

# Master Locksmiths Access Key MLAK Application



Civic Centre, Elizabeth St. Moss Vale, NSW 2577. PO Box 141, Moss Vale.  
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MLAK is a universal lock and key system that allows people with a disability access to public facilities 24 hours a day, seven days a week, including wheelchair accessible toilets and Liberty swings. A limited number of Master Locksmith Access Keys (MLAK) are available from WSC to eligible residents.

To apply for a MLAK please ensure all fields are filled in correctly and return with required documentation to Council by:

**Email:** [mail@wsc.nsw.gov.au](mailto:mail@wsc.nsw.gov.au)

**Mail:** WSC, PO Box 141, Moss Vale, NSW 2577

**In Person:** Civic Centre, Elizabeth Street, Moss Vale 2577

## Conditions

- The key is restricted to people who have a disability.
- The key is not transferable and is only to be used by the person to whom it has been issued.
- Limit of one MLAK per individual person.

<b>Proof of Eligibility</b>			
Please provide any one of the following documents to support your application:			
A copy of your Mobility Parking Permit		A Letter from your Doctor	
A copy of your Disability Card or similar		A Letter from a Disability Organisation	
<b>Applicant Details</b>			
Name of Applicant			
Name of Organisation (If Applicable)			
Residential Address <b>Please provide proof of residential address (drivers licence, utility account or statement)</b>			
Email Address			
Phone Number			
<b>Issue of Keys</b>			
Please Post to Residential Address Above		I will collect from WSC Civic Centre	
<b>Declaration</b>			
I declare I am entitled to a MLAK. I understand the MLAK is not transferable and is only to be used by the person to whom it has been issued. All information given is true and correct.			
Signature		Date	
<b>Privacy Statement</b>			
WSC is collecting your personal information in order to provide the services requested, perform associated Council functions and services, and to update and maintain Council's customer information records. Any information provided to us is treated in accordance with NSW Privacy and Personal Information Protection Act (PPIPA) 1998 and the Government Information Public Access Act (GIPA) 2009. and may only be accessed by Councillors, Council employees and authorised contractors. Unless authorised or required by law, we will not provide your personal information to any other person or agency.			
<b>Office Use Only</b>			
Issued By		Issued On	
Issued	By Mail	In Person	Key Number