



# MINUTES

of the  
Finance Committee Meeting  
held in  
Council Chambers  
Civic Centre, Elizabeth Street, Moss Vale  
on

**Wednesday 15 May 2019**

The meeting commenced at 9:00am

*File No. 107/21*

# MINUTES OF THE FINANCE COMMITTEE MEETING

Wednesday 15 May 2019



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**MINUTES OF THE FINANCE COMMITTEE MEETING OF WINGECARRIBEE SHIRE COUNCIL HELD IN COUNCIL CHAMBERS, CIVIC CENTRE, ELIZABETH STREET, MOSS VALE ON WEDNESDAY 15 MAY 2019 COMMENCING AT 9:00AM**

**Present:** Mayor Clr T D Gair (Chair)  
Clr G J Andrews  
Clr K J Halstead  
Clr G McLaughlin  
Clr G Markwart  
Clr P W Nelson  
Clr I M Scandrett  
Clr L A C Whipper

**In Attendance:** General Manager Ms Ann Prendergast  
Deputy General Manager Operations, Finance and Risk Mr Barry Paull  
Deputy General Manager Corporate, Strategy and Development Services Mr Mark Pepping  
Acting Chief Financial Officer Mr John Burgess  
Group Manager Corporate and Community Ms Danielle Lidgard  
Group Manager Infrastructure Services Mr Dominic Lucas (in part)  
Manager Design Construction and Maintenance Mr Peter Smith (in part)  
Management Accountant Mr Peter Dunn  
Financial Accountant (Systems and Reporting) Ms Cheryl Alford  
Administration Officer Ms Michelle Richardson

## **1. OPENING OF THE MEETING**

The Mayor Clr T D Gair opened the meeting and welcomed members of the public and the press.

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## **2. ACKNOWLEDGEMENT OF COUNTRY**

The Mayor Clr T D Gair acknowledged country:

*“I would like to acknowledge the Traditional Custodians of this land and pay my respect to Elders both past and present. I would also like to extend that respect to all Aboriginal and Torres Strait Islanders present here today.”*

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### 3. APOLOGIES

**FC 15/19**

**MOTION** moved by *Clr K J Halstead* and seconded by *Clr L A C Whipper*

**THAT** the apology of *Clr G Turland* be noted.

**THAT** the apology of *Clr G Turland* be accepted and leave of absence granted.

**PASSED**

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### 4. ADOPTION OF MINUTES OF PREVIOUS MEETING

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON WEDNESDAY 20 AND 27 FEBRUARY 2019

**FC 16/19**

**MOTION** moved by *Clr G McLaughlin* and seconded by *Clr K J Halstead*

**THAT** the minutes of the Finance Committee Meeting held on Wednesday 20 February and 27 February 2019 FC 1/19 to FC 14/19 inclusive, copies of which were forwarded to Councillors, be adopted as a correct record of the proceedings of the meeting.

**PASSED**

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### 5. BUSINESS ARISING

Clr I M Scandrett – referred to the Finance Committee Meeting of 20 February 2019 Agenda Item 7.1 Agenda Reports, (page 7) Proposed Expenditure Revotes Table - Berrima Road Bridge Overpass \$6,643,150. Clr I M Scandrett requested a response as to how the revoted funds were going to be treated.

The Deputy General Manager Operations, Finance and Risk replied that the funds would be transferred to the Works In Progress Reserve, with the intention the funds would be utilised in the 2019/20 Budget. Further consideration of this project at the Council meeting of 10 April, 2019 has now altered the scope and status of this project.

## **6. DECLARATIONS OF INTEREST**

101/3, 101/3.1

That where necessary any Councillor now disclose any interest and the reason for declaring such interest in the matters under consideration by the Finance Committee at this Meeting and to complete the appropriate form to be handed up at the Meeting.

Nil

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## 7. AGENDA REPORTS

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### 7.1 Budget Review - 31 March 2019

Reference:	2120/18
Report Author:	Management Accountant
Authoriser:	Chief Financial Officer
Link to Community	
Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

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#### **PURPOSE**

The purpose of this report is to inform Council of the results of the budget review undertaken for the period ending 31 March 2019 and to seek approval to make the necessary adjustments to the 2018/19 budget.

