



Walk See Play Signage,
Bowral Lookout

6.3 Quarterly Progress Report Operational Plan 2020/21, 1 July 2020 to 30 September 2020

ATTACHMENT 1 Operational Plan 2020/21 Quarterly Progress Report, 1 July 2020 to 30 September 2020



Operational Plan Progress – Exceptions

Operational Plan Item	Status	Remedial Action	Approval Status
OP024 - Undertake a review of all Farmland rating properties to ensure they comply with section 515 of the Local Government Act 1993			
RO: Coordinator Revenue SOA: Acting Chief Financial Officer	On Hold		Approved
This review has been placed on hold due to the current pandemic until further notice.			
OP110 - Continue to develop and commence implementation of the Station Street upgrade project			
RO: Senior Project Manager SOA: Group Manager Capital Projects	Delayed		Approved
Council is continuing to pursue third party stakeholders in relation to the execution of the Memorandum of Understanding. Final design plans and tender specifications are being prepared in order to release to market once all approvals have been completed.			
OP175 - Develop Waste Strategy			
RO: Manager Business Services SOA: Acting Deputy General Manager Operations, Finance and Risk	On Hold		Approved
The formal adoption of Council's Waste Strategy continues to be delayed pending the release of the State Waste Strategy.			

Major Capital Projects (Greater than \$5 Million) – Quarterly Progress Report for Quarter Ended 30 September 2020

Project Name	Approved Budget	Total Actual Expenditure	Expected Completion Date	Current Project Milestone	Next Steps	Officer Comments
Civic Centre Refurbishment	\$9,260,000	\$4,858,100	February 2021	Works are proceeding on track with mechanical works and installation of the roof structure. The relocation and installation of the Main Switch Board is complete. All in ground civil works and services are complete. The Customer Service counter has been relocated. Works are commencing on internal fit outs.	Structural steel work is underway with approximately 50% of the structure now in place. Once the roof installation is complete, major internal refurbishment works such as the lift installation, Customer Service counter, Chamber and reconfiguration of entry foyer stairs will commence.	The project is progressing well with only minor impacts resulting from COVID-19. Additional works which could result in future efficiencies are being considered.
Station Street Upgrade	\$18,262,000	\$2,403,200	June 2022 Dependent on timely execution of Memorandum of Understanding (MOU)	Council is still awaiting the execution of the MOU from Sydney Trains. Design works are being finalised in preparation for tender release.	Kirkham Road construction works are expected for completion in October 2020 which will provide additional on-street parking as part of the Station Street Upgrade Project. Work on the Wattle Lane Car Park extension is also completed. Once the MoU is executed, the project scope will be finalised and the procurement process will commence to competitively tender for the works.	The indication from Transport for NSW is that the MOU is imminent.
Southern Regional Livestock Exchange (SRLX) Upgrade	\$5,200,000	\$529,000	July 2021	The tender for the Livestock Yards/Animal Handling Facilities Upgrades (being the main work package for the project) was reported to Council on 26 August, and the contract awarded on 1 September. A quotation for the design and installation of a CCTV system was accepted on 10 July, with the works completed and commissioned on 25 September. A quotation for the power supply upgrade on Berrima Road was accepted on 21 August, with the works scheduled to be undertaken early/mid-October (subject to confirmation from Endeavour Energy on a date for the power supply outage). The Development Application for the proposed new 'entry only' access to the SRLX off Abattoir Road was lodged on 28 August. The tender for the Design and Construction for the Lift Installation to the SRLX Selling Arena was advertised on 29 September.	With the awarding of the contract for the Livestock Yards/Animal Handling Facilities Upgrades, a start-up meeting has been held with the contractor. The contractor is responsible for finalising the design and obtaining all approvals necessary to allow commencement of construction. As such, it is expected that site establishment and works will not commence until late-December/mid-January. The Power Supply Upgrade works on Berrima Road are currently scheduled to be undertaken 15 October and to be completed that day. It is expected that the tender for the Design and Construction for the Lift Installation to the SRLX Selling Arena will be reported to Council in December for resolution to award the contract. A contract period of 20 weeks has been allowed for.	The project is progressing as per the original delivery strategy. All of the six separate work packages have been progressed with two completed, being the new seating in the selling arena and the new CCTV system. There was some delay to the tendering phase of the Livestock Yards/Animal Handling Facilities Upgrades contract. The current risk to the program for this work package is related to gaining the approvals to allow the commencement of construction. The gaining of all approvals to allow commencement of construction is the Contractor's responsibility. With regard to the design and construction for the lift installation to the SRLX Selling Arena, the timeframes for completion will somewhat be dictated by the need to import the lift passenger car which will be fabricated overseas. This matter will be reviewed as part of the tender submissions and during the Contractor's design phase.
Sewage Treatment Plant (STP) Upgrade Moss Vale	\$29,600,000	\$153,000	March 2024	The Moss Vale STP upgrade has progressed with the engagement of a specialist consultant on 17 July 2020 to undertake the detailed design services. The designer engaged is the same consultant that is currently undertaking the detailed design services for the proposed Bowral STP upgrade.	The consultant is currently progressing with the preparation of the process and instrumentation diagrams, layout drawings and 3D details of structures. This documentation will then be utilised by the consultant in a Hazard and Operability Study (HAZOP) workshop to be held with Council Officers/Operators.	As with the other proposed STP upgrades, a consultant has also been engaged to undertake water quality monitoring in the catchment to assess potential impacts from the STP discharges. This assessment will inform the level of treatment at the STPs, in order to meet Environment Protection Authority (EPA) and WaterNSW requirements. Field monitoring has been completed and a draft assessment report

