

AGENDA

of the
Local Traffic Committee Meeting
held **Electronically**,
on

Friday 20 May 2022

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Our Mission, Our Vision, Our Values

OUR MISSION

To create and nurture a vibrant and diverse community growing and working in harmony with our urban, agricultural and natural environments

OUR VISION

Leadership: *'An innovative and effective organisation with strong leadership'*

People: *'A vibrant and diverse community living harmoniously, supported by innovative services and effective communication with Council'*

Places: *'Places that are safe, maintained, accessible, sympathetic to the built and natural environment, that supports the needs of the community'*

Environment: *'A community that values and protects the natural environment enhancing its health and diversity'*

Economy: *'A strong local economy that encourages and provides employment, business opportunities and tourism'*

OUR VALUES

Integrity, trust and respect

Responsibility and accountability

Communication and teamwork

Service quality

1 AGENDA REPORTS

1.1 Southern Highlands Endurance Ride, 28 - 29 May 2022

Report Author: Traffic Engineer

Authoriser: Director Service and Project Delivery

PURPOSE

The purpose of this report is to report on traffic arrangements for the 2022 Southern Highlands Endurance Ride which is held in Wingello.

RECOMMENDATION

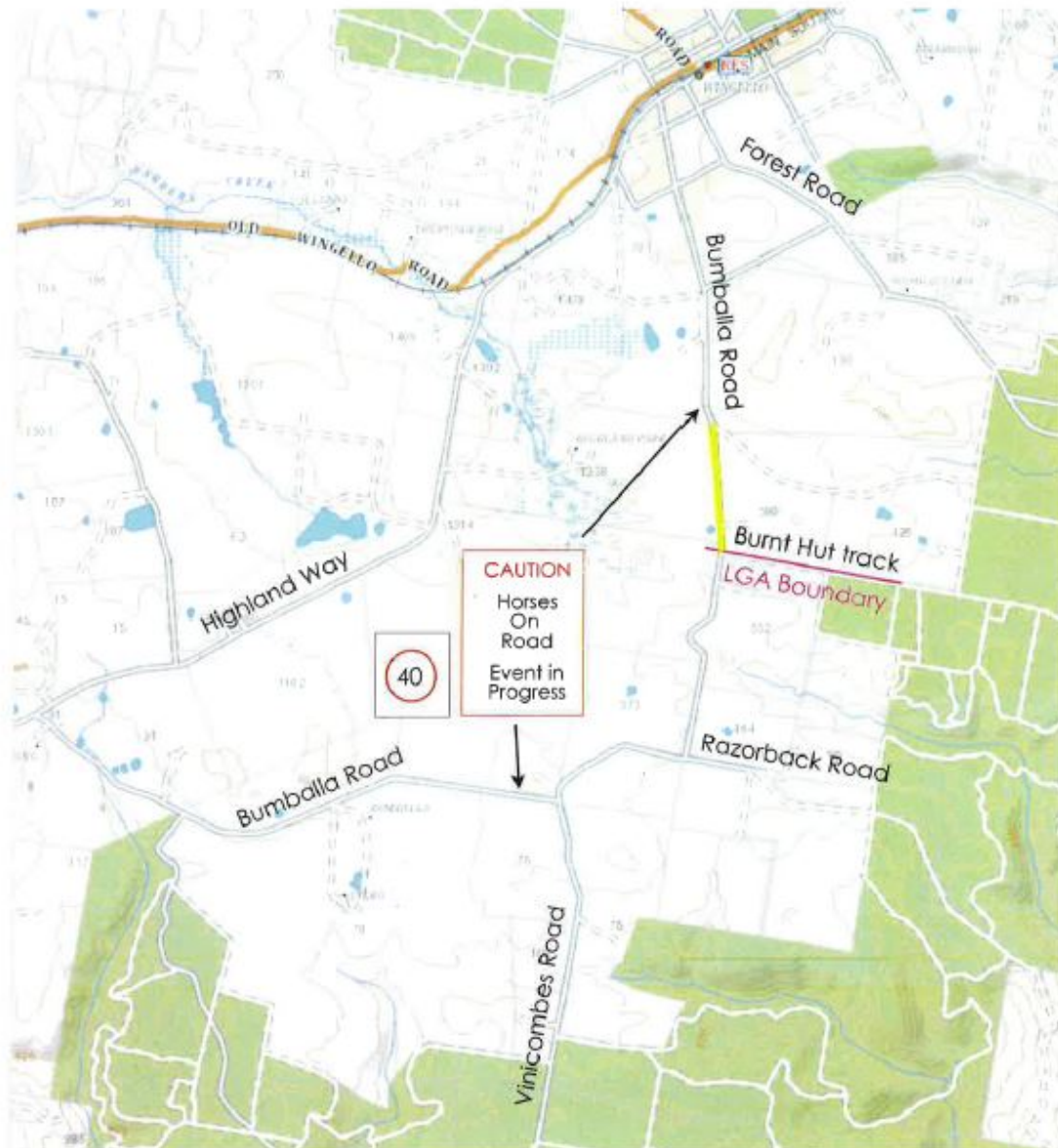
THAT there is no objection to the traffic and parking arrangements for the 2022 Southern Highlands Endurance Ride event on Sat 28 and Sun 29 May 2022 subject to the satisfactory completion of all requirements of the Guide to Traffic and Transport for Special Events for a Class 3 Event.


