

AGENDA

Local Traffic Committee



We're with you

26 October 2023
Council Chambers | Civic Centre
68 Elizabeth Street, Moss Vale at 9:30am

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

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Our Mission, Our Vision, Our Values

OUR MISSION

To create and nurture a vibrant and diverse community growing and working in harmony with our urban, agricultural and natural environments

OUR VISION

Leadership: *'An innovative and effective organisation with strong leadership'*

People: *'A vibrant and diverse community living harmoniously, supported by innovative services and effective communication with Council'*

Places: *'Places that are safe, maintained, accessible, sympathetic to the built and natural environment, that supports the needs of the community'*

Environment: *'A community that values and protects the natural environment enhancing its health and diversity'*

Economy: *'A strong local economy that encourages and provides employment, business opportunities and tourism'*

OUR VALUES

Integrity, trust and respect

Responsibility and accountability

Communication and teamwork

Service quality

1 OPENING OF THE MEETING

The Senior Traffic Engineer will open the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

“Wingecarribee Shire Council acknowledges the Gundungurra and Tharawal people as the traditional custodians of this land we now call the Wingecarribee Shire. I pay my respect to Elders both past, present and emerging. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.”

3 APOLOGIES

Nil at time of print.

4 ADOPTION OF MINUTES OF PREVIOUS MEETING

That the minutes of the Traffic Committee meeting held on Thursday 24 August 2023, recommendation numbers TC 2023/46 to TC 2023/56 inclusive, copies of which were forwarded to Committee members, be adopted as a correct record of the proceedings of the meeting.

5 DECLARATIONS OF INTEREST

The provisions of Chapter 14 of the Local Government Act 1993 regulate the way in which nominated staff of Council conduct themselves to ensure that there is no conflict between their private interests and their public trust.

The Act prescribes that where a member of Council (or a Committee of Council) has a direct or indirect financial (pecuniary) interest in a matter to be considered at a meeting of the Council (or Committee), that interest and the reasons for declaring such interest must be disclosed as soon as practicable after the start of the meeting.

As members are aware, the provisions of the Local Government Act restrict any member who has declared a pecuniary interest in any matter from participating in the discussions or voting on that matter and further require that the member vacate the Chamber.

Council’s Code of Conduct provides that if members have a non-pecuniary conflict of interest, the nature of the conflict must be disclosed. The Code also provides for a number of ways in which a member may manage non pecuniary conflicts of interest.

Where necessary any Councillor, Committee Member and nominated staff of Council should disclose any interest and the reason for declaring such interest in the matters under consideration at this meeting.

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Councillors and Committee Members are requested to complete the appropriate form to be handed up at the Meeting.

6 AGENDA REPORTS

6.1 Police Report on recent road crashes in the Shire

Report Author: Administration Officer - Assets

Authoriser: Director Service and Project Delivery

PURPOSE

Reporting on recent road crashes in the Shire recorded by Police.

RECOMMENDATION

THAT the information be received and noted.

REPORT

BACKGROUND

At its meeting on 28 April 2010, Council adopted the recommendation of the Traffic Committee as follows:

THAT the Police report to each Traffic Committee meeting any fatal and serious injury crashes and locations where a pattern of crashes are developing AND THAT these crashes also be reported to Council staff to permit a timely investigation of the road environment.

CONCLUSION

That the information be received and noted.

ATTACHMENTS

Nil

6.2 Road Safety Officer Progress Report

Report Author: Road Safety Officer

Authoriser: Director Service and Project Delivery

PURPOSE

The purpose of this report is to update the Traffic Committee on the progress of various projects undertaken by the Road Safety Officer.

RECOMMENDATION

THAT the information be received and noted.

October 2023 REPORT

RSO Projects 2023/24

Various projects for the 23/24 year have been approved by Transport for New South Wales for the Wingecarribee Shire under the Local Government Road Safety Program (LGRSP).

Projects Funded for the 23/24 year are: Learner Driver Graduated Licencing Scheme workshops, Learner Driver Logbook Runs, 65 Plus Senior Driver Safety workshops, Child restraint fittings and Motorcycle Awareness.

'U turn the wheel' and the Speed Busters speed management campaign are also being managed by the Road Safety Officer.

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	Project Name	Status	Description
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Young road users	Graduated Licencing System Workshops and Logbook Runs	Current	<p>Four GLS workshops are planned for 2023. These workshops are being held in council's theatrette at the Civic Centre. Three have been conducted with one more to go. Dates for 2024 will be confirmed soon.</p> <p>The GLS workshops dates;</p> <p>Sunday 5 March 2023, (Conducted)</p> <p>Sunday 21 May 2023, (Conducted)</p> <p>Sunday 23 July 2023, (Conducted)</p> <p>Sunday 22 October.</p> <p>Four logbook runs are planned during 2023. Dates for 2024 will be confirmed soon.</p> <p>Sunday 19 March 2023, (Conducted)</p> <p>Sunday 4 June 2023, (Conducted)</p> <p>Sunday 20 August 2023, (Cancelled)</p> <p>Sunday 5 November 2023.</p> <p>The assistance of local Police with breath testing and engaging in discussion with the participants is appreciated. Thanks to S/Cst's Medcalf and Taafe for their help with the logbook runs thus far this year.</p> <p>The popularity of the logbook runs had been increasing. Ten people attended the 19 March with fourteen attending the 4th June event. Surprisingly the 20th of August was cancelled due to the withdrawal of a number of participants at short notice.</p>
	Schools	Ongoing	<p>Regular correspondence and enquiry is received from various schools regarding various issues.</p> <p>Recent enquiries have been attended to from Burrawang and St Pauls primary schools.</p>
	U-Turn the Wheel Program	Annual	<p>'U Turn the Wheel' program informs and educates senior high school students on issues surrounding road safety. The program is facilitated by Moss Vale Rotary and Councils RSO.</p> <p>Two U-turn the wheel events were conducted on August 3 and 18 2023. Approximately 500 year 11 high school students from, Chevalier College, Frensham College, Moss Vale High, Oxley High and Bowral high attended. The days both went well with various road safety information messages and information given to the students.</p> <p>Other organisations involved included NSW Police, SES, Jarrad Ingram (a road crash survivor), Berrima Busses and other community organisation.</p> <p>U-turn the wheel is a major event requiring extensive co-ordination with planning already under way for 2024.</p>

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<p style="text-align: center;">Motorcycles</p>	<p style="text-align: center;">Safe Riding</p>	<p style="text-align: center;">Ongoing</p>	<p>Motorcycles crashes are of constant concern within Wingecarribee, with four motorcyclists killed in the shire in 2022.</p> <p>As part of 23/24 Road safety program, a project was planned to be held with a local motorcycle shop, however due to resistance from the retailer the program is being repurposed for 2024.</p> <p>It is anticipated a 'Coffee with a Cop' activation will be held at Robertson during 2024.</p> <p>These activations help educate and inform motorcyclists and other road user of the dangers on local roads.</p> <p>Motorcycle safety and awareness is a significant issue within the Wingecarribee Shire. A point is made of raising such issues at public meetings and talks including Logbook Runs and other workshops to increase awareness of the vulnerability of motor cyclists and cyclists on our roads.</p>
<p style="text-align: center;">Speed</p>	<p style="text-align: center;">Speed Busters</p>	<p style="text-align: center;">Ongoing</p>	<p>The speed management program 'Speed Buster's' involves the maintenance and management of six speed indicator signs across the shire. The intention is to increase a driver's awareness of their travel speed upon approaching towns and villages with high/higher pedestrian activity, thus helping to reduce the risk of road related trauma.</p> <p>The four original solar powered speed display signs are currently situated at Exeter, Bundanoon, Wingello and Robertson.</p> <p>As part of the 22-23 project funding from Transport for New South Wales, two further speed indicator signs were installed. One sign has been installed on Merrigang Street Bowral. The second sign has been installed on Throsby Street Moss Vale. After some initial difficulty both signs are now operational.</p> <p>Further, Councils Environmental team have secured funding and purchased two Variable Message Signs (VMS) which are used to warn motorists in high roadkill areas being ,Tugalong Road, Old Hume Highway Yerinbool and Tourist Road. These signs can collect speed data of vehicles. The Tourist Road sign has detected concerning driver behaviour.</p> <p>This information has been forwarded to Mittagong Highway Patrol for attention.</p>
<p style="text-align: center;">Child Restraints</p>	<p style="text-align: center;">Child restraint fitting</p>	<p style="text-align: center;">Ongoing</p>	<p>The 22/23 Child restraint fitting program is continuing through 23/24.</p> <p>With the assistance of Laurie Stewart Automotive and TfNSW the free child restraint fitting program to residents saw 38 seats fitted during 22/23.</p> <p>Approval has been given by TfNSW for the fitment of 60 seat during 23/24. Approximately 22 seats have been fitted so far this financial year</p>

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<p style="text-align: center;">Pedestrians</p>	<p style="text-align: center;">Look Out Before You Step Out</p>	<p style="text-align: center;">Ongoing</p>	<p>17 Thermal ‘Look Out Before You Step Out’ decals have recently been purchased and installed at various locations throughout the Shire. Including:</p> <p>2 at Bundanoon 2 at Moss Vale 11 at Bowral 2 at Mittagong.</p> <p>These decals give a reminder to pedestrians at the kerbside to ‘Look Out before they Step Out’ onto the roadway at various crossing points with the Wingecarribee.</p>
<p style="text-align: center;">Seniors</p>	<p style="text-align: center;">Safe Seniors</p>	<p style="text-align: center;">Ongoing</p>	<p>The free workshops for residents aged 65 years plus explore the many aspects of ageing and safe road use.</p> <p>With an ageing population and several fatalities involving elderly drivers in the shire in 2022, this is a continuing area of concern.</p> <p>The TfNSW supported project includes discussions about safe driving, information on driving tests, driver licence options and current road rules.</p> <p>A 65 plus workshop was conducted on 15 July for Moss Vale Country Woman’s Association. A ‘Stepping on’ presentation is scheduled for 30 October 2023 at Bowral which is co-ordinated by NSW Health.</p> <p>I am looking for opportunities to conduct similar presentations throughout the community into 2024.</p>

ATTACHMENTS

Nil

6.3 Proposed Bus Stop on Isedale Road, Nattai Ponds

Report Author: Traffic Engineer

Authoriser: Karin Targa, Director Service and Project Delivery

PURPOSE

To provide a new bus stop location on Isedale Road, Nattai Ponds.

RECOMMENDATION

THAT the proposed new bus stop location on Isedale Road, Nattai Ponds be recommended for approval

THAT the owners of No. 17 Mimosa Place are consulted with before the installation of a Bus Zone

REPORT

Previously, school buses picking up and dropping off school children around Nattai Ponds and Braemar would pull over at a bus stop on the Old Hume Highway, south of the Nattai Ponds traffic signals. The road shoulder allowed the bus to move completely off the travel lane.



Image 1 – Previous bus stop location shown in blue

Recent road works and traffic facility construction has reduced the shoulder width causing the bus to not be able to clear the travel lane. Old Hume Highway is an 80km/h speed zone.



Image 2 – Recently completed road widening and traffic island facility opposite Rush Lane, Braemar

Berrima Bus Lines have raised safety concerns with buses parking in the travel lane and have proposed that a new Bus Zone location be created on Isedale Road, Nattai Ponds. Buses would enter Isedale Road from the traffic signals on Old Hume Highway.

The proposed Bus Zone would be located along the frontage of No. 17 Mimosa Place. No. 17 Mimosa Place has a residential address to Mimosa Place but also has a frontage on Isedale Road. The Bus Zone is proposed to be 30m long.

The bus would pick up and drop off at the proposed Bus Zone, then U-turn at the roundabout at Kamilaroi Crescent, and return to the traffic signals to access back to Old Hume Highway.



Image 3 – Aerial view of the Old Hume Highway and Isedale Road, Nattai Ponds

The Bus Zone is proposed to operate between 8:00am and 9:00am Monday to Friday and 3:00pm and 4:00pm Monday to Friday. There is a No Stopping Zone on the approach to the proposed Bus Zone which will be 30m in length.



Image 4 – Proposed Bus Zone length and signage



Image 5 – Proposed Bus Zone to begin at existing No Stopping Zone

CONCLUSION

There is currently no safe Bus Zone location for children from Nattai Ponds and Braemar to catch a bus. The proposed Bus Zone location on Isedale Road will provide a safe place for children to be picked up and dropped off. The proposed Bus Zone is located close to traffic signals on Old Hume Highway, allowing children to cross Old Hume Highway safely. The proposed Bus Zone is recommended for approval.

ATTACHMENTS

Nil

6.4 Traffic Committee Requirements in Relation to Coffee and Cars Monthly Event

Report Author: Traffic Engineer

Authoriser: Karin Targa, Director Service and Project Delivery

PURPOSE

To clarify that there is no statutory requirement from the Local Traffic Committee that a traffic management plan is to be implemented for the Coffee and Cars monthly gathering.

RECOMMENDATION

THAT There is no statutory requirement from the Local Traffic Committee that a traffic management plan is to be implemented for the Coffee and Cars monthly gathering.

BACKGROUND

Coffee and Cars is a monthly gathering which is held in Berrima. Promotion of Coffee and Cars is primarily through social media and word of mouth.

Coffee and Cars is a gathering of car enthusiasts and spectators that come to Berrima on the last Sunday of each month to view cars, socialise, and purchase coffee, food and other goods.

The duration is approximately two hours on each occasion.

REPORT

In relation to clarification as to whether there is a statutory requirement from the Local Traffic Committee for a traffic management plan in relation to the Cars and Coffee monthly gatherings, it is confirmed that there is not. One of the three delegations from TfNSW to the Local Traffic Committee is review and approval of traffic control measures for special events. TfNSW has developed a 'Guide to Traffic and Transport Management for Special Events' (the Guide) which is to provide a common understanding across the stakeholders of NSW Police, local councils and TfNSW. The guide is available on the TfNSW website.

The guide identifies the four types of special events, providing examples for each:

- Class 1: is an event that impacts major traffic & transport systems and there is significant disruption to the non-event community. For example: an event that affects a principal transport route in Sydney, or one that reduces the capacity of the main highway through a country town.
- Class 2: is an event that impacts local traffic and transport systems and there is low scale disruption to the non-event community. For example: an event that blocks off the main street of a town or shopping centre but does not impact a principal transport route or a highway.

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- Class 3: is an event with minimal impact on local roads and negligible impact on the non-event community. For example: an on-street neighbourhood Christmas party.
- Class 4: is an event that is conducted entirely under Police control (but is not a protest or demonstration). For example: a small march conducted with a Police escort.

Reviewing the types of special events, it is concluded that the Cars and Coffee monthly gathering does not meet the definitions or examples for any of the event classes. This aligns with existing planning advice, in that although the Cars and Coffee gathering is an event – ‘event’ is a broad description that encompasses a range of activities. Events only require approval when they include distinct elements and as the Cars and Coffee gathering is not a ticketed event and does not alter the usage of the road reserve (in that roads are not closed off, parking areas are not repurposed and there is no application for exclusive use), there is no relevant approval under the Roads Act 1993 nor in TfNSW’s delegation to Local Traffic Committee.

CONCLUSION

There is no relevant approval under the Roads Act 1993 nor in TfNSW’s delegation to Local Traffic Committee to require that a traffic management plan be implemented for the Coffee and Cars monthly gatherings.

There is no statutory requirement from the Local Traffic Committee that a traffic management plan be implement for the Coffee and Cars monthly gatherings.

ATTACHMENTS

Nil

6.5 Angels in our Town Street Parade, Bong Bong Street, Bowral

Report Author: Traffic Engineer

Authoriser: Karin Targa, Director Service and Project Delivery

PURPOSE

To assess the traffic management plan and traffic guidance scheme for Angels in our Town street parade.

RECOMMENDATION

THAT the proposed traffic arrangements for 'Angels in our Town' street parade, proposed to be held on 2 December 2023 on Bong Bong Street, Bowral, be recommended for approval subject to the implementation of the approved Traffic Management Plan and approval from the Police Service in accordance with the Guide to Traffic and Transport Management for Special Events for a Class 2 event.

REPORT

Angels in our Town is a community event which celebrates first responders, volunteers and service organisations in the local area.

The event includes a parade with participants traveling along Bong Bong Street, between Banyette Street and Wingecarribee Street. The proposed date of the Angels in our Town parade is Saturday 2 December 2023, starting at 7:00pm and concluding at 8:00pm.

Various car parks and streets around the Bowral CBD will be closed to the public to allow for event participant parking and assembly area. The roads will systematically be opened as the parade progresses.

The attached Traffic Management Plan and Traffic Guidance Schemes contain further details.

CONCLUSION

Angels in our Town street parade was held last year with a positive reception from event participants and the community. Road closure, parking and assembly area arrangements have been modified from the event last year to have less of an impact on local businesses.

Angels in our Town street parade is a positive community event that allows community members a chance to show their appreciation for first responders, volunteers and service organisations.

Angels in our Town street parade is recommended for approval.

ATTACHMENTS

1. Angels In Our Town street parade 2023 - TMP v 3 [**6.5.1** - 45 pages]
2. AIOT street parade 2023 - 9 x TG S. v 2 [**6.5.2** - 11 pages]

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'Angels In Our Town' Street Parade

Bong Bong Street, Bowral

Saturday 02nd December 2023

Street Parade - 7.00 p.m. to 8.00 p.m.

(traffic management from 6.00 a.m. to 8.30 p.m.)

Traffic Management Plan



Traffic management Plan. version 3. Plan date. 20-09-23.

Prepared by Craig Eeles. Prepare A Work Zone Traffic Management Plan cert. no. TCT0015737

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'Angels In Our Town' Street Parade.
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Section 8. TRAFFIC GUIDANCE SCHEMES. (in a separate document)

TGS VMB 01. Variable Message Boards. One week prior notice

TGS 01. Street Parade Route.

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TGS 03. Banyette Street & Boolwey Street. - Road closures.

TGS 04. Merrigang Street. - Side road closure.

TGS 05. Station Street. - Traffic controllers at event walkers crossing point.

TGS 06. Banyette Street. - Road closure for parade assembly.

TGS 07. Bong Bong Street. - Event truck. 3 x parking spaces.

TGS 08. Banyette Street shoulders. Street Parade Assembly. - vehicles.

TGS 09. Station Street. car park. Street Parade Assembly Plan. - walking groups.

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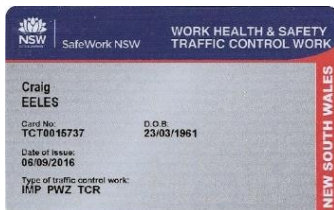
Section 1. INTRODUCTION

1.1 Introduction

This Traffic Management Plan (TMP)

- is based on the successful method of traffic management developed by All Area Traffic Services, Wingecarribee Shire Council and other event managers at numerous Street Parades held in Bong Bong Street at Bowral over the last twenty-one years.
- has been produced in consultation with Event Management, Police, Local Council, TfNSW, and other stakeholders.
- takes into consideration the safety of patrons and event participants, and with emphasis on the safe passage of all traffic and pedestrians either involved in the event or travelling through or around the event area.
- takes into consideration the disruption to the local community, business' and traders.
- takes into consideration emergency services routes through or around the event area.
- is the document to be referred to by event staff regarding any traffic management at the event.
- is one of the documents to be referred to by traffic staff regarding to the risk of terrorism at the event.
- is written as a document for relevant authorities to refer to when considering the issue of any traffic management permits and approvals for the event.
- is written to ensure that traffic management at the event is implemented in accordance with A.S.1742.3 - 2019, and the TfNSW Manual - Traffic Control At Work Sites 2020 (version 6).
- has been developed by a traffic management planner with qualifications to 'Prepare A Work Zone Traffic Management Plan'.

Craig Eeles. Certificate No. TCT0015737



Signature:

1.2 References

The following documents and / or manuals have been used as references in developing this TMP :-

- NSW Work Health and Safety Act 2011. No 10
- NSW Road Transport Act 2013
- RMS "Guide to Transport Management at Special Events" - 2018
- Transport NSW "Traffic Control At Worksites" - 2020 (version 6)
- AS 1742.3 – 2019
- Australian Government Guide to Terrorism in Crowded Places 2017

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Section 2. EVENT DETAILS

2.1 Event Contact List

CONTACT LIST

Entity	Position / service	contact name	phone	email
Southern Highlands Chamber of Commerce and Industry Ltd.	FOL event organiser	Debra Blackah	4861 6917 / 0499 994 755	DebraB@oxleypartners.com.au
	Street parade event manager	Antoinette Samson	0410 543 664	
All Area Traffic Services	Traffic management	Craig Eeles	0407 870 088	allareatraffic@gmail.com
Police – Moss Vale	Local Traffic Committee rep.	Det. / Acting Inspector Kevin Bale	4862 9299	bale1kev@police.nsw.gov.au
	Local events police rep.	Snr. Constable Michael Hoep	4862 9299	
Police - Goulburn District	Local Area Commander	Snr. Constable Hayley Upton	4824 0799	humetrafficservices@police.nsw.gov.au @police.nsw.gov.au
	District Operations Inspector			
Wingecarribee Shire Council	Planning Dept. Event approval (S138)	Eric Luu	4868 0888	eric.luu@wsc.nsw.gov.au
	Traffic Dept. Traffic & parking approval	Michael Rayner	4868 0888	michael.rayner@wsc.nsw.gov.au
Transport NSW (TfNSW)	ROL & SZA approval	Wollongong office		rol.southern@TfNSW.nsw.gov.au
Berrima Buses	Local shuttle bus service	Chris Moule	4871 3211 / 0417 430926	
Highland Taxis	Local taxi service	Laurie Stewart	4861 0000	
Ambulance NSW - Bowral	Emergency services		000 /	
NSW Fire & Rescue - Bowral	Emergency services		000 /	
SES - Bowral	Emergency services		000 /	
Local Newspaper	Public notification of event	Southern Highland News		

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Section 2. EVENT DETAILS

2.2 Event organisers

The 2023 Angels In Our Town street parade is part of the Festival Of Lights.

The event is being organised by the Southern Highlands Chamber of Commerce and Industry Ltd.

The contact person for the event organisers is Debra Blackah.

Phone. 4861 6917 Mobile. 0499 994 755 Email. DebraB@oxleypartners.com.au

The street parade manager is Antionette Samson.

Phone. Mobile. 0410 543 664 Email. antoinette@angelsinourtown.com.au

2.3 Public Liability Insurances

Southern Highlands Chamber of Commerce & Industry Ltd.

Certificate of Currency



Locked Bag 2138
North Sydney NSW 2059
Australia
Telephone: 1800 426 021
Fax: 02 9995 1034
www.zurich.com.au

This is to certify that the undermentioned contracts of insurance are current at the time of issue. Subject to the limitations, exclusions, definitions and conditions of the policy wording or product disclosure statement applying to each contract of insurance.

Policy Number
421810PZB
Insured Name
Southern Highlands Chamber of Commerce & Industry Ltd
Period of Insurance
From 26/11/2021 at 4.00pm to 26/11/2022 at 4.00pm
Date of Issue
26/11/2021
Location of Issue
NORTH SYDNEY NSW 2059
The information above relates to each contract of insurance.

Zurich Austbrokers Business Insurance

Situation

The Grand Arcade, Suite 15 291-297 BONG BONG STREET BOWRAL NSW 2576

Interest Insured/Policy Limit(s)

Liability Section

General Liability	\$20,000,000	Any one occurrence
Limit of Liability		
Products Liability	\$20,000,000	Any one occurrence and in the Aggregate any one Period of Insurance and in the Aggregate for all Situations
Limit of Liability		
Property in Physical/Legal control	\$250,000	

Cover for Principals

The interest of Wingecambee Shire Council as an Insured Person is hereby noted

Cover under the Policy for any principal is limited to its liability for Personal Injury or Property Damage that is directly caused by The Insured's performance of the work for that principal and only to the extent that there is cover for The Insured under this Cover section for The Insured's liability to that principal had it made a claim against The Insured in respect of the circumstances giving rise to its liability.

provided that:

• the work was carried out by The Insured in an attempt to comply with a contract to perform work, that was made between The Insured and that principal; and

• Liability shall not exceed the lesser of the minimum amount of liability cover required by the contract to perform the work and the applicable Limit of Liability shown below; and

• For the avoidance of doubt it is further provided that where a principal makes a claim under this Cover Section, the Employer's Liability exclusion shall apply so that the Policy will not cover that principal's liability for Personal Injury to any person in the service of either:

- The Insured; or
- That principal;

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Section 2. EVENT DETAILS

2.3 Public Liability Insurances

All Area Traffic Services



Public & Products Liability

Certificate of Currency

Item 1	Policy Number	PPL-001883-2023
Item 2	Policyholder	Tanyelle Pty Ltd. 22 Venus Street, INVERLOCH VIC 3996 Australia
Item 3	Insurance Period	4.00pm on 09/01/2023 to 4.00pm on 09/01/2024 at the address stated at Item 2 above
Item 4	Policy Wording	ProRisk Public & Products Liability Insurance Policy v07.21 ProRisk General Terms & Conditions v04.22
Item 5	Underwriters	Professional Risk Underwriting Pty Limited trading as ProRisk Level 2, 115 Bridge Road, Richmond VIC 3121 For and on behalf of Swiss Re International SW Australia Branch (ABN 38 138 873 211)
Item 6	Limit of Liability	\$20,000,000.00 Any one occurrence . The total aggregate limit of liability in respect of Insuring Clause 1.2 (Product Liability) and Insuring Clause 1.3 (Advertising Liability) will not exceed \$20,000,000.00 in the aggregate during any one Insurance period .
Item 7	Territorial Limits	Worldwide (Excluding USA and Canada)
Item 8	Other Insurance	Not Applicable
Item 9	Interested Party	N/A
Item 10	Business Activities	Traffic Engineering Consulting Service 100%
Item 11	Business Description	Traffic Management

THIS IS TO CERTIFY that in accordance with the authorisation granted to ProRisk by the **underwriters** and in consideration of the **premium**, the **underwriters** agree to insure the stated **policyholder** in accordance with the terms and conditions of the **policy**.

In accepting this insurance, the **underwriters** have relied on the information and statements that have been provided in the **proposal**. This is an important document and should be kept in a safe place with all other papers relating to this **policy**.

Authorised by

Hamish McDonald Nye
Executive Director
Professional Risk Underwriting Pty Ltd

10/01/2023

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

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Section 2. EVENT DETAILS

2.4 Event General Description

Angels in Our Town is a cultural community event acknowledging and celebrating our first responders, volunteers and service organisations — the Angels in our Town.

Angels in Our Town brings an energy and palpable sense of joy, fun, connection and love throughout the community.

Held throughout December in the towns and villages of the Southern Highlands, it includes a street parade through Bowral on Saturday 02nd December.

2.5 Event Location

STREET PARADE.

The Street Parade will be held in Bong Bong Street, Bowral.

The section of Bong Bong Street between Bowral Street and Merrigang Street will be used as the main event area.

The parade will travel from Banyette Street to Wingecarribee Street.

The parade will involve primary and secondary children, school teachers, first responders, RFS / SES, Fire & Rescue, Paramedics / Ambulance, nurses, health workers, and the NSW police.

It will also involve service groups such as CWA, OZ Harvest, First Nations groups, performing arts groups, musicians, choirs, creative artists, horses, stilt walkers and more.



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2.5 Event Location

PARADE ASSEMBLY

Banyette Street.
Parade vehicle assembly.

The shoulders along the section of Banyette Street between Bong Bong Street and the Aldi supermarket entrance will be used as part of the event area for parade vehicle assembly and the parade start area.

Approximately 25 car park spaces along the northern shoulder will be closed to public parking from 5.00 p.m.

Approximately 15 car park spaces along the southern shoulder will be closed to public parking from 5.00 p.m.

The southern shoulder of Banyette Street, between Bong Bong Street and Argyle Lane will not be delineated off or occupied by event vehicles until business' in the section of Banyette Street have finished trading for the day.



Station Street. car park.
Parade walkers assembly.

The southern section of the car park beside the railway line in Station Street will be used as part of the event area for parade pedestrian assembly.

Approximately 100 car park spaces will be closed to public parking from 5.00 p.m.



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Section 3. STREET PARADE DETAILS

3.1 Street Parade details .

A police vehicle will lead the parade.

Behind the lead police vehicle in the following order:-

- our patron and dignitaries in two cars.
- other parade vehicles
- mounted police and horse & carriage
- parade walkers.
- Tail vehicle.

The parade vehicles will assemble along the northern shoulders of Banyette Street, between Station Street and Bong Bong Street.

Any parade participants, except emergency vehicles, arriving after 6.45 p.m. may be denied entry into the Street Parade or be relocated to the rear of the parade.

The parade walkers will assemble in the southern section of the Station Street car park.

Prior to the parade start, the parade walkers will cross Station Street and reassemble in the section of Banyette Street, between the Aldi supermarket entrance and Bong Bong Street.

The crossing of parade walkers on Station Street will be done using traffic controllers to stop vehicles on Station Street while this occurs.

The street parade will :-

- commence at the intersection of Banyette Street and Bong Bong Street at 7.00 p.m.
- travel north along Bong Bong Street to the Wingecarribee Street intersection.

The parade will finish at the Corbett Plaza pedestrian mall.

- parade vehicles will proceed straight ahead to the Merrigang Street intersection where they will return to normal road rules and regulations.
- parade walkers will turn right at the Wingecarribee Street intersection and proceed eastward through the pedestrian mall.

Parade walkers will disperse in the mall and proceed along the footpath to the Corbett Gardens for further event activities inside Corbett Gardens.

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Section 3. STREET PARADE DETAILS

3.1 Running Schedule

- 6.00 a.m. - Traffic controllers on duty:-
- in the southern section of the Station Street car-park.
- along the roadside parking spaces in Banyette Street between Argyle Lane and Bong Bong Street.
TC's will ask drivers arriving to use the public parking spaces in these areas to please park elsewhere if they will still be parked in these areas after 5.00 p.m.
If the drivers intend to leave before 5.00 p.m., they will be able to park in these areas.
- 4.30 p.m. Traffic controllers start delineating off parking spaces in Bong Bong Street, between Banyette Street and Wingecarribee Street with traffic cones and bollards as cars vacate the spaces.
- 5.00 p.m. The southern section of the Station Street car park closed to public parking for parade walkers assembly.
The roadside parking spaces on Banyette Street, between Station Street and Bong Bong Street closed to public parking for parade vehicles assembly.
- 5.30 p.m. Traffic controllers on duty on Station Street to stop traffic when parade walkers are crossing Station Street to assemble in the car park.
Parade walkers start assembling in start order in the Station Street car park assembly area.
Parade vehicles start assembling in start order in the Banyette Street assembly area.
- 6.00 p.m. Traffic controllers install road closure devices and detour signs and close the section of -
- Banyette Street, between the Aldi supermarket entrance and Bong Bong Street.
- Argyle Lane, between Boolwey Street and Banyette Street.
Traffic Controllers at road closure points allow parade vehicles and emergency vehicles only into the street parade or assembly area.
- 6.30 p.m. - Traffic controllers stop traffic on Station Street and Banyette Street to allow parade walkers to cross Station Street and reassemble in the closed section of Banyette Street, between the Aldi supermarket entrance and Bong Bong Street.
- 6.40 p.m. - Traffic controllers install road closure devices and detour signs and close the section of :-
- Bong Bong Street, between Bowral Street and Merrigang Street.
- Boolwey Street, between the supermarket exit road roundabout and Argyle Lane.
- 7.00 p.m. - Street Parade starts.
- 7.15 p.m. - Banyette Street and Argyle Lane re-opened to traffic.
- 7.30 p.m. - Street Parade finishes.
Boolwey Street re-opened to traffic.
Bong Bong Street remains closed between Boolwey Street and Merrigang Street.
- 7.45 p.m. - Bong Bong street cleared of remaining pedestrians on roadway.
- 8.00 p.m. - Bong Bong Street, between Boolwey Street and Merrigang Street, re-opened to traffic.

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Section 3. STREET PARADE DETAILS

3.2 Assembly Areas

STATION STREET.

The southern section of the car park in Station Street will be closed to public parking at 5.00 p.m. for the assembly of the street parade walkers.

Parade pedestrian groups getting into costumes in Springetts Arcade will use public footpaths and existing pedestrian crossing points to walk from the arcade to the Station Street car park assembly area.

Parade pedestrians will access the assembly area from the footpath on the eastern side of Station Street.

Traffic controllers will stop traffic when event walkers are crossing Station Street at the designated crossing point.

BANYETTE STREET.

The northern shoulders of Banyette Street, between Bong Bong Street and the Aldi supermarket entrance will also be used as part of the assembly area.

The shoulders on this section of Banyette Street will be closed to public parking at 5.00 p.m.

This section of Banyette Street will be closed to all public traffic at 6.00 p.m. and re-opened at approximately 7.15 p.m.

Parade vehicles will access the vehicle assembly area from the Station Street end of Banyette Street.

A traffic controller at the 'Aldi' road closure point will allow parade vehicles past the road closure and into the assembly area.

3.3 Parade Route

The street parade will :-

- start from Banyette Street, at the western side of the intersection of Bong Bong Street.
- turn left from Banyette Street into Bong Bong Street.
- proceed north along Bong Bong Street to Wingecarribee Street.

Parade vehicles will either turn left into Wingecarribee Street or proceed on to the Merrigang Street intersection where they return to normal road rules and regulations and proceed on and away from the parade area.

Pedestrians will turn right into the Corbett Plaza pedestrian mall opposite Wingecarribee Street and will proceed eastward through the mall.

3.4 Finish Area

The street parade finishes in the mall.

Parade walkers disperse in the mall and walk along the northern footpath on the eastern section of Wingecarribee Street to the gateway into the Corbett Gardens for further event activities.

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Section 4. ROAD CLOSURES & DETOURS

4.1 Road Closures and Detours. Saturday 02-12-23.

Bong Bong Street will be closed between Merrigang Street and Bowral Street from 6.40 p.m. to 8.00 p.m.

Northbound detours will be put in place via Bowral Street and either Bendooley Street or Station Street.

Southbound detours will be put in place via Merrigang Street and either Bendooley Street or Station Street.

Traffic controllers will direct all traffic wanting to use the closed section of Bong Bong Street to follow the detours in place while the street parade is in progress.

Boolwey Street will be closed between the supermarket car parks entry / exit roundabout and Argyle Lane from 6.40 p.m. to approximately 7.30 p.m.

Detours will be put in place.

Traffic controllers will direct all traffic wanting to use the closed section of Boolwey Street to follow the detours in place while the street parade is in progress.

Banyette Street will be closed between Bong Bong Street and the Aldi supermarket entrance from 6.00 p.m. to 7.15 p.m.

Detours will be put in place.

Traffic controllers will direct all traffic wanting to use the closed section of Banyette Street to follow the detours in place while the street parade is in progress.

Argyle Lane will be closed between Boolwey Street and Banyette Street from 6.00 p.m. to 7.15 p.m.

Detours will be put in place.

Traffic controllers will direct all traffic wanting to use the closed section of Argyle Lane to follow the detours in place while the street parade is in progress.

Wattle Lane will be closed between Boolwey Street and Banyette Street from 6.00 p.m. to 7.15 p.m.

Detours will be put in place.

Traffic controllers will direct all traffic wanting to use the closed section of Wattle Lane to follow the detours in place while the street parade is in progress.

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Section 4. ROAD CLOSURES & DETOURS

4.2 Traffic Controllers

18 x Authorised Traffic Controllers will be located at all road closure points, intersections within the event areas, assembly and finish areas, and other locations as required.

Traffic Controllers duties will include :-

- monitor the Banyette Street and Station Street assembly areas from 6.00 a.m. on the morning of the parade and ask motorists to park elsewhere if they intend to still be parked in these areas after 5.00 p.m..
- stop traffic on Station Street and also at the exits to the service station and Aldi supermarket in Banyette Street when parade walkers are crossing from the car park assembly area into Banyette Street for the start of the parade.
- slow, stop and detour motorists approaching the barrier boards at all road closure and other detour points while the road closures are in place.
- direct all traffic including heavy vehicles wanting to use the closed section of Bong Bong Street to use the detours in place while the street parade is in progress.
- direct cyclists to use detours in place or ask cyclists who want to watch the parade to walk with their bikes into the street parade area.
- prevent traffic exiting the Shell service station in Bong Bong Street travelling north while the Street Parade is in progress.
Traffic will still be able to enter and also exit the service station via Bowral Street.
- proceed in front of the street parade to try and prevent any remaining vehicles parked in Bong Bong Street leaving their parking space and driving through the street parade while it travels along Bong Bong Street.
- place barrier boards on Boolwey Street at the Bong Bong Street intersection, to prevent traffic disobeying flashing yellow traffic lights while the street parade is in progress.
- prevent pedestrians crossing Bong Bong Street at the Boolwey Street traffic lights while the parade is passing.
- prevent pedestrians crossing Bong Bong Street at the pedestrian crossing south of Wingecarribee Street while the parade is passing.
- maintain a 3 - 4 metre access path for emergency vehicles to all areas of the assembly areas, parade route and finish area.
- slow approaching traffic on Mittagong Road entering the Bong Bong Street detour at too high approach speeds for safe braking.

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Section 4. ROAD CLOSURES & DETOURS

4.2 Traffic Controllers

Pre-Street Parade. Traffic Controller Locations.

Saturday 02-12-23

Ref.	Location	Time	Notes
1	Worksite Supervisor A	(6.00 a.m.)	1 x Worksite Supervisor
	Assembly areas	(6.00 a.m.)	
2	Station Street car park		2 x TC
3	Banyette Street roadside parking		2 x TC
	Locate 100 + bollards along the kerb sides on Bong Bong Street.	(1.00 p.m.)	
4	Work Truck 1 - driver		1 x TC
5	Work Truck 1 - passenger		1 x TC
6	Work Truck 2 - driver		1 x TC
7	Work Truck 2 - passenger		1 x TC
	Locate Advance Warning and detour signs.	(3.00 p.m.)	
8	Work Truck 2 - driver		1 x TC
9	Work Truck 2 - passenger		1 x TC
	Bong Bong Street. No Roadside parking. Install bollards	(4.00 p.m.)	
10	Banyette Street to Boolwey Street		4 x TC's
11	Boolwey Street to Wingecarribee Street		4 x TC's
12	Wingecarribee Street to Merrigang Street.		4 x TC's

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Section 4. ROAD CLOSURES & DETOURS

4.2 Traffic Controllers

Pre-start. Final Parade Assembly. Traffic Controller Locations.

Saturday 02-12-23

Ref.	Location	Time	TC's	Notes
	Parade Assembly Area	(6.30 p.m.)		
1	Banyette Street closure east @ Bong Bong Street roundabout.		1 x TC	Banyette Street closed ahead. Advance Warning Signs
2	Banyette Street closure @ Bong Bong Street roundabout.		1 x TC	Banyette Street closed. Barrier boards in place.
3	Banyette Street closure west @ Aldi supermarket entrance.		1 x TC	Banyette Street closed. Barrier boards in place.
4	Argyle Lane @ Banyette Street closure point.		1 x TC	Road closed. Barrier boards in place.
5	Wattle Lane @ Banyette Street closure point.		1 x TC	Road closed. Barrier boards in place.
6	Station Street north bound side		1 x TC	Stop traffic when parade walkers are crossing Station Street into Banyette Street.
7	Station Street south bound side		1 x TC	Stop traffic when parade walkers are crossing Station Street into Banyette Street.
8	Banyette Street @ Service Station exit.		1 x TC	Stop traffic exiting service station when parade walkers are crossing Station Street into Banyette Street.
9	Banyette Street @ Aldi supermarket entrance / exit.		1 x TC	Stop traffic exiting supermarket car park when parade walkers are crossing Station Street into Banyette Street.

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Section 4. ROAD CLOSURES & DETOURS

4.2 Traffic Controllers

Street Parade.

Traffic Controller Locations.

Saturday 02-12-23

T.C.	Location	Notes
	Street Parade (7.00 p.m. - 7.45 p.m.)	
1	Bong Bong Street & Bowral Street roundabout	Road closure. Detour in place.
2	Bong Bong Street. Shell service station exit	No exit
3	Bong Bong Street. bottle shop exit	No exit
4	Banyette Street & Bong Bong Street roundabout	Lane closure. Left turn only
5	Bong Bong Street & Banyette Street roundabout	Road closure. No entry
6	Banyette Street & Argyle Lane intersection	Road closure. Detour in place
7	Banyette Street & Wattle Lane intersection	Road closure. Detour in place
8	Bong Bong Street & Boolwey Street intersection NE	Road closure. Stop pedestrians when parade passes
9	Bong Bong Street & Boolwey Street intersection NW	Road closure. Stop pedestrians when parade passes
10	Bong Bong Street & Boolwey Street intersection SE	Road closure. Stop pedestrians when parade passes
11	Bong Bong Street & Boolwey Street intersection SW	Road closure. Stop pedestrians when parade passes
12	Boolwey Street & Argyle Lane intersection	Road closure. Detour in place
13	Bong Bong Street pedestrian crossing	Stop pedestrians using crossing when parade passes
14	Bong Bong Street pedestrian crossing	Stop pedestrians using crossing when parade passes
15	Bong Bong Street & Wingecarribee Street intersection	South bound road closure. Detour in place. Parade trucks ahead. Walkers turn right
16	Bong Bong Street & Merrigang Street intersection	Road closure. Detours in place
17	Parade manager	Parade final assembly. Parade start and walking along parade route
18	AATS traffic manager	TC manager. Parade final assembly. Hot spots, etc.

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Section 4. ROAD CLOSURES & DETOURS

4.2 Traffic Controllers

Post Street Parade. Traffic Controller Locations. Saturday 02-12-23

TC's	Location	Time	Notes
	Pack up bollards in Bong Bong Street	(7.30 p.m.)	
1	Work Truck 1 - driver		1 x TC
4	Work Truck 1 - loaders		3 x TC
5	Work Truck 2 - driver		1 x TC
8	Work Truck 2 - loaders		3 x TC
9	Work Truck 3 - driver		1 x TC
12	Work Truck 3 - loaders		3 x TC
	Pack up Advance Warning and detour signs, barrier boards, etc.	(8.00 p.m.)	
13	Work Truck 4 - driver		1 x TC
14	Work Truck 4 - loader		1 x TC
15	Work Truck 5 - driver		1 x TC
16	Work Truck 5 - loader		1 x TC

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Section 4. ROAD CLOSURES & DETOURS

4.3 Advance Warning Signs

Advance Warning Signs to be installed :-

- on Kangaloon Road and Moss Vale Road on the north bound approach to Bong Bong Street.
- on Bong Bong Street on the north bound approach to Bowral Street.
- on Mittagong Road on the south bound approach to Bong Bong Street.
- on Banyette Street, Boolwey Street, Merrigang Street, and Station Street.
- on Station Street on the approaches to the Banyette Street intersection.

4.4 Advertising

Variable Message Boards on the approaches to Bong Bong Street will give advance notice for one week prior to the road closure in Bong Bong Street.

Road closures and detours will be advertised in the local newspapers and on local radio for one week prior to the event taking place.

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Section 5. PUBLIC CONSIDERATIONS

5.1 Emergency Vehicles

Traffic controllers will maintain a three to four metre wide access path for emergency vehicles to all areas of the assembly areas, parade and / or race routes, and the finish areas.

The section of Banyette Street between Bong Bong Street and Argyle Lane will be used to assemble emergency services vehicles such as any SES and Fire Brigade vehicles that are participating in the Street Parade.

This will allow for the need for emergency vehicles to leave instantly if required.

5.2 Spectators and Pedestrians

There will be no restrictions to public pedestrians and event spectators in Bong Bong Street except for the following :-

Traffic Controllers will prevent pedestrians crossing Bong Bong Street at the Boolwey Street traffic lights while the street parade is passing through the intersection .

Traffic Controllers will prevent pedestrians crossing Bong Bong Street at the pedestrian crossing south of Wingecarribee Street while the Street Parade is passing over the crossing .

5.3 Public Transport

Taxis will be able to access the taxi rank in Bong Bong Street, opposite Wingecarribee Street, between 6.45 p.m. and 8.00 p.m. on Saturday 02-12-23.

Taxis will exit this section of Bong Bong Street via the western section of Wingecarribee Street.

5.4 Roadside Parking in Bong Bong Street. Saturday 02-12-23

Traffic Controllers will begin delineating off roadside car parking spaces in Bong Bong Street as they become vacant from 4.30 p.m.

Cars will not be able to access the roadside parking spaces in Bong Bong Street, between Merrigang Street and Bowral Street, from 4.30 p.m. to approximately 8.00 p.m.

Cars that are still parked in any spaces in Bong Bong Street while the Street Parade is in progress will be prevented from leaving their parking space until the parade has passed.

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Section 5. PUBLIC CONSIDERATIONS

5.5 Terrorism

5.5.1 Terrorism Risk Assessment

Event management will refer to the Australian Government 'Guide to Terrorism in Crowded Places' 2017 to determine the level of risk of terrorism for this event, before deciding what measures and / or control methods will be deemed sufficient for this event.

5.5.2 Suspect activity

Traffic Controllers and Event Marshals will be given an event pre-start induction, including what to do if suspicious activity is observed. This page of the TMP will be used as part of the induction documentation.

Suspicious activity includes a person or persons :-

- observing and / or taking notes of the procedures used by event staff.
- observing and / or taking notes of patron movements.
- taking photos from a car or a distance.
- becoming concerned or trying to conceal themselves if they notice they are being observed by any staff.

The traffic controller or event marshal must :-

- not put yourself in any danger or approach anyone acting suspiciously.
- notify nearby traffic controllers or event marshals and security staff as soon as possible of your concerns of suspicious activity.
- notify the traffic manager as soon as possible of your concerns of suspicious activity.
- take note of suspicious vehicle description including registration plate details if possible.
- take notes of suspicious persons description including height, build, clothing, appearance, etc.

The traffic manager must :-

- notify the event manager and site manager as soon as possible of the traffic controllers or event marshals concerns and the location of the traffic controller or event marshal.
- Follow the instructions given by either police, the security manager or the event manager.

5.5.3 Vehicle incursion

Vehicle incursion into areas where large numbers of people are congregated is now being used as a method of terrorist activity resulting in serious injury and death to pedestrians.

An outdoor event poses many risks for vehicle incursion due to the general open ground layout including :-

- Vehicle access from public roads around and into the event area.
- Vehicle access within the event site.
- Vehicular movements beside pedestrian walkways and footpaths.

