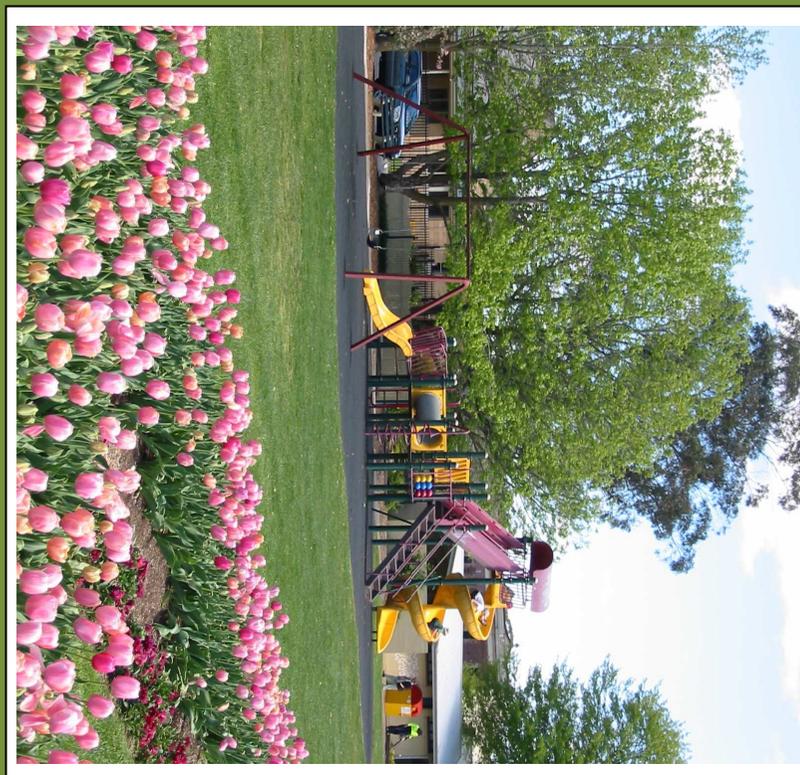


Plan of Management Winifred West Park, Mittagong

Adopted 26 August 2009



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Your comment is now sought on the Winifred West Park Draft Plan of Management.

The Local Government Act 1993 requires a Plan of Management to be prepared for all Public Open Space classified Community Land.

A Plan of Management is a legal document that outlines how Community Land will be managed in the years ahead.

The procedure for the adoption of this Plan of Management, as specified in the *Local Government Act 1993*, includes;

- After Wingecarribee Shire Council considers all the submissions it receives it may decide to amend the draft plan or to adopt it without amendment as the Plan of Management for Winifred West Park.
- If Council decides to amend the draft plan it must either:
 - Publicly exhibit the amended draft plan in accordance with the provisions of the Act relating to the public exhibition of draft plans, or
 - Adopt the amended draft plan without public exhibition as the Plan of Management for Winifred West Park, if it is of the opinion that the amendments are not substantial.
- If Council adopts an amended plan without public exhibition of the amended draft plan, it must give public notice of that adoption and of the terms of the amended Plan of Management, as soon as practicable after the adoption.

Once Council has adopted the plan, no operations may be undertaken within Winifred West Park except those which are in accordance with the plan. The plan may also apply to any future additions to the Park. Where management strategies or works are proposed for any additions that are not consistent with the plan, an amendment to the plan will be required.

A copy of this draft plan may be viewed at: www.wsc.nsw.gov.au
Your Environment
Plans of Management
Winifred West Park

Written submissions on this draft plan of management for the site are now sought.
Submissions should be forwarded to:

Winifred West Park - Draft Plan of Management
The General Manager
Wingecarribee Shire Council
Civic Centre,
Elizabeth Street,
MOSS VALE NSW 2577

Attention Scott Hayes
Assistant Property Officer
File Number 6545/11.1

The closing date for comments on this draft plan is Wednesday 24 June 2009

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Design and Project, Information Technology, Strategic Planning, Parks and Property, Resource Recovery and Environment and Planning.

The plan was drafted in consultation with key user groups, stakeholders and the local community and their input and submissions are an integral part of the plan. Special thanks must also go to Leah Day and Tim McCartney, Historians, for their contribution.

Disclaimer

This document relies upon existing documentation and data, surveys and site inspections taken at or under the particular time/date or conditions specified herein.

Legislation, guidelines and other documentation is revised regularly and readers should check for currency and/or obtain up to date information.

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Executive Summary

Winifred West Park is situated on the Old Hume Highway in the central business district of the historic township of Mittagong. The Park is classed as one of the three formal floral parks within the shire. The main purpose of the floral parks is to provide an area of display for two floral displays a year.

It was the first stop visitors encountered on the way to the Highlands and continues as a popular meeting, rest and changeover location for many visitors. Coaches use the Park as a rest stop on entering or leaving the Southern Highlands.

Wingecarribee Shire Council is the owner and is responsible for the care, control and management of the Park.

This Plan of Management recognises the strong ties that exist between a wide cross-section of the community, visitors and the Park.

Through the process of community consultation the plan recognises the strong desire of local residents to maintain the low key atmosphere of the Park and the desire for ongoing floral displays.

This plan aims to ensure that locals and visitors alike will continue to enjoy the unique style of Winifred West Park without diminishing the very qualities that the community are attracted to in the first place.

Park Summary

Name of Park and Location	Winifred West Park Old Hume Highway, Mittagong, New South Wales.
Land to which this Plan Applies	-Lots 1-3 & 16-21 Section 2 Deposited Plan 1289 -Lot 1 Deposited Plan 668762
Property Number	PN 1266800
Public Purpose	Public Recreation
Owner	Wingecarribee Shire Council
Purpose of Plan	To balance the continued existing uses of the Park with improving the Park facilities within budgetary constraints.
Outcomes	-Management strategies developed with all stakeholders with the aim of addressing the community's issues and expectations. -Improvements in facilities while maintaining the desirable aspects of the Park.
Permissible uses	Uses permissible in a 6(a) zone of the Wingecarribee Local Environment Plan 1989 provide for Public Recreation.
Permissible Tenures	Leases and Licences for any purpose consistent with the purpose of the Park are permissible under this Plan of Management.

1.0 INTRODUCTION

Winifred West Park is situated in Mittagong, New South Wales. The Park has informal gardens of cool climate plantings, highlighted with seasonal displays of annuals and tulips. It is a Park with very high use and also contains a community use building with two separate rooms currently leased for different purposes.

The *Local Government Act 1993* ('the Act') requires that Councils must classify public land as "operational" or "community" and that Plans of Management must be prepared for Community Land.

The Park is public land owned by Wingecarribee Shire Council and has been classified "Community" land under the provisions of the *Local Government Act 1993*.

All public land must be managed in accordance with the *Local Government Act 1993*, including the *Local Government Amendment (Community Land Management) Act 1998*.

The ways in which Community Land can be used and managed are strictly governed in accordance with the Plan of Management and any law permitting the use of the land for a specified purpose or otherwise regulating the use of the land.



1.1 Plans of Management

The Act requires that Council prepare a Plan of Management to identify the important features of the land, clarify how Council will manage it and how it may be used or developed.

These plans become regulatory instruments, which bind the land owner and can give statutory authority to other types of plans, such as conservation management plans for heritage components.

Following preparation, a draft Plan of Management for Community Land needs to be placed on public exhibition for not less than twenty eight days. Public comments are taken into account before Council considers adopting the plan.

1.2 Purpose of the Plan of Management

Wingecarribee Shire Council has resolved to prepare a Plan of Management for Winifred West Park to meet legislative requirements of the *Local Government Act 1993*, reinforce and conserve the Park's values and gain acceptance through public consultation for the proposed works.

The Plan of Management will identify the important features of the land, clarify how Council will manage it and how it may be used or developed.

The plan will result in clear and achievable management strategies that reflect the Council's and the community's expectations.

Specific objectives of the plan are to:

- Identify the values of the Park to the community.
- Address issues, including leases and licences, the preferred mix of recreational facilities, conflict between users, safety of children using the play equipment, and the recreation needs of residents.
- Identify potential opportunities for future development of the Park based on community priorities and budgetary considerations.
- Recommend performance measures by which the objectives of the Plan shall be achieved, and the manner in which those measures will be assessed.
- Prepare guidelines for future management and maintenance of the Park.