REPORT

The Southern Highlands Endurance Ride Inc. propose to run their annual Wingello Forest Endurance Ride on 28-29 May 2022 almost entirely on forestry trails in Wingello State Forest. Permission is sought from Council as the event proposes to use Bumballa Road and another unnamed road in Wingecarribee Shire.

The ride will raise funds for the Tallong Rural Fire Service, who will be assisting with water supply for the ride. The organisers anticipate that approximately 300 - 350 endurance riders from all over NSW will attend the ride, with half of this number riding on Saturday and half on Sunday.

Proposed Council road usage for the Wingello Forest Endurance Ride



 Wingecarribee Road Section Proposed to be Used

CONCLUSION

The Southern Highlands Endurance Ride is an annual event that raises funds for the local Rural Fire Service and brings tourism to the area. It is recommended that the proposed event be approved.

ATTACHMENTS

1. Southern Highlands Endurance Ride - Letter to Council [**1.1.1** - 2 pages]
2. Southern Highlands Endurance Ride - Route Location [**1.1.2** - 1 page]
3. Southern Highlands Endurance Ride - Event Management Plan [**1.1.3** - 5 pages]

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SOUTHERN HIGHLANDS ENDURANCE RIDE INC.

Inc9888868

PO Box 5070

Wingello NSW 2579

www.highlandsendurance.com

General Manager
Wingecarribee Shire Council
PO Box 141
MOSS VALE NSW 2577

23rd January 2022

Dear Ms Miscamble,

RE: Wingello Forest Endurance Ride, 28th & 29th May 2022

Southern Highlands Endurance Ride Inc propose to run their annual Wingello Forest Endurance Ride over the weekend of 28th & 29th May 2022, in the Wingello State Forest, east of the village of Wingello.

The ride will again raise funds for the Tallong and Wingello Rural Fire Services, who will be assisting with water supply to the ride.

The ride has been booked with State Forests, and with the NSW Endurance Riders Association (NSW ERA), and is insured through Surewise – see attached certificate of insurance. We anticipate that approximately 300-350 endurance riders from all over NSW will attend the ride, with half of this number riding on Saturday and half on Sunday.

The ride has been designed to run almost entirely on forestry trails. However, there is a short section of Council road that we have used in previous years and which we would like to use again for the Sunday ride, to enable each leg of the course to be a loop, with minimal doubling up of track. The Sunday competition would start at 7am and would finish at 5pm.

I have attached a map showing the section of Bumballa Road that we seek permission to use. It is a dirt/gravel road with relatively low usage. We do not seek any closures. Large warning signs would be placed at the village ends of the roads indicating that a horse event is in progress, and to watch for horses on the road.

Participants would follow standard RTA road rules, keeping horses on the left side of the road to enable traffic to pass, and where possible, riding on the fairly wide road verges.

Use of the road would be similar to previous years. We plan to implement the same traffic plan that has been prepared for us previously by All Area Traffic Services (see attached).

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Please do not hesitate to contact me for clarification of any details of the ride or of safety procedures.

Please direct any requests for additional documentation to me as soon as possible, to ensure that these can be properly addressed in plenty of time for the event.

I look forward to hearing from you.