Measures taken to minimize the risk of this occurring at the event site may include :-

- Minimise or eliminate the vehicle access points to the event area.
This could include restricted access points, detours and public road closures.
- Minimise or eliminate the vehicle access points inside the event site.
This could include internal road closures and restricted access points.
- Install vehicular anti incursion barriers at external road closure points.
- Install vehicular anti incursion barriers at internal incursion points.
- Install vehicular anti incursion barriers beside pedestrian walkways and footpaths.

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Section 6. PERMITS

6.1 Shire Permit

A S138 "permit to use a road reserve" or letter of approval must be obtained from Wingecarribee Shire Council, prior to traffic controllers installing signs and devices and controlling traffic on any shire property on Saturday 02-12-23.

This Traffic Management Plan will be sent to the Traffic Engineer at Wingecarribee Shire Council.

This Traffic Management Plan is the document to be assessed by the Local Traffic Safety Committee as part of the application for Wingecarribee Shire Council approval.

6.2 TfNSW Road Occupancy Licence

A " Road Occupancy Licence " must be obtained from the TfNSW at Wollongong, prior to traffic controllers installing signs and devices and controlling traffic on any TfNSW property on Saturday 02-12-23.

The ROL application to TfNSW will be made after this TMP has been examined at the Local Traffic Committee meeting and a letter of approval has been obtained from Wingecarribee Shire Council.

The application will include all LRA's, all TGS' and the following forms

- TfNSW Form N - Road Occupancy Licence (ROL) Application
- TfNSW Form C - Road Occupancy Licence (ROL) Checklist

Samples of the TFNSW forms are on the following pages for :-

- Mittagong Road. Advance Notice Variable Message Board.
- Bong Bong Street. Advance Notice Variable Message Board.
- Bong Bong Street. 3 x parking spaces closed.
- Bong Bong Street. Road closure with detours in place.
- Station Street. Traffic controllers at event walkers crossing point.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Mittagong Road. Variable Message Board. Form N

FORM N		Road Occupancy Licence Application Non-Development & Special Event Activities		Transport Management Centre		
Is this an extension of existing / previous licence?		<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes - Licence #.	_____ (original attached)		
Was this application entered on-line?		<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes - Application #.	_____ (on-line print out attached)		
CONTACTS	Proponent Organisation	All Area Traffic Services		Your Reference No.		
	Proponent Contact Name	Craig Eeles		On-site Company	All Area Traffic Services	
	Phone	0407 870 088		On-Site Contact Name	Craig Eeles	
	Fax			On-site Phone	0407 870 088 Fax:	
	Email	allareatraffic@gmail.com				
LOCATION	Subject Road	Mittagong Road		UBD Reference		
	From (Cross Street)	Oxley Drive	To (Cross Street)	Victoria Street		
	Suburb	Bowral	Council	Wingecarribee Shire Council		
TIMES	Requested Start & End Dates	Saturday 25-11-23	Estimated Duration of Activities	8 days, 24 hours/ day		
	Requested Times	Saturday 02-12-23 <small>Enter start date of 1st shift & start date of last shift</small>		Duration for this application ONLY, in number of hours/shifts		
PROPOSED ACTIVITIES	Project	'Angels In Our Town' street parade				
	Work Description for this Application	Variable Message Board. One week advance notice of upcoming road closure.			Current Speed Limit:	50 Km/h
	Licence Type	<input type="checkbox"/> Abnormal Load Movement <input type="checkbox"/> Bridge <input type="checkbox"/> Building Construction <input type="checkbox"/> Building Work Zone <input checked="" type="checkbox"/> Special Event		<input type="checkbox"/> Hoardings <input type="checkbox"/> Hazard Reduction <input type="checkbox"/> Utility Maintenance <input type="checkbox"/> SRA Works <input type="checkbox"/> Other: _____		
	Lane/s or Shoulder/s Closed	<input type="checkbox"/> Median Shoulder <input checked="" type="checkbox"/> Shoulder <input type="checkbox"/> Lane 1 (kerb Lane/s)		<input type="checkbox"/> Lane 2 (next after kerb lane) <input type="checkbox"/> Lane 3 <input type="checkbox"/> Lane 4		
	Direction	<input type="checkbox"/> All directions		<input type="checkbox"/> East bound <input type="checkbox"/> West bound <input type="checkbox"/> East and West bound		
	Flow Management	<input type="checkbox"/> Standard lane merge <input type="checkbox"/> Contra Flow <input type="checkbox"/> Stop / Slow Control		<input type="checkbox"/> Detour (other roads) <input type="checkbox"/> Detour (side-track) <input type="checkbox"/> Portable Signals		
	Miscellaneous	Turning Bay/s affected? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Speed reduction? <input type="checkbox"/> Yes _____ km/h (Apply for SZA) <input checked="" type="checkbox"/> No		
RTA	If this project is managed by the RTA, fill in the following:					
	RTA Branch:				RTA Contact:	
SIGN	I hereby apply for a Road Occupancy Licence: Please allow a minimum of 10 working days to process this application.					
	Signature: _____	<i>ejeles</i>			Date: _____	07-08-23

• Fax to the RTA office relevant to the location of the application. • Refer to Explanatory Notes for fax numbers.
 TMC-SOP-502016 - F2 Catalogue No. 45062797 RTA Form No. 834 (10a/2010)

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

'Angels In Our Town' Street Parade.
Traffic Management Plan.



Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Mittagong Road. Variable Message Board. Form C

FORM C		Road Occupancy Licence (ROL) Checklist			Transport Management Centre
(THIS DOCUMENT MUST BE SUBMITTED WITH EACH ROAD OCCUPANCY APPLICATION)					
CONTACT	Proponent's Organisation	All Area Traffic Services		* Contact Phone	0407 870 088
	*Proponent's Name	Craig Eeles		* Contact Mobile	0407 870 088
	*Subject Road	Mittagong Road.		*Suburb	Bowral
	*From (Cross Street)	Oxley Drive	*To (Cross Street)	Victoria Street	
LOCATION	Has a Site inspection been conducted in the past two weeks? Two photographs (one each direction) of site attached,				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Any significant features of the site noted : (Tick below those which are applicable)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<ul style="list-style-type: none"> • signals within 100m of site <input checked="" type="checkbox"/> • signal phases effects (lanes & turning lanes) <input checked="" type="checkbox"/> • roundabouts within 100m of site <input type="checkbox"/> • occupancy near a tidal flow <input type="checkbox"/> • number of traffic lanes in each direction (insert number) One lane north bound. <input type="checkbox"/> Two lanes south bound. <input checked="" type="checkbox"/> • adjacent significant land use with major egress such as hospitals/schools/supermarkets <input type="checkbox"/> • raised median / divided carriageway <input checked="" type="checkbox"/> • pavement type <input checked="" type="checkbox"/> Bitumen <input type="checkbox"/> Concrete <input type="checkbox"/> Other • any kerbside restrictions such as (specify appropriate restriction) <input type="checkbox"/> 1. Clearways / bus or transit lanes <input type="checkbox"/> 2. Designated Parking Restrictions <input type="checkbox"/> 3. Loading Zones <input type="checkbox"/> 4. Bus stops <input type="checkbox"/> 5. Taxi Ranks <input type="checkbox"/> 				
	Any evidence of concurrent adjacent roadworks / activities / off-road developments				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	IF YES PLEASE SPECIFY: _____				
	Relevant traffic volume data obtained (Traffic Volume Data Book)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<ul style="list-style-type: none"> • Days/times of lowest traffic volumes noted • Are times occupancy requested consistent with traffic volumes (above) • Does your Traffic Management Plan (TMP) indicate how flow capacity is maintained 				
	Has this Traffic Management Plan been prepared by a person in possession of a current Select/Modify Traffic Plans qualification or higher				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If YES please supply Name & Licence No: Craig Eeles . PAWZTMP certificate no. TCT0015737				
	Will your organisation be undertaking or supervising the works described in the application.				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Consideration has been given to construction noise and other environmental impacts on residents (where applicable) and the appropriate measures will be taken to minimise these impacts, particularly noise to residents				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If YES please supply details: Minimal noise having no impact on residents					
Comments 'Angels In Our Town' street parade. One week advance notice VMB's.					
RTA Asset Management (02) 8849 2114 notified for Road opening etc:					
<input checked="" type="checkbox"/> No Reason _____ <input type="checkbox"/> Yes If YES please supplied Reference no. _____					
SIGN	Applicant's Name:	Craig Eeles		Signature:	
				Date:	07-08-23

* Denotes mandatory fields that are required to be completed

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Catalogue No. 45062800 RTA Form No. 837 (10/2010)

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade. Bong Bong Street. Bowral. Saturday 02-12-2023.
Traffic Management Plan.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Bong Bong Street. Variable Message Board. Form N

FORM N	Road Occupancy Licence Application Non-Development & Special Event Activities		Transport Management Centre	
Is this an extension of existing / previous licence? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - Licence #. _____ (original attached)				
Was this application entered on-line? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes - Application #. _____ (on-line print out attached)				
CONTACTS	Proponent Organisation	All Area Traffic Services	Your Reference No.	
	Proponent Contact Name	Craig Eeles	On-site Company	
	Phone	0407 870 088	On-Site Contact Name	
	Fax		On-site Phone	
	Email	allareatraffic@gmail.com	Fax:	
LOCATION	Subject Road	Bong Bong Street	UBD Reference	
	From (Cross Street)	Kangaloon Road	To (Cross Street)	
	Suburb	Bowral	Council	
TIMES	Requested Start & End Dates	Saturday 25-11-23 Saturday 02-12-23 <small>Enter start date of 1st shift & start date of last shift</small>	Estimated Duration of Activities	
	Requested Times	Saturday 25-11-23 @ 0800 to Saturday 02-12-23 @ 2000. <small>For example Mon - Fri 1000 - 1500 , Sat 0700 - 1300</small>	8 days. 24 hours/ day <small>Duration for this application ONLY, in number of hours/shifts</small>	
PROPOSED ACTIVITIES	Project	'Angels In Our Town' street parade		
	Work Description for this Application	Variable Message Board. One week advance notice of upcoming road closure.	Current Speed Limit: 50 Km/h	
	Licence Type	<input type="checkbox"/> Abnormal Load Movement <input type="checkbox"/> Hoardings <input type="checkbox"/> Investigation <input type="checkbox"/> Bridge <input type="checkbox"/> Hazard Reduction <input type="checkbox"/> Landscaping / mowing <input type="checkbox"/> Building Construction <input type="checkbox"/> Utility Maintenance <input type="checkbox"/> Police Operations <input type="checkbox"/> Building Work Zone <input type="checkbox"/> SRA Works <input type="checkbox"/> Crane <input checked="" type="checkbox"/> Special Event <input type="checkbox"/> Other: _____ <input type="checkbox"/> Site access		
	Lane/s or Shoulder/s Closed	<input type="checkbox"/> Median Shoulder <input type="checkbox"/> Lane 2 (next after kerb lane) <input checked="" type="checkbox"/> Shoulder <input type="checkbox"/> Lane 3 <input type="checkbox"/> Lane 1 (kerb Lane/s) <input type="checkbox"/> Lane 4	Total no. of lanes to be closed at any one time? (in same direction): nil lane(s) of two	
	Direction	<input type="checkbox"/> All directions <input type="checkbox"/> East bound <input checked="" type="checkbox"/> North bound <input type="checkbox"/> East and West bound <input type="checkbox"/> West bound <input type="checkbox"/> South bound <input type="checkbox"/> East and West bound <input type="checkbox"/> North and South bound		
	Flow Management	<input type="checkbox"/> Standard lane merge <input type="checkbox"/> Detour (other roads) <input type="checkbox"/> Mobile works <input type="checkbox"/> Contra Flow <input type="checkbox"/> Detour (side-track) <input type="checkbox"/> Short term / Intermittent works <input type="checkbox"/> Stop / Slow Control <input type="checkbox"/> Portable Signals <input checked="" type="checkbox"/> Non-Trafficable Area		
Miscellaneous	Turning Bay/s affected? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Speed reduction? <input type="checkbox"/> Yes _____ km/h (Apply for SZA) <input checked="" type="checkbox"/> No	Community Notification <input type="checkbox"/> Newspaper <input checked="" type="checkbox"/> VMS <input type="checkbox"/> Letterbox drop		
RTA	If this project is managed by the RTA, fill in the following: RTA Branch: _____ RTA Contact: _____			
SIGN	I hereby apply for a Road Occupancy Licence: Please allow a minimum of 10 working days to process this application. Signature: <u><i>Craig Eeles</i></u> Date: <u>07-08-23</u>			

• Fax to the RTA office relevant to the location of the application. • Refer to Explanatory Notes for fax numbers.
 TMC-SOP-502016 - F2 Catalogue No. 45062797 RTA Form No. 834 (10a/2010)

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Bong Bong Street. Variable Message Board. Form C

FORM C	Road Occupancy Licence (ROL) Checklist			Transport Management Centre	
(THIS DOCUMENT MUST BE SUBMITTED WITH EACH ROAD OCCUPANCY APPLICATION)					
CONTACT	Proponent's Organisation	All Area Traffic Services		* Contact Phone	0407 870 088
	*Proponent's Name	Craig Eeles		* Contact Mobile	0407 870 088
LOCATION	*Subject Road	Bong Bong Street		*Suburb	Bowral
	*From (Cross Street)	Kangaloon Road	*To (Cross Street)	Bowral Street	
	Has a Site inspection been conducted in the past two weeks? Two photographs (one each direction) of site attached,				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Any significant features of the site noted : (Tick below those which are applicable)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<ul style="list-style-type: none"> • signals within 100m of site <input type="checkbox"/> • signal phases effects (lanes & turning lanes) <input checked="" type="checkbox"/> • roundabouts within 100m of site <input checked="" type="checkbox"/> • occupancy near a tidal flow <input type="checkbox"/> • number of traffic lanes in each direction (insert number) <u>1</u> <input checked="" type="checkbox"/> • adjacent significant land use with major egress such as hospitals/schools/supermarkets <input type="checkbox"/> • raised median / divided carriageway <input type="checkbox"/> • pavement type <input checked="" type="checkbox"/> Bitumen <input type="checkbox"/> Concrete <input type="checkbox"/> Other <input type="checkbox"/> • any kerbside restrictions such as (specify appropriate restriction) <input type="checkbox"/> <ul style="list-style-type: none"> 1. Clearways / bus or transit lanes <input type="checkbox"/> 2. Designated Parking Restrictions <input type="checkbox"/> 3. Loading Zones <input type="checkbox"/> 4. Bus stops <input type="checkbox"/> 5. Taxi Ranks <input type="checkbox"/> 				
	Any evidence of concurrent adjacent roadworks / activities / off-road developments				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	IF YES PLEASE SPECIFY: _____				
	Relevant traffic volume data obtained (Traffic Volume Data Book)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<ul style="list-style-type: none"> • Days/times of lowest traffic volumes noted • Are times occupancy requested consistent with traffic volumes (above) • Does your Traffic Management Plan (TMP) indicate how flow capacity is maintained 				
	Has this Traffic Management Plan been prepared by a person in possession of a current Select/Modify Traffic Plans qualification or higher				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If YES please supply Name & Licence No. Craig Eeles . PAWZTMP certificate no. TCT0015737					
Will your organisation be undertaking or supervising the works described in the application.				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Consideration has been given to construction noise and other environmental impacts on residents (where applicable) and the appropriate measures will be taken to minimise these impacts, particularly noise to residents				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If YES please supply details: Minimal noise having no impact on residents					
Comments 'Angels In Our Town' street parade. One week advance notice VMB's.					
RTA Asset Management (02) 8849 2114 notified for Road opening etc:					
<input checked="" type="checkbox"/> No Reason _____ <input type="checkbox"/> Yes If YES please supplied Reference no. _____					
SIGN	Applicant's Name:	Craig Eeles		Signature:	
				Date:	07-08-23

* Denotes mandatory fields that are required to be completed

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Catalogue No. 45062800 RTA Form No. 837 (10/2010)

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Bong Bong Street. 3 x parking spaces closed. Form N

FORM N		Road Occupancy Licence Application Non-Development & Special Event Activities		Transport Management Centre		
Is this an extension of existing / previous licence? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - Licence #. _____ (original attached)						
Was this application entered on-line? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes - Application #. _____ (on-line print out attached)						
CONTACTS	Proponent Organisation	All Area Traffic Services		Your Reference No.		
	Proponent Contact Name	Craig Eeles		On-site Company	All Area Traffic Services	
	Phone	0407 870 088		On-Site Contact Name	Craig Eeles	
	Fax			On-site Phone	0407 870 088 Fax:	
	Email	allareattraffic@gmail.com				
LOCATION	Subject Road	319 - 323 Bong Bong Street		UBD Reference		
	From (Cross Street)	Boolwey Street		To (Cross Street)	Wingecarribee Street	
	Suburb	Bowral		Council	Wingecarribee Shire Council	
TIMES	Requested Start & End Dates	Saturday 02-12-23		Estimated Duration of Activities	14 hours	
	Requested Times	Saturday 0600 - 2000		Duration for this application ONLY, in number of hours/shifts		
PROPOSED ACTIVITIES	Project	'Angels In Our Town' street parade				
	Work Description for this Application	3 x roadside parking spaces closed for event truck location.			Current Speed Limit:	50 Km/h
	Licence Type	<input type="checkbox"/> Abnormal Load Movement <input type="checkbox"/> Hoardings <input type="checkbox"/> Investigation <input type="checkbox"/> Bridge <input type="checkbox"/> Hazard Reduction <input type="checkbox"/> Landscaping / mowing <input type="checkbox"/> Building Construction <input type="checkbox"/> Utility Maintenance <input type="checkbox"/> Police Operations <input type="checkbox"/> Building Work Zone <input type="checkbox"/> SRA Works <input type="checkbox"/> Crane <input checked="" type="checkbox"/> Special Event <input type="checkbox"/> Other: _____ <input type="checkbox"/> Site access				
	Lane/s or Shoulder/s Closed	<input type="checkbox"/> Median Shoulder <input checked="" type="checkbox"/> Shoulder <input type="checkbox"/> Lane 1 (kerb Lane/s)		<input type="checkbox"/> Lane 2 (next after kerb lane) <input type="checkbox"/> Lane 3 <input type="checkbox"/> Lane 4		
	Direction	<input type="checkbox"/> All directions		<input checked="" type="checkbox"/> North bound <input type="checkbox"/> South bound <input type="checkbox"/> East bound <input type="checkbox"/> West bound <input type="checkbox"/> East and West bound		
	Flow Management	<input type="checkbox"/> Standard lane merge <input type="checkbox"/> Contra Flow <input type="checkbox"/> Stop / Slow Control		<input type="checkbox"/> Detour (other roads) <input type="checkbox"/> Detour (side-track) <input type="checkbox"/> Portable Signals <input type="checkbox"/> Mobile works <input type="checkbox"/> Short term / Intermittent works <input checked="" type="checkbox"/> Non-Trafficable Area		
	Miscellaneous	Turning Bay/s affected? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Speed reduction? <input type="checkbox"/> Yes _____ km/h (Apply for SZA) <input checked="" type="checkbox"/> No		
RTA	If this project is managed by the RTA, fill in the following: RTA Branch: _____ RTA Contact: _____					
SIGN	I hereby apply for a Road Occupancy Licence: Please allow a minimum of 10 working days to process this application. Signature: <u><i>Craig Eeles</i></u> Date: <u>07-08-23</u>					

● Fax to the RTA office relevant to the location of the application. ● Refer to Explanatory Notes for fax numbers.
TMC-SOP-502016 - F2 Catalogue No. 45062797 RTA Form No. 834 (10a/2010)

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Bong Bong Street. 3 x parking spaces closed. Form C

FORM C		Road Occupancy Licence (ROL) Checklist		 Transport Management Centre	
(THIS DOCUMENT MUST BE SUBMITTED WITH EACH ROAD OCCUPANCY APPLICATION)					
CONTACT	Proponent's Organisation	All Area Traffic Services		* Contact Phone	0407 870 088
	*Proponent's Name	Craig Eeles		* Contact Mobile	0407 870 088
	*Subject Road	Bong Bong Street		*Suburb	Bowral
	*From (Cross Street)	Boolwey Street	*To (Cross Street)	Wingecarribee Street	
LOCATION	Has a Site inspection been conducted in the past two weeks? Two photographs (one each direction) of site attached,				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Any significant features of the site noted : (Tick below those which are applicable)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<ul style="list-style-type: none"> • signals within 100m of site <input checked="" type="checkbox"/> • signal phases effects (lanes & turning lanes) <input checked="" type="checkbox"/> • roundabouts within 100m of site <input type="checkbox"/> • occupancy near a tidal flow <input type="checkbox"/> • number of traffic lanes in each direction (insert number) <u>one</u> <input checked="" type="checkbox"/> • adjacent significant land use with major egress such as hospitals/schools/supermarkets <input type="checkbox"/> • raised median / divided carriageway <input checked="" type="checkbox"/> • pavement type <input checked="" type="checkbox"/> Bitumen <input type="checkbox"/> Concrete <input type="checkbox"/> Other <input checked="" type="checkbox"/> • any kerbside restrictions such as (specify appropriate restriction) <input type="checkbox"/> <ul style="list-style-type: none"> 1. Clearways / bus or transit lanes <input type="checkbox"/> 2. Designated Parking Restrictions <input type="checkbox"/> 3. Loading Zones <input type="checkbox"/> 4. Bus stops <input type="checkbox"/> 5. Taxi Ranks <input type="checkbox"/> 				
	Any evidence of concurrent adjacent roadworks / activities / off-road developments				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	IF YES PLEASE SPECIFY: _____				
	Relevant traffic volume data obtained (Traffic Volume Data Book) <ul style="list-style-type: none"> • Days/times of lowest traffic volumes noted <input checked="" type="checkbox"/> • Are times occupancy requested consistent with traffic volumes (above) <input type="checkbox"/> • Does your Traffic Management Plan (TMP) indicate how flow capacity is maintained <input type="checkbox"/> 				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Has this Traffic Management Plan been prepared by a person in possession of a current Select/Modify Traffic Plans qualification or higher If YES please supply Name & Licence No: <u>Craig Eeles . PAWZTMP certificate no. TCT0015737</u>				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Will your organisation be undertaking or supervising the works described in the application.				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Consideration has been given to construction noise and other environmental impacts on residents (where applicable) and the appropriate measures will be taken to minimise these impacts, particularly noise to residents If YES please supply details: <u>Minimal noise having no impact on residents</u>				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Comments <u>'Angels In Our Town' street parade.</u>				
RTA Asset Management (02) 8849 2114 notified for Road opening etc: <input checked="" type="checkbox"/> No Reason _____ <input type="checkbox"/> Yes If YES please supplied Reference no. _____					
SIGN	Applicant's Name:	Craig Eeles	Signature:		Date: 07-08-23

* Denotes mandatory fields that are required to be completed

TMC-SOP-502016 A3

Catalogue No. 45062800 RTA Form No. 837 (10/2010)

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade.
Traffic Management Plan.


Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Bong Bong Street closure. Form N

FORM N		Road Occupancy Licence Application Non-Development & Special Event Activities		 Transport Management Centre		
Is this an extension of existing / previous licence? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - Licence #. _____ (original attached)						
Was this application entered on-line? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes - Application #. _____ (on-line print out attached)						
CONTACTS	Proponent Organisation	All Area Traffic Services		Your Reference No.		
	Proponent Contact Name	Craig Eeles		On-site Company	All Area Traffic Services	
	Phone	0407 870 088		On-Site Contact Name	Craig Eeles	
	Fax			On-site Phone	0407 870 088 Fax:	
	Email	allareattraffic@gmail.com				
LOCATION	Subject Road	Bong Bong Street		UBD Reference		
	From (Cross Street)	Bowral Street		To (Cross Street)	Merrigang Street	
	Suburb	Bowral		Council	Wingecarribee Shire Council	
TIMES	Requested Start & End Dates	Saturday 02-12-23		Estimated Duration of Activities	1.0 hour	
	Requested Times	Saturday 1845 - 2000		Duration for this application ONLY, in number of hours/shifts		
PROPOSED ACTIVITIES	Project	'Angels In Our Town' street parade				
	Work Description for this Application	Road closures with detours in place			Current Speed Limit:	50 Km/h
	Licence Type	<input type="checkbox"/> Abnormal Load Movement <input type="checkbox"/> Hoardings <input type="checkbox"/> Investigation <input type="checkbox"/> Bridge <input type="checkbox"/> Hazard Reduction <input type="checkbox"/> Landscaping / mowing <input type="checkbox"/> Building Construction <input type="checkbox"/> Utility Maintenance <input type="checkbox"/> Police Operations <input type="checkbox"/> Building Work Zone <input type="checkbox"/> SRA Works <input type="checkbox"/> Crane <input checked="" type="checkbox"/> Special Event <input type="checkbox"/> Other: _____ <input type="checkbox"/> Site access				
	Lane/s or Shoulder/s Closed	<input type="checkbox"/> Median Shoulder <input type="checkbox"/> Lane 2 (next after kerb lane) <input checked="" type="checkbox"/> Shoulder <input type="checkbox"/> Lane 3 <input checked="" type="checkbox"/> Lane 1 (kerb Lane/s) <input type="checkbox"/> Lane 4		Total no. of lanes to be closed at any one time? (in same direction): one lane(s) of one		
	Direction	<input type="checkbox"/> All directions <input type="checkbox"/> East bound <input type="checkbox"/> West bound <input type="checkbox"/> East and West bound		<input type="checkbox"/> North bound <input type="checkbox"/> South bound <input checked="" type="checkbox"/> North and South bound		
	Flow Management	<input type="checkbox"/> Standard lane merge <input checked="" type="checkbox"/> Detour (other roads) <input type="checkbox"/> Contra Flow <input type="checkbox"/> Detour (side-track) <input type="checkbox"/> Stop / Slow Control <input type="checkbox"/> Portable Signals		<input type="checkbox"/> Mobile works <input type="checkbox"/> Short term / Intermittent works <input type="checkbox"/> Non-Trafficable Area		
Miscellaneous	Turning Bay/s affected? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Speed reduction? <input type="checkbox"/> Yes _____ km/h (Apply for SZA) <input checked="" type="checkbox"/> No			
Community Notification	<input type="checkbox"/> Newspaper <input checked="" type="checkbox"/> VMS <input type="checkbox"/> Letterbox drop					
RTA	If this project is managed by the RTA, fill in the following: RTA Branch: _____ RTA Contact: _____					
SIGN	I hereby apply for a Road Occupancy Licence: Please allow a minimum of 10 working days to process this application. Signature: <u><i>Craig Eeles</i></u> Date: 07-08-23					

• Fax to the RTA office relevant to the location of the application.

• Refer to Explanatory Notes for fax numbers.

TMC-SOP-502016 - F2

Catalogue No. 45062797 RTA Form No. 834 (10a/2010)

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade.
Traffic Management Plan.



Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Bong Bong Street closure. Form C

FORM C		Road Occupancy Licence (ROL) Checklist		 Transport Management Centre	
(THIS DOCUMENT MUST BE SUBMITTED WITH EACH ROAD OCCUPANCY APPLICATION)					
CONTACT	Proponent's Organisation	All Area Traffic Services		* Contact Phone	0407 870 088
	*Proponent's Name	Craig Eeles		* Contact Mobile	0407 870 088
	*Subject Road	Bong Bong Street		*Suburb	Bowral
	*From (Cross Street)	Bowral Street	*To (Cross Street)	Merrigang Street	
LOCATION	Has a Site inspection been conducted in the past two weeks? Two photographs (one each direction) of site attached,				<input checked="" type="checkbox"/> Yes
	Any significant features of the site noted : (Tick below those which are applicable)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<ul style="list-style-type: none"> • signals within 100m of site <input checked="" type="checkbox"/> • signal phases effects (lanes & turning lanes) <input checked="" type="checkbox"/> • roundabouts within 100m of site <input checked="" type="checkbox"/> • occupancy near a tidal flow <input type="checkbox"/> • number of traffic lanes in each direction (insert number) <u>one</u> <input checked="" type="checkbox"/> • adjacent significant land use with major egress such as hospitals/schools/supermarkets <input type="checkbox"/> • raised median / divided carriageway <input checked="" type="checkbox"/> • pavement type <input checked="" type="checkbox"/> Bitumen <input type="checkbox"/> Concrete <input type="checkbox"/> Other • any kerbside restrictions such as (specify appropriate restriction) <input type="checkbox"/> <ul style="list-style-type: none"> 1. Clearways / bus or transit lanes <input type="checkbox"/> 2. Designated Parking Restrictions <input type="checkbox"/> 3. Loading Zones <input type="checkbox"/> 4. Bus stops <input type="checkbox"/> 5. Taxi Ranks <input type="checkbox"/> 				
	Any evidence of concurrent adjacent roadworks / activities / off-road developments				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	IF YES PLEASE SPECIFY:				
	Relevant traffic volume data obtained (Traffic Volume Data Book) <ul style="list-style-type: none"> • Days/times of lowest traffic volumes noted • Are times occupancy requested consistent with traffic volumes (above) • Does your Traffic Management Plan (TMP) indicate how flow capacity is maintained 				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Has this Traffic Management Plan been prepared by a person in possession of a current Select/Modify Traffic Plans qualification or higher				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If YES please supply Name & Licence No: Craig Eeles . PAWZTMP certificate no. TCT0015737				
	Will your organisation be undertaking or supervising the works described in the application.				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Consideration has been given to construction noise and other environmental impacts on residents (where applicable) and the appropriate measures will be taken to minimise these impacts, particularly noise to residents				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If YES please supply details: Minimal noise having no impact on residents					
Comments 'Angels In Our Town' street parade.					
RTA Asset Management (02) 8849 2114 notified for Road opening etc:					
<input checked="" type="checkbox"/> No Reason <input type="checkbox"/> Yes If YES please supplied Reference no.					
SIGN	Applicant's Name:	Craig Eeles		Signature:	
					Date:

* Denotes mandatory fields that are required to be completed

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Catalogue No. 45062800 RTA Form No. 837 (10/2010)

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Station Street. Traffic controllers at crossing point. Form N

FORM N	Road Occupancy Licence Application Non-Development & Special Event Activities		Transport Management Centre
Is this an extension of existing / previous licence? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - Licence #. _____ (original attached)			
Was this application entered on-line? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes - Application #. _____ (on-line print out attached)			
CONTACTS	Proponent Organisation	All Area Traffic Services	Your Reference No.
	Proponent Contact Name	Craig Eeles	On-site Company
	Phone	0407 870 088	On-Site Contact Name
	Fax		On-site Phone
	Email	allareatraffic@gmail.com	Fax:
LOCATION	Subject Road	Station Street	UBD Reference
	From (Cross Street)	Bowral Street	To (Cross Street)
	Suburb	Bowral	Council
TIMES	Requested Start & End Dates	Saturday 02-12-23 <small>Enter start date of 1st shift & start date of last shift</small>	Estimated Duration of Activities
	Requested Times	Saturday 1730 - 1900 <small>For example Mon - Fri 1000 - 1500 , Sat 0700 - 1300</small>	1.5 hours <small>Duration for this application ONLY, in number of hours/shifts</small>
PROPOSED ACTIVITIES	Project	'Angels In Our Town' street parade	
	Work Description for this Application	Traffic controllers stopping traffic while event walkers are crossing.	Current Speed Limit: 50 Km/h
	Licence Type	<input type="checkbox"/> Abnormal Load Movement <input type="checkbox"/> Hoardings <input type="checkbox"/> Investigation <input type="checkbox"/> Bridge <input type="checkbox"/> Hazard Reduction <input type="checkbox"/> Landscaping / mowing <input type="checkbox"/> Building Construction <input type="checkbox"/> Utility Maintenance <input type="checkbox"/> Police Operations <input type="checkbox"/> Building Work Zone <input type="checkbox"/> SRA Works <input type="checkbox"/> Crane <input checked="" type="checkbox"/> Special Event <input type="checkbox"/> Other: _____ <input type="checkbox"/> Site access	
	Lane/s or Shoulder/s Closed	<input type="checkbox"/> Median Shoulder <input checked="" type="checkbox"/> Lane 2 (next after kerb lane) <input type="checkbox"/> Shoulder <input type="checkbox"/> Lane 3 <input checked="" type="checkbox"/> Lane 1 (kerb Lane/s) <input type="checkbox"/> Lane 4	Total no. of lanes to be closed at any one time? (in same direction): one lane(s) of one
	Direction	<input type="checkbox"/> All directions <input type="checkbox"/> East bound <input type="checkbox"/> North bound <input type="checkbox"/> West bound <input type="checkbox"/> South bound <input type="checkbox"/> East and West bound <input checked="" type="checkbox"/> North and South bound	
	Flow Management	<input type="checkbox"/> Standard lane merge <input type="checkbox"/> Detour (other roads) <input type="checkbox"/> Mobile works <input type="checkbox"/> Contra Flow <input type="checkbox"/> Detour (side-track) <input type="checkbox"/> Short term / Intermittent works <input checked="" type="checkbox"/> Stop / Slow Control <input type="checkbox"/> Portable Signals <input type="checkbox"/> Non-Trafficable Area	
Miscellaneous	Turning Bay/s affected? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Speed reduction? <input type="checkbox"/> Yes _____ km/h (Apply for SZA) <input checked="" type="checkbox"/> No Community Notification <input checked="" type="checkbox"/> Newspaper <input type="checkbox"/> VMS <input type="checkbox"/> Letterbox drop		
RTA	If this project is managed by the RTA, fill in the following: RTA Branch: _____ RTA Contact: _____		
SIGN	I hereby apply for a Road Occupancy Licence: Please allow a minimum of 10 working days to process this application. Signature: <u><i>Craig Eeles</i></u> Date: <u>07-08-23</u>		

• Fax to the RTA office relevant to the location of the application.

• Refer to Explanatory Notes for fax numbers.

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Catalogue No. 45062797 RTA Form No. 834 (10a/2010)

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.2 TfNSW Road Occupancy Licence - Station Street. Traffic controllers at crossing point. Form C

FORM	C Road Occupancy Licence (ROL) Checklist			 Transport Management Centre	
(THIS DOCUMENT MUST BE SUBMITTED WITH EACH ROAD OCCUPANCY APPLICATION)					
CONTACT	Proponent's Organisation	All Area Traffic Services		* Contact Phone	0407 870 088
	*Proponent's Name	Craig Eeles		* Contact Mobile	0407 870 088
	*Subject Road	Station Street		*Suburb	Bowral
	*From (Cross Street)	Bowral Street	*To (Cross Street)	Boolwey Street	
LOCATION	Has a Site inspection been conducted in the past two weeks? Two photographs (one each direction) of site attached,				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Any significant features of the site noted : (Tick below those which are applicable)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<ul style="list-style-type: none"> • signals within 100m of site <input type="checkbox"/> • signal phases effects (lanes & turning lanes) <input type="checkbox"/> • roundabouts within 100m of site <input checked="" type="checkbox"/> • occupancy near a tidal flow <input type="checkbox"/> • number of traffic lanes in each direction (insert number) <u>one</u> <input checked="" type="checkbox"/> • adjacent significant land use with major egress such as hospitals/schools/supermarkets <input checked="" type="checkbox"/> • raised median / divided carriageway <input checked="" type="checkbox"/> • pavement type <input checked="" type="checkbox"/> Bitumen <input type="checkbox"/> Concrete <input type="checkbox"/> Other <input type="checkbox"/> • any kerbside restrictions such as (specify appropriate restriction) <input type="checkbox"/> <ul style="list-style-type: none"> 1. Clearways / bus or transit lanes <input type="checkbox"/> 2. Designated Parking Restrictions <input type="checkbox"/> 3. Loading Zones <input type="checkbox"/> 4. Bus stops <input type="checkbox"/> 5. Taxi Ranks <input type="checkbox"/> 				
	Any evidence of concurrent adjacent roadworks / activities / off-road developments				<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	IF YES PLEASE SPECIFY: _____				
	Relevant traffic volume data obtained (Traffic Volume Data Book)				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<ul style="list-style-type: none"> • Days/times of lowest traffic volumes noted • Are times occupancy requested consistent with traffic volumes (above) • Does your Traffic Management Plan (TMP) indicate how flow capacity is maintained 				
	Has this Traffic Management Plan been prepared by a person in possession of a current Select/Modify Traffic Plans qualification or higher				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	If YES please supply Name & Licence No: Craig Eeles . PAWZTMP certificate no. TCT0015737				
	Will your organisation be undertaking or supervising the works described in the application.				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Consideration has been given to construction noise and other environmental impacts on residents (where applicable) and the appropriate measures will be taken to minimise these impacts, particularly noise to residents				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If YES please supply details: Minimal noise having no impact on residents					
Comments 'Angels In Our Town' street parade. Traffic controllers stopping traffic while event walkers are crossing.					
RTA Asset Management (02) 8849 2114 notified for Road opening etc:					
<input checked="" type="checkbox"/> No Reason _____ <input type="checkbox"/> Yes If YES please supplied Reference no. _____					
SIGN	Applicant's Name:	Craig Eeles	Signature:		Date: 07-08-23

* Denotes mandatory fields that are required to be completed

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Catalogue No. 45062800 RTA Form No. 837 (10/2010)

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade. Bong Bong Street. Bowral. Saturday 02-12-2023.
Traffic Management Plan.

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Section 6. PERMITS

6.3 TfNSW TMP Template

Special Event Resources

Special Event transport Management Plan Template

Refer to chapter 7 of the Guide for a complete description of the Transport Management Plan

1 EVENT DETAILS

1.1 Event Summary

Event Name : 'Angels In Our Town' Street Parade
Event Location : Bong Bong Street . Bowral
Event Date : Saturday 02-12-23 Event Start Time : 7.00 p.m. Event Finish Time : 8.00 p.m.
Event Setup Start Time : 6.00 a.m. Event Pack down Finish Time : 8.30 p.m.
Event is " on-street moving "

1.2 Contact names

Event organiser * Southern Highlands Chamber of Commerce & Industry. Debra Blackah.
Phone. Mobile 0499 994 755 E-mail DebraB@oxleypartners.com.au

Event Management Company (if applicable)

Phone Fax Mobile E-mail

Police. Moss Vale Police Station.

- Det. / Acting Inspector Kevin Bale. Phone 4869 1222 E-mail bale1kev@police.nsw.gov.au

- S/C Michael Hoep. Phone 4869 1222 Mobile E-mail

Police Goulburn Police Station. Local Area Command. (Snr. Const. Hayley Upton)

Phone 4824 0799 Fax Mobile E-mail

Council Wingecarribee Shire Council (Michael Rayner)

Phone 48680818 Fax Mobile E-mail

Transport for NSW (if Class 1) Wollongong TfNSW

Phone 42212556 Fax Mobile E-mail

Note : The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out

1.3 Brief description of the event (one paragraph)

'Angels In Our Town' street parade between 7.00 p.m. and 8.00 p.m. on Saturday 02-12-23.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.3 TfNSW TMP Template

2 RISK MANAGEMENT - TRAFFIC

- 2.1 Occupational Health & Safety - Traffic Control
Risk assessment plan (or plans) attached.
- 2.2 Public Liability Insurance
Public liability insurance arranged. Certification of Currency attached.
- 2.3 Police
Police written approval obtained.
- 2.4 Fire Brigades and Ambulance
Fire Brigades notified.
Ambulance notified.

3 TRAFFIC AND TRANSPORT MANAGEMENT

- 3.1 The route or location
Map attached.
- 3.2 Parking
Parking organised - details attached.
- 3.3 Construction, traffic calming and traffic generating developments.
Plans to minimise impact of construction activities, traffic calming devices or traffic generating developments attached.
- 3.4 Trusts, authorities or Government enterprises
This event uses a facility managed by a trust, authority or enterprise, written approval attached.
- 3.5 Impact on / of Public transport
Public transport not impacted or will not impact event.
- 3.6 Reopening roads after moving events.
This is a moving event - details attached.
- 3.7 Traffic Management requirements unique to this event
Description of unique traffic management requirements attached.
- 3.8 Contingency plans
Contingency plans attached.
- 3.9 Heavy vehicle impacts
Does not impact heavy vehicles.
- 3.10 Special event clearways
Special event clearways not required.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.3 TfNSW TMP Template

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

- 4.1 Access for local residents, businesses, hospitals and emergency vehicles
Plans to minimise impact on the non-event community attached.
- 4.2 Advertise traffic management arrangements.
Road closures or restrictions -advertising medium and copy of proposed advertisements attached.
- 4.3 Special event warning signs
Special event information signs are described in the Traffic Control Plan/s
- 4.4 Permanent Variable Message Signs
This event does not use permanent Variable Message Signs
- 4.5 Portable Variable Message Signs
The event does not use portable VMS.

5 PRIVACY NOTICE

The "Personal information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Transport for New South Wales (TfNSW), or Local Government .

I declare that the details in this application are true and complete. I understand that;

- The " personal information" is being collected for submission of the Transport Management Plan for the event described In section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999* and the *Road Act 1993*
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his / her "personal information"
- The " personal information " held by the Police, TfNSW or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.3 TfNSW TMP Template

6 APPROVAL

TMP Approved by : Event Organiser..... Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP

Regulation of traffic authorised by :CouncilDate

The TfNSW traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by : TfNSWDate

* "Regulate traffic " means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act 1993) .
Council and TfNSW require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
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'Angels In Our Town' Street Parade.
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Bong Bong Street. Bowral.

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Section 6. PERMITS

6.4 Summary Offences Act form

Schedule 1 Form - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

1 I Craig Eeles (name)
of All Area Traffic Services (address).
on behalf of the Sth. Highlands Chamber of Commerce & Industry Ltd. (organisation)
Notify the Commissioner of Police that
on the 02nd (day) of 12th (month), 2023 (year), it is intended to hold
a public assembly , being a procession of approximately
350 (number) persons,
which will assemble at approximately 6.00 p.m., and at
approximately 7.00 p.m. a street parade will commence in Banyette Street, and will proceed
east along Banyette Street to Bong Bong Street,
north along Bong Bong Street to Wingecarribee Street,
Vehicles travel ahead to Merrigang Street or turn left into Wingecarribee Street for parade vehicles
finish.
Walkers turn right and travel east along the Wingecarribee Street Corbett Plaza pedestrian mall,
and finish in the Corbett Plaza pedestrian mall.

*(specify route , any stopping places and the approximate duration of any stops ; and the approximate time of
termination . A diagram may be attached)*

2 The purpose of the proposed assembly is to celebrate the 'Angels In Our Town' street parade
in Bowral.
Bong Bong Street will be closed to traffic at 6.40 p.m.
Bong Bong Street will be re-opened to traffic at approximately 8.00 p.m.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
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'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 6. PERMITS

6.4 Summary Offences Act form

-
- 3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly
- (i) There will be 20 (*number*) vehicles and / or 1 (*number*) of floats involved .
The type and dimensions are as follows ;
Emergency services vehicles. Vintage and classic cars.
 - (ii) There will be two (*number*) of bands, musicians, entertainers, etc.
which will entertain or address the assembly .
 - (iii) The following number and type of animals will be involved in the assembly ;
Horses tethered on leads.
 - (iv) Other special characteristics of the proposed assembly are as follows ;
All side streets will be closed for the parade.
Traffic Controllers will be at all road closure points.

-
- 4 I take responsibility for organising and conducting the proposed assembly.