The plan evaluates the various issues and challenges associated with competing uses, management of informal visitor groups, the popularity of Winifred West Park and its ongoing protection.

1.3 Location

The Park is located within the Mittagong Town Centre, on the Main Street just north of the junction with the Old Hume Highway and Bowral Road.

The Park is bounded by Main Street to the North, Church Lane to the West, Regent Street on the South and with private property adjoining the eastern boundary.

Figure 1 Location Map



Figure 2 Reserve Location



1.4 A Brief History

The land transactions pertaining to Winifred West Park are complex. The land was acquired by the Nattai Council, transferred to Mittagong Shire Council and is now vested in Wingecarribee Shire Council.

There are several parcels of land that comprise Winifred West Park. These parcels have been incorporated into the Park over the years increasing the area of the Park.

In September 1953, it was recommended to Mittagong Shire Council that two of the cast iron lamp standards belonging to Council should be placed in the new rest park on the highway. These had significant historical value being products of the Fitz Roy Iron Works. (Note: these lamps, which were cast by William Brazenall, had originally been purchased in the 1890s and used as street lights in town).

The Park was named in honour of Miss Winifred West OBE, headmistress of Frensham School in Mittagong. Miss West had made a significant contribution to many organisations, working for the betterment of Mittagong and district. Winifred West Park was officially opened on 10 December 1954 by the Minister for Local Government & Public Works, the Honourable J B Renshaw.

Following an offer by a resident (Ernest A Vincent) to pay for a name sign for the Park, it was decided in 1962 that the Park be suitably identified by the erection of a natural trachyte stone bearing a bronze plate with the words inscribed thereon 'Winifred West Park'

In June 1963, a presidential minute to Council suggested that the Council's Works Depot located at the rear of Winifred West Park in Regent Street should be removed to another site and the land size of the Park be increased. The work on removing the depot commenced early in 1965.

In December 1963, Council agreed to consider, in conjunction, with the Mittagong Branch of the Country Women's Association (CWA), the feasibility and economics of establishing a Baby Health Centre, Women's Rest Centre and CWA facilities in Winifred West Park. On 30 April 1966, the buildings were opened.

In September 1967, Mittagong Shire Council (on behalf of the Southern Highlands Tourist Association) sought permission to erect a visitor's centre in the north-west corner of the Park where it operated from 1969 until being relocated to its present site in 1996.

On 17 September 1988, the Back to Mittagong celebrations were held in Winifred West Park. The bronze lyrebird hand crafted and created by Eberhard Franke was unveiled together with commemorative signage by Colin Hollis, Federal Member for Throsby.

In 1990, the Rotary Club of Bowral-Mittagong in conjunction with its 50th anniversary established a sundial mounted on trachyte from Mount Gibraltar in the Park

In 2007, underground electricity and a water tank were installed in the Park through a private financial contribution and government grant associated with the Mittagong Central development adjacent to the Park

This is a very brief summary of notes from a comprehensive historical report currently being prepared by Leah Day and Tim McCartney, historians of Mittagong, April 2009.

1.5 Land covered by the Plan

Town: Mittagong
Parish: Mittagong
County: Camden
Local Government Area: Wingecarribee Shire
Area: Approximately 7.293 Hectares
Zoning: 6(a) Open Space “Existing Recreation”
Property description:

LOT	SECTION	DEPOSITED PLAN	AREA	PROPERTY NUMBER	LAND NUMBER
1	2	1289	1139.5m2	PN1266800	167140
2	2	1289	754.1m2	PN1266800	167141
3	2	1289	778.2m2	PN1266800	167142
16	2	1289	769.6m2	PN1266800	167143
17	2	1289	784.8m2	PN1266800	167144
18	2	1289	725.3m2	PN1266800	167145
19	2	1289	635.5m2	PN1266800	167146
20	2	1289	707.2m2	PN1266800	167147
21	2	1289	598.9m2	PN1266800	167148
1	--	668762	400.1m2	PN1266800	167149

Lot 1 Deposited Plan 668762 was the title created from an unmade road (lane) that divided the park.

1.6 Zoning

In the Wingecarribee Shire Council Local Environmental Plan 1989 the Park is zoned 6(a) Open Space (Existing Recreation). It is also included in the Mittagong Conservation Area, referred to in Clause 31 Wingecarribee LEP 1989.

In the Wingecarribee Shire Council Draft Local Environmental Plan 2009 (on exhibition at the time of writing) the proposed zoning is RE1 Public Recreation and the Park is included in the Mittagong Conservation Area. A description of the proposed LEP 2009 zoning and conditions follows:

FIGURE 3 WINGECARRIBEE LOCAL ENVIRONMENTAL PLAN 1989

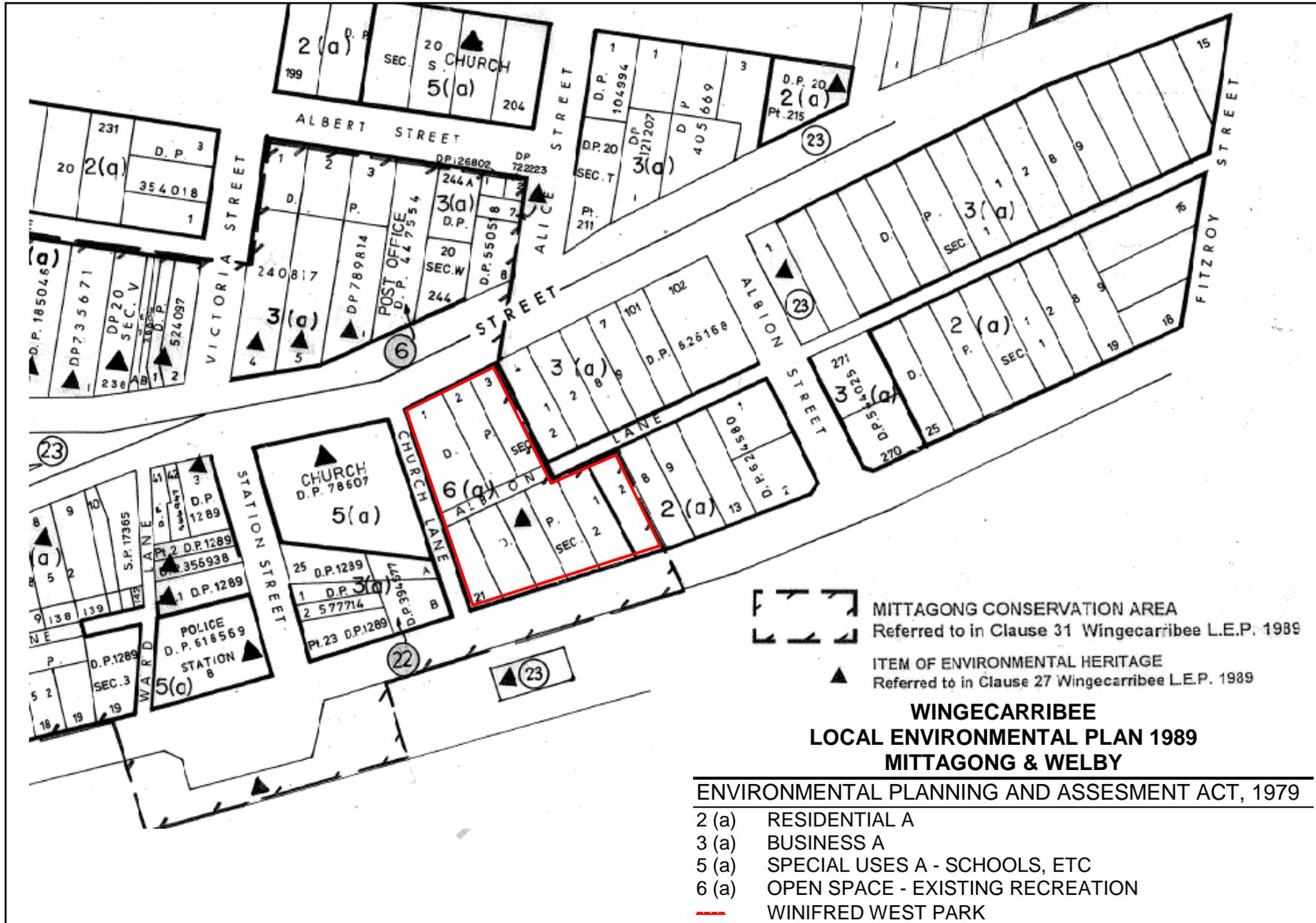
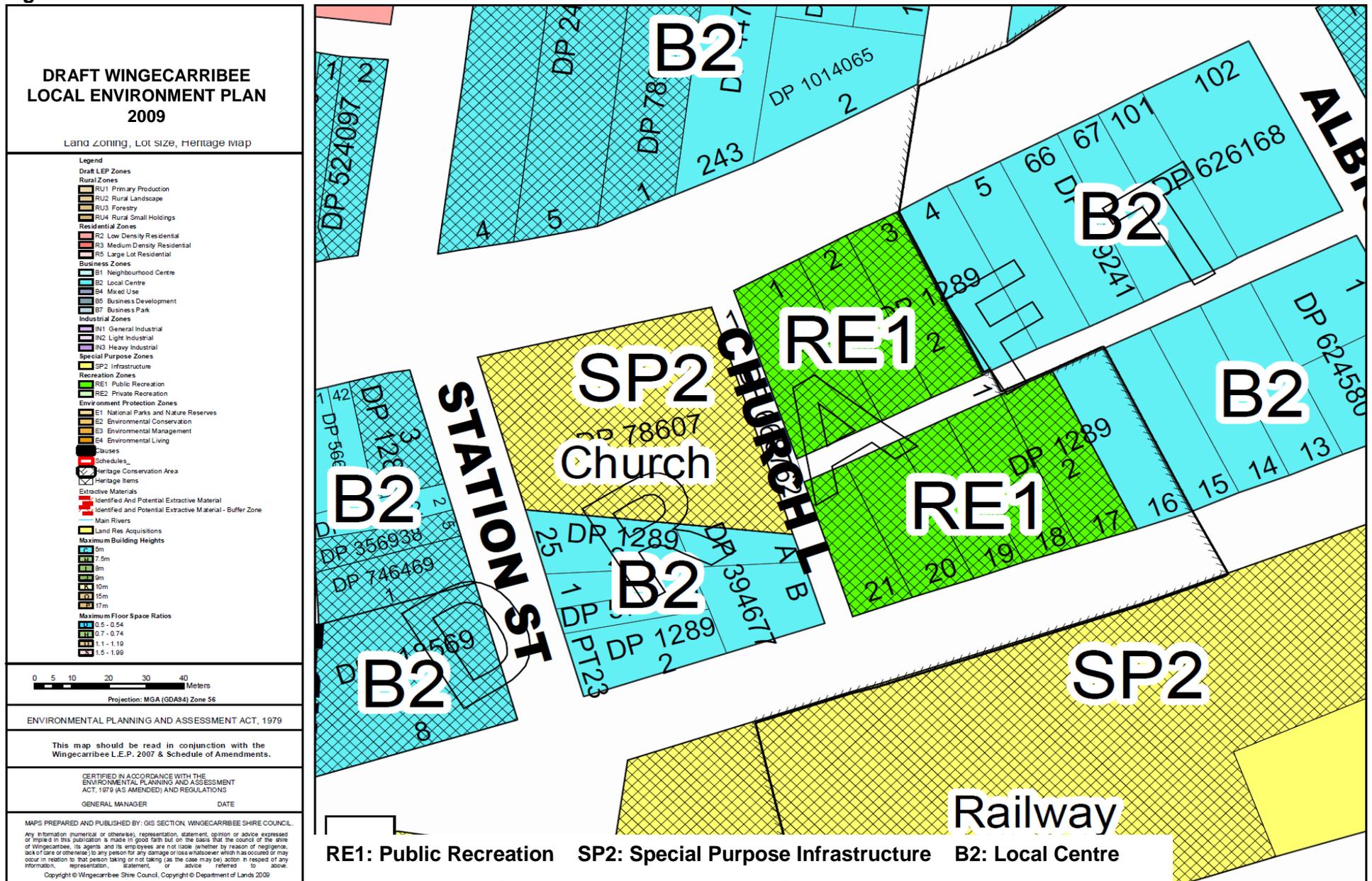


Figure 4 Draft Local Environmental Plan 2009



Zone RE1 Public Recreation

1 Objectives of zone

- To enable land to be used for public open space or recreational purposes.
- To provide a range of recreational settings and activities and compatible land uses.
- To protect and enhance the natural environment for recreational purposes.
- To enable ancillary development that will encourage the enjoyment of land zoned for open space.
- To ensure that all activity, development and ongoing maintenance of public open space is in keeping with a plan of management applying to the land.
- To conserve public open space that enhances the scenic and environmental quality of Wingecarribee Shire.
- To ensure that development has proper regard to environmental constraints, and minimises any off and on site impacts on biodiversity, water resources and natural landforms.

2 Permitted without consent

Environmental protection works; Home-based child care; Home occupations; Public utility undertakings; Roads.

3 Permitted with consent

Caravan parks; Car parks; Child care centres; Community facilities; Entertainment facilities; Environmental facilities; Function centres; Kiosks; Markets; Recreation areas; Recreation facilities (indoor); Recreation facilities (outdoor); Recreation facilities (major); Restaurants, Takeaway food and drink premises, Places of Public worship.

4 Prohibited

Any development not specified in item 2 or 3.

Heritage Listing

Winifred West Park is listed as a heritage item with the Heritage Branch of New South Wales. (See appendix 5),

The Park was listed by Wingecarribee Shire Council in the Local Environmental Plan 1989 and Gazetted on 27 November 1998 Gazette Number 165, Inventory Number 2680039. See listing in schedule 2 and reference to clause 27 Wingecarribee LEP1989.

In the Wingecarribee Shire Council Draft Local Environmental Plan 2009, as with the 1989 Local Environment Plan, the Park is shown within the boundary of the "General" conservation area. Refer to clause 5.10 Wingecarribee LEP 2009.

Winifred West Park is also listed as a "General" heritage item. See listing in schedule 5 and reference to clause 5.10 Wingecarribee LEP 2009.

1.7 Classification and Categories of Land

The Act requires that Councils must classify public land as "operational" or "community" and that Plans of Management must be prepared for Community Land.

All the land included in this plan is classified as “Community Land” under the Local Government Act, 1993.

Under Section 36(4) of the *Local Government Act* all Community Land must be categorised.

How are the categories decided?

A category describes the land and each category has a set of core objectives with which the uses of the land must comply.

The Local Government (General) Regulation 2005 provides guidelines for each of the categories. A council that is preparing a draft plan of management must have regard to these guidelines:

Guidelines for categorisation of land as a park

Land should be categorised as a park under *Section 36 (4) of the Act* if the land is, or is proposed to be, improved by landscaping, gardens or the provision of non-sporting equipment and facilities, for use mainly for passive or active recreational, social, educational and cultural pursuits that do not unduly intrude on the peaceful enjoyment of the land by others.

Guidelines for categorisation of land as general community use

Land should be categorised as general community use under *Section 36 (4) of the Act* if the land:

- (a) may be made available for use for any purpose for which community land may be used, whether by the public at large or by specific sections of the public, and
- (b) is not required to be categorised as a natural area under *Section 36A, 36B or 36C of the Act* and does not satisfy the guidelines under clauses 102–105 for categorisation as a natural area, a sportsground, a park or an area of cultural significance.

The following categories have been identified in Winifred West Park:

1. **Park**
2. **General Community Use**

These categories reflect the present uses of the site and have been identified in accordance with Local Government (General) Regulation 2005 (Appendix 2).

Category 1 Park

- All of the Park except areas listed as general community use
- Lots 1,2,16-21 DP1289 & Lot 1 DP 668762

Category 2 General Community Use

- Lot 11 DP 1289 currently under lease to Country Women’s Association Mittagong Branch and Community Health – Early Childhood Health Service.