Regards,



Rebecca Hogan

President & Event Organiser

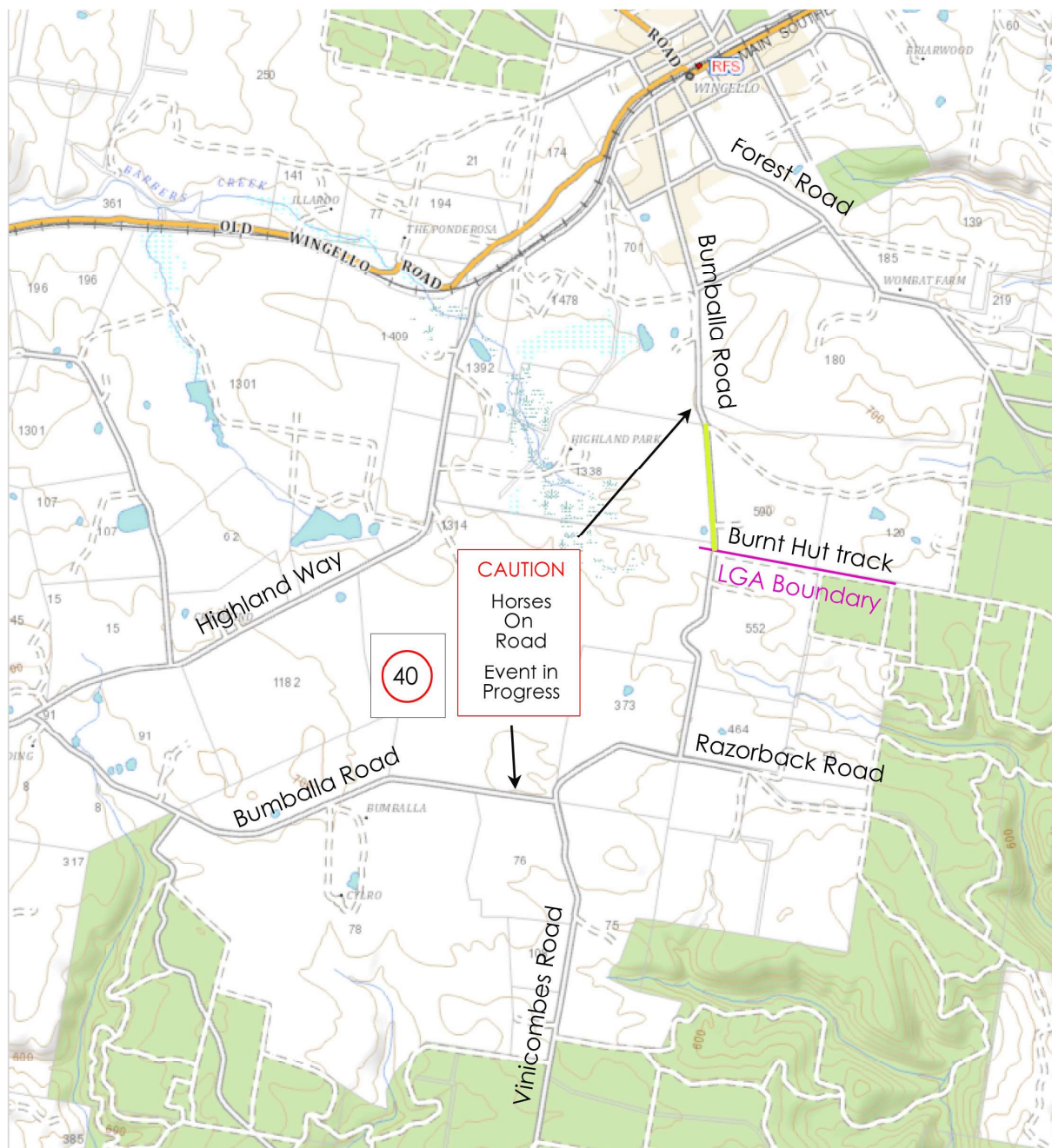
Southern Highlands Endurance Ride Inc

0412600173

bechogan@newmoonstud.com.au

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Proposed Council road usage for the Wingello Forest Endurance Ride



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Special Event Resources

Special Event transport Management Plan Template

Refer to chapter 7 of the Guide for a complete description of the transport management Plan

1 EVENT DETAILS

1.1 Event Summary

Event Name : Wingello Forest Endurance Ride

Event Location : Wingello State Forest, Martins Road, Wingello.

Event Date : Sunday 29-5-22 Event Start Time : 7.00 a.m. Event Finish Time : 5.00 p.m.