-
- 5 Notices for the purposes of the *Summary Offences Act 1988* may be served upon me at the following address :
- All Area Traffic Services
PO Box 833
Mittagong . Postcode 2575.
Telephone No. 0407 870088

-
- 6 Signed 
Capacity / Title : Traffic management supervisor
Date 01-08-23

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 7. LOCATION RISK ASSESSMENT

LOCATION RISK ASSESSMENT

(Page 1 of 7)

Traffic Control at the 'Angels In Our Town' Street Parade

Assessment Date : 01 / 08 / 23

Signature :



EVENT DETAILS

Event Name : 'Angels In Our Town' street parade	
Event Location : Bong Bong Street , Bowral .	
Date of Event : Saturday 02-12-23	Times : from 7.00 p.m. to 8.00 p.m.
Estimated No. of Participants : 20 vehicles, 200 pedestrians	Estimated No. of Spectators : > 1,000

CONTACTS

Event Organiser : Southern Highlands Chamber of Commerce & Industry Ltd.	Contact : Debra Blackah	Ph. 0499 994 755
Parade organiser : SHCOC&I	Contact : Antionette Samson	Ph. 0410 543 664
Municipality : Wingecarribee Shire Council	Contact : Michael Rayner	Ph. 02 4868 0818
RTA Office : TFNSW Wollongong	Contact :	Ph. 02 4221 2556
Local Police : Moss Vale Police Station	Contact : D/ Acting Inspector Kevin Bale	Ph. 02 4862 9299 4868 1222
Highway Patrol : Goulburn Police LAC	Contact : Snr. Cons. Adam Churchill	Ph. 02 4824 0799

ROAD CONDITIONS

Road Surface : Bitumen	Road Configuration : 2 lane / 2 way	A.A.D.T. > 6000
Shoulder Surface : Bitumen	Shoulder Width : 2 – 3 metres	Shoulder Parking? Yes
Foot Path Surface : Concrete	Foot Path Width : 2 – 4 metres	
Sign Posted Speed Limit : 50 kph	Approach Speed of Vehicles : 40 – 50 kph	
Other road and traffic notes :		

PARKING

Shoulder / Roadside Parking : Signposted	Carpark surfaces : Bitumen
Note 1 : After 4.30 p.m. roadside parking in Bong Bong Street will be delineated off as cars vacate the spaces.	
Other parking notes : Banyette Street car park Banyette Street shoulders to be used for parade assembly area	

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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LOCATION RISK ASSESSMENT

(Page 2 of 7)

Traffic Control at the 'Angels In Our Town' street parade

No .	Risk Assessment	Yes / No	Risk Level	Page 2 Ref .
	LOCATION			
1 .	Are there Intersections on approaches to the special event site ?	Yes	High	1. a.
2 .	Are Intersections within the special event site ?	Yes	High	2. b.
3 .	Are Driveways within the special event site ?	Yes	High	3. c.
4 .	Are Pedestrian Crossings within the special event site ?	Yes	High	4. d.
5 .	Are Traffic Lights within the special event site ?	Yes	High	5. e.
6 .	Will Parking Areas be affected on approaches to the special event site ?	Yes	Med	6. f.
7 .	Will Parking Areas be affected within the special event site ?	Yes	Med	7. g.
8 .	Will Footpaths / Pedestrians be affected within the special event site ?	Yes	High	8. h.
9 .	Will Cyclists be affected ?	Yes	Med	9. i.
10 .	Will Heavy Vehicles be affected ?	Yes	High	10. j.
11 .	Will Public Transport be affected ?	Yes	Low	11.k.
12 .	Will Temporary Lighting need to be located at any entry / exit points ?	No		
	TRAFFIC MANAGEMENT			
13 .	Will Traffic Flow on Approaches to special event site be affected ?	Yes	High	13. l.
14 .	Will Traffic Flow Within the special event site be affected ?	Yes	High	14.m.
15 .	Will Emergency Vehicles Access be affected ?	Yes	High	15. n.
16 .	Will Wet Weather affect the safety of the road surface ?	Yes	High	16. o.
17 .	Will Wet Weather affect the surfaces of Parking Areas ?	No		
18 .	Will Low Sun affect driver vision ?	No		
19 .	Will Peak Hour traffic have to be considered ?	No		
20 .	Will Sight Distance be a problem / hazard for approaching traffic ?	Yes	High	20. p.
21 .	Will Stopping Distance be a problem / hazard for approaching traffic ?	No		
	TRAFFIC CONTROL			
22 .	Will Traffic Control Signs and Devices be required ?	Yes	High	22. q.
23 .	Will Speed Limits need to be reduced ?	No		
24 .	Will Traffic Controllers be required ?	Yes	High	24. r.
25 .	Will Night Conditions have to be considered ?	No		
	PERMITS			
26 .	Will a Shire Permit to use a road reserve need to be obtained ?	Yes	Low	26. s.
27 .	Will a RTA Road Occupancy Licence need to be obtained ?	Yes	Low	27. t.
28 .	Will a DTR Permit to reduce the speed limit need to be obtained ?	No		

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
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'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

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LOCATION RISK ASSESSMENT

(Page 3 of 7)

Traffic Control at the 'Angels In Our Town' street parade

Page 1 Ref .	Risk Level	Control Measures	Person Responsible
1. a	High	Advance Warning Signs to be installed :- - on Kangaloon Road and Moss Vale Road on the north bound approach to Bong Bong Street. - on Bong Bong Street on the north bound approach to Bowral Street. - on Mittagong Road on the south bound approach to Bong Bong Street.	T.C. Supervisor
2. b	High	Advance Warning signs to be installed on Banyette Street, Boolwey Street and Merrigang Street on the approaches to Bong Bong Street. Barrier Boards with "Road Closed" signs attached to be placed on the intersections of the above streets in 1. a. and 2. b , to prevent traffic entering the street parade area prior to the street parade commencing. Large vehicles to be parked inside each of the road closure points to block vehicular access and prevent vehicles entering the event area.	T.C. Supervisor Traffic Controllers
3. c .	High	Traffic Controller to prevent traffic turning right when exiting the Shell service station or the drive through bottle shop in Bong Bong Street while the street parade is in progress. Traffic still able to enter and exit the service station via Bowral Street.	Traffic Controllers
4. d .	High	Traffic Controllers to prevent pedestrians crossing Bong Bong Street at the Boolwey Street traffic lights while the street parade is passing through the intersection. Traffic Controllers to prevent pedestrians crossing Bong Bong Street at the pedestrian crossing south of Wingecarribee Street while the street parade is passing.	Traffic Controllers Traffic Controllers
5. e	High	Traffic lights at the Boolwey Street intersection will be turned to flashing yellow after the road closures are in place. Traffic lights at the Merrigang Street intersection will be turned to flashing yellow after the road closures are in place.	Traffic Controllers
6. f	Med	The Banyette Sreet carpark and parking spaces on the shoulder of Banyette Street are to be used as part of the parade assembly area. Traffic controllers are to monitor these areas and ask motorists to park elsewhere from 6.00 a.m. on the morning of the parade.	Traffic Controllers

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
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'Angels In Our Town' Street Parade.
Traffic Management Plan.

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Saturday 02-12-2023.

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LOCATION RISK ASSESSMENT

(Page 4 of 7)

Traffic Control at the 'Angels In Our Town' street parade

Page 1 Ref .	Risk Level	Control Measures	Person Responsible
7. g	Med	Traffic controllers to proceed along the shoulders in front of the street parade to try and prevent vehicles parked in Bong Bong Street leaving their parking space and driving through the street parade while it travels along Bong Bong Street.	Traffic Controllers
8. h	High	Traffic controllers will prevent pedestrians using the pedestrian crossings on Bong Bong Street while the street parade is passing. Traffic controllers will prevent pedestrians using the pedestrian crossing at the Boolwey Street intersection while the street parade passes through the intersection.	Traffic Controllers
9. i	Med	Cyclists are to be directed to use detours in place while the street parade is in progress.	Traffic Controllers
10. j	High	Heavy vehicles to be directed to use detours in place while the street parade is in progress.	Traffic Controllers
11. k	Low	Taxi company to be advised able use the taxi rank in Bong Bong Street near Wingecarribee Street while the street parade is in progress.	T.C. Supervisor
13. l .	High	Bong Bong Street to be closed prior to the street parade commencing. Northbound detours to be put in place via Bowral Street and Station Street. Southbound detours to be put in place via Merrigang Street and Bendooley Street or Station Street. Traffic controllers will direct all traffic wanting to use the closed section of Bong Bong Street to use the detours in place while the street parade is in progress.	T.C. Supervisor Traffic Controllers
14. m .	High	Traffic controllers to proceed in front of street parade to try and prevent vehicles parked in Bong Bong Street leaving their parking space and driving through the street parade while it travels along Bong Bong Street.	Traffic Controllers

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
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Festival of Lights. 'Angels In Our Town' Street Parade. Saturday 10-12-2022.
Traffic Management Plan

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LOCATION RISK ASSESSMENT

(Page 5 of 7)

Traffic Control at the 'Angels In Our Town' street parade

Page 1 Ref .	Risk Level	Control Measures	Person Responsible
15. n .	High	Traffic controllers are to maintain a 3 - 4 metre access path for emergency vehicles to all areas of the assembly area, finish area and parade route.	Traffic Controllers
16. o .	High	If the roads are wet or slippery, an additional Traffic Controller will slow approaching traffic on Mittagong Road entering the Bong Bong Street detour at Merrigang Street at too high approach speeds for safe braking.	Traffic Controllers
20. p .	High	Traffic Controllers are to be located at all road closure points and other vehicle entry points to slow, stop or detour motorists approaching the barrier boards at the road closure point.	Traffic Controllers
22. q	High	Advance Warning Signs to be installed :- <ul style="list-style-type: none"> - on Kangaloon Road and Moss Vale Road on the north bound approach to Bong Bong Street. - on Bong Bong Street on the north bound approach to Bowral Street. - on Mittagong Road on the south bound approach to Bong Bong Street. - on Banyette Street, Boolwey Street, Merrigang Street, and Station Street. 	T.C. Supervisor

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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LOCATION RISK ASSESSMENT

(Page 6 of 7)

Traffic Control at the 'Angels In Our Town' street parade

Page 1 Ref .	Risk Level	Control Measures	Person Responsible
24. r .	High	<p>Traffic Controllers duties will include :-</p> <ul style="list-style-type: none"> - prevent traffic turning right when exiting the Shell service station or drive through bottle shop in Bong Bong Street while the street parade is in progress. Traffic still able to enter and exit the service station via Bowral Street. - prevent pedestrians crossing Bong Bong Street at the Boolwey Street traffic lights while the street parade is passing through the intersection. - prevent pedestrians crossing Bong Bong Street at the pedestrian crossing south of Wingecarribee Street while the street parade is passing. - place barrier boards on Boolwey Street at the Bong Bong Street intersection, to prevent traffic disobeying flashing yellow traffic lights while the street parade is in progress. - monitor the Banyette Street and Station Street assembly areas from 6.00 a.m. on the morning of the parade and ask motorists to park elsewhere. - proceed in front of the street parade to try and prevent vehicles parked in Bong Bong Street leaving their parking space and driving through the street parade while it travels along Bong Bong Street. - direct cyclists to use detours in place while the street parade is in progress. - ask cyclists who want to watch the parade to walk with their bikes into the street parade area. - direct heavy vehicles to use the detours in place while the street parade is in progress. - direct all traffic wanting to use Bong Bong Street to use the detours in place while the street parade is in progress. - maintain a 4 metre access path for emergency vehicles to all areas of the assembly area, finish area and parade route. - slow approaching traffic on Mittagong Road entering the Bong Bong Street detour at too high approach speeds for safe braking. - slow, stop or detour motorists approaching the barrier boards at all road closure and other detour points. 	Traffic Controllers
26. s.	Low	A S138 "permit to use a road reserve" or letter of approval must be obtained from Wingecarribee Shire Council , prior to traffic controllers installing signs and devices and controlling traffic on any council property during the street parade.	T.C. Supervisor
28. t .	Low	A "Road Occupancy Licence" must be obtained from the TFNSW at Wollongong, prior to traffic controllers installing VMB's one week prior to the parade, and installing signs and devices and controlling traffic on Bong Bong Street and Station Street during the street parade.	T.C. Supervisor

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

'Angels In Our Town' Street Parade.
Traffic Management Plan.

Bong Bong Street. Bowral.

Saturday 02-12-2023.

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Section 8. TRAFFIC GUIDANCE SCHEMES.
(in a separate document)

Index of Traffic Guidance Schemes.

TGS VMB 01. Variable Message Boards. One week advance notice.

TGS 01. Street Parade Route.

TGS 02. Street Parade. - Advance Warning Signs, Road Closures and Detour signs.

TGS 03. Banyette Street & Boolwey Street. - Street Parade. road closures.

TGS 04. Merrigang Street. - Street Parade. side road closure.

TGS 05. Station Street. - Traffic controllers at event walkers crossing point.

TGS 06. Banyette Street. - Road closure for parade assembly.

TGS 07. Bong Bong Street. - Event truck. 3 x parking spaces.

TGS 08. Banyette Street shoulders. - Street Parade Assembly. - vehicles.

TGS 09. Station Street. car park. - Street Parade Assembly Plan. - walking groups.

END TRAFFIC MANAGEMENT PLAN

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

Festival of Lights

'Angels In Our Town' Street Parade



Bong Bong Street, Bowral

Saturday 02nd December 2023

Street Parade - 7.00 p.m. to 8.00 p.m.

(traffic management from 6.00 a.m. to 8.30 p.m.)

TRAFFIC GUIDANCE SCHEMES

TGS VMB 01. Variable Message Boards. One week prior notice.

TGS 01. Street Parade Route.

TGS 02. Bong Bong Street. - Advance Warning Signs, Road Closures and Detour signs.

TGS 03. Banyette Street & Boolwey Street. - Road closures.

TGS 04. Merrigang Street. - Side road closure.

TGS 05. Station Street. - Traffic controllers at event walkers crossing point.

TGS 06. Banyette Street. - Road closure for parade assembly.

TGS 07. Bong Bong Street. - Event truck. 3 x parking spaces.

TGS 08. Banyette Street shoulders. Street Parade Assembly. - vehicles.

TGS 09. Station Street. car park. Street Parade Assembly Plan. - walking groups.



9 x TGS document. version 2. date. 02-09-23.

Prepared by Craig Eeles. Prepare A Work Zone Traffic Management Plan cert. no. TCT0015737

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



V.M.B. 01

Mittagong Road southbound side.
nature strip beside end of bus bay

Message 1

BONG BONG ST WILL BE CLOSED

Message 2

SATURDAY
DEC 02
6.30 PM - 8 PM

V.M.B. 02

Bong Bong Street northbound side.
50 m south of Bowral Street intersection

Message 1

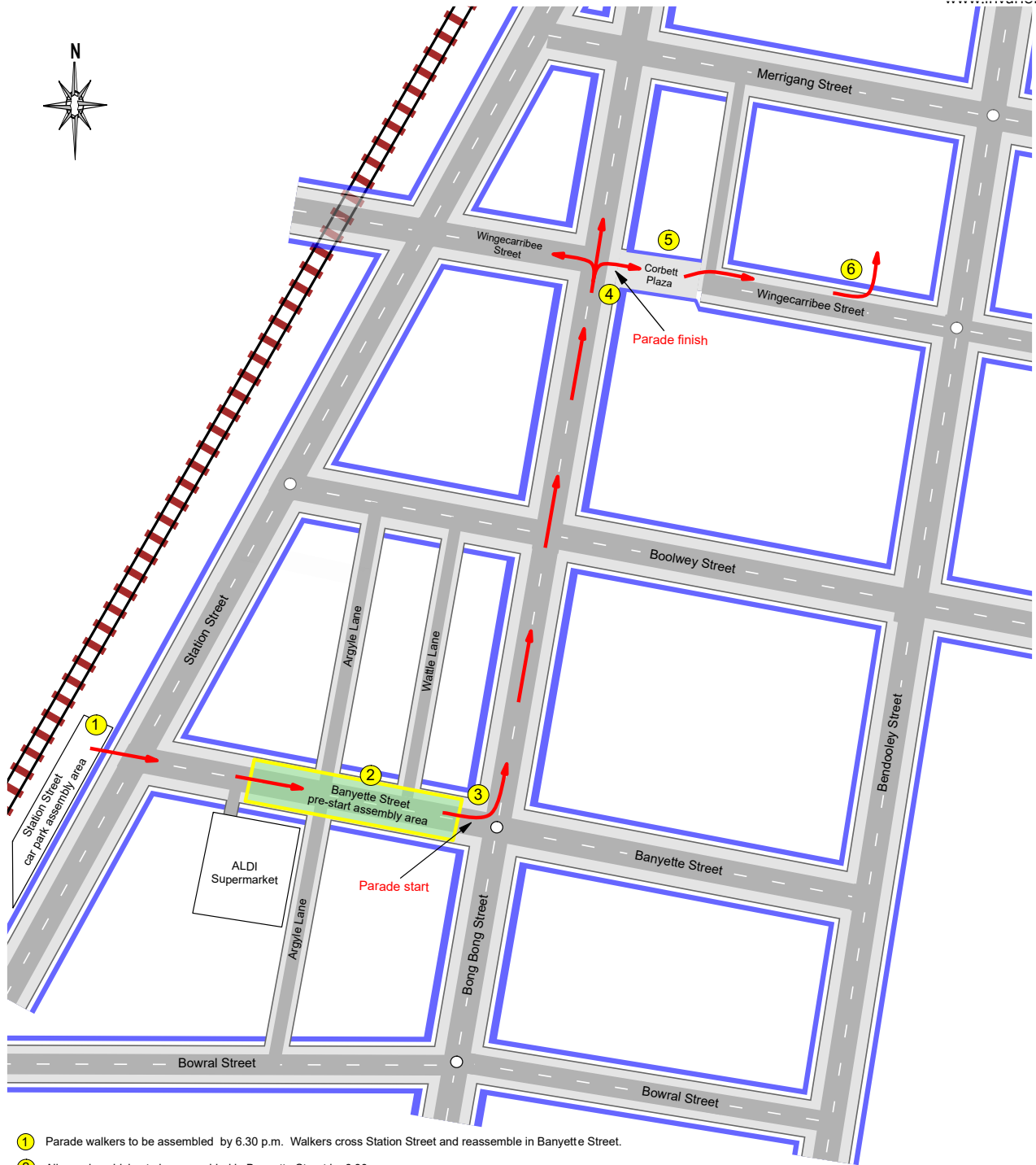
BONG BONG ST WILL BE CLOSED

Message 2

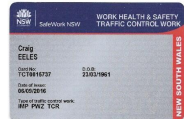
SATURDAY
DEC 02
6.30 PM - 8 PM

Traffic Guidance Scheme VMB 01				'Angels In Our Town'. Advance notice VMB's	TGS Ref. AIOT - SP - 2023 - TGS VMB 01
Plan Date 01-08-23	Revision A	Revision B	Revision C	Client : Bowral Chamber of Commerce	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737
<p>ALL AREA TRAFFIC SERVICES 17 Old Home Highway, Mittagong, NSW, 2575. phone: 0407 870888 email: allareatraf@icloud.com</p>				Location : Bong Bong Street , BOWRAL	This plan is not to scale.
				Event Date : Saturday 25-11-2023 to Saturday 02-12-2023	This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).
				Times : 24 hours /day	This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023



- 1 Parade walkers to be assembled by 6.30 p.m. Walkers cross Station Street and reassemble in Banyette Street.
- 2 All parade vehicles to be assembled in Banyette Street by 6.30 p.m.
- 3 Street parade starts at 7.00 p.m. Parade turns left from Banyette Street into Bong Bong Street and travels north to Wingecarribee Street.
- 4 Parade vehicles finish. Vehicles turn left or proceed ahead and return to normal road rules & regulations. Parade walkers turn right into Corbett Plaza.
- 5 Parade walkers finish in Corbett Plaza. 6 Parade walkers proceed along the footpath to Corbett Gardens.




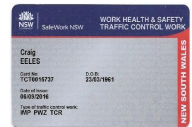
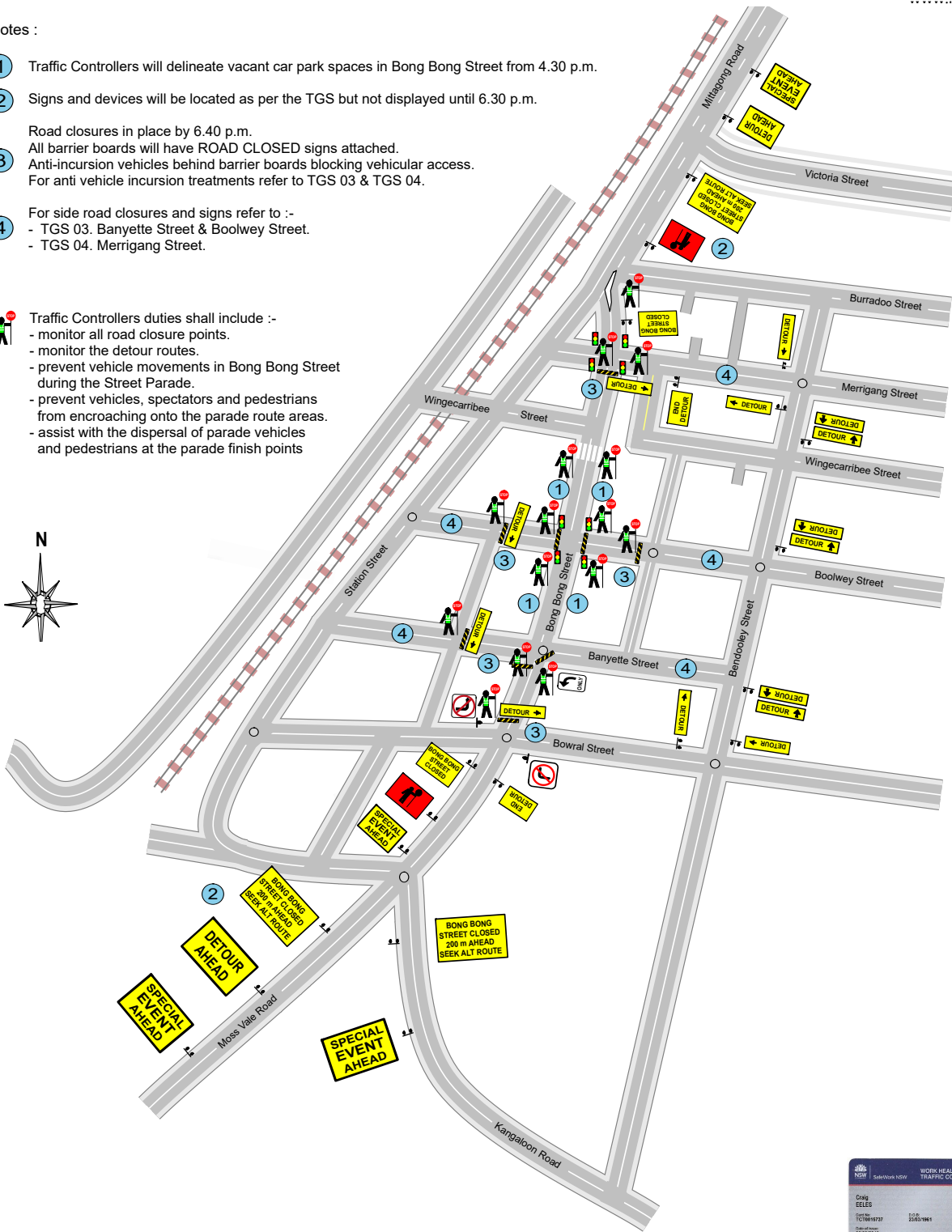
Traffic Guidance Scheme 01				'Angels In Our Town'. Street Parade Route	TGS Ref. AIOT - SP - 2023 - TGS 01
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Bowral Chamber of Commerce	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737
<p>ALL AREA TRAFFIC SERVICES ©1 Chris Healey Registered Murrumbidgee, NSW, 2575. email: allareatraffic@gmail.com</p>				Location : Bong Bong Street , BOWRAL	This plan is not to scale. This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6). This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.
				Event Date : Saturday 02-12-2023	

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Notes :

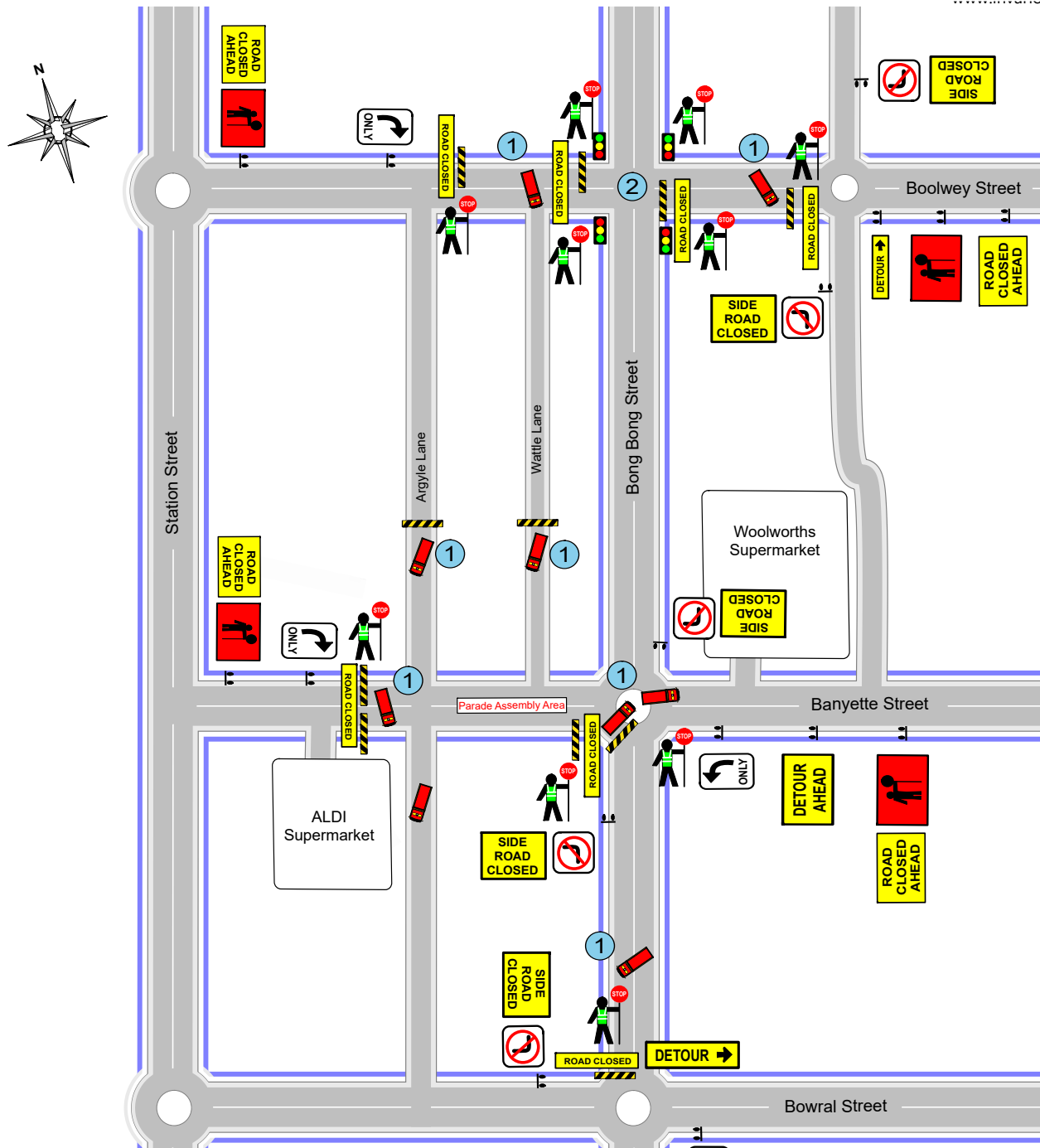
- ① Traffic Controllers will delineate vacant car park spaces in Bong Bong Street from 4.30 p.m.
 - ② Signs and devices will be located as per the TGS but not displayed until 6.30 p.m.
- Road closures in place by 6.40 p.m.
- ③ All barrier boards will have ROAD CLOSED signs attached.
Anti-incursion vehicles behind barrier boards blocking vehicular access.
For anti vehicle incursion treatments refer to TGS 03 & TGS 04.
 - ④ For side road closures and signs refer to :-
- TGS 03. Banyette Street & Boolwey Street.
- TGS 04. Merrigang Street.

-  Traffic Controllers duties shall include :-
- monitor all road closure points.
 - monitor the detour routes.
 - prevent vehicle movements in Bong Bong Street during the Street Parade.
 - prevent vehicles, spectators and pedestrians from encroaching onto the parade route areas.
 - assist with the dispersal of parade vehicles and pedestrians at the parade finish points



Traffic Guidance Scheme 02				Advance Warning Signs & Traffic Controllers		TGS Ref. AIOT - SP - 2023 - TGS 02	
Plan Date 07-08-23	Revision A 31-08-23	Revision B	Revision C	Client : Bowral Chamber of Commerce		Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737	
 <p>ALL AREA TRAFFIC SERVICES 07 Old Huron Highway Mittagong, NSW, 2575 phone: 0487 970988 email: allareatrafic@gmail.com</p>				Event : 'Angels In Our Town' street parade		This plan is not to scale.	
				Location : Bong Bong Street, BOWRAL		This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices: Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	
				Event Date : Saturday 02-12-2023		This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	
				Times : From 6.30 p.m. to 8.00 p.m.			

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023



- Notes :
- ① Large vehicles, trucks and / or work utes used for vehicle anti-incursion barrier.
 - ② Traffic lights at the Bong Bong Street and Boolwey Street intersection will be turned to flashing yellow while the street parade is in progress.

Traffic Guidance Scheme 03			
Plan Date 07-08-23	Revision A 31-08-23	Revision B	Revision C
ALL AREA TRAFFIC SERVICES <small>37 Old Hume Highway, Mittagong, NSW 2575 phone: 0477 870088 email: allaretraffic@gmail.com</small>			

Banyette Street & Boolwey Street - Road closures

Client : Bowral Chamber of Commerce

Event : 'Angels In Our Town' street parade

Location : Bong Bong Street , BOWRAL

Event Date : Saturday 02-12-2023

Times : From 6.30 p.m. to 8.00 p.m.

TGS Ref. AIOT - SP - 2023 - TGS 03

Plan Designed by : Craig Eeles
PAWZTMP Cert. No. TCT 0015737 *Craig Eeles*

This plan is not to scale.

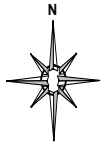
This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).

This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.

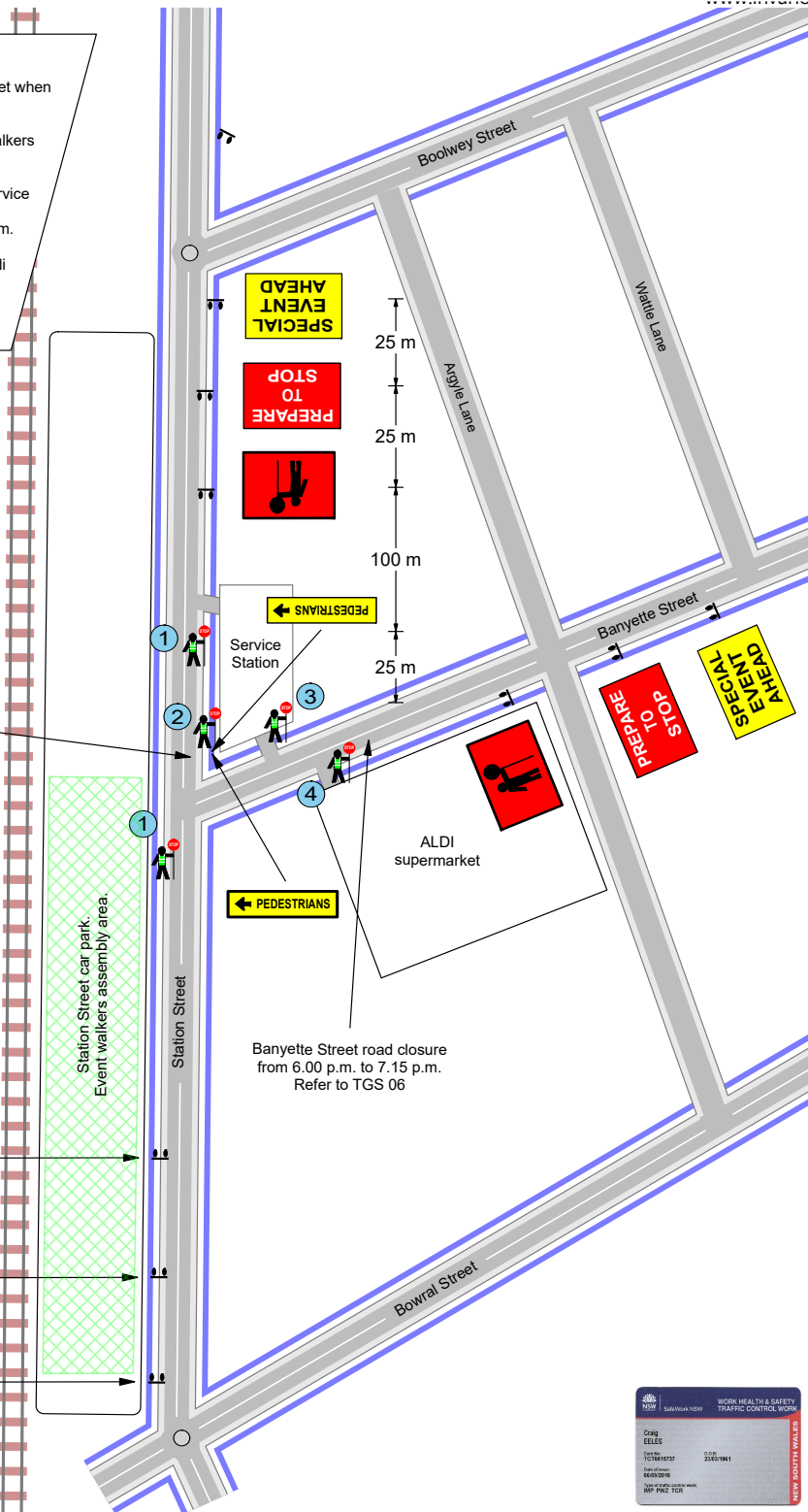
AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Notes :

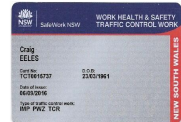
- ① Traffic controllers will stop traffic on Station Street when event walkers are at the road crossing point.
- ② Traffic controllers will direct and assist event walkers at the road crossing point.
- ③ Traffic controller will stop vehicles exiting the service station when parade walkers are walking to the final assembly area in Banyette Street at 6.30 pm.
- ④ Traffic controller will stop vehicles exiting the Aldi supermarket car park when parade walkers are walking to the final assembly area in Banyette Street at 6.30 pm.



Event pedestrians will cross here when accessing the Station Street car park assembly area



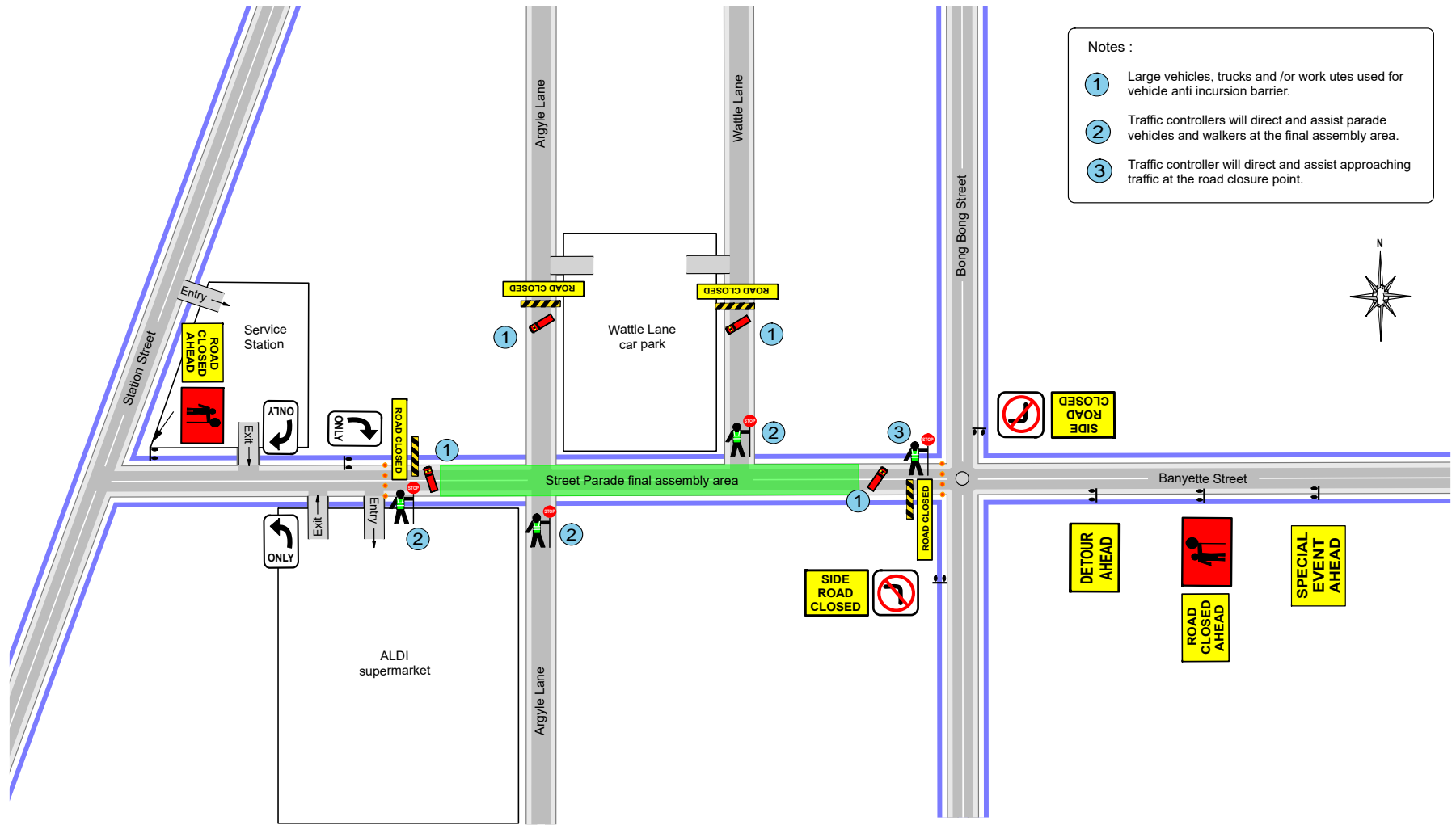
Banyette Street road closure from 6.00 p.m. to 7.15 p.m. Refer to TGS 06



Traffic Guidance Scheme 05				Station Street - Traffic controllers at crossing point		TGS Ref. AIOT - SP - 2023 - TGS 05	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Bowral Chamber of Commerce	Event : 'Angels In Our Town' street parade	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737	<i>C. Eeles</i>
				Location : Station Street , BOWRAL	Event Date : Saturday 02-12-2023	This plan is not to scale.	
				Times : From 5.30 p.m. to 7.00 p.m.		This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	
				This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.			

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

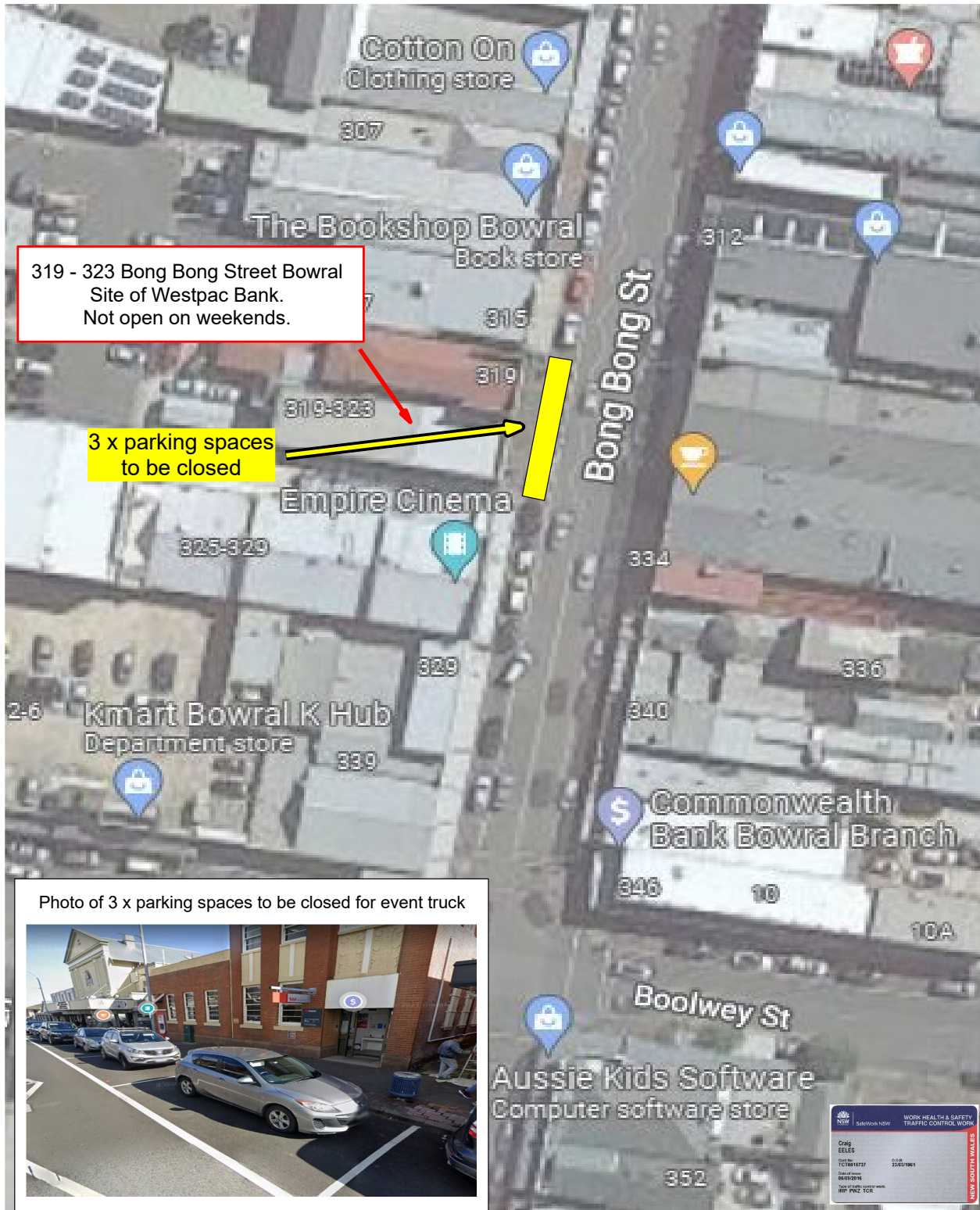
www.murrumbidgee.nsw.gov.au



- Notes :
- ① Large vehicles, trucks and /or work utes used for vehicle anti incursion barrier.
 - ② Traffic controllers will direct and assist parade vehicles and walkers at the final assembly area.
 - ③ Traffic controller will direct and assist approaching traffic at the road closure point.

Traffic Guidance Scheme 06				Banyette Street - road closure for final parade assembly		TGS Ref. AIOT - SP - 2023 - TGS 06	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Bowral Chamber of Commerce	Event : 'Angels In Our Town' street parade	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737	<i>C. Eeles</i>
<p>ALL AREA TRAFFIC SERVICES 07 284 7000 Highway 51 Murrumbidgee NSW 2575 phone: 0427 810088 email: allareastraffic@gmail.com</p>				Location : Banyette Street , BOWRAL	Event Date : Saturday 02-12-2023	This plan is not to scale.	
				Times : From 6.00 p.m. to 7.30 p.m.		This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



319 - 323 Bong Bong Street Bowral
Site of Westpac Bank.
Not open on weekends.

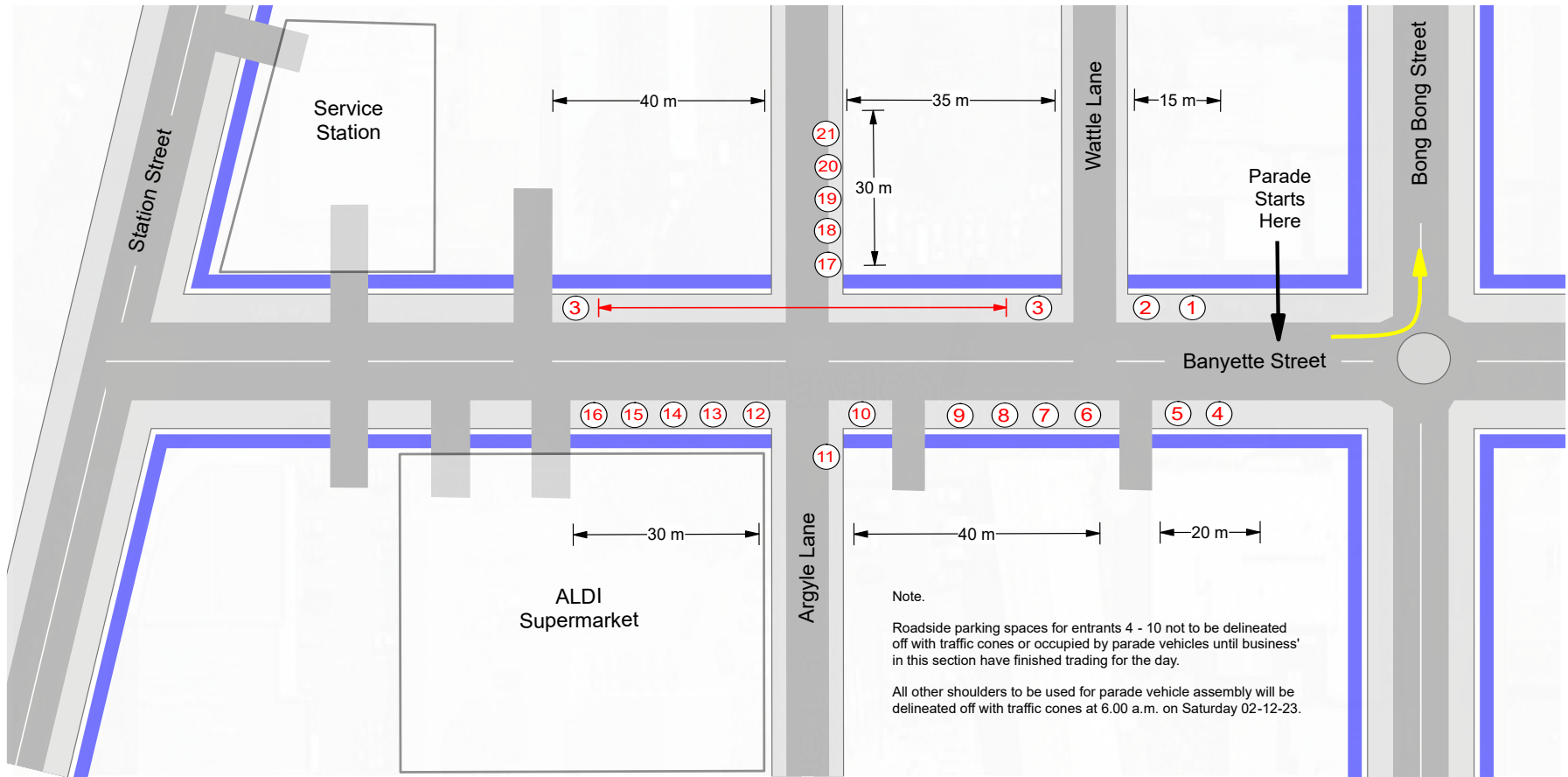
3 x parking spaces
to be closed



Traffic Guidance Scheme 07				'Angels In Our Town'. 3 x parking spaces closed for event truck	TGS Ref. AIOT - SP - 2023 - TGS 07
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Bowral Chamber of Commerce	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737 <i>C. Eeles</i>
				Location : 319 - 323 Bong Bong Street , BOWRAL	This plan is not to scale.
				Event Date : Saturday 02-12-2023	Times : From 6.00 a.m. to 8.00 p.m.
				This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	

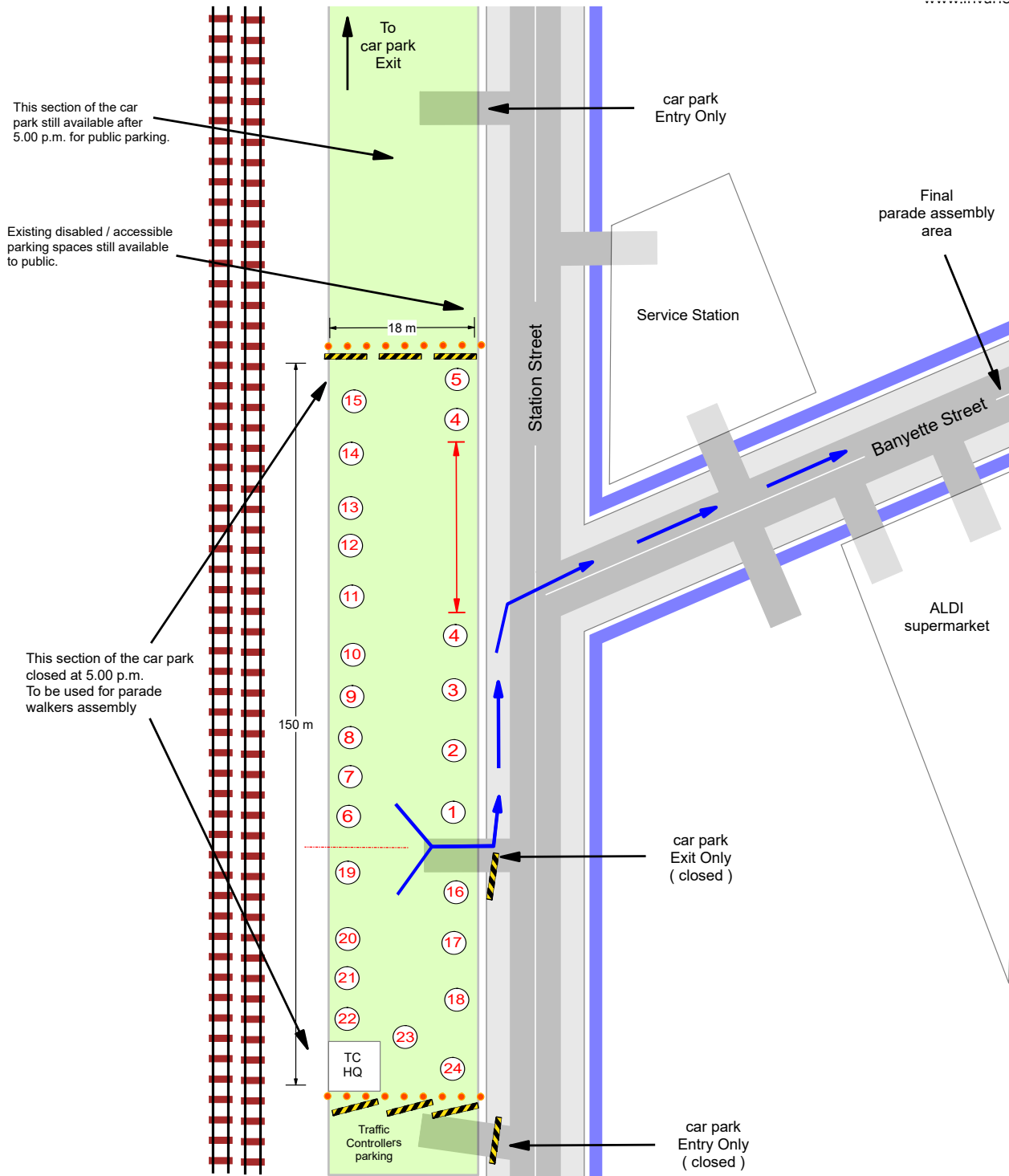
**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

www.parade.com.au



Traffic Guidance Scheme 08	'Angels In Our Town' 2023.	Banyette Street. Vehicle assembly plan @ 01-08-23	TGS Ref.	AIOT - SP - 2023 - TGS 08 - v1
1 First Nation smoking ceremony	7 Old fire truck - 1	13 Horse & Carriage	19	RFS members - 20
2 Police motorcycle / car	8 RFS truck - 1	14 Mounted Police	20	SES members - 20
3 RFS, SES, Fire Rescue, etc. Trucks - 11	9 Police vehicle - 1	15 Police dogs - 2	21	Paramedics - 6
4 Ambulance NSW - 1	10 Sponsors vehicle - 1	16 Pooper Scoopers - 2	22	
5 St Johns vehicle - 1	11 spare?	17 St Johns Ambulance members - 12	23	
6 SES truck -1	12 Picolo Pony	18 Police members - 12	24	

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



Traffic Guidance Scheme 09		'Angels In Our Town' 2023. Station St. car park. Walkers assembly plan @ 31-08-23	
1 Mittagong Community Pre-School - 12	11 Nurses - 12	TGS Ref. AIOT - SP - 2023 - TGS 09 - v2	
2 Angus & Lucinda dance group - 12	12 Stilt Angel - 1		
3 CWA - 12	13 Rotary - 12	21 Meals On Wheels - 6	
4 Angels - 60	14 Aged Care - 12	22 Physie Culture Kids - 6	
5 Red Cross volunteers - 12	15 SHYAC - 20	23 Salvation Army & Band - 20	
6 Second Bite - 6	16 Lions Club - 6	24 Tail vehicle	
7 Ozs Harvest - 6	17 Girl Guides - 20		
8 National Trust - 6	18 Bowral Primary School - 30		
9 Pop In - 6	19 St. Thomas Aquinas - 20		
10 THSPA - 6	20 St. Michaels - 20		

6.6 Iris Country Fair Traffic Management Plan

Report Author: Traffic Engineer

Authoriser: Karin Targa, Director Service and Project Delivery

PURPOSE

To assess the traffic management plan and traffic guidance schemes for Iris Country Fair, to be held at Frensham School on Saturday 18 November 2023.

