

# MINUTES

## Local Traffic Committee



*We're with you*

24 August 2023

Council Chambers | Civic Centre

68 Elizabeth Street, Moss Vale

The meeting commenced at 9:30am

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 24 AUGUST 2023**

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**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING OF WINGECARRIBEE SHIRE  
COUNCIL HELD IN THE COUNCIL CHAMBERS ON THURSDAY 24 AUGUST 2023 AT 9:30 AM**

**Present:**

<b>Formal (Voting) Members:</b>	Mr Shaun Robinson	Manager Assets
	Mr Ankit Bhangale	Transport for NSW
	Senior Constable Hayley Upton	NSW Police
	Mrs Katherine Wood	Representing the Member for Goulburn
	Mr Peter Edwards	Representing the Member for Wollondilly

<b>Informal (Non-Voting) Members:</b>	Mr Michael Rayner	Senior Traffic Engineer
	Mr Emraul Kayes	Traffic Engineer
	Mr Brian Speed	Road Safety Officer
	Mr Luke Lukess	Berrima Buslines

<b>Minutes:</b>	Mrs Liz de Graaf	Administration Officer
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## **1 OPENING OF THE MEETING**

The Senior Traffic Engineer opened the meeting.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

“Wingecarribee Shire Council acknowledges the Gundungurra and Tharawal people as the traditional custodians of this land we now call the Wingecarribee Shire. I pay my respect to Elders both past, present and emerging. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.”

## **3 APOLOGIES**

Mr Laurie Stewart of Southern Highlands Taxis, Hire Cars & Coaches was an apology at this meeting.

## **4 ADOPTION OF MINUTES OF PREVIOUS MEETING**

That the minutes of the Traffic Committee meeting held on Thursday 29 June 2023, recommendation numbers TC 2023/30 to TC 2023/42 inclusive, copies of which were forwarded to Committee members, be adopted as a correct record of the proceedings of the meeting.

## **5 DECLARATIONS OF INTEREST**

**MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING  
THURSDAY 24 AUGUST 2023**

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The provisions of Chapter 14 of the Local Government Act 1993 regulate the way in which nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest and the reasons for declaring such interest must be disclosed as soon as practicable after the start of the meeting.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions or voting on that matter and further require that the member vacate the Chamber.

Council's Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

**Where necessary any Councillor, Committee Member and nominated staff of Council should disclose any interest and the reason for declaring such interest in the matters under consideration at this meeting.**

Councillors and Committee Members are requested to complete the appropriate form to be handed up at the Meeting.

There were no declarations at this meeting.

## 6 AGENDA REPORTS

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### 6.1 Road Safety Officer Progress Report

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**Report Author:** Road Safety Officer  
**Authoriser:** Director Service and Project Delivery

#### PURPOSE

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The purpose of this report is to update the Traffic Committee on the progress of various projects undertaken by the Road Safety Officer.

#### RECOMMENDATION

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***THAT the information be received and noted.***

TC 2023/46

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Wollondilly	✓
The representative for the Member of Goulburn	✓

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## 6.2 Police Report on recent road crashes in the Shire

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**Report Author:** Administration Officer - Assets  
**Authoriser:** Director Service and Project Delivery

### PURPOSE

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The purpose of this report is to report on recent road crashes in the Shire as recorded by Police.

### RECOMMENDATION

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***THAT the information be received and noted.***

TC 2023/47

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Wollondilly	✓
The representative for the Member of Goulburn	✓

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### 6.3 DA 20/0227.03, 141 Yarrowa Road, Moss Vale - Traffic Signage and Line Marking for Ashbourne Stage 1

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**Report Author:** Senior Traffic Engineer

**Authoriser:** Director Service and Project Delivery

#### PURPOSE

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The purpose of this report is to seek Local Traffic Committee's approval for the implementation of the proposed traffic signage and line marking as per the plans issued for Subdivision Works Certificate - Stage 1 of the development in the new subdivision Ashbourne (DA 20/0227.03) at 32 Lovelle Street & 141 Yarrowa Road Moss Vale.

#### RECOMMENDATION

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*THAT Council approves:*

*Proposed traffic signage and line marking plans 800, 801, 802, and 803 issued for Subdivision Works Certificate - Stage 1 of the development in new subdivision Ashbourne DA 20/0227.03 at 32 Lovelle Street & 141 Yarrowa Road, Moss Vale.*

*THAT, if Transport for NSW approves speed limit reduction 90km/hr to 60km/hr, then supplementary "60km AHEAD" and "END 60km AREA" signage be installed on Yarrowa Road South at Mount Broughton Road as per Road Rules.*

*THAT "NO ENTRY TRUCKS OVER 19M" be installed in advance of the main entry from Yarrowa Road to the sub-division.*

TC 2023/48

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member of Goulburn	✓

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## 6.4 Intersection of Jasmine Street and Merrigang Street Bowral - Give way restriction.