The Quarterly Review of the Budget is reported to Council at the end of each quarter in accordance with Section 203 of the *Local Government (General) Regulation 2005*.

The Deputy General Manager Operations, Finance and Risk addressed Council in relation to this Item.

#### **FC 17/19**

**MOTION** moved by Clr P W Nelson and seconded by Clr G J Andrews

1. **THAT** Council approve the budget variations reported at the March Quarterly Review as listed in Attachment 1 to the report.
2. **THAT** Council note the projected position for the 2018/19 Financial Year remains a balanced budget.

**PASSED**

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## 7.2 Quarterly Operational Plan 2018/19 Progress Report, 1 January to 31 March 2019

Reference:	501/2018
Report Author:	Internal Audit and Legal Support Officer
Authoriser:	Senior Governance Officer
Link to Community Strategic Plan:	An enhanced culture of positive leadership, accountability and ethical governance that guides well informed decisions to advance agreed community priorities

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### **PURPOSE**

This report provides an overview of Council's progress towards delivering its annual Operational Plan 2018/19.

The Group Manager Corporate and Community addressed Council in relation to this Item.

The General Manager addressed Council in relation to this Item.

The Deputy General Manager Operations, Finance and Risk addressed Council in relation to this Item.

**MOTION** moved by Cllr I M Scandrett

1. **THAT** the Quarterly Progress Report on Operational Plan 2018/19, 1 January to 31 March 2019, be noted.
2. **THAT** the Operational Plan Progress Summary also contain a dollar figure for each of the categories.

**MOTION LAPSED FOR THE WANT OF A SECONDER**

**FC 18/19**

**MOTION** moved by Cllr G J Andrews and seconded by Cllr P W Nelson

**THAT** the Quarterly Progress Report on Operational Plan 2018/19, 1 January to 31 March 2019, be noted.

**PASSED**

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## 7.3 Farmland Rating - Rate Deferral Initiative

Reference:	2215
Report Author:	Coordinator Revenue
Authoriser:	Chief Financial Officer
Link to Community Strategic Plan:	Effective financial and asset management ensure Council's long term sustainability

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### **PURPOSE**

The purpose of this report is to seek Council's position with respect to the deferral of rates on farmland rated properties that still remain impacted by current drought conditions.

The Deputy General Manager Operations, Finance and Risk addressed Council in relation to this Item.

### **FC 19/19**

**MOTION** moved by Cllr I M Scandrett and seconded by Cllr L A C Whipper

1. **THAT** Council provide a further extension to allow rural ratepayers conducting accredited farming activities (farmland rated properties) who lodge an approved hardship application, be afforded a rate deferral for the 2019/20 financial year.
2. **THAT** ratepayers receiving approved deferred rating in 2018/2019 financial year continue subject to further applications by the individual ratepayer.

**PASSED**

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## **GENERAL BUSINESS**

The Deputy General Manager Operations, Finance and Risk addressed Council in relation to the announcement by the State Government regarding an increase to the Emergency Services Levy that will be introduced from 1 July 2019 and the impact this will have on Council's budget.

*Response:*

The Mayor Clr T D Gair formally noted that Council was advised of an increase in the Emergency Services Levy of 2019/2020 after the Council's Operational Plan and Budget had been placed on public exhibition. The Mayor Clr T D Gair indicated he would prepare a Mayoral Minute for the next Ordinary Council meeting of 22 May 2019.

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### **8. CLOSED COMMITTEE**

Nil

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### **9. DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 21 August 2019 in Council Chambers Civic Centre, Elizabeth Street, Moss Vale commencing at 9:00am.

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### **10. MEETING CLOSURE**

THERE BEING NO FURTHER BUSINESS, THE MEETING CLOSED AT 9:50 AM

In accordance with the provisions of Section 375(2) of the Local Government Act, these Minutes of the Meeting held Wednesday 15 May 2019 numbered FC15/19 to FC 19/19 were signed by me hereunder at the Council Meeting held on Wednesday 21 August 2019.

John

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CHAIRMAN

**READ AND CONFIRMED ON WEDNESDAY 21 AUGUST 2019**

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CHAIRMAN

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PUBLIC OFFICER