

# MINUTES

of the  
Traffic Committee Meeting

held remotely using audio visual link on

**Thursday 11 March 2021**

The meeting commenced at 9:40am

*File No. 107/6*

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## MINUTES OF THE TRAFFIC COMMITTEE MEETING

Thursday 11 March 2021



### MINUTES OF THE TRAFFIC COMMITTEE MEETING OF WINGECARRIBBEE SHIRE COUNCIL HELD IN NATTAI ROOM, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON THURSDAY 11 MARCH 2021 COMMENCING AT 9:30AM.

<b>Present:</b>	Clr Duncan Gair, Mayor Mr Matthew White Sergeant Daniel Stevenson Mrs Katherine Wood Ms Zoe McInerney	Chair Transport for NSW NSW Police Representing the Member for Goulburn Representing the Member for Wollondilly
<b>In Attendance:</b>	Mr Chris Moule Mr Laurie Stewart	Berrima Buslines Southern Highlands Taxis, Hire Cars & Coaches
<b>Council Staff:</b>	Mr Stace Lewer Mr Tim Sullivan	Manager Assets Traffic Engineer
<b>Absent:</b>	Mr Frank Iacono Mr Naif Ahmed Mr Dean Webb	Transportation Planning Engineer Coordinator Assets Roads & Traffic Road Safety Officer
<b>Minutes:</b>	Mrs Liz de Graaf	Administration Officer

## 1. WELCOME AND APOLOGIES

Nil

### Resignation of Clr Ken Halstead OAM

At the Council meeting on 9 March 2021, Clr Ken Halstead OAM tendered his resignation, effective immediately.

The Traffic Committee would like to thank Clr Halstead for his valued contribution to the Committee and wish him well for his retirement.

## 2. ACKNOWLEDGEMENT OF COUNTRY

I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.

## 3. ADOPTION OF MINUTES OF PREVIOUS MEETING

MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 19 NOVEMBER 2020

### RECOMMENDATION

***THAT the minutes of the Traffic Committee Meeting held on Thursday 19 November 2020 TC 50/20 to TC 55/20 inclusive, copies of which were forwarded to Councillors, be adopted as a correct record of the proceedings of the meeting.***

**PASSED**

## 4. DECLARATIONS OF INTEREST

Nil

## 5. AGENDA REPORTS

### 5.1 Road Safety Officer progress report

Reference:	7410/1
Report Author:	Road Safety Officer
Authoriser:	Coordinator Assets - Roads and Traffic
Link to Community	
Strategic Plan:	Work in partnership to ensure a safe road network

#### PURPOSE

Reporting on promotions and activities of the Road Safety Officer (RSO).

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## RECOMMENDATION

***THAT the projects/campaigns currently coordinated by Council's Road Safety Officer be noted, particularly:***

- ☐ ***Bus Safety Week – A range of Bus Safety initiatives and educational programs were conducted within the Wingecarribee Shire Council LGA from Monday 22<sup>nd</sup> February to Sunday 28<sup>th</sup> February 2021. The key theme around this year's event was promoting holistic safety around buses for students and parents, whether they were travelling to school via bus, or private vehicle. All Schools within the LGA, as well as the local bus companies were invited to participate and promote the Bus Week activities on offer which contributed to the overall success of this year's program.***
- ☐ ***Truck Aware - Heavy Trucks – The 'Truck Aware' heavy vehicle program is a joint initiative between the Goulburn and Wingecarribee Shire Councils which highlights the risks faced by the operators of heavy vehicles, especially on our national highways. Drivers and companies were encouraged to join the program and pledge their support in reducing the number and severity of heavy vehicles incidents on our highways by engagement in programs such as Coffee with a Cop which was run on the 18<sup>th</sup> February 2021.***
- ☐ ***Speed Busters – Following scheduled maintenance the four solar powered speed display signs were returned to service at Mittagong Road, Bowral (MR260), Moss Vale Road, Burradoo (MR260), 217 Old Hume Highway, Mittagong (MR258), and Railway Parade, Wingello (MR7636). All the Speed Signs are scheduled to be rotated to new locations in late March 2021.***
- ☐ ***U turn the Wheel - In Partnership with the local Rotary Clubs planning and preparation is currently underway for the return of the delivery of the 'U Turn the Wheel' program. Prior courses had to be unfortunately cancelled due to COVID 19 restrictions. The aims of this program are to reduce the incidents of road trauma for young, high risk road users.***

TC3/21

Unanimous support

## 5.2 Police report on recent crashes in the Shire

Reference: 7410  
Report Author: Traffic Engineer  
Authoriser: Coordinator Assets - Roads and Traffic  
Link to Community Strategic Plan: Work in partnership to ensure a safe road network

### PURPOSE

Reporting on recent road crashes in the Shire recorded by Police.

### RECOMMENDATION

*THAT the information be received and noted.*

TC4/21

Unanimous support

### 5.3 Kirkham Road and Wingecarribee Street Intersection - Bowral

#### Proposed STOP line relocation & right turn lane

Reference:	7404, 1569
Report Author:	Transportation Planning Engineer
Authoriser:	Manager Assets
Link to Community Strategic Plan:	Provide an accessible, efficient and interconnected public transport system within and out of the Shire

#### PURPOSE

To:

1. To improve sight lines to traffic existing Wingecarribee Street to Kirkham Road.
2. Reduce delays at the intersection of Kirkham Road and Wingecarribee Street for the southern approach to the intersection on Kirkham Road.