Figure 5 **Categorisation Map**

Categories of Community Land Winifred West Park



CATEGORIES	
	General community use
	Park

1.8 Public Consultation

A public meeting was held on 11 September 2008 with key user groups and adjoining land holders to gather information on park issues.

Several site visits have been undertaken to survey park users. (See appendix 4)

On site meetings have also been held with Wingecarribee Shire Council Parks and Property staff.

A further public hearing was held on 2 April 2009 to categorise Winifred West Park. (A summary of this information can be found in appendix 1).



Visitors to Winifred West Park from Sydney during tulip time 2008

2.0 DESCRIPTION AND PARK VALUES

2.1 *Topography, Geology and Soil*

The Park is generally flat being located centrally in the Mittagong valley between the 640m <> 630m contours. The general community use buildings are raised above the ground level as are raised garden beds located throughout the Park.

The Park has changed in relation to soil consistency over time. The soil profile of the Park has been highly disturbed and soil and fill removed and imported when the gardens were created.

The Park is situated on only one soil landscape (Sydney Catchment Authority, 2004):

Soil landscape: Lower Mittagong (ERIm)

Dominant lithology: Shale, based on Wianamatta Group Shales.

The Lower Mittagong landscape consists predominantly of gently undulating rises to rolling low hills on Triassic sediments on the Moss Vale Tablelands Physiographic Region. Typical locations include Mittagong, Bowral and north to High Range.

The original forest vegetation has been extensively cleared for various agricultural practices including grazing, vineyards and residential developments.

The Wianamatta Group Shales produce a rich, clayey soil often with poor drainage and water logging.

2.2 *Vegetation*

The area now used as Winifred West Park was originally classified as having Southern Highlands Shale Woodland (Wingecarribee Shire Council Mapping System 2008).

There is no remnant vegetation within the Park.

A Vegetation map is given in Figure 6. This assessment was carried out by Wingecarribee Shire Council in March 2009.

There are many exotic trees, both deciduous and conifer, including *Acer rubrum*, (Red Maple), *Quercus palustris* (Pin Oak) and *Cedrus deodara* (Indian Cedar).

The simple planting layout of trees (mainly perimeter) and a few shrubs reflects a phase in the development of Mittagong when attention was turning to the garden environment. Aesthetically, the Park's simple layout is further enhanced by the combination of biannual flower bed displays that are extremely popular with local residents and visitors alike.

This plan recommends the continuation of biannual flower displays within the Park.

Figure 6 Vegetation map

① -Vegetation identification number



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Vegetation key		
0.	Vegetation removed	
1.	<i>Liquid amber styraciflua</i>	Sweet gum
2.	<i>Quercus palustris</i>	Pin oak
3.	<i>Cupressus torulosa</i>	Bhutan Cypress
4.	<i>Eucalyptus spp</i>	Blue Gum Tree
5.	<i>Cedrus deodara</i>	Indian Cedar
6.	<i>Photinia robusta</i>	Photinia
7.	<i>Populus nigra</i>	Lombardy Poplar
8.	<i>Acer rubrum</i>	Red maple
9.	<i>Acer platanoides</i>	Norway maple
10.	<i>Ulmus glabra 'pendula'</i>	Weeping Cherry
11.	<i>Malus x purpurea</i>	Purple Leaf Crabapple
12.	<i>Malus 'Echtermeyer'</i>	Weeping Pink Crabapple

2.3 Access and circulation

2.3.1 Entrances and pedestrian access

Winifred West Park has a formal entrance point on Main Street; this is the entrance to the community use buildings and includes pathways to the park seating and amenities.

Informal pedestrian access is from Church Lane, Albion Lane and Regent Street.

There is a full footpath along Main Street. There are no formal tracks or footpaths from Albion Lane or the Regent Street sides of the Park.

2.3.2 Vehicular access

No formal vehicular access is maintained to the Park.

There is a small on-site car park (9 Spaces) on Church Lane.

2.3.3 Accessible Infrastructure

The Park amenities and community buildings are accessible. There is no specific accessible parking space in the car park. There is no accessible access elsewhere in the Park.

2.4 Current Management

Wingecarribee Shire Council is responsible for management of the Park. The Parks and Property Branch are the asset managers and as such responsible for such items as maintenance, display plantings and general mowing.

The main activity of the Park is the provision of an area for two floral displays a year.

A major spring display of tulips at ‘Tulip Time’ is a key tourism draw card for the Southern Highlands. Winifred West Park is reaching a point where significant capital is required to maintain the Park as a floral showpiece.

The Park is a major drop off and rest point for visitors travelling on both the North-South (including the major Sydney-Canberra route and those travelling East-West (from the coast inland or vice versa). Coaches use Winifred West as a rest stop on arrival or departure from the Southern Highlands.

The Park has a highly used playground and barbecue facilities.

The community buildings located on Lot 11 Deposited Plan 1289 is under lease from Wingecarribee Shire Council to Country Women’s Association Mittagong Branch and Community Health – Early Childhood Health Service.

The current level of maintenance carried out by Council is designated Level A weekly service.

2.5 Current uses and condition

The following table describes existing areas, current uses and the condition of the land and infrastructure including buildings and improvements within the Park.

Condition Report WSC 2009

Item	No.	Condition
Barbeque	1	average
Bollards	4	average
Fences (timber clad)	1	good
Grass		good
Floral Planting		good
Irrigation System Garden beds		good

Irrigation System Turf		good
Lights	7	average
Litter bin – Metal	4	average
Paths-sealed (concrete)		poor
Paths-sealed (pavers/bricks)		poor
Picnic Tables	2	good
Plaques	3	average
Playground Includes climbing and slippery dip equipment, separate swings (1 toddler and 1 child), soft fall area	1	average
Regulatory sign	3	average
Seats	4	good
Shelters	3	good
Amenities Block Male, female, parents room and disabled, stainless steel toilets and basins with mirrors	1	good
Trees	31	Good
Building/Depot/Structure	1	good
CWA Rooms		
Kitchen		average
Main Hall		good
Storage Room		good
Office		good
Toilet/Shower		Overall rating indicates well presented but aged
Baby Health Clinic		good condition
External observations		good
Building safety All requirements of the building code, fire safety and emergency evacuation have been met at Winifred West Park in both buildings and amenities.		

Interpretation of building/site condition:

Excellent	these assets are in 'as new' condition and require little maintenance or upgrade.
Good	these assets are well maintained for their age but require on-going maintenance.
Fair	these assets are suitable for their current use but need repairs, renovations or upgrade.
Poor	these assets are in poor condition and require maintenance to make serviceable.

3.0 COUNCIL'S OVERALL PLANNING FRAMEWORK

3.1 Aim of this Plan of Management

The aim of this Plan of Management is to develop a Plan of Management for Winifred West Park which complies with the *Local Government Act 1993* and which is consistent with Council's corporate goals and policies. These goals and policies are set out in various Council planning documents and assist in providing a consistent approach to the management of Winifred West Park.

3.2 Relevant Council Planning Documents

3.2.1 Wingecarribee Shire Council Local Environment Plan 1989

A Local Environmental Plan is an important instrument prepared by the Council which determines where future development and structures can and cannot be built, where future population growth and economic development such as new industrial areas and commercial development will be located and it also protects important heritage buildings and landscapes features locations across the Shire.

A Local Environmental Plan is a legally binding plan created under the provisions of the New South Wales *Environmental Planning and Assessment Act, 1979*. It is used by Council to control development. It does this by zoning land for a particular use and establishing standards and controls to regulate the permissibility and extent of new development.

The current Local Environmental Plan for the Wingecarribee Shire will be superseded by the proposed adoption of the Draft Local Environment Plan 2009.

3.2.2 Wingecarribee Shire Council Draft Local Environment Plan 2009

Aims of Plan

(1) This Plan aims to make local environmental planning provisions for land in Wingecarribee in accordance with the relevant standard environmental planning instrument under section 33A of the Act.