RECOMMENDATION

THAT the traffic arrangements for Iris Country Fair, proposed to be held on 18 November 2023 at Frensham School, Range Road, Mittagong, be recommended for approval subject to the implementation of the approved Traffic Management Plan and approval from the Police Service in accordance with the Guide to Traffic and Transport Management for Special Events for a Class 2 event.

REPORT

Iris Country Fair is a school fair which is held every 5 years at Frensham School in Mittagong.

The event will include carnival rides, fair stalls, foods stalls and various activities.

Iris Country Fair will start at 9:00am and conclude at 4:00pm.

There is expected be up to 5000 participants throughout the day.

There will be various road closures, detours, and parking restrictions to manage traffic for the event. Please see that attached traffic management plan and traffic guidance scheme for further details.

CONCLUSION

Iris Country Fair will be a fun event for the local community and visitors to the area.

The proposed traffic management arrangements will allow local residents to use the surrounding road network with minimal disturbance.

The proposed traffic management arrangements for Iris Country Fair are recommended for approval.

ATTACHMENTS

1. Iris Country Fair 2023 - TMP v 2 [**6.6.1** - 30 pages]
 2. Iris Country Fair 2023 - 7 x Traffic Guidance Schemes [**6.6.2** - 8 pages]
-

Winifred West Schools Ltd.



Saturday 18th November, 2023

Frensham School
Range Road, Mittagong

Traffic Management Plan



Traffic management Plan. version 2. Plan date. 11-08-23.

Prepared by Craig Eeles. Prepare A Work Zone Traffic Management Plan cert. no. TCT0015737

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair. Frensham School. Mittagong
Traffic Management Plan.

Saturday 18th November 2023.

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- 1.2 References

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- 2.2 Public Liability Insurance
- 2.3 Event Description
- 2.4 Event Location

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- 3.2 Part Road Closures & Detours
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- 4.2 Traffic Controllers
- 4.3 Advertising

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- 9.1 Location Risk Assessment
Range Road northbound. Detour route & TC's.

Section 10 - TRAFFIC GUIDANCE SCHEMES

- TGS 01. Part road closures & detour routes.
- TGS 02. Detour signs and Traffic Controllers.
- TGS 03. Range Road northern end. Advance Warning Signs.
- TGS 04. Range Road. Part road closure and A.W.S.
- TGS 05. Waverley Parade. Part road closure and A.W.S.
- TGS 06. Range Road. One-way travel and parking.
- TGS 07. Range Road. Sports ground parking. entry & exit.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023


Section 1 - INTRODUCTION

1.1 Introduction

This Traffic Management Plan (TMP)

- is based on the successful method of traffic management developed by All Area Traffic Services and event managers at numerous Iris Country Fair events held every five years since 2002.
 - has been produced in consultation with Event Management, Police, Local Council, TfNSW, and other stakeholders.
 - takes into consideration the safety of patrons and event participants, and with emphasis on the safe passage of all traffic and pedestrians either involved in the event or travelling through or around the event area.
 - takes into consideration the disruption to the local community, business' and traders.
 - takes into consideration emergency services routes through or around the event area.
 - is the document to be referred to by event staff regarding any traffic management at the event.
 - is one of the documents to be referred to by traffic staff regarding to the risk of terrorism at the event.
 - is written as a document for relevant authorities to refer to when considering the issue of any traffic management permits and approvals for the event.
 - is written to ensure that traffic management at the event is implemented in accordance with A.S.1742.3 - 2019, and the TfNSW Manual - Traffic Control At Work Sites 2020 (version 6).
 - has been developed by a traffic management planner with qualifications to 'Prepare A Work Zone Traffic Management Plan'.
- Craig Eeles. Certificate No. TCT0015737



Signature: 

1.2 References

The following documents and / or manuals have been used as references in developing this TMP :-

- OHS Act 2004
- NSW WH&S Act 2012
- Road Transport Act 2013
- Australian Government Guide to Terrorism in Crowded Places 2017
- Transport NSW "Guide to Transport Management at Special Events" - 2018
- Transport NSW "Traffic Control At Worksites" - 2022 (version 6)
- AS 1742.3 - 2019

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair. Frensham School. Mittagong
Traffic Management Plan.

Saturday 18th November 2023.

page 4

Section 2 - EVENT DETAILS

2.1 Event organisers

The 2023 Iris Country Fair is being organised and managed by Winifred West Schools Limited.

The contact from Frensham School for the event is Patrick Duck.

Contact details: Phone 02 4860 2000 E-mail business@frensham.nsw.edu.au

2.2 Public Liability Insurance

Below is a copy of the Certificate Of Currency for public liability insurance with a minimum value of \$ 20,000,000.

The event organiser will provide the new COC in Nov 23 to Wingecarribee Shire Council prior to the event.

Frensham School (Winifred West Schools) Ltd.

Tanyelle Pty. Ltd. t/a All Area Traffic Services



Certificate of Currency

Patrick Duck
Frensham Schools (Winifred West Schools Ltd)
PO Box 34
Mittagong NSW 2575

Date of Issue: 2 November 2022

Contact: Louise Gallagher

t: +61 2 8623 4047
e: louise.gallagher@aon.com

We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.

Policy Type	Public & Products Liability
Insured	Frensham Schools (Winifred West Schools Ltd) including all affiliated and associated bodies.
Insurer	QBE Insurance Australia Limited - ABN 78 003 191 035 (& Chubb Australia Insurance Limited - ABN 23 001 842 020 where limit exceeds \$50,000,000 and does not exceed \$150,000,000)
Policy Number(s)	AQEW06023PLB
Period of Insurance	From: 4:00 pm 1 November 2022 Local Standard Time To: 4:00 pm 1 November 2023 Local Standard Time
Interest Insured	Insured's legal liability to pay compensation in respect of death or injury to any person (including disease), or damage to property, caused by an occurrence in connection with the business activities of an Educational Institution
Limits of Liability	Public Liability \$150,000,000 any one event, except Products Liability \$150,000,000 any one period of insurance
Special Extension	Policy includes as an insured party, any person, principal, organisation, trustee or estate to whom or to which the insured is obligated by virtue of any statute or of a contract or agreement to indemnify or to provide insurance as is afforded by this Policy, but only to the extent required by such statute or contract in any event only for such coverage and limits of liability as provided in this Policy. The policy has a cross liability clause.
Situation of Risk	Anywhere in Australia, and elsewhere in the world in respect of temporary visits
Interested Parties	Nil

Further Information
Should you have any queries, please contact us on the details set out at the top of the page.

Important notes

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984 (ICIA).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
 - represent an insurance contract or confer rights to the recipient; or
 - amend, extend or alter the Policy
 - contain the full policy terms and conditions

Aon Reference: 1066231

Aon Risk Services Australia Limited ABN 17 000 434 720 AFSL 241141
Level 1, 130 George Street Parramatta, NSW 2150
Page 1



Public & Products Liability Certificate of Currency

Item 1 Policy Number	PPL-001893-2023
Item 2 Policyholder	Tanyelle Pty Ltd 22 Vines Street, INMELBOCH VIC 3596 Australia
Item 3 Insurance Period	4:00pm on 09/11/2023 to 4:00pm on 09/11/2024 at the address stated at Item 2 above.
Item 4 Policy Wording	ProRisk Public & Products Liability Insurance Policy v07.21 ProRisk General Terms & Conditions V04.22
Item 5 Underwriters	Professional Risk Underwriting Pty Limited trading as ProRisk Level 2, 115 Bridge Road, Richmond VIC 3121 For and on behalf of Swiss Re International SW Australia Branch (ABN 38 138 873 213)
Item 6 Limit of Liability	\$20,000,000.00 Any one occurrence. The total aggregate limit of liability in respect of Insuring Clause 1.2 (Product Liability) and Insuring Clause 1.3 (Advertising Liability) will not exceed \$20,000,000.00 in the aggregate during any one insurance period.
Item 7 Territorial Limits	Worldwide (Excluding USA and Canada)
Item 8 Other Insurance	Not Applicable
Item 9 Interested Party	N/A
Item 10 Business Activities	Traffic Engineering Consulting Service 100%
Item 11 Business Description	Traffic Management

THIS IS TO CERTIFY that in accordance with the authorisation granted to ProRisk by the underwriters and in consideration of the premium, the underwriters agree to insure the stated policyholder in accordance with the terms and conditions of the policy.

In accepting this insurance, the underwriters have relied on the information and statements that have been provided in the proposal. This is an important document and should be kept in a safe place with all other papers relating to this policy.

Authorised by

Hamish McDonald Nye
Executive Director
Professional Risk Underwriting Pty Ltd

10/01/2023

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 2 - EVENT DETAILS

2.2 Event Description

The Iris Country Fair :-

- is a school fair held every five years within the grounds of Frensham School, located on Range Road at Mittagong.
- will be held on Saturday 18th November, 2023.
- will start at 9.00 a.m. and finish at 4.00 p.m.
- will be a mixture of stalls, exhibitions and activities.

Attendances up to 5,000 people has been planned for.

Event patrons shall be arriving and leaving throughout the day.

Sections of Range Road, Railway Parade, Oxford Street, Waverley Parade and Tyndall Street will be affected by event traffic from 7.00 a.m. to 5.00 p.m. on the day of the event.

Peak traffic arrivals during the ingress phase are expected between 10.00 a.m. and 1.00 p.m.

Peak traffic departures during the egress phase are expected between 1.00 p.m. and 3.00 p.m.

The northbound section of Range Road between Railway Avenue and Tyndall Street will be closed to traffic from 7.00 a.m. to 5.00 p.m. on the day of the event.

A northbound detour will be in place via Tyndall Street, Oxford Street and Railway Parade.

Event patrons will have access in a south bound direction through the closed section of Range Road to access the event car park, shuttle bus area, drop of area, etc.

Non-event motorists travelling along Range Road will have access in a south bound direction through the closed section of Range Road to continue on their journey.

Roadside parking will be permitted on the closed section of Range Road and all streets surrounding Frensham School.

2.3 Event Location

The 2023 Iris Country Fair will be held within the grounds of Frensham School located on Range Road, Mittagong.



AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 3 - AFFECTED ROADS

3.1 Wingecarribee Shire Council roads

Part of the event area will affect the section of Range Road between Railway Parade and Waverley Parade.

Sections of Range Road, Railway Parade, Oxford Street, Waverley Parade and Tyndall Street will be affected by event traffic from 8.00 a.m. to 5.00 p.m. on the day of the event.

3.2 Part road Closures

Range Road will be closed in the northbound direction only between Tyndall Street and Railway Parade.

Barrier Boards with "Road Closed" and "Detour" signs attached to be installed at the intersection of Range Road and Tyndall Street.
Detours in place.

Access to Range Road will be maintained via the Railway Avenue & Colo Street roundabout.

Waverley Parade will be closed in the eastbound direction only between Oxford Street and Range Road.

Barrier Boards with "Road Closed" and "Detour" signs attached to be installed at the intersection of Oxford Street and Waverley Parade.
Detours in place.

Access to Waverley Parade will be maintained via Range Road during the event.

Traffic Controllers will monitor the road closure points.

3.3 Detour Routes

Detour for north bound traffic on Range Road to be installed at the intersection of Range Road and Tyndall Street.

Detour traffic to travel via Tyndall Street, Oxford Street and Railway Parade.

End Of Detour at the intersection of Railway Parade and Range Road.

Detour for east bound traffic on Waverley Parade to be installed at the intersection of Waverley Parade and Oxford Street.

Detour traffic to travel via Oxford Street, Railway Parade and southbound down Range Road.

End Of Detour at the intersection of Range Road and Waverley Parade.

3.4 Other Changed Traffic Conditions

Traffic flow in the closed section of Range Road to be limited to traffic travelling one way only in a southbound direction from the road closure at Railway Parade to the Tyndall Road intersection.

Southbound traffic flow will return to two lane two way to the sports ground car park entrance.

Traffic Controllers will monitor the southbound traffic entering the closed section of Range Road.

Traffic controllers will control traffic at the pedestrian crossing on the closed section of Range Road.

Existing speed limit of 80 kmh reduced to 40 kmh on the approaches to the sports ground entry & exit track.

3.5 Roadside Parking Restrictions

No Parking areas will be created on :-

- the northern shoulder of the closed section of Waverley Parade between Oxford Street and Range Road. (emergency vehicles only)
- within 15 metres of the intersection of Range Road and Railway Parade.
- within 15 metres of the intersection of Railway Parade and Oxford Street.
- within 15 metres of the intersection of Oxford Street and Waverley Parade.
- within 25 metres of the intersection of Tyndall Street and Range Road.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 4 - TRAFFIC MANAGEMENT

4.1 Signs and Devices

Advance Warning Signs to be installed on :-

- Range Road on the southbound approach to the Railway Parade intersection.
- Range Road on the northbound approach to the road closure at the Tyndall Street intersection.
- Colo Street on the approach to the Range Road intersection.
- Railway Parade on the approach to the Range Road intersection.
- Oxford Street on the approach to the Waverley Parade intersection.
- Range Road on the approach to the sports ground entry & exit track.

Barrier boards with "Road Closed" signs attached will be installed at :-

- the intersection of Range Road and Tyndall Street.
- the intersection of Waverley Parade and Oxford Street.
- the intersection of Range Road and Waverley Parade.

Detour directional signs will be installed on Range Road, Tyndall Street, Oxford Street and Railway Parade.

"No Roadside Parking" and "No Stopping" signs will be installed on:-

- the northern shoulder of the closed section of Waverley Parade.
- both sides of Range Road at the sports ground entry & exit track.

"No Stopping" signs will also be installed :-

- 25 metres each side of the intersection of Range Road and Railway Parade.
- 15 metres each side of the intersection of Railway Parade and Oxford Street.
- 15 metres each side of the intersection of Oxford Street and Waverley Parade.
- 25 metres each side of the intersection of Range Road and Tyndall Street.

Advisory "Public Parking" signs will be installed on Range Road directing patrons to the parking area inside the sports ground.

Advisory "Accessible / Disabled Parking" signs will be installed on Range Road directing patrons to the accessible / disabled parking area on the shoulder of Vernon Street.

Advisory "Drop off & Pick up" signs will be installed on Range Road directing patrons to the drop off & pick up area on the southern shoulder of Waverley Parade.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair. Frensham School. Mittagong
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Saturday 18th November 2023.

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Section 4 - TRAFFIC MANAGEMENT

4.2 Traffic Controllers

4 x Traffic Controllers will be required to set up and dismantle the work site on the day of the event.

6 x Traffic Controllers will be required on site from 7.00 a.m. to 5.00 p.m. on the day of the event.

Traffic Controllers shall assist traffic :-

- on Range Road at the southern road closure point.
- on Range Road at the pedestrian crossings.
- on Waverley Parade "no roadside parking" and "drop off & pick up" areas.
- on Range Road at the Waverley Parade intersection.
- on Waverley Parade at the road closure point.
- on Vernon Street at the accessible / disabled parking area.

Traffic controllers will maintain a minimum three metre wide access path for emergency vehicles on the public roads through or around the event area.

4.3 Advertising

Event organisers will distribute letters to residents within the part road closures detailing access directions on the day of the event.

The event part road closures and traffic management will be advertised in the local papers one week prior to the event.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 5 - PARKING & PUBLIC TRANSPORT

5.1 Roadside Parking

Roadside parking will be permitted on the shoulders of all streets surrounding the event.

Parking will be restricted along the northern shoulder of the closed section of Waverley Parade and at the sportsground entry & exit track in Range Road.

5.2 Off street Parking

Off street parking for vehicles attending the event will be provided within the sports ground on the eastern side of Range Road.

Access to the car park will be via the entry and exit point on Range Road east of the hockey field.

The off street parking has a capacity of up to 500 cars.

5.3 Accessible / Disabled Car Parking

The Accessible / Disabled car park shall be located on the southern shoulder of Vernon Street.

The Accessible / Disabled car park shall have a capacity of up to 10 cars.

5.4 Stall holder Car Park

The stall holder car park shall be located within the grounds of Frensham School.

Frensham School staff or volunteers will organize and implement the stall holder parking.

5.5 Police and Emergency Vehicles Parking

Police and emergency vehicles shall be able to park on the northern shoulder of the closed section of Waverley Parade.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

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Section 5 - PARKING & PUBLIC TRANSPORT

5.6 Drop Off & Pick Up areas

The public drop off & pick up area shall be located on the eastern side of Stanley Street, near the intersection of Vernon Street.
The public drop off & pick up area shall have a capacity of up to 5 cars.

5.7 Shuttle Buses

A shuttle bus will be operating on the day of the event.

The drop off and pick up zone at the event area for the shuttle bus will be located on the eastern shoulder in the one-way section of Range Road.

5.8 Taxis

The Taxi Rank will be located with the public drop off and pick up area.
The Taxi Rank will have a capacity of up to 1 taxi.

5.9 Pedestrians

A pedestrian walkway will be created from the off street parking near the hockey field to Range Road.

A pedestrian crossing point will be created on Range Road at the pedestrian access track.

A pedestrian crossing point will also be created on Range Road at the northern access point to the school.

Traffic controllers will stop traffic on Range Road when the pedestrians are crossing the road.

5.10 Wet Weather Contingency Plan

If it is considered that the sports ground is too wet to park on then all wet weather parking shall be on roadsides only.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

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Section 6 - EMERGENCY SERVICES ACCESS

6.1 Emergency Vehicles

Traffic controllers will maintain a minimum three metre wide access path for emergency vehicles on the public roads through or around the event area.

Traffic controllers will stop traffic and assist any emergency services vehicle with lights and sirens activated through or around the event area.

Emergency services vehicles will have a reserved area for parking on the northern shoulder of the closed section of Waverley Parade.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 7 - OTHER PUBLIC CONSIDERATIONS

7.1 Neighbours

The Iris Country Fair is supported by the nearby residents of Frensham School.

The event has an impact on the neighbourhood that is understood and tolerated by the local residents as a once every 5 years event.

Every effort will be made by event organisers and traffic controllers to keep residents driveways clear of parked cars for the duration of the event.

7.2 Public Transport

As the event is on a Saturday no school buses will be affected.

Public transport services on a Saturday in this part of Mittagong shall be minimal also.

Buses, taxis and other public transport carrying out their business on the day of the event will have minimal disruption and delays to their operations while travelling in the vicinity of Frensham School.

7.3 Environment

All event areas are within the Frensham School school grounds.

Event patrons will walk to and from the parking areas and the event area on existing footpaths and walkway tracks.

No dust will be generated by the event.

No flora or fauna will be affected by the event.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

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Section 8 - PERMITS AND APPROVALS

8.1 Police / LAC approval

Schedule 1 Form - Notice of Intention to Hold a Public Assembly.

The Schedule 1 Form - Notice of Intention to Hold a Public Assembly is one of the documents that will be referred to as part of the police giving approval for the proposed traffic management at the event.

Commonly known as a Form 1, the Notice of Intention to Hold a Public Assembly is the document that needs to be provided to police and it outlines the necessary details.

The notice should be submitted at least seven days before a scheduled assembly, and if no opposition is voiced by the commissioner, then it is legal.

The event organiser will submit the form by taking it to their nearest police station or courthouse at least five days before the event.

They should also contact the officer in charge of the police station nearest the event if a road has to be closed.

The police approval may give instruction to have certain additional requirements and / or conditions planned for and applied to the traffic management process on the day of the event.

Local Area Command.

The Traffic Management Plan will be considered at the next Local Traffic Committee meeting, of which the Police Local Area Commander is one of the members.

Police approval from the Local Area Command (LAC) at Goulburn will be obtained as part of the traffic management application and approval process through Council.

The police approval may give instruction to have certain additional requirements and / or conditions planned for and applied to the traffic management process on the day of the event.

Local Police.

This TMP will be sent to the local police officer in charge of local public events.

Local police. Moss Vale Police station.

Contact 1. D/ Acting Inspector Kevin Bale. Phone. 02 4868 1222 email. bale1kev@police.nsw.gov.au

Contact 2. Michael Hoep. Phone. 02 4868 0222. email.

Local Area Command. Goulburn Police station.

Contact. Michael Hoep. Ph. 02 48 680222. email.

Traffic Controllers may also be given and will comply with instructions on the day of the event from any member of the NSW police force on duty.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair. Frensham School. Mittagong
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Section 8 - PERMITS AND APPROVALS

8.2 Shire Permit

Form S138.

Section 138 of the Roads Act 1993 requires event organisers to obtain consent from the relevant authority (usually the local council) to carry out works on, over or under a public road.

The application process and requirements may vary depending on the type and location of the works.

The event organiser will check with Wingecarribee Shire Council for specific details and fees.

A 'S138' permit will be obtained from Wingecarribee Shire Council by the event organisers prior to the event.

Online lodgement of Consent For Works and Structures in or on a Public Road (Section 138) is now mandatory via the NSW Planning Portal.

Local Traffic Committee.

This Traffic Management Plan will be sent to the Traffic Engineer at Wingecarribee Shire Council.

The Traffic Management Plan will be considered at the next Local Traffic Committee meeting, of which the Shire Traffic Engineer is one of the members.

The LTC recommendations from the LTC meeting will be forwarded to Council for the next council meeting.

A "permit to use a road reserve" or equivalent letter of approval must be obtained from Wingecarribee Shire Council, prior to traffic controllers installing signs and devices on any shire property during the Tulip Time Festival.

The Traffic Engineer at Wingecarribee Shire Council is Michael Rayner.

Phone. 02 48680818 email. michael.rayner@wsc.nsw.gov.au

8.3 Transport for NSW. Road Occupancy Licence

As no TfNSW controlled roads will be effected, at this time there will not be a need to obtain a Road Occupancy Licence from the TfNSW.

The Traffic Management Plan will be considered at the next Local Traffic Committee meeting, of which a person from Transport for NSW is one of the members.

The LTC approval may give instructions from TfNSW to have certain additional requirements and / or conditions planned for and applied to the traffic management process on the day of the event.

Traffic Controllers may also be given and will comply with instructions on the day of the event from any member of TfNSW on duty.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair. Frensham School. Mittagong
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Section 8 - PERMITS AND APPROVALS

8.4 TfNSW TMP Template

Special Event Resources

Special Event Transport Management Plan Template

Refer to chapter 7 of the Guide for a complete description of the transport management Plan

1 EVENT DETAILS

1.1 Event Summary

Event Name : Iris Country Fair

Event Location : Frensham School. Range Road. Mittagong.

Event Date : Saturday 18-11-2023 Event Start Time : 9.00 a.m. Event Finish Time : 4.00 p.m.

Event Setup Start Time : 6.00 a.m. Event Pack down Finish Time : 5.00 p.m.

Event is off street

1.2 Contact names

Event Organiser * Winifred West Schools Ltd. (Patrick Duck)

Phone 02 4860 2000 Fax Mobile E-mail business@frensham.nsw.edu.au

Event Management Company (if applicable)

Phone Fax Mobile E-mail

Police Goulburn LAC

Phone 48240799 Fax Mobile E-mail

Council Wingecarribee Shire Council (Michael Rayner)

Phone 48680818 Fax Mobile E-mail michael.rayner@wsc.nsw.gov.au

Transport for NSW (if Class 1) Wollongong TfNSW

Phone Fax Mobile E-mail

Note : The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out

1.3 Brief description of the event (one paragraph)

School fair held once every five years within the grounds of Frensham School in Mittagong.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 8 - PERMITS AND APPROVALS

8.4 TfNSW TMP Template

2 RISK MANAGEMENT - TRAFFIC

2.1 Occupational Health & Safety - Traffic Control

Risk assessment plan (or plans) attached.

2.2 Public Liability Insurance

Public liability insurance arranged. Certification of Currency attached.

2.3 Police

Police written approval obtained.

2.4 Fire Brigades and Ambulance

Fire Brigades notified.

Ambulance notified.

3 TRAFFIC AND TRANSPORT MANAGEMENT

3.1 The route or location

Map attached.

3.2 Parking

Parking organised - details attached.

3.3 Construction , traffic calming and traffic generating developments.

There are no construction activities, traffic calming devices or traffic generating developments at the location / route or on the detour routes.

3.4 Trusts, authorities or Government enterprises

This event uses facility managed by a trust, authority or enterprise, written approval attached.

3.5 Impact on / of Public transport

Public transport plans created - details attached.

3.6 Reopening roads after moving events.

This is a non - moving event.

3.7 Traffic Management requirements unique to this event

Description of unique traffic management requirements attached.

3.8 Contingency plans

Contingency plans attached.

3.9 Heavy vehicle impacts

Does not impact heavy vehicles.

3.10 Special event clearways

Special event clearways not required.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 8 - PERMITS AND APPROVALS

8.4 TfNSW TMP Template

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

4.1 Access for local residents, businesses, hospitals and emergency vehicles

Plans to minimise impact on the non-event community attached.

4.2 Advertise traffic management arrangements.

Road closures or restrictions - advertising medium and copy of proposed advertisements attached.

4.3 Special event warning signs

Special event information signs are described in the Traffic Control Plan/s

4.4 Permanent Variable Message Signs

This event does not use permanent Variable Message Signs

4.5 Portable Variable Message Signs

The event does not use portable VMS

5 PRIVACY NOTICE

The "Personal information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the Transport for NSW (TfNSW), or Local Government.

I declare that the details in this application are true and complete. I understand that ;

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Road Act 1993*
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his / her "personal information"
- The "personal information" held by the Police, TfNSW or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the Event or to any business, road user or resident who may be impacted by the event.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

Section 8 - PERMITS AND APPROVALS

8.4 TfNSW TMP Template

6 APPROVAL

TMP Approved by : Event Organiser..... Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by :CouncilDate

The TfNSW traffic management requirements have been met. Regulation of traffic is therefore Authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by : TfNSWDate

* "Regulate traffic " means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act 1993).
Council and TfNSW require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair. Frensham School. Mittagong
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Section 9 - LOCATION RISK ASSESSMENT

LOCATION RISK ASSESSMENT - Traffic Control at Special Events (Page 1 of 4)

Assessment Date : 21 / 07 / 23

Signature :



EVENT DETAILS

Event Name :	Iris Country Fair
Event Location :	Frensham School. Range Road. Mittagong.
Date of Event :	Saturday 18 th November, 2023
Times :	from 9.00 a.m. to 4.00 p.m.
Event Description :	School Fair held once every 5 years.
Event Details :	Stalls, activities, etc. within the school grounds.

CONTACTS

Event Organiser : Winifred West Schools Ltd.	Contact : Patrick Duck	Ph. 02 4860 2000
Municipality : Wingecarribee Shire Council	Contact : Michael Rayner	Ph. 48680818
Local Police : Mittagong / Bowral	Contact :	Ph.
Highway Patrol : Mittagong Highway Patrol	Contact :	Ph. 48711222

ROAD CONDITIONS

Road Surface : Bitumen	Road Configuration : 2 lane / 2 way	Lane width : 3.5 – 4.0 m
Shoulder Surface : Bitumen / Gravel	Shoulder Width : 1 – 3 metres	Shoulder Parking? Yes
Foot Path Surface : 2 – 3 metres	Foot Path Width : Grass / concrete	
Sign Posted Speed Limit : 40 & 50 kph	Approach Speed : 40 – 60 kph	A.A.D.T. < 3,000
Other road and traffic notes : - Range Road to be limited to one-way traffic (southbound) from Railway Parade to Tyndall Street. - Waverley Parade to be limited to one way traffic (westbound) from Range Road to Oxford Street.		Road Closures : - Range Road northbound. - Waverley Parade eastbound.

PARKING

Shoulder Parking : Yes		
Carpark surfaces : Grass	Public carpark capacity 500 cars	Disabled carpark capacity 10 cars
Bus parking capacity: N/A	Shuttle Bus area capacity 1 bus	Staff carpark capacity N / A
Taxi area capacity: N / A	Drop off / pick up zone capacity 6 cars	Stallholder carpark capacity: 30 cars and / or trailers
Other parking notes : - Parking at school sports ground for excess vehicles		Parking Restrictions : - Roadside parking restricted on the northern shoulder of the closed section of Waverley Parade. - No parking within 15 metres of all intersections on the detour route.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair. Frensham School. Mittagong
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Section 9 - LOCATION RISK ASSESSMENT

Traffic Control At Special Events

(Page 2 of 4)

Event Name Iris Country Fair Event Date 18th November, 2023

Location Frensham School. Range Road, Mittagong.

No .	Risk Assessment	Yes / No	Risk Level	Page 2 Ref .
	LOCATION			
1	Are there Intersections on approaches to the special event site ?	Yes	High	1.a
2	Are Intersections within the special event site ?	Yes	High	2.b
3	Are Driveways within the special event site ?	Yes	Low	3.c
4	Are Pedestrian Crossings within the special event site ?	Yes	High	4.d
5	Are Traffic Lights within the special event site ?	No		
6	Will Parking Areas be affected on approaches to the special event site ?	No		
7	Will Parking Areas be affected within the special event site ?	Yes	Low	7.e
8	Will Footpaths / Pedestrians be affected within the special event site ?	Yes	High	8.f
9	Will Cyclists be affected ?	No		
10	Will Heavy Vehicles be affected ?	Yes	High	10.g
11	Will Public Transport be affected ?	No		
12	Will Temporary Lighting need to be located at any entry / exit points ?	No		
	TRAFFIC MANAGEMENT			
13	Will Traffic Flow on Approaches to special event site be affected ?	Yes	High	13.h
14	Will Traffic Flow Within the special event site be affected ?	Yes	High	14.i
15	Will Emergency Vehicles Access be affected ?	Yes	High	15.j
16	Will Wet Weather affect the safety of the road surface ?	Yes	High	16.k
17	Will Wet Weather affect the surfaces of Parking Areas ?	Yes	Low	17.l
18	Will Low Sun affect driver vision ?	No		
19	Will Peak Hour traffic have to be considered ?	No		
20	Will Sight Distance be a problem / hazard for approaching traffic ?	Yes	High	20.m
21	Will Stopping Distance be a problem / hazard for approaching traffic ?	No		
	TRAFFIC CONTROL			
22	Will Traffic Control Signs and Devices be required ?	Yes	High	22.n
23	Will Speed Limits need to be reduced ?	No		
24	Will Traffic Controllers be required ?	Yes	High	24.o
25	Will Night Conditions have to be considered ?	No		
	PERMITS			
26	Will a Shire Permit to use a road reserve need to be obtained ?	Yes	Low	26.p
27	Will a TfNSW Road Occupancy Licence need to be obtained ?	No		
28	Will a DTR Permit to reduce the speed limit need to be obtained ?	No		

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair. Frensham School. Mittagong
Traffic Management Plan.

Saturday 18th November 2023.

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Section 9 - LOCATION RISK ASSESSMENT

Traffic Control At Special Events

(Page 3 of 4)

Event Name Iris Country Fair Event Date 18th November, 2023

Location Frensham School. Range Road, Mittagong.

Page 1 Ref.	Risk Level	Control Measures	Person Responsible
1.a	High	Advance Warning Signs to be installed on all approaches to the special event site.	T.C. Supervisor
2.b	High	Range Road to be closed to northbound traffic between Tyndall Street and Railway Parade. Waverley Parade will be closed to east bound traffic between Oxford Street and Range Road.	T.C. Supervisor
3.c	Low	Traffic controllers will monitor roadside parking and try to prevent cars parking across residential driveways.	Traffic controllers
4.d	High	Traffic Controller will monitor safe sight distance and stop traffic when pedestrians are using the pedestrian crossings on Range Road.	Traffic Controller
7.e	Low	No roadside parking on the northern shoulder of the closed section of Waverley Parade.	Traffic Controller
8.f	High	Sign posted walkways from the sports ground car park to the event area will be installed. Traffic Controller will monitor safe sight distance and stop traffic when pedestrians are using the pedestrian crossings on Range Road.	Event Organiser Traffic controllers
10.g	High	Heavy Vehicles following the detour route will require extra turning area at intersections.	T.C. Supervisor
13.h	High	Detour route to be installed via Tyndall Street, Oxford Street and Railway Parade. Speed reduced to 40 kmh at the sportsground entry & exit track.	T.C. Supervisor
14.i	High	Range Road to be closed to northbound traffic between Tyndall Street and Railway Parade. Waverley Parade will be closed to east bound traffic between Oxford Street and Range Road.	T.C. Supervisor
15.j	High	A 3-4 metre wide access path for emergency vehicles must be maintained on all streets through and around the special event site.	T.C. Supervisor

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Iris Country Fair. Frensham School. Mittagong
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Section 9 - LOCATION RISK ASSESSMENT

Traffic Control At Special Events

(Page 4 of 4)

Event Name Iris Country Fair Event Date 18th November, 2023

Location Frensham School. Range Road, Mittagong.

Page 1 Ref .	Risk Level	Control Measures	Person Responsible
16.k	High	Traffic Controllers will monitor vehicles approaching the road closure points on Range Road for safe braking in wet weather. If vehicles are having braking problems, Traffic Controller will slow vehicles on approach to the road closure point.	Traffic Controller
17.l	Low	A 4wd tractor with operator must be available at all times if the surface of the sports ground car park becomes slippery or vehicles are getting bogged.	Event Organiser
20.m	High	Advance Warning Signs will be installed on all approaches to the special event site.	T.C. Supervisor
22.n	High	Advance Warning Signs will be installed on all approaches to the special event site. Barrier Boards with Road Closed signs attached will be installed at the road closure points on Range Road and Waverley Parade. Detour signs will be installed to guide motorists around the special event site via Tyndall Street, Oxford Street and Railway Parade.	T.C. Supervisor
24.o	High	Traffic Controllers duties shall include , but not be limited to : <ul style="list-style-type: none"> - Install advance warning signs, detour signs, barrier boards, etc. prior to the start of the event. - Monitor safe sight distance to pedestrians using the school crossing and stop traffic when pedestrians are crossing Range Road . - Advise and direct non-event motorists. - Advise and direct cyclists. - Monitor turning areas at all intersections on the detour route. - Maintain a 3 - 4 metre access path for emergency vehicles on all streets within the special event site. - Monitor vehicles approaching the road closure points on Range Road for safe braking in wet weather. 	Traffic Controllers
26.p	Low	A S138 permit and a " letter of approval " or similar must be obtained from Wingecarribee Shire Council, prior to traffic controllers installing signs and devices and closing Range Road.	T.C. Supervisor

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

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Traffic Management Plan.

Saturday 18th November 2023.

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Section 10 - TRAFFIC GUIDANCE SCHEMES

Traffic Guidance Schemes have been produced to cover all hazards and risks associated with the event.

The Traffic Guidance Schemes are as follows :-

- TGS 01 - Part road closures & Detour routes.
- TGS 02 - Range Road. Detour signs and Traffic Controllers.
- TGS 03 - Range Road northern end. Advance Warning Signs.
- TGS 04 - Range Road. Part road closure and Advance Warning Signs.
- TGS 05 - Waverley Parade. Part road closure and Advance Warning Signs.
- TGS 06 - Range Road. One-way travel and parking.
- TGS 07 - Range Road. Sports ground parking. entry & exit.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

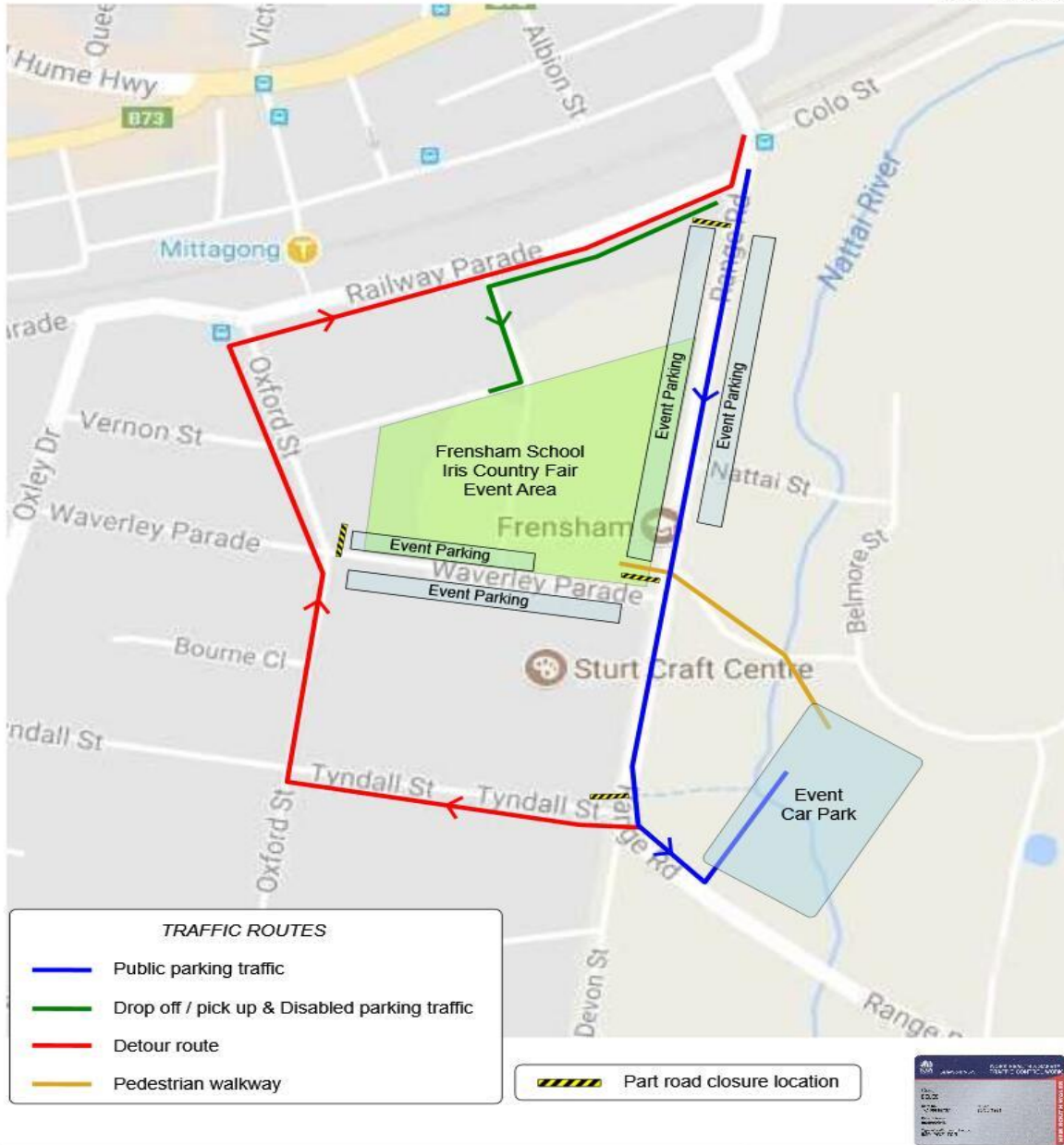
Iris Country Fair. Frensham School. Mittagong
Traffic Management Plan.

Saturday 18th November 2023.

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Section 10 - TRAFFIC GUIDANCE SCHEMES

TGS 01 - Travel routes, Part road closures & detour routes.



Traffic Guidance Scheme 01				Travel routes, Part road closures & Detour routes		TGS Ref. ICF - 2023 - TGS 01	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Event : Iris Country Fair	Plan Designed by : Craig Eales PAWZTMP Cert. No. TCT 0015737	<i>C. Eales</i>
				Location : Range Road , Mittagong	Event Date : Saturday 18-11-2023	This plan is not to scale.	
				Times : From 7.00 a.m. to 5.00 p.m.	This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).		
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AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair.
Traffic Management Plan.

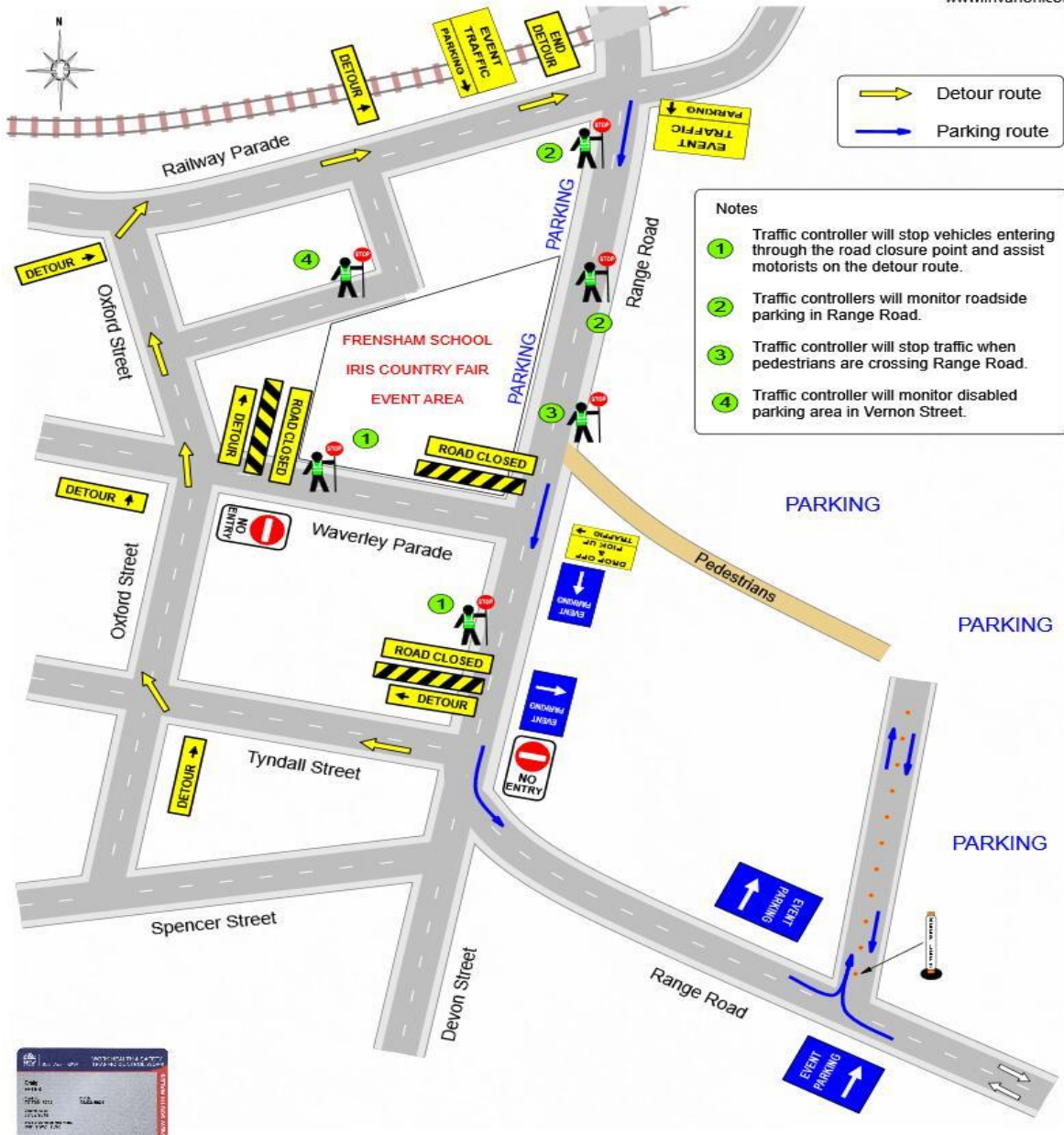
Frensham School, Mittagong

Saturday 18th November 2023.