Major Capital Projects (Greater than \$5 Million) – Quarterly Progress Report for Quarter Ended 30 September 2020

Project Name	Approved Budget	Total Actual Expenditure	Expected Completion Date	Current Project Milestone	Next Steps	Officer Comments
				<p>A project start-up meeting/site inspection was undertaken with the consultant on 29 and 30 July.</p> <p>A Basis of Design Report has been completed, which has utilised the investigations and assessments undertaken for the Bowral STP project. The 'Basis of Design' has changed to that which was recommended in the Concept Design (with regard to treatment process and tertiary filters), and as such will be consistent across all three proposed STP upgrades for Bowral, Moss Vale and Mittagong with resulting operational benefits.</p>		<p>was received and reviewed by Council Officers. A final report is to be completed to allow discussions to be had with EPA and WaterNSW regarding effluent discharge licence conditions.</p>
STP Upgrade Bowral	\$31,500,000	\$192,000	March 2023	<p>The Bowral STP upgrade has been progressed with the engagement of a specialist consultant in March 2020 to undertake the detailed design services.</p> <p>A design development workshop was undertaken on 24 April. Following that workshop further investigation and assessment was undertaken on the recommendations in the concept design, due to concerns with the proposed treatment process and suggested equipment being able to meet the expected stringent effluent discharge requirements. Following these investigations and assessments a change to the 'Basis of the Design' (treatment process and tertiary filters) was agreed to on 21 August. It is noted that this change to the 'Basis of the Design' will be consistent across all three proposed STP upgrades (Bowral, Moss Vale and Mittagong).</p>	<p>The design phase for this project was scheduled to take approximately nine months to complete.</p> <p>The design is progressing well with the consultant to undertake a HAZOP workshop with Council Officers/Operators, scheduled for 21 and 22 October. This workshop will be undertaken with the use of the process and instrumentation diagrams and the approximately 50% completion drawings, including 3D details of structures.</p>	<p>Funding of \$6.6M has been endorsed via the NSW Government's Restart NSW Fund, equating to 25% of the project value. The funding stakeholder is kept informed via monthly progress reports, as required by the funding deed agreement. The funding stakeholder will be provided with 'early warning' in relation to any program prolongation impacts due to the change to the 'Basis of the Design' (treatment process and tertiary filters) that has occurred.</p> <p>A consultant has also been engaged to undertake water quality monitoring in the catchment to assess potential impacts from the STP discharges. This assessment will inform the level of treatment at the STPs, in order to meet EPA and WaterNSW requirements. Field monitoring has been completed and a draft assessment report was received and reviewed by Council Officers. A final report is to be completed to allow discussions to be had with EPA and WaterNSW regarding effluent discharge licence conditions.</p>
STP Upgrade Mittagong	\$15,700,000	\$169,000	September 2024	<p>The concept design for the Mittagong STP upgrade and augmentation has been completed.</p> <p>The 'request for quotation' documentation for the detailed design has been commenced and is scheduled for advertising in November 2020. The documentation will be prepared specifying the required treatment process and equipment selection, to be consistent with the detailed designs currently being undertaken for the proposed Bowral STP and Moss Vale STP upgrades.</p>	<p>With the engagement of the specialist consultant to undertake the Moss Vale STP upgrade and augmentation, the focus of the Project Team is on progressing the Bowral and Moss Vale projects, noting that the same consultant is undertaken both the Bowral STP and Moss Vale STP designs.</p> <p>Given the scale of the proposed upgrades and the available resourcing, it is necessary to undertake the procurement of design services for these projects with a staggered approach.</p>	<p>As with the other proposed STP upgrades, a consultant has been engaged to undertake water quality monitoring in the catchment to assess potential impacts from the STP discharges. This assessment will inform the level of treatment at the STPs, in order to meet EPA and WaterNSW requirements. Field monitoring has been completed and a draft assessment report was received and reviewed by Council Officers. A final report is to be completed to allow discussions to be had with EPA and WaterNSW regarding effluent discharge licence conditions.</p>

6.4 Moss Vale War Memorial Aquatic Centre - Accessible Adult Change Facility Proposal

Reference:	6704
Report Author:	Manager Open Space, Recreation and Building Maintenance
Authoriser:	Acting Deputy General Manager Operations Finance and Risk
Link to Community Strategic Plan:	Actively foster a spirit of participation and volunteering by addressing key barriers

PURPOSE

The purpose of this report is to seek Council' support to commence the design, investigation and detailed costings for the construction of an inclusive adult change facilities at the Moss Vale War Memorial Aquatic Centre.

