



Wingecarribee Shire Council ABN 49 546 344 354  
Phone: 02 4868 0888 Fax: 02 4869 1203 Email: [mail@wsc.nsw.gov.au](mailto:mail@wsc.nsw.gov.au)  
PO Box 141 Moss Vale NSW 2577 68 Elizabeth Street Moss Vale  
Web: [www.wsc.nsw.gov.au](http://www.wsc.nsw.gov.au)

## AGREEMENT TO MAKE REGULAR PAYMENTS

Council appreciates the fact that circumstances can prevent people paying rate instalments, water and sewerage charges and sundry debtor accounts by the due date and for this reason is prepared to accept regular payments provided the account is settled within twelve months. A new Agreement is required at the start of each Financial Year.

Other arrangements may be accepted, but only if submitted in writing to Council outlining reasons why the account cannot be settled within this timeframe.

COMMENCEMENT DATE:\_\_\_\_\_ COMPLETION DATE:\_\_\_\_\_

PROPERTY/DEBTOR No:\_\_\_\_\_ CONTACT NO:\_\_\_\_\_

PROPERTY ADDRESS\_\_\_\_\_

I, \_\_\_\_\_  
(Insert Name)

Of, \_\_\_\_\_  
(insert postal address) Should this address be recorded for Rate, Water & Sundry Debtor Notices ☐ (tick if yes)

Hereby agree to make regular WEEKLY/FORTNIGHTLY/MONTHLY payments of:  
(cross out whichever does not apply)

**(Please Note: Both sides are to be completed below)**

<input type="checkbox"/> \$_____ Rates	<input type="checkbox"/> Arrears only (current accounts must be paid as they fall due)
<input type="checkbox"/> \$_____ Water & Sewerage charges	<input type="checkbox"/> Arrears + Current Accounts
<input type="checkbox"/> \$_____ Sundry Debtor Account (Please tick appropriate box and enter amount)	<input type="checkbox"/> Current account only (Please select one of the above options)

With my first payment beginning on \_\_\_\_\_ (insert date) I undertake to settle all rates, water and sewerage charges, and/or Sundry Debtor amounts due by me, by the above stated completion date.

I agree to notify Council in writing immediately if there is any substantial change to my financial situation.

I understand that interest charges, in accordance with the Local Government Act 1993, will continue to apply on overdue rate, water and sewerage charges until paid.

I acknowledge that if these payments are not strictly adhered to, my agreement will be cancelled and legal proceedings will commence to recover the total balance outstanding, including extra charges, owed to Council.

Should you have any further enquiries please contact Council's Revenue Section on (02) 4868 0888.

Signature:\_\_\_\_\_ Date:\_\_\_\_\_

Please fully complete, sign and return this Agreement to Council, for processing.