

Application for Local Residents Master Locksmiths Access Key (MLAK)



MLAK is a universal lock and key system that allows people with a disability access to public facilities 24 hours a day, seven days a week, including wheelchair accessible toilets and Liberty swings. A limited number of Master Locksmith Access Keys (MLAK) are available from WSC to eligible residents.

To apply for a MLAK please ensure all fields are filled in correctly and return with required documentation to Council by:

Email: mail@wsc.nsw.gov.au

Mail: WSC, PO Box 141, Moss Vale, NSW 2577

In Person: Civic Centre, Elizabeth Street, Moss Vale 2577

CONDITIONS FOR APPLICATION AND USE

- Application for the key is limited to residents of the Wingecarribee Shire.
- The key is restricted to people who have a disability.
- The key is not transferable and is only to be used by the person to whom it has been issued.
- Limit of one MLAK per individual person.

PROOF OF ELIGIBILITY

Please provide any one of the following documents to support your application:

A copy of your Mobility Parking Permit		A Letter from your Doctor	
A copy of your Disability Card or similar		A Letter from a Disability Organisation	

APPLICANT DETAILS

Name of Applicant	
Name of Organisation (If Applicable)	
Residential Address Please provide proof of residential address (drivers licence, utility account or statement)	
Email Address	
Phone Number	

ISSUE OF KEYS

Please Post to Residential Address Above		I will collect from WSC Civic Centre	
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DECLARATION			
I declare I am entitled to a MLAK. I understand the MLAK is not transferable and is only to be used by the person to whom it has been issued. All information given is true and correct.			
Signature		Date	

PRIVACY STATEMENT
<p>In lodging this form, you are providing personal information such as your name and contact details. The personal information that Council has collected or is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA). Your personal information will be handled in accordance with the PPIPA and Council's Privacy Management Plan. For further information regarding Council's privacy obligations, see Privacy Guidelines.</p> <p>Purpose of collection and intended recipients: The personal information in this form will be used and disclosed for the purpose of communicating with you regarding your enquiry. Intended recipients of the information include Council officials, contractors and persons granted lawful access under Government Information (Public Access) Act 2009.</p> <p>Supply: Supply of your personal information is voluntary, however, if you cannot or refuse to provide some or all of the information sought, Council may be unable to process your request.</p> <p>Access/Correction: You may make application to access or amend your personal information held by Council. Council will consider any such application in accordance with the PPIPA.</p> <p>Storage: Your personal information is being, or has been, collected and will be held by: Wingecarribee Shire Council, Civic Centre 68 Elizabeth Street, Moss Vale NSW 2577. This form will be placed a relevant file and/or recorded in Council's electronic document and record management system. You may make application to access or amend your personal information. Any such application will be handled in accordance with PPIPA.</p>

OFFICE USE ONLY						
Issued By				Issued On		
Issued	By Mail		In Person		Key Number	