#### RECOMMENDATION

1. ***THAT Council relocate the double barrier lines on Kirkham Road, south of Wingecarribee Street to the chevron markings of the pedestrian refuge located north of Willow Road 0.6 metres west to increase clearance for left turning 19 metre semi-trailers from Wingecarribee Street onto Kirkham Road as shown on Attachment 1***
2. ***THAT Council relocates the position of the Kirkham Road western approach STOP line and STOP sign 4.0 metres north towards the intersection with Wingecarribee Street to improve sight lines to traffic exiting Wingecarribee Street to Kirkham Road and that the STOP line be painted 0.6 metres wide as shown on Attachment 1***
3. ***THAT Council repaints the existing STOP line on the northern side of the intersection with Wingecarribee Street 0.6 metres wide as shown on Attachment 1***
4. ***THAT Council remove six (6) on-street parking spaces on the north western side of the Kirkham Road/Wingecarribee Street intersection and that the length be made "NO STOPPING" as shown on Attachment 1***
5. ***THAT the kerb side lane between the pedestrian refuge north of Willow Road and the proposed relocated STOP line at Wingecarribee Street be designated a through travel lane as shown on Attachment 1***
6. ***THAT Council installs a right turn lane on Kirkham Road between the existing pedestrian refuge north of Willow Road and Wingecarribee Street as shown on Attachment 1***
7. ***THAT the above traffic improvements at this intersection be expedited.***

TC5/21

Unanimous support



## 5.4 Southern Highlands Cycling Club - Traffic Management Arrangements

Reference: 7400  
Report Author: Traffic Engineer  
Authoriser: Coordinator Assets - Roads and Traffic  
Link to Community Strategic Plan: Work in partnership to ensure a safe road network

### PURPOSE

To review the proposed traffic management arrangements for the SHCC summer and winter cycling program and provide recommended changes or concurrence as appropriate.

### RECOMMENDATION

1. ***THAT approval be granted to Southern Highlands Cycling Club to conduct their 2021 Summer and Winter Race Program subject to the satisfactory completion of all requirements of the NSW Guidelines for Bicycle Road Races for a Class 2 Race Event.***
2. ***THAT the approval be granted for an initial trial period for 6 months and THAT the traffic management arrangements and notification to local businesses be revised by the Traffic Committee for any improvement that is necessary.***
3. ***THAT the approval is subject to clarification that route 3 Canyonleigh starts and finishes west of the Hume Motorway Interchange.***

TC6/21

Unanimous support

## 5.5 Fitzroy Road Resealing, Moss Vale

Reference:	7400
Report Author:	Traffic Engineer
Authoriser:	Coordinator Assets - Roads and Traffic
Link to Community Strategic Plan:	Work in partnership to ensure a safe road network

### PURPOSE

To seek endorsement for a minor scheme to improve pavement condition and road safety on Fitzroy Road near the intersection with Illawarra Highway.

### RECOMMENDATION

***THAT Council support the installation of new road seal and line marking on Fitzroy Road between Illawarra Highway and Narellan Road.***

TC7/21

Unanimous support

## 5.6 Request for Disabled Parking Space - Oxley St, Berrima

Reference: 7450  
Report Author: Traffic Engineer  
Authoriser: Coordinator Assets - Roads and Traffic  
Link to Community Strategic Plan: Work in partnership to ensure a safe road network

### PURPOSE

To seek endorsement for the installation of a disabled parking bay on Oxley St outside Berrima Public School.

### RECOMMENDATION

***THAT a disabled parking space compliant with AS 2890.5 be installed on Oxley Street 10m west of Quarry St outside Berrima Public School.***

***THAT "No Stopping" be installed on Oxley Street to the east of the disabled parking space.***

TC8/21

Unanimous support

## 5.7 Crash Reduction Treatment - Merrigang St, Bowral

Reference: 7410  
Report Author: Traffic Engineer  
Authoriser: Coordinator Assets - Roads and Traffic  
Link to Community  
Strategic Plan: Work in partnership to ensure a safe road network

### PURPOSE

To seek endorsement for a minor road safety scheme on Merrigang Street, Bowral.

### RECOMMENDATION

***THAT sealed shoulder, curve advisory signage, curve alignment markers, raised reflective pavement markers be implemented to improve the safety of a dangerous chicane in east Bowral in the vicinity of No.203 Merrigang Street.***

TC9/21

Unanimous support

## 6. DATE OF NEXT MEETING

The date of the next meeting is Thursday 24 June 2021.

## 7. MEETING CLOSURE

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 10:49 AM

## MINUTES OF THE ORDINARY MEETING OF COUNCIL

Wednesday 21 April 2021



## 13. COMMITTEE REPORTS

### 13.1 Minutes of the Traffic Committee held on Thursday 11 March 2021

Reference: 107/6  
Report Author: Administration Officer

#### OFFICERS' RECOMMENDATION

The Acting Deputy General Manager Operations Finance and Risk addressed Council on this item.

*THAT recommendation Nos TC 3/21 to TC 9/21 as detailed in the Minutes of the Traffic Committee Meeting held on Thursday, 11 March 2021 be adopted, save for any items which have budgetary implications, AND THAT any item with budgetary implications and which is unfunded be referred to the Ordinary meeting of Council for consideration.*

#### **MN 118/21**

**MOTION** moved by Interim Administrator V May PSM

*THAT recommendation Nos TC 3/21 to TC 9/21 as detailed in the Minutes of the Traffic Committee Meeting held on Thursday, 11 March 2021 be adopted, save for any items which have budgetary implications, AND THAT any item with budgetary implications and which is unfunded be referred to the Ordinary meeting of Council for consideration.*

**DECLARED CARRIED BY THE INTERIM ADMINISTRATOR**