Event Setup Start Time : 6.30 a.m. Event Pack down Finish Time : 6.00 p.m.

Event is "on-street moving"

1.2 Contact names

Event organiser * Southern Highland Endurance Ride Inc. (Rebecca Hogan)

Phone Fax Mobile 0412 600 173 E-mail bechogan@newmoonstud.com.au

Event Management Company (if applicable)

Phone Fax Mobile E-mail

Police Bundanoon Police

Phone 48836044 Fax Mobile E-mail

Council Wingecarribee Shire Council

Phone 48680888 Fax 48691203 Mobile E-mail

Roads & Traffic Authority (if Class 1)

Phone Fax Mobile E-mail

Note : The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out

1.3 Brief description of the event (one paragraph)

Horse riding event in the Wingello State Forest .

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2 RISK MANAGEMENT - TRAFFIC (note : / = yes , X = no)

- 2.1 Occupational Health & Safety - Traffic Control**
/ Risk assessment plan (or plans) attached
- 2.2 Public Liability Insurance**
/ Public liability insurance arranged . Certification of Currency attached .
- 2.3 Police**
/ Police commissioner notified in writing
X Police written approval obtained – waiting response
- 2.4 Fire Brigades and Ambulance**
/ Fire Brigades notified
/ Ambulance notified .

3 TRAFFIC AND TRANSPORT MANAGEMENT

- 3.1 The route or location**
/ Map attached
- 3.2 Parking**
X Parking organised - details attached
/ Parking not required
- 3.3 Construction , traffic calming and traffic generating developments**
X Plans to minimise impact of construction activities , traffic calming devices or traffic generating developments attached
/ There are no construction activities , traffic calming devices or traffic generating developments at the location / route or on the detour routes
- 3.4 Trusts , authorities or Government enterprises**
/ This event uses facility managed by a trust , authority or enterprise , written approval attached
X The event does not use a facility managed by a trust , authority or enterprise
- 3.5 Impact on / of Public transport**
X Public transport plans created - details attached
/ Public transport not impacted or will not impact event
- 3.6 Reopening roads after moving events**
/ This is a moving event - details attached
X This is a non - moving event
- 3.7 Traffic Management requirements unique to this event**
/ Description of unique traffic management requirements attached
X There are no unique traffic requirements for this event
- 3.8 Contingency plans**
/ Contingency plans attached
- 3.9 Heavy vehicle impacts**
X Impacts heavy vehicles - RTA to manage
/ Does not impact heavy vehicles
- 3.10 Special event clearways**
X Special event clearways required - RTA to arrange
/ Special event clearways not required

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4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

- 4.1 Access for local residents , businesses , hospitals and emergency vehicles _**
X Plans to minimise impact on the non-event community attached
/ This event does not impact on the non-event community either on the main route (or location) or detour routes _____
- 4.2 Advertise traffic management arrangements**
X Road closures or restrictions -advertising medium and copy of proposed advertisements attached
X No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached
/ No road closures , restrictions or special event clearways - advertising not required
- 4.3 Special event warning signs**
/ Special event information signs are described in the Traffic Control Plan/s
X This event does not require special event warning signs
- 4.4 Permanent Variable Message Signs**
X Messages , locations and times attached
/ This event does not use permanent Variable Message Signs
- 4.5 Portable Variable Message Signs**
X The proposed messages and locations for portable VMS are attached
/ The event does not use portable VMS

5 PRIVACY NOTICE

The "Personal information" contained in the completed Transport Management Plan may be collected and held by the NSW Police , the NSW Roads and Traffic Authority (RTA) , or Local Government .

I declare that the details in this application are true and complete . I understand that ;

- The " personal information " is being collected for submission of the Transport Management Plan for the event described In section 1 of this document .
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Road Act 1993*
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding
- The "personal information " being supplied is either my own or I have the approval of the person concerned to provide his / her " personal information "
- The " personal information " held by the Police , RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the Event or to any business , road user or resident who may be impacted by the event .

6 APPROVAL

TMP Approved by : **Rebecca Hogan**..... Event Organiser.....23rd January 2022.. Date

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7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met . Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP .

Regulation of traffic authorised by :CouncilDate

The RTA traffic management requirements have been met . Regulation of traffic is therefore Authorised for all classified roads described in the risk management plans attached to this TMP .