RECOMMENDATION

1. **THAT** Council confirm its support for the design, investigation and detailed costings for the construction of an inclusive adult change facilities at the Moss Vale War Memorial Aquatic Centre.
2. **THAT** a further update be provided as part of the 2021/22 Budget process, which will include design considerations, project timeframes, detailed budget costings and funding options, including grant funding opportunities.

REPORT

BACKGROUND

The Moss Vale War Memorial Aquatic Centre (The Centre) has officially been in operation since November 2013. At the time of opening, the Centre was a modern, fully compliant, multi-functional aquatic and leisure centre providing health, fitness and leisure opportunities for a broad cross section of the Wingecarribee community.

In 2019, the Australian Building Codes Board released the National Construction Code 2019. The updated Code now requires Accessible Adult Change Facilities (based on Changing Places designs) to be included in certain classes of public buildings. At the time of construction, the Centre was not required to comply with this code.

Over the past (3) years the management and operation of the Centre has been contracted to the Leisure based company, Bluefit. Since opening, the Centre has continued to grow and attract a loyal customer base due to the standard of the facility and the programs offered to its customer base. Over the 2019 calendar year, the Centre provided a service for over 188,000 visits.

The Centre currently has no facilities for patrons with high support needs. This includes people with an acquired brain injury, spinal cord injury, cerebral palsy, multiple sclerosis,

spina bifida, and motor neurone disease, as well as many other people with a debilitating disability.

REPORT

Council has received several community requests that consideration be given to the inclusion of an Accessible Adult Change Facility at the Centre.

An Accessible Adult Change Facility is a toilet and change facility that caters for users with high support needs, where they require additional space, assistance and specialised equipment to allow them to use toilets safely and comfortably.

The costs associated with establishing this type of facility are significantly higher than the cost of standard accessible toilets as they have additional sophisticated features which require more circulation space to meet the requirements of carers and people with high support needs.

The inclusion of an Accessible Adult Change Facility built and accredited to Changing Places standards would be achieved by extending the existing building structure to accommodate an adult sized change table, ceiling hoist, a peninsular toilet, privacy screen and additional circulation space to meet the needs of carers and people with complex disabilities.

Council staff have discussed the potential inclusion of an Accessible Adult Change Facility within the proposed Development Application (extension) to the Centre; which has been prepared by the current management contractors (Bluefit). This proposal is currently on hold due to the uncertainty of COVID-19 restrictions and the short-medium impact on business operations.

Despite this extension being on hold, the discussions to date regarding the inclusion of a dedicated adult changing facility have been well received and have been incorporated into the design proposed by Bluefit.

Subject to the support of Council, this project can be advanced to a complete set of detailed design drawings and specifications to allow Council staff to progress to high level estimates of probable costs.

These works would need to be funded by Council and incorporated into future year's capital works programs. Council staff would also actively pursue external grant funding opportunities to assist with the funding of this project.

WCOMMUNICATION AND CONSULTATION

Community Engagement

Not required at this stage.

Internal Communication and Consultation

Infrastructure Services

Executive

External Communication and Consultation

Management Contractor - Bluefit

SUSTAINABILITY ASSESSMENT

- **Environment**

There are no environmental issues in relation to this report.

- **Social**

This project would significantly improve the Centre and its access by patrons who have high support needs.

- **Broader Economic Implications**

There are no broader economic implications in relation to this report.

- **Culture**

There are no cultural issues in relation to this report.

- **Governance**

There are no governance issues in relation to this report.

COUNCIL BUDGET IMPLICATIONS

The construction cost would be determined once detailed designs completed. The budget estimates, and associated funding strategy could be considered by Council as part of the 2021/22 budget deliberations.

RELATED COUNCIL POLICY

Disability Inclusion Action Plan

OPTIONS

The options available to Council are:

Option 1

That Council confirm its support for the design, investigation and detailed costings for the construction of an inclusive adult change facilities at the Moss Vale War Memorial Aquatic Centre.

Option 2

That Council provide alternative direction.

Option 1 is the recommended option to this report.

AGENDA FOR THE FINANCE COMMITTEE MEETING

Wednesday 18 November 2020

AGENDA REPORTS



CONCLUSION

An Accessible Adult Change Facility will allow community members to enjoy the activities Moss Vale Aquatic Centre offers that many of us take for granted.

Providing an accessible adult change facility at the Centre would demonstrate Council's commitment to providing facilities to all members of its community, including people with high support needs.

ATTACHMENTS

There are no attachments to this report.

Richard Mooney
Acting Deputy General Manager
Operations, Finance and Risk

Wednesday 11 November 2020