



Civic Centre   
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23 September 2021

Commissioner  
Office of the Commissioner  
Via email: [Wingecarribee.publicinquiry@olg.nsw.gov.au](mailto:Wingecarribee.publicinquiry@olg.nsw.gov.au)

Dear Commissioner

Thank you for your letter of 15 September 2021, generally advising in relation to the Wingecarribee Shire Council Public Inquiry and requesting copies of any reports or other documents prepared by me that are relevant to the Inquiry's Terms of Reference.

The following have been prepared at my request and are available on the following link on Council's website <https://www.wsc.nsw.gov.au/Council/Administrator#section-5>

- Finch Consulting - *Review of Council Finances; Tourism and Economic Development Branch Expenditure Review; Wombeyan Caves Road Expenditure Review and Purchase Card Review*
- Samantha Charlton - *Governance, Human Resources and Statutory Reporting at Wingecarribee Shire Council*
- Earnest Consulting (Mr Malcolm Ryan) - *Interim Report on the Planning, Development and Regulatory area; Righting the Wrongs: Second Report on Planning, Development and Regulatory Services;*
- Risk-e Business Consultants - *Wingecarribee Shire Council Bushfire Response and Recovery Review 2021*
- David Ackroyd - *Wingecarribee Shire Council Animal Shelter Review*
- KPMG - *Report on the Economic Development Roundtable*

All reports have been made publicly available.

In addition to the above, I am still awaiting the final report from Earnest Consulting. This report has been delayed due to the appointment of Mr Ryan as acting Deputy General Manager, a role in which he has provided valuable assistance to the Council, and also the impacts of Covid 19 restrictions affecting Mr Ryan's ability to access his stored files in Sydney.

*Working with you*

I understand Mr Ryan's employment will finish on 15 October 2021 upon which he will finalise his report (and together with matters that he has uncovered in his acting capacity) The final report will be made publicly available and forwarded to your office when available.

The General Manager has initiated an independent review of the Civic Centre Refurbishment Project by Mr Norm Smith which will also be made public and forwarded to your office.

My expectation is that both the above reports will be finalised before submissions to the Inquiry close.

To ensure that the community is kept up to date with my progress during the suspension of the elected body, an Interim Administrator Minute is presented to each meeting. As these may be of interest to the Inquiry they can be found at the following link on Council's website:

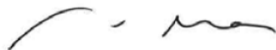
<https://www.wsc.nsw.gov.au/Council/Administrator#section-2>

My two reports to the Minister for Local Government pursuant to the provisions of s438N of the *Local Government Act* are attached.

I appreciate your invitation to submit a submission to the Inquiry and will do so before 29 October 2021.

Be assured of Council's total cooperation in the conduct of the Inquiry.

Yours faithfully



Viv May PSM  
**Interim Administrator**