(2) The particular aims of this Plan are as follows:

- (a) to conserve and enhance, for current and future generations, the ecological integrity, environmental heritage and environmental significance of special areas such as the Berrima village and surrounding locality and Wingecarribee Shire as a whole,
- (b) to maintain Wingecarribee's original settlement pattern of towns and villages dispersed throughout a rural and native vegetation landscape,

- (c) to encourage the efficient use and development of urban land, minimising the spread of urban areas into rural and native vegetation environments, thereby increasing the accessibility of the population to urban facilities and services,
- (d) to provide opportunities for development and land use activities that:
 - (i) make an effective contribution towards the economic well being of the community in a socially and environmentally responsible manner, and
 - (ii) do not adversely impact on natural systems and processes and the overall quality of Wingecarribee's natural environment, and
 - (iii) result in high quality private and civic architectural and engineering spaces and solutions, and
 - (iv) retain the critical natural, rural and built environmental landscape elements that make up the scenic and cultural heritage value of Wingecarribee,
- (e) to provide opportunities for a range of new housing and housing choice in locations that have good access to public transport, community facilities and services, retail and commercial services, employment opportunities, including opportunities for the provision of adaptable and affordable housing,
- (f) to provide for a range of living opportunities that address differing lifestyle needs without compromising the environmental quality of Wingecarribee, and the value of its natural resources such as water, biodiversity and agricultural land,
- (g) to strengthen the viability of Wingecarribee's zoned local centres as central places for investment, employment and cultural activity, and encourage a majority of future housing opportunities to be located in relatively close proximity to these centres,
- (h) to promote the economic well being of the community in a socially and environmentally responsible way, focusing new employment growth at identified employment hubs like business centres and enterprise zones that can be better accessed by public and private transport,
- (i) to protect suitable primary production potential of rural land, and prevent the fragmentation of agricultural holdings,
- (j) to conserve the Aboriginal and European cultural and environmental heritage of Wingecarribee,
- (k) to protect areas of high scenic landscape value,
- (l) to develop an ecologically sustainable future for Wingecarribee through the conservation, rehabilitation and regeneration of native vegetation (particularly threatened species, populations and ecological communities), soil, waterways, riparian land and water quality (surface and groundwater),
- (m) to prevent loss of life and property by bush fires, by discouraging the establishment of incompatible uses in bush fire prone areas and incorporating as part of compatible developments protective measures that minimise bush fire risk without unacceptable environmental degradation,
- (n) to provide for a range of sustainable development opportunities that respond to recreation and lifestyle choices, emerging markets and changes in technology, and capitalise on Wingecarribee's regional distinctiveness and existing tourism asset base,
- (o) to ensure that extractive resources and mineral deposits are not rendered sterile by future development, but at the same time ensure that subsequent extraction, mining and transportation activities are undertaken in a way that maintains residential amenity,
- (p) to protect and enhance waterways, riparian land and water quality in the drinking water catchments of Wingecarribee so as to enable the achievement of the water quality objectives within the meaning of the *Drinking Water Catchments Regional Environmental Plan No 1*.

3.2.3 Wingecarribee Our Future- Strategic Plan, 2002

The Strategic Plan's mission statement is to:

"Make the Shire a better place in which to live and, in doing so, ensure that the unique character of the Shire is retained."

Its Key Strategic Directions and Outcomes for Future Planning include:

- Retain the Shire's environmental and cultural place character and settlement pattern
- Protect the Shire's key ecological resources
- Provide for a range of opportunities for employment development and wealth generation that match with 'environmental, cultural and place fit'.
- Support and encourage a culturally rich environment across the Shire
- Plan in anticipation of a diverse community (including an increasing aged person's component) structure and strengthening demands forwidened access to.... support facilities and services.

3.2.4 Wingecarribee Shire Council Corporate Plan 2008

The aims of that Corporate Plan which are of particular relevance to this plan are:

Wingecarribee Shire Council will:

- Maintain the richness and diversity of its existing natural, historical and built environment to improve the lifestyle it affords residents and visitors
- Rationalise and upgrade existing community facilities, ensuring the continuing availability of a basic infrastructure to meet community needs
- Encourage ecologically sustainable development
- Promote and encourage cultural activity.

This plan forms the basis for long term planning within the Wingecarribee Shire.

3.2.5 Wingecarribee Shire Council Management Plan 2009 - 2012

The Management Plan provides a summary of the strategic thinking of Council, outlines a medium term (3 year) plan as well as operational detail for the next financial year. The Plan provides information to the community about Council's future activities

The Management Plan is a tool used to develop structured approaches for managing our Council in the four main program areas of;

- Governance and Management
- Business Enterprise and Economic Development
- Lifestyle and Community
- Environmental Sustainability

Council is now looking at the quadruple bottom line, which means the decisions Council makes, take into account not only the financial implications, but also the long term social, environmental and governance impacts on the sustainability of the shire.

OUR MISSION

To augment the economic, environmental and social quality of life in the Wingecarribee Shire by serving the community well.

OUR VISION

- Enhance transparency and accountability in all decision making processes and outcomes

- Gain the trust and confidence of our community by keeping our communities informed and respect their input
- Enhance the services and civic and natural assets of the Shire for this and future generations
- Promote a live locally, work locally sustainability focus
- Support and encourage the Shire's tourism industry and character

OUR VALUES

- Trust and integrity
- Respect and responsibility
- Communication
- Service quality

The following priority areas are to be addressed within and by the organisation over the next few years:

Governance

- Attracting and retaining a motivated workforce to achieve our plans
- Improving procedures and processes for improved efficiency and effectiveness
- Adopting communication methods between our staff and Councillors that promote clarity and trust
- Improving transparency and accountability of Council's finances

Economic

- Facilitating the growth of new business within the Shire that provides local jobs across a wide range of skills and professions
- Supporting the Moss Vale Enterprise Zone and the tourism industry to develop sustainable environmentally responsible business development.

Environmental

- Reaffirming our commitment to preserving and improving our natural environment
- Retaining rural, village and town character with appropriate planning controls

Social

- Adjusting service provision to community priorities with particular emphasis on the projected aging of our community
- Increasing support services to members of our community

Its *Social Focus* includes:

- Develop plans to ensure local reserves, gardens, playing fields and open space areas continue to be enhanced to accommodate future needs.

Specific Objectives include:

- A connected community where residents participate in community life and have a sense of belonging and a strong interest in local issues.

- A community that has opportunities to pursue leisure time activities suitable to their age, interests and physical abilities.
- To promote the historical attributes of the Shire, (including) European heritage and ensure future generations are provided with an opportunity to understand and appreciate the historical development of the Shire.

Its *Economic Focus* includes:

- Develop tourism marketing opportunities with the local tourism operators and government agencies.
Specifically:
- Promote the Southern Highlands as a “must see, must do tourist destination within Australia.”
- Continue to attract more visitors to the shire.

Its *Environmental Focus* includes:

- Apply policies that ensure protection of biodiversity and enhancement of the Shire’s aesthetic qualities.

Its *Governance Focus* includes:

- Invite consultation and participation in Council’s decision making processes.
- Improve the strategic operational planning systems that set priorities, allocate resources and manage resources.

Specific Objectives include:

- Ensure Council’s assets are managed effectively and efficiently, with pre-determined levels of service and well-defined maintenance, replacement and upgrade programs in place.

3.2.6 Wingecarribee Social Plan 2005-2010

The Wingecarribee Social Plan contains the following commitments relevant to this Plan of Management:

“Over 2006-2010 Council will promote healthy environments and lifestyles through:

- improving and maintaining to a high standard sports and recreational facilities

Specific Actions include:

- Central Shire Parks offer older people facilities for exercise and social interaction
- A centrally located playground in each townwith universal access, fencing and equipment suitable for children with a disability and child care standards.
- A Council commitment to community consultation regarding construction of, or major alterations to children’s playgrounds.
- A high standard of maintenance and safety inplaygrounds, parks and sports fields.
- Council monitors hygiene and maintenance ... and health risks at children’s playground and sports fields.
- Shire works undertaken by, or for Council are monitoredto ensure universal access improvements do comply with Australian standards.

Over 2006-2010 Council will continue to:

- Improve universal access for people with a disability.
- Improve pedestrian access and mobility through works and new development.
- Advocate for and ensure access standards for people with mobility restrictions.”

3.2.7 Wingecarribee Open Space, Recreation, Cultural and Community Facilities Needs – Study, Strategy and Action Plan, 2004.