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Section 10 - TRAFFIC GUIDANCE SCHEMES

TGS 02 - Detour signs & Traffic Controllers



- Notes**
- ① Traffic controller will stop vehicles entering through the road closure point and assist motorists on the detour route.
 - ② Traffic controllers will monitor roadside parking in Range Road.
 - ③ Traffic controller will stop traffic when pedestrians are crossing Range Road.
 - ④ Traffic controller will monitor disabled parking area in Vernon Street.



Traffic Guidance Scheme 02 Plan Date: 07-08-23 Revision A: Revision B: Revision C:				Range Road, Detour route, Traffic controllers & Parking Client: Frensham School Event: Iris Country Fair Location: Range Road, Mittagong Event Date: Saturday 18-11-2023 Times: From 7.00 a.m. to 5.00 p.m.		TGS Ref. ICF - 2023 - TGS 02 Plan Designed by: Craig Eates PAWZTMP Cert. No. TCT 0015737 This plan is not to scale. This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the "Transport NSW "Traffic Control At Worksites" manual 2020 (version 6)". This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair.
Traffic Management Plan.

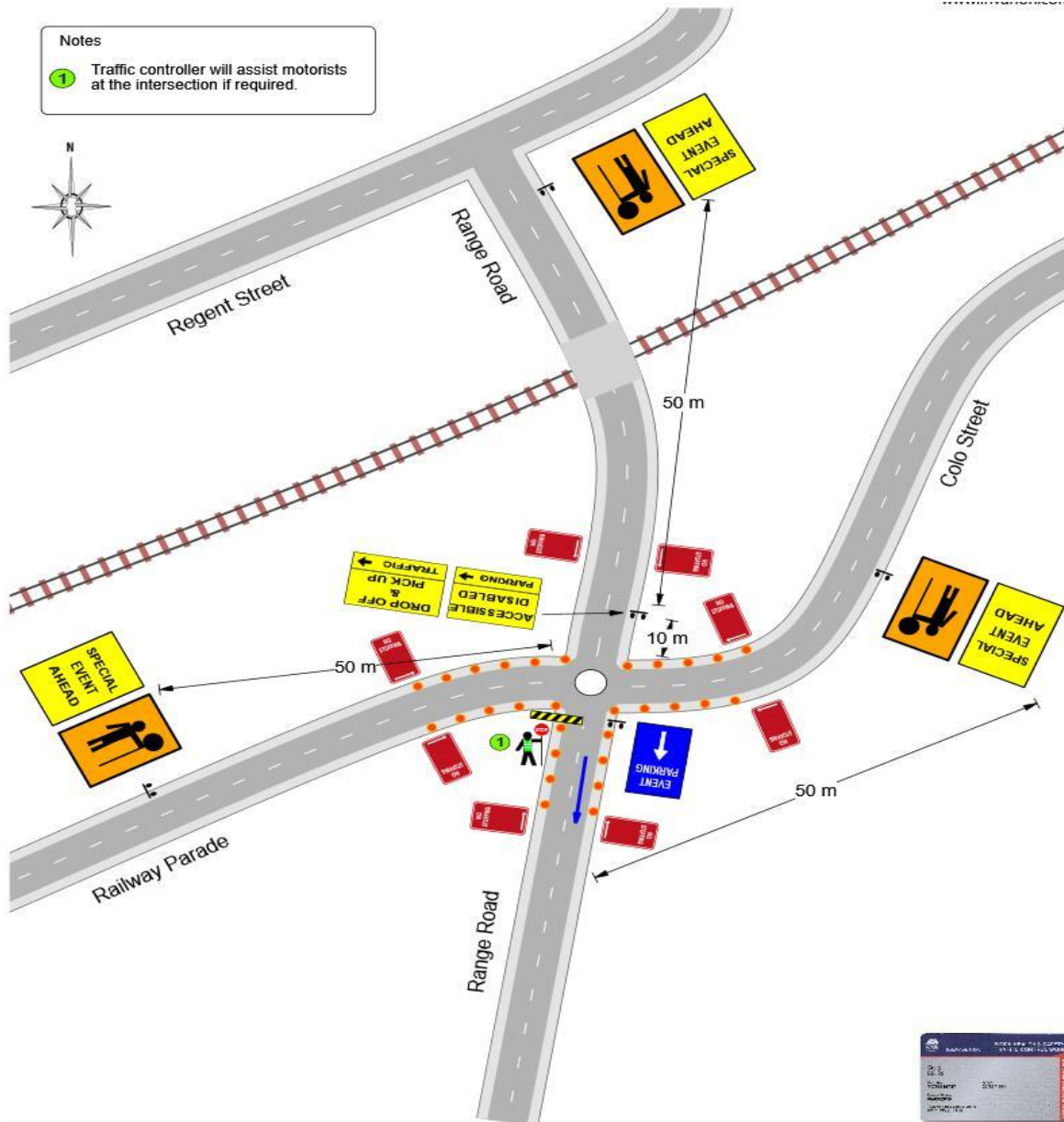
Frensham School, Mittagong

Saturday 18th November 2023.

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Section 10 - TRAFFIC GUIDANCE SCHEMES

TGS 03 - Range Road, Northern end, Advance Warning Signs



Traffic Guidance Scheme 03				Range Road northern end, Advance Warning Signs		TGS Ref. ICF - 2023 - TGS 03	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737		
				Event : Iris Country Fair	This plan is not to scale. This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices: Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6). This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.		
				Location : Range Road , Mittagong			
				Event Date : Saturday 18-11-2023			
				Times : From 7.00 a.m. to 5.00 p.m.			

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair.
Traffic Management Plan.

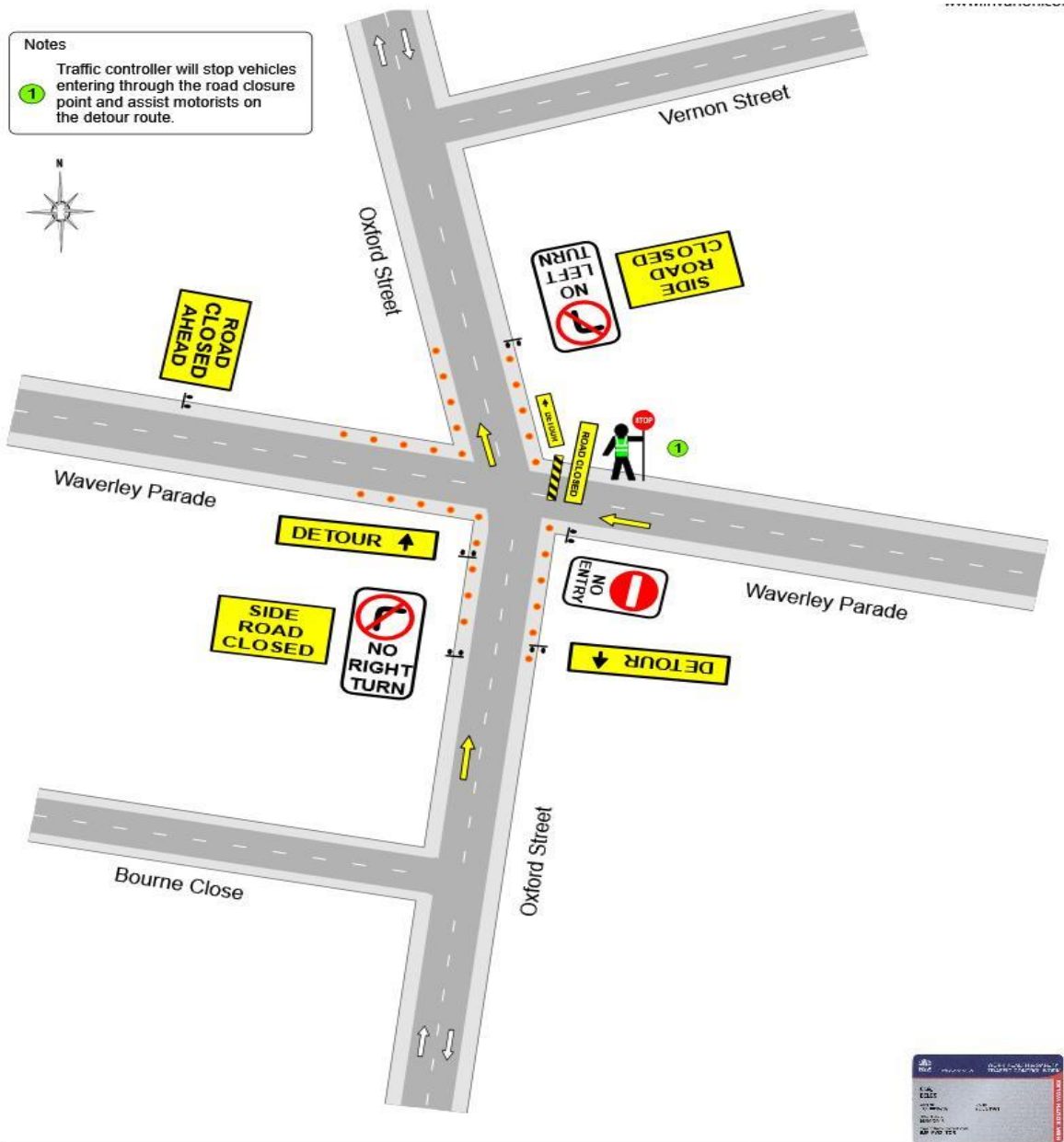
Frensham School, Mittagong

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Section 10 - TRAFFIC GUIDANCE SCHEMES

TGS 05 - Waverley Parade. Part road closure.



Traffic Guidance Scheme 05				Waverley Parade. Part road closure. Advance Warning Signs		TGS Ref. ICF - 2023 - TGS 05	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Event : Iris Country Fair	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737	<i>C. Eeles</i>
<p>ALL AREA TRAFFIC SERVICES TRAFFIC MANAGEMENT PLANS TRAFFIC CONTROL DEVICES</p>				Location : Oxford Street & Waverley Parade , Mittagong	Event Date : Saturday 18-11-2023	This plan is not to scale.	
				Times : From 7.00 a.m. to 5.00 p.m.	This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).		This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair.
Traffic Management Plan.

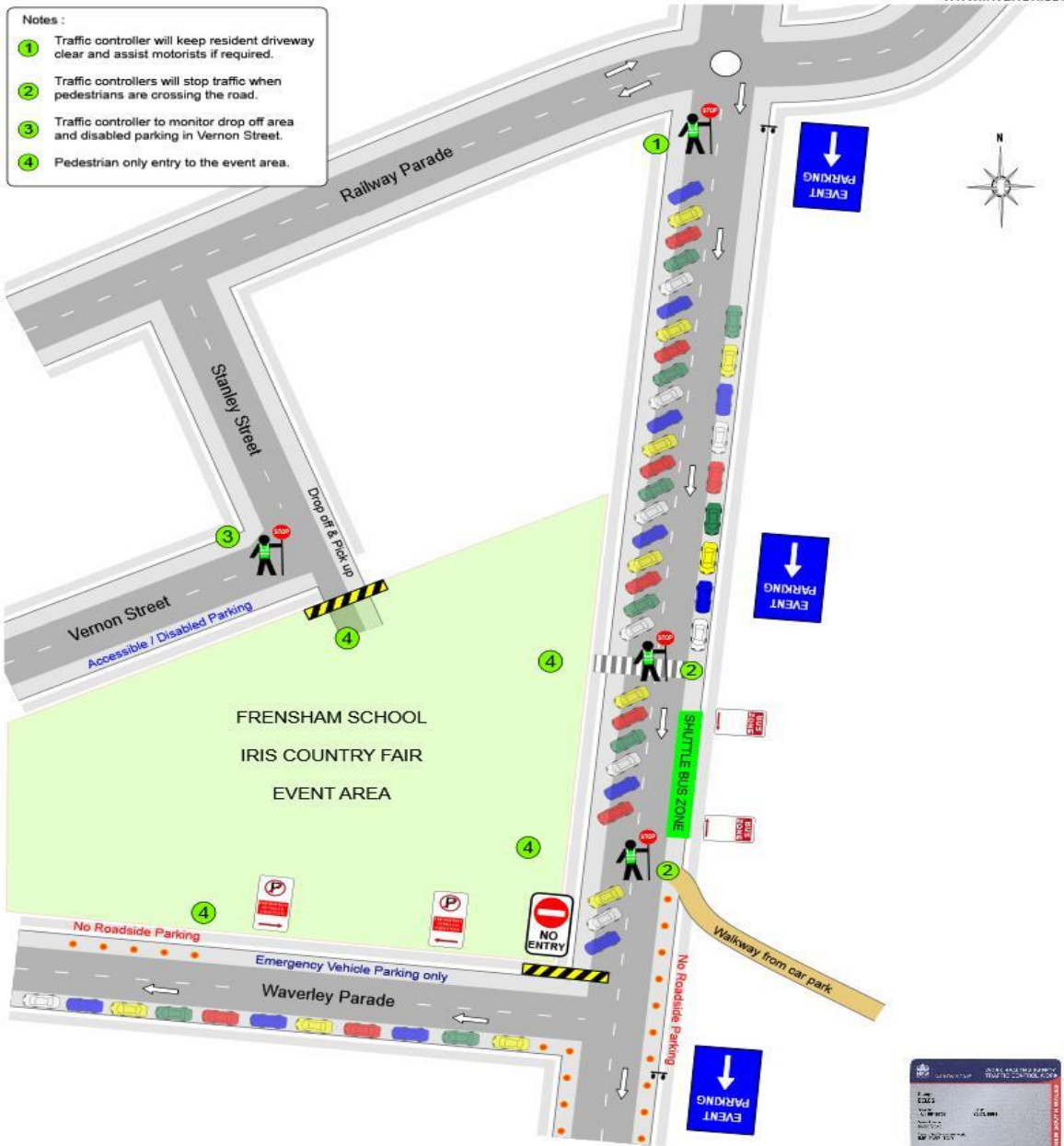
Frensham School, Mittagong

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Section 10 - TRAFFIC GUIDANCE SCHEMES

TGS 06 - Range Road. One-way travel and roadside parking.



Traffic Guidance Scheme 06				Range Road & Waverley Parade. One way travel & parking		TGS Ref. ICF - 2023 - TGS 06	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Event : Iris Country Fair	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737	
				Location : Range Road, Mittagong	Event Date : Saturday 18-11-2023	This plan is not to scale.	
				Times : From 7.00 a.m. to 5.00 p.m.		This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	
						This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Iris Country Fair.
Traffic Management Plan.

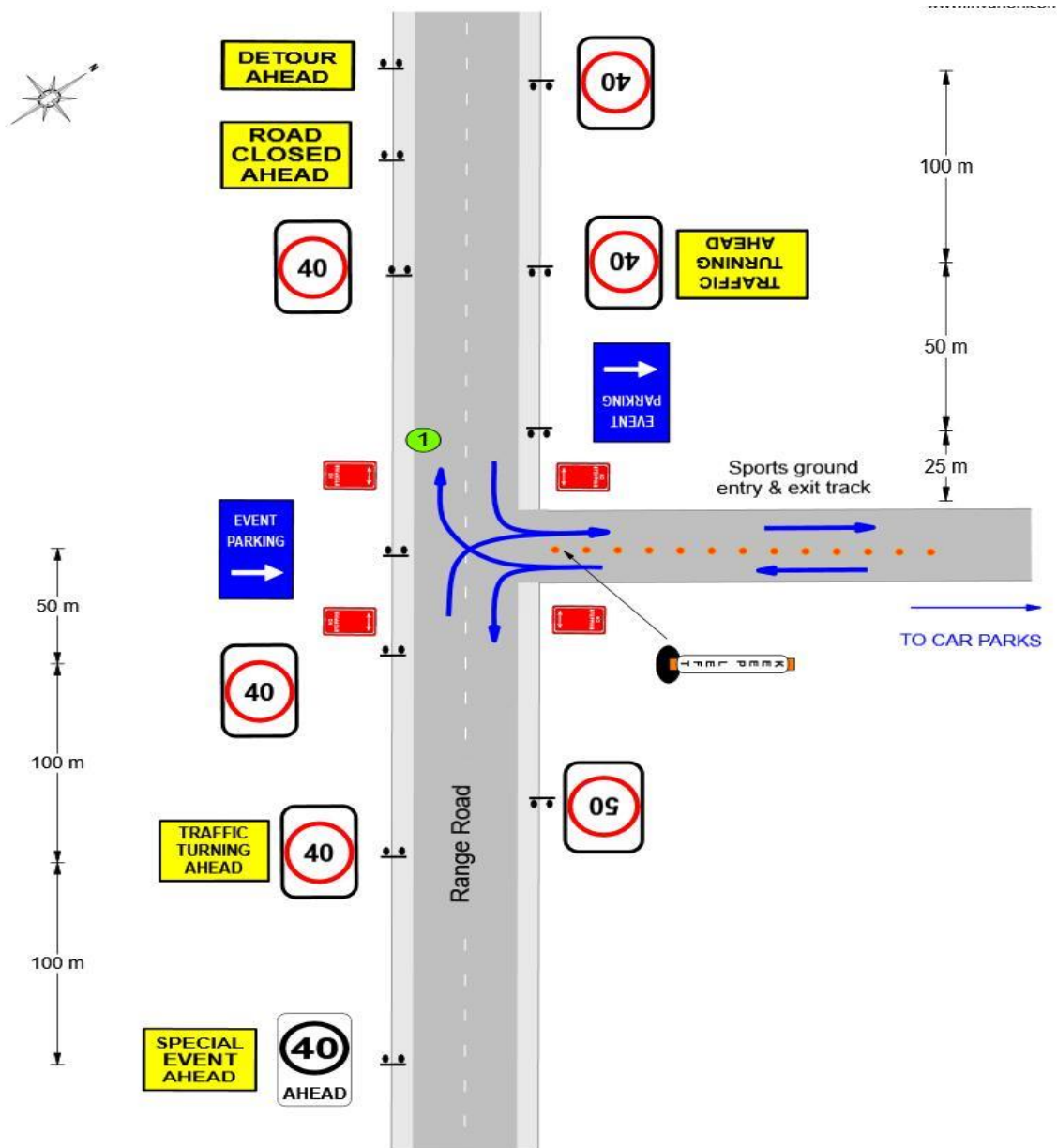
Frensham School, Mittagong

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Section 10 - TRAFFIC GUIDANCE SCHEMES

TGS 07 - Range Road. Sports ground parking, entry & exit.



Traffic Guidance Scheme 07				Range Road. Sports ground parking, entry & exit		TGS Ref. ICF - 2023 - TGS 07	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737		
				Event : Iris Country Fair	This plan is not to scale. This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6). This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.		
				Location : Range Road, Mittagong			
				Event Date : Saturday 18-11-2023			
				Times : From 8.00 a.m. to 4.00 p.m.			

Winifred West Schools Ltd.



Saturday 18th November, 2023

Frensham School

Range Road, Mittagong

7 x Traffic Guidance Schemes

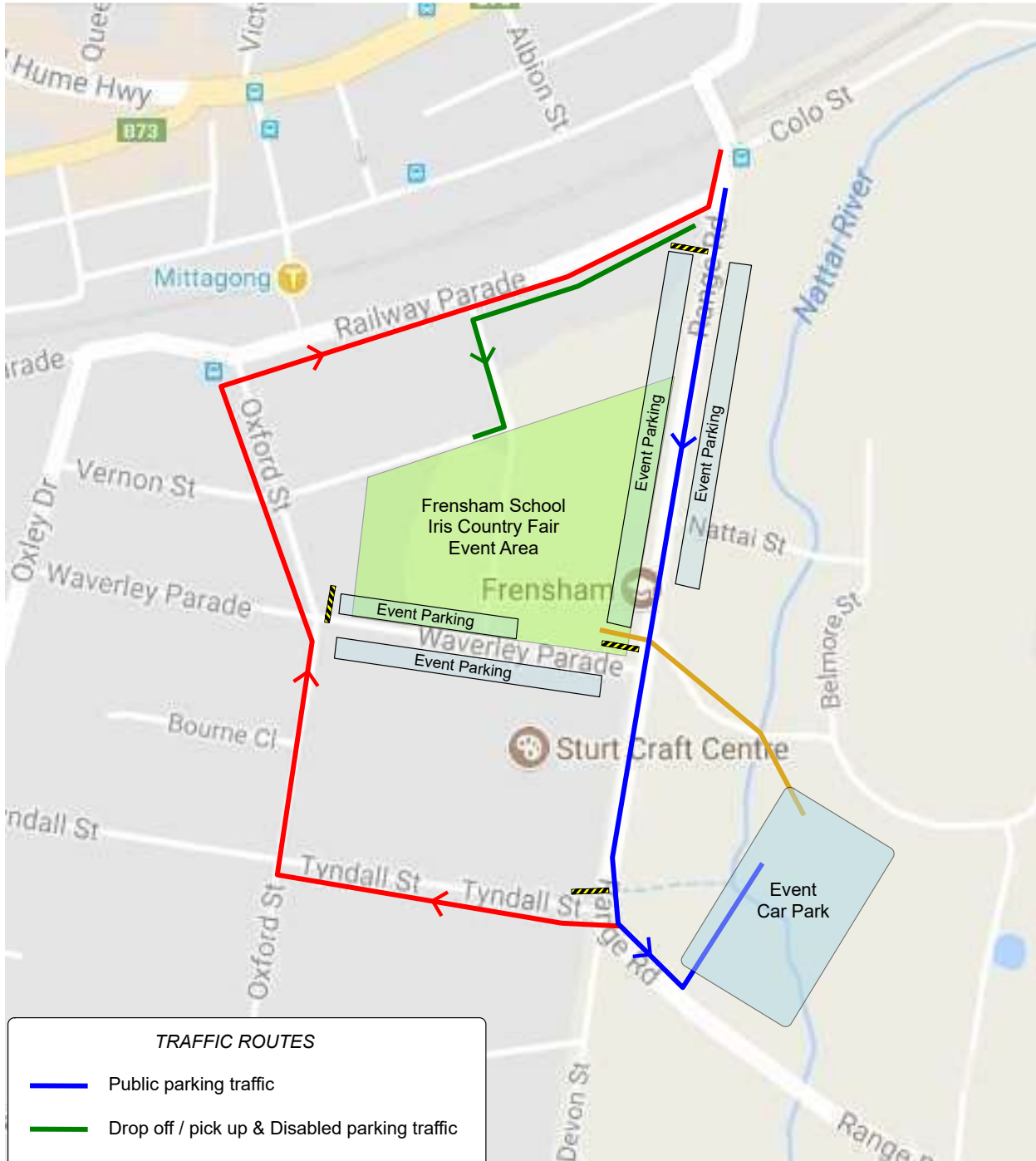
- TGS 01 - Part road closures & Detour routes.
- TGS 02 - Range Road. Detour signs and Traffic Controllers.
- TGS 03 - Range Road northern end. Advance Warning Sign
- TGS 04 - Range Road. Part road closure and Advance Warning Signs.
- TGS 05 - Waverley Parade. Part road closure and Advance Warning Signs.
- TGS 06 - Range Road. One-way travel and parking.
- TGS 07 - Range Road. Sports ground parking. entry & exit.



7 x Traffic Guidance Schemes. version 1. Date. 01-08-23.

Prepared by Craig Eeles. Prepare A Work Zone Traffic Management Plan cert. no. TCT0015737

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



TRAFFIC ROUTES

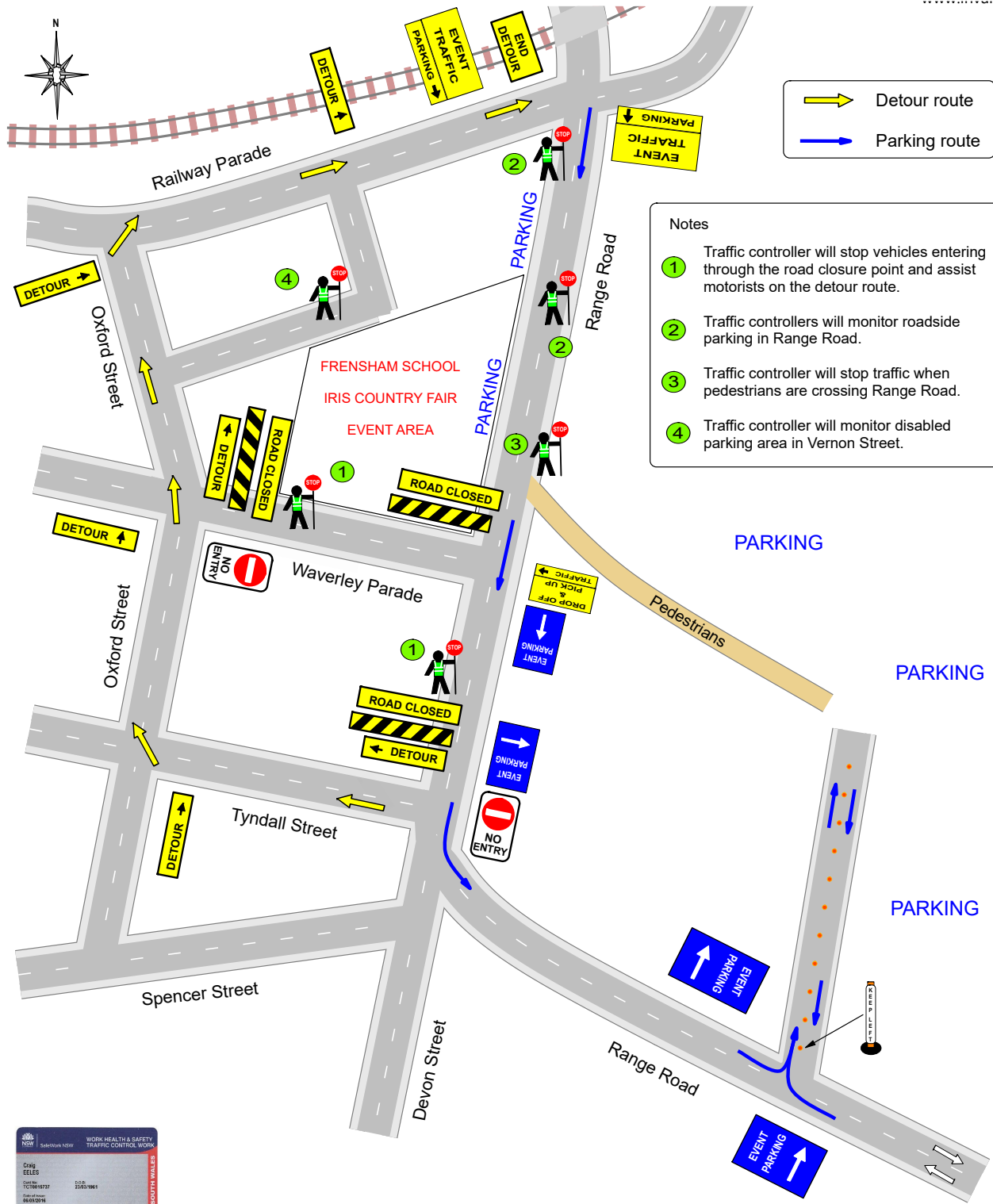
- Public parking traffic
- Drop off / pick up & Disabled parking traffic
- Detour route
- Pedestrian walkway

Part road closure location

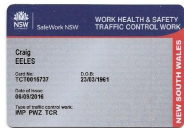


Traffic Guidance Scheme 01				Travel routes, Part road closures & Detour routes		TGS Ref. ICF - 2023 - TGS 01	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Plan Designed by : Craig Eeles <i>C Eeles</i>		
<p>ALL AREA TRAFFIC SERVICES <small>OT Old Hume Highway Mittagong NSW 2575 phone: 0427 870028 email: allaretraffics@gmail.com</small></p>				Event : Iris Country Fair	PAWZTMP Cert. No. TCT 0015737		
				Location : Range Road , Mittagong	This plan is not to scale.		
				Event Date : Saturday 18-11-2023	This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).		
				Times : From 7.00 a.m. to 5.00 p.m.	This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.		

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023



- Notes
- ① Traffic controller will stop vehicles entering through the road closure point and assist motorists on the detour route.
 - ② Traffic controllers will monitor roadside parking in Range Road.
 - ③ Traffic controller will stop traffic when pedestrians are crossing Range Road.
 - ④ Traffic controller will monitor disabled parking area in Vernon Street.

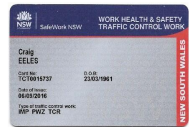
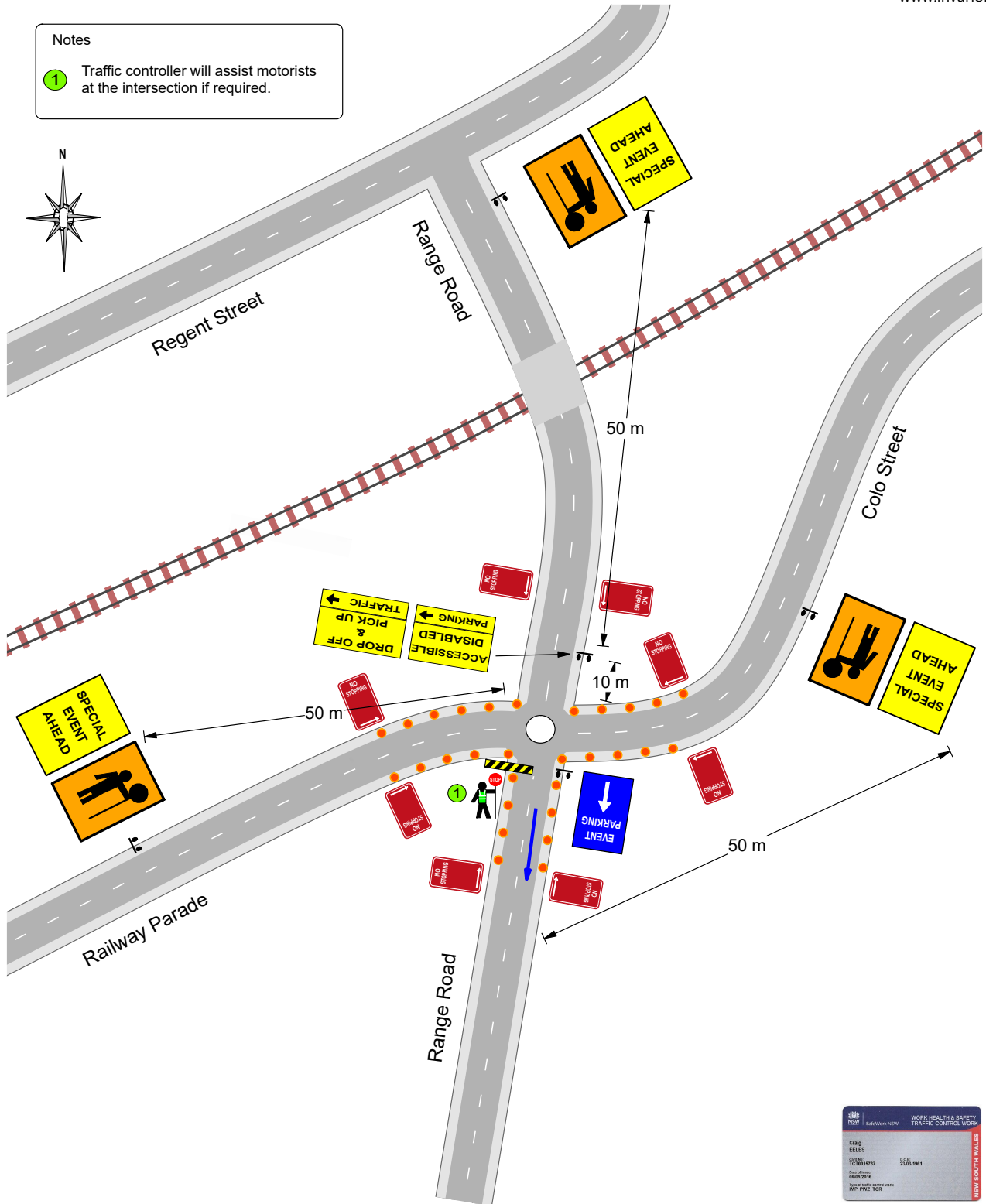


Traffic Guidance Scheme 02				Range Road. Detour route, Traffic controllers & Parking		TGS Ref. ICF - 2023 - TGS 02	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737 <i>C Eeles</i>		
<p>ALL AREA TRAFFIC SERVICES 07 Oldmeadow Highway Mitigong, NSW, 2575. email: allareatrafic@gmail.com</p>				Event : Iris Country Fair	This plan is not to scale. This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6). This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.		
				Location : Range Road , Mitigong			
				Event Date : Saturday 18-11-2023			
				Times : From 7.00 a.m. to 5.00 p.m.			

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

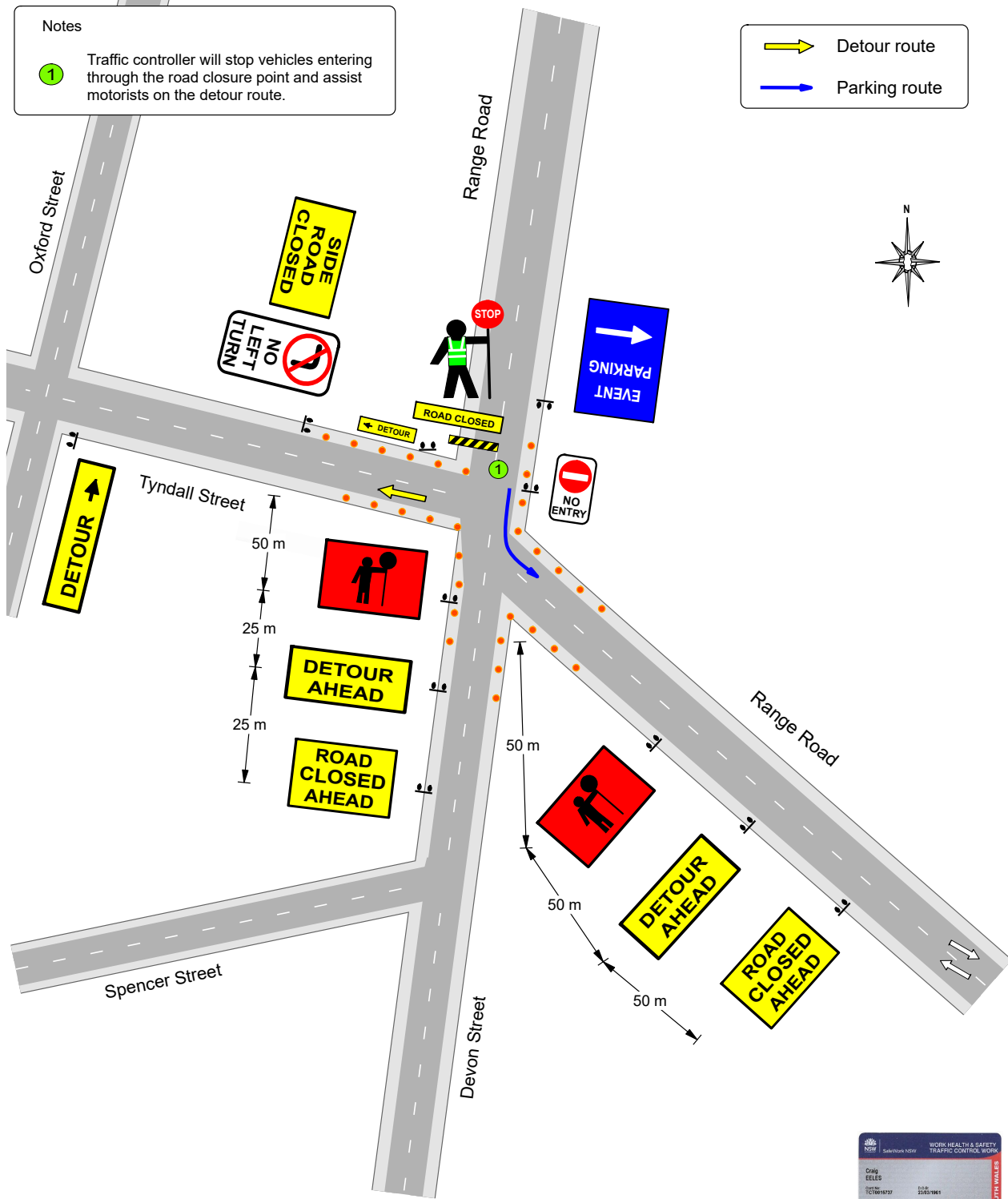
Notes

- 1 Traffic controller will assist motorists at the intersection if required.



Traffic Guidance Scheme 03				Range Road northern end. Advance Warning Signs		TGS Ref. ICF - 2023 - TGS 03	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737		
<p>ALL AREA TRAFFIC SERVICES 07 Old Home Highway Mittagong, NSW, 2575. Phone: 0407 870088. email: allareatrafic@gmail.com</p>				Event : Iris Country Fair	This plan is not to scale. This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6). This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.		
				Location : Range Road , Mittagong			
				Event Date : Saturday 18-11-2023			
				Times : From 7.00 a.m. to 5.00 p.m.			

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

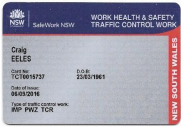


Notes

1 Traffic controller will stop vehicles entering through the road closure point and assist motorists on the detour route.

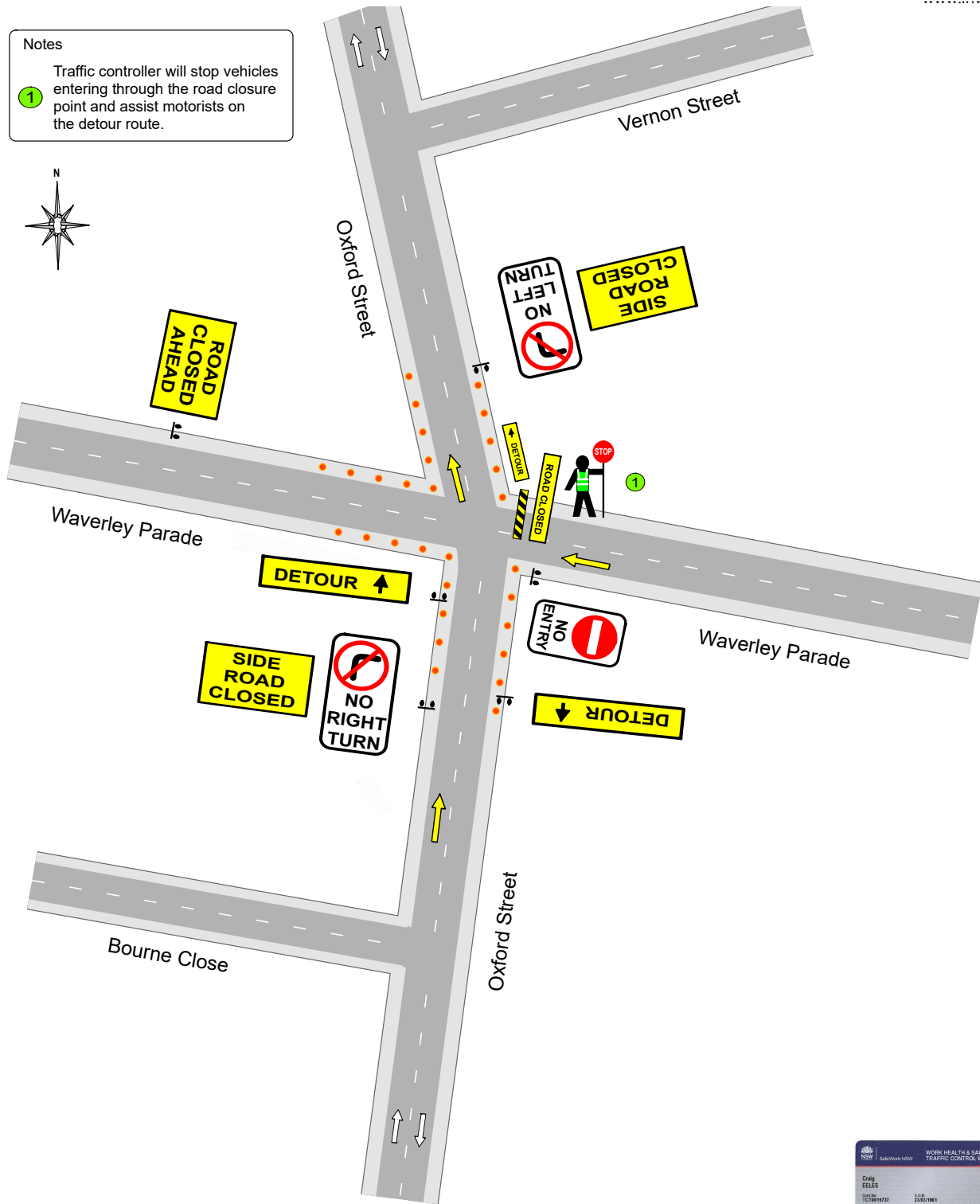
→ Detour route
→ Parking route

Traffic Guidance Scheme 04				Range Road. Part road closure. Advance Warning Signs		TGS Ref. ICF - 2023 - TGS 04	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School		Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737	
<p>ALL AREA TRAFFIC SERVICES 07 Oak Haven Highway, Mittagong, NSW 2575 phone: 0467 870088 email: allareatrafics@gmail.com</p>				Event : Iris Country Fair		This plan is not to scale.	
				Location : Range Road , Mittagong		This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	
				Event Date : Saturday 18-11-2023		This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	
				Times : From 7.00 a.m. to 5.00 p.m.			



**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

Notes
 1 Traffic controller will stop vehicles entering through the road closure point and assist motorists on the detour route.

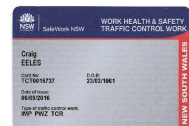
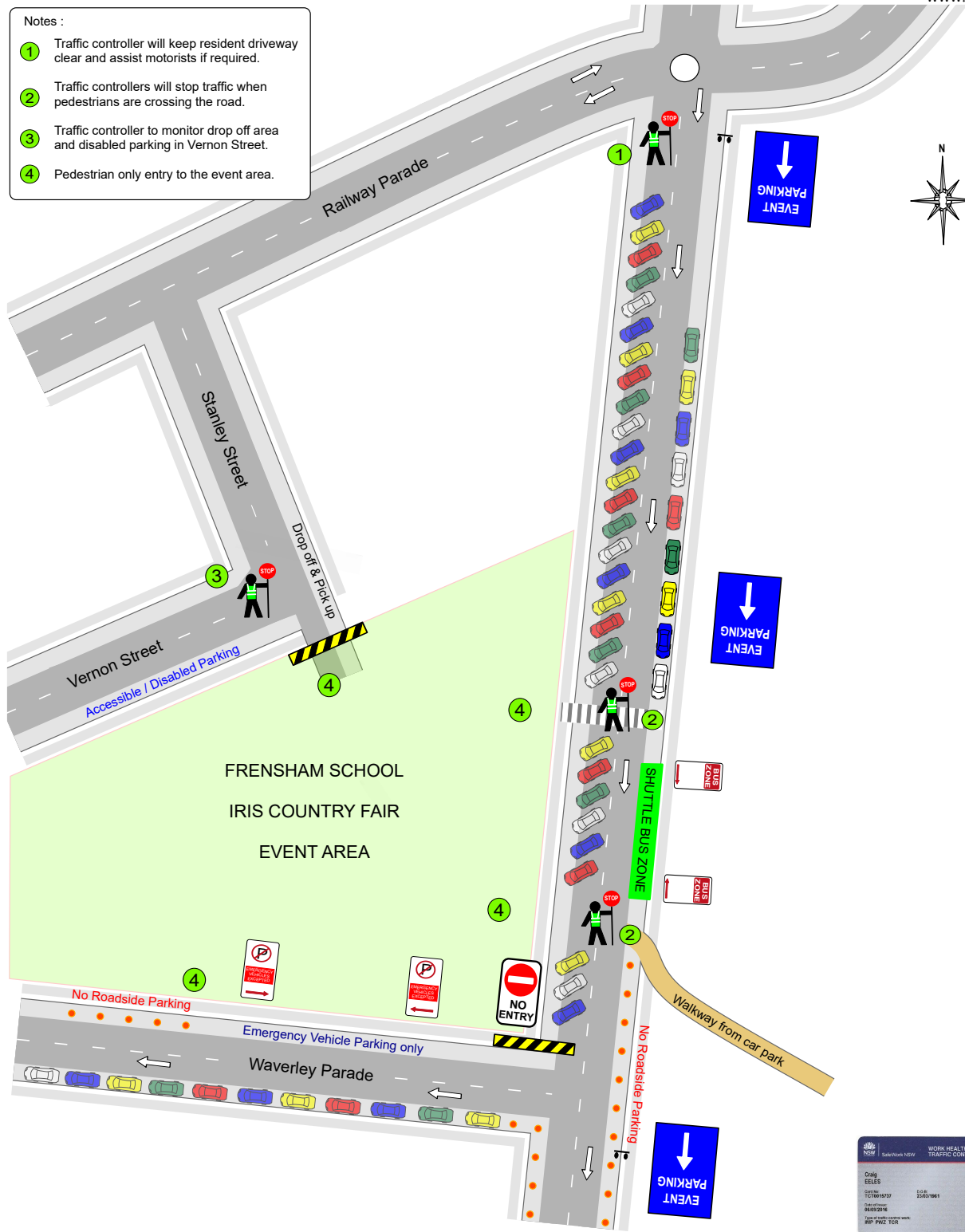


Traffic Guidance Scheme 05				Waverley Parade. Part road closure. Advance Warning Signs		TGS Ref. ICF - 2023 - TGS 05	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School		Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737	
<p>ALL AREA TRAFFIC SERVICES 07 Oakburn Highway Mittagong, NSW, 2575 phone: 0407 870088 email: allareatraf@icf.com</p>				Event : Iris Country Fair		This plan is not to scale.	
				Location : Oxford Street & Waverley Parade , Mittagong		This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	
				Event Date : Saturday 18-11-2023		This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	
				Times : From 7.00 a.m. to 5.00 p.m.			