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**Report Author:** Traffic Engineer  
**Authoriser:** Director Service and Project Delivery

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### PURPOSE

To recommend for approval a Give Way sign and line markings at the intersection of Jasmine Street and Merrigang Street, Bowral. The signage has been installed by Council following the reconstruction of the adjacent bridge on Merrigang Street over Mittagong Creek.

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### RECOMMENDATION

***THAT the Council approves:***

- 1. The recent installation of a Give way sign, 10m TB line, and 10m unbroken central barrier lines in Jasmine Street at the intersection of Merrigang Street Bowral.***
- 2. The existing flood depth marker be moved to avoid visual obstruction of the Give Way sign.***
- 3. The Give Way sign be placed in a position that the adjacent vegetation does not block the view to drivers,***

TC 2023/49

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Wollondilly	✓



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## 6.5 Intersection of Greasons Road and Kestrel Place Bundanoon - Give way restriction

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**Report Author:** Traffic Engineer  
**Authoriser:** Director Service and Project Delivery

### PURPOSE

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To advise and have Committee's approval for recent installation of a Give way sign in the intersection of Greasons Road and Kestrel Place, Bundanoon. The developer of the new subdivision in 58 Greasons Street installed a Give way sign in the new road named Kestrel Place at Greasons Road.

### RECOMMENDATION

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***THAT the Council approves:***

- 1. The recent installation by the developer of a Give way sign in Kestrel Place at the intersection of Greasons Road Bundanoon.***
- 2. Proposed installation of 10m TB line, and 10m unbroken central barrier lines in Kestrel Place.***

TC 2023/50

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member of Goulburn	✓

## 6.6 1 Church Street Bundanoon - Request for a Accessible Parking space and review of parking signs

**Report Author:** Traffic Engineer  
**Authoriser:** Director Service and Project Delivery

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### PURPOSE

To install an Accessible Parking space in Church Steet fronting the Bundanoon Pharmacy and Post Office and to enforce 2P parking restrictions for four existing unrestricted spaces (90° angle parking rear to kerb vehicles under 6m only) within Council area adjacent to the intersection of Railway Avenue, Bundanoon.

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### RECOMMENDATION

*THAT Council approves:*

- 1. The proposed modification and conversion of the existing parallel parking space to a 3200mm x 7800mm Accessible Parallel parking space as per AS2890.6, Clause 2.2.2(a) in Church Steet fronting Bundanoon Pharmacy and Post Office adjacent to the intersection of Railway Avenue.*
- 2. The proposed installation of 2P parking restrictions signs for the four existing unrestricted (90°angle parking rear to kerb vehicles under 6m only) spaces in Council area adjacent to the intersection of Railway Avenue, Bundanoon.*
- 3. The upgrade of the existing ramp from the pavement to the Pharmacy and the post office.*
- 4. The maintenance of delineation of kerb side parallel parking/90°angle parking spaces fronting 1 Church Street.*

TC 2023/51

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member of Goulburn	✓

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## 6.7 Eridge Park Road Burradoo - Footpath & Refuge Crossing in the Roundabout at Kangaloon Road

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**Report Author:** Traffic Engineer  
**Authoriser:** Director Service and Project Delivery

### PURPOSE

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To inform and obtain Committee approval for the recent completion of a pedestrian refuge and crossing in the splitter island of the roundabout at Kangaloon Road, and the section of 2.5m wide concrete shared path on the eastern side of Eridge Park Road, Burradoo. All devices are part of the 'Get NSW Active Program'.

### RECOMMENDATION

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***THAT the design plans for the completed pedestrian refuge in the splitter island of the roundabout at Kangaloon Road be recommended for approval.***

***THAT the section of 2.5m wide concrete shared path on the eastern side of Eridge Park Road, Burradoo be recommended for approval.***

***THAT the shared path signage be installed at the existing cycleway on both sides of Kangaloon Road.***

TC 2023/52

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Wollondilly	✓

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## 6.8 Proposed Car Parking at Bong Bong Common, Burradoo

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**Report Author:** Traffic Engineer

**Authoriser:** Director Service and Project Delivery

### PURPOSE

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To review the design plans for the two proposed car parking areas forming part of the upgrade works to Bong Bong Common, Burradoo.