Recommendations in the Study relevant to this Plan of Management are:

- Develop a larger playground at Winifred West Park (High priority)
- Include more interesting design and equipment (in playgrounds)
- Carry out an assessment of all playground equipment in the Shire.
- There is a need to enliven our parks and gardens to enhance their recreational value. (They) need improvements in quality with the addition of interesting features such as walkways, heritage interpretation, public art/sculpture and landscaping.
- Council (should) focus on enhancing the quality of existing open spaces rather than the quantity.

3.2.8 Wingecarribee Shire Council Environment Policy, 2007

Parts of the policy relevant to this Plan of Management are:

“Council is committed to protection of our local environment, the prevention of pollution and improving the sustainability of our operations; (and) will demonstrate this commitment by

- Implementing effective environmental management practices for our sites and activities under our control to protect the environment and prevent pollution;
- Working cooperatively with stakeholders, including government, organizations and the community and availing ourselves of knowledge, programs and educational initiatives that will improve and maintain the local environment.”

3.2.9 Wingecarribee Shire Council Parks & Property 10 Year Financial Plan (reviewed March 2007)

The Plan designates Winifred West Park as a ‘Floral Park’. The Shire’s three Floral Parks receive Level A Service. (Appendix 3)

The following works are listed on the 10 Year Financial Plan and funds budgeted except where noted:

Maintenance:

- 1) Lawn maintenance
- 2) Garden edging
- 3) New pavements

Capital expenditure:

- 1) Playground

Special Rate Variation Outcomes

The special rate variation (SRV) was implemented to provide the following outcomes.

Service provided

Increase maintenance cycle
Replace aged infrastructure

Current Service

Provide 2 floral displays per year
Keep parks in serviceable condition

Outcome with SRV

Maintain current service level

Replace aged infrastructure, seats, paths, bins and park lighting

Performance measure

High quality floral displays to enhance tourism for shire

Aged infrastructure replaced.

3.2.10 Wingecarribee Shire Council Parks & Property Branch Open Space Review and Long Term Strategy (revised April 2007)

The Strategy designates Winifred West Park as a Floral Park for the shire. The long term plan for a Floral Park includes:

Essential playground elements to include:

Wet pour rubber soft fall

Swings – senior and junior

Slide

Climbing apparatus

Rockers

Significant trees:

- Trees in these parks are of significant value. Park maintenance and planning should reflect the need for long-term sustainability.
- Management Plan will include a replacement program and Tree Management Plan.

Amenities:

- Amenities should include both male and female facilities with a secure disabled toilet.
- Maintenance on these facilities will be on a daily basis.

3.3 Other Relevant Legislation

The Plan must also be in accordance with the provisions contained within relevant state and federal legislation including (but not limited to) the *Environmental Planning and Assessment Act 1979*, *Noxious Weeds Act 1993*, *Water Management Act 2001*, *Threatened Species Conservation Act 1995* and the *(Federal) Disability Discrimination Act 1992*, *New South Wales Heritage Act 1977*. Other sources of relevant information can be found listed in the reference section.

4.0 BASIS FOR MANAGEMENT

Key users of the Park, neighbours, managers, and Council staff were consulted in the process of identifying the management values and issues. A summary of the results of a neighbourhood survey are shown in Appendix 4.

Current and permitted uses

This Plan of Management provides for and authorizes the following current and permitted uses for the land identified as general community use in this Plan:

Country Women's Association Rooms

Description: An Australia wide association - meeting socially with aim to assist women, particularly in rural areas, and their families. Financial assistance, through fund raising activities, is given at times of drought, fire, flood etc, medical research, school scholarships local and nationwide.

Uses:

- Meetings
- Public hearings
- Room Hire
- Community recreational and leisure activities
- Community education

This use has been permitted by Lease to Country Women's Association of New South Wales, Mittagong Branch.

Early Childhood Health Centre

Description: Health promotion, early childhood clinic, child & family health nursing, nutrition, community health nursing, community counselling for adults & children, women's health. Providing assessment, treatment, counselling, support groups, programmes.

Uses:

- Community health services for children and families
- Community parental support services
- Meetings
- Room Hire

This use has been permitted by Lease to Sydney South West Area Health (SSWAH).

Saint Stephens Anglican Church (located adjacent the Park)

Groups using the church facilities also using the Park

1. Kids plus group (primary)
2. Kids church group (Sunday school)

4.1 Management Values

The management policies of the Park should reflect, protect and enhance the values attributed to it by the community. The following values apply to Winifred West Park.

- A Park that is usable and accessible by everyone
- A well-maintained and managed Park
- A Park that contributes to community wellbeing and cohesion
- A Park that is historically, socially and aesthetically significant.

4.2 Management Issues

The following major issues have been identified:

4.2.1 Condition of the Park in general

Wingecarribee Shire Council needs to address the following issues to improve the general maintenance, appearance and condition of the Park.

This can be achieved by:

- Consideration of Park infrastructure needs
- Addition of defined walking paths
- Strategy to reduce vandalism.

Issues to be addressed include:

- Ageing infrastructure including paths and picnic shelters

4.2.2 Maintenance of the Park

Current maintenance levels are in keeping with Wingecarribee Shire Council's categorisation as a Floral Park and its important tourism status.

The Park is well maintained in accordance with its status as a category A park.

Internal maintenance of the buildings is a condition of lease.

Council needs to provide adequate and clean amenities. The maintenance of these facilities will be on a daily basis.

Asset Management and Maintenance

Management and maintenance of Council assets includes but is not limited to the review of assets, building inspections and preparation of condition reports. To ensure that the appropriate levels of service can be provided, it is important that Council's assets are appropriately managed and maintained.

Maintenance is an essential aspect of the management of General Community Use facilities. Maintenance is dependent upon the type of facilities, levels of usage, lessee or licensee arrangements. Maintenance may include cleaning, building or amenity repairs, addressing acts of vandalism, mowing, weed removal etc.

4.2.3 Condition of trees

Trees in the Park are of significant value. Park maintenance and planning should reflect the need for long-term sustainability.

Tree Management Plan

A Tree Management Plan needs to be developed to address the following issues;

- Replacement program
 - including preference to water wise species
- Water management
- Preventative maintenance
- Relieving soil compaction

From the 'Wingecarribee Shire Council Significant Tree Register' four significant trees are listed on the adjacent Lot 69 Deposited Plan 78607, Saint Stephens Church. These trees should be taken into account with the overall aesthetics and future planting of the Park.

4.2.4 Access and linkage

Pedestrian access and linkage within the Park

There is no formalised linkage between the front and the rear of the Park.

Currently there are no formalised pathways or easy access (ramps, step-downs, pathways etc) areas into or within the rear section of Park. This contrasts with good access to and around the amenities and buildings in the front section of the Park.

On the existing paths, repairs have been undertaken to reduce trip hazards.

For proposed new pathways, ensure compliance with Australian Standard *Design for Access and Mobility AS 1428.2*, including seating along continuous paths of travel for distances over 60m (Clauses 7e & 27).

Linkage of the Park to its surrounds

The way Winifred West Park relates to its surroundings is an important part of its aesthetic and historical significance.

4.2.5 Parking

Clear delineation of parking spaces and different types of spaces are required to cater for the high use the Park receives in peak times. An examination of accessible parking options is required for Winifred West Park.

4.2.6 Vandalism

Vandalism is a significant problem in the Shire which negatively impacts on the communities use and enjoyment of public infrastructure and areas. Vandalism within the Shire is an ongoing issue that requires constant monitoring and review.

Council will address issues as resources permit and in accordance with adopted Budgets and Management Plan which are reviewed annually.

Budgets and strategies are developed taking the following in to consideration;

- Location and type of damage,
- Level of risk and potential for further damage,
- Consultation with stakeholders,
- The history and frequency of damage.

REWARD SCHEME FOR REPORTING VANDALISM

Council has implemented a policy to encourage and reward early public reporting of vandalism and damage to Council property so as to minimise both the unsightliness and the cost of vandalism to Council and the community. In particular, this policy is to provide a reward to members of the community where information regarding vandalism or damage to Council property results in a conviction being recorded against the offender.

4.2.7 Play equipment condition

A modular playground has been installed complete with wet pour rubber soft fall.

A regular inspection routine has been developed with weekly general condition inspections and yearly audits of equipment to ensure equipment is in good working order.

