

Noise Evidence Diary

For action to be taken under the *Protection of the Environment Operations Act*, the noise needs to be:

- harmful, or
- outside of the times or levels prescribed, or
- interfere unreasonably with the comfort or repose of another person.

The information you provide in this form will help with mediation through the Community Justice Centre or in determining the appropriate action. The Noise Diary should be completed for a minimum of seven days.

You should ensure that as much detail as possible is included in the Diary. Your accuracy in recording the noise is extremely important as it may be presented as evidence in Court.

To lodge a complaint with Council, this document must be completed in full, signed and returned to: mail@wsc.nsw.gov.au.

Once you have returned the diary to Council, you will be contacted to discuss them further and the next step in the process.

Applicant details

Name of applicant:

As will appear on all correspondence

Address:

Mobile phone:

Home phone:

Email:

Details of the noise

Exact address of noise

Name of person responsible:

Description of noise:

Instructions for Completing the Noise Diary

Date

Record the date of each instance of the noise.

Time From and To

Record when the noise started and stopped each time.

Effect of Noise

Record the effect of the noise on you. This needs to be specific, for example:

- woke me up
- prevented studying.

Please note that the information you provide in this log may be presented in court should this be required.

Date:

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