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

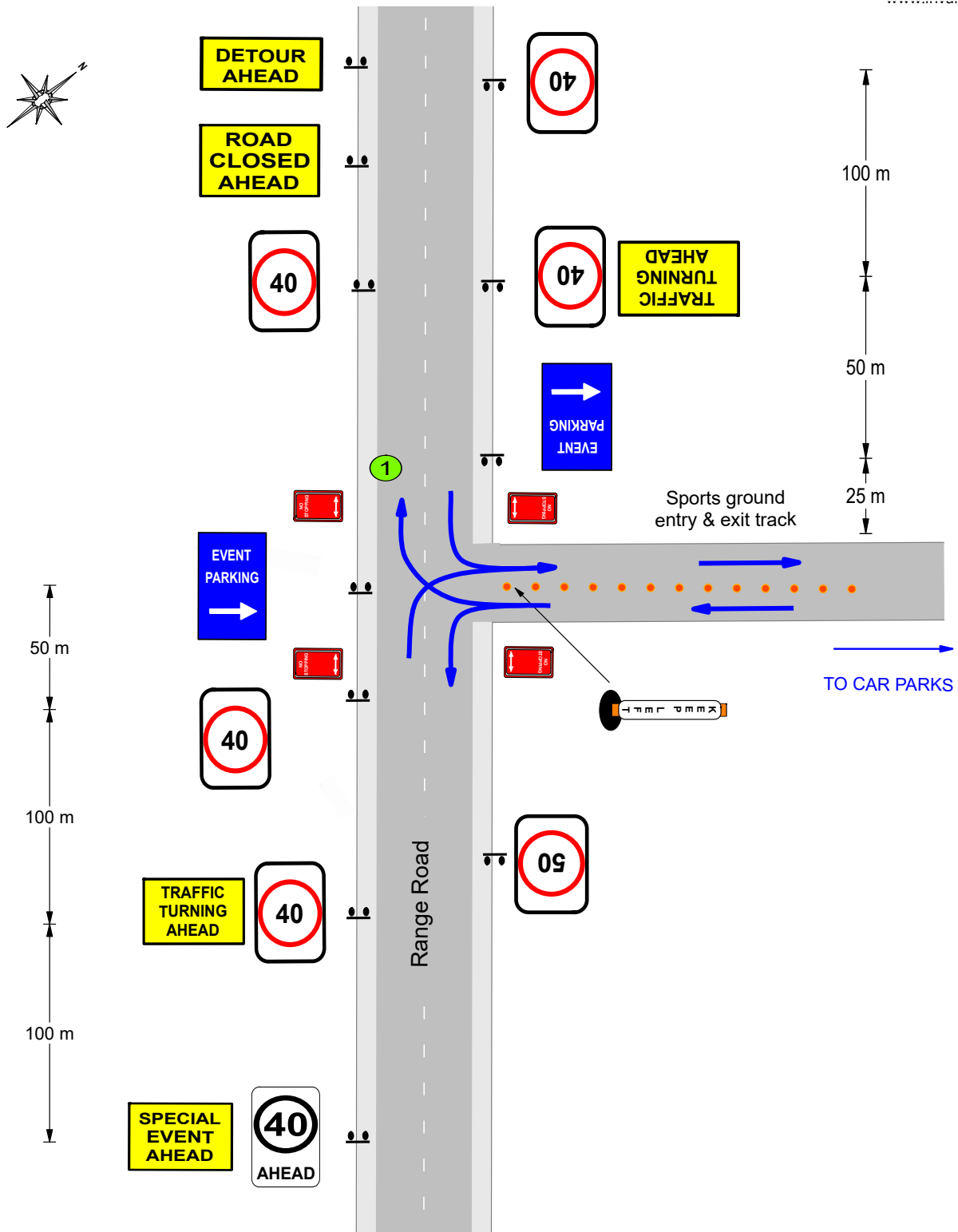
Notes :

- 1 Traffic controller will keep resident driveway clear and assist motorists if required.
- 2 Traffic controllers will stop traffic when pedestrians are crossing the road.
- 3 Traffic controller to monitor drop off area and disabled parking in Vernon Street.
- 4 Pedestrian only entry to the event area.



Traffic Guidance Scheme 06				Range Road & Waverley Parade. One way travel & parking	TGS Ref. ICF - 2023 - TGS 06
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Plan Designed by : Craig Beles PAWZTMP Cert. No. TCT 0015737
<p>ALL AREA TRAFFIC SERVICES 07 Old Home Highway Mitagong NSW 2575 phone: 0497 870288 email: allareatrafic@gmail.com</p>				Event : Iris Country Fair	This plan is not to scale. This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6). This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.
				Location : Range Road , Mitagong	
				Event Date : Saturday 18-11-2023	
				Times : From 7.00 a.m. to 5.00 p.m.	

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



Traffic Guidance Scheme 07				Range Road. Sports ground parking. entry & exit		TGS Ref. ICF - 2023 - TGS 07	
Plan Date 07-08-23	Revision A	Revision B	Revision C	Client : Frensham School	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT 0015737 <i>CEeles</i>		
<p>ALL AREA TRAFFIC SERVICES 01 Old Hume Highway Mitigong, NSW, 2575. phone: 0427 870088 email: allaretrafficservices@gmail.com</p>				Event : Iris Country Fair	This plan is not to scale. This plan is intended to comply with AS 1742.3-2019 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6). This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.		
				Location : Range Road , Mitigong			
				Event Date : Saturday 18-11-2023	Times : From 8.00 a.m. to 4.00 p.m.		

6.7 The Southern Highlands Food and Wine Festival, and Christmas Night Markets

Report Author: Traffic Engineer

Authoriser: Karin Targa, Director Service and Project Delivery

PURPOSE

To assess the traffic management plan and traffic guidance schemes for Christmas Night Markets and Southern Highlands Food and Wine Festival to be held at Corbett Gardens, Bowral, between 7 December and 10 December 2023.

RECOMMENDATION

THAT the traffic arrangements for Christmas Night Markets and, Southern Highlands Food and Wine Festival, proposed to be held between 7 December and 10 December at Corbett Gardens, Bowral, be recommended for approval subject to the implementation of the approved Traffic Management Plan and approval from the Police Service in accordance with the Guide to Traffic and Transport Management for Special Events for a Class 2 event.

REPORT

The Festival of Lights has become an annual event that is held over the month of December in Corbett Gardens. Bowral.

During The Festival of Lights, Corbett Gardens is decorated with various lighting and illuminated objects to create a visual spectacle that has become popular with the local community and visitors to the area.

There will be two additional events that will be held during The Festival of Lights at Corbett Gardens. These events are,

- Christmas Night Markets that will be held on Thursday 7 December between 5:00pm and 9:00pm
- The Southern Highlands Food and Wine Festival that will be held between Friday 8 December to Sunday 10 December

The Southern Highlands Food and Wine Festival open times are,

- Friday 8 December 5:00pm – 10:00pm
- Saturday 9 December 11:00am to 10:00pm
- Sunday 10 December 11:00am to 4:00pm

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Traffic Management is proposed for Christmas Night Markets and Food and Wine Festival to manage parking around Corbett Gardens and to manage pedestrians. Temporary parking changes will include bus zones, accessible parking, and permit parking for stall holders.

Please see attached traffic management plan and traffic guidance scheme for details.

CONCLUSION

The Christmas Night Markets and The Southern Highlands Food and Wine Festival will be fun cultural events for the local community and attract tourists to the Southern Highlands which will boost the local economy.

The parking changes in this report will improve accessibility and movement of people for the event.

The proposed changes for Christmas Night Markets and The Southern Highlands Food and Wine Festival are recommended for approval.

ATTACHMENTS

1. Southern Highlands Food & Wine Festival 2023. TMP v 3 [**6.7.1** - 29 pages]
2. Southern Highlands Food & Wine Festival 2023. 8 x TG S. v 1 [**6.7.2** - 9 pages]

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



CORBETT GARDENS, BOWRAL

Christmas Night Markets

Thursday 07th December

6.00 p.m. to 9.00 p.m.

Southern Highlands Food & Wine Festival

Friday 08th December

5.00 p.m.

to

Sunday 10th December

4.00 p.m.

Traffic Management Plan



Traffic Management Plan. Version 3. date 28-08-23.

Prepared by Craig Eeles. "Prepare A Work Zone Traffic Management Plan" cert. no. TCT 0015737

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

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AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

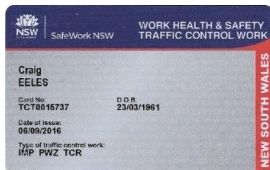
Section 1. INTRODUCTION

1.1 Introduction

This Traffic Management Plan (TMP)

- is based on the successful method of traffic management developed by All Area Traffic Services and Wingecarribee Shire Council event managers at numerous festivals held at Corbett Gardens and other events in Bowral over the last twenty-one years.
- has been produced in consultation with Event Management, Police, Local Council, TfNSW, and other stakeholders.
- takes into consideration the safety of patrons and event participants, and with emphasis on the safe passage of all traffic and pedestrians either involved in the event or travelling through or around the event area.
- takes into consideration the disruption to the local community, businesses, and traders.
- takes into consideration emergency services routes through or around the event area.
- is the document to be referred to by event staff regarding any traffic management at the event.
- is one of the documents to be referred to by traffic staff regarding to the risk of terrorism at the event.
- is written as a document for relevant authorities to refer to when considering the issue of any traffic management permits and approvals for the event.
- is written to ensure that traffic management at the event is implemented in accordance with A.S. 1742.3 - 2018, and the Transport NSW 'Traffic Control At Work Sites' 2020 manual (version 6).
- has been developed by a traffic management planner with qualifications to 'Prepare A Work Zone Traffic Management Plan'.

Craig Eeles. Certificate No. TCT0015737.



Signature:

1.2 References

The following documents and / or manuals have been used as references in developing this TMP:-

- OHS Act 2004
- NSW WH&S Act 2012
- Road Transport Act 2013
- Australian Government Guide to Terrorism in Crowded Places 2017
- RMS "Guide to Transport Management at Special Events" - 2018
- Transport NSW "Traffic Control At Worksites" - 2020 (version 6)
- AS 1742.3 - 2019

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 1. INTRODUCTION

1.3 Event Contact List

CONTACT LIST

Entity	Position / service	contact name	phone	email
Southern Highlands Chamber of Commerce and Industry Ltd.	FOL event organiser	Debra Blackah	4861 6917 / 0499 994 755	DebraB@oxleypartners.com.au
	Event & Site manager	Lorna Bussell	0410 093 059	foodwinefestival@fol.org.au
	AATS traffic manager	Craig Eeles	0407 870 088	allareattraffic@gmail.com
Police – Moss Vale	Local events police rep.	Det. / Acting Inspector Kevin Bale	4862 9299	bale1kev@police.nsw.gov.au
Police - Goulburn District	Local Area Commander	Snr. Constable Michael Hoep	4824 0799	humetrafficservices@police.nsw.gov.au
	District Operations Inspector			
Wingecarribee Shire Council	Event approval (S138)	Eric Luu	4868 0888	eric.luu@wsc.nsw.gov.au
	Traffic & parking approval	Michael Rayner	4868 0888	michael.rayner@wsc.nsw.gov.au
Transport NSW (TfNSW)	ROL & SZA approval	Wollongong office		rol.southern@TfNSW.nsw.gov.au
All Area Traffic Services	Traffic management	Craig Eeles	0407 870 088	allareattraffic@gmail.com
Berrima Buses	Local shuttle bus service	Chris Moule	4871 3211 / 0417 430926	
Highland Taxis	Local taxi service	Laurie Stewart	4861 0000	
Ambulance NSW - Bowral	Emergency services		000 /	
NSW Fire & Rescue - Bowral	Emergency services		000 /	
SES - Bowral	Emergency services		000 /	
Local Newspaper	Public notification of event	Southern Highland News		

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 2. EVENT DETAILS

2.1 Event Organiser

The Food & Wine Festival is being organised and managed by the Southern Highlands Chamber of Commerce and Industry Inc. (trading as Business Southern Highlands)

The representative from the SHCCI is Debra Blackah.

Mobile: 0499 994 755 Email: DebraB@oxleypartners.com.au

The Site Manager for the event is Lorna Bussell.

Mobile: 0410 093 059 Email: foodwinefestival@fol.org.au

2.2 Public Liability insurance Event Organiser

The event organiser will provide the most current Certificate of Currency prior to the festival.

Certificate of Currency



Locked Bag 2138
North Sydney NSW 2059
Australia
Telephone: 1900 426 021
Fax: 02 9565 1034
www.zurich.com.au

This is to certify that the undermentioned contracts of insurance are current at the time of issue. Subject to the limitations, exclusions, definitions and conditions of the policy wording or product disclosure statement applying to each contract of insurance.

Policy Number
421810PZBI
Insured Name
Southern Highlands Chamber of Commerce & Industry Ltd
Period of Insurance
From 26/11/2021 at 4:00pm to 28/11/2022 at 4:00pm
Date of Issue
26/11/2021
Location of Issue
NORTH SYDNEY NSW 2059
The information above relates to each contract of insurance.

Zurich Austbrokers Business Insurance

Situation
The Grand Arcade, Suite 15 291-297 BONG BONG STREET BOWRAL NSW 2576

Interest Insured/Policy Limit(s)		
Liability Section		
General Liability		
Limit of Liability	\$20,000,000	Any one occurrence
Products Liability		
Limit of Liability	\$20,000,000	Any one occurrence and in the Aggregate any one Period of Insurance and in the Aggregate for all Situations
Property in Physical/Legal control	\$250,000	

Cover for Principals
The interest of Wingecarbee Shire Council as an Insured Person is hereby noted
Cover under the Policy for any principal is limited to its liability for Personal Injury or Property Damage that is directly caused by the Insured's performance of the work for that principal and only to the extent that there is cover for the Insured under this Cover section for the Insured's liability to that principal had it made a claim against the Insured in respect of the circumstances giving rise to its liability, provided that:
• the work was carried out by The Insured in an attempt to comply with a contract to perform work, that was made between The Insured and that principal; and
• liability shall not exceed the lesser of the minimum amount of liability cover required by the contract to perform the work and the applicable Limit of Liability shown below; and
• For the avoidance of doubt it is further provided that where a principal makes a claim under this Cover Section, the Employer's Liability exclusion shall apply so that the Policy will not cover that principal's liability for Personal Injury to any person in the service of either:
(a) The Insured; or
(b) That principal;

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 2. EVENT DETAILS

2.2 Public Liability insurance

All Area Traffic Services



Public & Products Liability

Certificate of Currency

Item 1	Policy Number	PPL-001883-2023
Item 2	Policyholder	Tanyelle Pty Ltd. 22 Venus Street, INVERLOCH VIC 3996 Australia
Item 3	Insurance Period	4.00pm on 09/01/2023 to 4.00pm on 09/01/2024 at the address stated at Item 2 above
Item 4	Policy Wording	ProRisk Public & Products Liability Insurance Policy v07.21 ProRisk General Terms & Conditions v04.22
Item 5	Underwriters	Professional Risk Underwriting Pty Limited trading as ProRisk Level 2, 115 Bridge Road, Richmond VIC 3121 For and on behalf of Swiss Re International SW Australia Branch (ABN 38 138 873 211)
Item 6	Limit of Liability	\$20,000,000.00 Any one occurrence . The total aggregate limit of liability in respect of Insuring Clause 1.2 (Product Liability) and Insuring Clause 1.3 (Advertising Liability) will not exceed \$20,000,000.00 in the aggregate during any one Insurance period .
Item 7	Territorial Limits	Worldwide (Excluding USA and Canada)
Item 8	Other Insurance	Not Applicable
Item 9	Interested Party	N/A
Item 10	Business Activities	Traffic Engineering Consulting Service 100%
Item 11	Business Description	Traffic Management

THIS IS TO CERTIFY that in accordance with the authorisation granted to ProRisk by the **underwriters** and in consideration of the **premium**, the **underwriters** agree to insure the stated **policyholder** in accordance with the terms and conditions of the **policy**.

In accepting this insurance, the **underwriters** have relied on the information and statements that have been provided in the **proposal**. This is an important document and should be kept in a safe place with all other papers relating to this **policy**.

Authorised by

Hamish McDonald Nye

Executive Director
Professional Risk Underwriting Pty Ltd

10/01/2023

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 2. EVENT DETAILS

2.3 Event Description.

The Festival of Lights (FOL)

- Begins on Friday 1st December.
- Finishes on Sunday 31st December.

The Festival is open to the public and held in Corbett Gardens where festive lighting will be installed and incorporates a Christmas Night Market, carol concert, and the ticketed Southern Highlands Food & Wine Festival.

Christmas Night Markets.

- Begins on Thursday 7th December at 5 p.m.
- Finishes on Thursday 7th December at 9 p.m.

The Festival features with marquees, with stall holders and vendors selling and displaying goods.

The 2023 Southern Highlands Food & Wine Festival.

The SH Food & Wine Festival is a ticketed Class 2 event.

The Food & Wine Festival will be open to the ticket holders on :-

- Friday 08th December. 5.00 p.m. to 10.00 p.m.
- Saturday 09th December. 11.00 a.m. to 10.00 p.m.
- Sunday 10th December. 11.00 a.m. to 4.00 p.m.

The Festival features marquees, with stall holders and vendors selling and displaying goods.

Musicians will be playing at various times throughout the festival.

The entry gate into Corbett Gardens on Bendooley Street will be the entry point for people attending the event.

No access to Corbett Gardens on Merrigang Street and Wingecarribee Street.

The emergency exit gates will be in Merrigang and Wingecarribee Streets as well as the main entry on Bendooley Street.

Parking restrictions will apply for the duration of the event on :-

- Bendooley Street between Wingecarribee Street and Merrigang Street.
- Merrigang Street between Bendooley Street and the gardens western boundary.
- Wingecarribee Street between Bendooley Street and the eastern entry to the Bowral CWA.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 2. EVENT DETAILS

2.4 Event Bump in & Bump out.

Stage 1 of the Bump in of the event equipment and stallholders.

- Begins on Monday 27th November at 6.00 a.m.
- Finishes on Friday 1st December at 4.00 p.m.

Stage 2 of the Bump in of the event equipment and stallholders.

- Begins on Wednesday 06th December at 6.00 a.m.
- Finishes on Friday 8th December at 4.00 p.m.

Bump out of the event equipment and stall holders.

- Begins on Sunday 10th December after 4.00 p.m.
- Finishes Tuesday 12th December 5.00 p.m.

2.5 Event Advertising

The event organisers will notify residents, and surrounding businesses by letter drop about the changed traffic conditions outside of Corbett Gardens on Bendooley Street and Merrigang Street for the duration of the festival.

The changed traffic conditions will be advertised close to the event in the local newspapers and on social media sites.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

Section 3. PARKING

3.1 Public Parking

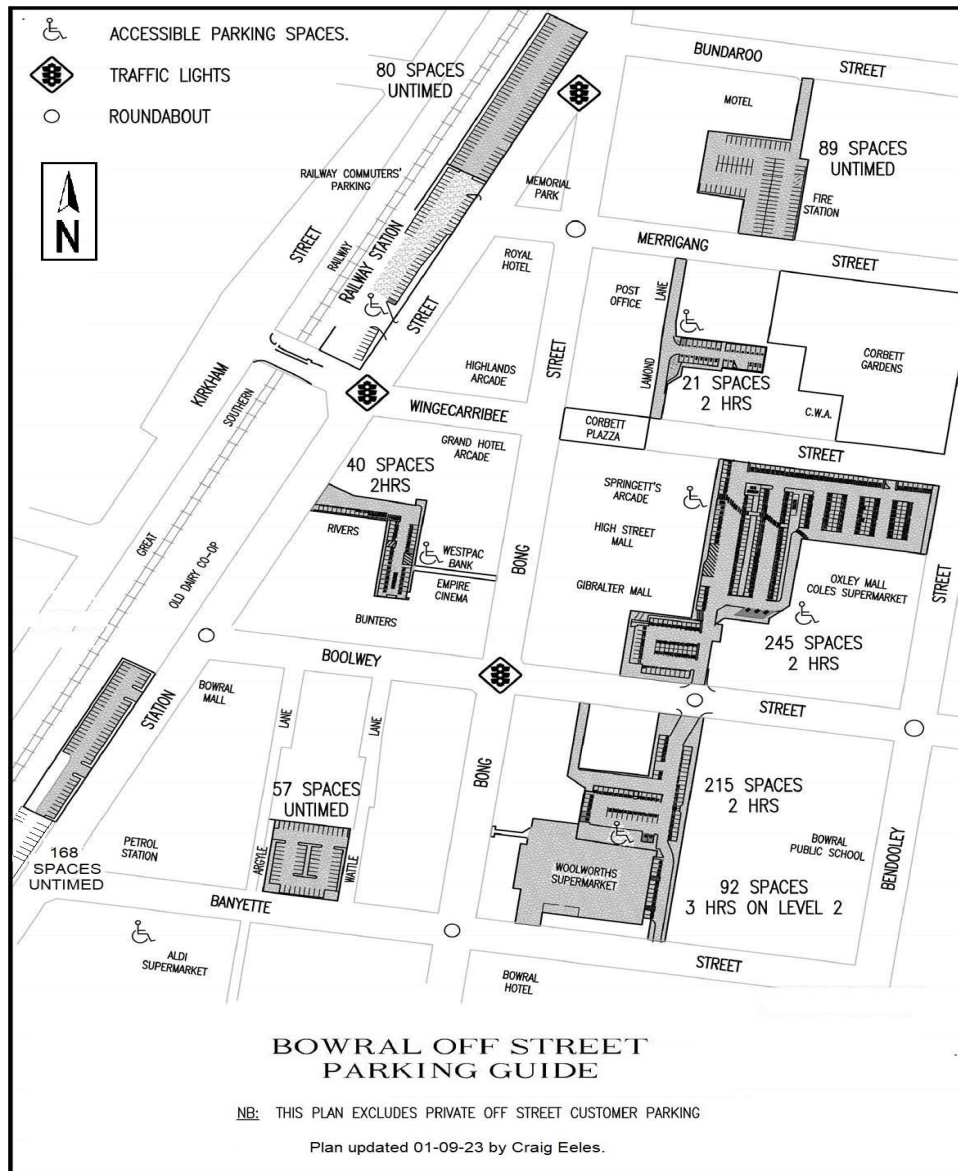
Other roadside parking.

Roadside parking will be available along the shoulders of all streets on the approaches to Corbett Gardens.

Off-Street parking.

In addition to the existing roadside parking spaces near the Corbett Gardens, there are also over 800 off-street parking spaces in the Bowral CBD.

MAP OF BOWRAL CBD OFF-STREET PARKING SPACES



AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 3. PARKING

3.2 Restricted Parking.

Parking restrictions will be in place on the roadside parking spaces surrounding Corbett Gardens on Bendooley Street, Wingecarribee Street and Merrigang Street.

The loss of the 24 - 28 x roadside car park spaces in Wingecarribee Street, Bendooley Street and Merrigang Street will not have a major effect on the overall availability of public parking spaces in Bowral.

3.3 Sign installation & removal schedule.

- 3.3.1 Bendooley Street. (a) Monday 27-11-23 to Friday 01-12-23.
(b) Wednesday 06-12-23 to Tuesday 12-12-23.

7 - 11 x spaces along the western shoulder, between Wingecarribee Street and Merrigang Street.

	Dates and Times	Signs to be installed by Traffic Controllers	Purpose
Bendooley Street. Western shoulder, between Wingecarribee Street and Merrigang Street	Monday 27-11-23 Permit Holder Only signs installed by 6.00 a.m. to Friday 01-12-2023 Permit Holder Only signs removed and replaced with original parking signs by 5.00 p.m.	3 x Permit Holder Only	Unloading of lighting infrastructure and equipment.
	Wednesday 6-12-23 Permit Holder Only signs and Emergency Vehicles Excepted signs installed by 6.00 a.m. to Sunday 10-12-23 Emergency Vehicles Excepted signs removed by 5.00 p.m. Permit Holder Only signs to remain.	3 x Permit Holder Only	Unloading and loading of marquee infrastructure and equipment prior to and after Festival. Unloading and loading and for entertainer's musical and audio equipment during Festival.
		2 x Emergency Vehicles Excepted	Allowing Emergency Vehicles parking.
	Monday 11-12-23 Permit Holder Only signs to remain. to Tuesday 12-12-2023 Permit Holder Only signs removed and replaced with original parking signs by 5.00 p.m.	3 x Permit Holder Only	Loading of marquee infrastructure and equipment after the Festival. Loading of lighting infrastructure and equipment after the Festival.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 3. PARKING

3.3 Schedule of signs installation & removal. (cont.)

3.3.2 Wingecarribee Street. Wednesday 06-12-23 to Sunday 10-12-23.

5 x spaces along the northern shoulder, nearest to the Bendooley Street intersection.

	Dates and Times	Signs & devices to be installed by Traffic Controllers	Purpose
Wingecarribee Street. Northern shoulder, between Bendooley Street and entry to Bowral CWA car park entrance.	Wednesday 06-12-23 Permit Holder Only Signs installed by 6.00 a.m. to Friday 08-12-23 Signs removed after 4.00 p.m. and replaced with Disabled Parking signs.	2 x Permit Holder Only	Unloading of marquee infrastructure and equipment. Unloading of stall holders' stock and equipment.
	Friday 08-12-23 Disabled Parking signs installed after 4.00 p.m. to Sunday 10-12-23 Signs and pedestrian ramp removed by 5.00 p.m. and replaced with original signs.	2 x Disabled Parking Zone. 1 x Pedestrian ramp	Disabled parking and installation of temporary pedestrian ramp behind the disabled parking zone.

3.3.3 Merrigang Street. Saturday 09-12-23 to Sunday 10-12-23.

10 x spaces along the southern shoulder of between Bendooley Street and the western boundary of Corbett Gardens.

1 x space on the northern shoulder beside the business driveway.

	Dates and Times	Signs to be installed by Traffic Controllers	Purpose
Merrigang Street. Southern shoulder, between Bendooley Street and West boundary of Corbett Gardens.	Saturday 09-12-23 Bus zone & Drop off / Pick up signs installed by 5.00 a.m. to Sunday 10-12-23 Bus zone & Drop off / Pick up signs removed by 5.00 p.m. and original parking signs reinstalled.	3 x Bus Zone. 2 x Drop off / Pick up Zone.	10-minute parking for drop off and pick purposes only for bus/coach and visitors during Festival.

	Dates and Times	Signs & devices to be installed by Traffic Controllers	Purpose
Merrigang Street. Northern shoulder, driveway of Real Estate Agency business.	Saturday 09-12-23 Signs & devices installed by 5.00 a.m. to Sunday 10-12-23 Signs & devices removed by 5.00 p.m.	No Stopping Signs attached to bollards	To ensure private residences and businesses is not hindered during Festival.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 3. PARKING

3.4 Disabled parking.

3.4.1 Wingecarribee Street. Saturday 09-12-23 & Sunday 10-12-23.

4 x Disabled parking only spaces will be signed and installed along the northern side of Wingecarribee Street outside of Corbett Gardens, near the Bendooley Street intersection.

A temporary pedestrian ramp will be installed in the middle of the disabled parking zone for the duration of the event.



3.4.2 Merrigang Street.

Original Disabled Parking zone at the western end of Corbett Gardens will not be changed for the event.

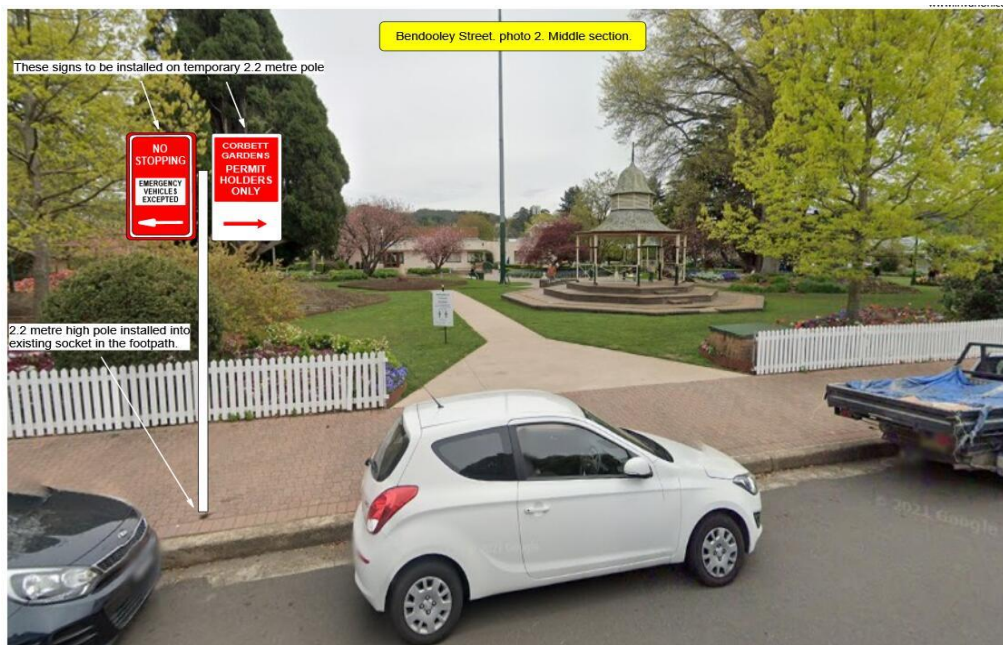
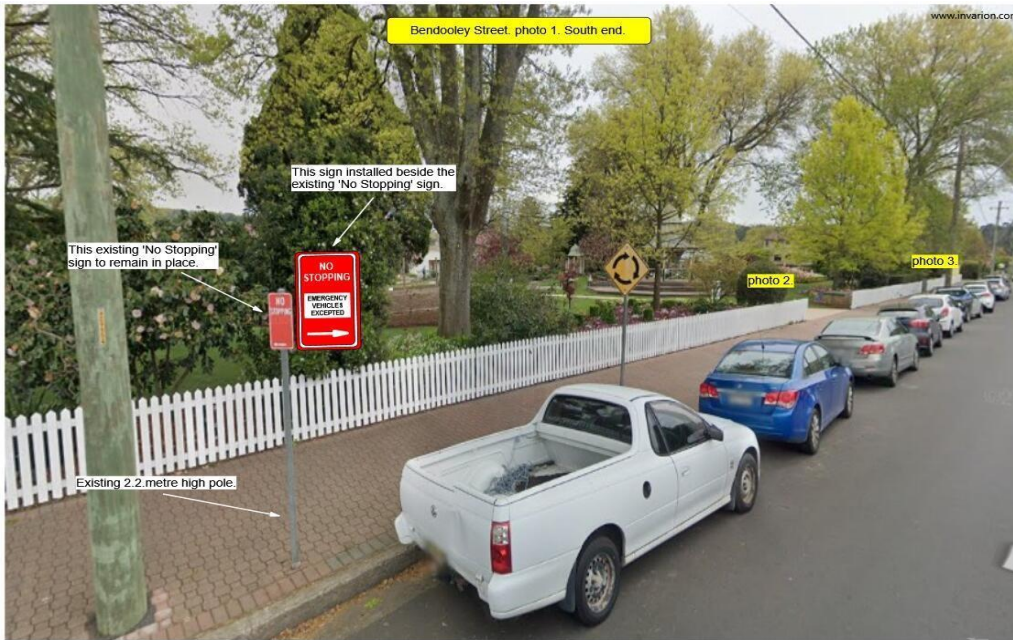


AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 3. PARKING

3.5 Emergency Vehicle parking. Bendooley Street. Wednesday 06-12-23 to Sunday 10-12-23.

4 x Emergency Vehicle Only parking spaces will be installed along the western side of Bendooley Street outside of Corbett Gardens, near the Wingecarribee Street intersection.



AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

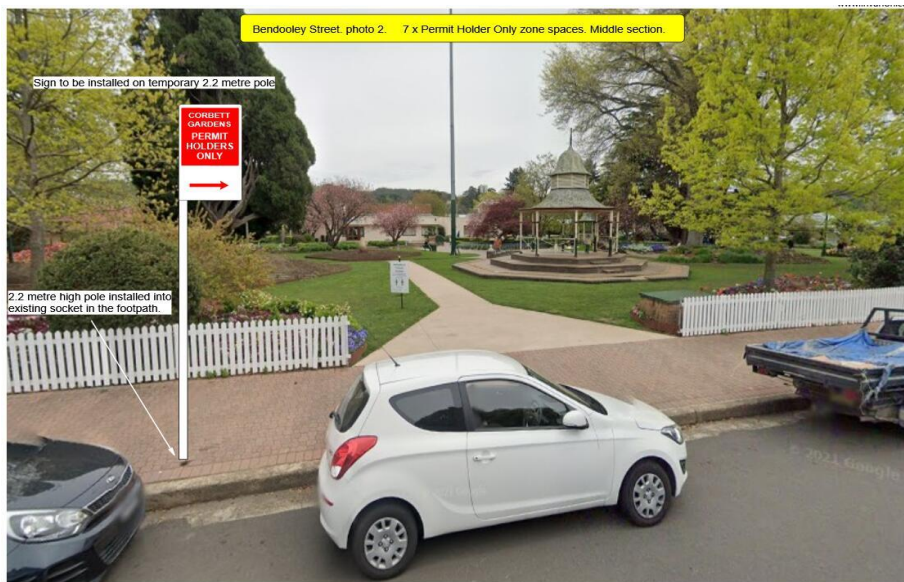
Section 3. PARKING

3.6 Permit Holder Only loading zones.

3.6.1 Bendooley Street. (a) Monday 27-11-23 to Friday 01-12-23.

(b) Wednesday 06-12-23 to Tuesday 12-12-23.

7 x Loading zone parking spaces for vehicles delivering and picking up equipment from Corbett Gardens will be installed along the northern half of the western shoulder of Bendooley Street, between Wingecarribee Street and Merrigang Street.



AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 3. PARKING

3.6 Permit Holder Only loading zones. (cont.)

3.6.2 Wingecarribee Street. Wednesday 06-12-23 to Friday 08-12-23.

5 x Loading zone parking spaces for vehicles delivering and picking up equipment from Corbett Gardens will be installed beside the event Disabled Parking zone in Wingecarribee Street.

Permit Holder Only parking zone along the northern shoulder of Wingecarribee Street.

Wingecarribee Street. photo 2. 5 x Permit Holder Only spaces.



AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 3. PARKING

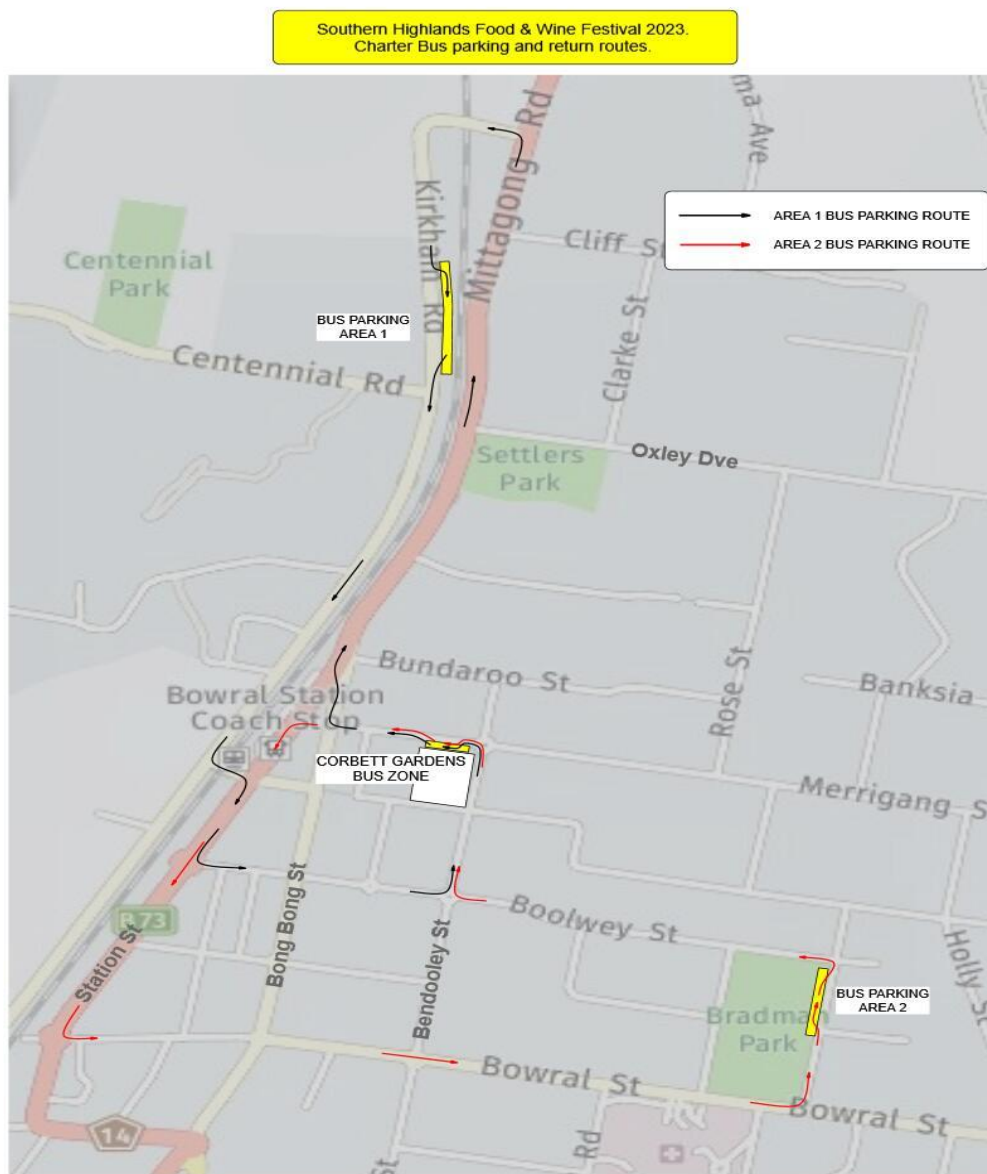
3.7 Visiting Coaches

Coach group bookings will be sent the following information on confirmation of their booking.

Southbound coaches on Bowral Road / Mittagong Road (MR 260) use Station Street then turn

- left at Boolwey Street and
- left into Bendooley Street and
- left into Merrigang Street and set down beside Corbett Gardens.

After setting down passengers at Corbett Gardens coaches may then park along Kirkland Road or in Glebe Street near the Bradman Oval.



AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 4. PUBLIC TRANSPORT

4.1 Merrigang Street. Drop Off & Pick up Zone. Saturday 09-12-23 & Sunday 10-12-23.

Traffic controllers will install Drop off & Pick up Zone signs allowing patrons to park temporarily along the southern shoulder of Merrigang Street, nearest to the Bendooley Street intersection.

This is to allow event patrons to be able to pick up items purchased at the event to load their items outside Corbett Gardens.



4.2 Merrigang Street. Bus Zone. Saturday 09-12-23 & Sunday 10-12-23.

Traffic controllers will install Bus Zone signs allowing buses only to park temporarily along the southern shoulder of Merrigang Street, between Bendooley Street and the western boundary of Corbett Gardens.

This is to allow bus attendees to be dropped off and picked up outside Corbett Gardens.

After dropping off patrons, bus drivers will be directed to park elsewhere until the return time for pick up.



AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 5. OTHER PUBLIC CONSIDERATIONS

5.1 Patrons and other Pedestrians

Bendooley Street

The footpath outside of Corbett Gardens on Bendooley Street will be delineated on the approach to the main entry gate into the gardens.

The footpath is 3.3 metres wide.

It will be divided into a 1.5 metre wide aisle beside the gardens fence for patrons to queue outside of the entry gate for 5 metres towards Wingecarribee Street and for 5 metres towards Merrigang Street.

There will be 1.7 - 1.8 metres remaining for public pedestrian access along the footpath past the entry gate to the gardens.

Wingecarribee Street

There will be no restrictions to public pedestrians and event patrons on the footpath outside of Corbett Gardens in Wingecarribee Street.

Merrigang Street

There will be no restrictions to public pedestrians and event patrons on the footpath outside of Corbett Gardens in Merrigang Street.

5.2 Other Public Transport

Public transport will not be affected.

05-06-23. Spoke to Chris Moule (operations manager) at Berrima Bus-lines.

Chris confirmed that the existing bus zone outside of Corbett Gardens in Merrigang Street is not part of the town bus service stops and is not used by Berrima Bus-lines.

The bus zone is apparently for charter buses visiting Bowral or the Corbett Gardens throughout the year.

The extension to the bus zone during the Food & Wine Festival will not affect Berrima Bus-lines.

5.3 Emergency Vehicles.

The signage installation and parking restrictions will not have an effect on emergency vehicles travelling past Corbett Gardens.

A three to four metre wide travelled path for emergency vehicles on all streets around Corbett Gardens will be available at all times.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 5. OTHER PUBLIC CONSIDERATIONS.

5.4 Terrorism.

5.4.1 Terrorism Risk Assessment.

Event management will refer to the Australian Government 'Guide to Terrorism in Crowded Places' 2017 to determine the level of risk of terrorism for this event, before deciding what measures and / or control methods will be deemed sufficient for this event.

5.4.2 Suspect activity.

Traffic Controllers and Event Marshals will be given an event pre-start induction, including what to do if suspicious activity is observed. This page of the TMP will be used as part of the induction documentation.

Suspicious activity includes a person or persons :-

- observing and / or taking notes of the procedures used by event staff.
- observing and / or taking notes of patron movements.
- taking photos from a car or a distance.
- becoming concerned or trying to conceal themselves if they notice they are being observed by any staff.

The traffic controller or event marshal must :-

- not put yourself in any danger or approach anyone acting suspiciously.
- notify nearby traffic controllers or event marshals and security staff as soon as possible of your concerns of suspicious activity.
- notify the traffic manager as soon as possible of your concerns of suspicious activity.
- take note of suspicious vehicle description including registration plate details if possible.
- take notes of suspicious persons description including height, build, clothing, appearance, etc.

The traffic manager must :-

- notify the event manager and site manger as soon as possible of the traffic controllers or event marshals concerns and the location of the traffic controller or event marshal.
- Follow the instructions given by either Police, the security manager or the event manager.

5.4.3 Vehicle incursion.

Vehicle incursion into areas where large numbers of people are congregated is now being used as a method of terrorist activity resulting in serious injury and death to pedestrians.

An outdoor event poses many risks for vehicle incursion due to the general open ground layout including :-

- Vehicle access from public roads around and into the event area.
- Vehicle access within the event site.
- Vehicular movements beside pedestrian walkways and footpaths.

Measures taken to minimize the risk of this occurring at the event site may include :-

- Minimise or eliminate the vehicle access points to the event area.
This could include restricted access points, detours and public road closures.
- Minimise or eliminate the vehicle access points inside the event site.
This could include internal road closures and restricted access points.
- Install vehicular anti incursion barriers at external road closure points.
- Install vehicular anti incursion barriers at internal incursion points.
- Install vehicular anti incursion barriers beside pedestrian walkways and footpaths.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 6. PERMITS & APPROVALS

6.1 Wingecarribee Shire Council.

Process.

1. The event organiser obtains a S138 permit from the Planning Department to hold the event.

Form S138.

The event organiser will submit a S138 form electronically through the NSW planning portal.

After electronic submission the event organiser will check with the Planning Department at Wingecarribee Shire Council for specific details and fees.

The Planning Engineer at Wingecarribee Shire Council is Eric Luu.

Phone. 02 48680888 email. eric.luu@wsc.nsw.gov.au

2. The event organiser or traffic management planner submits a site-specific Traffic Management Plan and Traffic Guidance Schemes to the Traffic Department.

Local Traffic Committee.

This Traffic Management Plan and associated Traffic Guidance Schemes will be sent electronically to the Traffic Engineer at Wingecarribee Shire Council.

The TMP and TGS' will be considered at the next Local Traffic Committee meeting, of which the Shire Traffic Engineer is one of the members.

The Traffic Engineer at Wingecarribee Shire Council is Michael Rayner.

Phone. 02 48680818 email. michael.rayner@wsc.nsw.gov.au

The LTC recommendations from the LTC meeting will be:-

- forwarded to the event organiser and / or the traffic management planner for additions or amendments as specified in the recommendations from the meeting.
- forwarded to Council for the next council meeting.

Council.

A "permit to use a road reserve" or equivalent letter of approval is obtained from Wingecarribee Shire Council, prior to traffic controllers installing signs and devices on any council property during the Food & Wine Festival.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 6. PERMITS & APPROVALS

6.2 Police Approval

Schedule 1 Form - Notice of Intention to Hold a Public Assembly.

The Schedule 1 Form - Notice of Intention to Hold a Public Assembly is one of the documents that will be referred to as part of the police giving approval for the proposed traffic management at the event.

Commonly known as a Form 1, the Notice of Intention to Hold a Public Assembly is the document that the event organiser needs to provide to police and it outlines the necessary details.

The event organiser will submit the form by taking it to their nearest police station or courthouse.

They should also contact the officer in charge of the police station nearest the event if a road has to be closed.