4.2.8 Risk management

Council is concerned with ensuring the safety of all users of Community Land. Regular inspections of General Community Use facilities are undertaken to address risk management concerns regarding equipment surfaces, safety of built structures and access arrangements. The community is actively encouraged to report any safety concerns immediately to Council to minimize the risk of injury and litigation.

The on-going assessment of risk and liabilities is a critical element of reserve management. A risk assessment process needs to be used in implementation of this plan. This process will form an important risk management tool.

4.3 Core Management Objectives

The core objectives are listed in Section 36 of the *Local Government Act 1993* and vary according to the category of the land.

Core objectives for management of community land categorised as general community use

The core objectives for community land categorised for general community use are to promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:

- a. in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public, and,
- b. in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).

Core objectives for management of community land categorised as a park

The core objectives for management of community land categorised as a park are:

- a. to encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and
- b. to provide for passive recreational activities or pastimes and for the casual playing of games, and
- c. to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.

5.0 MANAGEMENT POLICIES AND ACTION PLAN

5.1 Underlying premise

The premise underlying the Plan of Management is that Winifred West Park belongs to the community and any formal or informal arrangements relating to any part of the Park must make adequate provision for use of the Park by the community.

5.2 Policies

The following policies provide the direction for the management of Winifred West Park. They have been developed taking into account Council’s existing planning framework (see Section 3), Local Government Act Core Objectives, community values and community issues.

Council will:

- Maintain the Park to a level consistent with its Shire and Heritage significance;
- Manage the Park with the safety of all users in mind;
- Manage the Park to provide equal physical access to all users;
- Manage the Park to provide facilities for all users;
- Manage the Park vegetation in accordance with and succession planting.
- Develop a program for infrastructure improvement considering budgetary constraints.

5.3 Authorisation of Leases / Licences

Leases and licences can be granted by council in respect to community land pursuant to the *Local Government Act 1993 Sec 46 & 47* and the *Local Government (General) Regulation 2005 Division 3 Sec 116-119*.

This Plan of Management expressly authorises Council to enter into a lease, licence or other agreement with an appropriate organisation, of its choice currently as follows:

Facility	Activity	Purpose	Agreement	Maximum Permissible Term	Advertise
Public Open Space	Organised & informal sporting activities or other community use	Public recreation and ancillary activities	Lease/licence agreement	21 years	Yes
Community Building CWA Rooms	Organised & informal sporting activities or other community use	Community operations	Lease/licence agreement	21 years	No

Community Building Early Childhood Health Service	Organised & informal sporting activities or other community use	Community operations	Lease/licence agreement	21 years	No
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5.4 Hire

This Plan of Management authorises short or long-term hire of Public Open Space and facilities at Winifred West Park as long as the terms and conditions comply with Wingecarribee Shire Council requirements and do not impact on the Reserve values.

5.5 Easements

This Plan of Management authorises the granting of easements as required for utilities and access over the land provided appropriate impact assessment and best practice environmental management is in place.

5.6 Authorised Developments

In accordance with the *Local Government Amendment (Community Land Management) Act 1989*, a Plan of Management must expressly authorise any proposed developments on community land.

This Draft Plan of Management authorises the developments proposed in the following Action Plan. This authorisation gives ‘in principle’ support for an activity to proceed to the development assessment stage. This Draft Plan does not grant consent. Proposed developments are still subject to the normal development consent process of Council.

5.7 Lifespan and Review of plan

This Plan of Management for Winifred West Park should be regarded as a dynamic document requiring review and modification over time. The catalyst for change could include alterations in the availability of funding and budget, shifting community perceptions and values, legislative change, changes to permissible uses or the areas planning strategies.

The Plan of Management will be reviewed on a needs basis as a result of organisational or legislative changes. In any event, a thorough review every 10 years is required as a minimum, to ensure the ongoing relevance of the Winifred West Park Plan of Management.

5.8 Action Plan

The following action plans set out the requirements under *Section 36(3)* of the *Local Government Act 1993* in respect to:

- The objectives and performance targets of the plan
- The proposed means in which to achieve the objectives and performance targets.
- The proposed manner in which the objectives and performance targets are assessed for performance.

A priority has been given to each action with the following time frames.

- High – commenced within 2 years
- Medium – commenced within 2-5 years
- Low – commenced after 5 years
- Ongoing – Throughout time as the Plan of Management is in operation

Responsibility;

WSC *Wingecarribee Shire Council*

Note: The implementation of these actions is dependent on available funding and resources allocated, which will impact on for the ability to commence and complete the actions.

No.	Performance Target	Action	Priority	Performance Indicator	Responsibility
MANAGEMENT					
1.	Manage site to meet community expectations	Provide maintenance to meet required service levels including but not limited to floral displays, trees and park infrastructure	Ongoing	Maintenance service levels meet requirements in accordance with adopted budgets	Wingecarribee Shire Council (WSC)
2.	Asset Management Plan in place to maintain and enhance the park	Develop a Landscape Master Plan	Ongoing	Plan and Public Consultation complete	WSC
		Incorporate landscape improvement into Asset Renewal program	Ongoing	Asset renewal considered in 10 year financial planning	
3.	Manage the park with the safety of all users in mind	Conduct regular safety audits to assess property on a risk assessment basis	Ongoing	Regular safety audits undertaken	WSC
4.	Address vandalism and graffiti	Action and remedy promptly	Ongoing	Reduction in vandalism and graffiti	WSC
INFRASTRUCTURE					
1.	Upgrade park infrastructure	Renewal of park infrastructure in accordance with Asset Management Plans and as per Landscape Concept	High	Works Complete and asset maintenance in accordance with service levels	WSC
2.	Provide infrastructure to meet demand	Investigate feasibility of a footpath along Regent Street	Medium	Access provided for tourist groups	WSC
3.	Manage the park to provide equal access to all users	Review existing infrastructure and ensure any plans for new equipment, facilities or features to allow accessibility. Make equipment usable by children of varied level of abilities.	Ongoing	Park facilities meet requirements of all users	WSC

No.	Performance Target	Action	Priority	Performance Indicator	Responsibility
ENVIRONMENT					
1.	Provide passive recreation facilities to meet the needs of the community	Maintain the English-style park Maintain views and vistas of the park in accordance with the park objectives	High	Landscape Plan provides a concept of an English style park. Management and Landscape Plan reflect the needs of the park while maintaining ambience.	WSC
2.	Provide quality passive recreational facilities	Move weeping crab apple to more appropriate location	High	Tree transplanted.	WSC
3.	Manage environmental and user safety	Consider less toxic chemicals for pest control, fertilisation and general grounds maintenance.	Ongoing	Options considered	WSC
4.	Sustainability to be considered for all works and plans	All works to consider sustainability including: - Energy efficiency - Water efficiency - Use of recycled materials and/or - Materials sourced from sustainable sources.	High	Increased level of sustainability. Positive community and visitor response.	WSC
USE OF THE RESERVE					
1.		Complete signage audit of Park. Investigate plan for signage to: 1. Indicate name for users entering Park from regent Street	Medium	Positive community and visitor response	WSC

No.	Performance Target	Action	Priority	Performance Indicator	Responsibility
		2. Indicate toilets 3. Link Park with related areas of interest in the general vicinity			
2.	Provide adequate lighting in the Park	Examine existing and required lighting.	High	Reduction in undesirable activities Users security issues addressed	WSC
3.	Provide suitable user spaces for activities.	Formalise the area that is used for fundraising activities (CWA)	Medium	Consultation Area defined	WSC Lessee

Priority

- High – commenced within 2 years
- Medium – commenced within 2-5 years
- Low – commenced after 5 years
- Ongoing – Throughout time as the Plan of Management is in operation

Responsibility

WSC - Wingecarribee Shire Council

6.0 REFERENCES

- 1) *Local Government Act 1993*
- 2) *Environmental Planning and Assessment Act 1979*
- 3) *Water Management Act 2000* No 92
- 4) *Sydney Water Catchment Management Act 1998* No 171
- 5) *Sydney Water Catchment Management (General) Regulation 2000*
- 6) Sydney Catchment Authority, Moss Vale, Soil Landscapes Summary Report, 8/7/2004.
- 7) Wingecarribee Shire Council Pre 1750 Modelled Vegetation, 2008
- 8) *Protection of the Environment Operations Act 1997* No 156
- 9) Creating Active Communities. Physical activity guidelines for local councils Department of Local Government, 2001 (revised 2006)
- 10) Department of Environment and Climate Change www.dnr.nsw.gov.au
- 11) *New South Wales Heritage Act 1977*. NSW Heritage Office www.heritage.nsw.gov.au
- 12) The Department of the Environment and Water www.environment.gov.au

Various Wingecarribee Shire Council documents were consulted, a summary of these is listed in the planning framework.