### RECOMMENDATION

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***THAT the design plans for the proposed car parking areas for the Bong Bong Common upgrade be recommended for approval and implementation.***

TC 2023/53

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Wollondilly	✓

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## 6.9 Parking Arrangements and Pedestrian Facilities Associated with the Upgrade of Casburn Park, Wingello

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**Report Author:** Traffic Engineer  
**Authoriser:** Director Service and Project Delivery

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### PURPOSE

To assess the proposed parking arrangements and pedestrian crossing facility associated with the upgrade of Casburn Park, Wingello

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### RECOMMENDATION

***THAT the parking arrangements and pedestrian refuge facilities associated with the Casburn Park upgrade be assessed and recommended for approval.***

***THAT the proposed zebra crossing is not supported***

***THAT the proposed accessible parking space be in accordance with Australian Standard 2890.5:2020, Parking Facilities – On-street parking.***

***THAT advanced warning double barrier centreline linemarking and pedestrian warning signs be installed on the approach to the pedestrian refuge.***

***THAT parking in the area be monitored and kept under review.***

TC 2023/54

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member of Goulburn	✓

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## **6.10 2023 Tulip Time Festival**

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**Report Author:** Traffic Engineer

**Authoriser:** Director Service and Project Delivery

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### **PURPOSE**

To report on the proposed parking and signage for 2023 Tulip Time adjacent to Corbett Gardens. Tulip Time Festival dates in Corbett Gardens are from Monday 18 September to Tuesday 3 October.

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### **RECOMMENDATION**

**THAT** there is no objection to the following parking and signage changes to be implemented for the 2023 Tulip Time Festival at Corbett Gardens, Bowral:

1. No Stopping / Emergency Vehicles Excepted signs and Permit Only zones to be installed on the western side of Bendooley Street, between Wingecarribee Street and Merrigang Street, from 6:00am on Monday 18 September;
2. Two Permit Only parking zones be installed along the northern shoulder of Wingecarribee Street nearest to the Bendooley Street intersection, from 6:00am on Monday 18 September;
3. Three Permit Holder Only parking spaces be installed along the southern side of Merrigang Street before 6:00am on Monday 18 September. Signs to be removed after 6:00pm on Monday 18 September;
4. Remove Permit Only signs and install an Accessible parking zone along the northern side of Wingecarribee Street nearest to the Bendooley Street intersection from 6:00am on Tuesday 19 September. Provide a temporary pedestrian ramp on the kerb of Wingecarribee Street in the middle of the disabled parking zone;
5. Install a Bus Zone along the southern side of Merrigang Street from 6:00am on Tuesday 19 September;
6. No Stopping signs will be installed to the telegraph poles in front of the private business on the northern side of Merrigang street after 6:00am on Tuesday 19 September. One car space beside the business driveway will be delineated with a no stopping sign attached to a bollard inside the space;
7. Delineation on the footpath outside of Corbett Gardens on the western side of Bendooley Street for pedestrian entry queue on Bendooley Street by 9:00am on Tuesday 19 September;
8. No Stopping signs, disabled parking and public parking zone signage will be reinstated in Merrigang Street after 5:00pm on Monday 2 October;
9. Permit holder only signs to be installed on the southern side of Merrigang Street, outside the Corbett Gardens vehicle access gate, after 5:00pm on Monday 2 October;
10. Remove Accessible parking zone and install three permit only parking spaces on the northern side of Wingecarribee Street after 5:00pm on Monday 2 October;
11. Remove Permit only spaces and reinstate No Stopping and unrestricted parking spaces on western side of Bendooley Street after 5:00pm on Tuesday 3 October;
12. Permit Only signs to be removed outside the Corbett Gardens vehicle access gate and original No Parking signs reinstated on southern side of Merrigang Street after 5:00pm on Tuesday 3 October;

13. Remove three permit only spaces on northern side of Wingecarribee Street after 5:00pm on Tuesday 3 October; and
14. No Stopping and public parking zone signage will be reinstated in Wingecarribee Street after 5:00pm on Tuesday 3 October.

TC 2023/55

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Wollondilly	✓

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## 6.11 2023 Bowral Classic

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<b>Report Author:</b>	<b>Traffic Engineer</b>
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**Authoriser:** Director Service and Project Delivery

### PURPOSE

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Reporting on the traffic management arrangements for the 2023 Bowral Classic event.

### RECOMMENDATION

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1. **THAT** there is no objection to the traffic arrangements proposed for the 2023 Bowral Classic events on Saturday 21 October and Sunday 22 October subject to approval by the Police and completion of the approval process for Class 2 Race Events as per the NSW Guidelines for Bicycle Road Races and the Guide to Traffic and Transport Management for Special Events including the approval of specified speed reductions and granting of Road Occupancy Licenses (ROL) by TfNSW.
2. **THAT** the Traffic Management Plan be updated to include the changed course route along Kangaloon Road.
3. **THAT** the event organiser provides an updated Traffic Guidance Schemes for the final race routes.

TC 2023/56

Unanimous support:

Manager Assets	✓
Transport for NSW	✓
NSW Police	✓
The representative for the Member for Wollondilly	✓
The representative for the Member of Goulburn	✓



## **7 DATE OF NEXT MEETING**

The next meeting will be held on Thursday 26 October 2023 in the Council Chambers, Civic Centre, Elizabeth Street, Moss Vale commencing at 9:30am.

## **8 MEETING CLOSURE**

There being no further business the meeting closed at 11:28 AM.