The notice should be submitted at least seven days before a scheduled assembly, and if no opposition is voiced by the commissioner, then it is legal.

The police approval may give instruction to have certain additional requirements and / or conditions planned for and applied to the traffic management process on the day of the event.

Local Area Command.

The Traffic Management Plan will be considered at the next Local Traffic Committee meeting, of which the Police Local Area Commander is one of the members.

Police approval from the Local Area Command (LAC) at Goulburn will be obtained as part of the traffic management application and approval process through Council.

The police approval may give instructions to have certain additional requirements and / or conditions planned for and applied to the traffic management process on the day of the event.

Local Police.

This TMP will also be sent to the local police officer in charge of local public events.

Local police. Moss Vale Police station.

Contact 1.	D/ Acting Inspector Kevin Bale.	Phone. 02 4868 1222	email. bale1kev@police.nsw.gov.au
Contact 2.	Michael Hoep.	Phone. 02 4868 0222.	email.

Local Area Command. Goulburn Police station.

Contact.	Hayley Upton.	Ph. 02 4824 0799.	email.
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Traffic Controllers may also be given and will comply with instructions on the day of the event from any member of the NSW police force on duty.

6.3 Road Occupancy Licence

As no TfNSW controlled roads will be affected, at this time there will not be a need to obtain a Road Occupancy Licence from the TfNSW.

The Traffic Management Plan will be considered at the next Local Traffic Committee meeting, of which a person from Transport for NSW is one of the members.

The LTC approval may give instructions from TfNSW to have certain additional requirements and / or conditions planned for and applied to the traffic management process on the day of the event.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 6. PERMITS & APPROVALS

6.4 Transport NSW TMP Template

1 EVENT DETAILS

1.1 Event Summary

Event Name: Southern Highlands Food & Wine Festival.
Event Location: "Off Street" in Corbett Gardens, Bowral
Event Date: Thursday 07-12-23 to Sunday 10-12-23
Event Start Time: 11.00 a.m. Event Finish Time: 9.00 p.m.
Event Setup Start Time: Wednesday 5-12-23 @ 6.00 a.m.
Event Pack down Start Time: Monday 11-12-23 @ 6.00 a.m.
Finish Time : Tuesday 12-12-23 @ 5.00 p.m.
Event is "off-street"

1.2 CONTACT NAMES

Event organiser/Management: Southern Highlands Chamber of Commerce & Industry.(Debra Blackah)
Mobile 0499 994 755 E-mail DebraB@oxleypartners.com.au

Event Coordinator: Lorna Bussell
Mobile 0410 093 059 E-mail foodwinefestival@fol.org.au

Police: Moss Vale Police Station
(Det. / Acting Inspector Kevin Bale)
Phone 4869 1222 Mobile E-mail bale1kev@police.nsw.gov.au
(S/C Michael Hoep)
Phone 4869 1222 Mobile E-mail

Goulburn Police Station. Local Area Command. (S/C Hayley Upton)
Phone 4824 0799 Mobile E-mail

Council Wingecarribee Shire Council (Michael Rayner)
Phone 48680818 Fax Mobile E-mail

Transport for NSW (if Class 1) Wollongong TfNSW
Phone 42212556 Fax Mobile E-mail

1.3 Brief description of the event (one paragraph)

The Southern Highlands Food & Wine festival is a ticketed event and held within the grounds of Corbett Gardens, Bowral. The festival features stalls promoting and selling food, wine and associated wares created and produced in the Southern Highlands.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 6. PERMITS & APPROVALS

6.4 Transport NSW TMP Template. (continued)

2 RISK MANAGEMENT – TRAFFIC

2.1 Occupational Health & Safety - Traffic Control

Risk assessment plan (or plans) attached.

2.2 Public Liability Insurance.

The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

2.3 Police

Police written approval obtained.

2.4 Fire Brigades and Ambulance.

Fire Brigades notified.

Ambulance notified.

3 TRAFFIC AND TRANSPORT MANAGEMENT

3.1 The route or location.

Map attached.

3.2 Parking.

Parking organised - details attached.

3.3 Construction, traffic calming and traffic generating developments.

Plans to minimise impact of construction activities, traffic calming devices or traffic generating developments attached.

3.4 Trusts, authorities, or Government enterprises.

This event uses a facility managed by a trust, authority or enterprise written approval attached.

3.5 Impact on / of public transport.

This event does not impact public transport.

3.6 Reopening roads after moving events.

This is a non- moving event - details attached.

3.7 Traffic Management requirements unique to this event.

Description of unique traffic management requirements attached.

3.8 Contingency plans.

Contingency plans attached.

3.9 Heavy vehicle impacts.

This event does not impact heavy vehicles.

3.10 Special event clearways.

Special event clearways not required.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

Section 6. PERMITS & APPROVALS

6.4 Transport NSW TMP Template. (continued)

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

4.1 Access for local residents, businesses, hospitals and emergency vehicles.

Plans to minimise impact on the non-event community attached.

4.2 Advertise traffic management arrangements.

Road closures or restrictions - advertising medium and copy of proposed advertisements attached.

4.3 Special event warning signs

Special event information signs are described in the Traffic Control Plan/s.

4.4 Permanent Variable Message Signs

This event does not use permanent Variable Message Signs.

4.5 Portable Variable Message Signs

The event does not use portable VMS.

5 PRIVACY NOTICE

The "Personal information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the Roads and Transport for New South Wales (TfNSW), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in section 1 of this document
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999* and the *Road Act 1993* Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information being supplied is either my own or I have the approval of the person concerned to provide his / her "personal information"
- The "personal information held by the Police, TfNSW or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.

6 APPROVAL

TMP Approved by:Event Organiser Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by :CouncilDate

The TfNSW traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by : TfNSWDate

* "Regulate traffic " means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act 1993). Council and TfNSW require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 7. LOCATION RISK ASSESSMENT

7.1 Location Risk Assessment.

A site inspection and Location Risk Assessment has been undertaken on 05-06-23.

The following categories have been assessed :-

A	Vehicles.	E	Night conditions.	J	Traffic Controllers
B	Traffic Flow.	F	Public Transport.	K	Parking & volunteer staff
C	Road Environment.	G	Parking.	L	Approvals & permits.
D	Pedestrians & Cyclists	H	Traffic Management.		

Risk Rating Matrix Table

		PROBABILITY				
		A	B	C	D	E
CONSEQUENCES	1	1	2	4	7	11
	2	3	5	8	12	16
	3	6	9	13	17	20
	4	10	14	18	21	23
	5	15	19	22	24	25

Maximum severity of Consequences			Probability of happening.
	INJURY	DAMAGE	
1	could kill or permanently disable	could cause major damage. over \$5M	A - ALMOST CERTAIN to happen
2	could cause serious long-term injury	could cause major damage. \$1M - \$5M	B - LIKELY to happen at some point
3	could cause injury requiring medical assistance	could cause moderate damage. \$100K - \$1M	C - MODERATE - possible it might happen
4	could cause first aid injury	could cause damage \$10K - \$100K	D - UNLIKELY - not likely to happen
5	could not cause injury	could cause damage under \$10K	E - RARE - practically impossible

Number & Colour	Risk Level	
1 to 3	Critical	C
4 to 10.	High	H
11 to 15.	Medium	M
16 to 26.	Low	L

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 7. LOCATION RISK ASSESSMENT

7.1 Location Risk Assessment

Traffic Control at the 2023 Food & Wine Festival

Assessment Date: 05 / 06 / 23

Signature :



EVENT DETAILS

Event Name :	Southern Highlands Food & Wine Festival	
Event Location :	Corbett Gardens. Bendooley Street, BOWRAL	
Date of Event :	Thursday 07-12-23 to Sunday 10-12-23	Estimated Attendance : 4,000 patrons daily.
Note. Traffic management in place from Wednesday 06-12-23 to Tuesday 12-12-23.		

CONTACTS

Event Organiser : Southern Highlands Chamber of Commerce and Industry Inc.	Contact: Debra Blackah	Ph. 0499 994 755
Event manager:	Contact: Lorna Bussell	Ph. 0410 093 059
Municipality: Wingecarribee Shire Council	Contact: Michael Rayner	Ph. 4868 0818
TfNSW Office: TfNSW Wollongong	Contact:	Ph. 4221 2556
Local Police: Moss Vale Police Station	Contact: Det. / Acting Inspector Kevin Bale	Ph. 4868 1222
Highway Patrol: Mittagong Highway Patrol	Contact:	Ph. 4871 1222
Local Area Commander: Goulburn Police.	Contact: S/C Hayley Upton	Ph. 4824 0799

ROAD CONDITIONS

Road Surface: Bitumen	Road Configuration : 2 lane / 2 way	A.A.D.T. < 3,000
Shoulder Surface: Bitumen	Shoulder Width : 2 – 3 metres	Shoulder Parking? Yes
Foot Path Surface: Concrete / bitumen	Foot Path Width : 2 – 4 metres	
Sign Posted Speed Limit: 50 kph	Approach Speed of Vehicles : 40 – 50 kph	
Other road and traffic notes:		

PARKING

Shoulder / Roadside Parking: Signposted	Carpark surfaces: NA
Other parking notes: Merrigang Street outside of Corbett Gardens to be used for Food & Wine Festival bus drop off and pick up.	

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 7. LOCATION RISK ASSESSMENT

7.1 Location Risk Assessment

Traffic Control at the 2023 Food & Wine Festival

No.	Risk Assessment	Yes / No	Risk level	Page 2 ref.	New risk level
	LOCATION				
1	Are there Intersections on approaches to the special event site?	Yes	High	1.a.	Med
2	Are there Intersections within the special event site?	No			
3	Are there Driveways within the special event site?	Yes	Low	2.b.	Low
4	Are there Pedestrian Crossings within the special event site?	No			
5	Are there Traffic Lights within the special event site?	No			
6	Will Parking Areas be affected on approaches to the special event site ?	No			
7	Will Parking Areas be affected within the special event site?	Yes	Med	7.c	Low
8	Will Footpaths / Pedestrians be affected within the special event site?	Yes	Med	8.d	Low
9	Will Cyclists be affected?	Yes			
10	Will Heavy Vehicles be affected?	No			
11	Will Public Transport be affected?	No			
12	Will Temporary Lighting need to be located at any entry / exit points?	No			
	TRAFFIC MANAGEMENT				
13	Will Traffic Flow on Approaches to special event site be affected?	No			
14	Will Traffic Flow Within the special event site be affected?	Yes			
15	Will Emergency Vehicles Access be affected?	Yes			
16	Will Wet Weather affect the safety of the road surface?	No			
17	Will Wet Weather affect the surfaces of Parking Areas?	No			
18	Will Low Sun affect driver vision?	No			
19	Will Peak Hour traffic have to be considered?	No			
20	Will Sight Distance be a problem / hazard for approaching traffic?	No			
21	Will Stopping Distance be a problem / hazard for approaching traffic?	No			
	TRAFFIC CONTROL				
22	Will Traffic Control Signs and Devices be required?	Yes	High	22.e	Low
23	Will Speed Limits need to be reduced?	No			
24	Will Traffic Controllers be required?	Yes	Med	24.f	Low
25	Will Night Conditions have to be considered?	No			
	PERMITS				
26	Will a Shire Permit to use a road reserve need to be obtained?	Yes	Low	26.g	Low
27	Will a TfNSW Road Occupancy Licence need to be obtained?	No			
28	Will a DTR Permit to reduce the speed limit need to be obtained?	No			

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 7. LOCATION RISK ASSESSMENT

7.1 Location Risk Assessment

Traffic Control at the 2023 Food & Wine Festival

Page 1 Ref .	Risk Level	Control Measures	New risk level	Person Responsible
1.a	High	Existing good sight distance and existing pedestrian crossing points installed.	Med	
2.b	Low	No Stopping signs and bollards to be placed at business driveway to prevent illegal parking across the business access driveway.	Low	Traffic Controllers
7.c	Med	Roadside parking will be available along the shoulders of all streets on the approach to Corbett Gardens. 3 x Disabled parking only spaces will be signed and installed along the northern side of Wingecarribee Street outside of Corbett Gardens, near the Bendooley Street intersection. No public car parking will be allowed on the western shoulder of Bendooley Street, between Wingecarribee Street and Merrigang Street. Bus Zone and Drop off & Pick up Zone on Merrigang Street between Bendooley Street and the western boundary of Corbett Gardens.	Low	Traffic Controllers
8.d	Med	The footpath outside of Corbett Gardens on Bendooley Street will be delineated on the approach to the main entry gate into the gardens. The footpath is 3.3 metres wide. It will be divided into a 1.5 metre wide aisle beside the gardens fence for patrons to que outside of the entry gate for 20 metres towards Wingecarribee Street and for 40 metres towards Merrigang Street. There will be 1.7 - 1.8 metres remaining for public pedestrian access along the footpath past the entry gate to the gardens.	Low	Traffic Controllers
22.e	High	Parking restriction signs and bus zone signs will be installed on Bendooley Street and Merrigang Street.	Low	Traffic Controllers
24.f	Med	Traffic controllers will :- - install all signs and devices as per the schedule prior to and after the event. - monitor the bus zone in Merrigang Street each day of the event for illegal parking. - monitor the disabled parking zone in Wingecarribee Street each day of the event for illegal parking.	Low	Traffic Controllers
26.g	Low	Event organisers will obtain a S138 'permit to use a road reserve' from Wingecarribee Shire Council, prior to event organisers occupying the shoulders of Wingecarribee Street, Bendooley Street and Merrigang Street for the Food & Wine Festival. All Area Traffic Services will submit this TMP and TGS documents to Wingecarribee Shire Council for consideration at the Local Traffic Committee. AATS will obtain a letter of approval from Wingecarribee Shire Council, prior to traffic controllers installing signs and devices for the Food & Wine Festival.	Low	Event organiser T.C. Supervisor

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

Section 8. TRAFFIC GUIDANCE SCHEMES

The Traffic Guidance Schemes for this event are in a separate document titled 'Southern Highlands Food & Wine Festival 2023. 8 x Traffic Guidance Schemes'.

Index of Traffic Guidance Schemes.

- TGS 01. Bendooley Street. Permit Holders Only zone.
- TGS 02. Bendooley Street. Emergency Vehicle Parking zone & Permit Holders Only zone.
- TGS 03. Bendooley Street. Pedestrian Delineation Plan.
- TGS 04. Wingecarribee Street. Permit Holders Only zone.
- TGS 05. Wingecarribee Street. Disabled Parking zone.
- TGS 06. Merrigang Street. Bus Zone & Drop off / Pick up zone
- TGS 07. Merrigang Street. No Stopping Zone outside of business.
- TGS 08. Charter Buses. Vehicle Movement Plan.

END OF TRAFFIC MANAGEMENT PLAN

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



CORBETT GARDENS, BOWRAL

Christmas Night Markets

Thursday 07th December
6.00 p.m. to 9.00 p.m.

Southern Highlands Food & Wine Festival

Friday 08th December
5.00 p.m.
to
Sunday 10th December
4.00 p.m.

8 x Traffic Guidance Schemes

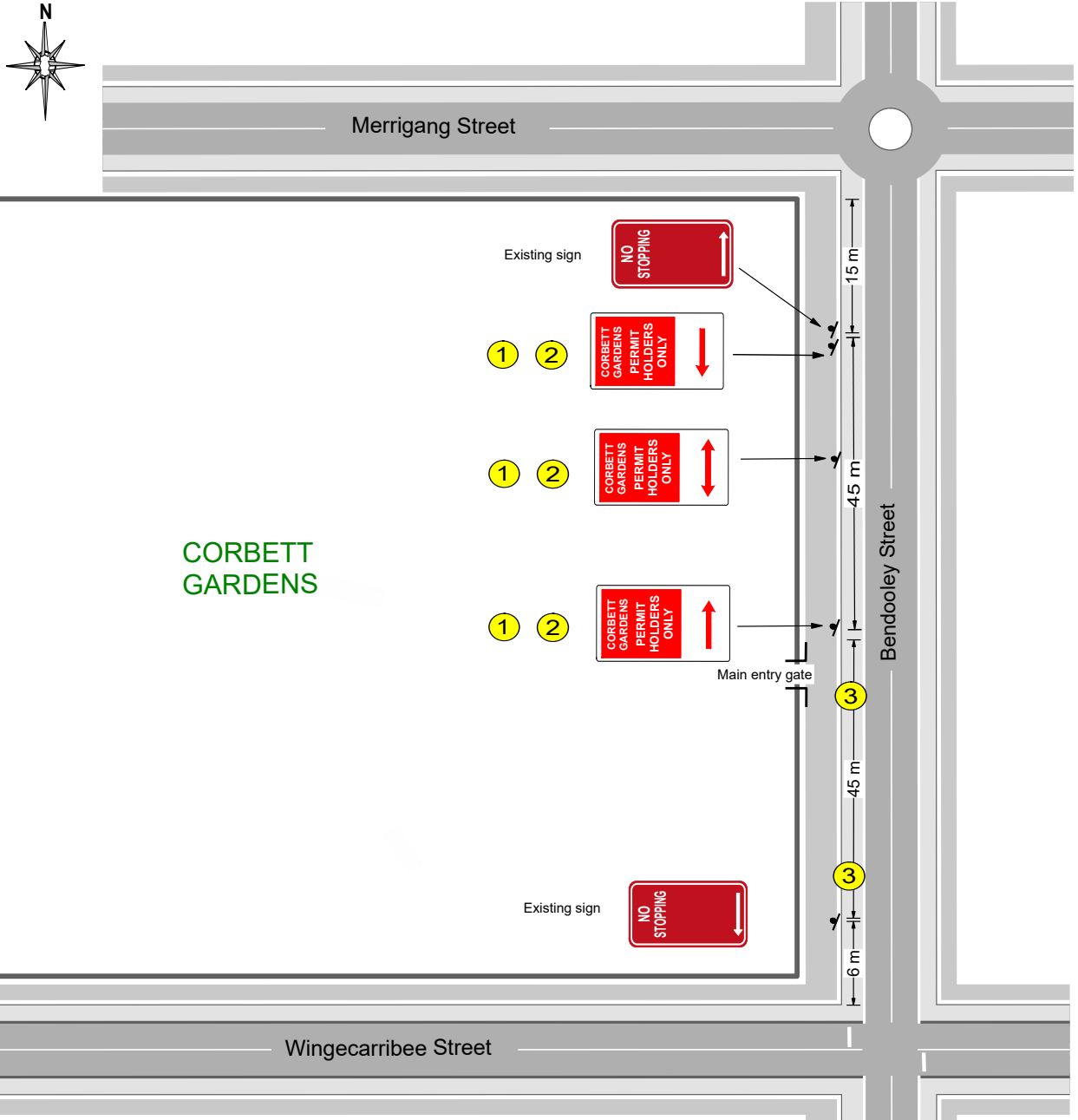
- TGS 01. Bendooley Street. Permit Holders Only zone.
- TGS 02. Bendooley Street. Emergency Vehicle Parking zone & Permit Holders Only zone.
- TGS 03. Bendooley Street. Pedestrian Delineation Plan.
- TGS 04. Wingecarribee Street. Permit Holders Only zone.
- TGS 05. Wingecarribee Street. Disabled Parking zone.
- TGS 06. Merrigang Street. Bus Zone & Drop off / Pick up zone.
- TGS 07. Merrigang Street. No Stopping Zone outside of business.
- TGS 08. Charter Buses. Vehicle Movement Plan.



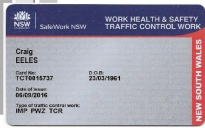
8 x Traffic Guidance Schemes. Version 1. date 29-08-23.

Prepared by Craig Eeles. "Prepare A Work Zone Traffic Management Plan" cert. no. TCT 0015737

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

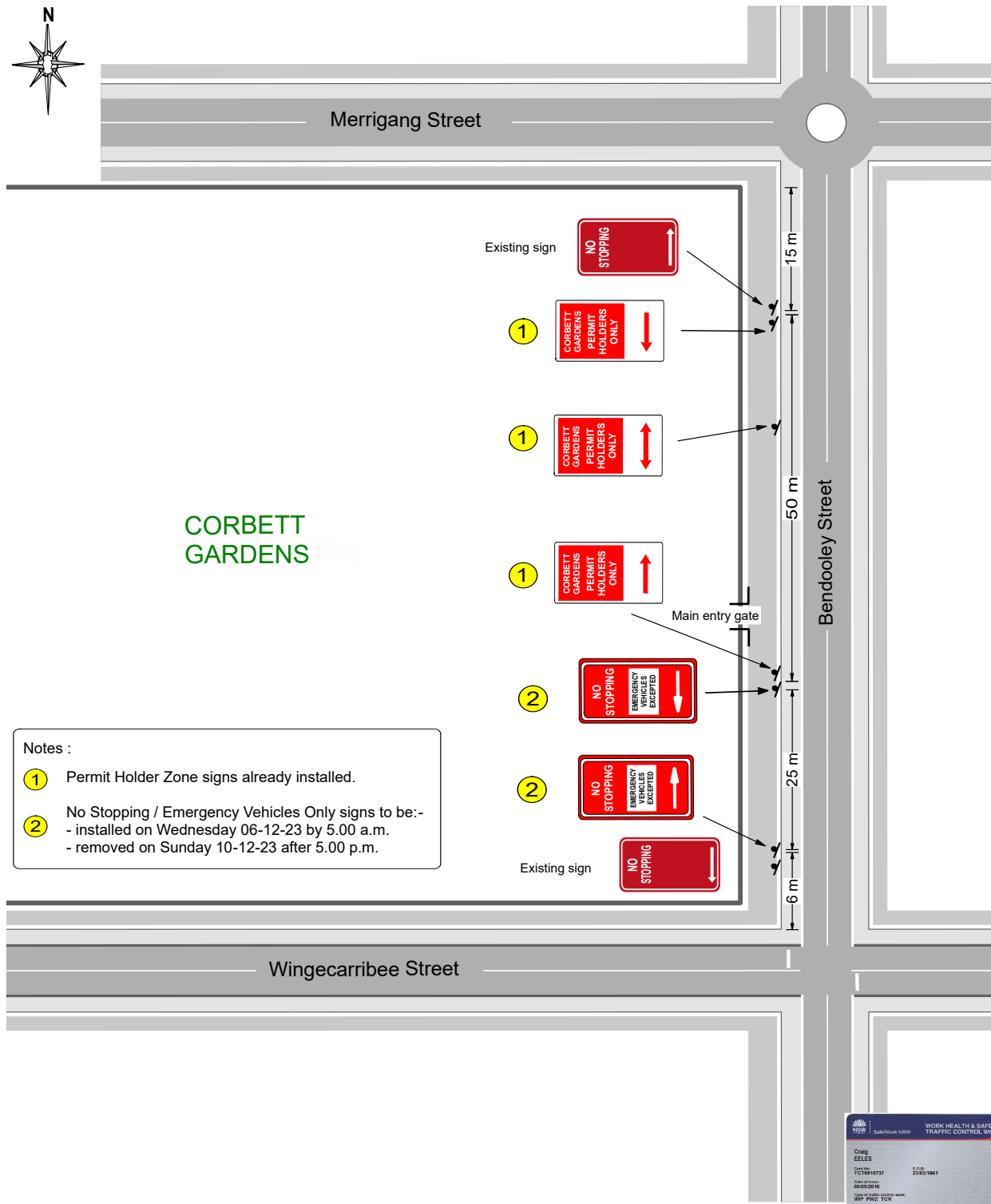
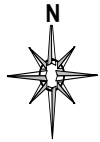


- Notes :**
- ① Permit Holder Zone signs installed on Monday 27-11-23 by 5.00 a.m.
Event signs removed and original signage replaced on Friday 01-12-23 after 6.00 p.m.
 - ② Permit Holder Zone signs installed again on Wednesday 06-12-23 by 5.00 a.m.
Event signs removed and original signage replaced on Tuesday 12-12-23 after 6.00 p.m.
 - ③ Existing roadside parking spaces to remain until Emergency Vehicle parking zone is installed. (refer to TGS 02).



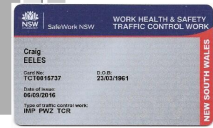
Traffic Guidance Scheme 01				BENDOOLEY STREET - Permit Holders Only zone		Ref. SHFWF - 2023 - TGS 01	
Plan Date 20-08-23	Revision A	Revision B	Revision C	Client: Bowral Chamber Of Commerce & Industry		Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT0015737 <i>C Eeles</i>	
<p>ALL AREA TRAFFIC SERVICES 07 Old Hume Highway Mittagong, NSW, 2575 phone: 0407 870088 email: allareatraffic@gmail.com</p>				Event: Southern Highlands Food & Wine Festival.		This plan is not to scale.	
				Location: Corbett Gardens. BOWRAL		This plan is intended to comply with AS 1742.3-2018 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	
				Work Dates: (a). Monday 27-11-23 to Friday 01-12-23. (b). Monday 11-12-23 & Tuesday 12-12-23		This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



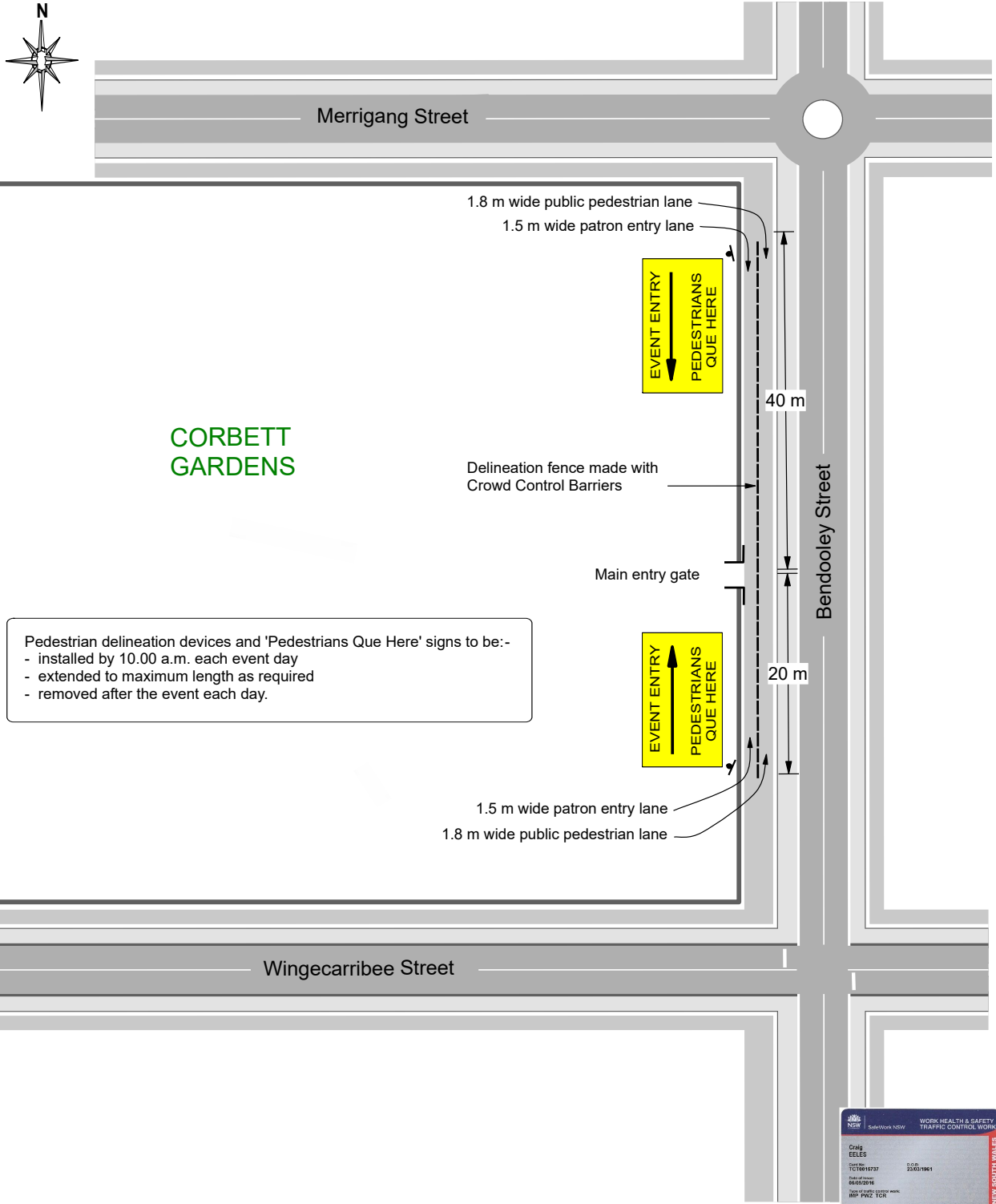
Notes :

- ① Permit Holder Zone signs already installed.
- ② No Stopping / Emergency Vehicles Only signs to be:-
- installed on Wednesday 06-12-23 by 5.00 a.m.
- removed on Sunday 10-12-23 after 5.00 p.m.

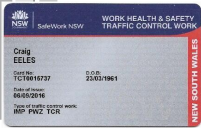


Traffic Guidance Scheme 02				BENDOOLEY STREET - Permit Holder Zone & Emergency vehicle parking		Ref. SHFWF - 2023 - TGS 02	
Plan Date 01-06-23	Revision A	Revision B	Revision C	Client: Bowral Chamber Of Commerce & Industry		Plan Designed by : Craig Eeles PAWZTMP Cert. No. TC0015737 <i>C. Eeles</i>	
<p>ALL AREA TRAFFIC SERVICES 07 Old Hume Highway Mittagong, NSW, 2575 phone: 0407 870088 email: allareatraffic@gmail.com</p>				Event: Southern Highlands Food & Wine Festival.		This plan is not to scale.	
				Location: Corbett Gardens. BOWRAL		This plan is intended to comply with AS 1742.3-2018 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	
				Work Dates: Wednesday 06-12-23 to Sunday 10-12-23		This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

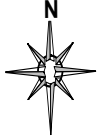


Pedestrian delineation devices and 'Pedestrians Que Here' signs to be:-
 - installed by 10.00 a.m. each event day
 - extended to maximum length as required
 - removed after the event each day.

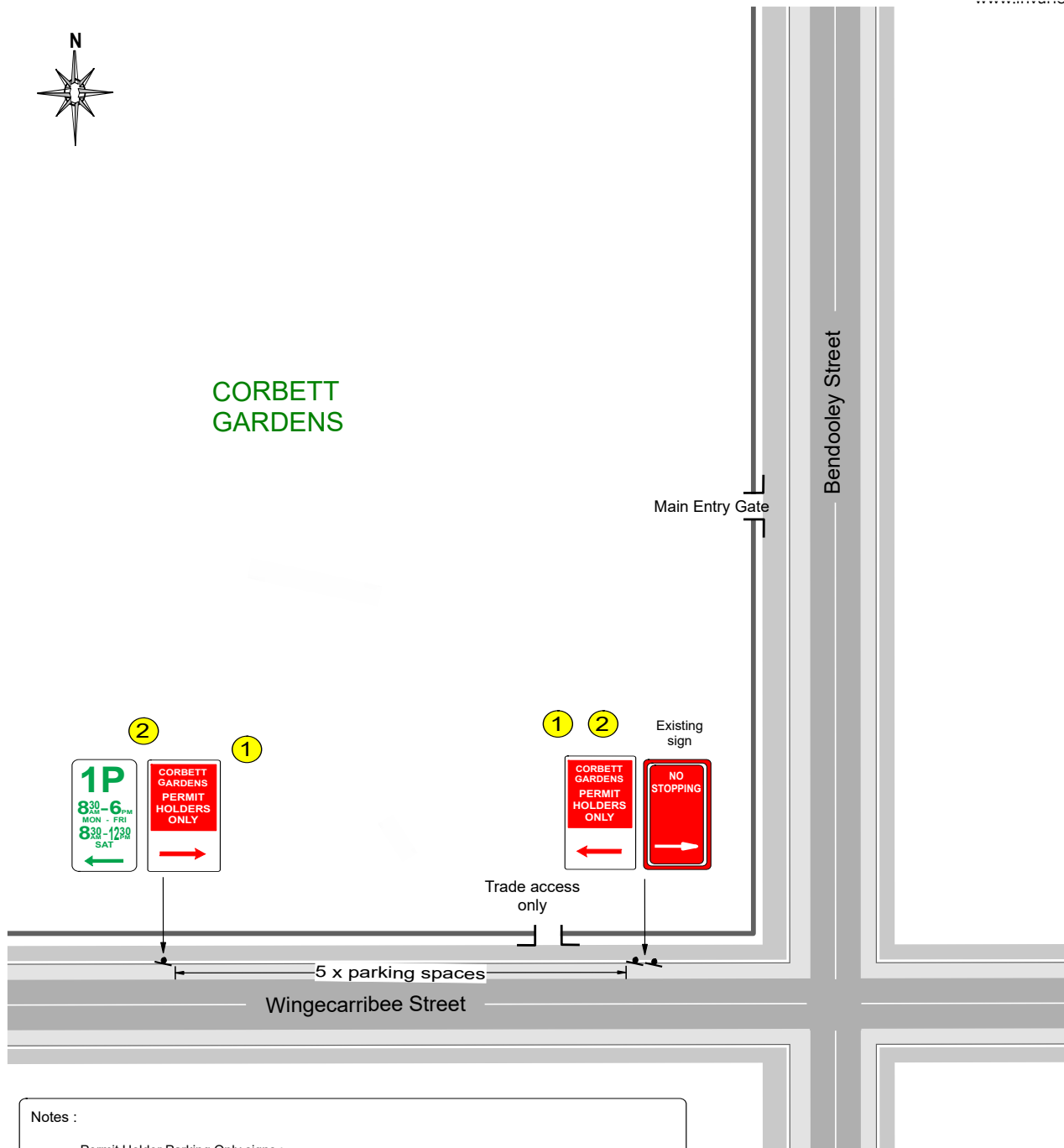


Traffic Guidance Scheme 03				BENDOOLEY STREET - Pedestrian Delineation		Ref. SHFWF - 2023 - TGS 03	
Plan Date 23-08-23	Revision A	Revision B	Revision C	Client: Bowral Chamber Of Commerce & Industry		Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT0015737 <i>C. Eeles</i>	
				Event: Southern Highlands Food & Wine Festival.		This plan is not to scale.	
				Location: Corbett Gardens. BOWRAL		This plan is intended to comply with AS 1742.3-2018 "Manual of Uniform Traffic Control Devices: Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	
				Work Dates: Saturday 09-12-23 & Sunday 10-12-23		This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023

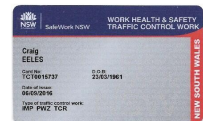


CORBETT GARDENS



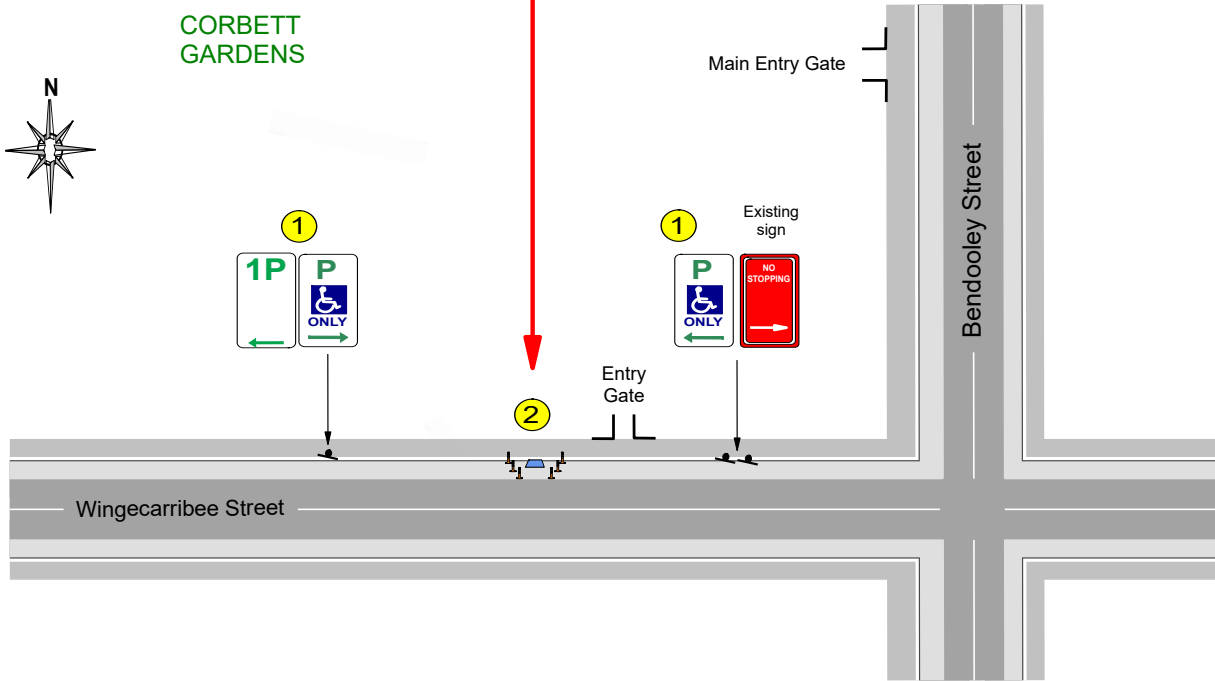
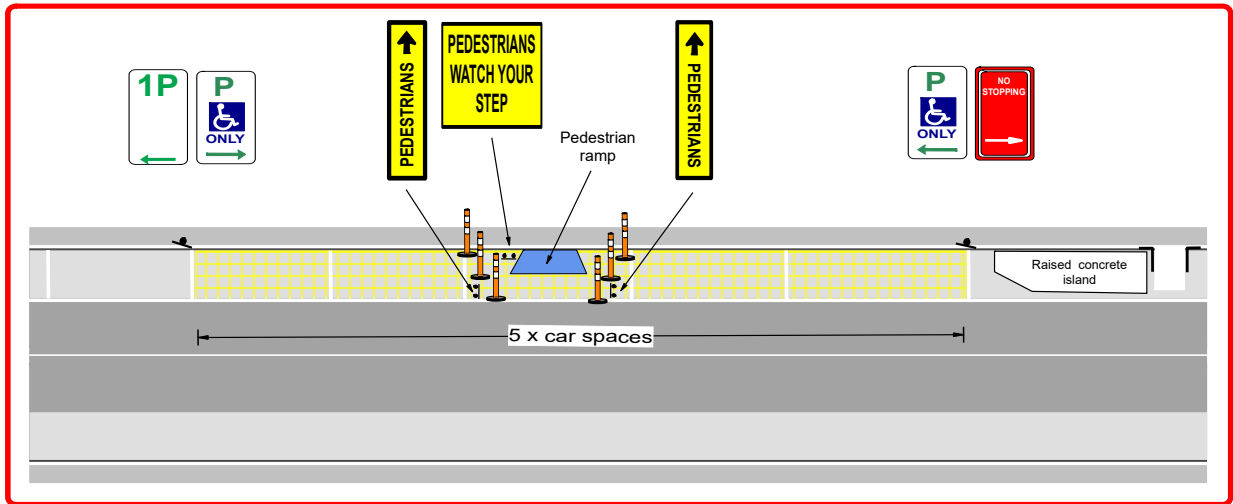
Notes :

- 1** Permit Holder Parking Only signs :-
 - installed on Wednesday 06-12-23 by 5.00 a.m.
 - replaced with Disabled Parking zone signs on Friday 08-12-23 after 5.00 p.m. (refer to TGS 04).
- 2** Event signs removed and original parking signage installed after 5.00 p.m. on Sunday 10-12-23.

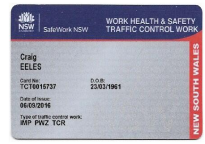


Traffic Guidance Scheme 04				WINGECARRIBEE STREET - Permit Holder Only Zone	Ref. SHFWF - 2023 - TGS 04
Plan Date 21-08-23	Revision A	Revision B	Revision C	Client: Bowral Chamber Of Commerce & Industry	Plan Designed by : Craig Eeles PAWZTMP Cert. No. TCT0015737 <i>C Eeles</i>
<p>ALL AREA TRAFFIC SERVICES 07 Old Hannan Highway Mittagong, NSW, 2575 Phone: 0407 870088 email: allareatraffic@gmail.com</p>				Event: Southern Highlands Food & Wine Festival.	This plan is not to scale.
				Location: Corbett Gardens. BOWRAL	This plan is intended to comply with AS 1742.3-2018 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).
				Work Dates: Wednesday 06-12-23 to Friday 08-12-23	This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

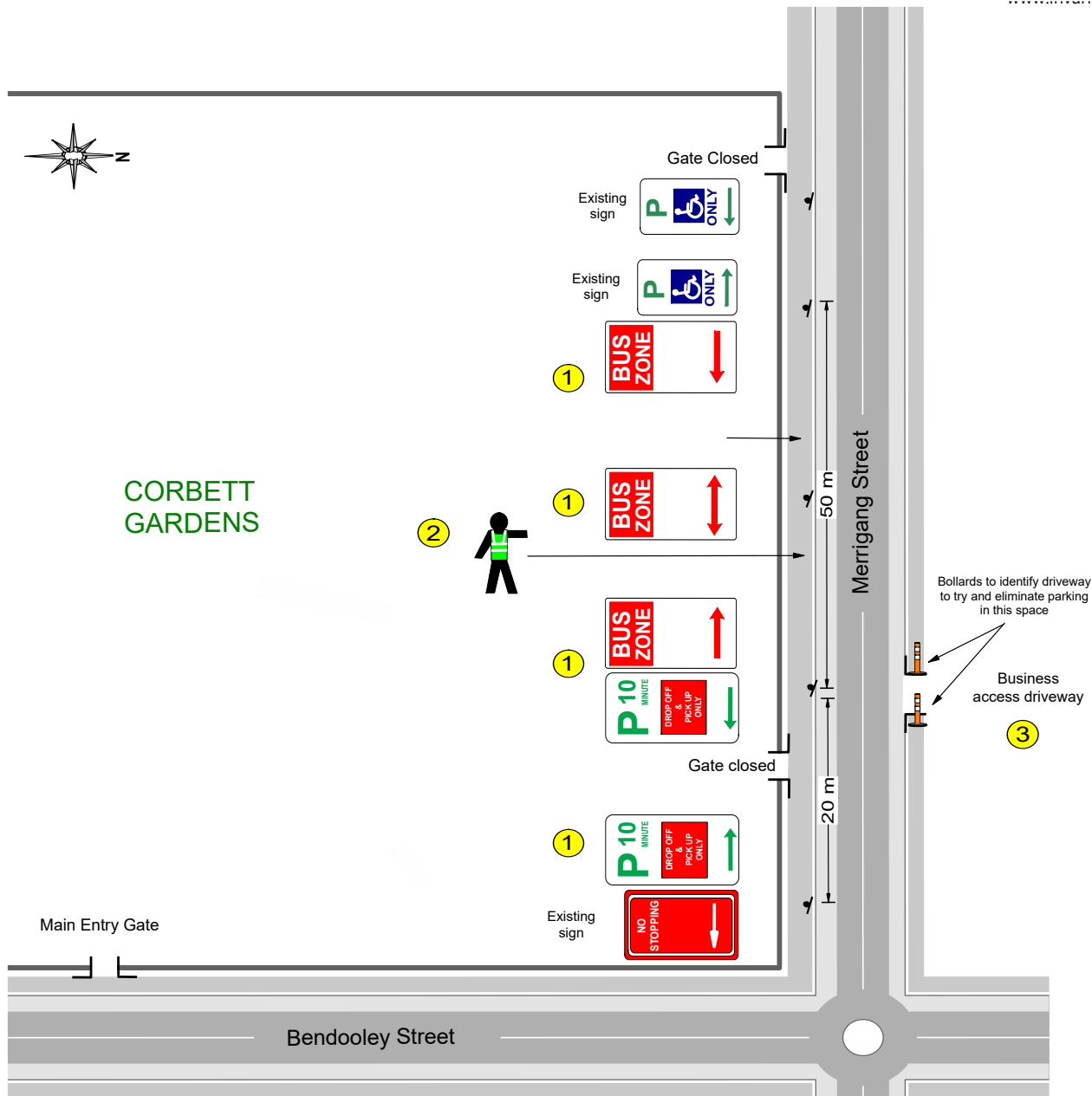


- Notes :
- ① Disabled Parking Only signs for 5 x disabled parking spaces installed on Friday 08-12-23 after 5.00 p.m. All event signs removed and original signage replaced on Sunday 10-12-23 after 5.00 p.m.
 - ② Pedestrian ramp with delineation and signs to be installed in the middle car space of the disabled parking zone.



