



Wingecarribee Shire Council Public Inquiry

Office of the Commissioner
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15 September 2021

Mr Viv May PSM
Interim Administrator
Wingecarribee Shire Council
PO Box 141
MOSS VALE NSW 2577

By email: interim.admin@wsc.nsw.gov.au

Dear Mr May

As you are aware, the Minister for Local Government has appointed me to conduct an Inquiry into Wingecarribee Shire Council (the Council).

I note that you were appointed as Interim Administrator pursuant to a Suspension Order issued by the Minister for Local Government on 12 March 2021. I would be assisted if you could produce to the Inquiry copies of any reports, or other documents prepared by you, in the performance of your role as Interim Administrator to the extent that they are relevant to the Inquiry's terms of reference. If you would prefer that a summons be issued to you formally requiring the production of such documents, please let the Officer Assisting the Inquiry, Mr Angus Broad, know and that will be arranged.

I also invite you to assist the Inquiry by making a written submission directed to its Terms of Reference. To assist you in doing so, I attach a copy of the Terms of Reference and the Inquiry's Information Paper. If there are any additional documents to those referred to above that you would wish to refer to in your submission, or otherwise place before the Inquiry, I would be assisted if those documents could be provided at the same time as your submission.

I would appreciate receiving your submission by 29 October 2021.

If you have any queries, please don't hesitate to contact the Angus Broad, Officer Assisting the Inquiry on 4428 4157.

Yours sincerely

Ross Glover
Commissioner, Wingecarribee Shire Council Public Inquiry