Regulation of traffic authorised by : RTADate

* *“ Regulate traffic “ means restrict or prohibit the passage along a road of persons , vehicles or animals (Roads Act 1993) .
Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the
direction of a qualified person .*

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TRAFFIC CONTROL PLAN

reference : WFER 09 - 1

CLIENT : Southern Highland Endurance Ride

INTERESTED PARTY : Wingecarribee Shire Council

EVENT NAME : Wingello Forest Endurance Ride

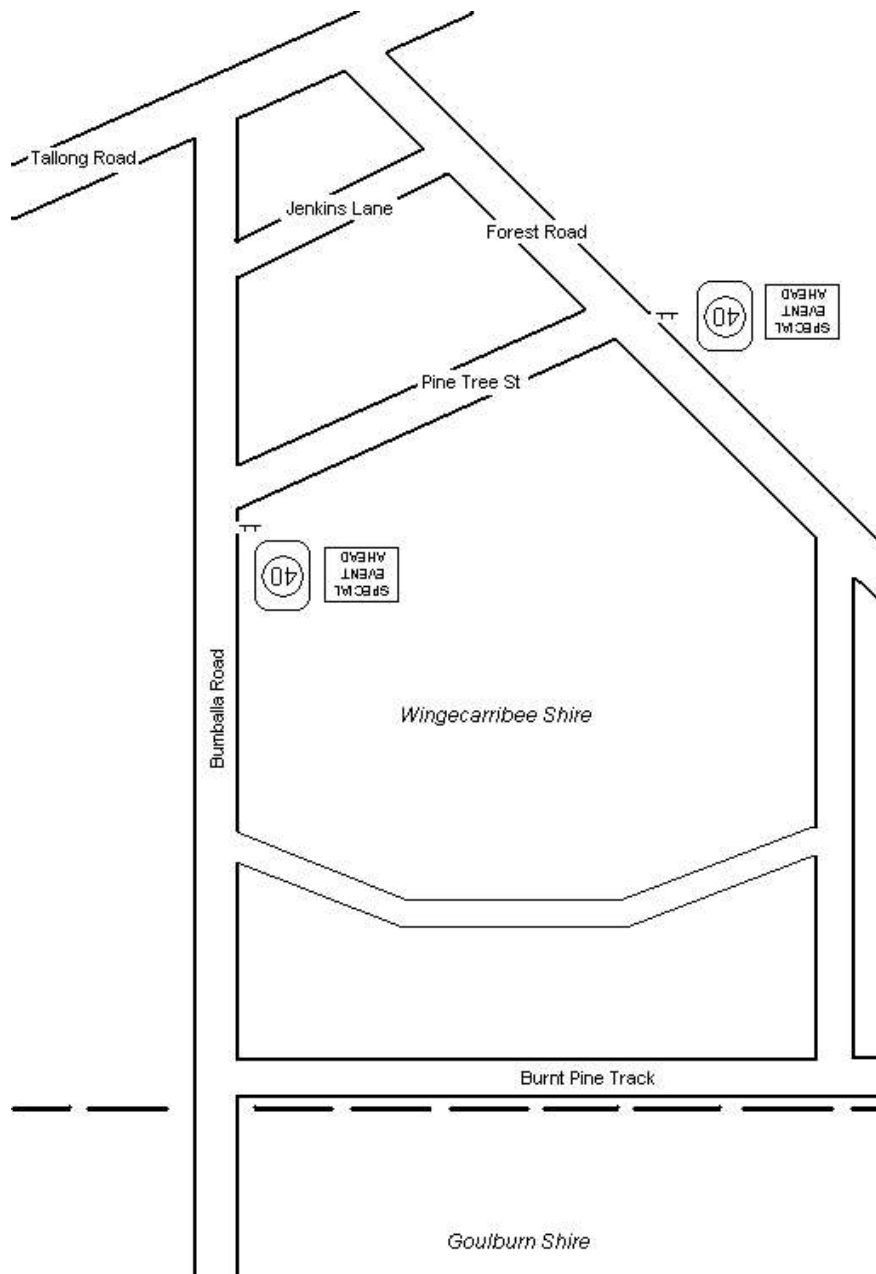
LOCATION : Bumballa Road , Wingello

FROM Pine Tree Street

TO Wingello State Forest (Shire Boundary)

EVENT DATE : Sunday 29/05/2022

TIME : From 7.00 a.m. To 5.00 pm



All Area Traffic Services. Ph. 0407 870088 .

Produced by Craig Eeles .

RTA Design and Audit cert . no. 4123007376

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