Traffic Guidance Scheme 05				WINGECARRIBEE STREET - Disabled Parking Zone	Ref. SHFWF - 2023 - TGS 05
Plan Date 21-08-23	Revision A	Revision B	Revision C	Client: Bowral Chamber Of Commerce & Industry	Plan Designed by : Craig Eeles PAWZMP Cert. No. TCT0015737 <i>C Eeles</i>
<p>ALL AREA TRAFFIC SERVICES 07 Old Hume Highway Mittagong, NSW, 2575 phone: 0407 870088 email: allareatrafic@gmail.com</p>				Event: Southern Highlands Food & Wine Festival.	This plan is not to scale.
				Location: Corbett Gardens. BOWRAL	This plan is intended to comply with AS 1742.3-2018 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).
				Work Dates: Friday 08-12-23 to Sunday 10-12-23	This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



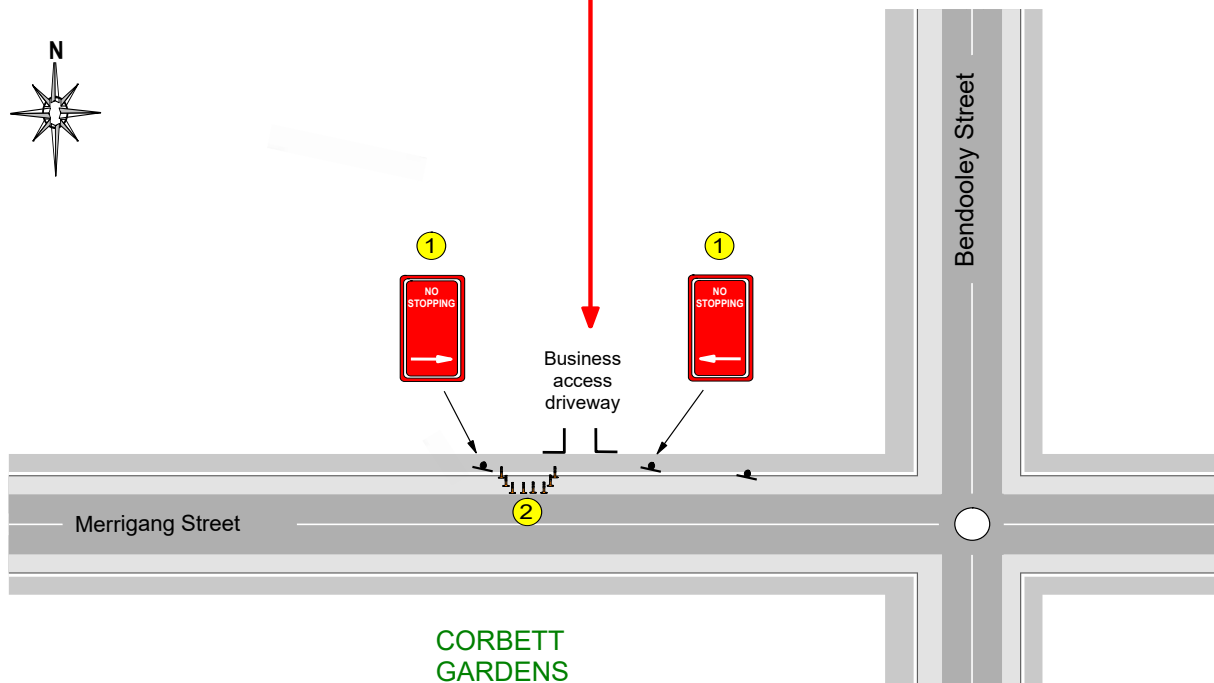
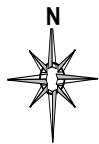
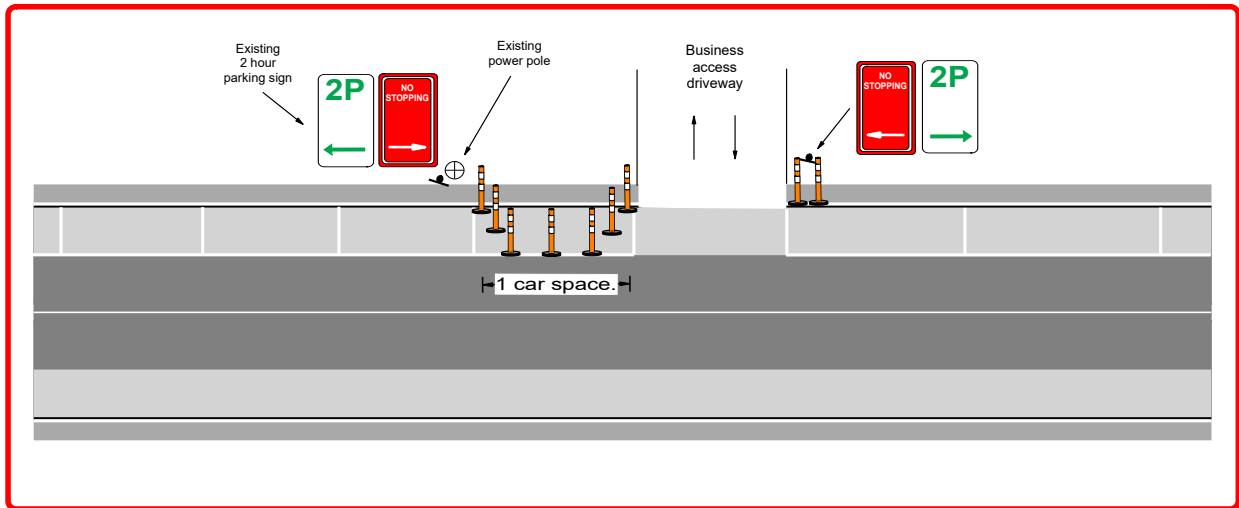
Notes :

- ① Bus Zone & Drop off / Pick up zone signs:-
- installed on Saturday 09-12-23 by 5.00 a.m.
- removed and original signage replaced on Sunday 10-12-23 after 5.00 p.m.
- ② Traffic controller on duty from 8.00 a.m. to 12.00 p.m. daily to monitor Merrigang Street event area for illegal parking.
- ③ For treatment of business driveway access refer to TGS 07).



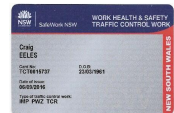
Traffic Guidance Scheme 06				MERRIGANG STREET - Bus Zone & Drop off / Pick up zone		Ref. SHFWF - 2023 - TGS 06	
Plan Date 22-08-23	Revision A	Revision B	Revision C	Client: Bowral Chamber Of Commerce & Industry		Plan Designed by : Craig Eeles PAWZTMP Cert. No. TC0015737 <i>C Eeles</i>	
<p>ALL AREA TRAFFIC SERVICES 07 Old Hume Highway Mittagong, NSW, 2575. phone. 0407 870088 email. allareatraffic@gmail.com</p>				Event: Southern Highlands Food & Wine Festival.		This plan is not to scale.	
				Location: Corbett Gardens. BOWRAL		This plan is intended to comply with AS 1742.3-2018 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).	
				Work Dates: Saturday 09-12-23 & Sunday 10-12-23		This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.	

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
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Notes :

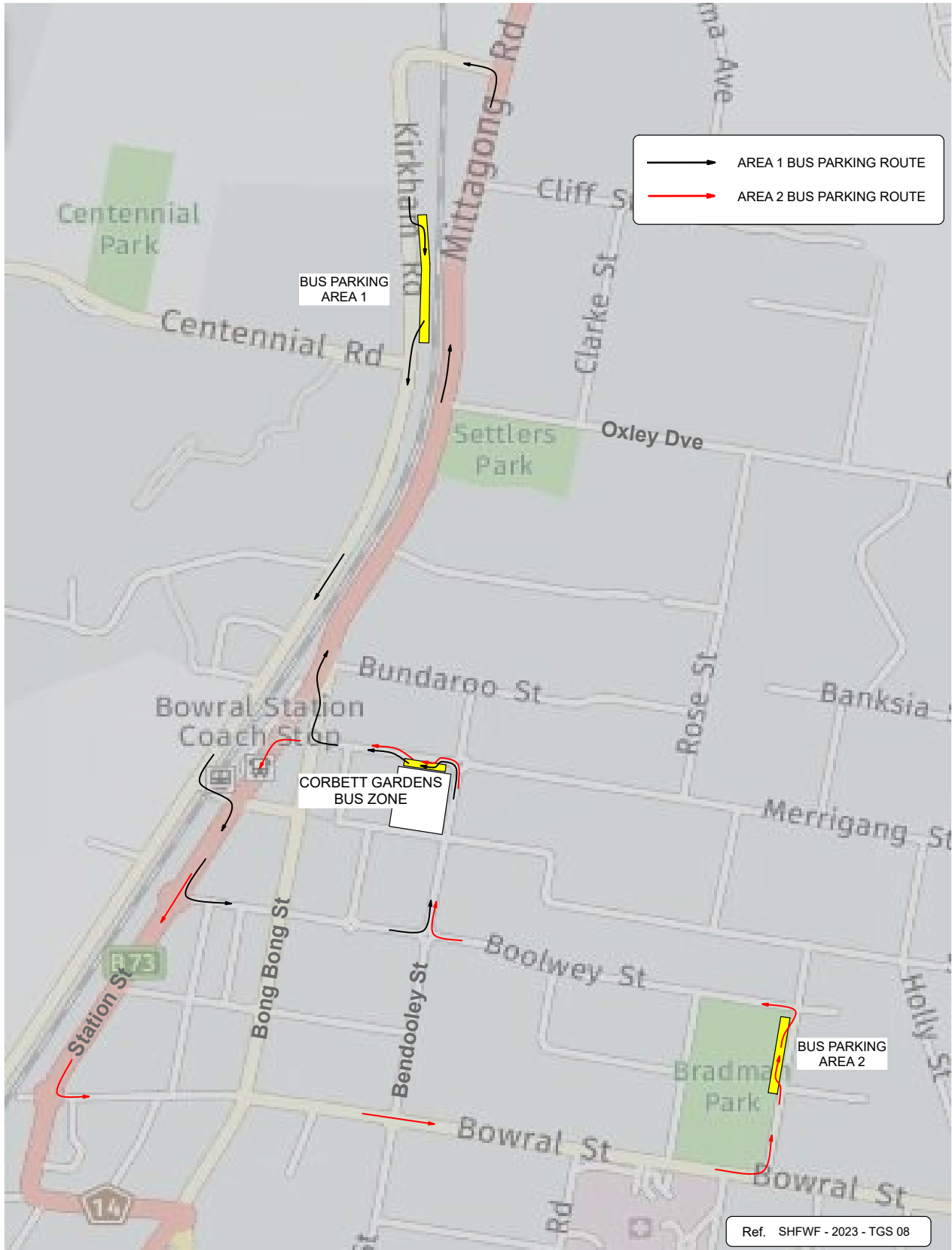
- ① No Stopping signs for 1 x parking space beside business access driveway installed on Saturday 09-12-23 by 6.00 a.m. All event signs and devices removed and original signage replaced on Sunday 10-12-23 after 5.00 p.m.
- ② Delineation to be installed along the car space beside the business access driveway.



Traffic Guidance Scheme 07				MERRIGANG STREET - No Stopping Zone outside business	Ref. SHFWF - 2023 - TGS 07
Plan Date 22-08-23	Revision A	Revision B	Revision C	Client: Bowral Chamber Of Commerce & Industry	Plan Designed by: Craig Eeles PAWZTMP Cert. No. TCT0015737 <i>C Eeles</i>
				Event: Southern Highlands Food & Wine Festival.	This plan is not to scale.
				Location: Corbett Gardens. BOWRAL	This plan is intended to comply with AS 1742.3-2018 "Manual of Uniform Traffic Control Devices; Part 3: Traffic control for works on roads" and the Transport NSW "Traffic Control At Worksites" manual 2020 (version 6).
				Work Dates: Saturday 09-12-23 & Sunday 10-12-23	This plan remains the property of All Area Traffic Services and must not be copied or altered without permission of the Author.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

Southern Highlands Food & Wine Festival 2023.
Charter Bus parking and return routes.



6.8 2024 Australia Day Celebrations

Report Author: Traffic Engineer

Authoriser: Karin Targa, Director Service and Project Delivery

PURPOSE

To consider traffic management arrangements for the proposed 2024 Australia Day Celebrations in Berrima

RECOMMENDATION

THAT there is no objection to the road closure proposed for the Australia Day celebrations in Berrima on Friday 26 January 2024 subject to the completion of all requirements detailed in the Guide to Traffic and Transport Management for Special Events for a class 2 event.

REPORT

The Australia Day Street Parade is proposed to be held on Friday 26th January 2024 in Berrima.

The procedure for the Street Parade will start at 12:00 pm and will conclude at approximately 1:00 pm.

Traffic control will be put in place from 8:00 am with preliminary road closures, and to assist with parade participants arriving between 10:00 am and 11:00 am.

The street parade participants will assemble in Oxley Street (east) and travel south down the Old Hume Highway through Berrima and finish at Market Place.

The shoulders of Oxley Street are the main assembly areas for the Street Parade. Oxley Street (east) will be closed to public parking at 8.00 am Oxley Street will be re-opened to public traffic at 12.15 pm.

A marching band will lead the parade. Many historic and classic vehicles, walking groups and other event vehicles will participate in the street parade.

The parade will finish at the intersection of Market Place and the Old Hume Highway.

The parade vehicles will turn right into Market Place or proceed straight ahead as they disperse from the parade route area. Fire trucks may reassemble along the shoulder of the Old Hume Highway between Market Place and Jellore Street after the parade. The parade pedestrians will disperse onto the footpath areas at the end of the parade. All parade vehicles return to normal road rules and regulation at this point. Emergency service vehicles will be at the tail of the parade.

Please see attached traffic management plan and traffic guidance scheme for further information.

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**

CONCLUSION

The Australia Day Celebrations in Berrima are an annual event that have been conducted over many years. The event will implement the same traffic management as previous street parades and celebrations.

The proposed 2024 Australia Day Celebrations are recommended for approval.

ATTACHMENTS

1. Australia Day 2024 TMP [**6.8.1** - 13 pages]
2. 23090224- WSC NS W- Old Hume Hwy Berrima- TGS 1- Rev 1 [**6.8.2** - 7 pages]

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



www.platinumtraffic.com.au
Thomas@platinumtraffic.com.au
Phone: 1300 787 835

TRAFFIC MANAGEMENT PLAN



Australia Day 2024

Prepared for: Wingecarribee Shire Council
Date Prepared: 21/09/2023
Revision: 1.1

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Introduction

Event Details

On Saturday 26th January 2019 the annual Australia Day Street Parade shall be held in Berrima, NSW. The procedure for the Street Parade shall be the same as the previous year, with a start time of 12:00 p.m. and will conclude at approximately 1:00 p.m.

Traffic control will be required commencing at 8:00 a.m. with preliminary road closures and to assist with parade entrants arriving between 10:00 a.m. and 11:00 a.m.

The street parade shall assemble and start in Oxley Street (east) and travel south down the Old Hume Highway through Berrima and finish at Market Place.

The shoulders of Oxley Street are the main assembly areas for the Street Parade.

Oxley Street (east) shall be closed to public parking at 8.00 a.m. on Saturday 26 January 2019.

This section of Oxley Street shall be re-opened to public traffic at 12.15 p.m.



Background and Existing Conditions

Location overview

Provyda

Harpers Mansion

The Surveyor General Inn

PepperGreen Estate
Temporarily closed

Pre-event Advisory Signage

Notes:

1. Local constraints may not allow signage and devices to be placed in accordance with this TGS. Signs and devices are to be positioned in accordance with tolerances shown in the TCAWS Manual Version 6.1 2022.
2. This TGS is suitable for Short term works.
3. This TGS is based on TNSW TGS recommendations from the TCAWS Manual Version 6.1 2022.
4. If not already noted, The existing speed limit is to be noted on this plan.
5. The value of speed limits displayed shall match the speed zone approval.
6. Ensure all approval requirements are met prior to commencing set up.
7. Cover all conflicting road signage where required.
8. If required cone spacing is to be no greater than 12m centres.
9. The site MUST comply with the TCAWS (Traffic Control at Worksites) Manual Version 6.1 2022.

Amendments:
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Client: Wingecarribee Shire Council (NSW)
Contact: TBA
Number: TBA
Location: Old Hume Hwy, Berrima
Activity: Australian Day 2023 Event
Date: 19/09/24

Disclaimer:
This guidance scheme is for Traffic Management purposes only.
Platinum Traffic Services is not responsible for



Project Details

Hours of Operation / Description of works

On Sunday 26th January 2024 the annual Australia Day Street Parade shall be held in Berrima, NSW. The procedure for the Street Parade shall be the same as the previous year, with a start time of 12:00 p.m. and will conclude at approximately 1:00 p.m.

Traffic control will be required commencing at 8:00 a.m. with preliminary road closures and to assist with parade entrants arriving between 10:00 a.m. and 11:00 a.m.

The street parade shall assemble and start in Oxley Street (east) and travel south down the Old Hume Highway through Berrima and finish at Market Place.

The shoulders of Oxley Street are the main assembly areas for the Street Parade.

Oxley Street (east) shall be closed to public parking at 8.00 a.m. on Saturday 26 January 2019.

This section of Oxley Street shall be re-opened to public traffic at 12.15 p.m.

A marching band will lead the parade.

A large number of historic and classic vehicles, walking groups and other event vehicles will be in the street parade.

The parade shall finish at the intersection of Marketplace and the Old Hume Highway.

The parade vehicles will turn right into Marketplace or proceed straight ahead as they disperse from the parade route area.

Fire trucks may reassemble along the shoulder of the Old Hume Highway between marketplace and Jellore Street after the parade.

The parade pedestrians shall disperse onto the footpath areas at the end of the parade.

All parade vehicles return to normal road rules and regulation at this point.

Emergency service vehicles will be at the tail of the parade.



Impact of Works

Local Traffic

Road Closure

Pedestrians / Cyclists

Road Closures and Traffic control.

Public Transport & Emergency Services

Maintain access for emergency services.

Public Safety Measures

The following safety measures will be implemented to ensure the safety of the public at all times:

- Traffic management: the traffic management and Strict safety protocols/ procedures outlined in this TMP will be followed onsite at all times.
- Community / council consultation advising any effected members of the public of all events associated with the event being undertaken in the area.
- Community engagement plan advising the public of proposed prior to commencing work, and potential impacts.

Vehicle & Movements

Vehicle & Movements

No unplanned Movements

street parade shall assemble and start in Oxley Street (east) and travel south down the Old Hume Highway through Berrima and finish at Market Place.

The shoulders of Oxley Street are the main assembly areas for the Street Parade.

Oxley Street (east) shall be closed to public parking at 8.00 a.m. on Saturday 26 January 2019.

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AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023



Risk Assessment of Potential Hazards

It is noted that as per NSW Workplace Health & Safety (WHS) law that the work organiser from the parties involved with the Event accept responsibility for the management of the individual & shared risks & potential hazards associated with non-transferable WHS statute - Posted obligations and common law duty of care provisions. In this situation the parties involved with the construction should continually actively consult and take all reasonable measures to practically excursive their duty of care & legal obligations. Please refer to risk assessment below for specific hazards.

Traffic Management Personnel on Site

Platinum Traffic services are the preferred supplier of traffic management for this project. Anyone undertaking traffic management on site will be an authorised traffic controller & hold relevant RMS qualifications. Platinum Traffic Services does not accept responsibility for any traffic management duties not undertaken onsite by Platinum Traffic Services.

Incident Procedure and Reporting

All incidents must be reported to Council. The incident must also be reported to relevant Platinum Traffic representative to handle the situation to prevent any further incidents from occurring.

Traffic Incident Plan

Traffic control Team Leader is the personnel responsible for dealing with traffic incidents occurring at the work site and is reasonable for contacting emergency services if required
Team Leader to Record Details of vehicles involved
Traffic Control must direct traffic past the incident safely if required.
An Incident report must be completed, and TL is to inform Platinum Management (Eddie Wheatley) as soon as possible TL is also to inform Client Rep if not already aware of the incident.
Team Leader is to do a on site assessment to ensure the site is set up correctly.
Checking that the traffic control measures in place are in accordance with the TMP and its component plans, and ROL conditions
Team Leader Is to Carry out a "drive through" and get a passenger to get a video recording of the roadway, including the location where the incident has taken place

Team Leader is to assess if TGS needs amendments

Traffic Management Application

- For any works associated with this event that are taken place between 1.2 – 3m of live traffic or where live traffic is affected, traffic management will be in place to assist with site safety.
- All traffic management in place as per approved TCP / TMP

AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023



- All signage & equipment must be set out & comply with Australian Standards and TCAWS Manual V6.1 2022.
- The Traffic Control Plan & Traffic Management Plan are to remain in place for the duration of the event.
- Emergency services are to be notified of event road closures, Detours & Event time schedules that may impact any emergency within the local area.

Traffic Control Plans:

LEGEND

- Platinum vehicle x2
- Work Zone
- Cones
- Team Leader x2
- Traffic Controller x15
- Traffic Controller x1

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9. The site MUST comply with the TCAWS (Traffic Control at Worksites) Manual Version 6.1 2022.

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PWZTMP Card Number: _____

No.	By:	Date:	Description:	Appr:
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2				
3				

Client: Wingecarribee Shire Council (NSW)
Client Contact: TBA
Contact Number: TBA

Drawing Number: 23090224
TGS No: TGS 2.1

Disclaimer:
This guidance scheme is for Traffic Management purposes only. Platinum Traffic disclaims all

Designed & Approved By: Thomas McNair

**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
THURSDAY 26 OCTOBER 2023**



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Client:	Wingecarribee Shire Council (NSW)
Contact:	TBA
Number:	TBA
Location:	Old Hume Hwy, Berrima
Activity:	Australian Day 2023 Event

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Contact:	TBA
Number:	TBA
Location:	Old Hume Hwy, Berrima
Activity:	Australian Day 2023 Event
Phone:	00000000

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AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING THURSDAY 26 OCTOBER 2023



① Signs and devices will be located as per the TCP but not erected and / or displayed until 11:45 a.m

② Traffic Controllers will delineate car park spaces on the Old Hume Highway from 11:00 a.m

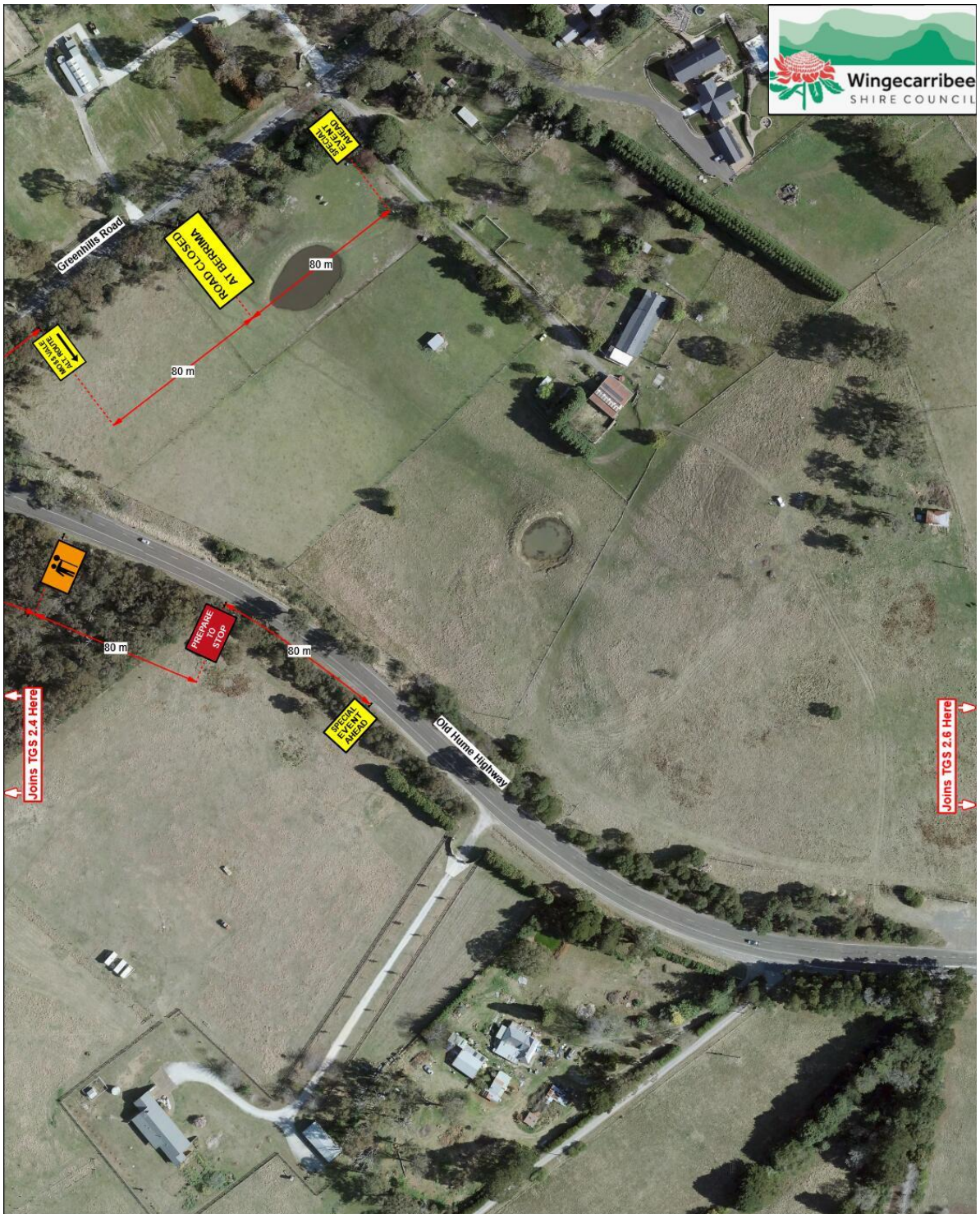
③ Roadside parking to be flagged in at 11:45 a.m and traffic controllers will prevent vehicles exiting these parking spaces until the crowd have cleared the travelled path and the supervisor gives approval to open the road.

④ Traffic Controller to slow approaching traffic and follow end of que to minimise the chance of end of collisions.

⑤ Traffic Controllers duties shall include -
- monitor all road closure points.
- monitor the status route.

	No:	By:	Date:	Description:	Appr:	Client: Wingecarribee Shire Council (NSW)	Drawing Number: 23090224	TGS No: TGS 2.2	Disclaimer:
	1	TM	18/09/23	Issued for implementation	TM	Client Contact: TBA	Designed & Approved By: Thomas McNair	<small>This guidance scheme is for Traffic Management purposes only. Platinum Traffic disclaims all</small>	

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Client:	Wingecarribee Shire Council (NSW)
Contact:	TBA
Number:	TBA
Location:	Old Hume Hwy, Berrima
Activity:	Australian Day 2023 Event

Disclaimer:

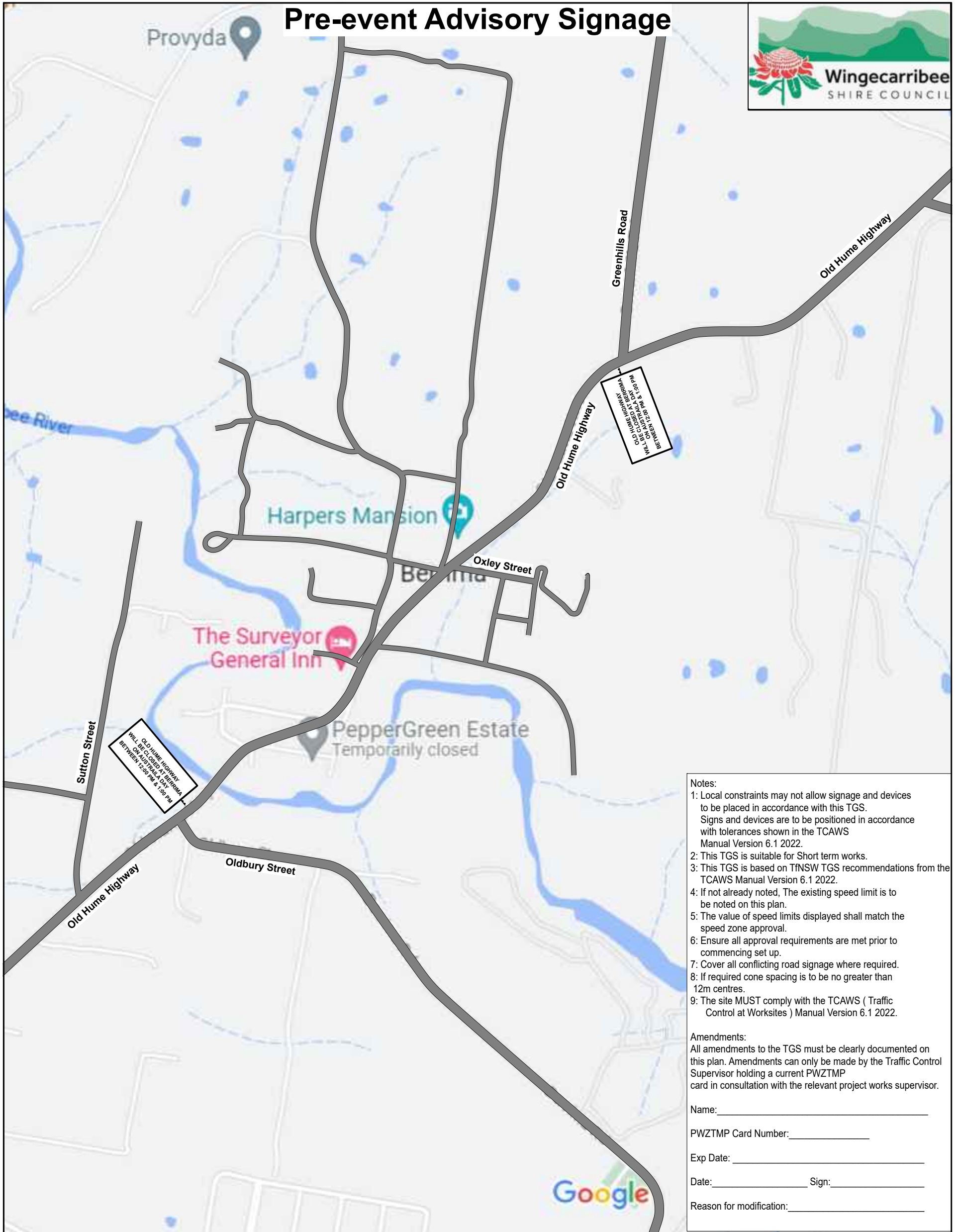
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THURSDAY 26 OCTOBER 2023**



Disclaimer

This Traffic Management Plan complies with AS 1742.3 & TCAWS V6.1.
This Traffic Management Plan was drafted & completed by Thomas McNair .
Prepare a Work Zone Traffic Management Plan Card No: TCT 0072729
Platinum Traffic Services does not hold any responsibility for the incorrect or unlawful use of this
Traffic Management Plan, any amendments that are to be made to this document may only be
done by Platinum Traffic Services or authorised representative.



- Notes:
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Name: _____

PWZTMP Card Number: _____

Exp Date: _____

Date: _____ Sign: _____

Reason for modification: _____



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	5				
	6				

Original Size A3 1:1500



Client:	Wingecarribee Shire Council (NSW)
Contact:	TBA
Number:	TBA
Location:	Old Hume Hwy, Berrima
Activity:	Australian Day 2023 Event
Number:	23090224
TGS No:	TGS 1
Approved By:	Thomas McNair
PWZ Number:	TCT 0072729
Signed:	

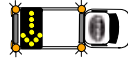





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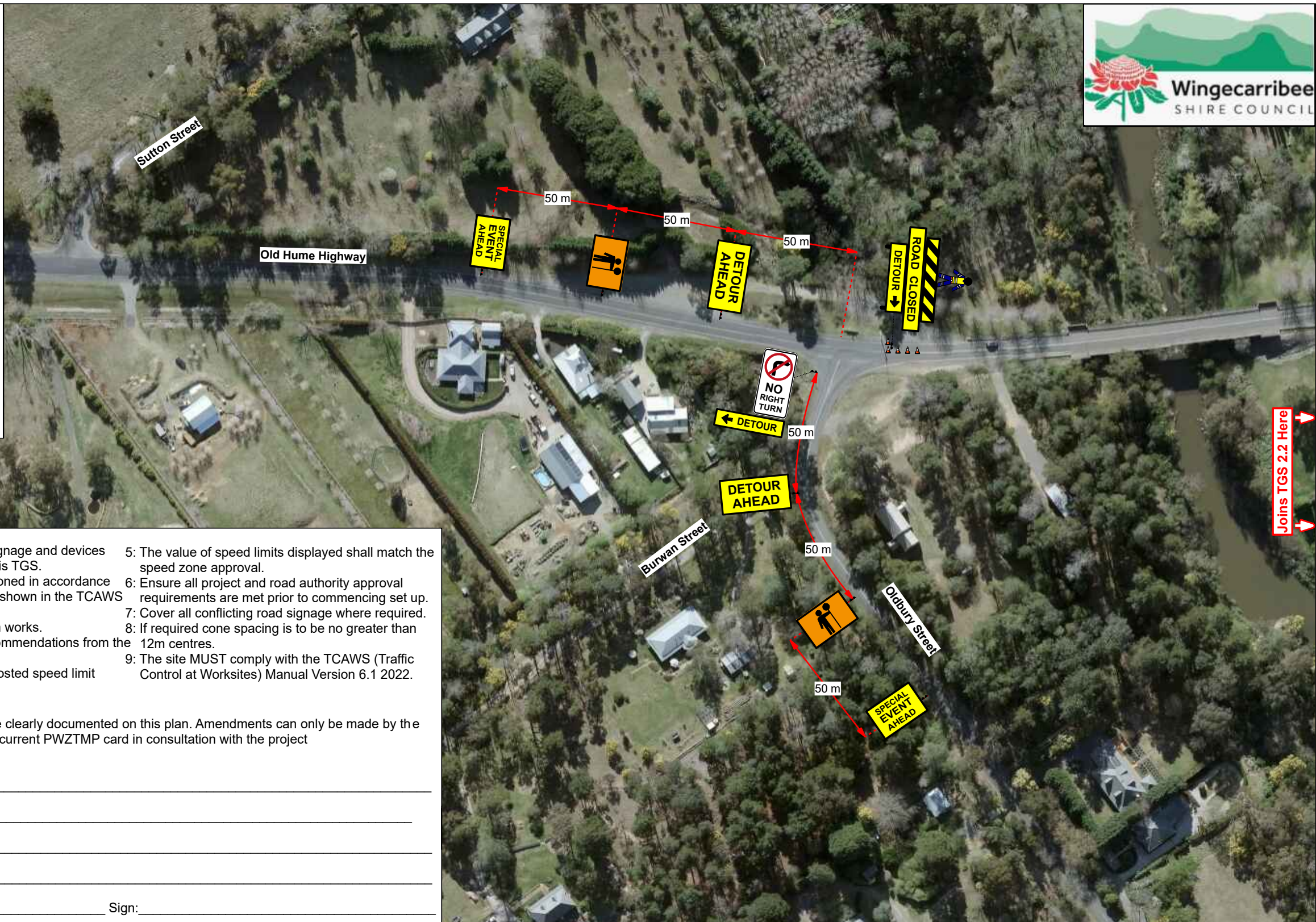
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**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
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LEGEND

-  Platinum vehicle x2
-  Work Zone
-  Cones
-  Team Leader x2
-  Traffic Controller x15
-  Traffic Controller x1



- Notes:**
- | | |
|--|--|
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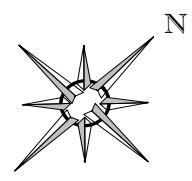
Reason for Modification: _____

Date: _____ Sign: _____



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Original Size A3 1:1500



Client: Wingecarribee Shire Council (NSW)

Client Contact: TBA

Contact Number: TBA

Job Location: Old Hume Hwy, Berrima

Work Activity: Australian Day 2023 Event

Drawing Number: 23090224 TGS No: TGS 2.1

Designed & Approved By: Thomas McNair

Prepare Work Zone Number :TCT 0072729

Signed: 

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**AGENDA OF THE LOCAL TRAFFIC COMMITTEE MEETING
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- ② Traffic Controllers will delineate car park spaces on the Old Hume Highway from 11:00 a.m
- ③ Roadside parking to be flagged in at 11:45 a.m and traffic controllers will prevent vehicles exiting these parking spaces until the crowd have cleared the travelled path and the supervisor gives approval to open the road.
- ④ Traffic Controller to slow approaching traffic and follow end of queue to minimise the chance of end of collisions.
- ⑤ Traffic Controllers duties shall include -
 - monitor all road closure points.
 - monitor the detour routes.
 - prevent vehicles, spectators and pedestrians from encroaching onto the parade route.
 - assist with the dispersal of parade vehicles at the parade finish point a Market Place.

	Revisions	No:	By:	Date:	Description:	Appr:		Client: Wingecarribee Shire Council (NSW)	Drawing Number: 23090224	TGS No: TGS 2.2	Disclaimer: This guidance scheme is for Traffic Management purposes only. Platinum Traffic disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages and costs you might incur as a result of the information being inaccurate or incomplete in any way, and for any reason. This plan is drawn in accordance with the TCAWS manual.
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		Contact: TBA				
		Number: TBA				
		Location: Old Hume Hwy, Berrima				
		Activity: Australian Day 2023 Event				
		Number: 23090224				
		TGS No: TGS 2.4				
		Approved By: Thomas McNair				
		PWZ Number: TCT 0072729				
		Signed:				
Disclaimer:						
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	Revisions	No:	By:	Date:	Description:	Appr:		Client: Wingecarribee Shire Council (NSW)	Drawing Number: 23090224	TGS No: TGS 2.6	Disclaimer: This guidance scheme is for Traffic Management purposes only. Platinum Traffic disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages and costs you might incur as a result of the information being inaccurate or incomplete in any way, and for any reason. This plan is drawn in accordance with the TCAWS manual.
		1	TM	18/09/23	Issued for Implementation	TM		Client Contact: TBA	Designed & Approved By: Thomas McNair Prepare Work Zone Number :TCT 0072729 Signed:		
		2						Contact Number: TBA			
		3						Job Location: Old Hume Hwy, Berrima			
		4						Work Activity: Australian Day 2023 Event			
		5									
6											
Original Size A3		1:1500									

6.9 Mount Broughton Road Double Barrier Lines

Report Author: Traffic Engineer

Authoriser: Karin Targa, Director Service and Project Delivery

PURPOSE

To assess the replacement of dashed continuity road centre line marking to double barrier line marking.

RECOMMENDATION

THAT the proposed double barrier centre line marking for Mount Broughton Road be approved for installation.

REPORT

Council have recently reconstructed the road pavement along Mount Broughton Road near Bibbys Lane, Moss Vale with Black Spot funding to Improve road safety. Council's Operations team were concerned that the continuity lines that allow for overtaking manoeuvres on Mount Broughton Road, near Bibbys Lane, are unsafe and may not meet standards for sight distance. Mount Broughton Road is a 90km/h zone.

Solid double barrier lines were installed following the reconstruction of the road and are currently in place.

A review was undertaken of the sight distance for oncoming vehicles and found to not meet Austroads guidelines for overtaking.

The sight distance of oncoming traffic in opposing directions is 530m, with continuity lines allowing overtaking over a 240m distance. Both distances are substandard for 90km/h according to Austroads guidelines.

5.6.2 Overtaking Model

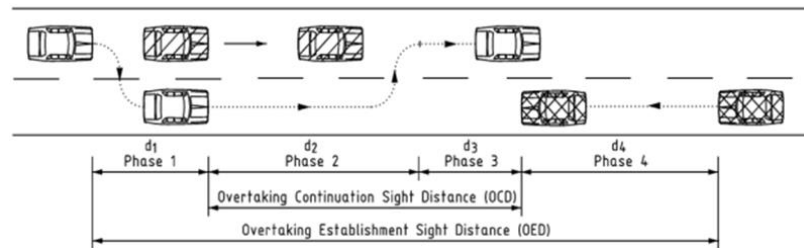
The overtaking manoeuvre has a large number of variables, such as the:

- judgement of the overtaking driver and the risks the driver is prepared to take
- speed and size of vehicles to be overtaken
- speed of the overtaking vehicle
- speed of a potential oncoming vehicle
- evasive action or braking undertaken by the vehicle or the overtaken vehicle.

Overtaking is assessed by means of a model that was derived from research into overtaking on Australian rural roads (Troutbeck 1981). There are two main considerations with the overtaking model (Figure 5.5):

- **Establishment:** A minimum sight distance that is adequate to encourage a given proportion of drivers to commence an overtaking manoeuvre. This is called the Overtaking Establishment Sight Distance (OED) as it establishes a length of road as a potential overtaking zone. OED is the sight distance required for most drivers of passenger cars to overtake other vehicles.
- **Continuation:** A critical sight distance, which if maintained for some length of road after the OED has become available, will enable an overtaking driver to either complete or abandon a manoeuvre already commenced with safety. This is called the Overtaking Continuation Sight Distance (OCD). After the establishment sight distance first becomes available, an overtaking zone is assumed to extend as long as this shorter distance remains available, subject to the constraint in the next paragraph.

Figure 5.5: Overtaking manoeuvre



5.6.3 Determination of Overtaking Provision

The values in this Guide (refer Table 5.8 and Table 5.9) are the distances for the 85th percentile overtaking manoeuvres, adopted from the research ARRB undertook during a major research project on overtaking on Australian rural roads (Troutbeck 1981). These distances indicate the overtaking sight distances to be used in determining the overtaking zones on MCV (multiple combination vehicle) routes.

Briefly, Overtaking Establishment Sight Distance (OED) is derived from the size of the time gap accepted by a potential overtaking driver and is derived by the time taken to complete phases 1, 2, 3 and 4 of the total manoeuvre (Figure 5.5) and calculated using Equation 2.

material is not to be used for commercial training purposes, unless approved by Austroads

Image 1 - Austroads Guidelines Description of Overtaking Requirements

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The sight distances to be used in the analysis of overtaking are presented in Table 5.8 and Table 5.9.

Table 5.8: Overtaking sight distances for determining overtaking zones on MCV routes when MCV speeds are 10 km/h less than the operating speed

Road section operating speed (km/h)	Overtaken vehicle speed (km/h)		Establishment sight distance (m)				Continuation sight distance (m)			
	Semi-trailer B-double	Road trains	Prime mover semi-trailer	B-double	Type 1 road train	Type 2 road train	Prime mover semi-trailer	B-double	Type 1 road train	Type 2 road train
70	50	50	490	510	540	580	260	280	310	350
80	59	59	610	630	670	730	320	340	380	430
90	67	67	740	770	820	890	370	400	460	530
100	76	76	890	930	990	1080	450	490	550	650
110	84	84	1070	1120	1200	1310	540	580	660	770

Table 5.9: Overtaking sight distances for determining overtaking zones on MCV routes when MCV speeds are equal to the operating speed

Road section operating speed (km/h)	Overtaken vehicle speed (km/h)		Establishment sight distance (m)				Continuation sight distance (m)			
	Semi-trailer B-double	Road trains	Prime mover semi-trailer	B-double	Type 1 road train	Type 2 road train	Prime mover semi-trailer	B-double	Type 1 road train	Type 2 road train
70	60	60	570	600	640	690	300	320	360	420
80	69	69	710	740	790	860	370	400	450	510
90	77	77	850	890	950	1040	440	470	530	620
100	86	84	1020	1070	1130	1240	530	560	630	740
110	94	84	1230	1290	1200	1310	620	680	660	770

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Given a low driver eye height of 1.1 m, most car drivers cannot adequately distinguish differences in sight distance for values greater than about 1000 m. Therefore, sight distances listed in excess of 1000 m can be assumed to be satisfied whenever the actual sight distance exceeds 1000 m.

The listed sight distance values have been derived from the overtaking model (Troutbeck 1981). Sight distance values have been rounded to the nearest 10 m. Given the inherent level of precision in the overtaking model, it would be incorrect to determine that an overtaking zone does not exist when the actual sight distance falls below a relevant listed value by about 10 m.

Image 2 - Austroads Guidelines Tables to Determine Appropriate Sight Distances

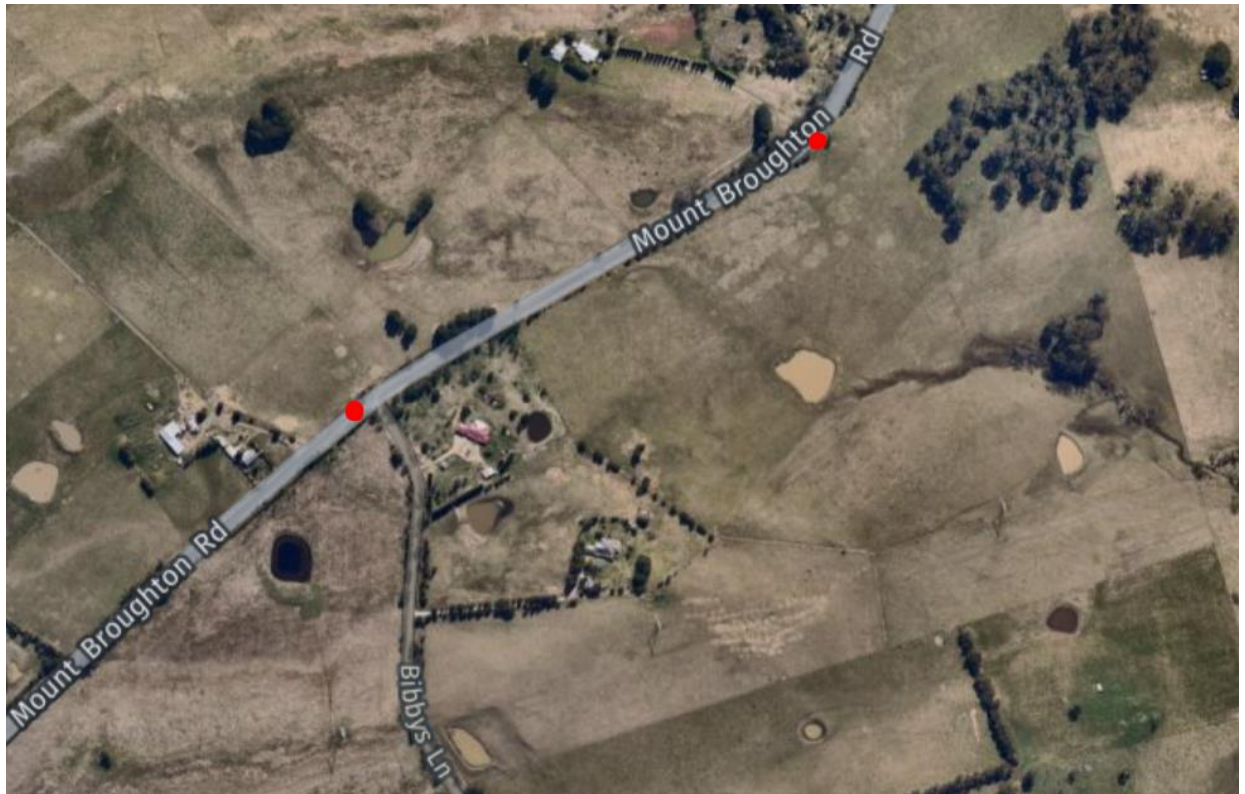


Image 3 – Aerial Photograph of Mount Broughton Road Showing the Start and End of the 530m Clear Sight Lines between the Red Marks.



Image 3 – Mount Broughton Road with Dashed Continuity Lines

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Overtaking opportunities for vehicles past Bibbys Lane are 1km to Yarrawa Road for eastbound traffic and 2.3km on Mount Broughton Road for westbound traffic.

CONCLUSION

The overtaking sight distances on Mount Broughton Road, near Bibby's Lane do not meet the minimum standards as stated in Austroads guidelines. The double barrier lines that are currently in place should remain to prevent overtaking manoeuvres.

ATTACHMENTS

Nil

7 DATE OF NEXT MEETING

The next meeting will be held on Thursday 23 November 2023 in the Council Chambers, Civic Centre, Elizabeth Street, Moss Vale commencing at 9:30am.

8 MEETING CLOSURE