7.0 APPENDICES

Appendix 1 Categorisation Hearing

MMA Planning

ABN: 99 776 806 227

3rd April 2009

6/193 Darling St
Balmain 2041

EMAIL: mmc455@bigpond.net.au

The General Manager
Wingecarribee Shire Council
PO Box 141
Moss Vale 2577

Attn. Scott Hayes, Assistant Property Officer

Dear Sir

Re: Report as to result of Public Hearing to categorise Community Land at Winifred West Park, Mittagong.

Under Section 40A of the Local Government Act 1993 a Public Hearing was held on Thursday 2nd April 2009 at 5.30 pm at Wingecarribee Shire Council Civic Centre to categorise Community land covered by the proposed Draft Plan of Management for Winifred West Park.

The hearing opened at 5.30 pm. In attendance were:

Melanie McGrane, Consultant and Meeting Convenor
Scott Hayes, WSC
Graeme Hewat, WSC
Clr. Jim Mauger, WSC

There were no other attendees.

An information pack and map showing the proposed categorisation were available.

The land was categorised accordingly.

The hearing closed at 6.00 pm.

Yours faithfully

by email

Melanie McGrane

Appendix 2 Local Government (General) Regulation 2005

Reprint No 1 18 July 2007

Part 4 Community land

Division 1 Guidelines for the categorisation of community land

101 Application of this Division

- (1) This Division sets out guidelines for the categorisation of community land.
- (2) A council that is preparing a draft plan of management under section 36 of the Act must have regard to the guidelines set out in this Division.

104 Guidelines for categorisation of land as a park

Land should be categorised as a park under section 36 (4) of the Act if the land is, or is proposed to be, improved by landscaping, gardens or the provision of non-sporting equipment and facilities, for use mainly for passive or active recreational, social, educational and cultural pursuits that do not unduly intrude on the peaceful enjoyment of the land by others.

106 Guidelines for categorisation of land as general community use

Land should be categorised as general community use under section 36 (4) of the Act if the land:

- (a) may be made available for use for any purpose for which community land may be used, whether by the public at large or by specific sections of the public, and
- (b) is not required to be categorised as a natural area under section 36A, 36B or 36C of the Act and does not satisfy the guidelines under clauses 102–105 for categorisation as a natural area, a sportsground, a park or an area of cultural significance.

Appendix 3 *Asset Classification and Maintenance Schedule*

Parks & Property Branch 10 Year Plan Asset Classification and Maintenance Schedule

Floral Parks – Category A

Parks Level of Service

Level A Service

On a Weekly Basis the following maintenance is carried out:

- Mow
- Edge
- Irrigate
- Provide seasonal flora displays
- Remove debris
- Maintain garden beds
- Tree maintenance

Appendix 4 Questionnaire Results Winifred West Park – Details

Date Questionnaires distributed September- October 2008
 Number of Questionnaires issued 21

1. Do you use Winifred West Park?

Yes 19
 No 2

2. How often do you use the Park?

Daily -
 Weekly 1
 Fortnightly -
 Monthly 1
 2-6 times a year 10
 Not sure/don't know/irregular 9

3. Which parts of the Park do you or did you use

Public Amenities 19
 Meeting Rooms 1
 Open space 16
 Playground equipment 10
 Picnic facilities 8
 Barbeques 1
 Other (please specify)
 Grass 2
 flowers/viewing 2
 seats 1

4. What do you like about Winifred West Park?

Gardens/floral displays 20
 Meeting Rooms -
 Open space 20
 Trees and grass 18
 Children's playground 14
 The condition of gardens 20
 Picnic facilities/ Barbeques 8
 Picnic Shelters 11
 Cleanliness/park maintenance 18
 Other (please specify)
 close to shops/convenient 2

5. What don't you like about Winifred West Park?

Gardens/floral displays -
 Meeting Rooms 1
 Open space -
 Trees and grass -
 Children's playground -
 The condition of gardens -
 Picnic facilities/ Barbeques -
 Picnic Shelters 4
 Cleanliness/park maintenance -

Other (please specify)	
woodchip smells	1
graffiti	3
sharps bin	1
empty garden beds	3

7. Overall how would you rate Winifred West Park?

Excellent	10
Very Good	9
Good	-
Fair	2
Poor	-
Don't Know	-
Other (specify)	

8. Are there any improvements to current facilities/spaces that you would like to see happen at Winifred West Park? Eg lighting, security, maintenance (specify)

Toilets opened longer	1
more security	1
more covered seats & tables	9
waterpond	3
sunshade over play equipment	3
bubbler for children	1
signs on toilets	1
Flower beds all year	2

6. Are there any additional recreational facilities that you would like at Winifred West Park? (specify)

Play area for tiny tots	1
Recycled water for washing picnic utensils	2
soap dispensers	1
rubbish bins	1
bring back the rocketship	3
spider climber/spinner/interactive play equipment	3
outdoor gym (with signs on use)	1
fountain/birdbath	11
flying fox	1
icecream stall	1

Questionnaire Results Site Visit 8/10/08

All single questionnaires have been included on the questionnaire results summary.

A regular number of buses use Winifred West Park as a rest, morning tea, lunch, and afternoon tea stop.

Due to Tulip Time a number of visitor buses also use Winifred West Park as a stopover.

A number of buses were interviewed as a group to obtain their views of the Park. The combined views of 70 people from Bass Hill RSL and a number of other smaller mini buses were garnered with the main points listed below;

- Dedicated Tourist Bus stop with facilities if Council wants the busses to stop there.
- More seating along Regent Street (people use bus stop)
- More picnic shelters along Regent Street
- A long shelter to cater for coaches along regent street
- Better road marking or sign posted delineating tourist bus parking as apposed to Bus stop
- Another toilet on the Regent street side
- Path from toilets to bus area. (From initial site visits the path can continue from the toilets past the playground to Regent Street with the possibility of continuing as a footpath along the regent street side of the Park. At the same time some rectification can be made to address the following point.
- Lower footpath to kerb height so coaches can open door onto footpath rather than onto road and back up again, creating a trip hazard.
- A variety of colours of tulips
- Visitors are very happy with the standard and display of gardens
- Remove graffiti
- Replace old shelter or remove.

Appendix 5 Heritage Listing

Working with the community to know, value and care for our heritage



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Heritage Item

Winifred West Park Item

Name of Item: Winifred West Park

Primary Address: Church Lane, Mittagong, NSW 2575

Local Govt. Area: Wingecarribee

Property Description:

Lot/Volume Code	Lot/Volume Number	Section Number	Plan/Folio Code	Plan/Folio Number	
All Addresses					
Street Address	Suburb/Town	LGA	Parish	County	Type
Church Lane	Mittagong	Wingecarribee			Primary
Main Street	Mittagong	Wingecarribee			Alternate

Note: There are incomplete details for a number of items listed in NSW. The Heritage Branch intends to develop or upgrade statements of significance and other information for these items as resources become available.

Assessment Criteria

Items are assessed against the  [State Heritage Register \(SHR\) Criteria](#) to determine the level of significance. Refer to the Listings below for the level of statutory protection.

Listings

Heritage Listing	Listing Title	Listing Number	Gazette Date	Gazette Number	Gazette Page
Local Environmental Plan			27 Nov 98	165	9079

References, Internet links & Images

None

Note: Internet links may be to web pages, documents or images.

Data Source

The information for this entry comes from the following source:

Name: Local Government
Database Number: 5014129

Every effort has been made to ensure that information contained in the State Heritage Inventory is correct. If you find any errors or omissions please send your comments to the [Database Manager](#).

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